SHIRE OF WOODANILLING

ORDINARY MEETING OF COUNCIL
Agenda
20 August 2019

Dear Elected Member
The next Ordinary Meeting of Council of the Shire of Woodanilling will be held on 20 August 2019 in the Council Chambers, 3316 Robinson Road, Woodanilling commencing at 4.00p.m.

STEPHEN GASH
CHIEF EXECUTIVE OFFICER

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ORDINARY MEETING OF COUNCIL AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long standing personal friendship with the proponent). As a consequence there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:

Cr HR Thomson	Shire President	Cr T Brown Cr	
Cr T Young	Deputy Shire President	M Trimming	
Cr D Douglas		Stephen Gash	Chief Executive Officer
Cr P Morrell		Sue Dowson	Deputy CEO

Apologies:

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. PETITIONS / DEPUTATIONS / PRESENTATIONS

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION

8. CONFIRMATION OF COUNCIL MEETING MINUTES:

8.1. ORDINARY MEETING OF COUNCIL HELD – 23/07/2019

COUNCIL DECISION

That the Minutes of the Ordinary Meeting of Council held 23 July 2019 be confirmed as a true and correct record of proceedings without amendment.

9. CONFIRMATION OF OTHER MEETING MINUTES:

Nil

10. OFFICER'S REPORTS

10.1.PROPOSED CHANGE OF DATE FOR OCTOBER 2019 COUNCIL MEETING

Proponent	Shire of Woodanilling
Owner	
Location/Address	
Author of Report	Sue Dowson, Deputy CEO
Date of Meeting	20 August 2019
Previous Reports	Nil
Disclosure of any Interest	Nil
File Reference	4.5.15
Attachments	Nil

BRIEF SUMMARY

As the Council Election is to be held on 19 October 2019 which is 4 days after the scheduled October Council meeting, it is proposed to defer the October Council meeting from the 15 October, until the 22 October.

BACKGROUND

Should the meeting not be deferred, or a special meeting be held, the swearing in of Councillors will not occur until the November Council meeting, leaving the Shire in caretaker mode.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Governance

VISION

- To attract and retain quality Councillors and Staff
- To have Councillors who are trained and qualified in their roles and responsibilities

OBJECTIVES

- To promote continual improvement that is supported by efficient and effective governance structures and processes
- To ensure community consultation is carried out in a manner that bridges the gap between what the community expect and what the Council can deliver

STRATEGIES

- By ensuring legislation is used to effectively enable quality decision making

GOALS

Short Term

GO.1 Implementation of Standing Orders Local Law

GO.6 Preparation of relevant local laws as determined by community needs

GO.8 Councillor resourcing to ensure high level of compliance, ethics, skills & knowledge

GO.10 Implementation of community consultation process that link the Council and the community to ensure open and accountable government

CONSULTATION/COMMUNICATION

CEO, DCEO

RISK MANAGEMENT

Nil

COMMENT

For Council approval

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION – ITEM 10.1 PROPOSED CHANGE OF DATE FOR OCTOBER 2019 COUNCIL MEETING

That Council approve the deferral of the October Council meeting from the 15th October to the 22nd October.

10.2.SIGNATORIES OF MUNICIPAL ACCOUNT & DUAL SIGNATORIES FOR EFT AND CHEQUES

Proponent	National Australia Bank
Owner	Shire of Woodanilling
Location/Address	
Author of Report	Sue Dowson, Deputy CEO
Date of Meeting	20/08/2019
Previous Reports	Nil
Disclosure of any Interest	Nil
File Reference	4.2.9
Attachments	Nil

BRIEF SUMMARY

To add the Rates Officer as a signatory to the Shire's Municipal Account. To include 2 signatories on all EFT and cheques transactions.

BACKGROUND

Lincoln's have recommended that Council formalises a policy that dual signatories are required for all EFT and cheque payments

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

POLICY IMPLICATIONS

Draft management letter Interim Audit July 2019

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

CONSULTATION/COMMUNICATION

Lincolns Auditors, CEO

RISK MANAGEMENT

Risk rating as **Moderate**

Implication – Unauthorised payments or errors may be made in cash disbursements resulting in funds being transferred to fraudulent or incorrect receipts.

COMMENT

Nothing further

VOTING REQUIREMENTS

Simple majority

OFFICER'S RECOMMENDATION – ITEM 10.2 SIGNATORIES OF MUNICIPAL ACCOUNT AND DUAL SIGNATORIES FOR EFT AND CHEQUES

That Council;

1) Authorises the Rates Officer, Kahlia Stephens, to be a signatory to the Shire Municipal Account.
2) Immediately require dual signatories are captured for all EFT and cheque payments.
3) Request the CEO to provide a policy for consideration of Council by 30 September 2019 that includes the requirement for dual signatories and reviews authorisation limits and controls against audit recommendations.

10.3.ACKNOWLEDGEMENT OF 2019/20 FIREBREAK NOTICE

Proponent	
Owner	Shire of Woodanilling
Location/Address	
Author of Report	Sue Dowson, Deputy CEO
Date of Meeting	20th August 2019
Previous Reports	Nil
Disclosure of any Interest	Nil
File Reference	5.1.3
Attachments	Fire Break Notice

BRIEF SUMMARY

To adopt the 2019/20 Fire Break Notice and allow for distribution with the 2019/20 Rate notices.

BACKGROUND

Annually the Woodanilling Fire Break Notice is reviewed by the CESM, CBFCO and the Deputy CEO for any required changes before printing. The only changes made this year were to the date of the notice, the inclusion of Stephen Gash as CEO, relating to Movement of Vehicle and Machinery Bans and the inclusion of a note on the front that the Shire phone service number is being phased out.

STATUTORY/LEGAL IMPLICATIONS

Bush Fires Act 1954

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

CONSULTATION/COMMUNICATION

CESM, CBFCO and Deputy CEO

RISK MANAGEMENT

Nil

COMMENT

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 10.3 ACKNOWLEDGEMENT OF 2019/20 FIREBREAK NOTICE

That Council acknowledge the 2019/20 Firebreak Notice and recommend distribution to the Community with rate notices.

Lot – "lot" means a defined portion of land -

(a) depicted on a plan or diagram available from, or deposited with, the Authority and for which a separate Crown Grant or certificate of title has been or can be issued; or

(b) depicted on a diagram or plan of survey of a subdivision approved by the Commission; or

(c) which is the whole of the land the subject of -
(i)a Crown Grant issued under the Land Act 1933; (ii) a certificate of title registered under the Transfer of Land Act 1893; (iii) a survey into a location or lot under section 27(2) of the Land Administration Act 1997 or a certificate of Crown land title the subject of such a survey; (iv) a part-lot shown on a diagram or plan of survey of a subdivision deposited with the Authority; or (v) a conveyance registered under the Registration of Deeds Act 1856 - but does not include a lot in relation to a strata scheme, a lot in relation to a survey-strata scheme, or a lot shown as common property on a survey-strata plan, as those terms are defined in the Strata Titles Act 1985.

Low Fuel Zone – Means the removal of dead trees, leaf litter and trash, the removal of dead branches to a height of 1.5 metres from live standing trees or shrubs, and the maintenance of dead grass at or below a height of 100mm. Contained within the Low Fuel Zone a minimum of 2.5 metres of the zone must be maintained as a Firebreak or as maintained gardens and/or lawns.

Mobile Fire Fighting Unit – A mobile fire fighting unit is defined as having a minimum water carrying capacity of four hundred (400) litres, fitted with a fire fighting hose and pump capable of delivering water.

Non-arable Land – Land that is not capable of producing crops; unsuitable for farming; unsuited to the plough or tillage. Includes rocky outcrops, densely treed areas or creek lines etc.

Harvest and Vehicle Movement Ban — A ban on the movement of all vehicles and machinery and the operation of internal combustion engines within the Shire or part of the Shire during a time as specified in a notice or broadcast (Regulation 38A & 38B of the Bush Fire Regulations, 1954) with the exception of the movement of vehicles and machinery on made gazetted roads and laneways.

Harvest Ban – A ban on the operation of all grain harvesting machines within a Shire or part of a Shire and during a time, as specified in a notice or broadcast (Regulation 38A of the Bush Fire Regulations 1954).

REGULATED ACTIVITIES DURING A VEHICLE AND MACHINERY MOVEMENT BAN

1. Loading and offloading of anything ancillary to the main use of the property is only permitted on sites which are approved and registered by Council on an annual basis and which are clear of all flammable material save live standing trees to a radius of at least 50 metres. A mobile fire fighting unit shall be in attendance at all times the site is in use during the ban period.

2. All necessary travel to and from and within piggeries, sheep or cattle feed lots, provided this is undertaken in a mobile fire fighting unit.

3. All necessary carting of water for livestock provided that such a vehicle is accompanied by a mobile fire fighting unit.

4. Any variation to either the Harvest or Vehicle and Machinery Movement Ban conditions listed above must be approved by Council.

5. Approval must be sought on an individual basis, and may be subject to specific conditions. It should be noted that approval may not be granted.

By order of the Woodanilling Shire Council,
CEO, Stephen Gash

IMPORTANT NOTICE

TO ALL LANDOWNERS AND/OR OCCUPIERS IN THE SHIRE OF WOODANILLING

TO REPORT A FIRE

Call 000 - or contact any fire control officer as listed on the attached sheet or call the Shire of Woodanilling on 9823 1506

Provide the following information:

1. Your name and contact number;
2. Fire location (information such as landmarks, road names, your location and the direction of the smoke and estimated distance is helpful in establishing fire location);
3. If it is a private property, supply the property owner's name if known; and
4. Provide details of fire site access if known.

FIRE ATTENDANCE

All brigade members attending a fire must check the following:

- That any slip-on unit is bolted securely to the tray of the vehicle;
- That adequate protective clothing is being worn;
- That a plentiful supply of fresh drinking water is in the fire fighting unit; and
- That the fire incident controller is aware of your presence at the fire.

FIREBREAKS

All firebreaks and fire hazard reduction measures are to be completed for all areas within the Shire of Woodanilling by 15 NOVEMBER and must be maintained at that standard until 15 APRIL.

RESTRICTED BURNING PERIODS
19 SEPTEMBER TO 31 OCTOBER & 15 FEBRUARY TO 15 APRIL (INCLUSIVE)

ANY FIRE LIT IS YOUR RESPONSIBILITY

Permits are required for all fires lit during the restricted burning times and must be obtained from your local Fire Control Officer who will explain the conditions under which fires may be lit.

Dates may be changed by 14 days at a time by the CBFCO or Shire President.

PERMITS MUST BE OBTAINED FOR BURNING DURING RESTRICTED BURNING TIMES.

Harvesting on Christmas Day is prohibited throughout the Shire.

PROHIBITED BURNING PERIOD
1 NOVEMBER TO 14 FEBRUARY (INCLUSIVE)

Permits may be issued for protective burning only. Protective burning around buildings may be carried out right through the prohibited burning period, with a permit from your nearest Fire Control Officer, between the following times:

Rural – 6.00pm to 12 midnight
Woodanilling Town Site – 6.00pm to 12 midnight

NO CAMP FIRES ARE PERMITTED WITHIN THE SHIRE OF WOODANILLING DURING THE RESTRICTED AND PROHIBITED BURNING PERIODS

Shire of Woodanilling

Bush Fire Information 2019/20

Action is required by landowners and occupiers of ALL land in the Shire of Woodanilling

PLEASE READ IT COMPLETELY AND CAREFULLY

FIRST & FINAL NOTICE

♦

PENALTIES MAY APPLY

If In Doubt, Contact The Shire Of Woodanilling Or Your Local Brigade

FOR EMERGENCIES DIAL 000

Harvest Ban Hotline – **9823 1056**
– for all fire ban information

CONTACT SHIRE TO BE NOTIFIED OF HVMB BY SMS OR WHATSAPP, AS THIS PHONE SERVICE IS BEING PHASED OUT.

ANY FIRE LIT DURING THE RESTRICTED AND PROHIBITED BURNING PERIOD 19TH SEPTEMBER TO 14TH APRIL (INCLUSIVE) WILL REQUIRE A PERMIT FROM YOUR LOCAL FCO AND/OR THE CHIEF BUSH FIRE CONTROL OFFICER.

Bush Fire Act 1954 (Section 33)

Pursuant to the power contained in Section 33 of the Bush Fire Act, 1954 you are hereby required to observe all requirements of this Fire Break Notice. Please read carefully, these are your legal requirements.

During the period from **15 NOVEMBER TO 15 APRIL** inclusive you are required to have:-

1.0 REGIONAL RURAL ZONE – OCCUPIED PROPERTIES

1.0.1 Immediately surrounding all homesteads, buildings, haystacks within 200 metres of a building, fuel storage tanks and drums, a 'Low Fuel Zone' of at least 10 metres wide.

1.0.2 A mobile fire fighting unit on standby and available for fire fighting purposes during the period from 15 November to 15 April.

1.0.3 A mobile fire fighting unit shall be in attendance or close proximity to harvesting operations, straw cutting or straw baling operations. The mobile fire fighting unit must be equipped and readily available for fire fighting purposes and trailers must be connected to a vehicle.

1.0.4 A fire access way shall be provided to all homesteads and shall be maintained free of all flammable material to a minimum of 4 metres trafficable surface and 4 metres vertical clearance.

1.1 REGIONAL RURAL ZONE – ABSENTEE LANDHOLDERS

1.1.1 Immediately surrounding all buildings, haystacks within 200 metres of a building, fuel storage tanks and drums, a 'Low Fuel Zone' of at least 20 metres wide.

1.1.2 A mobile fire fighting unit shall be in attendance or close proximity to harvesting operations, straw cutting or straw baling operations. The mobile fire fighting unit must be equipped and readily available for fire fighting purposes and trailers must be connected to a vehicle.

1.1.3 A fire access way shall be provided to all homesteads and shall be maintained free of all flammable material to a minimum of 4 metres trafficable surface and 4 metres vertical clearance.

2.0 LOCAL RURAL ZONE

2.0.1 A 'Building Protection Zone' is required around all buildings to a minimum width of 20 metres.

2.0.2 All Land in the Local Rural Zone is to be maintained in a 'Hazard Reduced State'.

2.0.3 A mobile fire fighting unit shall be in attendance or close proximity to harvesting operations, straw cutting or straw baling operations. The mobile fire fighting unit must be equipped and readily available for fire fighting purposes and trailers must be connected to a vehicle.

2.0.4 A fire access way shall be provided to all homesteads and shall be maintained free of all flammable material to a minimum of 4 metres trafficable surface and 4 metres vertical clearance.

2.1 LOCAL RURAL ZONE – URBAN FARMLAND

2.1.1 When the land is classified as Urban Farm Land by the Shire, the provisions of the Regional Rural Zone –Occupied Properties and Regional Rural Zone –Absentee Landholders will apply.

3.0 RESIDENTIAL, COMMERCIAL, INDUSTRIAL ZONES

3.1 All land within these zones are to be maintained in a "Hazard Reduced State".

3.2 If a dwelling is located on a lot, then in additional to 3.1 above, within a 10 metre radius of the dwelling you must:

- Maintain dead grass at or below 50mm;
- Removal of all dead branches from live standing trees or shrubs up to a height of 1.5 metres above the ground;
- Removal of all dead trees or shrubs;
- Removal of all branches from trees or shrubs that overhang the dwelling; and
- 1 metre clearance is required around all fire wood stacks/heaps.

4.0 ALL OTHER ZONES / RESERVES

4.1 For all other Zones and Reserves in the Shire, the Council will determine individual fire control requirements by means of a Fire Management Plan. This includes all reserves under its control via a Vesting or Management Order which may or may not be leased to other authorities, UCL (unallocated crown land), and reserves under the control of other authorities/bodies.

5.0 PLANTATIONS

5.1 A firebreak being a minimum of 15 metres width shall be constructed along the boundaries of separate ownership, and all formed public roads, or on such alternative locations as may be agreed between the Local Government authority and the plantation owner.

5.2 Internal fire breaks between compartments of up to 30 hectares must be a minimum of 6 metres wide and for compartments over 30 hectares, a minimum of 10 metres wide.

5.3 All fire breaks shall have a 5 metre trafficable surface with a minimum vertical clearance of 4 metres to allow access by fire fighting appliances.

VARIATIONS

If it is considered impractical for any reason to comply with any provision of this Notice, you may make written application detailing your proposed alternative fire prevention measures to the Council or its duly authorised officer, ***by no later than 1 October each year.***

This application must be signed by the FCO for the area in which the land is situated to signify agreement to the variation. If the Council or its duly authorised officer does not grant permission, you must comply with the requirements of this notice.

A request for a variation to the Fire Break Notice for areas of non-arable land is considered acceptable, however the landholder must demonstrate that they have taken every possible action to clear the said land. Requests for variations that have been approved prior to 1 January 2014 remain in force until the lot is either sold or a residence is built on the lot.

PENALTIES THAT CAN BE IMPOSED

Failure to comply with this Notice	up to $5,000
Offences relating to lighting fires in open air	up to $3,000
Setting fire to the bush during prohibited burning times	up to $250,000 and 14 years imprisonment
Failure of occupier to extinguish bush fire	up to $10,000
Refusal to state name and abode or stating false name or abode	up to $1,000
Failure to produce permit to burn	up to $1,000

It is not necessary for Council to notify you or give you any prior warning that legal action may proceed for failing to comply with the requirements of this notice.

GUIDELINES FOR VEHICLE AND MACHINERY MOVEMENT BANS

(INCLUDING BANS ON OPERATION OF INTERNAL COMBUSTION ENGINES)

The following definitions shall apply to the guidelines on the ban of vehicle and machinery movement and the operation of internal combustion engines under Regulation 38A and 38B of the Bush Fires Regulations, 1954.

To register for the Harvest and Vehicle Movement Ban SMS Service please contact the Shire.

LANEWAY/ROADWAY (NON GAZETTED)

A laneway/roadway is defined as having a trafficable surface, free of all flammable material, a minimum of 4 metres wide. Overhanging vegetation is to be pruned so as not to come into contact with any part of a vehicle.

REGISTERED ON AND OFF LOADING AREA

Registered On and Off Loading Area is defined as an area free of flammable material, save live standing trees to a radius of 50 metres from the centre of the area.

Areas are to be registered on an annual basis and must be received no later than 1 October each year.

DEFINITIONS

For the purposes of this notice, the following definitions apply:

Absentee Landholder – Any landholder who resides outside the Shire of Woodanilling unless the owner resides in an adjacent brigade district or an employee resides on the property.

Plantation - Any area of trees planted for commercial purposes, other than a windbreak - within gazetted town sites exceeding 3 hectares and elsewhere exceeding 10 hectares.

Building Protection Zone – is a Low Fuel Zone immediately surrounding a building and is designed to minimise the likelihood of flame contact with buildings. All trees and branches which overhang a building are to be removed;

Boundary – Means the external perimeter boundary of land contained within the same ownership, irrespective of whether it contains one or more allotments.

Firebreak – Means ground from which all flammable material has been removed, which is trafficable and on which no flammable material is permitted to accumulate during the prohibited and restricted burning periods.

Flammable Material – Means trash, dead grass, rubbish, leaf litter, sticks, dead branches, or other hazardous material, but does not include live standing trees, shrubs and cultivated plants located in gardens.

Hazard Reduced State – The removal of all hazardous material from the land excluding living plants and trees. Dead grass to be maintained at or below a height of 150mm.

Hazardous Material – Means any bush, plant, tree, vegetable, substance, object, thing or materials that may or is likely to catch fire and burn.

11. COUNCILLOR'S REPORTS ON MEETINGS ATTENDED

11.1.COUNCILLOR'S MEETINGS ATTENDED FOR THE PERIOD – 24/07/2019 – 16/08/2019

Cr Thomson, Cr Young, Cr Brown, Cr Douglas and CEO Stephen Gash attended Local Government Convention 7-9/08/2019

CEO Stephen Gash attended Great Southern Treasures 12/08/2019

DCEO Sue Dowson, Cr Young attended 4WDL 13/08/2019

Cr Young, CEO Stephen Gash attended TEWG 14/08/2019

CEO Stephen Gash, Cr Douglas attended WALGA Zone meeting 16/08/2019

12. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13. MOTIONS WITHOUT NOTICE BY PERMISSION OF THE COUNCIL

14. ITEMS FOR DISCUSSION

Nil

15. INFORMATION ITEMS

15.1.ADOPTION OF INFORMATION REPORTS

RECOMMENDATION – INFORMATION REPORT 20/08/2019

That Council endorses the information contained in the following information reports.

15.2.WWLZ INFORMATION REPORT – FOR THE PERIOD 1/7/2019 – 2/8/2019

GLOSSARY

NLP	*- National Landcare Programme*
SWCC	*- South West Catchments Council*
SCNRM	*- South Coast Natural Resource Management*
GWL	*- Gondwana Link*
GA	*- Greening Australia*

MANAGEMENT COMMITTEE MEETING

Last Meeting: 12 June 2019

Next Meeting: 14 August 2019

LANDCARE COORDINATION FUNDING 2018 / 2019

- SWCC Pollinator Project - $38,892
- SWCC Pollinator Project mammal surveys $2400
- State NRM – Revitalising Reserves in Wagin - $15,101
- State NRM – Restoring Mt Latham - $10,600
- SCNRM – West Australia Rabbit Control & Awareness Project - $11,187.58
- State NRM Community Grant – Wagin Lake Fauna Hotspot & Bird hide - $19,271
- Kent LCDC – 20MT - $4,225
- Kent LCDC – Fox Management - $8766

STRATEGIC PLANNING

- AGM scheduled for 14th August.

CATCHMENT/COMMUNITY DEVELOPMENT

- Application submitted for catchment scale planning project looking at threats such as salinity, erosion, acidification etc.

EVENTS

- Woolorama – had stall in ag dept shed and Phoebe on Friday. Sat was too wet
- Harmony Festival in Katanning – Phoebe paid event
- 23/24th March Woodanilling Fox shoot – 91 foxes, 5 cats & 20 rabbits culled $480.00 to RMHI
- 6/7th April Wagin Fox shoot
- 16th April Pollination & Production info session – Woodanilling Pavilion

- Phoebe Phascogale booked for 3 appearances in Katanning primary schools over Aug/Sept
- Smiddy memorial fox shoot 7-9th Sept

CURRENT/ONGOING PROJECTS:

STATE NRM – REVITALISING RESERVES IN WAGIN - $15,101

- Signage design completed and received
- Timbers at office. Planning to treat next week and hope to begin erecting signs end of next week or week after.

STATE NRM – RESTORING MT LATHAM - $10,600

- Currently reporting on project. Not likely to get funds to continue works on this site, so may approach Wagin Shire about allocating weeds funding to treat small areas around the site.

SCNRM – WEST AUSTRALIA RABBIT CONTROL & AWARENESS PROGRAM - $11,187.58

- Project completed. Still to complete reporting.

SWCC – POLLINATOR PROJECT $38,892

- 4 year extension of project requires further 2 sites to assess
- Confirmed 1 further site, will have second site confirmed by end of next week.

SHIRE OF KENT – 20 MILLION TREES $4225

- Greening Australia has completed the direct seeding program. Unfortunately were supposed to inform me when coming so I could attend, however they did not.
- GA supposed to inform me when coming out for initial monitoring as I will be required to do the follow up.

SHIRE OF KENT – FOX CONTROL

- Expression of interest been distributed, will follow up with newspapers etc.
- Currently only 1 submission has been received. Further promotion is ongoing.

STATE NRM – WAGIN LAKE FAUNA HOTSPOT & BIRDHIDE

- Meeting with birdhide builder and DBCA took place and have confirmed location to begin building hide.
- Works to commence in approx. 4 weeks.
- Need to begin signage program.

APPLICATION SUBMITTED

- Joint 'Headwaters of the Upper Great Southern' application to be submitted for analysing best practice to manage soils to mitigate issues such as salinity, erosion, acidity etc.
- Small grant application for managing emerging pig problem around Wagin
- Large grant application with fencing and revegetation component focussed on success with Chuditch populations being seen again in Wagin/Woodanilling within last 3 years. (Chuditch recognised as a threatened species of interest in the region)
- Large grant application for perennial forage species planting in partnership with Greening Australia. The concept of planting native trees amongst forage species for degraded lands providing both productivity and environmental benefits.

APPLICATIONS UNDERWAY

- Regenerative Agriculture concept project was almost submitted in last round. But didn't quite tick all the requirements in time. Have the framework set up for next available funding rounds.

15.3.MONTHLY FINANCIAL REPORTS – FOR THE PERIOD ENDING 30/06/2019

SHIRE OF WOODANILLING

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2019

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2019

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 02 August 2019

BASIS OF PREPARATION

REPORT PURPOSE
This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996* , *Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING
This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY
All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 10.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

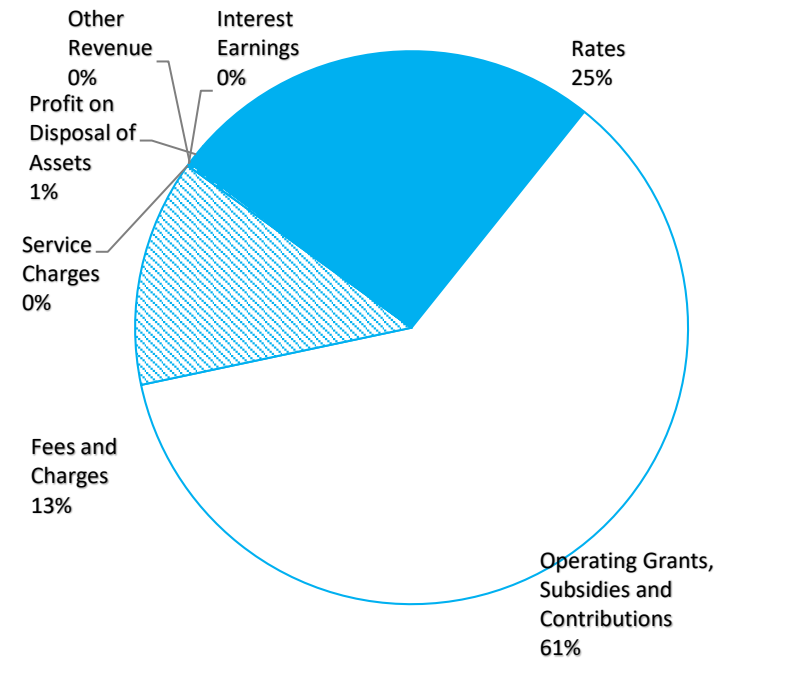
CRITICAL ACCOUNTING ESTIMATES
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES
All figures shown in this statement are rounded to the nearest dollar.

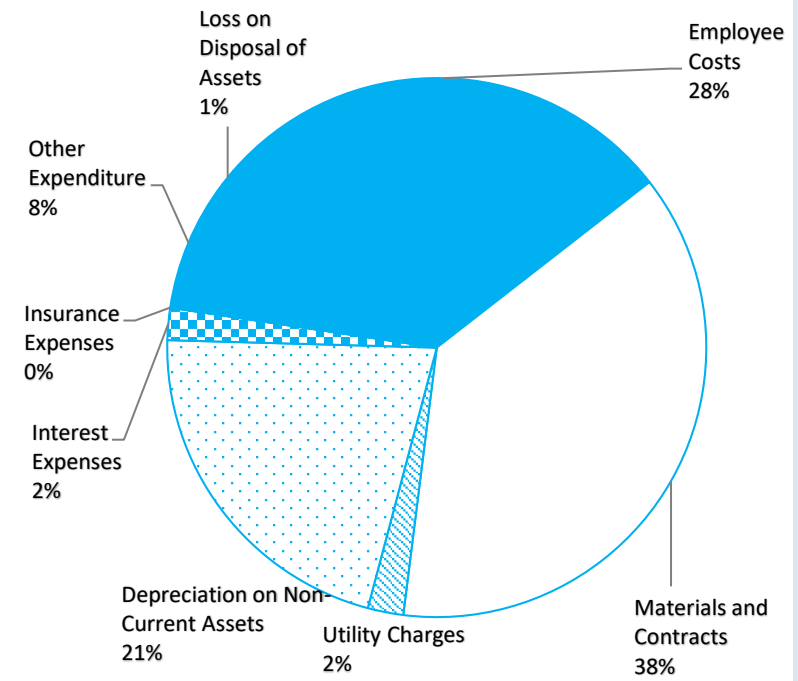
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2019

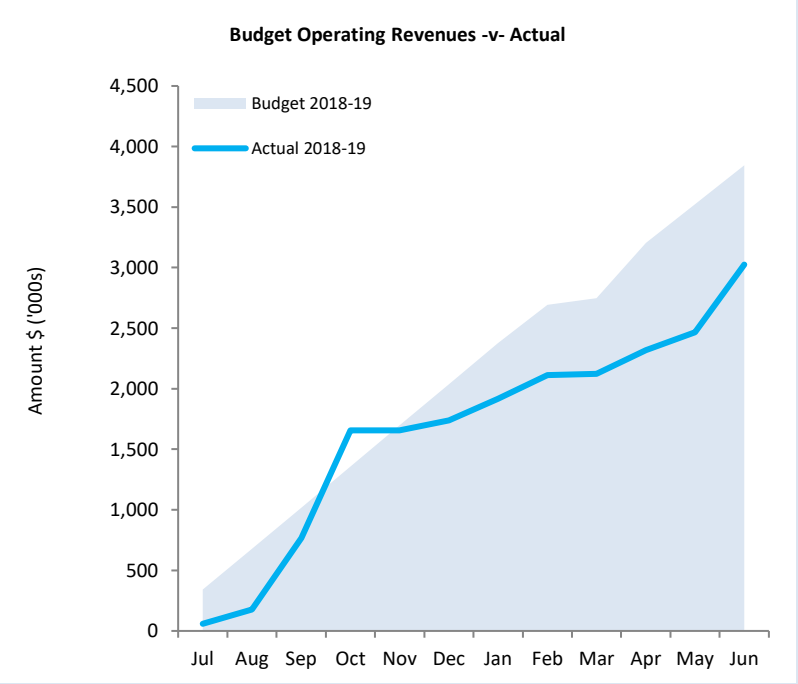
SUMMARY GRAPHS

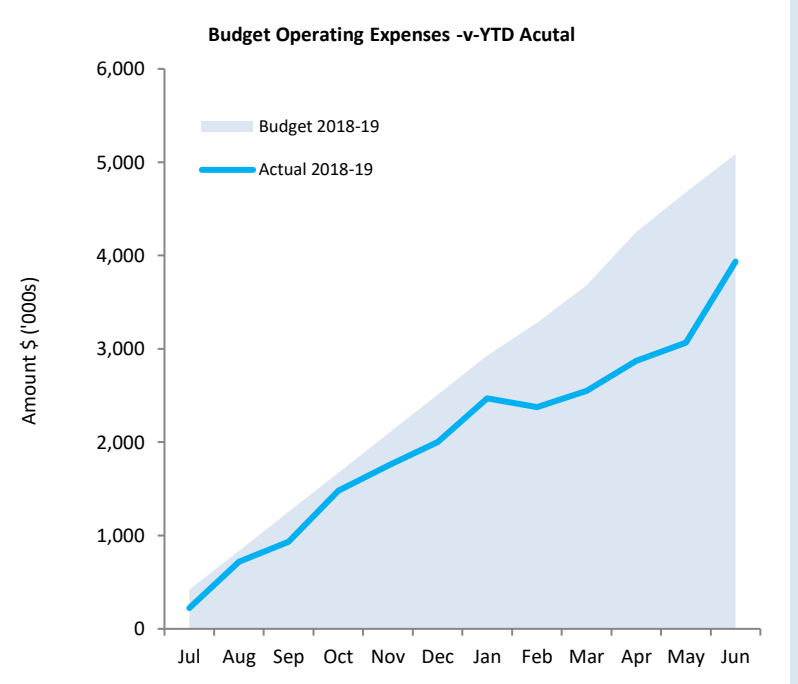
OPERATING REVENUE



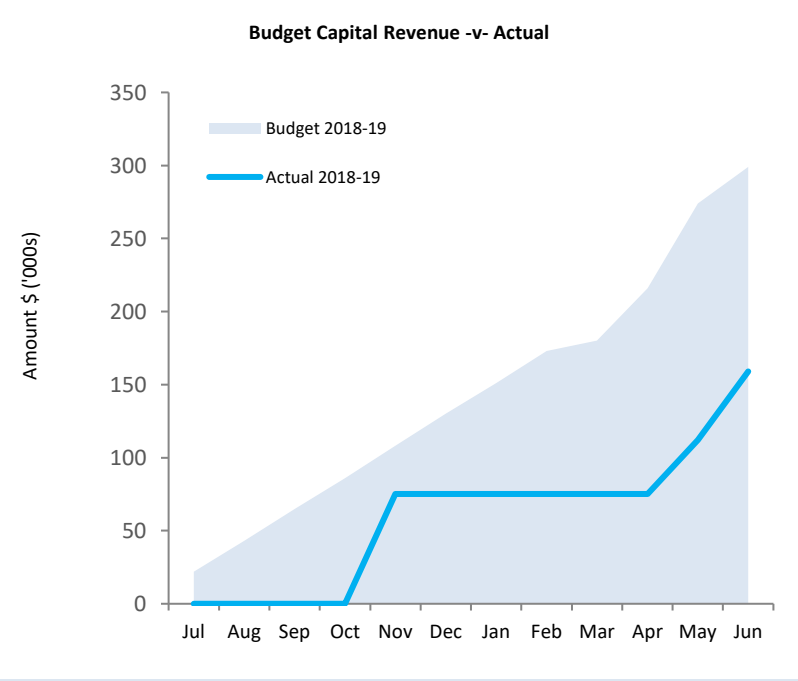
OPERATING EXPENSES



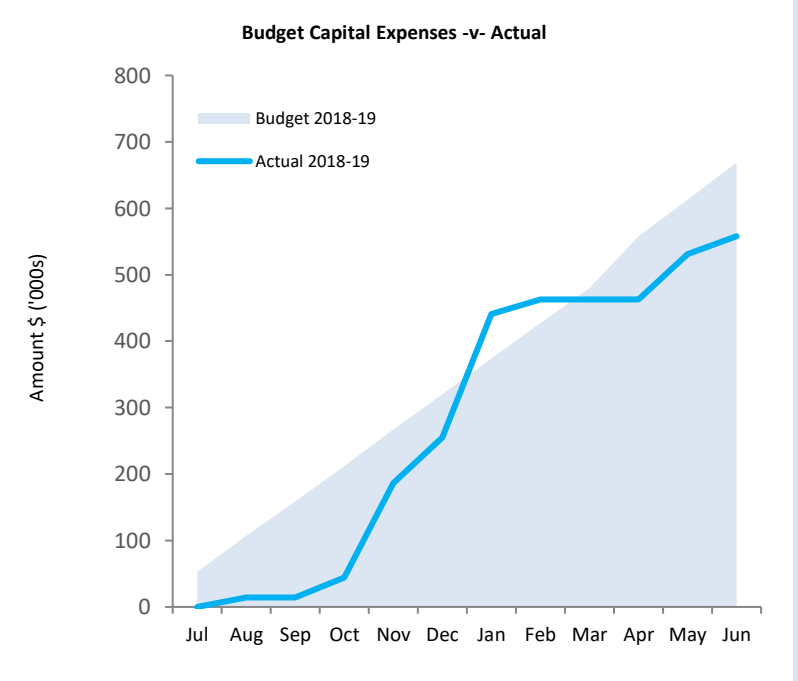




CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2019

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE	
Members of Council Administration	Members of Council, civic reception, functions, public relations, electoral requirements and administration.
GENERAL PURPOSE FUNDING	
Rates General Purpose Revenue	Rates, general purpose government grants, interest on investments.
LAW, ORDER, PUBLIC SAFETY	
Fire Prevention Animal Control Other	Supervision of various by-laws, fire prevention and animal control.
HEALTH	
Preventative Services Community Health Other	Food control, meat inspection, water testing and health inspection services.
EDUCATION AND WELFARE	
Disability Access & Inclusion Care of Senior Citizens	Well aged housing and services for youth and aged.
HOUSING	
Staff Housing	Provision and maintenance of staff housing.
COMMUNITY AMENITIES	
Sanitation Stormwater Drainage Town Planning Protection of Environment Other	Refuse site, cemetery and public conveniences.
RECREATION AND CULTURE	
Public Halls Swimming areas Libraries Other	Maintenance of halls, parks, gardens and ovals. Library and heritage.
TRANSPORT	
Road Construction Road Maintenance Road Plant Purchases Transport Licensing Agency	Road construction and maintenance, footpaths and traffic signs.
ECONOMIC SERVICES	
Rural Services Tourism Building Control Other	Area promotion, pest control, building control.
OTHER PROPERTY AND SERVICES	
Private Works Public Works Overheads Plant Operation Costs Stock control Salaries and Wages	Private works, public works overheads and plant operation.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
Opening Funding Surplus(Deficit)	1(b)	1,292,687	1,292,687	**1,292,688**	1	0.00%	
Revenue from operating activities							
Governance		11,700	11,700	**153**	(11,547)	(98.69%)	▼
General Purpose Funding - Rates	5	745,915	745,915	**736,579**	(9,336)	(1.25%)	
General Purpose Funding - Other		417,915	417,915	**722,408**	304,493	72.86%	▲
Law, Order and Public Safety		231,175	231,175	**71,989**	(159,186)	(68.86%)	▼
Health		725	725	**420**	(305)	(42.07%)	
Education and Welfare		91,920	91,920	**64,079**	(27,841)	(30.29%)	▼
Housing		34,240	34,240	**6,858**	(27,382)	(79.97%)	▼
Community Amenities		32,850	32,850	**30,824**	(2,026)	(6.17%)	
Recreation and Culture		1,100	1,100	**2,079**	979	89.00%	
Transport		2,214,530	2,214,530	**1,260,367**	(954,163)	(43.09%)	▼
Economic Services		22,500	22,500	**47,190**	24,690	109.73%	▲
Other Property and Services		40,000	40,000	**81,811**	41,811	104.53%	▲
		3,844,570	**3,844,570**	**3,024,757**			
Expenditure from operating activities							
Governance		(272,345)	(272,345)	**(361,324)**	(88,979)	(32.67%)	▼
General Purpose Funding		(19,700)	(19,700)	**(25,352)**	(5,652)	(28.69%)	
Law, Order and Public Safety		(324,315)	(324,315)	**(185,401)**	138,914	42.83%	▲
Health		(37,900)	(37,900)	**(37,796)**	104	0.27%	
Education and Welfare		(43,180)	(43,180)	**(41,645)**	1,535	3.55%	
Housing		(93,875)	(93,875)	**(72,885)**	20,990	22.36%	▲
Community Amenities		(137,985)	(137,985)	**(128,880)**	9,105	6.60%	
Recreation and Culture		(148,350)	(148,350)	**(200,260)**	(51,910)	(34.99%)	▼
Transport		(3,921,924)	(3,921,924)	**(2,743,445)**	1,178,479	30.05%	▲
Economic Services		(44,200)	(44,200)	**(62,555)**	(18,355)	(41.53%)	▼
Other Property and Services		(42,200)	(42,200)	**(74,763)**	(32,563)	(77.16%)	▼
		(5,085,974)	**(5,085,974)**	**(3,934,306)**			
Operating activities excluded from Actual							
Add Back Depreciation		972,390	972,390	**838,898**	(133,492)	(13.73%)	▼
Adjust (Profit)/Loss on Asset Disposal	6	0	0	**6,295**	6,295		
Amount attributable to operating activities		**(269,014)**	**(269,014)**	**(64,356)**			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	9	259,200	259,200	**121,600**	(137,600)	(53.09%)	▼
Proceeds from Disposal of Assets	6	39,370	39,370	**36,591**	(2,779)	(7.06%)	
Capital Acquisitions	7	(669,457)	(669,457)	**(557,558)**	111,899	16.71%	▲
Amount attributable to investing activities		**(370,887)**	**(370,887)**	**(399,367)**			
Financing Activities							
Transfer from Reserves (unspent grants)	8	107,800	107,800	**775,367**	667,567	619.26%	▲
Transfer to Reserves	8	(806,738)	(806,738)	**(552,080)**	254,658	31.57%	▲
Amount attributable to financing activities		**(698,938)**	**(698,938)**	**223,287**			
Closing Funding Surplus(Deficit)	1(b)	**(46,152)**	**(46,152)**	**1,052,252**			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 12 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2018-19 year is $10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2019

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES
All rates levied under the *Local Government Act 1995.* Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation expense raised on all classes of assets.

INTEREST EXPENSES
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)
		$	$	$	$	%
Opening Funding Surplus (Deficit)	1(b)	1,292,687	1,292,687	**1,292,688**	1	0.00%
Revenue from operating activities						
Rates	5	745,915	745,915	**736,579**	(9,336)	(1.25%)
Operating Grants, Subsidies and Contributions	9	2,731,520	2,731,520	**1,843,746**	(887,774)	(32.50%)
Fees and Charges		349,135	349,135	**402,368**	53,233	15.25%
Interest Earnings		17,400	17,400	**5,700**	(11,700)	(67.24%)
Other Revenue		600	600	**(227)**	(827)	(137.83%)
Profit on Disposal of Assets	6	0	0	**36,591**	36,591	
		3,844,570	**3,844,570**	**3,024,757**		
Expenditure from operating activities						
Employee Costs		(1,069,395)	(1,069,395)	**(1,105,103)**	(35,708)	(3.34%)
Materials and Contracts		(2,665,279)	(2,665,279)	**(1,475,690)**	1,189,589	44.63%
Utility Charges		(41,175)	(41,175)	**(83,977)**	(42,802)	(103.95%)
Depreciation on Non-Current Assets		(972,390)	(972,390)	**(838,898)**	133,492	13.73%
Insurance Expenses		(75,835)	(75,835)	**(75,875)**	(40)	(0.05%)
Other Expenditure		(261,900)	(261,900)	**(313,728)**	(51,828)	(19.79%)
Loss on Disposal of Assets	6	0	0	**(41,035)**	(41,035)	
		(5,085,974)	**(5,085,974)**	**(3,934,306)**		
Operating activities excluded from Actual						
Add back Depreciation		972,390	972,390	**838,898**	(133,492)	(13.73%)
Adjust (Profit)/Loss on Asset Disposal	6	0	0	**6,295**	6,295	
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Investing activities						
Non-operating grants, subsidies and contributions	9	259,200	259,200	**121,600**	(137,600)	(53.09%)
Proceeds from Disposal of Assets	6	39,370	39,370	**36,591**	(2,779)	(7.06%)
Capital acquisitions	7	(669,457)	(669,457)	**(557,558)**	111,899	16.71%
Amount attributable to investing activities		**(370,887)**	**(370,887)**	**(399,367)**		
Financing Activities						
Transfer from Reserves (unspent grants)	8	107,800	107,800	**775,367**	667,567	619.26%
Transfer to Reserves	8	(806,738)	(806,738)	**(552,080)**	254,658	31.57%
Amount attributable to financing activities		**(698,938)**	**(698,938)**	**223,287**		
Closing Funding Surplus (Deficit)	1(b)	**(46,152)**	**(46,152)**	**1,052,252**		

KEY INFORMATION
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

NOTE 1(a)
NET CURRENT ASSETS

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS
Short-term employee benefits
Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits
The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits (Continued)
Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

PROVISIONS
Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES
Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

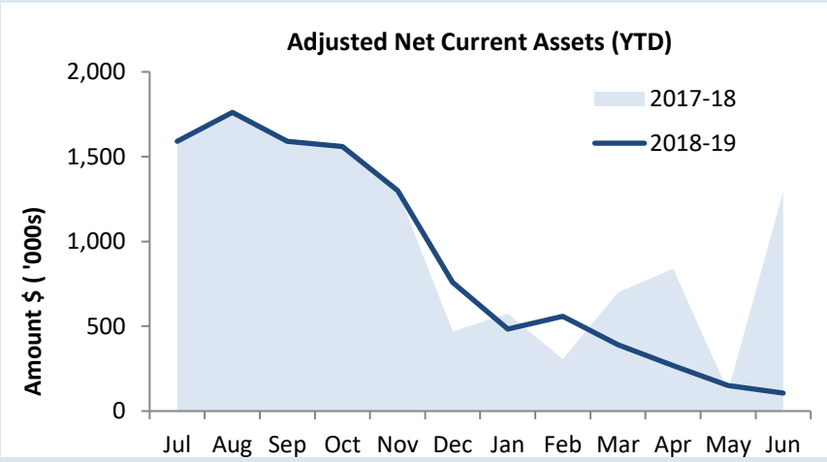
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

OPERATING ACTIVITIES NOTE 1(b) ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Ref Note	Last Years Closing 30 June 2018	This Time Last Year 30 Jun 2018	Year to Date Actual 30 Jun 2019
		$	$	$
Current Assets				
Cash Unrestricted	2	841,476	841,476	1,100,545
Cash Restricted	2	224,167	224,167	880
Rates outstanding	3	40,855	40,855	52,210
Sundry debtors	3	879,957	879,957	60,346
Accrued Income	3	13,015	13,015	138,391
Inventories		16,210	16,210	18,904
		2,015,680	2,015,680	1,371,276
Less: Current Liabilities				
Payables	4	(357,198)	(357,198)	(176,517)
Provisions - employee		(141,627)	(141,627)	(141,627)
		(498,825)	(498,825)	(318,144)
Unadjusted Net Current Assets		**1,516,855**	**1,516,855**	**1,053,132**
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	2	(224,167)	(224,167)	(880)
Adjusted Net Current Assets		**1,292,688**	**1,292,688**	**1,052,252**

SIGNIFICANT ACCOUNTING POLICIES
Please see Note 1(a) for information on significant accounting polices relating to Net Current Assets.

KEY INFORMATION
The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) compared to the budgeted surplus(deficit) represented on the budget.



This Year YTD Surplus(Deficit)
$1.05 M

Last Year YTD Surplus(Deficit)
$1.29 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

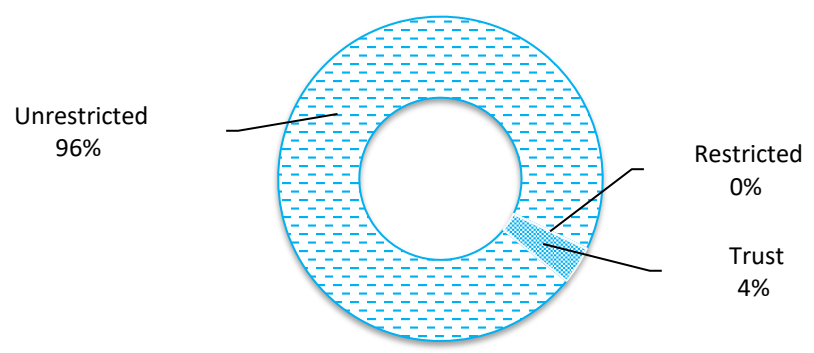
FOR THE PERIOD ENDED 30 JUNE 2019

OPERATING ACTIVITIES
NOTE 2
CASH AND INVESTMENTS

Description	Type	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Municipal Cash at Bank	Cheque	1,000,095	0	0	1,000,095	NAB	0.00%	N/A
Cash On Hand - Floats & Petty Cash	Cash	450	0	0	450	Cash on Hand	0.00%	N/A
Reserve Cash at Bank	Transactiona	0	880	0	880	NAB	0.00%	N/A
Trust Cash at Bank	Cheque	0	0	42,136	42,136	NAB	0.00%	N/A
Short Term Investments	Transactiona	100,000	0	0	100,000	NAB	0.00%	N/A
Total		**1,100,545**	**880**	**42,136**	**1,143,561**			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
$1.14 M	**$1.1 M**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 JUNE 2019

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

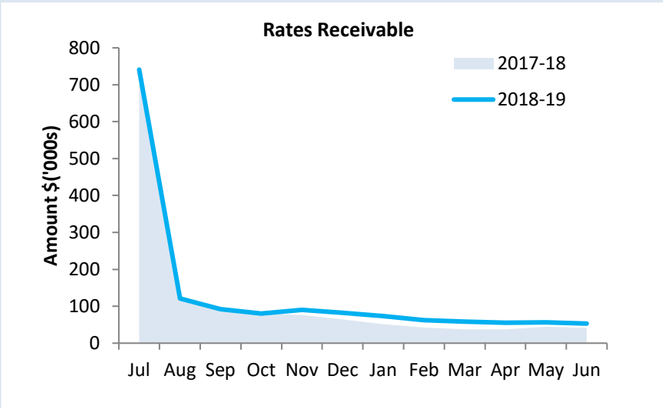
Rates Receivable	30 June 2018	30 Jun 19
	$	$
Opening Arrears Previous Years	35,211	40,855
Levied this year	766,302	736,579
Less Collections to date	(760,658)	(725,224)
Equals Current Outstanding	**40,855**	**52,210**
Net Rates Collectable	**40,855**	**52,210**
% Collected	94.9%	93.3%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - General	(342)	13,839	8,754	321	37,774	60,346
Percentage	-0.6%	22.9%	14.5%	0.5%	62.6%	
Balance per Trial Balance						
Sundry debtors						60,346
Accrued Income						138,391
Total Receivables General Outstanding						**198,737**

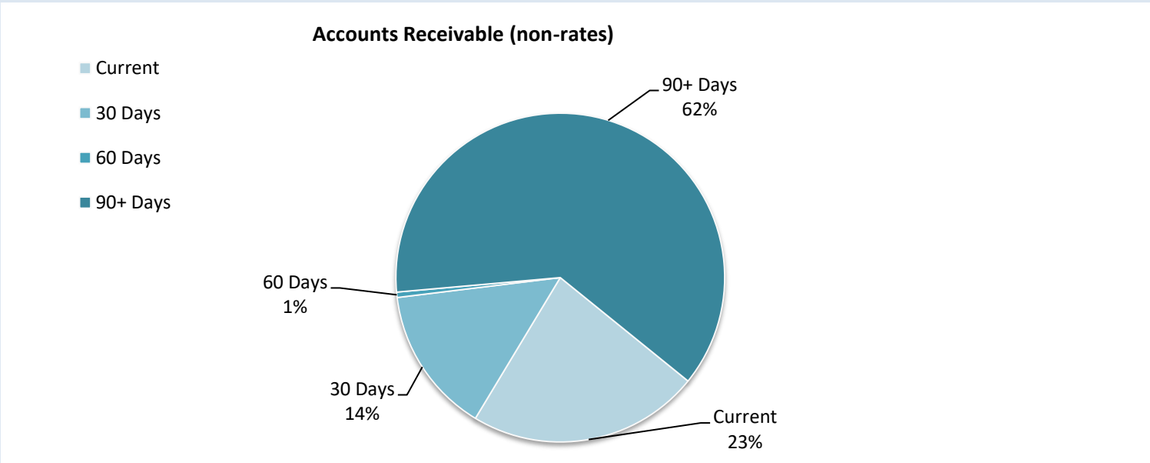
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
93.3%	$52,210



Debtors Due
$198,737

Over 30 Days
78%

Over 90 Days
62.6%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 JUNE 2019

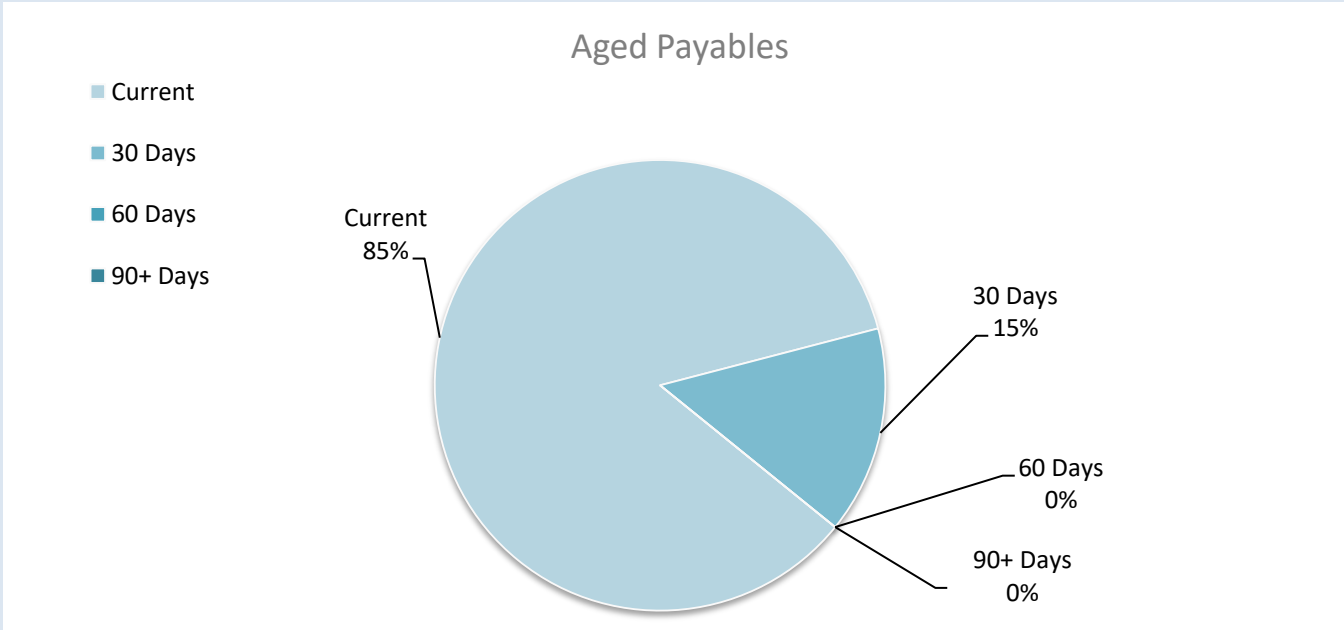
OPERATING ACTIVITIES
NOTE 4
Payables

Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - General	(291)	136,523	23,893	0	0	160,125
Percentage	0%	85.3%	14.9%	0%	0%	
Balance per Trial Balance						
Sundry creditors						160,125
Accrued salaries and wages						6,270
Accrued Expenses						10,122
Total Payables General Outstanding						**176,517**

Amounts shown above include GST (where applicable)

KEY INFORMATION

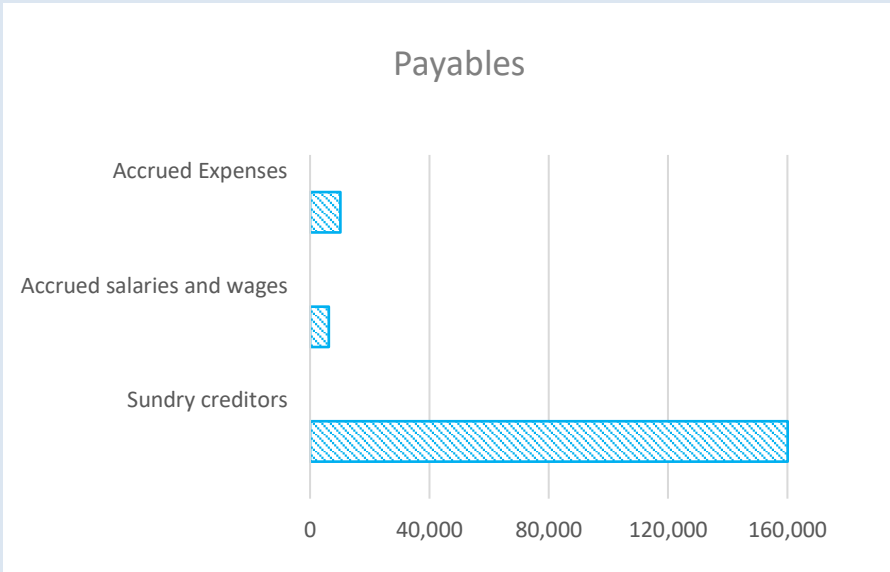
Trade and other payables respresent liaibilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

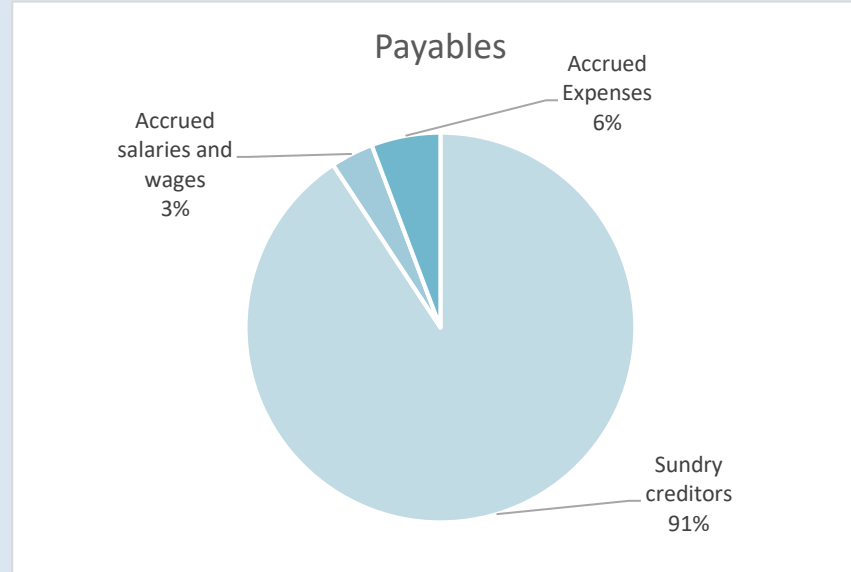


Creditors Due
$176,517

Over 30 Days
15%

Over 90 Days
0%





NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

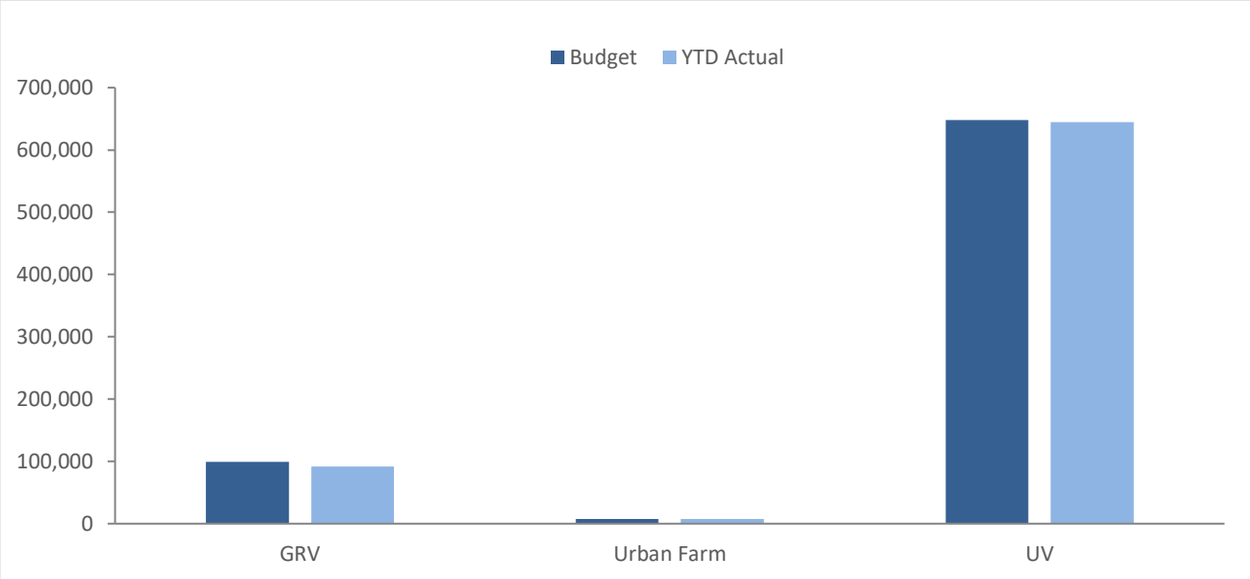
FOR THE PERIOD ENDED 30 JUNE 2019

OPERATING ACTIVITIES
NOTE 5
RATE REVENUE

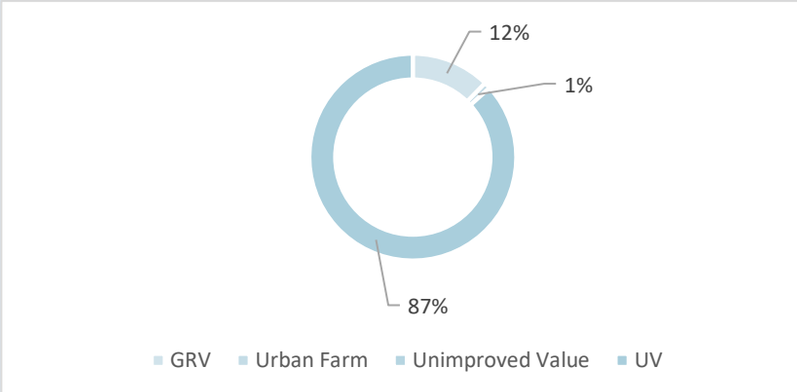
General Rate Revenue				Budget				YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	$			$	$	$	$	$	$	$	$
Differential General Rate											
Gross Rental Value											
GRV	0.106735	158	929,665	99,228	0	0	99,228	89,517	2,110	0	91,627
Urban Farm	0.053350	5	139,184	7,426	0	0	7,426	7,425	0	0	7,425
Unimproved Value											
UV	0.005800	207	111,747,580	648,136	0	0	648,136	644,235	584	0	644,819
Sub-Total		**370**	**112,816,429**	**754,790**	**0**	**0**	**754,790**	**741,177**	**2,694**	**0**	**743,871**
Minimum Payment	**Minimum $**										
Gross Rental Value											
GRV	375	52	0	19,500	0	0	19,500	19,500	0	0	19,500
Unimproved Value											
UV	375	15	0	5,625	0	0	5,625	5,625	0	0	5,625
Sub-Total		**67**	**0**	**25,125**	**0**	**0**	**25,125**	**25,125**	**0**	**0**	**25,125**
Discount							(34,000)				(32,417)
Total General Rates							**745,915**				**736,579**

KEY INFORMATION

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



General Rates		
Budget	**YTD Actual**	**%**
$.75 M	**$.74 M**	**0.9875**

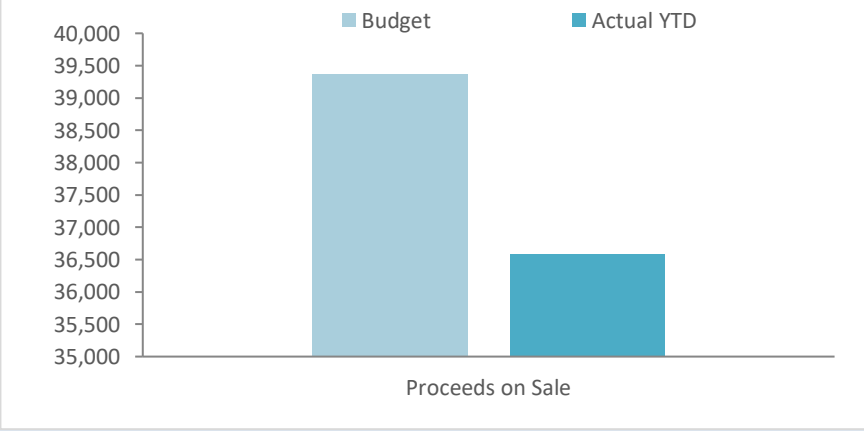


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset Description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Governance								
114	Computer Tablets - ex-Councillor tablets	0	0	0	0	309	0	0	(309)
152	Monitor Stand	0	0	0	0	272	0	0	(272)
	Health								
152	Fogger	0	0	0	0	1,270	0	0	(1,270)
	Transport								
31	Volvo Backhoe Case 580ST Backhoe	39,370	39,370	0	0	0	0	0	0
	Trenchless	0	0	0	0		5,000	5,000	0
	Hand compactor / Hand edger	0	0	0	0	0	91	91	0
	Volvo BL71 Backhoe / Front End Loader	0	0	0	0	41,034	31,500	0	(9,534)
		39,370	**39,370**	**0**	**0**	**42,885**	**36,591**	**5,091**	**(11,385)**

KEY INFORMATION



Proceeds on Sale		
Annual Budget	**YTD Actual**	**%**
$39,370	**$36,591**	**93%**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

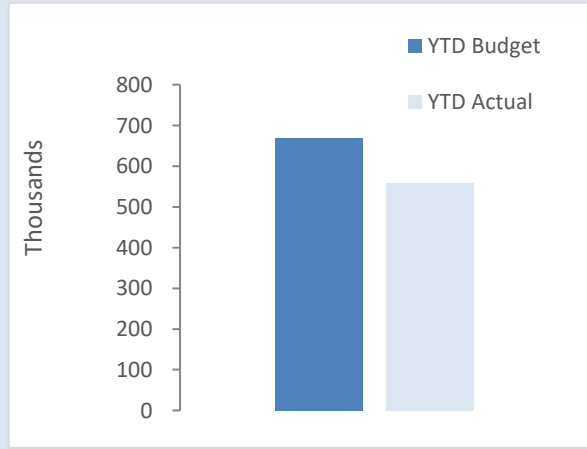
INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital Acquisitions	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$
Land & Buildings	**70,065**	**70,065**	**72,622**	2,557
Plant & Equipment	**194,370**	**194,370**	**185,810**	(8,560)
Furniture & Equipment	**47,400**	**47,400**	**47,400**	0
Roads	**357,622**	**357,622**	**251,726**	(105,896)
Capital Expenditure Totals	**669,457**	**669,457**	**557,558**	**(111,899)**
Capital Acquisitions Funded By:				
	$	$	$	$
Capital grants and contributions	**259,200**	**259,200**	**121,600**	(137,600)
Other (Disposals & C/Fwd)	**39,370**	**39,370**	**36,591**	(2,779)
Cash Backed Reserves				
Plant Replacement Reserve	**0**		**446,000**	446,000
Building Reserve	**0**		**35,800**	35,800
Office Equipment Reserve	**0**		**15,400**	15,400
Road Construction Reserve	**0**		**148,107**	148,107
Affordable Housing Reserve	**0**		**67,660**	67,660
Recreation Reserve	**0**		**62,400**	62,400
Contribution - operations	**370,887**	**370,887**	**(376,000)**	(746,887)
Capital Funding Total	**669,457**	**669,457**	**557,558**	**(111,899)**

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	$.67 M	**$.56 M**	**83%**

Capital Grant	Annual Budget	YTD Actual	% Received
	$.26 M	**$.12 M**	**47%**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

Capital Expenditure Total
Level of Completion Indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage YTD Actual to Annual Actual Expenditure over Actual highlighted in red.

% of Completion	*Level of completion indicator, please see table at the end of this note for further detail.*	Account Description	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	Capital Expenditure					
	Land & Buildings					
1.04	111300	Purchase Land & Buildings - CAPITAL	70,065	70,065	72,622	(2,557)
1.04	**Land & Buildings Total**		**70,065**	**70,065**	**72,622**	**(2,557)**
	Plant & Equipment					
0.96	123300	Purchase Plant & Equipment - CAPITAL	194,370	194,370	185,810	8,560
0.96	**Plant & Equipment Total**		**194,370**	**194,370**	**185,810**	**8,560**
	Furniture & Equipment					
1.00	113310	Purchase Furniture & Equipment - CAPITAL	47,400	47,400	47,400	0
1.00	**Furniture & Equipment Total**		**47,400**	**47,400**	**47,400**	**0**
	Roads					
0.75	121310	RRG Project Construction - CAPITAL	311,667	311,667	233,470	78,197
0.40	121320	Roads to Recovery Construction - CAPITAL	45,955	45,955	18,256	27,699
0.70	**Roads Total**		**357,622**	**357,622**	**251,726**	**105,896**
0.83	**Grand Total**		**669,457**	**669,457**	**557,558**	**111,899**

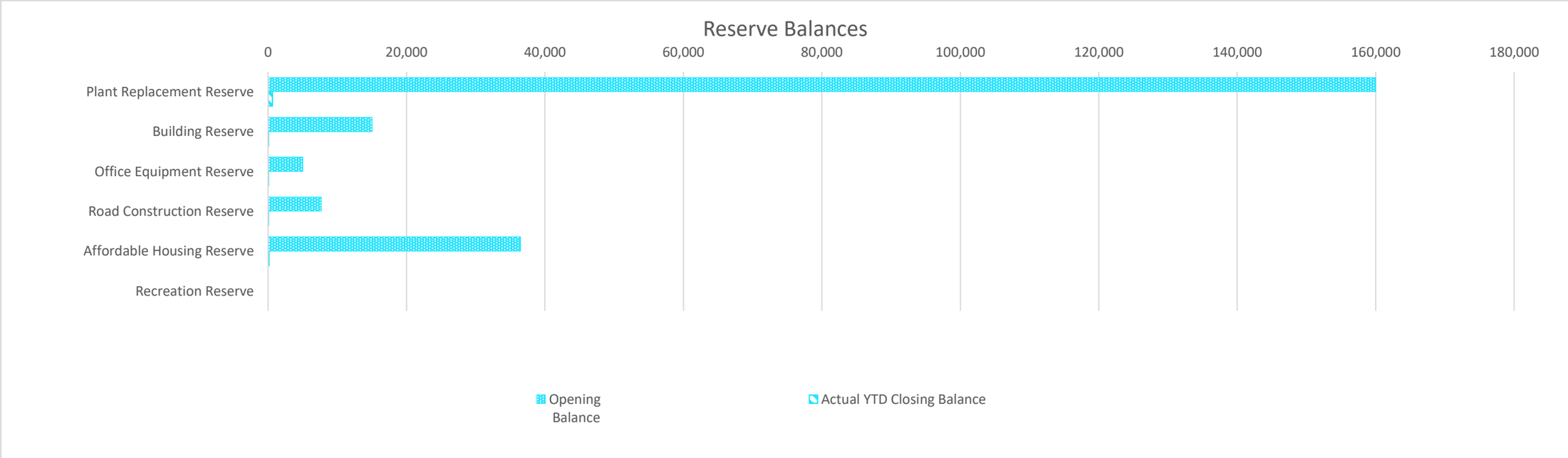
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

OPERATING ACTIVITIES
NOTE 8
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Plant Replacement Reserve	160,000	0	508	406,163	286,119	0	(446,000)	566,163	627
Building Reserve	15,000	0	48	25,500	20,811	0	(35,800)	40,500	59
Office Equipment Reserve	5,000	0	16	18,018	10,404	0	(15,400)	23,018	20
Road Construction Reserve	7,707	0	25	205,856	140,406	0	(148,107)	213,563	31
Affordable Housing Reserve	36,460	0	116	23,222	31,227	0	(67,660)	59,682	143
Recreation Reserve	0	0	0	127,979	62,400	0	(62,400)	127,979	0
	224,167	**0**	**713**	**806,738**	**551,367**	**0**	**(775,367)**	**1,030,905**	**880**

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2019

NOTE 9 GRANTS AND CONTRIBUTIONS

Grants and Contributions

Grant Provider	Opening Balance (a)	Amended Budget Operating	Amended Budget Capital	YTD Budget	Annual Budget (d)	Budget Variations (e)	Expected (d)+(e)	YTD Actual Revenue (b)
		$	$	$				$
Governance								
Reimbursements	0	5,000	0	5,000	5,000	(5,082)	(82)	(82)
Reimbursements - Administration	0	2,500	0	2,500	2,500	(2,237)	263	263
General purpose funding								
Ex-gratia Rates	0	1,405	0	1,405	1,405	(1,405)	0	0
WA Grants Commission - General	0	255,510	0	255,510	255,510	2,284	257,794	526,310
WA Grants Commission - Roads	0	141,700	0	141,700	141,700	925	142,625	310,395
Legal Fees Recoverable	0	0	0	0	0	0	0	(982)
Law, order, public safety								
State Government - Fire Prevention	0	200,375	0	200,375	200,375	(85,315)	115,060	40,171
DFES Grant	0	26,000	0	26,000	26,000	(2,455)	23,545	26,046
Education and welfare								
Care of Senior Citizens	0	42,000	0	42,000	42,000	(32,822)	9,178	9,330
Housing								
Operating Income	0	2,500	0	2,500	2,500	(1,904)	596	808
Recreation and culture								
State Government - Queerearrup Lake	0	0	52,550	52,550	52,550	(52,550)	0	0
Transport								
RRG Project	0	0	206,650	206,650	206,650	(131,450)	75,200	121,600
RRG Direct	0	70,030	0	70,030	70,030	(2)	70,028	70,028
WANDRRA Storm Damage	0	1,957,000	0	1,957,000	1,957,000	(1,259,025)	697,975	788,916
Economic services								
Income Relating to Tourism & Area	0	1,000	0	1,000	1,000	(1,000)	0	0
Other property and services								
FBT Reimbursement	0	4,500	0	4,500	4,500	(1,500)	3,000	3,120
Workers Compensation	0	0	0	0	0	1,405	1,405	1,405
Diesel Fuel Rebate	0	21,000	0	21,000	21,000	(3,143)	17,857	22,087
Insurance Rebate	0	1,000	0	1,000	1,000	(881)	119	119
Paid parental leave	0	0	0	0	0	12,812	12,812	12,812
Regional Traineeship Grant 2019 - Funding Rd 1	0	0	0	0	0	0	0	33,000
TOTALS	**0**	**2,731,520**	**259,200**	**2,990,720**	**2,990,720**	**(1,563,345)**	**1,427,375**	**1,965,346**
SUMMARY								
Operating grants, subsidies and contributions	0	2,731,520	0	2,731,520	2,731,520	(1,379,345)	1,352,175	1,843,746
Non-operating grants, subsidies and contributions	0	0	259,200	259,200	259,200	(184,000)	75,200	121,600
TOTALS	**0**	**2,731,520**	**259,200**	**2,990,720**	**2,990,720**	**(1,563,345)**	**1,427,375**	**1,965,346**

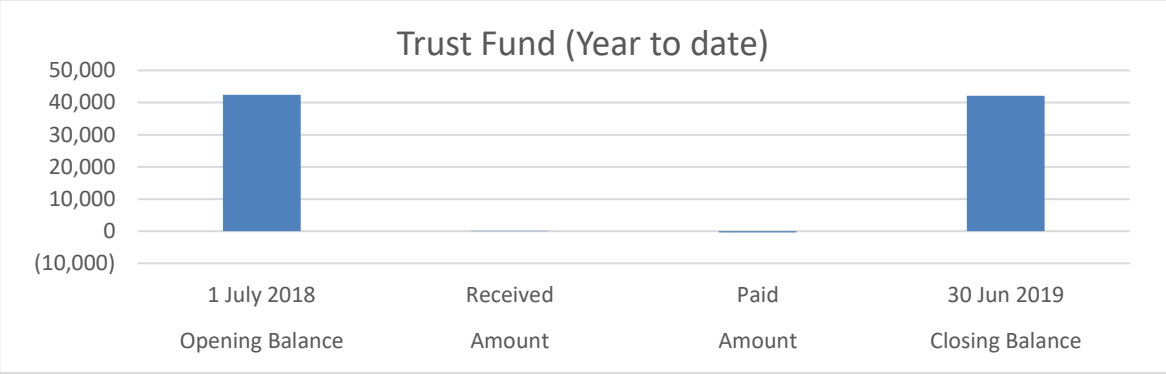
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2019

NOTE 10 TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2018	Amount Received	Amount Paid	Closing Balance 30 Jun 2019
	$	$	$	$
Landcare Receipts	8,608	0	0	**8,608**
Unclaimed Monies	280	0	0	**280**
WSRA Inc	590	0	0	**590**
Wongi	2,067	0	0	**2,067**
Bushfire Brigades	6,705	0	0	**6,705**
LGIS Bonus Scheme	21,553	0	0	**21,553**
Heritage Loan Scheme	1,733	0	0	**1,733**
Other Bonds	850	0	(400)	**450**
Police Licensing	0	150	0	**150**
	42,386	**150**	**(400)**	**42,136**

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

NOTE 11
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget Adoption		Opening Surplus		0	(49,192)	(49,192)
0			Opening deficit		65,009		15,817
122230	Direct Grants	10.1 Sept 2018	Operating Revenue		29,085		44,902
M999	Reinstatement of Award increases	10.1 Sept 2018	Operating Expenses			(10,000)	34,902
42040	Consulting & Relief Staff ACEO	10.1 Sept 2018	Operating Expenses			(57,600)	(22,698)
42040	Consulting & Relief Staff Recruitment Agent	10.1 Sept 2018	Operating Expenses			(13,000)	(35,698)
42000	Saving on CEO Salary	10.1 Sept 2018	Operating Expenses		12,480		(23,218)
144006	Insurance Refunds on Plant	10.1 Sept 2018	Operating Revenue		1,000		(22,218)
91221	3327 Robinson Road - rent	10.1 Sept 2018	Operating Revenue		3,900		(18,318)
113020	Insurance Premiums - actual increment	10.1 Sept 2018	Operating Expenses			(6,500)	(24,818)
141000	Private Works - culvert installation	10.1 Sept 2018	Operating Expenses			(5,000)	(29,818)
RRG55	Cartmeticup Road Widening (Carryover)	10.1 Sept 2018	Operating Expenses		10,666	(17,000)	(36,152)
RRG56	Cartmeticup Road reseal (Carryover)	10.1 Sept 2018	Operating Expenses		8,000	(12,000)	(40,152)
42070	Computer Maintenance	10.1 Sept 2018	Operating Expenses			(6,000)	(46,152)
				0	**130,140**	**(176,292)**	

KEY INFORMATION

15.4. MONTHLY RATES REPORTS – FOR THE PERIOD ENDING – 31/07/2019

OUTSTANDING RATES	31/07/2019
Description	**Balance**
Rates	$ 29,517.45
Legal charges	$ 1,666.20
Penalty charges	$ 7,848.72
Other Charges	$ -
Instalment admin Fee	$ 33.00
Instalment interest	$ 62.50
Fire breaks	$ 1,707.21
ESL Penalty	$ 483.27
Sub total	**$ 41,318.35**
Rubbish removal	$ 2,137.37
Sub total	**$ 2,137.37**
ESL	$ 3,186.81
Sub total	**$ 3,186.81**
Rates paid in advance	-$ 11,224.81
Sub total	**-$ 11,224.81**
Grand total	**$ 35,417.72**

SUNDRY DEBTORS OUTSTANDING 90 DAYS OR GREATER

CLIENT #	DETAILS	AMOUNT
20384	Block Slashing fees	$786.39
136	Block Slashing	$150.00
79	WANDRA Funding	$22570.11
118	Service Charge	$45.97
23	Private Works	$275.00
47	Standpipe Water	$47.52
114	WANDRAA standpipe Water (currently been recouped through final claim submitted to main roads)	$12757.85
9	Block Slashing as per firebreak notice	$172.90
57	Planning Fee	$939.68
135	Block Slashing	$350.00
	Under and overs	$0.00
	Total	**$38095.42**

TOTAL SUNDRY DEBTORS OUTSTANDING

30 DAYS AND LESS	60 DAYS	90 DAYS OR GREATER	TOTAL
$7982.58	$8754.20	$38095.42	$54832.20

15.5.SCHEDULE OF ACCOUNTS PAID FOR THE PERIOD 01/07/2019 – 31/07/2019

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4064	02/07/2019	Bitutek	Reseal repairs	1		14,385.69
EFT4065	02/07/2019	IT Vision Australia	SynergySoft & annual license fees	1		25,646.78
EFT4066	02/07/2019	Dwanie Cooper	Payroll deductions	1		170.00
EFT4067	02/07/2019	Howson Management	Executive support	1		3,709.75
EFT4068	02/07/2019	Automotive Electrical & 4WD Accessories	Lights	1		21.95
EFT4069	02/07/2019	ATO	BAS - May 19	1		9,020.00
EFT4070	02/07/2019	Katanning Stock & Trading	Materials	1		199.75
EFT4071	02/07/2019	Synergy	Lot 374 Yairabin Street	1		3,217.65
EFT4072	02/07/2019	Blights Auto Electrics	Conduit	1		15.00
EFT4073	02/07/2019	Staff Lotto	Payroll deductions	1		60.00
EFT4074	02/07/2019	Beaurepaires Wagin	Battery	1		514.72
EFT4075	02/07/2019	RCPA WA	Concrete pipes	1		1,302.40
EFT4076	02/07/2019	Digga-West Earthparts WA	Parts	1		346.50
EFT4077	02/07/2019	Halanson Earthmoving	Gravel	1		3,464.51
EFT4078	02/07/2019	Staff Christmas Club	Payroll deductions	1		337.00
EFT4079	02/07/2019	RSPCA WA	Payroll deductions	1		5.00
EFT4080	05/07/2019	Woodlands Distributors & Agencies	Dog waste bags	1		160.90
EFT4081	05/07/2019	Dwanie Cooper	Payroll deductions	1		170.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4082	05/07/2019	Lush Fire & Planning	Planning Services	1		858.00
EFT4083	05/07/2019	Frontline Fire & Rescue	Portable road traffic sign	1		2,808.30
EFT4084	05/07/2019	The Woodanilling Tavern	Refreshments	1		90.00
EFT4085	05/07/2019	Sandra Williamson	Cleaning contract	1		630.00
EFT4086	05/07/2019	WA Contract Ranger Services	Ranger services	1		701.25
EFT4087	05/07/2019	Mucky duck Bush Band	Deposit	1		500.00
EFT4088	05/07/2019	Katanning Tiling Service	Renovate ensuite	1		2,715.90
EFT4089	05/07/2019	Synergy	Street lighting	1		573.10
EFT4090	05/07/2019	Staff Lotto	Payroll deductions	1		60.00
EFT4091	05/07/2019	Great Southern Fuel Supplies	Bulk diesel	1		5,431.57
EFT4092	05/07/2019	BOC Gases Australia	Gases	1		23.94
EFT4093	05/07/2019	Albany Best Office Systems	Copier contract	1		368.94
EFT4094	05/07/2019	Staff Christmas Club	Payroll deductions	1		337.00
EFT4095	05/07/2019	RSPCA WA	Payroll deductions	1		5.00
EFT4096	05/07/2019	Sandy Boxall Catering	Catering	1		220.00
EFT4097	12/07/2019	Dwanie Cooper	Payroll deductions	1		170.00
EFT4098	12/07/2019	Moore Stephens	EOM - May 2019	1		2,475.00
EFT4099	12/07/2019	Scavenger Supplies	Deployment Bags	1		907.50
EFT4100	12/07/2019	Staff Lotto	Payroll deductions	1		60.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4101	12/07/2019	PCS	Software support	1		780.00
EFT4102	12/07/2019	Staff Christmas Club	Payroll deductions	1		337.00
EFT4103	12/07/2019	RSPCA WA	Payroll deductions	1		5.00
EFT4104	23/07/2019	Dwanie Cooper	Payroll deductions	1		170.00
EFT4105	23/07/2019	Gerrard Hydraulics	Repairs	1		595.10
EFT4106	23/07/2019	Major Motors	lamp marker	1		35.11
EFT4107	23/07/2019	Howson Management	Executive Support	1		3,657.50
EFT4108	23/07/2019	Shire of Narrogin	Building Surveyor	1		70.00
EFT4109	23/07/2019	Sandra Williamson	Cleaning contract	1		630.00
EFT4110	23/07/2019	AM Bolts & Nuts	Parts	1		13.20
EFT4111	23/07/2019	Hempfield Small Motors	Oil pipes	1		31.70
EFT4112	23/07/2019	MultiSpares	Ball bearing	1		374.22
EFT4113	23/07/2019	Corsign WA	Roadwork signage	1		6,879.40
EFT4114	23/07/2019	McGuffie Transport	Freight	1		40.00
EFT4115	23/07/2019	Bunbury Honda	Parts	1		633.17
EFT4116	23/07/2019	Toll Transport	Freight	1		169.63
EFT4117	23/07/2019	ATO	BAS - Jun 19	1		7,065.00
EFT4118	23/07/2019	Katanning Stock & Trading	Drill bit set	1		121.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4119	23/07/2019	Woodanilling Store	Groceries & fuel	1		209.20
EFT4120	23/07/2019	Staff Lotto	Payroll deductions	1		55.00
EFT4121	23/07/2019	Great Southern Fuel Supplies	Bulk diesel	1		3,677.63
EFT4122	23/07/2019	Edwards Motors	Cut off wheel	1		172.70
EFT4123	23/07/2019	Shire of Katanning	Hire of Multi Tyre Roller	1		4,676.00
EFT4124	23/07/2019	Cut-N-Cote	Materials	1		171.40
EFT4125	23/07/2019	Beaurepaires Wagin	Tyres	1		6,484.00
EFT4126	23/07/2019	JR & A Hersey	Bin liners	1		53.35
EFT4127	23/07/2019	Kleenheat Gas	Yearly facility fee 45kg	1		39.60
EFT4128	23/07/2019	Perth McIntosh & Son	Service kit	1		442.90
EFT4129	23/07/2019	PCS	Software support	1		340.00
EFT4130	23/07/2019	Great Southern Toyota	Parts	1		402.39
EFT4131	23/07/2019	DFES	Return of unspent Mitigation Activity Funds	1		74,889.38
EFT4132	23/07/2019	Katanning McIntosh & Son	Parts	1		102.63
EFT4133	23/07/2019	Katanning Hardware	Materials	1		64.55
EFT4134	23/07/2019	Great Southern Waste Disposal	Rubbish removal	1		2,444.40
EFT4135	23/07/2019	Staff Christmas Club	Payroll deductions	1		337.00
EFT4136	23/07/2019	RSPCA WA	Payroll deductions	1		5.00
EFT4137	23/07/2019	Advertiser Print	Fire Break notices	1		341.55

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4138	23/07/2019	Ambrose Electrical Contracting	Replace globe	1		60.90
EFT4139	26/07/2019	Dwanie Cooper	Payroll deductions	1		170.00
EFT4140	26/07/2019	LGIS Insurance Broking	Motor Vehicle Insurance	1		20,137.19
EFT4141	26/07/2019	WA Contract Ranger Services	Ranger services	1		561.00
EFT4142	26/07/2019	Katanning Stock & Trading	Materials	1		72.65
EFT4143	26/07/2019	Staff Lotto	Payroll deductions	1		55.00
EFT4144	26/07/2019	Great Southern Fuel Supplies	Bulk diesel	1		2,549.25
EFT4145	26/07/2019	LGIS	Liability Insurance	1		38,866.47
EFT4146	26/07/2019	PCS	Software support	1		255.00
EFT4147	26/07/2019	Staff Christmas Club	Payroll deductions	1		337.00
EFT4148	26/07/2019	Ambrose Electrical Contracting	Repair smoke alarm	1		30.00
15307	05/07/2019	Petty Cash Recoup	Petty cash	1		228.20
15308	23/07/2019	Department of Transport	WO.023	1		4,854.05
DD2540.3	05/07/2019	Water Corporation	Standpipe Burt Rd	1		4,910.92
DD2540.4	01/07/2019	Westnet	Hosting charges	1		444.99
DD2560.1	03/07/2019	NAB - Credit Card	Credit Card fee	1		83.97
DD2561.1	03/07/2019	WA Super	Payroll deductions	1		945.40
DD2561.2	03/07/2019	Colonial First State	Superannuation contributions	1		202.51

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD2561.3	03/07/2019	Australian Superannuation	Superannuation contributions	1		663.88
DD2561.4	03/07/2019	Hesta	Superannuation contributions	1		381.04
DD2561.5	03/07/2019	MLC Navigator Retirement Plan	Superannuation contributions	1		173.79
DD2561.6	03/07/2019	Colonial Select Personnel Super	Superannuation contributions	1		85.54
DD2561.7	03/07/2019	REST	Superannuation contributions	1		47.07
DD2561.8	03/07/2019	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	1		85.54
DD2566.1	10/07/2019	WA Super	Payroll deductions	1		932.65
DD2566.2	10/07/2019	Colonial First State	Superannuation contributions	1		202.51
DD2566.3	10/07/2019	Australian Superannuation	Superannuation contributions	1		567.21
DD2566.4	10/07/2019	Hesta	Superannuation contributions	1		381.04
DD2566.5	10/07/2019	MLC Navigator Retirement Plan	Superannuation contributions	1		173.79
DD2566.6	10/07/2019	Colonial Select Personnel Super	Superannuation contributions	1		85.54
DD2566.7	10/07/2019	REST	Superannuation contributions	1		99.66
DD2566.8	10/07/2019	CBUS Superannuation	Superannuation contributions	1		56.48
DD2566.9	10/07/2019	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	1		58.46
DD2570.1	01/07/2019	Telstra	Landline charges	1		267.84
DD2570.2	14/07/2019	Telstra	Mobile charges	1		433.71
DD2573.1	17/07/2019	WA Super	Payroll deductions	1		932.65
DD2573.2	17/07/2019	Colonial First State	Superannuation contributions	1		202.51

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD2573.3	17/07/2019	Australian Superannuation	Superannuation contributions	1		619.77
DD2573.4	17/07/2019	Hesta	Superannuation contributions	1		381.04
DD2573.5	17/07/2019	MLC Navigator Retirement Plan	Superannuation contributions	1		173.79
DD2573.6	17/07/2019	Colonial Select Personnel Super	Superannuation contributions	1		85.54
DD2573.7	17/07/2019	REST	Superannuation contributions	1		82.91
DD2573.8	17/07/2019	CBUS Superannuation	Superannuation contributions	1		28.24
DD2577.1	30/07/2019	Telstra	Landline charges	1		269.74
DD2583.1	11/07/2019	Telstra	Bushfire SMS	1		69.00
DD2585.1	24/07/2019	WA Super	Payroll deductions	1		925.97
DD2585.2	24/07/2019	Colonial First State	Superannuation contributions	1		202.51
DD2585.3	24/07/2019	Australian Superannuation	Superannuation contributions	1		722.96
DD2585.4	24/07/2019	Hesta	Superannuation contributions	1		381.04
DD2585.5	24/07/2019	MLC Navigator Retirement Plan	Superannuation contributions	1		154.04
DD2585.6	24/07/2019	Colonial Select Personnel Super	Superannuation contributions	1		85.54
DD2585.7	24/07/2019	REST	Superannuation contributions	1		99.66
DD2585.8	24/07/2019	CBUS Superannuation	Superannuation contributions	1		28.24
DD2588.1	20/07/2019	SkyMesh	Internet contract	1		125.00
DD2593.1	31/07/2019	WA Super	Payroll deductions	1		931.60

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD2593.2	31/07/2019	Colonial First State	Superannuation contributions	1		202.51
DD2593.3	31/07/2019	Australian Superannuation	Superannuation contributions	1		721.99
DD2593.4	31/07/2019	Hesta	Superannuation contributions	1		381.04
DD2593.5	31/07/2019	MLC Navigator Retirement Plan	Superannuation contributions	1		130.34
DD2593.6	31/07/2019	Colonial Select Personnel Super	Superannuation contributions	1		85.54
DD2593.7	31/07/2019	REST	Superannuation contributions	1		99.66
DD2593.8	31/07/2019	CBUS Superannuation	Superannuation contributions	1		28.24

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal Bank	**285,810.13**
TOTAL		**285,810.13**

15.6.CORRESPONDENCE & MINUTES FOR INFORMATION

Nil

15.7.COUNCIL/COMMITTEES - STATUS REPORT

Date	Agenda Item No	File Ref ID	Heading	Motion	Up-date	Completed Date & Ref
16/10/2018	10.5	10.3.1	Town Planning Scheme No 1 Review	1. That Council instructs the CEO to advise the Western Australian Planning Commission that the current Town Planning Scheme is considered to be operating satisfactorily given the low level of development within the municipality. The preparation of a new Planning Scheme is not considered to be warranted especially as Council has prepared Amendment No 3 to the Scheme to update the Scheme Text to reflect the Deemed Provisions. A further omnibus amendment can be prepared to bring the Scheme Text into closer alignment with the Model Scheme Text. 2. That Council instructs the CEO to advise the Western Australian Planning Commission that it recognises the need for a Local Planning Strategy for the municipality and that the previous Scheme Explanatory Report is not adequate. 3. That Council resolve pursuant to Regulation 11(1) prepare a Local Planning Strategy for the whole of the municipality. 4. That the CEO prepare a separate report be presented to Council on the process, issues, timing and 1) cost for the preparation of the Local Planning Strategy.	**20/11/18** The Shire's consultant planner has submitted the review report regarding TPS No1 to the Department of Planning Lands and Heritage on 7 November 2018 **18/12/18** NFA **19/02/19** Consultant Planner has advised that Amendment 3 has not been signed off by DPLH as yet. **19/03/19** No change 17/05/2019 No change. If the Deemed provisions are not acceptable Council will need to make provision in the 2019/20 budget for full review there the urgency of the amendment has become critical.	
16/10/2018	10.6	10.3.1	TPS1 Amendment 3 Deemed Provisions	That Council, in pursuance of Section 75 of the Planning and Development Act 2005: a) Resolves to amend the above local planning scheme by: • Deleting provisions that have been superseded by the deemed provisions in Schedule 2 of the Regulations; and inserting new and amended provisions to reflect the application and reference to the deemed provisions. • Inserting Schedule A Supplemental Provisions;	**20/11/18** Amendment 3 signed by the CEO, ACEO (7/11/18) and Shire President (9/11/18) and submitted to the Department of Planning Lands and Heritage on 12 November 2018 **18/12/18** NFA **19/02/19** Consultant Planner has advised that Amendment 3 has not been signed off by DPLH as yet.	

Date	Agenda Item No	File Ref ID	Heading	Motion	Up-date	Completed Date & Ref
				• Correcting and updating references and terminology in accordance with the provisions of the Planning and Development Act 2005; and • Renumbering the remaining Scheme provisions and Schedules sequentially and updating any cross referencing to the new clause numbers as required. b) Resolve, pursuant to the Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations), that Amendment 3 is a basic amendment in accordance with r.34(c) of the Regulations as it proposes to amend the Scheme text to delete provisions that have been superseded by the deemed provisions in Schedule 2 of the Regulations; c) That in accordance with Section 81 of the Planning and Development Act 2005, the Amendment shall be referred to the Environmental Protection Authority for examination and assessment. d) That pursuant to Section 75 of the Planning and Development Act 2005 and Regulation 17 Council resolves to adopt Amendment No 2 for final approval. e) That Amendment 3 be submitted to the Western Australian Planning Commission pursuant to Regulation 58.	**19/03/19** No change 17/5/19 see above as the 2 matters are linked	
18/12/18	10.9	5.1.1	Street Addressing Lot 1227 Fowlers Road	Council approve the allocation of 311 Fowlers road to Lot 1227 Fowlers road.	**19/02/19** Advice to be issued **19/03/19** Advice to be issued 11/03/2019 Emailed Landgate copy of minutes to request allocation of 311 Fowlers road. Landgate to action.	**BA380, BA381**
18/12/18	10.11		Infrastructure Briefing Report	1) Council receive the attached infrastructure briefing report 2) That Council requests the chief executive officer to finalise the infrastructure plan and draft an action plan for councils ENDORSEMENT including the following additions: a. Recognising and including the importance of State Initiative Funding.	**19/02/19** Changes discussed with consultant engineer **19/03/19** Updated Report to be submitted to TPW 17/5/19 For review by new CEO	28/02/19

Date	Agenda Item No	File Ref ID	Heading	Motion	Up-date	Completed Date & Ref
				b. Clarifying the site distances regarding Table 5.3 (The Jarvis Table) as some of these seemed quite long in terms of their suitability for the Woodanilling District.		
18/12/18	10.12		Draft 10 Year Plant Replacement Program	Council receive the DRAFT 10 year plant replacement program and request the chief executive officer present this program to the transport and plant committee to discussions.	**19/02/19** The Program will be presented to the TPW later in February 2019 **19/03/19** Program submitted to TPW 15/03/19 17/5/19 For review of new CEO	
19/02/19	10.2	4.1.39A	Update Regarding Integrated Planning	That Council: 1. Accept the Acting Chief Executive Officer's report on the update to the Shire of Woodanilling's Major Review of its Integrated Planning and Reporting Framework (including the major review process for the Strategic Community Plan and the Corporate Business Plan). 2. Endorse the Catalyse MARKYT Scorecard Survey of the Woodanilling District as in Attachment 10.2.1.	**19/03/19** • Update was accepted by Council; • Catalyse MARKYT Scorecard issued from 7/03/19 Results of Survey received 13/05/2019	
19/02/19	10.9	CR1115	Road Resumption - Lot 1430 Cartmeticup Road Woodanilling	That council resolve to: A) Close section of Lot 1430 Cartmeticup for the purpose of realigning Oakland's road; and Apply to the Geographical Names Committee to rename the new section of road reserve to Oaklands Road.	**19/03/19** Yet to be actioned A) Section has been closed B) Email sent to Geographical Names Committee requesting road name change. Waiting on response from GNC	**QU226**
16/04/2019	3.1.1	RA375	Street Addressing 2505 Katanning – Dumbleyung Road, Glencoe	That Council approve request to change driveway street address from 2505 Katanning Dumbleyung road, Glencoe to 1100 Cronin Road, Glencoe WA 6316	Emailed Landgate copy of minutes to request allocation. Landgate to action.	**RA375**

Legend

Status	Flag		
Not Started	Roadblock Occurred	Completed	
Monitor	In Progress	Deferred	

16. CLOSURE OF MEETING