



SHIRE OF WOODANILLING

ATTACHMENT BOOKLET FOR ORDINARY COUNCIL MEETING

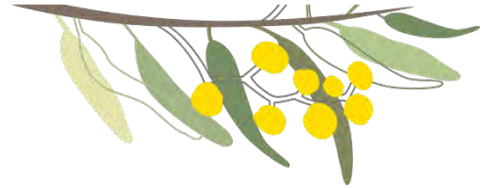
16 December 2025 at 4.00pm

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SHIRE OF WOODANILLING



ORDINARY MEETING OF COUNCIL Unconfirmed Minutes 18 November 2025

Disclaimer

The recommendations contained in the Minutes are subject to confirmation by Council. The Shire of Woodanilling warns that anyone who has an application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Woodanilling for any act, omission or statement or intimation occurring during a Council Meeting.

Agendas and Minutes are available on the Shire website www.woodanilling.wa.gov.au

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ORDINARY MEETING OF COUNCIL AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.00pm.

1.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long standing personal friendship with the proponent). As a consequence there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Cr HR Thomson OAM	Shire President
Cr S Vermeulen	Deputy Shire President
Cr R Marshall	
Cr I Garstone	
Cr K Stephens	
Cr M Trimming	
Officers:	
Anika Serer	Chief Executive Officer
Ciara Whitmore	Customer Service Officer

Leave of Absence:

Nil

Apologies:

Nil

Observers:

Nil.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

3.1. RESPONSE TO PUBLIC QUESTION – GREG SMITH

At the Ordinary Council Meeting held on 21 October 2025, the following question was asked by Mr Greg Smith and taken on notice to allow a detailed response. A written response was provided to Mr Smith on 7 November 2025:

Question (verbatim):

“Thank you, Council, for allowing me to do a question. Congratulations, Russell. I’m sure that the Shire will prosper under your leadership.

At a previous meeting that I attended here—and I’m leading up to a question—I noticed that there was a failure to declare an interest, namely a financial interest. At that meeting, only one Councillor declared an interest. Now, there are a few options to declare an interest: you can write a note to the CEO, you can do it at the meeting, or immediately before the discussion. None of that was done. I do believe that a declaration of interest was made afterwards, but certain factors taken into account will lead me up to—and then I’ll get to the question.

If you have a family member that has an interest, if you have a financial interest, or people who you are closely associated with have an interest in a subject—according to, who is it? Local Government Act 1995—that should be declared.

Now, the problem is, failure to do so requires a mandatory reporting to the Crime and Corruption Misconduct—the CCC—actually under the Crime and Corruption Misconduct Act of 2003.

So, at that meeting, Dale Douglas failed to declare an interest. Only one person declared an interest, and people he is closely associated with—that would be the other six people—for the consortium for buying that pub. Dale and six others, one being, well, I suppose you could call a family member.

And so, with all that taken into account, my question is to the CEO:

Has it been reported to the CCC??”

Response (Chief Executive Officer):

Chief Executive Officers of local governments have a legal responsibility to report suspected misconduct under the Corruption, Crime and Misconduct Act 2003 (CCM Act).

Failure by an Elected Member to declare an interest is considered serious misconduct and must be reported to the Corruption and Crime Commission (CCC).

The Local Government Act 1995 (sections 5.114 and 5.115) also considers failure to declare an interest a serious breach, which must be reported to the Department of Local Government, Industry Regulation and Safety (DLGIRS).

Under section 5.123 of the LGA, it is an offence to disclose whether a complaint has been made, or any details relating to a complaint, until the matter has been dealt with and the State Administrative Tribunal has made an order under section 5.117(1).

The Shire is therefore unable to confirm or deny whether a report has been made, as doing so would compromise the confidentiality requirements.

Any person may lodge a complaint with the CCC or DLGIRS if they reasonably suspect that serious misconduct or a serious breach has occurred.

Further information is available from:

Corruption and Crime Commission – www.ccc.wa.gov.au

or 1800 803 186

Department of Local Government, Sport and Cultural Industries – www.dlgsc.wa.gov.au

or 1800 634 541

4. PUBLIC QUESTION TIME

Nil.

5. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Morris Trimming Requested a leave of absence for the month of December 2025.

COUNCIL RESOLUTION – 6.1. CR MORRIS TRIMMING LEAVE REQUEST (OCM 470/11/2025)

Moved: Cr Marshall

Seconded: Cr Vermeulen

That Council grants Cr Morris Trimming a leave of absence for December 2025.

CARRIED 6/0

For: Cr Thomson, Cr Vermeulen, Cr Stephens, Cr Marshall, Cr Garstone, Cr Trimming

Against: Nil

7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION

Nil.

8. CONFIRMATION OF COUNCIL MEETING MINUTES

8.1. ORDINARY MEETING OF COUNCIL HELD 21 OCTOBER 2025

That the Minutes of the Ordinary Meeting of Council held 21 October 2025 be confirmed as a true and correct record of proceedings without amendment.

COUNCIL RESOLUTION – 8.1. ORDINARY MEETING OF COUNCIL HELD 21 OCTOBER 2025 (OCM 471/11/2025)

Moved: Cr Garstone

Seconded: Cr Stephens

That the Minutes of the Ordinary Meeting of Council held 21 October 2025 be confirmed as a true and correct record of proceedings without amendment.

CARRIED 6/0

For: Cr Thomson, Cr Vermeulen, Cr Stephens, Cr Marshall, Cr Garstone, Cr Trimming

Against: Nil

9. CONFIRMATION OF OTHER MEETING MINUTES

Nil.

10. REPORTS OF OFFICERS

Nil.

11. REGULATORY SERVICES

nil.

12. INFRASTRUCTURE SERVICES

Nil.

13. CORPORATE SERVICES

13.1.LIST OF ACCOUNTS FOR PAYMENT – 31 OCTOBER 2025

File Reference	ADM0066
Date of Report	06 November 2025
Responsible Officer	Anika Serer, Chief Executive Officer
Author of Report	Brooke Dellacqua, Senior Finance Officer
Disclosure of any Interest	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .
Voting Requirement	Simple Majority
Attachments	Attachment 13.1.1. – List of Accounts for Payment – 31 October 2025

BRIEF SUMMARY

The purpose of this report is to present to Council the list of accounts paid, for the month ending 31 October 2025, as required under the *Local Government (Financial Management) Regulations 1996*.

BACKGROUND/COMMENT

In accordance with *Local Government (Financial Management) Regulations 1996*, Clause 13 (1) schedules of all payments made through Council's bank accounts are presented to Council for inspection.

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the Shire's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within **Attachment 13.1.1**.

Payments up to 31 October 2025

Payment Type	Account Type	Amount \$
Automatic Payment Deductions (Direct Debits & BPay.	Municipal	\$20,273.53
Cheque Payments	Municipal	\$0.00
EFT Payments #7954 to #8008	Municipal	\$213,454.24
Sub Total	Municipal	\$233,727.77
Payments	Trust	\$0.00
Payments	Reserve	\$0.00
Totals		\$233,727.77

STATUTORY/LEGAL IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*

- (a) *the payee's name; and*
- (b) *the amount of the payment; and*

- (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
- (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee’s name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;**and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

POLICY IMPLICATIONS

The Chief Executive Officer, under relevant delegation, is authorised to arrange purchase of specific items in the budget, which do not require calling tenders, providing that it is within the approved and adopted budget.

FINANCIAL IMPLICATIONS

There are no financial implications that have been identified as a result of this report or recommendation.

STRATEGIC IMPLICATIONS

THEME 3

Governance

OBJECTIVES

To promote continual improvement that is supported by efficient and effective governance structures and processes.

STRATEGIES

By ensuring legislation is used to effectively enable quality decision making.

CONSULTATION/COMMUNICATION

There are no community engagement implications that have been identified as a result of this report or recommendation.

RISK MANAGEMENT

The risk in relation to this matter is assessed as “Medium” on the basis that if Council does not accept the payments. The risk identified would be failure to fulfil statutory regulations or compliance requirements. Shire Officer’s provide a full detailed listing of payments made in the timely manner.

Consequence	Insignificant	Minor	Moderate	Major	Extreme
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the list of accounts and details of the credit card amounts, totalling \$233,727.77 paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 31 October 2025, as contained within **Attachment 13.1.1.**

COUNCIL RESOLUTION – 13.1. LIST OF ACCOUNTS FOR PAYMENT – 31 OCTOBER 2025 (OCM 472/11/2025)

Moved: Cr Marshall

Seconded: Cr Garstone

That Council accepts the list of accounts and details of the credit card amounts, totalling \$233,727.77 paid under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 for the period ended 31 October 2025, as contained within **Attachment 13.1.1.**

CARRIED 6/0

For: Cr Thomson, Cr Vermeulen, Cr Stephens, Cr Marshall, Cr Garstone, Cr Trimming

Against: Nil

13.2. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 OCTOBER 2025

File Reference	ADM0066
Date of Report	7 November 2025
Responsible Officer	Anika Serer, Chief Executive Officer
Author of Report	DL Consulting
Disclosure of any Interest	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .
Voting Requirement	Simple Majority
Attachments	Attachment 13.2.1 – Monthly Financial Report 31 October 2025

BRIEF SUMMARY

The Monthly Financial Report for period ending 31 October 2025 is presented for Council's consideration.

BACKGROUND/COMMENT

In accordance with regulation 34 of the *Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for approval by Council. The Monthly Financial Reports have been prepared in accordance with statutory requirements.

The Statement of Financial Activity as at 31 October 2025 shows a closing surplus of \$1,556,948.

STATUTORY/LEGAL IMPLICATIONS

Section 6.4 of the *Local Government Act 1995* requires a Local Government to prepare an annual financial statement for the preceding year and other financial reports as they prescribed.

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the Local Government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.

POLICY IMPLICATIONS

There is no Council Policy relevant to this item.

FINANCIAL IMPLICATIONS

The Budget will be regularly monitored on at least a monthly basis, by the Chief Executive Officer and Financial Consultant/Accountant. Responsible Officers are also required to review their particular line items for anomalies each month, with a major review required by law, between 1 February and 28 March of each year pursuant to the *Local Government (Financial Management) Regulations 1996* (Regulation 33A).

Any material variances that have an impact on the outcome of the budgeted closing surplus/deficit position are detailed in the Monthly Financial Report contained within **Attachment 13.2.1**.

STRATEGIC IMPLICATIONS**THEME 3****Governance****OBJECTIVES**

To promote continual improvement that is supported by efficient and effective governance structures and processes.

STRATEGIES

By ensuring legislation is used to effectively enable quality decision making.

CONSULTATION/COMMUNICATION

Reporting Officers receive monthly updates to track expenditure and income and to be aware of their work commitments versus budget allocations.

RISK MANAGEMENT

The risk in relation to this matter is assessed as “Low” on the basis that if Council does not receive the Monthly Financial Reports for the month reported leading to the Shire not meeting legislative requirements on financial reporting. The risk identified would be failure to fulfil statutory regulations or compliance requirements.

Consequence	Insignificant	Minor	Moderate	Major	Extreme
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council receive the Monthly Financial Report for the period of 31 October 2025, in accordance with section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1995* as presented in **Attachment 13.2.1**.

COUNCIL RESOLUTION – 13.2. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 OCTOBER 2025 (OCM 473/11/2025)

Moved: Cr Stephens

Seconded: Cr Garstone

That Council receive the Monthly Financial Report for the period of 31 October 2025, in accordance with section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1995* as presented in **Attachment 13.2.1**.

CARRIED 6/0

For: Cr Thomson, Cr Vermeulen, Cr Stephens, Cr Marshall, Cr Garstone, Cr Trimming

Against: Nil

13.3.AMENDMENT OF 2025/26 FEES AND CHARGES FOR GOLF CLUBHOUSE HIRE

File Reference	ADM0027
Date of Report	12 November 2025
Responsible Officer	Anika Serer, Chief Executive Officer
Author of Report	Anika Serer, Chief Executive Officer
Disclosure of any Interest	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .
Voting Requirement	Absolute Majority
Attachments	

BRIEF SUMMARY

Council is requested to approve the amendment of the 2025/26 Fees and Charges to add provision for the hire of the Golf Clubhouse on Reserve 11066, Yairabin Street, Woodanilling.

BACKGROUND

Interest has been received from the local community to hire the Golf Clubhouse located on Reserve 11066 at Yairabin Street, Woodanilling. The Clubhouse and golf links were relinquished to the Shire in December 2022 following the wind up of the Woodanilling Golf Club.

As the clubhouse has not been used for public purposes since that time, the Shire will arrange for the premises to be inspected by its Environmental Health Officer to ensure it meets health and safety requirements. Subject to passing inspection, it is intended that the facility be made available for hire and changes made to the adopted 2025/2026 Fees and Charges to enable this.

COMMENT

In determining the proposed facility hire fees for the clubhouse, the fees for hire of the sports pavilion, shed and toilets only (no grounds) have been considered:

G/L	Charge Details	Year 2025/2026		
		Fee (excl. GST)	GST	Fee (Incl. GST)
113200	Casual Hirers - Pavilion and Rec Shed (no use of grounds) - 24 hours	\$ 181.82	\$ 18.18	\$ 200.00
	AFFILIATED WSRA INC CLUBS:			
113200	Up to 1 day per week (half year only)	\$ 122.73	\$ 12.27	\$ 135.00
113200	> 1 day per week (half year only)	\$ 245.45	\$ 24.55	\$ 270.00
113200	> 2 days per week (half year only)	\$ 368.18	\$ 36.82	\$ 405.00
113200	Up to 1 day per week (full year)	\$ 245.45	\$ 24.55	\$ 270.00
113200	Occasional use (< than 9 times per year)	\$ 42.73	\$ 4.27	\$ 47.00

It is recommended that the following fees be set for the Golf Clubhouse:

G/L	Charge Details	Year 2025/2026		
		Fee (excl. GST)	GST	Fee (Incl. GST)
New	Casual Hirers - 24 hours	\$ 148.18	\$ 14.81	\$ 163.00
113200	Up to 1 day per week (half year only)	\$ 100.00	\$ 10.00	\$ 110.00
113200	> 1 day per week (half year only)	\$ 245.45	\$ 24.55	\$ 270.00
113200	> 2 days per week (half year only)	\$ 301.90	\$ 30.19	\$ 332.00
113200	Up to 1 day per week (full year)	\$ 200.00	\$ 20.00	\$ 220.00
113200	Occasional use (< than 9 times per year)	\$ 42.73	\$ 4.27	\$ 47.00

It should be noted that the shire does not have a budget allocation for electricity at the property, which has been considered in the setting of fees but it is not expected that income received will offset this. There also is not a budget allocation for repairs, which may impact the availability of the facility if the inspection finds it in need of upgrades or repairs or they are required during the course of the financial year. Council will be asked to consider this if required.

Policy 81 'Use of Shire of Woodanilling Facilities' will apply including the provision of bond, it also provides for the following:

Subsidised use of Facilities and Reserves

The following groups automatically qualify for a 75% discount on the scheduled hire fee for the use of facilities and reserves:

- *Community User Groups;*
- *Service Clubs;*
- *Charitable Institutions; and*
- *Emergency Service organisations*

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

Section 6.16 – Imposition of fees and charges

A local government can, by an absolute majority decision, impose fees and charges for goods and services it supplies. Fees and charges are to be imposed when adopting the annual budget and may be imposed during the financial year and / or amended from time to time during the financial year.

Local Government Act 1995

Section 6.17 – Setting level of fees and charges

In determining the amount of a fee or charge the local government is to consider the provision cost, the community importance and alternative provider pricing of those goods and services.

Local Government Act 1995

Section 6.19 (Local government to give notice of fees and charges)

The local government is to provide local public notice of proposed new fees and the date the new fee will be applied from.

POLICY IMPLICATIONS

Policy 81 'Use of Shire of Woodanilling Facilities' will apply including the provision of bond and conditions of hire, it also provides for the following:

Subsidised use of Facilities and Reserves

The following groups automatically qualify for a 75% discount on the scheduled hire fee for the use of facilities and reserves:

- *Community User Groups;*
- *Service Clubs;*
- *Charitable Institutions; and*
- *Emergency Service organisations*

FINANCIAL IMPLICATIONS

The Shire does not have a budget allocation for electricity or regular cleaning at the property, which has been considered in the setting of fees but it is not expected that income received will offset this. There

also is not a budget allocation for repairs, which may impact the availability of the facility if the inspection finds it in need of upgrades or repairs. Council will be asked to consider this if required.

STRATEGIC IMPLICATIONS

The Woodanilling Way:

PILLAR 1: SOCIAL

Goal 1: A safe and inclusive community for all ages

Goal 3: Active and healthy community

CONSULTATION/COMMUNICATION

Consultation has taken place with Councillors, staff responsible for hiring administration and the Shire's consultant EHO.

RISK MANAGEMENT

Should Council not proceed on the officer's recommendation, there is a risk to the Shire's reputation should it be seen as not supporting community requests to access facilities. Therefore, it is assessed that the risk is "Low" as reflected below.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

- a) In accordance with section 6.16 of the *Local Government Act 1995* amends the current Schedule of Fees and Charges to include hire fees for the Golf Clubhouse as per the below table;

G/L	Charge Details	Year 2025/2026		
		Fee (excl. GST)	GST	Fee (Incl. GST)
New	Casual Hirers - 24 hours	\$ 148.18	\$ 14.81	\$ 163.00
113200	Up to 1 day per week (half year only)	\$ 100.00	\$ 10.00	\$ 110.00
113200	> 1 day per week (half year only)	\$ 245.45	\$ 24.55	\$ 270.00
113200	> 2 days per week (half year only)	\$ 301.90	\$ 30.19	\$ 332.00
113200	Up to 1 day per week (full year)	\$ 200.00	\$ 20.00	\$ 220.00
113200	Occasional use (< than 9 times per year)	\$ 42.73	\$ 4.27	\$ 47.00

In accordance with section 6.19 of the *Local Government Act 1995*, gives local public notice of the amendment to the fees and charges, with the amendment taking effect from Friday 5 December 2025.

COUNCIL RESOLUTION – 13.3. AMENDMENT OF 2025/26 FEES AND CHARGES FOR GOLF CLUBHOUSE HIRE (OCM 474/11/2025)

Moved: Cr Vermeulen

Seconded: Cr Garstone

That Council:

- a) In accordance with section 6.16 of the *Local Government Act 1995* amends the current Schedule of Fees and Charges to include hire fees for the Golf Clubhouse as per the below table;

G/L	Charge Details	Year 2025/2026		
		Fee (excl. GST)	GST	Fee (Incl. GST)
New	Casual Hirers - 24 hours	\$ 148.18	\$ 14.81	\$ 163.00
113200	Up to 1 day per week (half year only)	\$ 100.00	\$ 10.00	\$ 110.00
113200	> 1 day per week (half year only)	\$ 245.45	\$ 24.55	\$ 270.00
113200	> 2 days per week (half year only)	\$ 301.90	\$ 30.19	\$ 332.00
113200	Up to 1 day per week (full year)	\$ 200.00	\$ 20.00	\$ 220.00
113200	Occasional use (< than 9 times per year)	\$ 42.73	\$ 4.27	\$ 47.00

In accordance with section 6.19 of the *Local Government Act 1995*, gives local public notice of the amendment to the fees and charges, with the amendment taking effect from Friday 5 December 2025.

CARRIED 6/0

For: Cr Thomson, Cr Vermeulen, Cr Stephens, Cr Marshall, Cr Garstone, Cr Trimming

Against: Nil

14. COMMUNITY SERVICES

14.1.RENEWAL OF APPLICATION FOR FLORA TAKING (COMMERCIAL) LICENCE CROWN LAND

File Reference	ADM0052
Date of Report	12 November 2025
Responsible Officer	Anika Serer, Chief Executive Officer
Author of Report	Anika Serer, Chief Executive Officer
Disclosure of any Interest	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .
Voting Requirement	Simple Majority
Attachments	Attachment 14.1.1 : Application for Flora Taking (Commercial) Licence Crown Land

BRIEF SUMMARY

Council to consider an application from Wendy Hayward from the Jeert Mia Aboriginal Corporation for a renewal of licence to collect native plant seed (Quandongs) from the road reserve on Shenton Road in Woodanilling for a period of 3 years.

BACKGROUND/COMMENT

A request has been received from Mrs Hayward to the Shire of Woodanilling to approve her application to the Department of Biodiversity, Conservation and Attraction to collect Quandongs on the Road Reserve located on Shenton Road in the Shire of Woodanilling. Mrs Hayward is looking to pick the fruit so that she can make jam and sell from her Bush Tucker Business Jeert Mia Aboriginal Corporation.

The application is for a renewal of licence, which was previously approved by Council at the Ordinary Council Meeting held on 23 August 2022 for a period of three years.

About the Quandong

The Quandong (*Santalum Acuminatum*) is a very slow growing plant it is a parasitic plant and generally hosts on Sheoak trees or Jam Trees. Quandong have been an important traditional aboriginal fruit, the fruit is highly nutritious and contains twice the vitamin C of an orange. There is a prolific Quandong grove on Shenton Road and seasonally the fruit has been keenly harvested by local and neighbouring community members. The Quandong plants in this area as said to be 70 to 100 years old.

Site Locations



Figure One – Shenton Road, near Town Dam Entrance



Figure Two – Facing South on Shenton Road



Figure Three – Facing North on Shenton Road

The picking season for the Quandong is generally over a 3 to 4 week period late in the year. The concern for the Shire Officers with regarding the harvesting, is the road safety along this reasonable busy stretch of road. It will be a requirement for the applicant to abide by the guidelines of the Work Health and Safety Act 2020 and associated Regulations and any traffic management requirements that will need to be considered. The applicant will also require their own public liability insurance to cover any persons undertaking the harvest of Quandongs.

STATUTORY/LEGAL IMPLICATIONS

Regulation 60 of the Biodiversity Conservation Regulations 2018

Section 60. Flora taking (commercial purposes) Crown land licence

- (1) *In this regulation — flora does not include specifically controlled sandalwood.*
- (2) *A flora taking (commercial purposes) Crown land licence authorises the holder of the licence to do 1 or more of the following for a commercial purpose —*
 - (a) *take flora on Crown land;*
 - (b) *supply flora taken under the licence to a person who holds —*
 - (i) *a flora dealing licence; or*
 - (ii) *a flora processing licence;*
 - (c) *supply flora taken under the licence to another person who does not intend to supply, process or deal in the flora.*

Regulation 101 Biodiversity Conservation Regulations 2018

101. Access to land (licensees)

- (1) *In this regulation —*
 - designated activity means any of the following activities —*
 - (a) *taking, disturbing, releasing, feeding, or processing fauna;*
 - (b) *taking, possessing for supply, or processing flora.*
- (2) *A person who is authorised to carry out a designated activity under a licence must not, for the purposes of the designated activity, enter land that is not in the possession or under the control of the holder of the licence without the written authorisation of an owner or occupier of the land to enter the land and to carry out the designated activity. Penalty for this sub regulation: a fine of \$5 000.*

POLICY IMPLICATIONS

There are no policies related to this report.

FINANCIAL IMPLICATIONS

There are no financial implications to this item.

STRATEGIC IMPLICATIONS

The Woodanilling Way 2025-2035

PILLAR 2 – ENVIRONMENT

The Environment Pillar focuses on protecting natural and built environments, promoting sustainable land use, and encouraging responsible environmental management.

CONSULTATION/COMMUNICATION

The CEO has consulted Ian Garstone (neighbouring Farmer and Wagin Woodanilling Landcare community member) who has not identified any concerns over the last three years.

RISK MANAGEMENT

The risk has been assessed and identified as “Low”

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Supports the Chief Executive Officer to grant permission for Mrs Wendy Hayward on behalf of Jeert Mia Aboriginal Corporation to harvest the Quandong fruit for a period of 3 years; and
2. Advises the CEO to include the following conditions as part of this application process:
 - a) All persons collecting native seed are licensed according to the Biodiversity Conservation Act 2016 and Biodiversity Conservation Regulations 2018 and will abide by the conditions of this licence;
 - b) Abide by any Work Health and Safety requirements including road traffic management and the persons harvesting are to wear high vis clothing whilst on site.

**COUNCIL RESOLUTION – 14.1. RENEWAL OF APPLICATION FOR FLORA TAKING (COMMERCIAL)
LICENCE CROWN LAND (OCM 475/11/2025)**

Moved: Cr Garstone

Seconded: Cr Stephens

That Council:

1. Supports the Chief Executive Officer to grant permission for Mrs Wendy Hayward on behalf of Jeert Mia Aboriginal Corporation to harvest the Quandong fruit for a period of 3 years; and
2. Advises the CEO to include the following conditions as part of this application process:
 - a) All persons collecting native seed are licensed according to the Biodiversity Conservation Act 2016 and Biodiversity Conservation Regulations 2018 and will abide by the conditions of this licence;
 - b) Abide by any Work Health and Safety requirements including road traffic management and the persons harvesting are to wear high vis clothing whilst on site.

CARRIED 6/0

For: Cr Thomson, Cr Vermeulen, Cr Stephens, Cr Marshall, Cr Garstone, Cr Trimming

Against: Nil

14.2. SHIRE OF WOODANILLING VOLUNTEER BUSH FIRE BRIGADE OPERATING PROCEDURES

File Reference	ADM0042
Date of Report	13 November 2025
Responsible Officer	Anika Serer, Chief Executive Officer
Author of Report	Hannah Wilson, Executive Assistant
Disclosure of any Interest	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .
Voting Requirement	Simple Majority
Attachments	Attachment 14.2.1 – Shire of Woodanilling Bush Fire Brigade Operating Procedures

BRIEF SUMMARY

The purpose of this report is to request that Council endorse the updated Bush Fire Brigade Operating Procedures for the management of Bush Fire Brigades throughout the Shire of Woodanilling.

BACKGROUND/COMMENT

The Shire of Woodanilling Bush Fire Brigade Operating Procedures were endorsed by Council at the December 2024 Ordinary Council Meeting. The operating procedures were reviewed and updated in November 2025 with the addition of information regarding Standalone Power Supplies on page 15 of **Attachment 14.2.1**.

Bushfire Advisory Committee

The Operating Procedures were presented to the Shire of Woodanilling Bushfire Advisory Committee meeting held on 16th October 2025 with the following recommendation made to Council:

BFAC'S RECOMMENDATION AGENDA ITEM 7.4 – SOPS**Moved: Evan Hall****Seconded: Lachlan Patterson**

That the Shire of Woodanilling Bush Fire Advisory Committee recommends that Council adopts the amended SOPs to include Standalone Power Systems.

CARRIED 5/0**STATUTORY/LEGAL IMPLICATIONS**

There are no legislative/statutory implications relative to this report.

POLICY IMPLICATIONS

There are no current policies that relate to this item.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

STRATEGIC IMPLICATIONS**The Woodanilling Way 2025-2035****PILLAR 1 - SOCIAL****Goal 4: Mitigate the impact of natural events**

4.1 Support the training and leadership development of local emergency service volunteers

4.2 Improve community awareness of fire preparedness and response

4.4 Update and deliver Council's Fire Management Plan – Apply for grant funding where possible

CONSULTATION/COMMUNICATION

The Shire of Woodanilling Bush Fire Advisory Committee were consulted at the 16 October 2025 meeting.

RISK MANAGEMENT

The risk in relation to this item is considered “Medium” as Council has a key role in conducting reducing the risk posed by Bushfires. Following the officer’s recommendation will ensure the reviewed Standard Operating Procedures are shared with the Volunteer Brigades.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER’S RECOMMENDATION 1

That Council:

1. Endorses the reviewed and updated Shire of Woodanilling Volunteer Bush Fire Brigade Operating Procedures **Attachment 14.2.1.** and,
2. Authorises the Chief Executive Officer and Shire President to sign the document and make it available on the Shire’s website.

**COUNCIL RESOLUTION – 14.2. SHIRE OF WOODANILLING VOLUNTEER BUSH FIRE BRIGADE
OPERATING PROCEDURES (OCM 476/11/2025)**

Moved: Cr Marshall

Seconded: Cr Garstone

That Council:

1. Endorses the reviewed and updated Shire of Woodanilling Volunteer Bush Fire Brigade Operating Procedures **Attachment 14.2.1.** and,
2. Authorises the Chief Executive Officer and Shire President to sign the document and make it available on the Shire’s website.

CARRIED 6/0

For: Cr Thomson, Cr Vermeulen, Cr Stephens, Cr Marshall, Cr Garstone, Cr Trimming

Against: Nil

15. OFFICE OF CEO

15.1. PROPOSED COUNCIL MEETING DATES 2026

File Reference	ADM0368
Date of Report	11 November 2025
Responsible Officer	Anika Serer, Chief Executive Officer
Author of Report	Anika Serer, Chief Executive Officer
Disclosure of any Interest	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .
Voting Requirement	Simple Majority
Attachments	Nil

BRIEF SUMMARY

The purpose of this report is for Council to consider the Ordinary Council Meeting dates, times and schedule for the 2026 calendar year. All nominated meeting dates fall on the 3rd Tuesday of the month, except for January when a meeting has not generally been held.

BACKGROUND/COMMENT

The *Local Government (Administration) Regulations 1996* requires a local government, at least once a year, to give local public notice of the dates, times and places at which Ordinary meetings of Council are to be held for the next twelve months.

Currently all Council meetings are held in the Council Chambers at the Shire of Woodanilling Administration Building at 3316 Robinson Road, Woodanilling. Council meetings commence at 4:00pm. Council meetings are open to the public. Council has the option to choose an alternative location, such as Kenmare Hall to hold one meeting, if they so decide.

Accordingly, Council is requested to adopt the following dates on which Ordinary Council Meetings are to be held in 2026:

2026 Proposed Ordinary Council Meeting Dates			
Day	Date	Time	Location
NO MEETING IN JANUARY 2026			
Tuesday	17th February 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	17th March 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	21st April 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	19th May 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	16th June 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	21st July 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	18th August 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	15th September 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	20th October 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	17th November 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	15th December 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling

STATUTORY/LEGAL IMPLICATIONS

Section 5.25(1)(g) of the Local Government Act 1995 (the Act) provides for the giving of public notices of the date and agenda for Council meetings.

Regulation 12(2) of the Local Government (Administration) Regulations 1996 provides -

“(2) The CEO must publish on the local government’s official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held –

a) Ordinary council meetings;

b) Committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.”

Section 5.3(2) of the Act requires that a local government hold Ordinary Council Meetings no more than three months apart.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no financial implications to the organisation as monthly Council Meetings have been factored into the annual budget

STRATEGIC IMPLICATIONS

The Woodanilling Way 2025-2035

PILLAR 3: CIVIC LEADERSHIP

Goal 7: Deliver a high standard of service for our community

Goal 9: Enhance strong civic leadership

CONSULTATION/COMMUNICATION

Subject to Council’s approval, in accordance with Regulation 12 of the Local Government (Administration) Regulations 1996, an advertisement regarding Council meetings will be placed on the Shire’s website, as well as the Shire’s Facebook page and Notice Boards.

RISK MANAGEMENT

The risk in relation to this matter is assessed as “Low” within the Risk Management Table.

Consequence	Insignificant	Minor	Moderate	Major	Extreme
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council requests the Chief Executive Officer to give local public notice in accordance with Regulation 12 of the Local Government (Administration) Regulations 1996 for the Shire's 2026 Ordinary Council Meetings to be held at 4:00pm in the Council Chambers, Shire of Woodanilling Administration Office, 3316 Robinson Road, Woodanilling on the following dates:

2026 Proposed Ordinary Council Meeting Dates			
Day	Date	Time	Location
NO MEETING IN JANUARY 2026			
Tuesday	17th February 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	17th March 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	21st April 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	19th May 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	16th June 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	21st July 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	18th August 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	15th September 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	20th October 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	17th November 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	15th December 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling

COUNCIL RESOLUTION – 15.1. PROPOSED COUNCIL MEETING DATES 2026 (OCM 477/11/2025)**Moved: Cr Marshall****Seconded: Cr Garstone****ORIGINAL MOTION:**

That Council requests the Chief Executive Officer to give local public notice in accordance with Regulation 12 of the Local Government (Administration) Regulations 1996 for the Shire's 2026 Ordinary Council Meetings to be held at 4:00pm in the Council Chambers, Shire of Woodanilling Administration Office, 3316 Robinson Road, Woodanilling on the following dates:

2026 Proposed Ordinary Council Meeting Dates			
Day	Date	Time	Location
NO MEETING IN JANUARY 2026			
Tuesday	17th February 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	17th March 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	21st April 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	19th May 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	16th June 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	21st July 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	18th August 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	15th September 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	20th October 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	17th November 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	15th December 2026	4:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling

CARRIED 6/0**AMENDMENT:****Moved: Cr Garstone****Seconded: Cr Stephens**

That the meeting start time be changed from 4:00pm to 5:00pm.

CARRIED 6/0**For: Cr Thomson, Cr Vermeulen, Cr Stephens, Cr Marshall, Cr Garstone, Cr Trimming****Against: Nil****SUBSTANTIVE MOTION (AS AMENDED):**

That Council requests the Chief Executive Officer to give local public notice in accordance with Regulation 12 of the Local Government (Administration) Regulations 1996 for the Shire's 2026 Ordinary Council Meetings to be held at 5:00pm in the Council Chambers, Shire of Woodanilling Administration Office, 3316 Robinson Road, Woodanilling on the following dates:

2026 Proposed Ordinary Council Meeting Dates			
Day	Date	Time	Location
NO MEETING IN JANUARY 2026			
Tuesday	17th February 2026	5:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	17th March 2026	5:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	21st April 2026	5:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	19th May 2026	5:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	16th June 2026	5:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	21st July 2026	5:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	18th August 2026	5:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	15th September 2026	5:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	20th October 2026	5:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	17th November 2026	5:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling
Tuesday	15th December 2026	5:00pm	Woodanilling Council Chambers, 3316 Robinson Road, Woodanilling

CARRIED 6/0**For: Cr Thomson, Cr Vermeulen, Cr Stephens, Cr Marshall, Cr Garstone, Cr Trimming****Against: Nil**

15.2. PROPOSED OFFICE AND WORKS DEPOT CLOSURE – CHRISTMAS/NEW YEAR PERIOD 2025/2026

File Reference	
Date of Report	11 November 2025
Responsible Officer	Anika Serer, Chief Executive Officer
Author of Report	Anika Serer, Chief Executive Officer
Disclosure of any Interest	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .
Voting Requirement	Simple Majority
Attachments	Nil

BRIEF SUMMARY

Council is asked to consider the closure of the Administration Office and Works Depot from 4pm on Friday 19 December 2025, with staff returning on Monday 5 January 2026. An early decision will inform the community well in advance of the office closure and thus allow residents to make arrangements to meet their commitments.

BACKGROUND/COMMENT

Traditionally the Administration Office and Depot have closed over the Christmas and New Year period, and there is no record of this closure causing any inconvenience to the community. The closure of the office will allow staff to have an extended period of leave with the inclusion of the public holidays. Traditionally the number of enquiries and transaction during this period has been low.

The Depot crew also take leave during this period, however, there will be staff available to attend to any emergencies that may be required to be attended to. The Refuse and Recycling Site is historically open over the Christmas / New Year period to allow residents to access this service. It is proposed that the site operates on a reduced basis over this period being open on Saturday 27 December, Sunday 28 December, Saturday 3 January and Sunday 4 January. The Waste Collection contractor has advised that at this time, the usual Thursday collection (25th December and 1st January) will continue and restricted access to the refuse site will be made available for those services.

The proposed closure dates are as detailed below:

2025/26 Proposed Christmas / New Years Closure Dates				
Day	Date	Administration/Office	Shire Depot	Refuse and Recycling Site
Monday	22/12/2025		Leave Day	
Tuesday	23/12/2025		Leave Day	
Wednesday	24/12/2025		Leave Day	
Thursday	25/12/2025	Christmas Public Holiday		CLOSED – BIN COLLECTION ONLY
Friday	26/12/2025		Boxing Day Public Holiday	
Saturday	27/12/2025			OPEN
Sunday	28/12/2025			OPEN
Monday	29/12/2025		Leave Day	
Tuesday	30/12/2025		Leave Day	
Wednesday	31/12/2025			
Thursday	1/01/2026	New Years Day Public Holiday		CLOSED – BIN COLLECTION ONLY
Friday	2/01/2026		Local Government Day per Award	
Saturday	3/01/2026			OPEN
Sunday	4/01/2026			OPEN
Monday	5/01/2026		Open for Business	
Tuesday	6/01/2026		Depot Staff Return	

It is the Officer's Recommendation to support this request for Christmas and New Year's closure period with emergency numbers to be available and distributed for any significant emergencies or requirements that may be needed to be addressed over this period.

STATUTORY/LEGAL IMPLICATIONS

There is no statutory environment related to this item.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no financial implications to the organisation as all staff are entitled to leave which has been factored into the annual budget and any salary and wage considerations are budgeted.

STRATEGIC IMPLICATIONS

The Woodanilling Way 2025-2035

PILLAR 3: CIVIC LEADERSHIP

Goal 7: Deliver a high standard of service for our community

Goal 9: Enhance strong civic leadership

CONSULTATION/COMMUNICATION

Staff have been consulted and will be informed in relation to the designated public holidays and Local Government public holiday.

RISK MANAGEMENT

The risk in relation to this matter is assessed as "Low" within the Risk Management Table.

Consequence	Insignificant	Minor	Moderate	Major	Extreme
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council authorises the Chief Executive Officer to:

- a. close the Administration Office and the Works Depot from 4pm on Friday 19 December 2025,
- b. resume operations in 2026 with Administration staff returning to work on Monday 5 January 2026 and Shire Depot staff returning on Tuesday 6 January 2026,
- c. open the Woodanilling Refuse and Recycling Site on Saturday 27 December, Sunday 28 December, Saturday 3 January and Sunday 4 January,
- d) advertise the closure details on the Shire's website, Facebook page and Notice Boards leading up to the Christmas period,
- e) ensure that there will be staff available for call outs in the event of an emergency.

COUNCIL RESOLUTION – 15.2. PROPOSED OFFICE AND WORKS DEPOT CLOSURE – CHRISTMAS/NEW YEAR PERIOD 2025/2026 (OCM 478/11/2025)

Moved: Cr Vermeulen

Seconded: Cr Stephens

That Council authorises the Chief Executive Officer to:

- a. close the Administration Office and the Works Depot from 4pm on Friday 19 December 2025,
- b. resume operations in 2026 with Administration staff returning to work on Monday 5 January 2026 and Shire Depot staff returning on Tuesday 6 January 2026,
- c. open the Woodanilling Refuse and Recycling Site on Saturday 27 December, Sunday 28 December, Saturday 3 January and Sunday 4 January,
- d) advertise the closure details on the Shire's website, Facebook page and Notice Boards leading up to the Christmas period,
- e) ensure that there will be staff available for call outs in the event of an emergency.

CARRIED 6/0

For: Cr Thomson, Cr Vermeulen, Cr Stephens, Cr Marshall, Cr Garstone, Cr Trimming

Against: Nil

16. CONFIDENTIAL REPORTS

Nil.

17. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

18. MOTIONS WITHOUT NOTICE BY PERMISSION OF THE COUNCIL

Nil.

19. CLOSURE OF MEETING

There being no further business the President declared the meeting closed at 4.17pm.

I certify that these minutes were confirmed at the Ordinary Council Meeting held on the

Presiding Member –

.....

Date.....

Great Southern Regional Road Group Report (GSRRG)

WALGA Great Southern Zone 21st November 2025

Woodanilling.

The GSRRG has been active over the Winter months to work through an item to deal with the acquittals across the region.

The last financial year saw acquittals at 76% of the funds allocated and this is about the State Average.

What is clear is that should the region acquit all of it's funds we could achieve an increase in outcome of a third or 33.33%. This has to be something that we need to achieve.

Measures have been agreed to at last Friday's meeting that will assist Councils to keep on top of where their projects are at and will begin for the 26-27 financial year. These measures will however be a part of what we do for the rest of this year also.

The sub groups will be very important in handling information from the four Shires in each group and passing this on to Main Roads WA. Should funds become available due to the inability to complete a project, they will be made available to other Shires to either start a reserve project or extend an existing project.

I encourage all Elected Members in Councils to be more involved in the process and stay aware of where your projects are up to such that you do not lose the funds.

I want to thank all those who worked with me to bring the resolution to the table. It was a fair bit of work. It was interesting to see that MRWA are likely to use the process or something similar for other RRG's in the State.

I note that the GSRRG is running well generally and it will be a little easier to see what is going on with MRWA now prompting Shires a bit more such that information is made available in a timely manner.

I look forward to seeing full acquittals in the next twelve to eighteen months and the subsequent 33.33% increase in outcomes on our local roads.

Cr Len Handasyde

Shire President – Plantagenet.

Chair GSRRG

20th November 2025

Great Southern VROC

Broomehill-Tambellup | Cranbrook | Gnowangerup | Katanning
Kent | Kojonup | Plantagenet | Woodanilling

MINUTES

Great Southern VROC Ordinary Meeting

Monday 3rd November 2025
Gnowangerup Recreation Centre



GREAT SOUTHERN VOLUNTEER REGION OF COUNCILS

Attachment 9.2.1

Agenda for the Ordinary Meeting to be held at the
Gnowangerup Recreation Centre on
Monday 3rd November 2025

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GREAT SOUTHERN VOLUNTEER REGION OF COUNCILS

Attachment 9.2.1

Minutes of the Ordinary Meeting held at the
Gnowangerup Recreation Centre on
Monday 3rd November 2025

MINUTES

1. OPENING AND ANNOUNCEMENTS

The Chairperson, Kristy D'Aprile declared the meeting open and welcomed attendees at 10.25am.

2. RECORD OF ATTENDANCE AND APOLOGIES

Attendance

Cr Doug Barritt	Voting Member	Shire of Broomehill-Tambellup
Cr Sara Robinson	Deputy Member	Shire of Broomehill-Tambellup
Karen Callaghan	CEO	Shire of Broomehill-Tambellup
Linda Gray	CEO	Shire of Cranbrook
Cr Kate O'Keefe	Voting Member	Shire of Gnowangerup
David Nicholson	CEO	Shire of Gnowangerup
Cr Kristy D'Aprile	Voting Member	Shire of Katanning
Peter Klein	CEO	Shire of Katanning
Cr Kate Johnston	Voting Member	Shire of Kent
David Bently	Deputy CEO	Shire of Kent
Cr Roger Bilney	Voting Member	Shire of Kojonup
Grant Thompson	CEO	Shire of Kojonup
Cr Len Handasyde	Voting Member	Shire of Plantagenet
Julian Murphy	CEO	Shire of Plantagenet
Cr Kahlia Stephens	Deputy Member	Shire of Woodanilling
Anika Serer	CEO	Shire of Woodanilling
Darren Mollenoyux	Executive Officer	Great Southern VROC

Apologies

Cr Sally Vermeulen
Christie Smith

Shire of Woodanilling
CEO, Shire of Kent

Guests

3. PRESENTATIONS

3.1 Great Southern Treasures - Bloom Festival – 10.05am

Sophie Zalokar, representing Great Southern Treasures, will provide a 15 minute presentation to the meeting on the recent Bloom Festival and an overview of the activities and initiatives of Great Southern Treasures.

Sophie Zalokar provided a presentation (via Microsoft Teams) on the activities and initiatives of Great Southern Treasures. She presented the Annual Report and outlined recent achievements, including the success of the recent Bloom Festival.

4. MINUTES OF MEETINGS

- 4.1 Minutes of the Great Southern VROC Meeting held on the 4th August 2025 in Mount Baker, provided at Attachment 4.

RECOMMENDATION AND DECISION**Moved: Cr Len Handasyde****Seconded: Cr Kate Johnston**

That the Minutes of the Great Southern VROC Meeting held on the 4th August 2025 are received as a true and correct record of proceedings.

**Carried
Result 6/0**

5. MEETING ACTION REPORT**Great Southern VROC Meeting Action Report**

A copy of the Great Southern VROC Meeting Action Report is presented for information at Attachment 5.

RECOMMENDATION AND DECISION**Moved: Cr Kate O'Keeffe****Seconded: Cr Doug Barritt**

That the Report on Meeting Actions as at 27th October 2025 be noted.

**Carried
Result 6/0**

6. MATTERS FOR DECISION

6.1 Great Southern Treasures – Future Participation

REPORTING OFFICER:	David Nicholson, CEO Shire of Gnowangerup
DISCLOSURE OF INTEREST:	
DATE:	28 th October 2025
ATTACHMENT NUMBER:	6.1a Great Southern Treasures – Draft MOU 6.1b Great Southern Treasures – 24/25 Annual Report
CONSULTATION	David Nicholson, CEO Shire of Gnowangerup GSVROC CEOs Strategic Planning Workshop

SUMMARY

The meeting is to discuss the role and involvement of member local governments in the Great Southern Treasures, following a presentation by Sophie Zalokar.

BACKGROUND

At the GSVROC CEOs Strategic Planning Workshop on the 2nd October 2025, a brief discussion was held regarding the upcoming renewal of the Great Southern Treasures Memorandum of Understanding (MOU), expiring on 30th June 2026.

It was agreed that consideration of the MOU renewal be included on the agenda for the next Great Southern VROC meeting to enable discussion on the commitment of member local governments.

To assist in these discussions, Sophie Zalokar, representing Great Southern Treasures, has been invited to provide a 15 minute presentation to the meeting on the recent Bloom Festival and to present an overview of the organisation's activities and initiatives.

COMMENT

Following the presentation from Ms Sophie Zalokar, delegates will have the opportunity to discuss the role and future involvement of member local governments in Great Southern Treasures.

The discussion is intended to provide an opportunity for delegates to consider a range of perspectives, taking into account the information presented and feedback from the meeting when determining their own Council's position.

It is proposed that this matter be listed on the agenda for the next Great Southern VROC meeting to allow further consideration and direction on a collective approach moving forward.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Section 12 of the MOU states:

12. Costs Schedule

Annual subscription (12 months) for Member Councils is for the life of the Memorandum (ex GST). It shall be reviewed at the end of the Memorandum by Member Councils.

Member Council - Tier 1 (under 1000 population) \$7,000p.a

Member Council - Tier 2 (1000 – 1900 population) \$13,000p.a

Member Council - Tier 3 (1901 plus population) \$20,000p.a

STRATEGIC OBJECTIVES

Nil

VOTING REQUIREMENTS

Simple Majority

Meeting Discussion

The Great Southern Treasures (GST) Memorandum of Understanding is due to expire on 30 June 2026, and its renewal was discussed.

The Shire of Kent noted that Bloom Festival events rely heavily on volunteers, with some benefits flowing to businesses outside the Shire. Council will consider its ongoing commitment to GST.

Ms Kristy D'Aprile questioned whether the Shire of Katanning is receiving sufficient value for ratepayers from its \$20,000 annual contribution.

The Shire of Plantagenet, which withdrew from GST in 2023/24, advised that Council may reconsider its involvement, noting that continued member funding is essential for the Bloom Festival's continuation.

It was noted that Taste Great Southern originated from business interests in Albany and Denmark and is now managed by Australia's South West, which has funding to support and promote regional food events.

The meeting acknowledged the importance of regional cooperation and that the value of participation in GST reflects each Council's level of engagement and contribution.

RECOMMENDATION AND DECISION

Moved: Cr Len Handasyde Seconded: Cr Kate Johnston

That the Great Southern VROC note the presentation from Sophie Zalokar and the subsequent discussion on the Great Southern Treasures, and that the matter be listed for further consideration at the next Great Southern VROC meeting.

**Carried
Result 6/0**

ACTIONS

- 1. Individual Shires to consider their position and level of commitment regarding the Great Southern Treasures MOU renewal during November 2025. *(CEOs to action)***
- 2. A GSVROC CEOs meeting (including the Shire of Jerramungup) to be held prior to the February 2026 GSVROC meeting to discuss commitment to the GST MOU renewal and formulate a recommendation for the February 2026 meeting. *(Executive Officer to arrange meeting)***
- 3. Further information, including the economic benefits to each community, to be obtained from Sophie Zalokar. *(Executive Officer to arrange)***
- 4. The CEO of South West Regional Tourism Organisation, Catrin Allsop, to be invited to the GSVROC CEOs meeting to contribute to the discussion on the GST MOU. *(Executive Officer to arrange)***
- 5. Ms Kristy D'Aprile to advise the Ravensthorpe Shire President of the direction of this GSVROC discussion on Great Southern Treasures and explore any interest in joining the initiative.**

6.2 Appointment of Great Southern VROC Delegates

REPORTING OFFICER:	Darren Mollenoyux
DISCLOSURE OF INTEREST:	Nil
DATE:	24 th October 2025
ATTACHMENT NUMBER:	Nil
CONSULTATION	Peter Klein, GSVROC Host CEO

SUMMARY

The meeting is to receive and note the list of Council appointed delegates to the Great Southern VROC for the upcoming two-year term.

BACKGROUND

The Great Southern VROC Memorandum of Understanding (MOU) 2025 -2029 states:

- A Participating Local Government is to appoint one of its councillors to be the voting Member of the Great Southern VROC.*
- A Participating Local Government may appoint up to an additional two of its councillors as Deputy Members who may attend and contribute to each meeting but who will not have a voting right unless the appointed Member is absent.*
- A Participating Local Government has one vote.*

COMMENT

Member Councils have been asked to provide the names of their Councillor who has been appointed as voting Member and up to two Councillors as Deputy Members.

Shire	Voting Member	Deputy Member 1	Deputy Member 2
Broomehill-Tambellup	Cr Doug Barritt	Cr Sara Robinson	
Cranbrook	<i>TBA November Mtg</i>	<i>TBA November Mtg</i>	
Gnowangerup	Cr Kate O'Keeffe	Cr Rebecca O'Meehan	Cr Rebecca Kiddle Cr Peter Callaghan
Katanning	Cr Kristy D'Aprile	<i>TBA November Mtg</i>	<i>TBA November Mtg</i>
Kent	Cr Kate Johnston	Cr Scott Crosby	Cr Greg Hobley
Kojonup	Cr Roger Bilney	Cr Mick Mathwin	Cr Kerryn Mickle
Plantagenet	Cr Len Handasyde	Cr Josh Liebeck	
Woodanilling	Cr Sally Vermeulen	Cr Kahlia Stephens	Cr Rod Marshall

STATUTORY ENVIRONMENT

Great Southern VROC MOU 2025 - 2029

FINANCIAL IMPLICATIONS

Nil

STRATEGIC OBJECTIVES

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the following Voting Member and Deputy Members be received and noted as representatives for Great Southern VROC until the 2027 Ordinary Local Government Elections.

Meeting noted the voting and deputy members.

6.3 Election of Chairperson and Deputy Chairperson

REPORTING OFFICER:	Darren Mollenoyux
DISCLOSURE OF INTEREST:	
DATE:	18 October 2025
ATTACHMENT NUMBER:	Nil
CONSULTATION	Peter Klein, GSVROC Host CEO

SUMMARY

The meeting is to elect the Chairperson and Deputy Chairperson of the Great Southern VROC for the upcoming two-year term.

BACKGROUND

The Great Southern VROC Memorandum of Understanding (MOU) 2025 -2029 states:

Election of Chairperson and Deputy Chairperson

The Members of the Great Southern VROC shall elect the Chairperson and Deputy Chairperson. At the first meeting of the Great Southern VROC following a local government election, Members shall elect a Chairperson and Deputy Chairperson, by absolute majority.

Tenure of Chairperson and Deputy Chairperson

The Chairperson or Deputy Chairperson will hold office until the election of a new Chairperson or Deputy Chairperson. The Chairperson of Great Southern VROC may hold this position for a maximum of two terms (four years).

COMMENT

The election for the position of Chairperson and Deputy Chairperson will be undertaken at the meeting.

STATUTORY ENVIRONMENT

Great Southern VROC MOU 2025 - 2029

FINANCIAL IMPLICATIONS

Nil

STRATEGIC OBJECTIVES

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That _____ is appointed as the Chairperson of the Great Southern VROC until the October 2027 Ordinary Local Government Elections.

That _____ is appointed as the Deputy Chairperson of the Great Southern VROC until the October 2027 Ordinary Local Government Elections.

ELECTION OUTCOME

Cr Kristy D'Aprile was elected unopposed as the Chairperson of the Great Southern VROC until the October 2027 Ordinary Local Government Elections.

Cr Kate O'Keefe was elected unopposed as the Deputy Chairperson of the Great Southern VROC until the October 2027 Ordinary Local Government Elections.

6.4 Great Southern VROC Meeting Schedule 2026

REPORTING OFFICER:	Darren Mollenoyux
DISCLOSURE OF INTEREST:	
DATE:	9 th October 2025
ATTACHMENT NUMBER:	Nil
CONSULTATION	Peter Klein, GSVROC Host CEO

SUMMARY

Delegates are to consider and endorse dates for the Great Southern VROC meetings in 2026.

BACKGROUND

In accordance with the Memorandum of Understanding (MOU) the Great Southern VROC is to be convened quarterly. The past meeting schedule was:

- Monday 4 August 2025 at Mount Barker
- Monday 3 November at Gnowangerup

COMMENT

To assist in planning and scheduling around key dates for 2026 it is recommended that the Great Southern VROC set the dates for next year's meetings.

Proposed dates:

Monday 2nd February 2026
Monday 4th May 2026
Monday 3rd August 2026
Monday 2nd November 2026

Feedback is sought on any potential conflicts or suitability.

STATUTORY ENVIRONMENT

Great Southern VROC MOU 2025 – 2029

FINANCIAL IMPLICATIONS

Nil

STRATEGIC OBJECTIVES

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the following dates be set for the 2026 Great Southern VROC Meetings and determine the host location;

Monday 2nd February 2026
Monday 4th May 2026
Monday 3rd August 2026
Monday 2nd November 2026

MEETING DECISION

Moved: Cr Kate Johnston Seconded: Cr Len Handasyde

That the following dates be set for the 2026 Great Southern VROC Meetings and determine the host location;

Monday 9th February 2026 at the Shire of Katanning
Monday 4th May 2026 at the Shire of Kent
Monday 3rd August 2026 at the Shire of Kojonup
Monday 2nd November 2026 at the Shire of Plantagenet

**Carried
Result 6/0**

6.5 Great Southern VROC Strategic Action Plan

REPORTING OFFICER:	Darren Mollenoyux
DISCLOSURE OF INTEREST:	
DATE:	10 th October 2025
ATTACHMENT NUMBER:	6.5 – Draft Great Southern VROC Strategic Action Plan
CONSULTATION	GSVROC CEOs – Strategic Workshop 2 nd October 2025

SUMMARY

Great Southern VROC members are to consider the draft Strategic Action Plan 2025 - 2029.

BACKGROUND

At the Great Southern VROC meeting in August 2025 the meeting received the following update on progress of the development of the strategic plan:

“A draft Great Southern VROC Strategic Plan was prepared by executive staff during 2024. From this draft Plan, a Shared Priorities Strategy was subsequently developed to guide the implementation of strategies that the executive considered a priority.”

The meeting adopted the presented Great Southern VROC Strategic Plan 2025 – 2029.

COMMENT

To progress the Strategic Plan into actionable outcomes and provide clear direction for the VROC Executive, a Strategic Planning Workshop was held with the CEOs, on the 2nd October 2025, to develop strategic actions aligned with the adopted Strategic Plan.

The workshop included:

- Refinement of strategic priorities to ensure alignment with current projects.
- Review of the Inland Great Southern Drought Resilience Plan and identification of relevant projects that align with the Great Southern VROC Strategic Priorities.
- Consideration of updated information and project linkages provided by the Great Southern Development Commission.
- Review of the Shared Priorities Strategy developed in December 2024, which formed the basis for goals and strategic actions.
- Development of a clear action plan identifying immediate focus areas, responsible parties, timeframes, funding opportunities, and expected outcomes.

The Great Southern VROC Executive Officer has prepared a Draft Strategic Action Plan that consolidates the shared values, strategic priorities, and proposed actions into a single framework. Feedback from member CEOs has been sought to finalise the document prior to presentation at the November 2025 Great Southern VROC Meeting.

The Strategic Action Plan establishes a coordinated framework to guide collective regional action and strengthen collaboration across member local governments. **Members are asked to consider the draft Great Southern VROC Strategic Action Plan and provide any feedback (including timeframes) prior to adoption.**

STATUTORY ENVIRONMENT

Great Southern VROC MOU 2025 - 2029

FINANCIAL IMPLICATIONS

STRATEGIC OBJECTIVES

Great Southern VROC Strategic Plan 2025-2029

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION AND DECISION

Moved: Cr Kate O’Keeffe Seconded: Cr Roger Bilney

That the Great Southern VROC Strategic Action Plan be adopted, as presented.

**Carried
Result 6/0**

6.6 Local Government (Miscellaneous Provisions) Act 1960

REPORTING OFFICER:	Peter Klien, CEO Shire of Katanning
DISCLOSURE OF INTEREST:	
DATE:	24 th October 2025
ATTACHMENT NUMBER:	Nil
CONSULTATION	Nil

SUMMARY

Great Southern VROC to consider advocating for a comprehensive review of the *Local Government (Miscellaneous Provisions) Act 1960*.

BACKGROUND

The Katanning & Kojonup Councils have separately received multiple complaints, over an extended period, about a particular landowner's cattle consistently straying into road reserves and creating a material risk to road users. We understand this problem is not isolated to this farmer or to these two Councils.

Meetings with the landowner have not previously resulted in fences being sustainably repaired to a stockproof condition despite his cattle being implicated in multiple incidents and near misses.

This experience has demonstrated that local governments have limited avenues to influence the behaviours of such landowners through the application of infringement notices and modified penalties. This has left local governments effectively toothless in enforcing a higher road safety standard and this in turn exposes affected local governments to criticism from ratepayers frustrated with an apparent lack of action.

Under local government legislation, there are currently at least two possible prosecution pathways;

1. *Local Government (Miscellaneous Provisions) Act 1960*, section 484 - a cattle producer commits an offence if they permit their cattle to stray "in a street or other public place".

The penalty for this offence is \$200.

2. *Local Government Act 1995*, section 3.25 - a local government can issue a notice to a landowner requiring a dilapidated fence or gate that separates the land from land that is local government property to be modified or repaired (refer also to Schedule 3.1, Division 1, Section 12.

Failure to comply with the notice carries a penalty of \$10,000.

By adopting a local law, local governments may apply a modified penalty, but these modified penalties cannot be any greater than the penalty prescribed in the Act. Local law approval by the Joint Parliamentary Standing Committee on Delegated Legislation is typically provided for a penalty lower than, not equal to the penalty prescribed in the Act.

This highlights that the penalties in both the *Local Government Act 1995* and the *Local Government (Miscellaneous Provisions) Act 1960* are inadequate and should be reviewed to create a significantly greater disincentive for landowners who consistently fail to restrain their stock to their properties.

Secondly, local governments should be provided with a clearer pathway to prosecution. This pathway should not be via the *Local Government Act 1995*, as defining a "dilapidated fence" is subjective, but rather through an amended *Local Government (Miscellaneous Provisions) Act 1960*.

The *Local Government (Miscellaneous Provisions) Act 1960* currently contains provisions relating, almost exclusively, to cattle but is inadequate in its dealing with other livestock, especially sheep.

Finally, amendments to this Act could also introduce a more streamlined process to enable the recovery of costs (property, crop/pasture or biosecurity expenses) incurred by a landowner because of a neighbouring landowner not participating reasonably, in the management of a boundary fence.

COMMENT

The required amendments to the *Local Government (Miscellaneous Provisions) Act 1960*, aim to:

- a) broaden the Act's scope and establish contemporary provisions addressing all relevant interfaces between landowners, local governments and the public,
- b) establish penalties to create a meaningful disincentive for landowner non-compliance with provisions of the Act, and
- c) enable a local government to impose penalties against livestock owners who consistently allow their livestock to stray and create a nuisance, without the need to first create a local law or initiate a prosecution.

STATUTORY ENVIRONMENT

Local Government (Miscellaneous Provisions) Act 1960, section 484

Local Government Act 1995, section 3.25

FINANCIAL IMPLICATIONS

Nil

STRATEGIC OBJECTIVES

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION AND DECISION

Moved: Cr Kate O'Keeffe Seconded: Cr Roger Bilney

That the Great Southern VROC request that WALGA Great Southern Zone advocate for the State Government to comprehensively review the Local Government (Miscellaneous Provisions) Act 1960 to achieve at least, the following;

- a) broaden the Act's scope and establish contemporary provisions addressing all modern interfaces between landowners, local governments and the public,**
- b) establish penalties to create a meaningful disincentive for landowner non-compliance with provisions of the Act, and**
- c) enable a local government to impose penalties against livestock owners who consistently allow their livestock to stray and create a nuisance, without the need to first create a local law or initiate a prosecution.**

**Carried
Result 6/0**

7 MATTERS FOR INFORMATION OR UPDATE
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7.1 GSDC Housing Strategy

REPORTING OFFICER:	Darren Mollenoyux, GSVROC Executive Officer
DATE:	
DISCLOSURE OF INTEREST:	
ATTACHMENT NUMBER:	Nil
CONSULTATION	Grant Thompson, CEO Shire of Kojonup Anika Serer, CEO Shire of Woodanilling

BACKGROUND

The update below was provided by the Shire of Kojonup CEO at the August 2025 GSVROC Meeting;

- a) *GSDC has confirmed a conflict of interest prevents them from advocating for State Government grant funding on behalf of local governments.*
- b) *GSDC will therefore not draft grant submissions on behalf of local governments.*
- c) *GSDC will however provide support including funding support for appointing a consultant to draft an implementation/business plan that will be relevant for inclusion into future local government grant submissions.*
- d) *A sum of \$30,000 is being provided by GSDC to develop this plan that is estimated to cost about \$50,000.*
- e) *Participating local governments have been invited to contribute between \$2,000 to \$3,000 to make up the difference*
- f) *A project working group has been formed involving GSDC representatives and the CEOs of Kojonup & Woodanilling.*
- g) *Kojonup has been appointed host local government and will be responsible for entering into an agreement with GSDC for the \$30k grant and for contracting & managing the consultant, once appointed.*
- h) *Subject to these funding contributions being confirmed, an RFQ will be issued in September to appoint a consultant to develop this plan.*
- i) *The working group's objective is for the implementation plan to be available before the end of this year.*

It was agreed that VROC will receive future progress reports on this project.

STRATEGIC OBJECTIVESGreat Southern VROC Strategic Plan 2025 - 2029

1.2 Participate in the GSDC Housing Study

Goal: Understanding the status of infrastructure with the Inland Great Southern region and the ability for that infrastructure to service emerging industries is critical to supporting future diversification, which helps build resilience to economic shocks such as drought.

1.2.1 Undertake an analysis and business case to develop Great Southern Housing Strategy.

COMMENT

The Chief Executive Officers of the Shires of Kojonup and Woodanilling will provide a verbal update to delegates on the progress and upcoming actions relating to the GSDC Housing Strategy, following their attendance at the recent meeting convened by the Great Southern Development Commission.

Grant Thompson provided a brief update to the meeting advising that the Terms of Reference for an expression of interest has been drafted and agreed and will be released to market shortly.

7.2 Water for Future Project

REPORTING OFFICER:	Darren Mollenoyux, GSVROC Executive Officer
DATE:	24 th October 2025
DISCLOSURE OF INTEREST:	
ATTACHMENT NUMBER:	7.2 – Urbaqua Presentation – Water for Future Strategies
CONSULTATION	Shelley Shepherd, Director Urbaqua Ali Gardiner, Senior Project Officer - GSDC

BACKGROUND

On 2 October 2025, Ali Gardiner from the Great Southern Development Commission (GSDC) provided an update to VROC Chief Executive Officers on the Water for Future Project, funded through the Inland Great Southern Drought Resilience Plan.

The following update was provided:

“The Regional Drought Resilience Program is jointly funded by the Australian Future Drought Fund and the WA Department of Primary Industries and Regional Development. Through this program, the GSDC delivered the Inland Great Southern Regional Drought Resilience Plan (the Plan).

Implementation Phase (DPIRD/DAFF funded):

In 2025, the GSDC established the Inland Great Southern Drought Resilience Project Working Group with representatives from DWER and the 8 Inland Great Southern LGAs.

In collaboration with this group, the GSDC is leading the delivery of the following Inland Great Southern drought resilience projects:

- *Water for Future*
- *Infrastructure Audit*
- *Inland Great Southern Drought Resilience Grant Program*
- *Funding for Executive Officer support GSVROC”*

The Water for Future Project aims to deliver up-to-date, non-potable water strategies for each Inland Great Southern local government area (LGA). The GSDC has appointed Urbaqua to undertake a non-potable water supply and demand audit and to identify potential solutions.

An overview of the project and approach was presented by Shelley Shepherd, Director of Urbaqua, at the Inland Great Southern Drought Resilience Project Working Group meeting held on 7 October 2025.

The project will focus on:

- Current non-potable water needs, use and availability,
- Future non-potable water needs, use and availability – steady state and growth scenarios.
- Identified shortfalls and opportunities to address the gap.
- Priority projects including consideration of:
 - alternative water supply options,
 - broad infrastructure requirements to store and move water,
 - technology and broader approaches to addressing community water supply
 - funding opportunities.

In-person workshops are scheduled with individual Shires during November and December 2025 to discuss local perspectives, challenges, and priorities relating to current water use and availability, and future water security and drought resilience.

STRATEGIC OBJECTIVES

Great Southern VROC Strategic Plan 2025 - 2029

3.2 Water Management

Goal: Enhance the supply and use of non-potable water to ensure sustainability and reduce reliance on potable water resources.

3.2.1 Identify gaps in the supply of non-potable water and recommendations for addressing these gaps (e.g., recycled wastewater, stormwater harvesting).

COMMENT

That the update be received by the meeting.

7.3 Infrastructure Audit

REPORTING OFFICER:	Darren Mollenoyux, GSVROC Executive Officer
DATE:	24 th October 2025
DISCLOSURE OF INTEREST:	
ATTACHMENT NUMBER:	Nil
CONSULTATION	Ali Gardiner, Senior Project Officer - GSDC

BACKGROUND

At the VROC Chief Executive Officers Strategic Planning Session, Ali Gardiner from the Great Southern Development Commission (GSDC) provided an overview of the *Infrastructure Audit Project*, funded through the Inland Great Southern Drought Resilience Plan.

The project aims to deliver an Infrastructure Audit for the Inland Great Southern region to assess the status and capacity of existing infrastructure to support emerging industries and future economic diversification.

A detailed update on this project was provided at the Inland Great Southern Drought Resilience Project Working Group meeting held on 7 October 2025.

The GSDC is progressing the *Inland Great Southern Infrastructure Mapping for Industry Project*, which will deliver a comprehensive Infrastructure Audit for the region. The project seeks to identify infrastructure constraints and opportunities to support industry diversification and to inform regional advocacy, infrastructure planning, and government investment.

The Project Delivery is outlined below:

“Over the coming weeks GSDC will:

1. *Conduct a needs analysis with each LGA*
2. *Use the information gathered via needs analysis to help shape RFQ deliverables (we will procure a consultant to produce a report that):*
 - *Collates and maps information on existing service infrastructure within the Inland Great Southern region major townsites.*
 - *Identifies clusters of service infrastructure in local government area major townsites.*
 - *Compares service infrastructure clusters to the needs of industry types, identifying industries compatible with the clusters.*
 - *Provides regional context for land use planning (to consider).*
 - *Provides a diagrammatic/visual representation of these project outputs.*
3. *Seek quotes from suitably qualified consultants, evaluate and award contract.*
4. *Work to commence ASAP and be finalised 30 April 2026.”*

STRATEGIC OBJECTIVES

Great Southern VROC Strategic Plan 2025-2029

1.3 Participate in the GSDC Infrastructure Audit

Goal: Understanding the status of infrastructure with the Inland Great Southern region and the ability for that infrastructure to service emerging industries is critical to supporting future diversification, which helps build resilience to economic shocks such as drought.

1.3.1 Undertake Infrastructure Audit (the Audit) and opportunity/constraint assessment for the area covered by the Inland Great Southern RDR Plan.

- the audit which will underpin the drafting of future shire or regional economic development plan/s and guide future infrastructure investment strategies.

COMMENT

As part of the *Inland Great Southern Infrastructure Mapping for Industry Project*, the GSDC sought feedback through a Needs Analysis Survey to ensure the project accurately reflects the priorities, challenges, and opportunities across participating local governments.

The information collected will inform the scope of works for the appointment of a technical consultant to deliver the project objectives. Participating Councils were requested to complete the survey by 24 October 2025.

7.4 Ban of Live Sheep Exports by Sea

REPORTING OFFICER:	Darren Mollenoyux, GSVROC Executive Officer
DATE:	27 th October 2025
DISCLOSURE OF INTEREST:	Nil
ATTACHMENT NUMBER:	Nil
CONSULTATION	

BACKGROUND

In May 2025 the following was resolved – *“Great Southern VROC opposes the Federal Government’s decision to end the live export of sheep by sea from 1 May 2028 and that we will continue to advocate in the best interests of our communities.”*

Delegates travelled to Canberra to attend ALGA conference and to meet with politicians to advocate for the industry.

The following action was also agreed to – *“That representatives of Great Southern local governments meet with the Transition Advocate Dr Chris Rodwell to highlight how losing the live sheep export trade will impact on our communities and to seek assurance that meaningful support will be provided under the Federal Government’s Transition Package.”*

Dr Rodwell attended a meeting of VROC representatives in Katanning on to explain transition package objectives and outline potential industry opportunities.

Dr Chris Rodwell attended the meeting in May with several actions agreed to.

At the August 2025 GSVROC Meeting the following presentations were made:

- a) Darren Spencer – President WA Shearing Contractors Association
- b) Keryn Mickel - Rural-west Financial Counselling
- c) ALGA Conference, Canberra
Plantagenet advised that they had met with the Minister Assisting the Agriculture Minister Senator the Hon Anthony Chisolm during their visit to Canberra.

STRATEGIC OBJECTIVES

Great Southern VROC opposes the Federal Government’s decision to end the live export of sheep by sea from 1 May 2028 and that we will continue to advocate in the best interests of our communities.

COMMENT

This item is an opportunity for members to provide any updates on the Ban of Live Sheep Exports by Sea.

Meeting Discussion

- *A meeting was held with Senator Chisholm, Minister Assisting the Federal Agriculture Minister, regarding funding for a contract abattoir.*
- *Several Local Governments reported strong interest in funding available to support feedlot establishment.*

8 GENERAL BUSINESS

8.1 Local Government Rural Health Funding Alliance - Communique to Local Governments

The Alliance, comprising six rural local governments in Western Australia, has been established to advocate for increased State and Commonwealth investment in rural health services and to highlight the growing financial burden on local governments funding general practitioner (GP) services in remote and very remote areas.

The Alliance is calling for:

- Increased Financial Assistance Grants or targeted block funding to reflect the real costs incurred by rural local governments; and
- Support for a Rural Generalist Service Model to enable sustainable, multi-site GP practices across small and dispersed communities.

The Alliance has received support from WALGA and recently achieved unanimous support for its motion at the ALGA National General Assembly (June 2025). Local governments currently providing financial or in-kind support for GP services are encouraged to connect with the Alliance and consider formal endorsement of its policy positions.

Attachments:

8.1a Local Government Rural Health Funding Alliance Communique

8.1b Preferred GP Model

In addition, there has been recent press highlighting critical challenges to the sustainability of **regional volunteer emergency ambulance services**, including declining volunteer numbers, reliance on community fundraising, and limited State funding support.

NEWROC is currently distributing a position paper calling for reform of the current service delivery model to ensure equitable and sustainable access to emergency medical care in rural WA. The position paper is provided as **Attachment 8.1c** for information.

Kate O’Keeffe gave a brief update and progress of the alliance.

8.2 Statutory Review – Work Health and Safety Act 2020

REPORTING OFFICERS:	Peter Klein, David Nicholson, Grant Thompson & Christie Smith
DISCLOSURE OF INTEREST:	
DATE:	31 October 2025
ATTACHMENT NUMBER:	DLGIRS & WorkSafe Discussion Paper
CONSULTATION	Nil

SUMMARY

Great Southern VROC to consider making a submission to the statutory review of the Work Health and Safety Act 2020.

Background

In 2008 state governments agreed to harmonise work health and safety legislation across all state government jurisdictions. At the same time state governments agreed to the establishment of Safe Work Australia as an independent statutory body.

In 2011 Safe Work Australia issued model workplace health and safety laws and since then all state jurisdictions, except Victoria, have implemented their own version of the model laws.

On 10 November 2020 WA's *Work Health and Safety Act 2020* (WHS Act) was passed. This requires the Act's "*operation and effectiveness*" to be reviewed every five years and for a subsequent report to be presented to the WA Parliament.

This review is currently underway and the State Government in conjunction with WorkSafe WA has

released a discussion paper seeking submissions by 12 December 2025 regarding the operation and effectiveness of WA's workplace health and safety laws.

The terms of reference for this review relevantly include the following terms;

- a) consider whether the legislation provides a framework to affectively address ongoing and emerging workplace hazards; and
- b) consider the burden faced by industry and others in complying with the laws.

The discussion paper asks six questions with the first of them being, “**do you consider the health and safety duties in Part 2 to be operating effectively?**”.

Part 2 details the duty of care a person conducting a business or undertaking (PCBU) has to their employees including, volunteers.

Comment

Emergency management and bushfire response requires specialist training and experience and consequently the duty of care imposed on local government CEOs by the WHS Act, and other related state legislation, for bush fire brigade volunteers is inappropriate and unfair. This responsibility is a disincentive to the recruitment of quality local government leaders and a distraction to local government delivery of its core community services.

Local government CEOs already have significant duties of care to their employees and the public in respect to high-risk activities including working in road corridors, large and small plant operations, high risk handheld equipment, building maintenance, youth & aged care services, recreation services and event management.

Responding to a bushfire is inherently dangerous, incidents are likely and extreme personal harm is possible. Consequently, the duty of care owed to bushfire brigade volunteers is high and a rigorous assessment of what is “*reasonably practicable*” in terms of eliminating or minimising risks will be applied during any incident investigation.

The identification of risks relevant to a bushfire response and the identification of risk controls requires trained and experienced personnel.

In rural and regional Western Australia, the entity hosting trained and experienced personnel in bushfire response are not the local governments it is the Department of Fire and Emergency Services (DFES) who employ an extensive network of trained and experienced fire officers.

Conversely, rural and regional local government CEOs are employed for their general management and financial acumen and are typically untrained in emergency management and bushfire response.

In rural and regional Western Australia local governments are generally resource poor with senior management typically fulfilling operational duties in the delivery of core community services leaving them time poor. The time available for strategic effort is difficult to find.

In recognition of this lack of internal capability and resource, DFES offers some local governments access to a Community Emergency Services Manager (CESM). However, many of the State's smallest local governments are not offered this service leaving these CEOs even more stretched and vulnerable.

Local government CEO responsibility for the operation and safety of bush fire brigades is inappropriate and unfair. The CEOs currently have all the responsibility but little, if any of the expertise available within the State to manage bushfire preparation and response operations.

DFES employs a network of trained and experienced emergency management and bushfire response professionals, and it would be safer and more streamlined and efficient for DFES to be recognised as the PCBU for bushfire brigade volunteers, throughout the State.

DFES has the structure in place to immediately assume this responsibility;

- A regional network of trained professionals.
- The emergency services levy is paid to DFES.
- Where Community Emergency Services Managers (CESM) exist, majority funding is provided by DFES.

- DFES recruits CESMs.
- Where available the CESM administers bush fire brigades.
- Minimum training requirements for bushfire brigade members is recommended by DFES.
- Bushfire response training is provided by DFES.
- PPE for volunteers is provided by DFES.
- Model operating procedures are provided by DFES.
- Bushfire response appliances are provided and funded by DFES.
- Appliance sheds/shelters are funded by DFES.

STATUTORY ENVIRONMENT

Part 2 – WHS Act 2020

Bush Fires Act 1954

FINANCIAL IMPLICATIONS

Nil

STRATEGIC OBJECTIVE

Operational efficiency

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That the Great Southern VROC advocate for amendments to the WHS Act 2020 to recognise DFES as the PCBU for bush fire brigade volunteers in Western Australia, including by;

- a) making a submission to WorkSafe in response to their statutory review of the WHS Act (submission deadline 12 December 2025), and
- b) seeking WALGA State Council support for this position during its 3 December 2025 meeting and subsequent inclusion in WALGA's submission to WorkSafe's WHS Act review.

Recommendation lapsed due to lack of a Mover

RESOLUTION

Moved: Cr R Bilney

Seconded: Cr L Handasyde

That the Great Southern VROC advocates for amendment to the WHS Act 2020 so that bush fire brigade volunteers are not deemed as a "Worker" of the local government.

**Carried
Result 6/0**

10 NEXT MEETING SCHEDULE

The next Great Southern VROC meeting will be held on Monday 9th February 2026 at the Shire of Katanning, commencing at 10.30am

11 CLOSURE

The Chair, Cr Kirsty D'Aprile thanked delegates for their attendance and declared the meeting closed at 12.40pm.

GREAT SOUTHERN SPORT AND RECREATION GROUP

MINUTES

Thursday 26th November 2025
Katanning Leisure Centre

Meeting opened: 10:30am **Chairperson:** Cr Paul Totino

Attendance:

Attendee:	Organisation:	Attendee:	Organisation:
Cr Kate Johnston	Shire of Kent	Warren Sheard	Shire of Plantagenet
Cr Robbie Minter	Shire of Gnowangerup	Isabelle Draffehn	Shire of Plantagenet
Amie McHenry	Shire of Denmark	Penny Wells	Shire of Gnowangerup
Robina Jones	Shire of Denmark	Stacey Smith	Shire of Kojonup
Jenny Cristenelli	Shire of Cranbrook	Cr Connie Witham	Shire of Broomehill Tambellup
Judith Want	City of Albany	Pam Hul	Shire of Broomehill Tambellup
Kirsty Flugge	Shire of Katanning	Cr Ian Garstone	Shire of Woodanilling
Emily Kennedy	Shire of Katanning	Cr Sally Vermeulen	Shire of Woodanilling
Mel Eastough	CITS	Charmaine Wisewald	Shire of Jerramungup
Cr Paul Totino	Shire of Katanning	Cr Neil Foreman	Shire of Jerramungup
Craig McKinley	City of Albany	Sam Cornthwaite	CITS (Wheatbelt)
Julia Scriven	CITS	Kim Sharpe	CITS (Wheatbelt)
Cr Kim Tyrer	Shire of Plantagenet	Caroline Tuthill	Starick
Sian Self	Starick	Nothando Ngwenya	Starick
Apologies			
Cr Craig Dewar	Shire of Broomehill Tambellup	Anthony Middleton	Shire of Plantagenet
Cr Kerryn Mickle	Shire of Kojonup	Nicole Selesnew	Shire of Plantagenet
Cr Cherylyn Michael	Shire of Kojonup	Cr Ian Clarke	City of Albany
David Nicholson	Shire of Gnowangerup	Mitch Green	City of Albany
Simon Barras	City of Albany		

1. Introductions

Round table introductions

Previous Minutes: Accepted as true and accurate.

2. Presentation - Starick – Respectful relationships in sport and recreation

Presenters: Caroline, Nothando and Sian

Overview: Starick Program overview and opportunities for inclusion in communities.

Presentation attached

3. Presentation – Wheatbelt Seniors Project

Presenters: Kim Sharpe, Sam Cornthwaite, Department Creative Industries, Tourism and Sport

Overview: Regional need and project overview – see presentation, attached.

- Questions re expansion into Great Southern and funding

5. Local Government projects

Shire of Jerramungup

- Grounds maintenance tender awarded to BGL
- Boxwood Hill Golf – discontinued
- Jerramungup Golf Club – exploring options to re-establish after fires
- Recentre – line markings completed
- Reticulation upgrade at Boxwood Hill
- FBG – successful trail planning grant application
- Bremer Bay – reticulation plan in progress
- Caroline Robinson – forward planning regarding volunteer burnout in Jerramungup
- Jerry Sports Club – update pending

Shire of Woodanilling (Sally Vermulen)

- Oval – ongoing water supply challenges
- Overseeding with rye grass to improve playing surface
- Golf Club – community group approached Shire to redevelop facility for public use

Shire of Broomehill Tambellup

- Cricket to be played fortnightly in Broomehill
- Junior cricket team established for the first time in many years
- Funding through DWER being considered for reticulation upgrades in Tambellup
- Pumps being installed from CBH catchment to reticulate ovals in Broomehill

Shire of Kojonup

- Junior cricket and tennis participation remains strong

Shire of Gnowangerup

- Youth precinct – federal funding application submitted; discussions with Lotterywest ongoing
- Wild Gravel event (24 October) – 578 participants, 80 volunteers, ~1000 spectators
- Cricket upgrades funded by CITS, Shire, and WACA – junior numbers strong

Shire of Plantagenet

- Wilson Park youth precinct progressing
- Frost Park project – concept planning with user groups; upgrades to surface and facilities; racing recommenced
- Sounness Park – lights upgraded on main oval; Western oval upgrades under consideration; masterplan being finalised
- Swimming pool – detailed design for replacement nearing completion
- Club development – strategic plans being finalised under Every Club funding
- Tower Hill – Stage 1 trails completed; yarning circle planned

Shire of Katanning

- Club development – strategic plans with Top Oval user groups; leadership workshop delivered
- Junior cricket club newly established
- KCC tennis resurfacing completed
- Gym project – options under consideration
- Top Oval – sewerage and amenities upgrade planned
- Sport and Recreation Plan scheduled for development in 2026

City of Albany

- Albany Tennis – Stage 2 underway
- Golf Club reticulation project nearing completion
- Court lighting upgrade at ALAC Centre
- Albany Motorsport project ongoing
- ALAC feasibility study in progress
- Sport and Recreation Strategy – to Council in February
- Centennial Park – planning for lighting upgrade
- Mounts Trails project progressing
- Successful 3x3 basketball carnival delivered in October (in collaboration with Kadadjiny)
- Cycle plan released
- Albany 2026 – calendar of events released

Shire of Cranbrook

- Bowling green project completed – shade shelters to be installed
- Trail development projects under consideration
- Frankland River – community gym and 9-hole golf course being considered

Shire of Denmark

- Surf Club project completed – disability access pending
- Peaceful Bay outdoor gym – planning underway
- Oval usage at capacity – scheduling challenges with multiple user groups
- Senior and youth programs delivered

Shire of Kent

- Junior cricket club established (first time in many years) – multiple home games scheduled
- Cricket net installation under consideration
- Nyabing Pavilion facility – funding application unsuccessful
- Pingerup Racing Club – ablution block plans progressing

6. General Business

Actions summary

#	ACTION	RESPONSIBILITY
	NIL	

Next meeting: Shire of Kent

Meeting closed: 12.15pm

Great Southern Country Zone Minutes

21 November 2025

Hosted by the Shire of
Woodanilling
Woodanilling Recreation Centre,
Yairabin Street, Woodanilling

Contact WALGA Zone Secretariat:

Lyn Fogg
Zone Executive Officer
WALGA Governance Specialist
lfogg@walga.asn.au
08 9213 2042

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Zones Governance Officer
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PRIORITISATION FRAMEWORK

How to use the Framework:

- If the majority of the factors are towards the left column, the issue is a high priority.
- If the majority of the factors are towards the middle, the issue requires action, but is not a high priority.
- If the majority of the factors are towards the right column, the issue is a low priority.

Impact on Local Government Sector Impact on Local Government sector without intervention	High	Medium	Low
Reach Number of member Local Governments affected	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
Influence Capacity to influence decision makers	High	Medium	Low
Principles Alignment to core principles such as autonomy, funding, general competence	Strong	Partial	Peripheral
Clarity Policy change needed is clear and well-defined	Clear	Partial	Unclear
Decision-maker support Level of support among decision-makers (political and administrative)	High	Medium	Low
Public support Level of support among the public or other stakeholders	High	Medium	Low
Positive consequences for WALGA Prospect of positive consequences for WALGA. E.g. enhanced standing among members or leverage for other issues.	High	Medium	Low
Negative consequences for WALGA Prospect of negative consequences for WALGA for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.	High	Medium	Low
Partnerships Potential for partnerships with other stakeholders	Yes (3+)	Possibly (1-2)	No (0)

1 OPENING, ATTENDANCE AND APOLOGIES

1.1 OPENING

The WALGA Secretariat Mr Sam McCleod assumed the Chair and opened the meeting at 10:00am.

1.2 ATTENDANCE

MEMBERS

2 Voting Delegates from each Member Council

City of Albany

Deputy Delegate/s

Deputy Mayor Cr Paul Terry

Mayor Greg Stocks

Shire of Broomehill-Tambellup

President Cr Doug Barritt

Cr Sara Robinson

CEO Karen Callaghan (non-voting)

Shire of Cranbrook

President Cr Perin Mulcahy

CEO Linda Gray (non-voting)

Shire of Denmark

CEO David King (non-voting)

Shire of Gnowangerup

Deputy Delegate/s

Deputy President Cr Rebecca O'Meehan

Cr Peter Callaghan

CEO David Nicholson (non-voting)

Shire of Jerramungup

Cr Paul Barrett

CEO Martin Cuthbert (non-voting)

Shire of Katanning

President Cr Kristy D'Aprile

Cr Ian Hanna (observer)

CEO Peter Klein (non-voting)

Shire of Kent

President Cr Kate Johnston

Cr Scott Crosby

CEO Christie Smith (non-voting)

Shire of Kojonup

President, Cr Roger Bilney

Cr Michael Mathwin

CEO Grant Thompson (non-voting)

Shire of Plantagenet

President, Cr Len Handasyde

Cr Joshua Leibeck

André Pinto- Executive Manager Development & Regulatory Services (non-voting)

Shire of Ravensthorpe

President, Cr Rachel Gibson

Cr Bill Auburn

Deputy Delegate/s

Cr Mark Mudie (Observer)

CEO Matthew Bird (non-voting)

Shire of Woodanilling President Cr Russel Thomson
Cr Sally Vermeulen
CEO Anika Serer (non-voting)

GUESTS

Agencies

Regional Development Australia – Simon Lyas, Director, Regional Development
Great Southern WA Inc
Department of Fire and Emergency Services Murray Carter, Executive Director
CBH Group Timothy Roberts, Lead - Planning and Approvals

WALGA

Cr Paul Kelly, Deputy President
Sam McLeod, Manager Commercial Services
Negar Nili, Policy Officer, Transport and Roads

Guest Speaker

Economic Regulation Authority Mr Steve Edwell, Chair

1.3 APOLOGIES

Members of Parliament

Mr Rick Wilson MP, Federal Member for O'Connor
Hon Shelley Payne MLC, Member for Agricultural Region
Mr Bevan Eatts, MLA Member for Warren-Blackwood
Mr Peter Rundle, MLA, Member for Roe
Mr Scott Leary MLA, Member for Albany
Hon Minister Reece Whitby MLA

City of Albany

Cr Craig McKinley
Cr Thomas Brough
CEO Andrew Sharpe

Shire of Cranbrook

Cr Daisy Egerton-Warburton

Shire of Denmark

Cr Dominic Youel
Cr Janine Phillips

Shire of Gnowangerup

President Cr Kate O'Keeffe
Cr Rebecca Kiddle

Shire of Jerramungup

President Cr Nathan Brown

Shire of Kojonup

Cr Cindy Wieringa
Cr Edwin Radford

Shire of Plantagenet

Cr Ken Clements
Cr Marie O'Dea
CEO Julian Murphy

Shire of Ravensthorpe

CEO Matthew Bird

GUESTS

Agencies

Great Southern Development
Commission

Natasha Monks, Chief Executive Officer

Regional Development Australia –
Great Southern WA Inc

Simon Lyas, Director, Regional Development

WALGA

Ms Michelle Blackhurst, Regional Road Safety
Adviser

2 ACKNOWLEDGEMENT OF COUNTRY

We, the Great Southern Country Zone of WALGA acknowledge the continuing connection of Aboriginal people to Country, culture, and community. We embrace the vast cultural diversity throughout Western Australia, including the Noongar People as the Traditional Custodians of this land, and pay our respects to Elders past and present. WALGA is committed to supporting the efforts of WA Local Governments to foster respectful partnerships and strengthen relationships with local Aboriginal communities.

3 ELECTIONS

Pursuant to the WALGA Constitution, the Secretariat assumed the Chair for conducting the election of office bearers, State Council Representatives and Deputy State Council Representatives.

3.1 ELECTIONS OF CHAIR AND DEPUTY CHAIR OF THE GREAT SOUTHERN COUNTRY ZONE

The election for the Chair and Deputy Chair was conducted and the term set at two years expiring in November 2027, in line with the terms of State Council representatives and in sync with Local Government Elections.

Zone Chair

No written nominations were received for the position of Chair. Nominations were called from the floor. One nomination was received:

- Cr Scott Crosby Shire of Kent

DECLARATION

That Cr Scott Crosby is elected as Chair of the Great Southern Country Zone for the term of 2 years, November 2025 to November 2027.

Deputy Zone Chair

No written nominations were received for the position of Deputy Chair. Nominations were called from the floor. One nomination was received:

- Cr Len Handasyde Shire of Plantagenet

DECLARATION

That Cr Len Handasyde is elected as Deputy Chair of the Great Southern Country Zone for the term of 2 year, November 2025 to November 2027.

3.2 ELECTIONS OF STATE COUNCIL REPRESENTATIVES AND DEPUTY STATE COUNCIL REPRESENTATIVES OF THE GREAT SOUTHERN COUNTRY ZONE

In accordance with sub-clause 9(3) of the WALGA Constitution, representatives and deputy representatives to the State Council shall be elected by Zones of the Metropolitan and Country constituencies for two (2) year terms, commencing from the Ordinary Meeting of State Council in December 2025 and concluding on the day before the Ordinary Meeting of State Council in December 2027.

For the Great Southern Country Zone, there is one (1) representative position on State Council and one (1) deputy representative position.

State Councillor

No written nominations were received for the position of State Councillor. Nominations were called from the floor. One nomination was received:

- Cr Scott Crosby Shire of Kent

DECLARATION

That Cr Scott Crosby is elected as State Council Representatives of the Great Southern Country Zone to the State Council for the term of 2 years, December 2025 to December 2027.

Deputy State Councillor

No written nominations were received for the position of Deputy State Councillor. Nominations were called from the floor. One nomination was received:

- Cr Len Handasyde Shire of Plantagenet

DECLARATION

That Cr Len Handasyde is elected as Deputy State Council Representatives of the Great Southern Country Zone to the State Council for the term of 2 years, December 2025 to December 2027.

Cr Scott Crosby assumed the Chair.

4 DECLARATIONS OF INTEREST

Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

- *President Cr Russel Thomson declared an interest in item 8.3.3 due to being impacted by cattle wandering on roads.*

5 DEPUTATIONS / GUEST SPEAKERS

5.1 MEMBERS OF PARLIAMENT

Members of Federal and State Government, representing the Zone Member Local Government Districts, are invited to provide a brief update on matters relevant to Zone Members.

No Members of Parliament were present.

5.2 ECONOMIC REGULATION AUTHORITY (ERA) – STEVE EDWELL, CHAIR

Members of the Great Southern Country Zone supported the request for Mr Steve Edwell, Chair of the ERA to provide a presentation to the Zone in June 2024. Due to changes in Steve's availability, the presentation had been rescheduled.

The ERA is WA's independent economic regulator and regulates electricity, gas, water and rail. The presentation will focus on the energy transformation and regional service reliability, including initiatives in Western Power's current Access Arrangement to monitor actions by Western Power to address reliability concerns.

Mr Steve Edwell presented to the Zone.

Key Points from ERA Presentation

- ERA oversees market behaviour to protect consumers; recent actions include a \$30M fine to Synergy and ongoing investigations into alleged market power misuse by other retailers.
- Western Power's current Access Arrangement (AA5) involves an 18-month review process; approved revenue for 2022–27 is **\$9.1B**.
- ERA found declining **regional reliability performance** and required Western Power to provide more granular outage reporting at the **Local Government Area** level and comply with tightened reliability standards.
- ERA allocated **\$88M** for innovative reliability improvement trials ("regulatory sandpit"), including microgrids and standalone power systems; Western Power is behind on some implementation targets.

- ERA required Western Power to develop and annually update a **Public Lighting Strategy**, including LED transition timelines and transparent tariff calculations; the ERA rejected a proposed 46% street lighting tariff increase.
- Increasing pressure on Western Power's network connection processes noted due to rising renewable and business connection demand.
 - ERA required process reforms, including queue-management changes and data transparency.
 - Some early improvements were seen, though delays have recently returned.
- ERA is considering requiring **zone-level regional reliability plans** in the next access arrangement to ensure clearer forward planning and better engagement with Local Governments.
- Latest reliability data shows many regional LGAs remain above the standard (**290 minutes of unplanned outages per year**), with mixed performance trends across regions.
- ERA indicated standalone power systems rollout is behind approved timelines; unspent funds may be clawed back at the end of the period.
- ERA does not regulate Water Corporation pricing but audits compliance with licence conditions.

Comments

- Cr Scott Crosby commented on street lighting issues that significantly affect regional towns.
- Cr Kristy D'Aprile commented on the cost of lighting and how it is very challenging for Local Governments.
- Reference made to a past proposal to replace all older lighting with LEDs in the **City of Albany**. The project did not proceed due to unclear cost-benefit and opaque charge structures. A State election commitment to upgrade lighting has not yet progressed.
- Discussion noted that street lighting challenges are widespread across the State, not only in metropolitan areas.
- Shire of Gnowangerup noted ongoing concerns regarding large-scale wind and solar project proposals, emphasising the need for improved oversight and clearer community engagement processes. Responsibilities between Western Power, the State Government and project proponents remain unclear, and Local Governments continue to experience inconsistent engagement—particularly where developers approach landowners directly without involving the Shire.
- Clarification that ERA does **not** regulate water pricing; Government removed pricing oversight approximately 10 years ago. ERA only conducts licence compliance audits for water service providers.

5.3 WALGA PRESENTATION

Sam McLeod provided a presentation to the Zone on WALGA and the role of Zone Delegates.

5.4 KEYSTART PRESENTATION – PROPOSED

Sam McLeod advised the meeting a Keystart representative contacted the secretariat after the distribution of the Agenda for this meeting, proposing to provide a presentation to a future Zone meeting.

Keystart began in 1989 as a WA State Government initiative, that now operates under an independent Board. Keystart funds first homeowners and low deposit lenders, predominantly funded through the WA Treasury Corporation, including shared equity schemes.

The Keystart representative advised that Keystart is working closely with the Great Southern Development Commission and would like to provide information to the Zone regarding how Keystart may assist with shared equity development.

The Secretariat has advised Keystart of the proposed Zone meeting dates for 2026 and seeks confirmation from the Zone to coordinate Keystart providing a presentation at a future Zone meeting.

The Zone indicated interest in receiving a presentation from Keystart, noting widespread concern in relation to housing matters.

6 AGENCY REPORTS

6.1 GREAT SOUTHERN DEVELOPMENT COMMISSION (GSDC)

Lee Sounness, Director Regional Development, attended and provided a brief update on:

- The recent RED Grant Program round.
- The Regional Housing Support program (\$25 million), discussing general housing and land assembly challenges.
- Inviting prospective Board Nominees to contact the Chair (Ricky Burgess) or Commission CEO to express their interest.

6.2 REGIONAL DEVELOPMENT AUSTRALIA GREAT SOUTHERN WA INC (RDA-GS)

2025 Workforce Needs Assessment Survey

To obtain an understanding of the workforce needs and gaps of the Great Southern, the Survey requires the widest participation of industries and business sizes across the Great Southern.

We are endeavouring to reach as many employers as possible. Any support in the distribution of the Survey would be very appreciated and will contribute towards a robust scan of the workforce needs and gaps in the Great Southern.

These insights will also support the occupations and concessions review process with the Department of Home Affairs to ensure the Western Australia Designated Area Migration Agreement (WA DAMA) program meets our region's unique needs.

RDA Great Southern has contacted each Local Government in this Zone seeking assistance with the distribution of the survey.

The concise Survey will take approximately 15 minutes – access the survey here: <https://www.surveymonkey.com/r/NCYPQ8W>

This Workforce Survey closes on **30 November 2025**.

6.3 GREAT SOUTHERN REGIONAL ROADS GROUP

Report by Cr Len Handasyde, Shire of Plantagenet

The Great Southern Regional Roads Group report is attached with the Minutes.

6.4 DEPARTMENT OF FIRE AND EMERGENCY SERVICES

Mr Murray Carter, Executive Director

Murray Carter provided a brief update to the Zone.

- **Digital Engagement & Program Updates:**
 - Digital engagement recorded 16,175 interactions, a 6% increase from the same period last year.
 - Programmes continue to support Local Governments, including access to funding for on-ground projects on Crown lands.
 - Transitioning towards three-year programs for improved planning and delivery.
- **Active Science LG Programme:**
 - Early-stage implementation underway.
 - Programme includes funding and support for Local Government projects, with participation already underway in some areas.
- **Summer Preparedness:**
 - Annual work for preparedness for high threat season is underway.
 - Update on Grain Harvest Aerial Support program.
- **Bushfire & Harvest-Related Fire Incidents:**

- 34 harvest-related fire incidents recorded recently (likely underestimated).
- 17 incidents resulted in fires.
- Challenges exist in consistent data collection from Local Governments and bushfire brigades.
- Lack of formal rules for managing fire risks in certain industries (e.g., turbines, plant manufacturing) during fire bans.
- Government approval required prior to implementing further legislative or operational changes.
- **Local Government & Brigade Roles:**
 - Coordination issues observed with individual brigades (e.g., Margaret River Brigade).
 - Questions around Local Government responsibilities in integrated bushfire management, including section 33 notices, fire bans, and harvest bans.
 - Consideration of liability and management responsibilities remains a priority.
- **Next Steps / Actions:**
 - Focus on clarifying who manages brigades and the broader implications for Local Government.
 - DFES to engage with Local Governments soon to discuss integration, liability, and operational responsibilities.

6.5 DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY (DLGIRS)

Report by Mel Eastough, Regional Manager

Attachment No 1 [DLGSC Update – November 2025](#)

7 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Kate Johnston
 Seconded: Cr Rebecca O'Meehan

That the Minutes of the Great Southern Country Zone meeting held on 22 August 2025 be confirmed as a true and accurate record of the proceedings.

CARRIED

7.1 Business Arising from the Minutes

7.1.1 WA Electoral Commission Returning Officer Service Levels (City of Albany)

The Zone had resolved at the August meeting:

1. *EXPRESSES its concerns to State Council regarding the WAEC's decision to not allow Returning Officers to attend Candidate Information Sessions and reduction in service levels without commensurate reduction in fees charges to Local Governments to conduct the upcoming Local Government elections in October 2025.*

2. *REQUESTS that WALGA make representations to the Minister for Electoral Affairs Hon. David Michael MLA, to ensure the smooth and efficient running of the 2025 Local Government elections.*

WALGA's Executive Manager Member Services, advises:

- WALGA has raised the need for the WA Electoral Commission to attend Candidate Information Forums.
- The WA Electoral Commissioner has advised that this will happen for future Local Government elections.

7.2 ZONE RESOLUTIONS AND ACTION ITEMS STATUS REPORTS

7.2.1 Zone Status Report

By Lyn Fogg, Zone Executive Officer

Attachment No. 2 [Zone Status Report November 2025](#)

The Status Report provides an update on Zone resolutions referred to WALGA State Council. Status Items identified as 'Completed' will be removed following this meeting. Zone Members are asked to review responses.

7.2.2 Zone Action Items Report

By Lyn Fogg, Zone Executive Officer

Attachment No. 3 [Zone Action Items Report November 2025](#)

The Action Items Report provides an update on Zone resolution for action by Zone members or the Zone Executive Officer. Action Items identified as 'Completed' in this Report will be removed following this meeting. Zone members are asked to review responses.

RESOLUTION

Moved: President Cr Kristy D'Aprile
 Seconded: President Cr Len Handasyde

That the Great Southern Country Zone NOTES the:

1. Status Report for November 2025, as detailed in Attachment No.2, and
2. Action Items Report for November 2025, as detailed in Attachment No.3.

CARRIED

8 ZONE BUSINESS

8.1 ZONE REPORTS

8.1.1 Zone Financial Report

By Mr Richard May, WALGA Finance Manager

Zone Financial Report for ending September 2025

(All amounts are excluding GST unless otherwise specified)

Financial statements for the zone have been prepared on an accrual basis and show the financial performance and financial position for the period ended 30 September 2025.

Table 1: Statement of Income and Expenditure – period ended 30 September 2025

Great Southern Country Zone			
Statement of Income and Expenditure as at Sep 2025			
	Note	Actual \$	Budget \$
Income			
Subscriptions	1	\$6,000.00	\$6,000.00
Other			
Total Income		\$6,000.00	\$6,000.00
Expenses			
Bank Fees		\$30.00	\$150.00
Meeting Costs (Catering)	2	\$1,249.81	\$4,000.00
Historic ATO Payment			
Total Expenses		\$1,279.81	\$4,150.00
Surplus/(Deficit)		\$4,720.19	\$1,850.00

Notes

1. Subscription fee of \$500 per Zone Member excluding GST, invoices have been sent to members in September
2. Aug 2025 Zone meeting catering (\$1,331.81) and adjustment on GST on purchase to be recovered from ATO (\$82.00)

Table 2: Balance Sheet presenting the Zone's financial position as at 30 September 2025

Great Southern Country Zone		
Balance Sheet as at 30 Sep 2025		
Account	Note	Amount
Assets		
Bank		6,215
Debtors	1	6,000
Total Assets		\$ 12,215
Liabilities		
Creditors		-
GST Payable		- 215
Unused Project Funds		-
Total Liabilities		- 215
Net Assets		\$ 12,430

Equity	
Members Funds B/F	7,710
Current year earnings	4,720
Total Equity	\$ 12,430

Note

1. Subscription \$500 excluding GST x 12 to be transferred from WALGA account to GSCZ account after receiving all payments, currently 9 members paid.

RESOLUTION

Moved: President Cr Russel Thomson
 Seconded: President Cr Kristy D'Aprile

That the Great Southern Country Zone receives the Zone Financial Report as provided above.

CARRIED

8.2 ZONE STRATEGIC PRIORITIES

8.2.1 Zone Strategic Priorities

The Secretariat seeks the Zone membership's contributions to identifying strategic priorities to inform the Zone's planning for the next 2-year period, which may include:

- Topics on which the Zone wishes to invite presentations from State Government agencies or other entities; and
- Topics on which the Zone wishes to prioritise advocacy on behalf of the Great Southern Country Zone members.

To facilitate the Zone's identification of its regional priorities, the Secretariat requests that each member Local Government advise the secretariat of the top three issues for its Local Government District.

The Secretariat will compile the submissions and facilitate a workshop at the February 2026 Zone meeting to enable the Zone to agree the Zone priorities for the 2026 – 2027 period.

The Secretariat will contact CEO's early in 2026 to collate Zone member submissions.

Mr Sam McLeod foreshadowed this request and requested all delegates to consider potential priorities.

8.3 MATTERS FOR ZONE NOTING AND DECISION

8.3.1 Submissions to the Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members

By Kathy Robertson, Manager Association and Corporate Governance

BACKGROUND

The Salaries and Allowances Tribunal (SAT) conduct an annual inquiry into Local Government Chief Executive Officer and Elected Member remuneration.

SAT generally advertises its intention to receive submissions in December for its inquiry and Determination in relation to the following financial year. The Tribunal will invite individual Local Governments, the Department of Local Government, Industry Regulations and Safety, WALGA, Local Government Professionals WA and other interested individuals to provide information or submissions.

SAT will likely publish its Determination for 2026-2027 in April 2026.

COMMENT

In preparation for the inquiry to be undertaken early next year, a draft submission from WALGA has been prepared making recommendations to SAT on behalf of the sector in relation to Elected Member fees and allowances, Chief Executive Officer remuneration, the Regional/Isolation Allowance, and independent Audit, Risk and Improvement Committee member fees. The draft WALGA submission is contained in the December State Council Agenda for Zone and State Council consideration.

Local Governments can also put forward a submission, particularly in relation to their own circumstances, including requests to be classified in a different Band.

WALGA encourages all Local Governments to make a submission to SAT.

The SAT website (www.wa.gov.au/organisation/salaries-and-allowances-tribuna) indicates the Tribunal's inquiry into Local Government CEOs and Elected Members is currently open – submissions can be made to submissions@sat.wa.gov.au

The Chair raised key issues for Zone members, including:

- **Challenges attracting councillors; some shires require costly elections.**
- **Current allowances (CPI increases only) may not reflect reduced council sizes and increased workloads.**
- **Councillors to consider if advocacy for higher allowances is needed.**

Noting the status of the submission, the Chair suggested that these issues could be considered ahead of the next review.

Noted

8.3.2 2026 Proposed Meeting Dates

BACKGROUND

The scheduling of WALGA Zone meetings enables Zone consideration of WALGA State Council agenda items, with subsequent Zone resolutions provided in the Revised Agenda for WALGA State Council's consideration. The following table outlines the WALGA State Council meeting and Agenda distribution schedule, which informs the proposed Zone 2026 meeting dates:

Walga State Council Agenda Distribution	Preferred dates for Zone meetings	Revised Agenda Distribution (incl. Zone resolutions)	State Council meetings 2026
Thursday 5 February	Friday 13 to Monday 23 February	Friday 27 February	Wednesday 4 March WALGA
Thursday 9 April	Friday 17 to Tuesday, 28 April	Friday 1 May	Wednesday 6 May <i>Central Metropolitan Zone</i>
Thursday 4 June	Friday 12 to Monday 22 June	Friday 26 June	Wednesday 1 July WALGA
Thursday 6 August	Friday 14 to Monday 24 August	Friday 28 August	Thursday-Friday 3-4 September <i>Central Country Zone</i>
Thursday 5 November	Friday 13 to Monday 23 November	Friday 27 November	Wednesday 2 December WALGA

Proposed Great Southern Country Zone 2026 meeting dates are recommended below, ensuring Zone meetings fall within the preferred period for Zone meetings and align with preparation of the State Council Revised Agenda. At the June 2025 GSCZ meeting, the host was swapped from Plantagenet to Albany, it was agreed at the meeting that when Albany is next due to host (February 2026), the meeting will be hosted by Plantagenet.

RESOLUTION

Moved: President Cr Len Handasyde
Seconded: President Cr Russel Thomson

That the Great Southern Country Zone meetings are to be held as per the schedule below:

Date	Host Local Government
20 February 2026	Plantagenet
24 April 2026	Broomehill- Tambellup
19 June 2026	Cranbrook
21 August 2026	Gnowangerup
20 November 2026	Jerramungup

CARRIED

8.3.3 Local Government (Miscellaneous Provisions) Act 1960 – Review

By the Shire of Katanning

BACKGROUND

The Katanning and Kojonup Councils have separately received multiple complaints, over an extended period, about a particular landowner's cattle consistently straying into road reserves and creating a material risk to road users. We understand this problem is not isolated to this farmer or to these two Councils.

Meetings with the landowner have not previously resulted in fences being sustainably repaired to a stockproof condition despite his cattle being implicated in multiple incidents and near misses.

This experience has demonstrated that local governments have limited avenues to influence the behaviours of such landowners through the application of infringement notices and modified penalties. This has left local governments effectively toothless in enforcing a higher road safety standard and this in turn exposes affected local governments to criticism from ratepayers frustrated with an apparent lack of action.

Under local government legislation, there are currently at least two possible prosecution pathways:

1. *Local Government (Miscellaneous Provisions) Act 1960*, section 484 - a cattle producer commits an offence if they permit their cattle to stray "in a street or other public place".

The penalty for this offence is \$200.

2. *Local Government Act 1995*, section 3.25 - a local government can issue a notice to a landowner requiring a dilapidated fence or gate that separates the land from land that is local government property to be modified or repaired (refer also to Schedule 3.1, Division 1, Section 12).

Failure to comply with the notice carries a penalty of \$10,000.

By adopting a local law, local governments may apply a modified penalty, but these modified penalties cannot be any greater than the penalty prescribed in the Act. Local law approval by the Joint Parliamentary Standing Committee on Delegated Legislation is typically provided for a penalty lower than, not equal to the penalty prescribed in the Act.

This highlights that the penalties in both the *Local Government Act 1995* and the *Local Government (Miscellaneous Provisions) Act 1960* are inadequate and should be reviewed to create a significantly greater disincentive for landowners who consistently fail to contain their stock to their properties.

Secondly, local governments should be provided with a clearer pathway to prosecution. This pathway should not be via the *Local Government Act 1995*, as defining a "dilapidated fence" is subjective, but rather through an amended *Local Government (Miscellaneous Provisions) Act 1960*.

The *Local Government (Miscellaneous Provisions) Act 1960* currently contains provisions relating, almost exclusively, to cattle but is inadequate in its dealing with both cattle and other livestock, especially sheep.

Finally, amendments to this Act could also introduce a more streamlined process to enable the recovery of costs (property, crop/pasture or biosecurity expenses) incurred by a landowner because of a neighbouring landowner not participating reasonably, in the management of a boundary fence.

SHIRE OF KATANNING COMMENT:

The required amendments to the *Local Government (Miscellaneous Provisions) Act 1960*, aim to:

- a) broaden the Act's scope and establish contemporary provisions addressing all relevant interfaces between landowners, local governments and the public,
- b) establish penalties to create a meaningful disincentive for landowner non-compliance with provisions of the Act, and
- c) enable a local government to impose penalties against livestock owners who consistently allow their livestock to stray and create a nuisance, without the need to first create a local law or initiate a prosecution.

SECRETARIAT COMMENT

Local Governments may also adopt Fencing Local Laws under the *Dividing Fences Act 1961* that prescribe a sufficient fence for rural properties, including penalties and modified penalties for offences, where a sufficient fence is not maintained. Noting, as identified in the Shire of Katanning report, the low value of local law penalties is not an effective deterrent, where cost of rural fencing substantially exceeds the penalty value.

The *Local Government (Miscellaneous Provisions) Act 1960* contains only residual provisions that have not yet been addressed through legislation that superseded the former Local Government Act 1960, including:

- *Local Government Act 1995*
- *Building Act 2011*

In addition to the low value of prescribed penalties in the *Local Government (Miscellaneous Provisions) Act 1960*, the rates and values prescribed in the Schedules of this Act (last amended in 2010) are also substantially below contemporary values:

- Schedule 2 Ranger's fees
- Schedule 3 Poundage fees and sustenance charges
- Schedule 4 Rates for damage by trespass by cattle

WALGA has previously recommended the Department of Local Government address the *Local Government (Miscellaneous Provisions) Act 1960* residual provisions, by transferring these provisions either into the *Local Government Act 1995* or other relevant legislation.

RESOLUTION

Moved: President Cr Kristy D'Aprile

Seconded: Cr President Roger Bilney

That the WALGA State Council advocate for the State Government to comprehensively review the *Local Government (Miscellaneous Provisions) Act 1960* to achieve at least, the following:

1. broaden the Act's scope and establish contemporary provisions addressing all modern interfaces between landowners, local governments and the public,
2. establish penalties to create a meaningful disincentive for landowner non-compliance with provisions of the Act, and
3. enable a local government to impose penalties against livestock owners who consistently allow their livestock to stray and create a nuisance, without the need to first create a local law or initiate a prosecution.

CARRIED

8.3.4 Work Health and Safety Act 2020 - Statutory Review

By the Shire of Katanning

BACKGROUND

Great Southern VROC seeking State Council support of its position regarding the statutory review of the Work Health and Safety Act 2020.

In 2008 state governments agreed to harmonise work health and safety legislation across all state government jurisdictions. At the same time state governments agreed to the establishment of Safe Work Australia as an independent statutory body.

In 2011 Safe Work Australia issued model workplace health and safety laws and since then all state jurisdictions, except Victoria, have implemented their own version of the model laws.

On 10 November 2020 WA's *Work Health and Safety Act 2020* (WHS Act) was passed. This requires the Act's "*operation and effectiveness*" to be reviewed every five years and for a subsequent report to be presented to the WA Parliament.

This review is currently underway and the State Government in conjunction with WorkSafe WA has released a discussion paper seeking submissions by 12 December 2025 regarding the operation and effectiveness of WA's workplace health and safety laws.

The terms of reference for this review relevantly include the following terms;

- a) consider whether the legislation provides a framework to affectively address ongoing and emerging workplace hazards; and
- b) consider the burden faced by industry and others in complying with the laws.

The discussion paper asks six questions with the first of them being, "***do you consider the health and safety duties in Part 2 to be operating effectively?***".

Part 2 details the duty of care a person conducting a business or undertaking (PCBU) has to their employees including, volunteers.

Emergency management and bushfire response is high risk and requires specialist training and experience and consequently the duty of care imposed on local government CEOs by the WHS Act, and other related state legislation, for bush fire brigade volunteers is inappropriate and unfair. This responsibility is a disincentive to the recruitment of quality local government leaders and a distraction to local government delivery of its core community services.

Local government CEOs already have significant duties of care to their employees and the public in respect to high-risk activities including working in road corridors, large and small

plant operations, high risk handheld equipment, building maintenance, youth & aged care services, recreation services and event management.

Responding to a bushfire is inherently dangerous, incidents are likely and extreme personal harm is possible. Because the risk and consequence of injury is high, the duty of care owed to bushfire brigade volunteers is high and a rigorous assessment of what is “*reasonably practicable*” in terms of eliminating or minimising risks will be applied during any incident investigation.

The identification of risks relevant to a bushfire response and the identification of risk controls requires trained and experienced personnel.

In rural and regional Western Australia, the entity hosting trained and experienced personnel in bushfire response are not the local governments, it is the Department of Fire and Emergency Services (DFES) who employ an extensive network of trained and experienced fire officers.

Conversely, rural and regional local government CEOs are employed for their general management and financial acumen and are typically untrained in emergency management and bushfire response.

In rural and regional Western Australia local governments are generally resource poor with senior management typically fulfilling operational duties in the delivery of core community services leaving them time poor. The time available for strategic effort is difficult to find. In recognition of this lack of internal capability and resource, DFES offers some local governments access to a Community Emergency Services Manager (CESM). However, many of the State’s smallest local governments are not offered this service leaving these CEOs even more stretched and vulnerable.

Local government CEO responsibility for the operation and safety of bush fire brigades is inappropriate and unfair. Western Australian local government CEOs currently have all the responsibility but little, if any of the expertise available within the State to manage bushfire preparation and response operations.

In other Australian jurisdictions this responsibility is held by a state government entity.

SECRETARIAT COMMENT

Local Governments in Western Australia play a critical frontline role in bushfire management, with statutory responsibilities under the *Bush Fires Act 1954* for mitigation, prevention, and response, and under the *Emergency Management Act 2005* for community-led recovery. Western Australia is unique nationally in that Local Governments manage Bush Fire Brigades and their volunteers—111 Local Governments oversee 563 Bush Fire Brigades and over 18,000 volunteers.

Since the commencement of the *Work Health and Safety Act 2020* in March 2022, Local Governments have expressed heightened concerns regarding risk, liability, and duty of care in managing Bush Fire Brigades. As a Person Conducting a Business or Undertaking (PCBU), Local Governments are required to ensure the health and safety of workers and others “so far as is reasonably practicable.” This duty extends to Bush Fire Brigade volunteers, creating complex legal and operational challenges, especially during multi-agency bushfire responses.

WALGA does not currently hold an advocacy position on amending the *WHS Act 2020* to exclude Bush Fire Brigade volunteers from being considered Local Government “workers” under the Act.

WALGA advocacy position 8.10 supports the development of a clear framework to enable the voluntary transfer of Bush Fire Brigade management from Local Governments to the State, and encourages the State Government to consider the most appropriate operational model for bushfire volunteers, in response to sector feedback regarding risk and liability.

More broadly, WALGA’s advocates for adequate resourcing of Local Governments in emergency management, including:

- Advocacy Position 8.9 – Expansion of the Community Emergency Services Manager (CESM) Program – which advocates for all Local Governments to have the option to participate in the CESM Program, with the full cost funded through the Emergency Services Levy (ESL).
- Advocacy Position 8.8 – Local Government Grants Scheme, which advocates for an immediate increase in State Government funding to ensure Local Governments can safely and effectively operate Volunteer Bush Fire Brigades.
- Advocacy Position 8.7 – Emergency Services Levy, which calls for increased transparency and accountability in ESL administration and distribution, including a review of the CESM Program’s role, responsibilities, and reporting arrangements.

WALGA is preparing a submission to the [Statutory Review of the Work Health and Safety Act 2020](#). WALGA has sought member feedback on:

- Specific issues that Local Governments have encountered in applying the WHS Act to Bush Fire Brigade volunteers.
- Any other feedback regarding the application of the WHS Act/

Member feedback has been sought by 17 November 2025 to enable a submission for WALGA State Council’s consideration ahead of the submission deadline on 12 December 2025.

The Zone’s decision on this item can be accepted as Zone feedback and considered in the preparation of the submission.

RESOLUTION

Moved: President Cr Kristy D’Aprile

Seconded: President Cr Roger Bilney

That WALGA State Council advocate for the introduction of relevant amendments to the *Work Health and Safety Act 2020* so that Bush Fire Brigade volunteers are not deemed as a Local Government “Worker” (as defined in the WHS Act).

CARRIED UNANIMOUSLY

8.3.5 Polyphagous shot-hole borer Update – November 2025

By Rebecca Brown, Policy Manager Environment and Waste

EXECUTIVE SUMMARY

- Since the State Council Agenda and Item for Noting was developed, there has been a further development relating to PSHB management.
- On Friday 14 November, the State Government [gazetted](#) changes to the zones within the Quarantine Area for Polyphagous shot-hole borer (PSHB).
- This change sees a significantly larger portion of the metropolitan area, and all 30 Local Governments, having responsibility for managing PSHB infestations.

POLICY IMPLICATIONS

This item relates to [advocacy positions](#) 4.4 Post Border Biosecurity and 4.7 Polyphagous shot-hole borer.

BACKGROUND

On Friday 14 November, the State Government [gazetted](#) changes to the zones within the Quarantine Area (QA) for Polyphagous shot-hole borer (PSHB). Figure 1 shows a comparison of the previous and new areas.

Previously the QA included Zone A and B; with DPIRD undertaking limited activity in Zone A and some tree removal and surveillance in Zone B. Zone A and B have been renamed the Management Zone and Containment Zone, respectively. Zone A, now the Management Zone, has been expanded to cover all 30 Local Governments in the metropolitan area. Previously, Zone A completely covered 15 Local Government areas and partially included 6. The new Management Zone covers 23 Local Governments completely and parts of a further 7 Local Governments.

All Local Governments and other landowners and managers in the Management Zone are now responsible for managing borer-affected trees on their land. The Department of Primary Industry and Regional Development (DPIRD) has discontinued tree removal and pruning in the Management Zone – except where trees were already designated for removal or pruning during the eradication phase of the response.

The Containment Zone is the area between the Management Zone and the outer boundary of the QA. Under the Transition to Management Plan, DPIRD's response will now be limited to pruning and removal of trees in the Containment Zone that pose a risk of spreading the borer outside of the QA.

WALGA met with the DPIRD on Thursday 13 November regarding these changes and requested an urgent briefing for Local Governments in the QA – this was held on Tuesday 18 November. A recording of this session will be made available to Local Government. DPIRD are hosting a more extensive briefing on Monday 8 December.

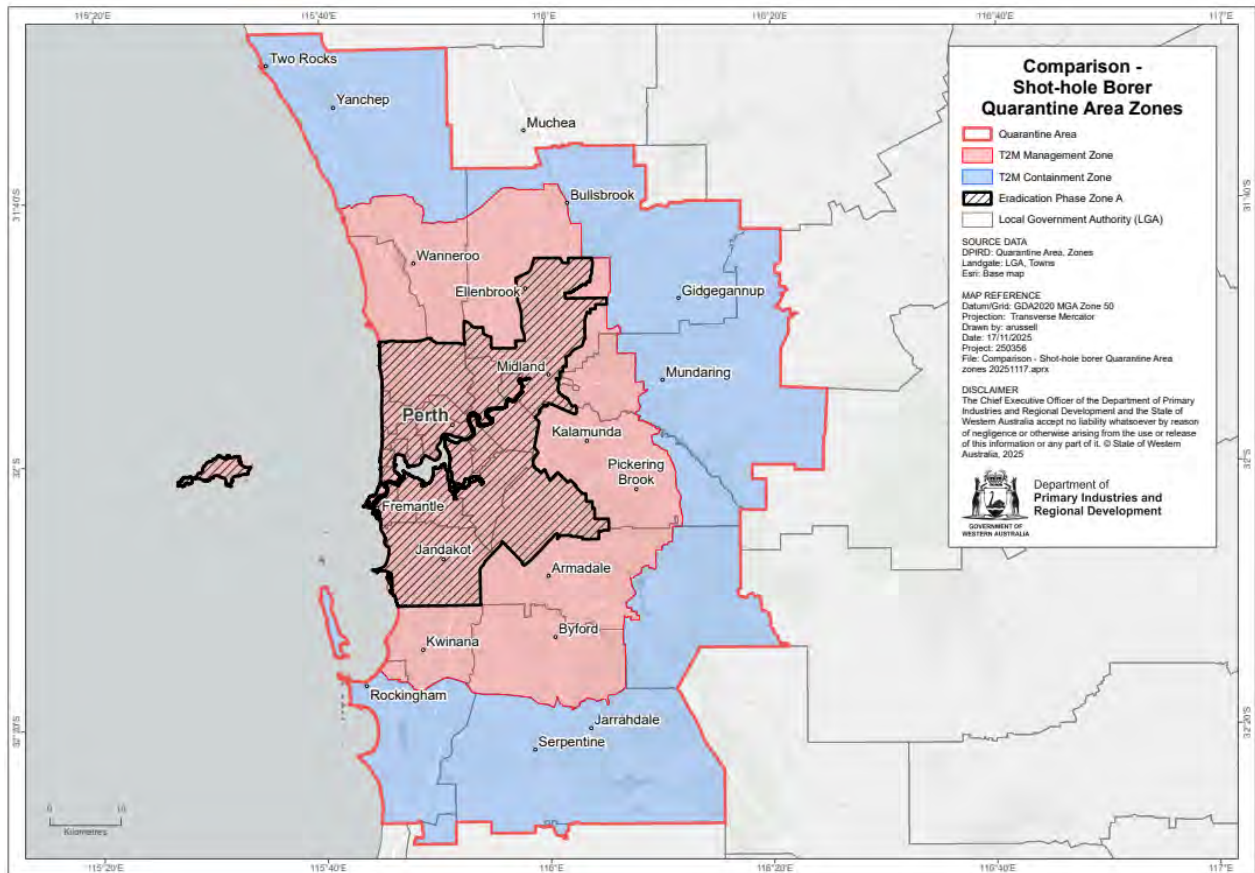


Figure 1: Quarantine Area, with Management and Containment Zones, compared to previous Zone A and B

COMMENT

WALGA was not consulted on these changes, which have immediate and unanticipated impacts for Local Governments that are now in the Management Zone and ongoing impacts for Local Governments who have been managing PSHB since the Transition to Management commenced in July 2025.

WALGA has expressed its concerns to DPIRD regarding the impact of these changes for the spread of PSHB, on Local Government and the urgent need for further financial support.

To assist Local Governments undertaking management activities, WALGA is hosting capacity building webinars and events.

Noted

9 WALGA STATE COUNCIL BUSINESS

9.1 ZONE STATE COUNCIL MEMBER REPORT

The Zone State Council Member Report will be provided at the next Zone meeting.

9.2 STATE COUNCIL MEETING AGENDA – MATTERS FOR DECISION

Zone Delegates are invited to read and consider the WALGA State Council Agenda, which has been provided as an attachment with this Agenda and can be found via the link [here](#).

The Zone can provide comment or submit an alternative recommendation on any of the items, including the items for noting. The Zone comment will then be presented to the State Council for consideration at their meeting.

The State Council Agenda items requiring a decision of State Council are extracted for Zone consideration below.

9.2.1 2025 Annual General Meeting Resolutions (State Council Agenda Item 8.1)

EXECUTIVE SUMMARY

- WALGA's 2025 Annual General Meeting (AGM) was held on 23 September.
- The meeting resolved for WALGA to act in relation to four Member Motions:
 - Provision of Medical Services in Remote and Very Remote Local Governments
 - Homelessness – Short-term Accommodation Solutions
 - Rating Exemption Advocacy Motion
 - Rateability of Miscellaneous Licenses
- The action proposed to be taken in relation to each of the resolutions has been summarised for State Council's consideration.

ATTACHMENT

- [WALGA 2025 Annual General Meeting Minutes](#)

BACKGROUND

The 2025 WALGA AGM was held on 23 September 2025. 220 Voting Delegates were in attendance, with 124 Local Governments represented.

Five Member Motions were considered, with four being supported by Members at the AGM, as follows.

7.1 Provision of Medical Services in Remote and Very Remote Local Governments

- That WALGA calls on the Western Australian Government and WA Grants Commission to:*
1. *increase the total funding and then the Medical Facilities Cost Adjuster component of the Financial Assistance to Local Governments; and*
 2. *recalculate distributions to those Local Governments that are providing block cash payments to attract and retain general practitioners to allow affected Council to redirect ratepayer funds to Local Government responsibilities.*

7.2 Homelessness – Short-term Accommodation Solutions

That WALGA advocate to the State Government to provide culturally appropriate short-term accommodation options and wrap-around support services that provide sustainable homelessness solutions in all Local Governments across Western Australia.

7.3 Rating Exemption Advocacy Position

That WALGA, in addition to its current advocacy positions 2.1.1 and 2.1.2 relating to rating exemptions, advocate to the WA Government for the introduction of a reimbursement model, whereby the WA Government repays Local Government the greater of:

- 1. 75% of the value of rates lost in applying the charitable purposes exemption; or*
- 2. 1% of the total revenue of the Local Government.*

7.5 Rateability of Miscellaneous Licenses

That WALGA:

- 1. Formally oppose any move by the Local Government Minister to introduce amendments to the Local Government Act to restrict the application of rates on Miscellaneous Licences.*
- 2. Develop an advocacy position on sector consultation prior to any amendment to the Local Government Act.*
- 3. Undertake a financial analysis of the cost to the Mining Industry of the rating of Miscellaneous Licences compared to the benefit to the Local Government sector.*

COMMENT

Comment on each of the 2025 AGM resolutions is below.

In considering these resolutions, State Council and the relevant Policy Teams are guided by Clause 22(7) of the [WALGA Constitution](#), as follows:

Where the State Council considers that a direction or decision from an Annual General Meeting has been made without information or a material nature or in circumstances which have materially altered and such direction or decision is not in the best interests of the Association, the State Council may decline to follow that direction or decision and, in that event, the Chief Executive Officer by notice shall advise the Ordinary Members of the decision of the State Council and the reasons for that decision.

Members will be informed of progress on the above issues through Policy Team Reports in future State Council Agendas and through the AGM Status Report in next year's AGM Agenda.

7.1 Provision of Medical Services in Remote and Very Remote Local Governments

A revised Rural and Remote Healthcare Services Advocacy Position was endorsed by State Council on 5 September 2025. The AGM resolution and WALGA's ongoing advocacy align on the need for financial reimbursement for Local Government support for essential primary health care services. WALGA's approach does not specify how reimbursement to Local Governments should be undertaken, or which Local Governments should be eligible. This approach aims to provide flexibility to achieve the same outcome, such as utilising the upcoming renewal of the National Health Reform Agreement.

It is recommended that this resolution be referred to the People and Place Policy Team.

7.2 Homelessness – Short-term Accommodation Solutions

WALGA is currently reviewing the Homelessness Advocacy Position as part of a regular advocacy position review process. To inform the review, WALGA will survey Local Governments to gather information on the extent of Local Government engagement with homelessness and the extent of services, including accommodation options, available within their Local Government areas.

It is recommended that this resolution be referred to the People and Place Policy Team.

7.3 Rating Exemption Advocacy Position

It is recommended that this resolution be referred to the Governance Policy Team.

7.5 Rateability of Miscellaneous Licences

An Advocacy Position on Rating of Miscellaneous Licences was endorsed by State Council on 5 September 2025. WALGA will continue to advocate for a broad review on all rating exemption categories and oppose legislative amendments that seek to exempt occupied miscellaneous licence land from rating.

It is recommended that this resolution is endorsed.

WALGA RECOMMENDATION

That:

1. the following resolutions from the 2025 WALGA Annual General Meeting be referred to the People and Place Policy Team for further work to be undertaken:
 - 7.1 Provision of Medical Services in Remote and Very Remote Local Governments
 - 7.2 Homelessness – Short-term Accommodation Solutions
2. the following resolution from the 2025 WALGA Annual General Meeting be referred to the Governance Policy Team for further work to be undertaken:
 - 7.3 Rating Exemption Advocacy Position
3. the following resolution from the 2025 WALGA Annual General Meeting be endorsed:
 - 7.5 Rateability of Miscellaneous Licences

RESOLUTION

Moved: Cr Rebecca O'Meehan

Seconded: Cr Kate Johnston

That the Great Southern Country Zone supports the WALGA recommendation for State Council Agenda item 8.1 as contained in the State Council Agenda and as provided above.

CARRIED

9.2.2 2026 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members (State Council Agenda Item 8.2)

By Kathy Robertson, Manager Association and Corporate Governance

EXECUTIVE SUMMARY

- The Salaries and Allowances Tribunal (SAT) conduct an inquiry into Local Government Chief Executive Officer and Elected Member remuneration annually.
- In preparation for the Inquiry to be undertaken early next year, WALGA has prepared a draft submission to SAT that makes recommendations in relation to Elected Member fees and allowances, Chief Executive Officer remuneration, the Regional/Isolation Allowance and independent Audit, Risk and Improvement Committee (ARIC) member fees.
- The 2026 submission recommends:
 - an increase to Elected Member fees and allowances (including maximum reimbursable expenses) of 3%;
 - an increase to Chief Executive Officer remuneration bands of 3%;
 - an increase to the Regional/Isolation Allowance payable for Local Governments that are particularly isolated, long distances from population centres, and lacking in amenities;
 - the publication of clear guidance to the Local Government sector outlining how the Regional/Isolation Allowance is applied in terms of methodology, criteria and weightings; and
 - an increase to the current fee range for independent committee members, including ARIC members and chairs; and
 - a higher fee range for independent ARIC chairs, in recognition of the additional skill, knowledge and time commitment of the role.
- SAT will publish its determination for 2026-27 in April 2026.
- The Governance Policy Team considered the submission at its meeting on 29 October and recommended that it be included in the December Agenda for State Council endorsement.

ATTACHMENT

- Draft WALGA submission to the 2026 Salaries and Allowances Tribunal Remuneration Inquiry – Local Government Chief Executive Officers and Elected Members

POLICY IMPLICATIONS

The current Advocacy Positions relating to this submission are [Position 2.10 Elected Member Remuneration](#), [Position 2.2.3 Audit, Risk and Improvement Committees](#), [Position 2.10A Chief Executive Officer Remuneration](#), and [Position 2.10A.1 Regional/Isolation Allowance](#).

2.10 Elected Member Remuneration

The Local Government sector supports appropriate remuneration of Local Government Elected Members on the basis of:

1. *Vibrant democracy and good governance: fees and allowances payable to Elected Members should be sufficient to ensure that a diversity of candidates from a range of backgrounds seek election to Local Government leadership positions;*
2. *Demands of the role: as the complexity of Local Government increases, and community expectations placed upon Elected Members grow in the social*

media age, the remuneration paid to Elected Members for their significant time commitment must compensate them for the personal and opportunity costs of taking on significant community leadership positions;

3. *Skills and training: with the implementation of the State Government's universal Elected Member training policy and the increasing expectation for Elected Members to undertake training, the time that Elected Members spend on professional development should be recognised by the fees and allowances framework; and*
4. *Economic conditions: Elected Member fees and allowances must be considered within the surrounding economic environment. The value of fees and allowances paid to Elected Members should keep pace with the increasing costs of living and rates of inflation, to ensure that the relative value of Elected Member fees and allowances does not erode over time.*

2.2.3 Audit, Risk and Improvement Committees

The Local Government sector:

1. *supports Audit, Risk and Improvement Committees (ARIC) having a clearly defined role with an Elected Member majority;*
2. *supports the option for smaller Local Governments to share ARIC to reduce the burden on their resources;*
3. *does not support the requirement for the chair of the ARIC to be an independent member. The appointment of the chair should be at the discretion of the Local Government; and*
4. *supports the payment of meeting fees or defined reimbursements to independent ARIC members. The fees payable should be set by the Salaries and Allowances Tribunal within a separate fee category and at a suitable level that recognises the skills and knowledge required for such a role.*

2.10A Chief Executive Officer Remuneration

The Local Government sector supports appropriate remuneration of Local Government Chief Executive Officers on the basis of:

1. *Importance of the role: the role of the CEO within Local Government is undeniably one of importance. The efficient operations and accountability of Local Governments is dependent on the appointment of a suitably qualified CEO.*
2. *Attraction and retention: Local Governments must compete in the broader labour market to attract and retain CEOs with the requisite qualifications and experience.*
3. *Demands of the role: the skill, workload and time commitment required from the role of a Local Government CEO must be fairly compensated.*

2.10A.1 Regional/Isolation Allowance

The Local Government sector:

1. *values the Regional/Isolation Allowance payable to Chief Executive Officers as an important means for Local Governments, particularly those that are remote or isolated, to supplement remuneration and attract suitably qualified Chief Executive Officers; and*
2. *supports greater transparency regarding methodology of application for the Regional/Isolation Allowance.*

BACKGROUND

The Salaries and Allowances Tribunal (SAT) conduct an annual Inquiry into Local Government Elected Members' fees and allowances and Chief Executive Officers' remuneration. SAT invites submissions from Local Governments and other stakeholders.

SAT are yet to invite submissions for the 2026 Inquiry, however in anticipation of the upcoming end of year closure period and noting that the next ordinary meeting of State Council will be in March, the submission has been drafted early for consideration by Zones and State Council.

Local Governments are also encouraged to make their own submission to SAT, particularly in relation to their individual circumstances including requests to be classified in a different Band.

The content and recommendations in this submission were shaped by existing advocacy positions, previous submissions and feedback from individual Members since the 2025 Determination was published earlier this year.

The 2025 SAT Determination broadly aligned with WALGA's submission on behalf of Members, including:

- 3.5% increase to CEO remuneration band ranges (plus the 0.5% additional Superannuation Guarantee);
- 3.5% increase to the fee band ranges and some allowances for Elected Members (exclusive of superannuation where relevant);
- reduction of the four band ranges for independent committee members to one band, with the range to be from \$0 to \$450; and
- for the first time, provision for reimbursement of expenses for independent committee members.

The Tribunal also made two commitments in relation to:

- conducting a comprehensive survey of Local Governments in the latter half of 2025, the results of which will assist SAT in reviewing the quantum and effectiveness of the Regional/Isolation Allowance; and
- determining the rates for the independent chair of the audit, risk and improvement committee at a future date, to coincide with the commencement of the legislative changes.

COMMENT

WALGA's submission for the 2026 Inquiry makes six recommendations:

1. That Elected Member Fees and Allowances (including maximum reimbursable expenses) are increased by 3%.
2. That the Chief Executive Officer remuneration bands are increased by 3%.
3. That the maximum payable Regional/Isolation Allowance be increased for Local Governments that are particularly isolated, long distances from population centres, and lacking in amenities.
4. That clear guidance be published to the Local Government sector outlining how the Regional/Isolation Allowance is applied in terms of methodology, criteria and weightings.

5. That the current fee range for independent committee members be increased to recognise the level of skill and knowledge required of independent audit, risk and improvement committee members, and to attract suitably skilled individuals to the role.
6. That a higher fee range be determined for independent chairs of audit, risk and improvement committees to recognise the additional skill, knowledge and preparation required to fulfil the role, and to attract suitably skilled individuals.

In relation to Recommendation 1: Elected Member Fees and Allowances, the submission:

- Reiterates WALGA's current advocacy position.
- Points to the current economic conditions putting pressure on households, including those of Elected Members and potential candidates, which lends itself to an increase in fees and allowances. Noting that CPI is currently at 2.1% and WPI 3.7%

In relation to Recommendation 2: Chief Executive Officer Remuneration, the submission:

- Summarises WALGA's current advocacy position in relation to the importance of the role of Chief Executive Officer, including the skill, workload and time commitment required from the role, and the difficulties of attracting and retaining suitable candidates in a competitive labour market.

In relation to Recommendations 3 and 4: Regional/Isolation Allowance, the submission:

- Underlines the importance of the Regional/Isolation Allowance for attracting and retaining quality Chief Executive Officers to some Local Governments that are particularly isolated or remote.
- Recommends both a review of, and publication of guidance about, the methodology, criteria and weightings for the Allowance to provide clarity for the sector.

In relation to Recommendations 5 and 6: Independent Audit, Risk and Improvement Committee Member Fees, the submission:

- Recognises the 2025 Determination went some way to help attract, retain and adequately compensate suitable individuals to the roles of member and chair of ARICs.
- Notes that the current maximum rate of \$450 is not adequately competitive when trying to recruit members and chairs within the broader labour market and should be increased.
- Reinforces WALGA's existing position that a separate, higher fee range needs to be established for ARIC independent chairs.

On 29 October, the Governance Policy Team considered the submission and recommended that it be included in the December State Council Agenda for endorsement.

WALGA RECOMMENDATION

That State Council endorse the submission to the 2026 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members.

RESOLUTION

Moved: Cr Rebecca O'Meehan

Seconded: Cr Kate Johnston

That the Great Southern Country Zone supports the WALGA recommendation for State Council Agenda item 8.2 as contained in the State Council Agenda and as provided above and request WALGA emphasise inequity in regional and remote allowances in its final submission.

CARRIED

9.2.3 Tourism Advocacy Position Update (State Council Agenda Item 8.3)

By Saul Cresswell, Principal Policy Advisor Economic Development

BACKGROUND

The visitor economy is an important driver of economic development for metropolitan and regional Local Governments in Western Australia. Comprising people travelling for leisure, business events, education, and those visiting friends and relatives, the visitor economy contributed \$18.3 billion to the Western Australian economy in 2023-24. Approximately 45 per cent of this spend took place in the regions.

In 2015, WALGA undertook research and consultation on tourism, developing a *Local Government and Tourism Discussion Paper* that included recommendations. As part of the recommendations, Advocacy Position 3.9 Tourism was endorsed by State Council in March 2017.

Local Governments are instrumental in maintaining the amenity of destinations, a critical factor in safeguarding tourism reputation and repeat visitation. There has been a growth in demands on Local Government resources to meet gaps in service delivery from other levels of Government or the private sector and to align with changes in community expectations (see [WALGA's submission on the Inquiry into Local Government Financial Sustainability](#)).

The WA Government's *Diversify WA* economic framework considers tourism and events a priority sector in the diversification of the state's economy. The *WA Visitor Economy Strategy* (WAVES) sets a vision for a \$25 billion visitor economy by 2033.

The State Government, through Tourism WA and the Regional Tourism Organisations, have developed regional tourism strategies, known as Tourism Destination Management Plans (TDMPs), to identify the challenges and opportunities across demand, supply and capability. TDMPs are the most informed articulation of a shared tourism vision undertaken to date, yet have no funding mechanism to implement them.

Tourism emerged as a key topic in WALGA's 2024 Economic Development Survey, with visitor attraction a focus area for Local Government economic development efforts. Responding to the findings, WALGA undertook a Tourism Survey in June 2025, which received 36 Local Government responses from a diversity of regions, with 92% of respondents stating that tourism had medium or high importance to their Local Government.

WALGA developed the *Role of Local Government in Tourism Discussion Paper*, which outlined the constraints and opportunities for Local Governments, and was distributed for Member and stakeholder feedback in September 2025. It also included a draft revised advocacy position. Feedback was received from 28 Local Governments, plus Tourism WA, Tourism Council WA and Regional Tourism Organisations. Local Government responses were received from each of the five tourism regions: Australia's South West, Australia's North West, Australia's Coral Coast, Australia's Golden Outback and Destination Perth.

The consultation provided unanimous support for the overarching intent of the draft advocacy position. Nearly half of respondents proposed amendments, which were considered and incorporated into to the revised draft advocacy positions.

Key sector feedback during WALGA's consultation, included:

- Inadequate recognition of the pivotal role Local Government plays in providing community infrastructure and services that underpins amenity for visitors, and the need for sustainable funding mechanisms.
- Continued confusion about the roles of tourism agencies across WA and who to turn to for support.
- The prohibitive costs of accessing data relating to tourism in Local Government areas.
- Impacts of a difficult regulatory environment at all levels of government on tourism and events.
- The need for support addressing tourism literacy and the visitor economy.

The People and Place Policy Team endorsed the updated advocacy position at its meeting on 22 October 2025, with the inclusion of an additional point requesting resourcing for emergency management and medical services that face significantly increased demand during peak tourism periods.

ATTACHMENT

- [The Role of Local Government in Tourism - 2025 Research Paper](#)

POLICY IMPLICATIONS

WALGA's **current** position:

That WALGA:

1. *Continues to advocate for a Local Government tourism strategy to deliver local tourism outcomes;*
2. *In the short-medium term, advocates that the State Government:*
 - a. *Produces targeted communication and education for Local Government using existing Tourism WA data to demonstrate the value of tourism to local communities, Elected Members and Local Government officers;*
 - b. *Provides guidance for Local Government on marketing small projects including events and attractions;*
 - c. *Directs Regional Development Commissions to facilitate the coordination of tourism stakeholders to provide strategic support where required for Local Government; and*
 - d. *Provides funding to Local Government for tourist infrastructure.*
3. *In the long term, advocates that the State Government:*
 - a. *Articulates the lead agency and defines the roles of other agencies in tourism, to facilitate coordination and collaboration of tourism activities across the State and to enhance Local Government's understanding of tourism in WA;*
 - b. *Defines and communicates how it provides destination marketing support to Local Governments and communicates how Local Governments can most effectively direct their resources;*
 - c. *Develops a sustainable State Government tourism funding mechanism for both regional and metropolitan Local Governments which is clearly communicated to Local Governments;*
 - d. *Implements and invests in Regional Investment Blueprints and delivers through appropriate funding models such as Royalties for Regions and federal funding opportunities which are clearly communicated to Local Government;*
 - e. *Continues funding to support sustainability of visitor centres;*

- f. *Undertakes improvements to tourism-related infrastructure and technology including mobile signals and WIFI in regional areas; and*
- g. *Undertakes measures to reduce the cost and improve the scheduling and routes of regional air services.*

It is proposed that the position **be replaced** with:

WALGA calls on the State Government to:

1. *Fund the implementation of the WA Visitor Economy Strategy and the supporting Tourism Destination Management Plans and Regional Tourism Development Strategies, including for:*
 - a. *maintenance and renewal of Local Government assets and services that underpin a positive visitor experience*
 - b. *new and existing tourism infrastructure*
 - c. *improving telecommunications infrastructure*
 - d. *measures to reduce the cost and improve the scheduling and routes of regional air services*
 - e. *accredited Visitor Centres.*
2. *Ensure that tourism destinations with significant seasonal influxes of visitors have adequate medical and emergency services and reliable telecommunications.*
3. *Articulate a clear tourism governance framework with defined roles and responsibilities to facilitate coordination and collaboration of tourism activities across the State.*
4. *Adequately consult and consider Local Government when undertaking strategic tourism planning across Western Australia.*
5. *Provide improved access to affordable, timely and granular data that delivers LGA-level insights on visitation, spend and event impacts.*

COMMENT

Since the current advocacy position was adopted, tourism across the State has continued to evolve and change, including post pandemic visitation growth, changing tourism behaviour, and the increasing costs of doing business.

Many challenges identified in the current advocacy position persist and remain part of the new draft advocacy position. These include:

- a lack of clarity in tourism organisation roles and responsibilities
- ineffective coordination efforts
- lack of capacity building opportunities for Local Government
- and inaccessible and expensive data, often missing a localised focus.

The suggested revision to Advocacy Position 3.9 Tourism aims to provide a consolidated and contemporary position on the important role Local Government provides for tourism in WA and how best to capitalise on opportunities to benefit their communities.

The proposed updates to the advocacy position seek to:

- Align State Government investment and support with the contemporary Tourism Destination Management Plans (TDMPs).
- Reiterate the need for clear tourism governance across the State, without reference to which agency should lead the work.
- Reiterate and further clarify the need for accessible data to support informed decision making.

- Emphasise the pivotal role the Local Government sector plays in supporting the visitor experience, and advocate for adequate consultation and funding to ensure this role can be sustained.

WALGA will continue to work with State Government agencies and support the Local Government sector, including sharing the updated tourism research paper which provides context around tourism and the diverse roles Local Government can play.

WALGA RECOMMENDATION

That State Council replace Advocacy Position 3.9 Tourism with an updated position as follows:

WALGA calls on the State Government to:

- 1. Fund the implementation of the WA Visitor Economy Strategy and the supporting Tourism Destination Management Plans and Regional Tourism Development Strategies, including for:*
 - a. maintenance and renewal of Local Government assets and services that underpin a positive visitor experience*
 - b. new and existing tourism infrastructure*
 - c. improving telecommunications infrastructure*
 - d. measures to reduce the cost and improve the scheduling and routes of regional air services*
 - e. accredited Visitor Centres.*
- 2. Ensure that tourism destinations with a significant seasonal visitor influx have adequate medical and emergency services and reliable telecommunications.*
- 3. Articulate a clear tourism governance framework with defined roles and responsibilities to facilitate coordination and collaboration of tourism activities across the State.*
- 4. Adequately consult and consider Local Government when undertaking strategic tourism planning across Western Australia.*
- 5. Provide improved access to affordable, timely and granular data that delivers LGA-level insights on visitation, spend and event impacts.*

RESOLUTION

Moved: President Cr Kristy D'Aprile

Seconded: Cr Paul Terry

That the Great Southern Country Zone supports the WALGA recommendation for State Council Agenda item 8.3 as contained in the State Council Agenda and as provided above.

CARRIED

9.2.4 Waste Management Advocacy Positions (state Council Agenda Item 8.4)

By Rebecca Brown, Policy Manager Environment and Waste

EXECUTIVE SUMMARY

- WALGA has been undertaking a process of reviewing and updating Advocacy Positions and Policy Statements.
- There are three Waste Management Advocacy Positions (7.2 State Waste Strategy, 7.3 Waste Authority and 7.11 Waste Management and Resource Recovery Partnership Agreement) which have been recently reviewed.
- It was determined that these positions are either no longer relevant or have been incorporated into other positions and it is therefore recommended they be retired.
- To ensure a clear Local Government position on all relevant waste management matters, WALGA is also undertaking a policy position gap analysis to inform the development of future Advocacy Positions.
- The Municipal Waste Advisory Council endorsed retiring the three Advocacy Positions at its meeting on 15 October 2025.

POLICY IMPLICATIONS

The item retires the existing [Advocacy Positions](#):

7.2 State Waste Strategy

Local Government requires leadership and clear direction from the State Government in relation to waste management. As such, Local Government supports the development and implementation of a comprehensive State Waste Strategy which:

- 1. Is consistent with the content, purpose and objective of existing legislation and policy at both a state and national level;*
- 2. Clearly identifies the roles and responsibilities of the Waste Authority in regard to the development and implementation of the Strategy, as outlined in the Waste Avoidance and Resource Recovery Act 2007;*
- 3. Is reviewed, with Stakeholder input, within 2 years of implementation; and*
- 4. Includes achievable targets for all waste streams and focuses on waste reduction, resource recovery and the diversion of waste from landfill. Targets should be based on accurate baseline data and clearly identify roles, responsibilities and funding for each target area.*

7.3 Waste Authority

Local Government considers that an independent and effective Waste Authority is required. The role of the Waste Authority should be of a collaborative, facilitative and strategic nature. Specific activities should include:

- 1. Developing, administering, monitoring and reviewing the State Waste Strategy;*
- 2. Developing a Priority Waste List (for Extended Producer Responsibility) as required in the Waste Avoidance and Resource Recovery Act 2007; and*
- 3. Developing and implementing an annual Business Plan that delivers the objectives of the Waste Strategy.*

7.11 Waste Management and Resource Recovery Partnership Agreement

The Local Government sector supports the initiation of a State Local Government Partnership Agreement on Waste Management and Resource Recovery.

BACKGROUND

The process to review and update Advocacy Positions and Policy Statements relating to waste management is nearing completion. Three Advocacy Positions remain which have recently been reviewed:

- *7.2 State Waste Strategy* - The substance of this position is covered in the [Advocacy Position 7.1 Waste Management Legislation](#) which was endorsed by State Council in March 2025, and outlines requirements for State and Australian Government Waste Strategies.
- *7.3 Waste Authority* - This advocacy position is no longer required, as the Waste Authority's legislative requirements are defined under the WARR Act, and other aspects of waste management are addressed through Policy Position 7.1, endorsed by State Council in March 2025.
- *7.11 Waste Management and Resource Recovery Partnership Agreement* - Partnership agreements have not continued and advocacy efforts are being pursued through a variety of other approaches.

The Municipal Waste Advisory Council endorsed the retirement of the three Advocacy Positions at its meeting on 15 October 2025.

COMMENT

A review of all existing Advocacy Positions and Policy Statements has been progressed over the last two years. The three remaining advocacy positions are covered or included in other advocacy positions or have become dated and are no longer a relevant focus of advocacy. The Officers Advisory Group supported retiring the Advocacy Positions acknowledging that they are either incorporated into other existing positions or have become outdated. The Municipal Waste Advisory Council endorsed retiring the three Advocacy Positions and supported a gap analysis of advocacy positions.

WALGA RECOMMENDATION

That State Council retire Advocacy Positions:

1. 7.2 State Waste Strategy;
2. 7.3 Waste Authority; and
3. 7.11 Waste Management and Resource Recovery Partnership Agreement.

RESOLUTION

Moved: President Cr Len Handasyde

Seconded: President Cr Kristy D'Aprile

That the Great Southern Country Zone supports the WALGA recommendation for State Council Agenda item 8.4 as contained in the State Council Agenda and as provided above.

CARRIED

9.2.5 Electoral Material – Authorisation Statement Address Requirements (State Council Agenda Item 8.5)

By Felicity Morris, Manager Governance and Procurement

EXECUTIVE SUMMARY

- Authorisation requirements for electoral material are intended to protect the transparency and accountability of the electoral process.
- The mandatory publication of a street address, often the candidate's home, raises privacy and safety concerns, potentially deterring participation in Local Government elections.
- Other Australian jurisdictions offer more flexible approaches, such as allowing post office boxes or partial addresses, which maintain transparency without compromising safety.
- It is proposed that WALGA advocate that only the locality is included in the authorisation statement.
- The Governance Policy Team revised and endorsed the new advocacy position at its meeting on 20 October.

ATTACHMENT

- [Jurisdictional comparison - Electoral material authorisation requirements](#)

POLICY IMPLICATIONS

The purpose of this report is to provide a new advocacy position for endorsement. WALGA has several existing advocacy positions regarding election matters, but none dealing with electoral material.

BACKGROUND

Section 4.87 of the *Local Government Act 1995* requires all printed, published or distributed electoral material to include the name and address of the person who authorised the electoral material. The address cannot be a post office box. Printed electoral material must also include the name and business address of the printer.

In recent electoral cycles, concerns have been raised regarding the requirement to publish a physical address, often the residential address of the candidate. Members increasingly raised these concerns in the lead up to the 2025 Ordinary Local Government Elections, including at the Mayors and Presidents Forum at the 2025 WALGA Convention.

COMMENT

Authorisation requirements for election advertising are designed to enhance transparency and accountability in the electoral process. By clearly identifying the individual or organisation responsible for electoral communications, these rules ensure that voters can assess the source, credibility, and intent behind campaign materials. This transparency helps voters make informed decisions, discourages misinformation, and prevents "irresponsibility through anonymity". Authorisation also enables regulatory bodies to trace and address any breaches of electoral laws, reinforcing the integrity of democratic participation.

However, the obligation to publish a candidate's physical address raises significant privacy and safety concerns. Candidates for Local Government elections in Western Australia do not typically have official campaign headquarters. They may not have a business or other suitable address to use and are often required to list their personal residence. The internet and social media have increased the accessibility and permanence of personal information,

making it easier for individuals to be targeted. Publicly disclosing a residential address can expose candidates and their families to risks such as harassment, intimidation, or unwanted contact, particularly in contentious or high-profile elections. These concerns are especially acute for candidates from vulnerable groups or those campaigning on polarising issues. This may deter individuals from standing for election, thereby limiting diversity and participation in local democracy.

A review of the requirements in other Australian jurisdictions has been carried out and is provided as an attachment. While many jurisdictions have similar requirements to WA, others have more flexible approaches:

- PO boxes satisfy the address requirement in Local Government elections in South Australia and Victoria.
- The locality (town/city) is sufficient for material that is published by an individual in Local Government elections in the Northern Territory, while a full address is required for material published by an organisation.
- The street name and locality are sufficient for material published by an individual in Territory elections in the Northern Territory, while a full address is required for material published by an organisation.
- Only the name of the person authorising the material is required for ACT Territory elections.

This demonstrates that there are a range of options for identifying the person responsible for the material, without needing to provide their address. The Returning Officer and regulatory bodies have access to candidates' contact and nomination details, ensuring that any breaches can be investigated and enforced without compromising personal privacy. The draft advocacy position recommends that the requirement is limited to the name and locality of the person authorising the material.

It should be acknowledged that elected Council Members may be required to disclose their addresses in Primary and Annual Returns, which are available for public inspection. Similarly, a disclosure of a proximity interest in Council Meeting documents may allow a Council Member's address to be identified. However, these materials are not circulated as widely as electoral materials or subject to the heightened electoral context.

As a final matter, if candidates print materials at home, the WAEC advises that no separate statement of the printer's address is required, as this is satisfied by the authorisation statement. Many Australian jurisdictions do not require the printer's name or address on printed electoral materials. Increasingly, printing may be done through companies operating online only, without physical addresses. The review of authorisation requirements provides an opportunity to remove the requirement to include the printer's details.

WALGA RECOMMENDATION

That WALGA advocate to the State Government to amend section 4.87 of the *Local Government Act 1995* to:

1. Replace the requirement to include the name and address of the person authorising the electoral material, with a requirement to include the name and locality of the person authorising the material.
2. Remove the requirement for the name and business address of the electoral material printer to appear at the end of the electoral material

RESOLUTION

Moved: President Cr Kristy D'Aprile
 Seconded: Cr Paul Barrett

That the Great Southern Country Zone supports the WALGA recommendation for State Council Agenda item 8.5 as contained in the State Council Agenda and as provided above.

CARRIED

9.3 OTHER STATE COUNCIL AGENDA ITEMS

Zone Delegates are invited to raise for discussion, questions or decision any of the items in the State Council Agenda, including the items for noting, Policy Team and Committee Reports or the Key Activity Reports.

Nil.

9.3.1 WALGA State President's Report

Attachment No. 4 [WALGA State President's Report](#)

Noted

10 EMERGING ISSUES/COLLABORATION
City of Albany

- State-supported airport runway upgrade (~\$100M) aiming for completion by June 2027 to support larger aircraft, design finalised by April, tender by September.
- Minister Carey to fast-track Albany Health Campus upgrade (\$60M, 32 beds, 30 nurses); city seeking clarity on timelines.
- City advocating for private sector involvement to expand local health capacity.

Shire of Broomehill-Tambellup

- Caravan Park project in Tambellup progressing, with three self-contained single-bed cabins expected to open between late February and March.
- Additional cabin tenders currently out; project previously delayed by Western Power headworks issues, now moving forward after intervention from former and current Shire Presidents.
- Ongoing concerns about lack of communication and transparency regarding wind farm developments.
- Questions raised about whether turbines could provide rating revenue to the Shire.
- It was noted that uncertainty is increasing and stakeholder engagement remains limited, despite expectations that clarity would improve over time.

Shire of Cranbrook

Provided apologies due to another commitment.

Shire of Denmark

- Surf Lifesaving building works are complete and the facility has reopened.
- A major project—the \$5 million youth precinct along the river—has been approved.

Shire of Gnowangerup

- Participation in the three-year mitigation/congregation funding program, shared with another officer.
- Strong bushfire brigade engagement across two of the three towns, with positive outcomes from consistent funding.
- Encouragement for other local governments to pursue this funding due to demonstrated community benefits.
- Application submitted to the Regional Housing Support Fund, noting high competition for limited funding.
- Concern about the significant financial burden on local governments due to ongoing funding shortfalls.
- Recent gravel event was highly successful, with appreciation expressed to all who contributed.

Shire of Jerramungup

- Acknowledgement of progress on Meekatharra and Albany Hospital projects.

Shire of Katanning

- the Shire's proposed lease to OzGold for a workers village, marking the first public engagement with the company.
- Early Years Childhood Hub construction progressing, though challenged by economic conditions and funding pressures.
- Concern raised about the pause on CSRF (Community Sporting and Recreation Facilities Fund), noting uncertainty about its future and the impact on local recreation planning and funding needs.
- Emphasis on the difficulty of planning community recreation projects without clear State Government funding commitments.

Shire of Kent

- Disaster Resilience Funding application for the pavilion was unsuccessful; alternative funding sources need to be sought.
- CEO has actively advocated to politicians regarding funding; awaiting responses.
- Royalties for Regions funding remains unclear; no replies received from municipal contacts.
- Tender issued for construction of two additional staff houses.

Shire of Kojonup

- Concern raised over wind farm developments proceeding without proper guidelines.

Shire of Plantagenet

- Funding for Small Farmers WA proposals is progressing, though details and scale are still to be determined.
- Work on a key infrastructure project is ongoing but will take time.
- Housing developments on Big Lazy Land are advancing after long delays.
- 25-year celebration of a regional service recently held, highlighting its ongoing strategic importance.

- Consolidated revenue is being directed toward strategic areas including transport, water, power, and road safety within the Great Southern Zone.

Shire of Ravensthorpe

- Recruitment for the new CEO is underway.
- Local shop purchased; works required to bring it up to standard and complete foundational works before it can operate fully.

Shire of Woodanilling

- Tenders are being assessed for two regional link roads: Robinson Road (from Great Southern Highway to Albany Highway) to support heavy traffic and Katanning Dungeon Road.
- A local group purchase has been successfully completed, with positive community engagement.

11 OTHER BUSINESS

Nil.

12 NEXT ZONE MEETING

The next meeting of the Great Southern Country Zone will be held on Friday, 20 February 2026 at the Shire of Plantagenet commencing at 10:00am.

13 CLOSURE

There being no further business the Chair declared the meeting closed at 12:41pm.

ATTACHMENT 1

Department of Local Government, Industry Regulations and Safety Report – November 2025

[Back to Item 6.5](#)



Department of Local Government,
Industry Regulation and Safety

Department of Local Government, Industry Regulation and Safety

Local Government Division Report

November 2025

Local Government Reforms

Local Government Inspector

- Mr Anthony (Tony) Brown has been appointed by the Governor as the inaugural Local Government Inspector for Western Australia.
- Mr Brown's appointment is for five years and commenced on 20 October 2025.
- The Office of the Local Government Inspector is scheduled to formally start operations from 1 January 2026.
- The Inspector will have greater powers to investigate and intervene to ensure compliance, focussing on early intervention so issues are identified and resolved before they escalate.
- The Inspector will work with a panel of local government monitors with expertise in various matters such as governance, financial management and conflict resolution.
- The Inspector will also be supported by skilled investigators, compliance specialists, complaints handlers and other support staff.
- Adjudicators with legal expertise will replace the Standards Panel to assess conduct breaches (formerly minor breaches).
- LGIRS is developing regulations to support the implementation of new requirements for the Inspector.
- The recently established Regulations Working Group (RWG) has been invited to provide feedback on regulations dealing with the operational requirements for the Inspector.

Audit, Risk and Improvement Committees (ARIC)

- LGIRS is developing regulations to support the implementation of new requirements for Audit, Risk and Improvement Committees (ARICs).
- The RWG provided valuable feedback on draft consultation regulations.
- Once section 87 of the *Local Government Amendment Act 2024* (WA) is commenced, local governments will be required to establish a committee of council to be the ARIC.
- The ARIC must have an independent chair to ensure a level of independence and provide impartial oversight.
- Local governments may wish to appoint independent members to audit committees ahead of the proposed changes, following the local government elections on 18 October 2025.
- For further information, visit the LGIRS website [Reforms to Governance and Committees](#).

ATTACHMENT 1**Communications Agreements**

- These changes are part of the implementation of the *Local Government Amendment Act 2023* (2023 Amendment Act) reforms.
- The communications agreement supports governance within each local government by setting out the expectations for formal communications between council members and employees of the local government.
- More information about the proposed reforms is available in the [Communications Agreement Consultation Paper \(PDF 255 KB\)](#).
- [Local Government Regulations Amendment Regulations 2025 \(PDF 276 KB\)](#) and the [Local Government Default Communications Agreement Order 2025 \(PDF 271 KB\)](#) are also available for download.
- A consultation process inviting feedback on the draft regulations and orders closed on 22 August 2025.
- Feedback received is currently being considered and will assist in finalising this legislation.
- Local governments may adopt their own communications agreements (or continue to use an existing one) in the interim if they wish.

IPR Reforms

- The changes for Integrated Planning and Reporting are part of the implementation of the *Local Government Amendment Act 2023* (2023 Amendment Act) reforms.
- A 'council plan' for the future services and facilities to be provided by the local government is intended to replace the current 'strategic community plan' under the Integrated Planning and Reporting (IPR) framework.
- The reform proposes simplified:
 - short-form council plans that replace strategic community plans and set high-level objectives
 - asset management plans to consistently forecast costs of maintaining assets
 - long-term financial plans that outline long-term financial management and sustainability issues, and any investments and debts.
- The new requirements for council plans are being developed to ensure the reforms meet the needs of the sector and provide a mechanism for local governments to plan for the short, medium and long term.
- An Integrated Planning and Reporting (IPR) Working Group has been established with key sector stakeholders to assist with the development of this project.

Reform updates

- A Regulations Working Group (RWG) was established comprising key stakeholders from the local government sector to assist with progressing the various regulations reform projects.
- LGIRS also provides regular updates to the local government sector on the progress of reforms via a reform [webinar series](#), revisions to the LGIRS website and LG alerts.
- Further updates on the status of local government reforms will be made ahead of implementation.
- The LG Act Reform team can be emailed directly at actreview@lgirs.wa.gov.au.
- Reform updates are made on the [Local Government Reform](#) webpage.
- Also see the [Implementation](#) webpage for key updates as legislation is passed or regulations are made.

Model Financial Statements (MFS)

- Updates to the Model Financial Statements for the 2024-25 annual financial statements were published in the second quarter of 2025.
- Non-financial asset valuation guidelines are currently being finalised. Inter-jurisdictional consultation has been undertaken and feedback is being addressed with a view to finalise and publish in November 2025.

ATTACHMENT 1

Differential rates and Budget/Financial Report Extensions/Caretaker exemptions

- Recent amendments to section 3.73(6) of the *Local Government Act 1995* (Act) provide that the Director General may authorise a local government to do a significant act during caretaker period, if satisfied that:
 - It is necessary because of an emergency; or
 - It is necessary to ensure the proper operation of the local government.
- Additional amendments allow a significant act to occur during caretaker periods where:
 - The action is required by legislation; or
 - The action is required due to a contractual obligation relating to a contract which was entered into prior to the caretaker period; or
 - The action was authorised by a council decision made prior to the caretaker period, provided that the local government issues a public notice containing the prescribed information and gives a copy of this notice to the Director General.
- Regulation 11(1) of the *Local Government (Functions and General) Regulations 1996* (the Regulations) requires that tenders be publicly invited before a local government enters into a contract for goods or services valued at more than \$250,000, unless an exemption applies.
- LGIRS received thirteen applications from local governments seeking approval to undertake a significant act during the caretaker period. Of these, one application was withdrawn and one was declined.
- LGIRS has finalised the local government applications for an extension of time to submit their annual financial report for 2024-2025 to the Auditor. Twelve applications were received, which is seven fewer than those submitted in 2024.
- LGIRS received seven applications from local governments for an extension of time to submit a 2025-26 budget, an increase of four applications in comparison to 2024.
- LGIRS received 28 applications for differential rates and minimum payment approval this year. 2 applications were for minimum payment, and 26 for differential rates. Class 4 local governments made the most applications (11), with Class 2 local governments making the least applications (4).

Local Government Grants Commission

Financial Assistance Grants funding

- The total funding allocation to WA local governments for 2025-26 is \$423,375,700 (consisting of \$261,451,711 in general purpose funding and \$161,923,989 in local road funding and special projects) compared to \$400,140,692 in 2024-25.
 - Local governments were advised in June 2025 that the Federal Government had brought forward 50 per cent of the estimated 2025-26 Federal FA Grants program allocation into the 2024-25 financial year.
 - The total advance allocated to WA was \$211,241,816, which consisted of \$130,665,199 in general purpose grants and \$81,128,705 local road grants.
 - Payments were made on 24 June 2025.
- All local governments received their first quarterly payment of remaining 2025-26 funds on 18 August 2025. Further payments will be made in mid-November, mid-February and mid-May. The grant schedule is available on the Grants Commission website.
- Local governments were sent formal correspondence on 26 or 27 August advising of their final grant allocations and where appropriate, explanation of any significant grant changes.
- The Grants Commission Information Return to collect 2024-25 financial data was sent to all local governments in November 2025 and has also been made available on the Grants Commission website. Local governments are asked to complete the document and return it by email before 31 January 2025.
- If local governments have any questions regarding their grant allocation, the methodology or wish to make a submission regarding the process of allocation finds, they can be directed to grants.commission@lgirs.wa.gov.au

ATTACHMENT 1**Stop Puppy Farming**

- Regulations were published on 27 November 2024 to affect the pet shop and dog supply approval reforms.
- On 26 May 2025, only pet shops that hold a pet shop approval can sell dogs and puppies that are sourced from holders of a dog supply approval. All pet shops known to be selling puppies have ceased selling from their shops.
- Only refuge operations and dog management facilities may apply for dog supply approval.
- Applications for pet shop approval are to be made to local governments, and applications for dog supply approvals to LGIRS. No applications for pet shop or dog supply approvals have been received.
- Please contact stoppuppyfarming@lgirs.wa.gov.au if you have any questions on these changes,
- Further regulation changes are currently under development in relation to implementing the Stop Puppy Farming reforms.

PetsWA

- The PetsWA project is in a reset phase and LGIRS is evaluating what has been delivered to date.
- LGIRS values the sector's contribution and would appreciate the opportunity to engage further as we chart our path forward.
- Local governments will need to continue existing pet registration programs and engagement with pet owners for annual registration and renewal processes.

Off Road Vehicles

- The *Control of Vehicles (Off-road Areas) Amendment Act 2025*, once commenced and in effect, will update existing legislation to simplify the process for riders to register their off-road vehicles (ORV) and increase penalties for offences, such as riding in prohibited areas or riding an unregistered ORV.
- The ORV Bill was passed in Parliament in August 2025.
- Supporting regulations are now being developed to provide for the commencement of the legislation.
- The ORV Advisory Committee continues to meet regularly and has recently convened to advise on the ORVA Grants Program applications with 5 Local Governments being awarded grants from the 2024 ORVA Grants Program. This includes the shires of Manjimup, Pingelly, York and Gingin, as well as the City of Kwinana.

LGIRS Contacts

LG Support and Engagement Includes MyCouncil queries	lghotline@lgirs.wa.gov.au
Statutory Approvals (Differential rates, budget and audit extensions)	legislation@lgirs.wa.gov.au
LG Policy and Legislation	stoppuppyfarming@lgirs.wa.gov.au
CRS – Stop Puppy Farming	Petswa@lgirs.wa.gov.au
Grants Commission – Financial Assistance Grants	Grants.commission@lgirs.wa.gov.au
LG accounting or financial enquiries	LG.accounting@lgirs.wa.gov.au
LG Act Reform	actreview@lgirs.wa.gov.au
LG Advisory Board	advisoryboard@lgirs.wa.gov.au
Off-Road Vehicles	orv@lgirs.wa.gov.au

ATTACHMENT 2

Zone Status Report - November 2025

[Back to Item 6.3.1](#)

Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
5 March 2025 State Council Agenda Item 8.1 Climate Change Advocacy Position	<p>The Zone's motion to support the recommendation was defeated and the following comment was noted:</p> <p><i>The majority of Zone Delegates noted their Local Governments did not have adopted positions on climate change and those delegates considered they did not have a basis by which they could support the proposed WALGA advocacy position.</i></p>	<p>WALGA has suggested an approach to the Environment Policy Team which identified that, based on a range of developments at both the State and national level, there is a need to reconsider the draft Advocacy Position. These include the ALGA Adapting Together – Local Government Leadership in a Changing Climate Report, the Australian Government has released the nation's first National Climate Risk Assessment, Climate Adaptation Plan and 2035 emissions target and recent comments from the WA Government regarding climate change targets.</p> <p>These developments provide an opportunity to update and streamline the draft Advocacy Position. WALGA will take the feedback provided by Zones and State Councillors, and the additional information and direction released, to finalise a draft Advocacy Position and Background Paper for consideration by the sector in 2026. As previously recommended by the Environment Policy Team Local Governments will be encouraged to provide CEO / Council endorsed feedback on the Position and have at least a 10-week period to provide that feedback.</p>	November 2025	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039
22 August 2025 Zone Agenda Item 7.3.5 WA Electoral Commission Returning Officer Service Levels	<p>That the Great Southern Zone:</p> <ol style="list-style-type: none"> EXPRESSES its concern to State Council regarding the WAEC's decision to not allow Returning Officers to attend Candidate Information Sessions and reduction in service levels without commensurate reduction in fees charged to Local Governments to conduct the upcoming Local Government elections in October 2025. REQUESTS that WALGA make representation to the Minister for Electoral Affairs, Hon. David Michael MLA, to ensure the smooth and efficient running of the 2025 Local Government elections. 	<p>WALGA has raised the need for the WA Electoral Commission to attend Candidate Information Forums.</p> <p>The WA Electoral Commissioner has advised that this will happen for future Local Government elections.</p>	November 2025	Kirsty Martin, Executive Manager, Member Services 9213 2095 kmartin@walga.asn.au

ATTACHMENT 2

<p>5 September 2025 State Council Agenda Item 8.1 Rating of Renewable Energy Facilities</p>	<p>That the Great Southern Country Zone supports the WALGA recommendation for State Council Agenda item 8.1 as contained in the State Council Agenda, subject to the following change to point 2:</p> <p>That WALGA advocate to the State Government for:</p> <ol style="list-style-type: none"> 1. Legislative amendments to enable WA Local Governments to rate large-scale renewable energy facilities using current rating mechanisms (differential rating based on UV, differential rating based on GRV, or GRV alone) with certainty. 2. <u>Priority to be given to uncapped GRV rating mechanism over the differential rating based on UV.</u> 	<p>Secretariat Comment</p> <p>WALGA's position is to advocate for Local Governments to have the ability to rate large-scale renewable energy facilities. The method of GRV, UV or differential rating will be determined by each Local Government.</p> <p>STATE COUNCIL RESOLUTION</p> <p>That WALGA advocate to the State Government for:</p> <ol style="list-style-type: none"> 1. Legislative amendments to enable WA Local Governments to rate large-scale renewable energy facilities using current rating mechanisms (differential rating based on UV, differential rating based on GRV, or GRV alone) with certainty; <u>and</u> 2. A commitment to implement a Payment in Lieu of Rates (PiLoR) framework in Western Australia. <p>RESOLUTION 049.4/2025 CARRIED</p>	<p>November 2025</p>	<p>Kirsty Martin, Executive Manager, Member Services 9213 2095 kmartin@walga.asn.au</p>
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Zone Action Items - November 2025

[Back to Item 6.3.2](#)

Great Southern Country Zone – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
2025, 11 April Item 7.2.1 Zone Strategic Priorities	<p>The Great Southern Country Zone:</p> <ol style="list-style-type: none"> Advocates for the Minister for Great Southern to attend meetings of the Zone and if the Minister agrees to attend, then at the first meeting attended the Zone Secretariat is to coordinate with Zone members a presentation at that meeting on the Zone's Strategic Priorities for discussion with the Minister. Writes to responsible Ministers advocating for the Zone's Strategic Priorities. <p>NOTE: Secretariate to send GSCZ's Regional Education submission to the Minister for Education.</p>	<p>Action deferred until after Minister attends June Zone meeting.</p> <p>August 2025: Minister's office has remained in contact with the WALGA Secretariat and has been advised of the Zone's 2025 meeting schedule. The Secretariat will advise the Minister's office of the 2026 meeting schedule, once determined by the Zone.</p>	Ongoing	Lyn Fogg, Zone Executive Officer

WAGA Presidents Report - December 2025

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President's Report

December 2025

Introduction

As WALGA President, I want to congratulate everyone who was elected to represent their communities at the recent Local Government Elections and I acknowledge and thank all retiring and outgoing Councillors for their contributions.

It has been another busy period for WALGA and the WA Local Government sector, with key policy matters and emerging issues attracting significant public and political attention. Since the last report, WALGA has responded to over 70 media queries and at every opportunity, I have sought to champion and support the incredible work of WA Local Governments.

Recently, I responded to media queries regarding the WA Planning Minister's repeated commentary regarding the Local Government sector, which unfairly denigrates the extraordinary work that Local Government performs across the State in supporting new housing development.

2025 Local Government Convention

In late September, the sector came together for WALGA's 2025 Local Government Convention, which saw more than 500 attendees from across Western Australia participate in a full program of events. WALGA's Annual General Meeting was also held, which saw WALGA's 2024-25 Annual Report endorsed, while several motions were debated and passed.

Political Engagement

WALGA has continued to meet with our political representatives from Government and major parties, with discussions held on important issues for the sector including roads and transport, regional health, AI and technology, waste, planning and renewable energy.

The final sitting weeks for the Western Australian and Federal Parliaments were scheduled for late November and provided the last opportunity this year to pass legislation, introduce new bills, or respond to committee reports before the summer recess.

WALGA will continue to engage with decision makers during the recess, to ensure the sector's priorities are front of mind for policy makers when parliament resumes in February 2026.

State Budget Submission

Each year, WALGA prepares a submission to the State Government outlining the sector's priorities for the upcoming Budget.

WALGA's submission in advance of the 2026-27 Budget looks to build on the advocacy work undertaken in the lead up to the 2025 State Election. The submission seeks funding to progress initiatives set out in The West at its Best, which was pitched to Government as a term of Government policy platform.

The submission was presented to Government in November. WALGA is undertaking advocacy targeting several audiences including the Minister for Local Government, Premier/Treasurer, key members of the Expenditure Review Committee, other relevant Ministers and heads of agencies. There will also be traditional and digital media promotion of the key initiatives included in the submission.

Local Government Amendment (Rating of Certain Mining Licences) Bill 2025

On 23 October 2025, the State Government introduced the Local Government Amendment (Rating of Certain Mining Licences) Bill 2025 to Parliament. The Bill has been introduced in direct response to the WA Supreme Court's decision that Crown Land, subject to a miscellaneous licence, is rateable for Local Governments.

WALGA strongly opposes the proposed legislation, which would prohibit the rating of land under miscellaneous and small prospecting licences, extinguish rates imposed since 2017/18, and compel Local Governments to refund previously collected rates within 28 days of Royal Assent. WALGA considers these provisions unnecessarily punitive and disproportionate in their impact on Local Governments that have lawfully levied rates.

WALGA has written to the Hon Hannah Beazley MLA, Minister for Local Government, urging reconsideration of the Bill's scope and timing. WALGA maintains that Local Governments should retain the right to rate occupied land under miscellaneous licences, consistent with the Supreme Court's interpretation.

High Threat Bushfire and Cyclone Season

As Western Australia enters the high-threat bushfire and cyclone season, WALGA acknowledges the vital role of Local Governments and Volunteer Bush Fire Brigades in keeping communities safe. During emergencies, WALGA maintains situational awareness through the All Hazards Liaison Group and represents the sector at State Emergency Coordination Group meetings. Local Governments are encouraged to review their preparedness, including Local Recovery Plans, to ensure readiness if impacted. WALGA remains available to support members throughout the High Threat Period.

Telecommunications

The high profile 000 outage in September and subsequent public interest and government focus highlights a serious concern that WALGA has consistently highlighted, that in times of emergency everybody needs to be able to rely on their telecommunications systems working. West Australians in peri-urban and rural areas have firsthand experience of emergency situations where there is no ability to communicate with anyone, including emergency services, because the mobile telecommunications system has failed, typically due to loss of power. We have raised this consistently with Federal and State Governments as well as the telecommunications industry.

I am encouraged that despite many hurdles the State Government and telecommunications industry are pushing forward with a pilot initiative to make back-up power generators for telecommunications facilities available in regional areas ahead of the coming bushfire season in parts of the Wheatbelt and Goldfields regions.

State Road Funding to Local Governments

The State Road Funds to Local Government Advisory Committee met in September. Analysis of the 2024-25 financial results was the main topic for consideration. Requests to carry forward allocated funding for road improvement projects that have not been delivered continue to be a significant problem. The Metropolitan and South West regions combined were allocated 49% of the road project grant funding but together were responsible for more than 60% of the carryover in this program.

Options to improve the 2025-26 outcome were discussed and the Committee resolved to invite Metropolitan Local Governments to nominate additional rehabilitation works and to invite other regional Local Governments to nominate additional "shovel ready" projects to be considered for funding in 2025-26. The Committee also discussed the methodologies that Regional Road Groups use to prioritise road project grant funding. It was agreed to prepare and consult on amendments to the State Road Funds to Local Government Procedures to provide additional guidance on this issue and consider these changes at the next meeting.

Finally, in my last report for 2025, I'd like to acknowledge the extraordinary efforts of all Elected members and officers across the year. Local Government continues to be the institution most relied on by our communities and your efforts, individually and collectively, are critical to making Western Australia the best place in the world to live.

President Cr Karen Chappel AM JP
WALGA President

President's Contacts

The President's contacts since 5 September and scheduled before 3 December are as follows:

State and Commonwealth Government Relations

- Dr Anne Webster MP, Shadow Minister for Regional Development, Local Government and Territories
- Hon Hannah Beazley MLA, Minister for Local Government; Disability Services; Volunteering; Youth; Gascoyne
- Hon Sabine Winton MLA, Minister for Education; Early Childhood; Preventative Health; Wheatbelt
- Hon Stephen Dawson MLC, Minister for Regional Development; Ports; Science and Innovation; Medical Research; Kimberley
- Mr Shane Love MLA, Leader of the Nationals WA & Ms Kirrilee Warr MP, Shadow Minister for Local Government
- Hon Steve Martin MLC, Shadow Minister for Transport; Ports; Communities
- Ms Kirrilee Warr MLA, Shadow Minister for Local Government
- Inquiry into the safety, regulation and penalties associated with the use of eRideables

Zone Meetings

- Great Eastern Country Zone
- Kimberley Zone Meeting

- South West Country Zone
- Northern Country Zone

Local Government Relations

- **State Council Meetings**
 - Regional State Council meeting, 5 September
 - Information Forum, 5 November
 - Finance and Services Committee
 - Local Government House Trust
 - New State Councillor Induction
- **ALGA**
 - Board meeting, 11 September
 - Ministerial Migration Roundtable
 - ALGA board executive meeting x3
 - Board meeting, 10 November
 - Roads and Infrastructure Congress
- **LGIS**
 - Regional Board meeting & Board Workshop, 8 September
 - Risk and Compliance Committee meeting
 - Board Meeting, 24 October
 - 30th Anniversary function
 - JLT Management Meeting
 - Internal Audit Workshop
- Perth Capital City Plan 2026 and Beyond - City of Perth CEO, Michelle Reynolds
- Regional Capitals Alliance Western Australia Meeting
- State Road Funds to Local Government Advisory Committee

Conferences, Workshops, Public Relations

- Labor Leaders Forum Lunch with Hon Stephen Dawson
- Labor Leaders Forum Lunch with Hon Meredith Hammat
- Labor Leaders Forum Lunch with Hon Roger Cook MLA
- Labor Leaders Forum Lunch with Hon Paul Papalia MLA
- Pathway to Politics Advisory Committee
- State-Local Library Agreement signing with Hon Simone McGurk & LG Professionals President, Mr Anthony Vuleta
- RAC President Cocktail Function
- Auspire Australia Day Awards
- Great Eastern Country Zone Workshop
- WALGA New Councillor Seminar
- WALGA Pre-Season Emergency Management Webinar
- Rural and Remote General Practice Provision Workshop
- 2025 WALGA Local Government Convention
- WALGA Showcase in Pixels
- City of Stirling Christmas Dinner 2025
- WA Electoral Commissioner Vote Processing Centre site visit

SHIRE OF WOODANILLING
STATEMENT OF PAYMENTS
FOR THE PERIOD 30 NOVEMBER 2025

Attachment 13.1.1

Transaction ID	Date	Name	Description	Amount
Municipal Account				
EFT Payments				
EFT8046	07/11/2025	BGL Solutions	Test and repair stations 13 & 14 to diagnose leaks, Replaced 2 more sprinklers- Cenetary Park, Replacement of 2 sprinklers, calibrate system- Rec Centre Oval	\$2,052.77
EFT8047	07/11/2025	Katanning Agricultural Society Inc	Hire of Art boards for 2025 Bloom Festival Art Exhibition	\$250.00
EFT8048	07/11/2025	PCS	Monthly Fee for Daily Monitoring, Management and Resolution of Disaster Recovery Options- October 2025	\$85.00
EFT8049	07/11/2025	Department of Local Government, Industry Regulation & Safety	BSL October 2025	\$56.65
EFT8050	07/11/2025	BTW Rural Supplies	2 x 32mm Elbow & 2 x 32mm Nipple BSP- Town Dam	\$27.00
EFT8051	07/11/2025	Albany Best Office Systems	Photocopier Count- 2319 copies B/W, 1832 copies Colour- 20/9/2025 to 20/10/2025	\$355.75
EFT8052	07/11/2025	Great Southern Waste Disposal	Removal of household rubbish- 29/8/2025 to 26/9/2025, Removal of recycling rubbish- 12th & 26th September 2025	\$3,746.96
EFT8053	21/11/2025	Hugh Russel Thomson	Refund of Candidate Nomination Deposit	\$100.00
EFT8054	21/11/2025	Morris William Trimming	Refund of Candidate Nomination Deposit	\$100.00
EFT8055	21/11/2025	Garden Retic Services	Annual Service on Retic- Wattleville Common Land, Replace all damaged and faulty solenoids- Unit 1 Wattleville	\$553.30
EFT8056	21/11/2025	Scavenger Supplies	3 x Hose (20m), Wand for Driptorch, 4 x 80mm Aluminum Type D Camlock, 6 x 80mm Buna Rubber Camlock Washers- Fast Fill Trailers. Elite Gloves- PPE	\$2,934.35
EFT8057	21/11/2025	QFH Multiparts	3 x 20L BAYC Roundup Ultra Max	\$611.16
EFT8058	21/11/2025	WA Contract Ranger Services	Ranger Services- October 2025	\$627.00
EFT8059	21/11/2025	Team Global Express Pty Ltd	Freight- PCS & Scavenger Supplies	\$146.11
EFT8060	21/11/2025	Sally Vermeulen	Bond Refund- Town Hall & Pavilion- 6/11/2025 & Refund of Candidate Nomination Deposit	\$735.00
EFT8061	21/11/2025	Beverly Jayne Smith	Refund of Candidate Nomination Deposit	\$100.00
EFT8062	21/11/2025	Hersey's Safety Pty Ltd	Rigger Gloves, Glove Clips & 2 x 15kg bag of rags - Depot	\$904.20
EFT8063	21/11/2025	Hunter Mechanical Services Pty Ltd	B Service- WO 859 & WO 013	\$1,362.64
EFT8064	21/11/2025	APPS Plumbing and Gas Wagin	Locate and repair water leak below pavers, replaced spilt poly bush and end connector- Salmon Gums, 5 x Annual backflow testing- Town Standpipe, Boyerine Standpipe, Salmon Gums & Rec Centre Oval	\$1,895.30
EFT8065	21/11/2025	Lets Talk Flowers	Wreath for Remembrance Day	\$88.00
EFT8066	21/11/2025	Darren Long Consulting	Prepare long term financial plan template, Prepare WA Local Government Grants Commission Roads Information Return, Prepare Monthly Financial Report, Prepare and Review Roads to Recovery audit workpapers and annual report for acquittal, Preapre LRCI Phase 4 audit paperwork and report for acquittal, Prepare additional information to respond to audit queries- October 2025	\$2,574.00
EFT8067	21/11/2025	SupaGas Pty Limited	5 x LPG 45kg Household Gas Bottles Rental Charges- Wattleville Units, 4 x LPG Household Gas Bottles Rental Charges- Rec Centre	\$346.50
EFT8068	21/11/2025	Construction Sciences Pty Ltd	Geotech Investigations- Gravel search and testing at proposed Grave Pit including excavation, pits, Geotech and material testing	\$6,616.50
EFT8069	21/11/2025	Great Southern Fuel Supplies	Statement- October 2025	\$9,641.64
EFT8070	21/11/2025	Goodyear Autocare Wagin	Fit 2 x Falken LT Spec LT265/65R17- WO 859	\$800.00

**SHIRE OF WOODANILLING
STATEMENT OF PAYMENTS
FOR THE PERIOD 30 NOVEMBER 2025**

Attachment 13.1.1

EFT8071	21/11/2025	Lincolns	Audit of the acquittal for Local Roads & Community Infrastructure ending 30/6/2025	\$1,870.00
EFT8072	21/11/2025	PCS	MS Office 365 Annual Subscription- 10x Business Premium & 7 x Business Standard	\$11,607.30
EFT8073	21/11/2025	St Lukes Medical Centre	Pre employment medical- New Employee	\$132.00
EFT8074	28/11/2025	Scavenger Supplies	Full Face Respirators, Retainer Clips, P3 Filters, Torch and Holders, Orange Wildland Jacket & Pants- PPE	\$3,404.51
EFT8075	28/11/2025	Edge Planning & Property	Planning services (8.5hours @ \$147.00 per hour) October 2025	\$1,374.45
EFT8076	28/11/2025	AFGRI Equipment	Turbrocharger Reman, Cap Screw & Gasket- WO 005	\$5,842.22
EFT8077	28/11/2025	WA Contract Ranger Services	Ranger Services- 4th & 11th November 2025	\$522.50
EFT8078	28/11/2025	BGL Solutions	Mow Oval and small lawns at Rec Centre- November 2025. Check system for faults, found 2 stuck sprinklers, replace and calibrate system- Rec Centre	\$5,174.71
EFT8079	28/11/2025	Laureen & Neil Rumpf	Dog Registration Refund	\$30.00
EFT8080	28/11/2025	Hunter Mechanical Services Pty Ltd	B Service- WO 018 & WO 025, Check wheel bearings- WO 1690, 1TET 584, WO 1786, 1TLI 996, 1TCL 400 & WO 1663	\$2,849.39
EFT8081	28/11/2025	Noongar Boodja Land Sub Pty Ltd	Rates refund for assessment A459 LOT 51 SHENTON ROAD WOODANILLING WA 6316	\$478.45
EFT8082	28/11/2025	R & J Batteries Pty Ltd	1 x 205L 15w40 Fuchs Titan Cargo & 1 x GT1 Titan Flex- Depot	\$1,813.46
EFT8083	28/11/2025	Trevor John Cook	Dog Registration Refund	\$30.00
EFT8084	28/11/2025	ATO	BAS- October 2025	\$11,545.00
EFT8085	28/11/2025	Katanning Stock & Trading	3 packets of Masport Mower Blades & 1 x 10mm Camlock- Shire Depot	\$158.80
EFT8086	28/11/2025	Woodanilling CWA	CWA Seniors Christmas Lunch Community Event Contribution- December 2025	\$800.00
EFT8087	28/11/2025	Lincolns	Audit of the acquittal for Roads to Recovery ending 30/6/2025	\$1,375.00
EFT8088	28/11/2025	PCS	1 x Office 365 Subscription- Premium Business License- New Employee	\$434.28
EFT8089	28/11/2025	DFES	2025/2026 Local Government Owned Property ESL Billing	\$1,296.00
EFT8090	28/11/2025	Katanning Hardware	2ltr Sprayer, 2 x 5ltr Heavy Duty Truck Wash- Depot, 2 x 4mm Dripper Adjust Bard- Unit 2 Salmon Gums, Masonary Drill Bits and Screw Bolt- Unit 2 Wattleville	\$234.14
EFT8091	28/11/2025	Kojonup Agricultural Supplies	1 x Orange Pump WP650 High Volume- WO 1885	\$2,529.00

EFT Total Payments **\$90,211.04**

Cheque Payments

Total Cheque Payments **\$0.00**

Direct Debit Payments

DD6329.1	12/11/2025	Synergy	Power Usage and Supply Charge- 23/8/2025 to 22/10/2025- Various Shire properties	\$2,923.03
DD6329.2	14/11/2025	Synergy	Power Usage and Supply Charge- 22/8/2025 to 21/10/2025- Various Shire properties	\$982.07
DD6330.2	03/11/2025	Water Corporation	Water Usage- 12/8/2025 to 10/10/2025, Supply Charge- 1/9/2025 to 31/10/2025- Various Shire properties	\$192.45
DD6330.3	11/11/2025	Water Corporation	Water Service Charge- 1/9/2025 to 31/10/2025- Boyerine Standpipe	\$210.92
DD6335.1	17/11/2025	Synergy	Power Usage and Supply Charges- 22/8/2025 to 21/10/2025- Golf Club	\$472.33

**SHIRE OF WOODANILLING
STATEMENT OF PAYMENTS
FOR THE PERIOD 30 NOVEMBER 2025**

Attachment 13.1.1

DD6335.2	13/11/2025 Telstra Limited	Mobile Distribution- Call Charges to 24/10/2025, Equipment Charges- 25/10/2025 to 24/11/2025- CEO, EMI, LH & TM	\$442.87
DD6335.3	15/11/2025 Connect Technology Australia	Landline Distribution- Mobile Access Fee 28/10/2025 to 27/11/2025, Handset Maintenance and Other Charges- 28/9/2025 to 27/10/2025	\$433.95
DD6335.4	14/11/2025 Message4U Pty Ltd	Monthly Access Fee- 1/11/2025 to 30/11/2025	\$49.50
DD6336.1	03/11/2025 NAB - Credit Card	Statement- October 2025	\$1,148.62
DD6337.1	24/11/2025 Synergy	Power Suply- 25/9/2025 to 24/10/2025- Street Lighting	\$681.05
DD6339.1	05/11/2025 Aware Super	Superannuation contributions	\$242.01
DD6339.2	05/11/2025 REI Super	Superannuation contributions	\$606.73
DD6339.3	05/11/2025 Colonial Select Personnel Super	Superannuation contributions	\$245.83
DD6339.4	05/11/2025 REST	Superannuation contributions	\$509.61
DD6339.5	05/11/2025 Australian Super	Payroll deductions	\$1,062.09
DD6339.6	05/11/2025 Spirit Super	Superannuation contributions	\$166.97
DD6339.7	05/11/2025 Prime Super	Superannuation contributions	\$180.38
DD6339.8	05/11/2025 MLC Master Key Super Fundamentals	Superannuation contributions	\$187.89
DD6342.1	12/11/2025 Aware Super	Superannuation contributions	\$344.46
DD6342.2	12/11/2025 REI Super	Superannuation contributions	\$606.73
DD6342.3	12/11/2025 Colonial Select Personnel Super	Superannuation contributions	\$245.83
DD6342.4	12/11/2025 REST	Superannuation contributions	\$500.33
DD6342.5	12/11/2025 Australian Super	Payroll deductions	\$1,051.74
DD6342.6	12/11/2025 Spirit Super	Superannuation contributions	\$167.70
DD6342.7	12/11/2025 Prime Super	Superannuation contributions	\$181.10
DD6342.8	12/11/2025 MLC Master Key Super Fundamentals	Superannuation contributions	\$187.89
DD6344.1	19/11/2025 Aware Super	Superannuation contributions	\$344.91
DD6344.2	19/11/2025 REI Super	Superannuation contributions	\$606.73
DD6344.3	19/11/2025 Colonial Select Personnel Super	Superannuation contributions	\$245.83
DD6344.4	19/11/2025 REST	Superannuation contributions	\$522.71
DD6344.5	19/11/2025 Australian Super	Payroll deductions	\$1,062.09
DD6344.6	19/11/2025 Spirit Super	Superannuation contributions	\$166.97
DD6344.7	19/11/2025 Prime Super	Superannuation contributions	\$180.38
DD6344.8	19/11/2025 MLC Master Key Super Fundamentals	Superannuation contributions	\$187.89
DD6349.1	16/11/2025 ClickSuper	Transaction & Facility Fee- October 2025	\$18.70
DD6361.1	26/11/2025 Aware Super	Superannuation contributions	\$388.14
DD6361.2	26/11/2025 REI Super	Superannuation contributions	\$606.73
DD6361.3	26/11/2025 Colonial Select Personnel Super	Superannuation contributions	\$245.83
DD6361.4	26/11/2025 REST	Superannuation contributions	\$510.69
DD6361.5	26/11/2025 Australian Super	Payroll deductions	\$788.38
DD6361.6	26/11/2025 Spirit Super	Superannuation contributions	\$166.97
DD6361.7	26/11/2025 Prime Super	Superannuation contributions	\$180.38
DD6361.8	26/11/2025 MLC Master Key Super Fundamentals	Superannuation contributions	\$187.89
DD6365.1	14/11/2025 3E Advantage Pty Limited	1 x Ricoh IMC3500 MFP Photocopier Rental- November 2025	\$165.00

Total Direct Debit Payments	\$20,600.30
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Municipal Account List of Payments Total	\$110,811.34
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**SHIRE OF WOODANILLING
STATEMENT OF PAYMENTS
FOR THE PERIOD 30 NOVEMBER 2025**

Attachment 13.1.1

Credit Card Details - DD6336.1

Date	Name	Description	
02/10/2025	Adobe	Subscription- 31/8/2025 to 30/9/2025	\$265.96
17/10/2025	Starlink	Subscription- 16/8/2025 to 16/9/2025- Shire Office, Depot & Council Chambers	\$139.00
20/10/2025	Woolworths	Refreshments- Council Meeting	\$18.50
27/10/2025	Department of Transport	Vehicle Renewal- WO 1884, WO 1885, WO 1886	\$79.80
27/10/2025	Department of Transport	Special Series Plate- 079WO	\$225.00
27/10/2025	Starlink	Subscription- 25/10/2025 to 25/11/2025- 3327 Robinson Road	\$139.00
27/10/2025	Starlink	Subscription- 25/10/2025 to 25/11/2025- 3340 Robinson Road	\$139.00
28/10/2025	Woolworths	Refreshments- Pre Season Bushfire Training	\$47.02
28/10/2025	Woolworths	Refreshments- Pre Season Bushfire Training	\$86.34
28/10/2025	NAB	Credit Card Fee- September 2025	\$9.00
Credit Card TOTAL on DD6336.1			\$1,148.62

Great Southern Fuel Supplies- EFT8069

Date	Name	Description	
07/10/2025	Great Southern Fuel- Inv D2229825 (Raised on Purchase Order)	Bulk Fuel Diesel- 3000 litres @ \$1.53832 ex GST	\$5,076.46
22/10/2025	Great Southern Fuel- Inv D2231653 (Raised on Purchase Order)	Bulk Fuel Diesel- 2500 litres @ \$1.50151 ex GST	\$4,129.16
30/10/2025	Great Southern Fuel	Fuel Card Purchases- WO 00	\$436.02
Great Southern Fuel Supplies TOTAL on EFT8069			\$9,641.64

CERTIFICATE OF Chief Executive Officer

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to the prices, computations, and costings and the amounts shown are due for payment.

Signed by

Anika Serer
Chief Executive Officer

SHIRE OF WOODANILLING
STATEMENT OF PAYMENTS
FOR THE PERIOD 30 NOVEMBER 2025

Attachment 13.1.1



SHIRE OF WOODANILLING

MONTHLY FINANCIAL REPORT

30 NOVEMBER 2025

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**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 NOVEMBER 2025

Prepared by: Darren Long (Finance Consultant)

Reviewed by: Anika Serer (CEO)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement. The Shire currently holds no monies in its Trust Fund.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable

from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

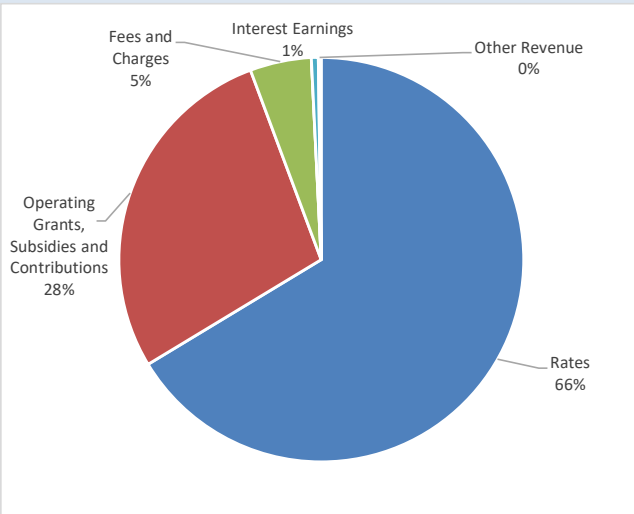
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

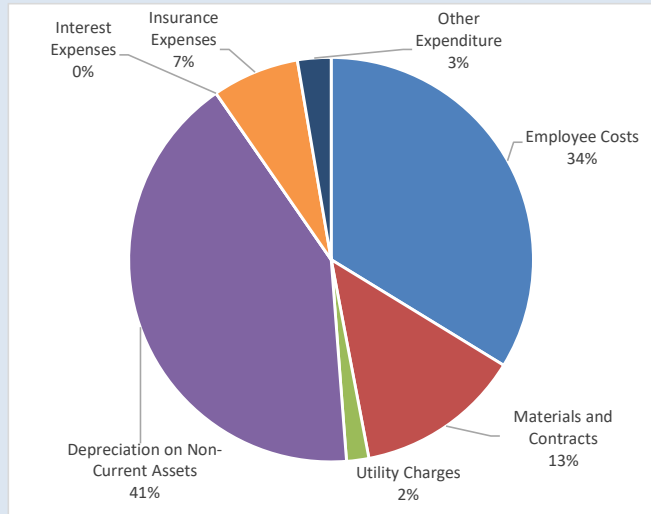
**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

SUMMARY GRAPHS

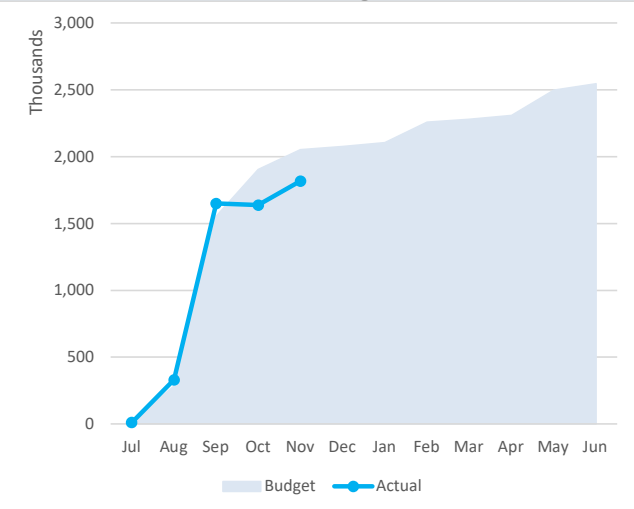
OPERATING REVENUE



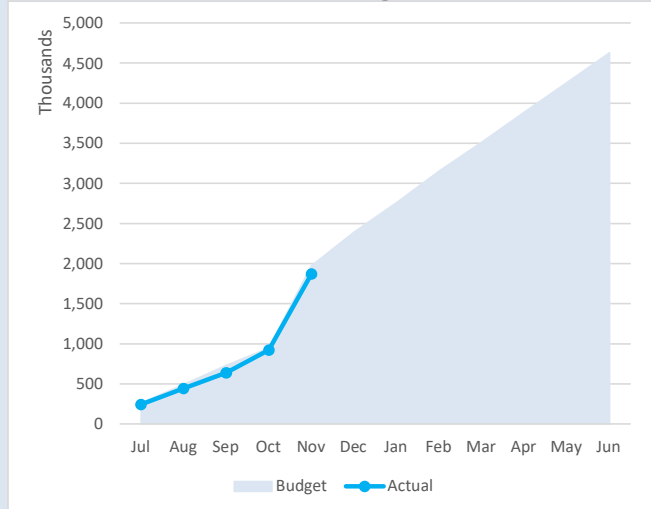
OPERATING EXPENSES



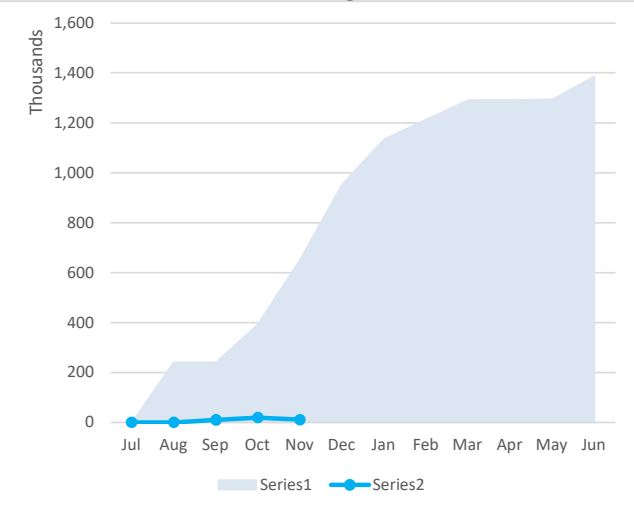
OPERATING REVENUE - Budget-v-YTD Actual



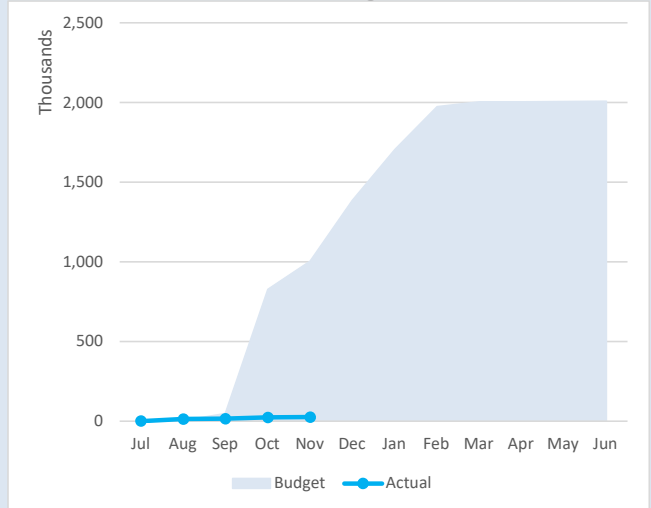
OPERATING EXPENSES - Budget-v-YTD Actual



CAPITAL REVENUE - Budget-v-YTD Actual



CAPITAL EXPENSES - Budget-v-YTD Actual



**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

STATUTORY REPORTING PROGRAMS

The local governments operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
<p>GOVERNANCE</p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>	Administration and operation of facilities and services to members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which are which are not directly related to specific shire services.
<p>GENERAL PURPOSE FUNDING</p> <p>To collect revenue to allow for the provision of services.</p>	Rates, general purpose government grants and interest revenue.
<p>LAW, ORDER, PUBLIC SAFETY</p> <p>To provide services to help ensure a safer community.</p>	Supervision of various by-laws, fire prevention, emergency services and animal control.
<p>HEALTH</p> <p>To provide an operational framework for good community health.</p>	Food and water quality, pest control, immunisation services, child health services and health education.
<p>EDUCATION AND WELFARE</p> <p>To meet the needs of the community in these areas.</p>	Management and support for families, children, youth and the aged within the community by providing Youth, Aged and Family Centres, Home and Community Aged Care Programs and assistance to schools.
<p>HOUSING</p> <p>To help ensure adequate housing.</p>	Provision of residential housing for council staff. Provision of housing for aged persons, low income families, government and semi government employees.
<p>COMMUNITY AMENITIES</p> <p>Provide services required by the community.</p>	Rubbish collection services and disposal of waste, stormwater drainage, protection of the environment, town planning and regional development and other community amenities (cemeteries and public toilets).
<p>RECREATION AND CULTURE</p> <p>To establish and manage efficiently infrastructure and resources which will help the social wellbeing of the community.</p>	Public halls, recreation and aquatic centres, parks and reserves, libraries, heritage and culture.
<p>TRANSPORT</p> <p>To provide effective and efficient transport services to the community.</p>	Construction and maintenance of roads, footpaths, bridges, street cleaning and lighting, road verges, streetscaping and depot maintenance.
<p>ECONOMIC SERVICES</p> <p>To help promote the Shire and its economic wellbeing.</p>	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.
<p>OTHER PROPERTY AND SERVICES</p> <p>To monitor and control Shire's overhead operating accounts.</p>	Private works, public works overheads, plant and equipment operations, town planning schemes and activities not reported in the above programs.

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDING 30 NOVEMBER 2025

Attachment 13.2.1

	2025-2026 ANNUAL BUDGET	2025-2026 YTD BUDGET	2025-2026 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)	\$		\$
General Purpose Funding	(41,005)	(15,553)	(12,239)
Governance	(283,101)	(110,590)	(163,568)
Law, Order, Public Safety	(165,223)	(81,510)	(67,645)
Health	(57,403)	(27,360)	(18,612)
Education and Welfare	(98,259)	(48,965)	(37,982)
Housing	(100,235)	(42,505)	(30,126)
Community Amenities	(292,563)	(128,311)	(96,086)
Recreation and Culture	(333,517)	(140,399)	(170,075)
Transport	(3,138,544)	(1,301,692)	(1,341,717)
Economic Services	(118,301)	(55,903)	(23,627)
Other Property and Services	(2,031)	(21,902)	92,557
Operating Expenses	(4,630,182)	(1,974,690)	(1,869,120)
REVENUE			
General Purpose Funding	2,017,739	1,755,462	1,493,761
Governance	9,605	0	8,009
Law, Order, Public Safety	38,645	13,911	22,925
Health	318	47	0
Education and Welfare	61,980	25,815	23,524
Housing	17,640	7,345	7,168
Community Amenities	67,660	63,138	62,035
Recreation and Culture	4,190	3,892	12,055
Transport	237,575	168,045	118,341
Economic Services	71,560	6,770	5,640
Other Property & Services	18,344	8,263	64,609
Operating Revenue	2,545,256	2,052,688	1,818,066
Sub-Total	(2,084,926)	77,998	(51,054)
NON-OPERATING REVENUE			
General Purpose Funding	0	0	0
Community Amenities	160,426	0	11,299
Transport	920,000	398,248	0
Total Non-Operating Revenue	1,080,426	398,248	11,299
PROFIT/(LOSS) ON SALE OF ASSETS			
Governance Profit	0	0	0
Governance Loss	0	0	0
Total Profit/(Loss)	0		0
NET RESULT	(1,004,500)	476,246	(39,755)
Other Comprehensive Income			
Changes on revaluation of non-current assets	0		0
Total Other Comprehensive Income	0	0	0
TOTAL COMPREHENSIVE INCOME	(1,004,500)	476,246	(39,755)

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2025**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
STATEMENT OF COMPREHENSIVE INCOME BY NATURE & TYPE
FOR THE PERIOD ENDING 30 NOVEMBER 2025

	2025-2026 ORIGINAL BUDGET	2025-2026 YTD BUDGET	2025-2026 YTD ACTUAL
Expenses			
Employee Costs	(1,413,538)	(554,569)	(630,888)
Materials and Contracts	(891,460)	(374,895)	(247,843)
Utility Charges	(143,745)	(55,107)	(32,844)
Depreciation on Non-Current Assets	(1,826,361)	(760,955)	(777,574)
Interest Expenses	0	0	0
Insurance Expenses	(130,324)	(130,290)	(130,271)
Other Expenditure	(224,754)	(98,874)	(49,701)
Operating Expenses	(4,630,182)	(1,974,690)	(1,869,120)
Revenue			
Rates	1,208,737	1,208,737	1,206,393
Operating Grants, Subsidies and Contributions	982,772	692,717	507,981
Fees and Charges	316,082	135,118	89,268
Service Charges	0	0	0
Interest Earnings	28,660	10,031	10,018
Other Revenue	9,005	6,085	4,405
Operating Revenue	2,545,256	2,052,688	1,818,066
Sub-total	(2,084,926)	77,998	(51,054)
Non-Operating Grants, Subsidies & Contributions	1,080,426	398,248	11,299
Profit on Asset Disposals	0	0	0
Loss on Asset Disposals	0	0	0
Non-Operating Revenue	1,080,426	398,248	11,299
Net Result	(1,004,500)	476,246	(39,755)
Other Comprehensive Income			
Changes on revaluation of non-current assets	0	0	0
Total Other Comprehensive Income	0	0	0
TOTAL COMPREHENSIVE INCOME	(1,004,500)	476,246	(39,755)

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
STATEMENT OF FINANCIAL ACTIVITY BY NATURE/TYPE
FOR THE PERIOD ENDING 30 NOVEMBER 2025

	2025-2026 ORIGINAL BUDGET	2025-2026 YTD BUDGET (a)	2025-2026 YTD ACTUAL (b)	VARIANCE \$ (b)-(a)	VARIANCE % (b)-(a)/(a)	Var ▲▼
OPERATING REVENUE						
Rates other than General Rates	(31,381)	(31,381)	(33,725)	Within Threshold	Within Threshold	
Operating Grants, Subsidies and Contributions	982,772	692,717	507,981	(184,736)	(26.67%)	▼
Fees and Charges	316,082	135,118	89,268	(45,850)	(33.93%)	▼
Interest Earnings	28,660	10,031	10,019	Within Threshold	Within Threshold	
Other Revenue	9,005	6,085	4,405	Within Threshold	(27.61%)	
Profit on the disposal of assets	0	0	0	Within Threshold	0%	
	1,305,138	812,570	577,948			
LESS OPERATING EXPENDITURE						
Employee Costs	(1,413,538)	(554,569)	(630,888)	(76,319)	(13.76%)	
Materials and Contracts	(891,460)	(374,895)	(247,843)	127,052	33.89%	
Utility Charges	(143,745)	(55,107)	(32,844)	22,263	40.40%	
Depreciation on Non-Current Assets	(1,826,361)	(760,955)	(777,574)	(16,619)	Within Threshold	
Interest Expenses	0	0	0	Within Threshold	0%	
Insurance Expenses	(130,324)	(130,290)	(130,271)	Within Threshold	Within Threshold	
Other Expenditure	(224,754)	(98,874)	(49,701)	49,173	49.73%	
Loss on the disposal of assets	0	0	0	Within Threshold	0.00%	
	(4,630,182)	(1,974,690)	(1,869,121)			
Amount Attributable to Operating Activities	(3,325,044)	(1,162,120)	(1,291,173)			
ITEMS EXCLUDED FROM OPERATING ACTIVITIES						
Movement in Employee Benefits (Non-current)	0	0	0			
Movement in Current LSL (Added Back)	0	0	0			
Movement in Deferred Pensioners (Non-current)	0	0	0			
Movement in LG House Unit Trust	0	0	0	0		
Profit/ on the disposal of assets	0	0	0	0	0%	
(Loss) on the disposal of assets	0	0	0	0	0%	
Depreciation Written Back	1,826,361	760,955	777,574	16,619	Within Threshold	
	1,826,361	760,955	777,574			
<i>Sub Total</i>	(1,498,683)	(401,165)	(513,599)			
INVESTING ACTIVITIES						
Outflows from investing activities						
Purchase Buildings	(15,000)	0	0	Within Threshold	0.00%	
Purchase Plant and Equipment	(255,000)	(255,000)	0	255,000	100.00%	
Purchase Furniture and Equipment	0	0	0	Within Threshold	0%	
Infrastructure Assets - Roads	(1,544,404)	(714,404)	(6,015)	708,389	99.16%	
Infrastructure Assets - Drainage	(39,000)	(29,250)	(3,200)	26,050	89.06%	
Infrastructure Assets - Other	(142,374)	0	(11,299)	(11,299)	0.00%	
Inflows from investing activities						
Proceeds from Sale of Assets	75,000	75,000	0	(75,000)	(100.00%)	▼
Non-Operating Grants, Subsidies & Contributions	1,080,426	398,248	11,299	(386,949)	(97.16%)	▼
Amount Attributable to Investing Activities	(840,352)	(525,406)	(9,215)			
FINANCING ACTIVITIES						
Outflows from financing activities						
Transfer to Reserves	(11,850)	(4,940)	(4,196)	Within Threshold	15.06%	
Inflows from financing activities						
Transfer from Reserves	230,767	180,000	0	(180,000)	(100.00%)	▼
Amount Attributable to Financing Activities	218,917	175,060	(4,196)			
Plus Rounding						
Sub Total	(2,120,118)	(751,511)	(527,010)			
FUNDING FROM						
Estimated Opening Surplus at 1 July	880,000	880,000	847,189	(32,811)	Within Threshold	
Closing Surplus/(Deficit) at Reporting Date	0	1,368,607	1,560,297			
Total Deficiency to be funded from Rates	(1,240,118)	(1,240,118)	(1,240,119)			
AMOUNT RAISED FROM RATES	1,240,118	1,240,118	1,240,119			

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
STATEMENT OF FINANCIAL ACTIVITY BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 30 NOVEMBER 2025

	2025-2026 ORIGINAL BUDGET	2025-2026 YTD BUDGET (a)	2025-2026 YTD ACTUAL (b)	VARIANCE \$ (b)-(a)	VARIANCE % (b)-(a)/(a)	VAR ▲▼
OPERATING REVENUE						
General Purpose Funding	\$ 777,621	\$ 515,344	\$ 253,643	(261,701)	(51%)	▼
Governance	9,605	0	8,009	8,009	0%	
Law, Order Public Safety	38,645	13,911	22,925	9,014	65%	▲
Health	318	47	0	Within Threshold	100%	
Education and Welfare	61,980	25,815	23,524	Within Threshold	Within % Threshold	
Housing	17,640	7,345	7,168	Within Threshold	Within % Threshold	
Community Amenities	67,660	63,138	62,035	Within Threshold	Within % Threshold	
Recreation and Culture	4,190	3,892	12,055	8,163	210%	▲
Transport	237,575	168,045	118,341	(49,704)	(30%)	▼
Economic Services	71,560	6,770	5,639	Within Threshold	(17%)	
Other Property and Services	18,344	8,263	64,609	56,346	682%	▲
	1,305,138	812,570	577,948			
LESS OPERATING EXPENDITURE						
General Purpose Funding	(41,005)	(15,553)	(12,239)	Within Threshold	21%	
Governance	(283,101)	(110,590)	(163,568)	(52,978)	(48%)	
Law, Order, Public Safety	(165,223)	(81,510)	(67,645)	13,865	17%	
Health	(57,403)	(27,360)	(18,612)	8,748	32%	
Education and Welfare	(98,259)	(48,965)	(37,982)	10,983	22%	
Housing	(100,235)	(42,505)	(30,126)	12,379	29%	
Community Amenities	(292,563)	(128,311)	(96,087)	32,224	25%	
Recreation and Culture	(333,517)	(140,399)	(170,075)	(29,676)	(21%)	
Transport	(3,138,544)	(1,301,692)	(1,341,717)	(40,025)	Within % Threshold	
Economic Services	(118,301)	(55,903)	(23,627)	32,276	58%	
Other Property & Services	(2,031)	(21,902)	92,557	114,459	523%	
	(4,630,182)	(1,974,690)	(1,869,121)			
Amount Attributable to Operating Activities	(3,325,044)	(1,162,120)	(1,291,173)			
ITEMS EXCLUDED FROM OPERATING ACTIVITIES						
Loss on the disposal of assets	0	0	0	0		
Profit/(Loss) on the disposal of assets	0	0	0	0	0%	
Depreciation Written Back	1,826,361	760,955	777,574	16,619	Within % Threshold	
Total Items Excluded from Operating Activities	1,826,361	760,955	777,574			
Net Amount Attributable to Operating Activities	(1,498,683)	(401,165)	(513,599)			
INVESTING ACTIVITIES						
Outflows from investing activities						
Purchase Buildings	(15,000)	0	0	Within Threshold	0%	
Purchase Plant and Equipment	(255,000)	(255,000)	0	255,000	100%	
Purchase Furniture and Equipment	0	0	0	Within Threshold	0%	
Infrastructure Assets - Roads	(1,544,404)	(714,404)	(6,015)	708,389	99%	
Infrastructure Assets - Drainage	(39,000)	(29,250)	(3,200)	26,050	89%	
Infrastructure Assets - Other	(142,374)	0	(11,299)	(11,299)	0%	
Inflows from investing activities						
Proceeds from Sale of Assets	75,000	75,000	0	(75,000)	(100%)	▼
Non-Operating Grants, Subsidies & Contributions	1,080,426	398,248	11,299	(386,949)	(97%)	▼
Amount Attributable to Investing Activities	(840,352)	(525,406)	(9,215)			
FINANCING ACTIVITIES						
Outflows from financing activities						
Transfer to Reserves	(11,850)	(4,940)	(4,196)	Within Threshold	15%	
Inflows from financing activities						
Transfer from Reserves	230,767	180,000	0	-180,000	100%	
Amount Attributable to Financing Activities	218,917	175,060	(4,196)			
Sub Total	(2,120,118)	(751,511)	(527,010)			
FUNDING FROM						
Estimated Opening Surplus at 1 July	880,000	880,000	847,189	-32,811	Within % Threshold	
Closing Surplus/(Deficit) at Reporting Date	0	1,368,607	1,560,297			
Total Deficiency to be funded from Rates	(1,240,118)	(1,240,118)	(1,240,119)			
AMOUNT RAISED FROM RATES	1,240,118	1,240,118	1,240,119			

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 30 NOVEMBER 2025

	ACTUAL YTD	30/06/2025
<u>Current Assets</u>		
Cash at bank and on Hand	2,144,845	1,226,407
Restricted Cash - Bonds & Deposits	0	0
Restricted Cash Reserves	1,130,542	1,126,346
Trade Receivables	216,141	134,466
Contract Assets	147,277	147,277
Self Supporting Loan	0	0
Prepayments	30,950	30,950
Stock on Hand	10,193	8,197
Total Current Assets	3,679,947	2,673,643
<u>Current Liabilities</u>		
Trade Creditors	(153,679)	(149,980)
Rates paid in advance	0	0
Bonds and Deposits	(15,258)	(10,582)
Accrued Interest on Loans	0	0
Accrued Expense	(43,964)	0
ATO Liabilities	(26,083)	(18,124)
Contract Liability	(663,136)	(434,435)
Loan Liability	0	0
Provisions	(124,136)	(124,136)
Total Current Liabilities	(1,026,257)	(737,257)
Sub-Total	2,653,691	1,936,386
Adjustments		
LESS Cash Backed Reserves	(1,130,542)	(1,126,346)
LESS Self Supporting Loan	0	0
ADD: Current Loan Liability	0	0
ADD: LS Leave provision	37,149	37,149
Rounding	0	0
Net Current Position	1,560,297	847,189

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2025**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements. Any material variances on the Statement of Financial Activity are reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Woodanilling, material variances are to be reported when exceeding 10%, and a minimum of \$5,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Revenue</u>						
Operating Grants & Contributions	692,717	507,981	(184,736)	-27%	TIMING	Increase in General Purpose Grant \$38k, Increase in Local Roads Grant \$16k, Decrease in Bridge Grant \$314k, Increase in Australian Day Grant \$8k, Increase in ESL grant \$8k, Increase in Workers Compensation Reimbursements \$56k.
Fees & Charges	135,118	89,268	(45,850)	-34%	TIMING	Increase in Recreation & Sport fees \$7k, Decrease in transport licensing receipts \$48k - now held on balance sheet.
<u>Operating Expenses</u>						
Employee Costs	(554,569)	(630,888)	(76,319)	-14%	TIMING	Increase in Expenses Relating to Administration \$31k, Decrease in Fringe Benefits Tax \$7k, Decrease in Expenses Relating to MAF \$7k, Increase in Maintenance - Parks & Reserves \$ 8k, Increase in Maintenance - Muni Fund Roads \$70k, Decrease in Public Works Supervisor Salaries \$54k, Decrease in Public Works Superannuation \$12k, Increase in Unallocated Wages \$6k, Increase in Public Holidays, Annual & Long Service Leave \$19k.

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2025**

EXPLANATION OF MATERIAL VARIANCES

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For the Shire of Woodanilling, material variances are to be reported when exceeding 10%, and a minimum of \$5,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Materials & Contracts	(374,895)	(247,843)	127,052	34%	TIMING	Decrease in Election Expenses \$11k, Decrease in Expenses Relating to Members \$12k, Decrease in Consulting & Relief Staff \$45k, Decrease in Computer Equipment Maintenance \$25k, Increase in Administration Costs Recovered \$140k, Increase in Expenses Relating to Fire Prevention \$6k, Decrease in Expenses Relating to Well Aged Housing \$16k, Decrease in Tip Maintenance Costs \$13k, Decrease in Expenses relating to Town Planning \$6k, Increase in in Maintenance -Parks & Reserves \$7k, Increase in Maintenance -Oval & Building \$6k, Decrease in Expenses relating to Street,Roads,Bridges \$33k,Increase in Maintenance -Muni Fund Roads \$45k, Decrease in Expenses relating to Tourism & Area Promotion \$7k, Decrease in Overheads Allocated to Works \$ 85k, Decrease in Fuel & Oil \$24k, Decrease in Tyres \$6k, Decrease in Parts & Repairs \$21k, Decrease in Blade & Tynes \$8k, Increase in Plant Operation costs Allocated to works \$62k, Increase in Plant Depreciation Costs Allocated to Works \$7k.
Utility Charges	(55,107)	(32,844)	22,263	40%	TIMING	Decrease in Standpipes Water \$25k.
Depreciation on Assets	(760,955)	(777,574)	(16,619)	Within Threshold	TIMING	Increase in Expenses Relating to Expenses Relating to Streets, Roads, Bridges & Depot Maintenance \$25k, Decrease in Depreciation \$10k.

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2025**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Statement of Financial Activity for each months financial statements. Any material variances on the Statement of Financial Activity are reported below.

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For the Shire of Woodanilling, material variances are to be reported when exceeding 10%, and a minimum of \$5,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Other Expenses	(98,874)	(49,701)	49,173	50%	TIMING	Decrease in transport licensing payments \$47k - now held on Balance Sheet, Increase in Expenses relating Tourism \$7k.
Investing Activities						
Purchase Plant and Equipment	(255,000)	0	255,000	100%	TIMING	Plant purchases not yet occurred.
Infrastructure Assets - Roads	(714,404)	(6,015)	708389	99%	TIMING	Increase in Robinson West Reconstruction \$6k, Decrease in RRG - Oxley Road \$100k, Decrease in R2R - Darby Road \$45k, Decrease in RTR - Douglas Road \$70k, Decrease in R2R - Robinson West Rd Edge Repairs \$20k, Decrease in Bridges Construction \$314k.
Infrastructure Assets - Drainage	(29,250)	(3,200)	26,050	89%	TIMING	Decrease in Dwer Dam Project \$16k.
Infrastructure Assets - Other	0	(11,299)	(11,299)	0%	TIMING	Increase in Woodanilling Playground Enhancement \$11k.
Proceeds from Sale of Assets	75,000	0	(75,000)	-100%	TIMING	Trade-in of existing plant has not yet occurred.
Non-Operating Grants, Subsidies for the Development of Assets	398,248	11,299	(386,949)	-97%	TIMING	Increase in Lotterywest Playground Grant \$11k, Decrease in Regional Road Group grant \$240k, Decrease in Roads to Recovery grant \$158k.

SHIRE OF WOODANILLING
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 30 NOVEMBER 2025

	2024-2025 ACTUAL \$	2025-2026 ACTUAL \$	Variance \$
Current assets			
Unrestricted Cash & Cash Equivalents	1,226,407	2,144,845	918,437
Restricted Cash & Cash Equivalents - Reserves	1,126,346	1,130,542	4,196
Restricted Cash & Cash Equivalents - Other	0	0	0
Trade and other receivables	164,576	215,301	50,725
Contract Assets	147,277	147,277	0
Inventories	8,197	10,193	1,995
Other Assets	840	31,790	30,950
Total current assets	2,673,643	3,679,947	1,006,304
Non-current assets			
WALGA LG House Unit Trust	39,810	39,810	0
Deferred Rates	20,817	20,817	0
Land	522,000	522,000	0
Buildings	6,545,848	6,488,782	-57,066
Furniture & Equipment	93,878	88,546	-5,332
Plant & Equipment	463,038	431,401	-31,637
Road Infrastructure	52,289,148	51,691,952	-597,196
Footpath Infrastructure	156,141	146,488	-9,653
Drainage Infrastructure	6,222,818	6,167,094	-55,724
Parks & Ovals Infrastructure	870,904	872,381	1,478
Other infrastructure	185,281	183,352	-1,929
Total non-current assets	67,409,683	66,652,623	-757,060
Total assets	70,083,325	70,332,570	249,244
Current liabilities			
Trade and other payables	149,980	202,729	-52,749
ATO Liabilities	18,124	26,083	-7,960
Bonds & Deposits	10,582	10,172	410
Grant Liability	434,435	663,136	-228,701
Provisions	124,136	124,136	0
Total current liabilities	737,257	1,026,257	-289,000
Non-current liabilities			
Interest-bearing loans and borrowings	0	0	0
Provisions	17,304	17,304	0
Total non-current liabilities	17,304	17,304	0
Total liabilities	754,560	1,043,560	-289,000
Net assets	69,328,765	69,289,009	-39,756
Equity			
Retained surplus	11,732,035	11,727,839	-4,196
Net Result	0	-39,755	-39,755
Reserve - asset revaluation	56,470,384	56,470,384	0
Reserve - Cash backed	1,126,346	1,130,542	4,196
Total equity	69,328,765	69,289,009	-39,755

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 NOVEMBER 2025**

	2024-2025 ACTUAL \$	2025-2026 BUDGET \$	2025-2026 ACTUAL \$
<i>Cash Flows from operating activities</i>			
Payments			
Employee Costs	(1,219,267)	(1,430,540)	(619,817)
Materials & Contracts	(935,681)	(860,510)	(221,615)
Utilities (gas, electricity, water, etc)	(169,061)	(143,745)	(32,844)
Insurance	(115,985)	(130,324)	(130,271)
Interest Expense	0	0	0
Goods and Services Tax Paid	6,693	(163,800)	19,509
Other Expenses	(244,092)	(224,754)	(28,063)
	(2,677,393)	(2,953,673)	(1,013,101)
Receipts			
Rates	1,091,066	1,208,737	1,095,086
Operating Grants & Subsidies	785,130	982,772	746,709
Fees and Charges	363,302	316,082	89,151
Interest Earnings	48,557	28,660	10,018
Goods and Services Tax	0	187,211	0
Other	3,255	9,005	3,986
	2,291,310	2,732,467	1,944,950
<i>Net Cash flows from Operating Activities</i>	(386,083)	(221,206)	931,849
<i>Cash flows from investing activities</i>			
Payments			
Purchase of Buildings	(5,733)	(15,000)	0
Purchase of Plant and Equipment	(55,766)	(255,000)	0
Purchase of Furniture and Equipment	(30,335)	0	0
Purchase of Road Infrastructure Assets	(1,806,588)	(1,544,404)	(6,015)
Purchase Drainage Assets	(27,377)	(39,000)	(3,200)
Purchase of Other Infrastructure Assets	(106,168)	(142,374)	(11,299)
Purchase Solid Waste Assets	0	0	0
Receipts			
Proceeds from Sale of Assets	73,566	75,000	0
Non-Operating grants used for Development of Assets	1,513,417	793,268	11,299
<i>Net Cash Flows from Investing Activities</i>	(444,984)	(1,127,510)	(9,215)
Net increase/(decrease) in cash held	(831,067)	(1,348,716)	922,634
Cash at the Beginning of Reporting Period	3,183,820	2,002,752	2,352,753
Rounding	0	0	0
Cash at the End of Reporting Period	2,352,753	654,036	3,275,387

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 NOVEMBER 2025

Notes

	2024-2025 ACTUAL	2025-2026 BUDGET	2025-2026 ACTUAL
	\$	\$	\$
RECONCILIATION OF CASH			
Cash at Bank - unrestricted	1,225,957	120,746	2,144,395
Cash at Bank - restricted	1,126,346	1,015,808	1,130,542
Cash on Hand	450	0	450
TOTAL CASH	2,352,753	1,136,554	3,275,387
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	(229,429)	(1,004,500)	(39,755)
Add back Depreciation	1,828,609	1,826,361	777,574
(Gain)/Loss on Disposal of Assets	(55,336)	-	0
Adjustments to fair value of financial assets at fair value through profit and loss	0	-	0
Contributions for the Development of Assets	(1,513,417)	(793,268)	(11,299)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(367)	-	(1,996)
(Increase)/Decrease in Receivables	35,760	23,411	(81,675)
(Increase)/Decrease in Other financial assets	0	178,227	0
Increase/(Decrease) in Accounts Payable	(463,325)	(17,002)	289,000
Increase/(Decrease) in Prepayments	0	-	0
Increase/(Decrease) in Employee Provisions	11,422	-	0
Increase/(Decrease) in other liabilities	-	(434,435)	-
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	(386,083)	(221,206)	931,849

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2025

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2025/2026 Total Budget	2025/2026 YTD Budget	2025/2026 YTD Actuals	% of Annual Budget
Housing								
BC006	3327 Robinson Road Building Renewal	CEO	L&B	Renewal	15,000	0	0	0%
					15,000	0	0	
Community Amenities								
DWER1	Dwer Dam Project	CEO	DRAIN	Upgrade	39,000	29,250	3,200	8%
LRC450	LRCI 4A - Woodanilling Townsite Enhancement	CEO	OTHER	Upgrade	142,374	0	11,299	8%
					181,374	29,250	14,499	
Transport								
RRG67	RRG - Oxley Road	EMI	ROAD	Renewal	200,000	200,000	0	0%
RRG66	Robinson Rd West - Reconstruct 500m	EMI	ROAD	Upgrade	500,000	0	6,015	1%
RRB66	Robinson Rd West - Reconstruct 380m	EMI	ROAD	Renewal	200,000	0	0	0%
R2R012	Darby Road	EMI	ROAD	Renewal	90,404	90,404	0	0%
R2R019	Onslow Road	EMI	ROAD	Renewal	70,000	0	0	0%
R2R021	Church road	EMI	ROAD	Renewal	60,000	0	0	0%
R2R68	Douglas Road	EMI	ROAD	Renewal	70,000	70,000	0	0%
R2R129	Robinson West Road Edge Repairs	EMI	ROAD	Renewal	40,000	40,000	0	0%
121350	Bridge Construction	CEO	BRIDGE	Renewal	314,000	314,000	0	0%
123300	Backhoe and Utility	CEO	P&E	Renewal	255,000	255,000	0	0%
					1,799,404	969,404	6,015	
Total Capital Expenditure					1,995,778	998,654	20,514	1%

SUMMARIES:				
Land & Buildings	15,000	0	0	0.0%
Plant & Equipment	255,000	255,000	0	0.0%
Furn & Equipment	0	0	0	0.0%
Infrastructure - Roads	1,230,404	400,404	6,015	0.5%
Infrastructure - Footpaths	0	0	0	0.0%
Infrastructure - Bridges	314,000	314,000	0	0.0%
Infrastructure - Drainage	39,000	29,250	3,200	8.2%
Infrastructure - Parks & Ovals	0	0	0	0.0%
Infrastructure - Other	142,374	0	11,299	7.9%
	1,995,778	998,654	20,514	1.0%
At No Cost	0	0	0	0.0%
Asset Renewal	1,314,404	969,404	0	0.0%
New Asset	0	0	0	0.0%
Upgrading Asset	681,374	29,250	20,514	3.0%
	1,995,778	998,654	20,514	1.0%
Chief Executive Officer	765,374	598,250	14,499	1.9%
Executive Manager Infrastructure	1,230,404	400,404	6,015	0.5%
	1,995,778	998,654	20,514	1.0%

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
STATEMENT OF CAPITAL GRANTS & CONTRACT LIABILITIES
FOR THE PERIOD ENDING 30 NOVEMBER 2025**

UNSPENT CAPITAL GRANTS								
Grant Provider	Liability 1 July 2024	Increase in Liability	Liability Recorded as Revenue	Closing Liability	Adopted Budget Revenue	Amended Budget Revenue	YTD Budget	YTD Actual Revenue
Community Amenities								
Dept of Water - Country Water Supply Grant	-	-	-	-	39,991	-	-	-
Transport								
WA Local Government Grants Commission - Special Bridge Funding BR4849	314,000	-	-	314,000	-	-	-	-
DITRDC - Roads to Recovery Funding	-	-	-	-	320,000	-	158,248	-
Main Roads WA - RRG Funding	-	240,000	-	240,000	600,000	-	240,000	-
Lotterywest - Playground Funding	120,435	-	(11,299)	109,136	120,435	-	-	11,299
Total Unspent Capital Grants	434,435	240,000	(11,299)	663,136	1,080,426	-	398,248	11,299
CONTRACT LIABILITIES								
Grant Provider	Liability 1 July 2024	Increase in Liability	Liability Recorded as Revenue	Closing Liability	Adopted Budget Revenue	Amended Budget Revenue	YTD Budget	YTD Actual Revenue
Law, Order and Public Safety								
DFES - ESL Operating Grant	-	16,285	(16,285)	-	32,570	-	8,143	16,285
Total Contract Liabilities	-	16,285	(16,285)	-	32,570	-	8,168	16,285
TOTAL LIABILITIES & REVENUE	434,435	256,285	(27,584)	663,136	1,112,996	0	406,416	27,584

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 NOVEMBER 2025**

RESERVES - CASH BACKED	2025-2026 Actual Opening Balance	2025-2026 Actual Transfer to	2025-2026 Actual Transfer (from)	2025-2026 Actual Closing Balance	2025-2026 Budget Opening Balance	2025-2026 Budget Transfer to	2025-2026 Budget Transfer (from)	2025-2026 Budget Closing Balance
Staff Leave Reserve	71,826	267	0	72,093	71,758	825	0	72,583
Plant Reserve	765,164	2,850	0	768,014	765,460	8,300	(180,000)	593,760
Building Reserve	225,237	839	0	226,076	225,744	2,300	(50,767)	177,277
Office Equipment Reserve	40,974	153	0	41,127	40,960	170	0	41,130
Road Construction Reserve	22,446	84	0	22,530	22,424	255	0	22,679
Affordable Housing Reserve	699	3	0	702	0	0	0	0
	1,126,346	4,196	0	1,130,542	1,126,346	11,850	(230,767)	907,429

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
Proceeds Sale of Assets							
005265	Proceeds On Asset Disposal P&E	(\$75,000)	\$0	\$0	\$0	(\$75,000)	\$0
PROCEEDS FROM SALE OF ASSETS		(\$75,000)	\$0	\$0	\$0	(\$75,000)	\$0
Written Down Value						\$0	\$0
005270	Written Down Value - Works Plant	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Sub Total - WDV ON DISPOSAL OF ASSET		\$75,000	\$0	\$0	\$0	\$0	\$75,000
Total - GAIN/LOSS ON DISPOSAL OF ASSET		\$0	\$0	\$0	\$0	(\$75,000)	\$75,000
ABNORMAL ITEMS		\$0	\$0			\$0	\$0
Sub Total - ABNORMAL ITEMS		\$0	\$0			\$0	\$0
Total - ABNORMAL ITEMS		\$0	\$0	\$0	\$0	\$0	\$0
Total - OPERATING STATEMENT		\$0	\$0	\$0	\$0	(\$75,000)	\$75,000

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
		30 NOVEMBER 2025		30 NOVEMBER 2025		2025-2026	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure	Income	Expenditure
RATES							
OPERATING EXPENDITURE							
031010	Expenses Relating to Valuations & Title Searches	\$48	\$0	\$0	\$0	\$0	\$5,570
031020	Rates Write Offs	\$0	\$178	\$0	\$178	\$0	\$250
031000	Expenses Relating to Rates	\$8,580	\$6,526	\$0	\$6,526	\$0	\$18,560
Sub Total - GENERAL RATES OP EXP		\$8,628	\$6,704	\$0	\$6,704	\$0	\$24,380
OPERATING INCOME							
031200	General Rates Levied	(\$1,240,118)	(\$1,240,119)	(\$1,240,119)	\$0	(\$1,240,118)	\$0
031210	Ex-Gratia Rates Received	(\$2,364)	\$0	\$0	\$0	(\$2,364)	\$0
031220	Non Payment Penalty	(\$4,020)	(\$4,180)	(\$4,180)	\$0	(\$6,000)	\$0
031230	Rates Discount Allowed	\$55,140	\$54,642	\$54,642	\$0	\$55,140	\$0
031240	Interim Rates Levied	\$0	\$478	\$478	\$0	\$0	\$0
031250	Instalment Interest Received	(\$330)	(\$743)	(\$743)	\$0	(\$330)	\$0
031260	Rates Administration Fee Received	(\$380)	(\$405)	(\$405)	\$0	(\$380)	\$0
031270	Pens Deferred Rates Interest Grant	\$0	(\$899)	(\$899)	\$0	(\$480)	\$0
031280	Other Income Relating to Rates	(\$780)	(\$1,241)	(\$1,241)	\$0	(\$1,500)	\$0
Sub Total - GENERAL RATES OP INC		(\$1,192,852)	(\$1,192,467)	(\$1,192,467)	\$0	(\$1,196,032)	\$0
Total - GENERAL RATES		(\$1,184,224)	(\$1,185,763)	(\$1,192,467)	\$6,704	(\$1,196,032)	\$24,380

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
OTHER GENERAL PURPOSE FUNDING							
OPERATING EXPENDITURE							
032000	General Purpose Funding - Admin Allocations	\$6,925	\$5,535	\$0	\$5,535	\$0	\$16,625
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP		\$6,925	\$5,535	\$0	\$5,535	\$0	\$16,625
OPERATING INCOME							
032010	Grants Commission General	(\$153,379)	(\$191,985)	(\$191,985)	\$0	(\$306,758)	\$0
032020	Grants Commission Grant - Roads	(\$89,550)	(\$105,113)	(\$105,113)	\$0	(\$179,099)	\$0
032030	Grants Commission Grant - Special Bridge Funding	(\$314,000)	\$0	\$0	\$0	(\$314,000)	\$0
032040	Interest on Reserve Investments	(\$3,081)	(\$4,196)	(\$4,196)	\$0	(\$11,850)	\$0
032060	LRCIP Grant funding	\$0	\$0	\$0	\$0	\$0	\$0
032080	Interest on Municipal Funds	(\$2,600)	\$0	\$0	\$0	(\$10,000)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC		(\$562,610)	(\$301,294)	(\$301,294)	\$0	(\$821,707)	\$0
Total - OTHER GENERAL PURPOSE FUNDING		(\$555,685)	(\$295,759)	(\$301,294)	\$5,535	(\$821,707)	\$16,625
Total - GENERAL PURPOSE FUNDING		(\$1,739,909)	(\$1,481,522)	(\$1,493,761)	\$12,239	(\$2,017,739)	\$41,005

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT**

G/L JOB		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Income	Expenditure	Income	Expenditure
		Budget	Actual				
MEMBERS OF COUNCIL							
OPERATING EXPENDITURE							
041010	Members of Council - Conference Expenses	\$10,200	\$6,176	\$0	\$6,176	\$0	\$10,200
041020	Members of Council - Elections	\$11,300	\$0	\$0	\$0	\$0	\$11,300
041030	Members of Council - President & Deputy Allowances	\$0	\$0	\$0	\$0	\$0	\$8,300
041040	Members of Council - Insurance	\$2,100	\$1,510	\$0	\$1,510	\$0	\$2,098
041050	Members of Council - Subscriptions & Publications	\$11,140	\$8,630	\$0	\$8,630	\$0	\$11,740
041070	Members of Council - Councillor Allowances	\$0	\$0	\$0	\$0	\$0	\$30,800
041080	Members of Council - Refreshments & Receptions	\$3,380	\$1,428	\$0	\$1,428	\$0	\$6,500
041090	Members of Council - Councillor Training	\$2,000	\$0	\$0	\$0	\$0	\$10,000
041100	Members of Council - Chamber Maintenance	\$1,060	\$198	\$0	\$198	\$0	\$2,000
041110	Members of Council - Expenses Related to members	\$62,965	\$50,020	\$0	\$50,020	\$0	\$151,541
041130	Members of Council - Integrated Planning & Other	\$0	\$0	\$0	\$0	\$0	\$0
041140	Members of Council - Expenses Relating to 4WDL VROC	\$2,400	\$550	\$0	\$550	\$0	\$6,000
041141	Members of Council - Expenses Relating to Great Southern VROC	\$800	\$0	\$0	\$0	\$0	\$2,000
041150	Members of Council - Donations Expenses	\$3,245	\$800	\$0	\$800	\$0	\$6,622
041160	Members of Council - Australia Day Expenses	\$0	\$0	\$0	\$0	\$0	\$17,000
041170	Members - Community Events	\$0	\$2,876	\$0	\$2,876	\$0	\$5,000
041180	Members - Loss on Fair Value of Assets though P&L	\$0	\$0	\$0	\$0	\$0	\$0
041400	Members of Council - Travelling	\$0	\$0	\$0	\$0	\$0	\$2,000
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$110,590	\$72,188	\$0	\$72,188	\$0	\$283,101
OPERATING INCOME							
041200	Members - Contributions & Donations	\$0	\$0	\$0	\$0	\$0	\$0
041210	Members - Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0
041250	Members - Operating Grants	\$0	\$0	\$0	\$0	\$0	\$0
041220	Members - Australia Day Grant Income	\$0	(\$8,000)	(\$8,000)	\$0	(\$9,600)	\$0
041230	Members - Income Relating to 4WDL VROC	\$0	\$0	\$0	\$0	\$0	\$0
041500	Initial Recognition of Assets	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	(\$8,000)	(\$8,000)	\$0	(\$9,600)	\$0
Total - MEMBERS OF COUNCIL		\$110,590	\$64,188	(\$8,000)	\$72,188	(\$9,600)	\$283,101

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
		30 NOVEMBER 2025		30 NOVEMBER 2025		2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
GOVERNANCE							
OPERATING EXPENDITURE							
042000	Expenses Relating to Administration	\$215,620	\$246,973	\$0	\$246,973	\$0	\$518,032
042010	Governance - Admin Office Maintenance	\$2,340	\$942	\$0	\$942	\$0	\$5,900
042016	Governance - Insurance	\$41,706	\$42,254	\$0	\$42,254	\$0	\$41,704
042020	Governance - Admin Office Garden Maintenance	\$2,140	\$3,178	\$0	\$3,178	\$0	\$5,148
042030	Governance - Office Equipment Maintenance	\$2,280	\$1,016	\$0	\$1,016	\$0	\$6,000
042040	Governance - Consulting & Relief Staff	\$85,020	\$39,703	\$0	\$39,703	\$0	\$113,000
042050	Governance - Advertising	\$930	\$0	\$0	\$0	\$0	\$1,000
042060	Governance - Postage & Freight	\$200	\$0	\$0	\$0	\$0	\$550
042070	Governance - Computer Equipment Maintenance	\$42,610	\$16,834	\$0	\$16,834	\$0	\$68,845
042080	Governance - Bank Charges	\$1,924	\$2,426	\$0	\$2,426	\$0	\$3,700
042090	Governance - Telephone Expenses	\$2,154	\$2,389	\$0	\$2,389	\$0	\$5,250
042110	Governance - Legal Expenses	\$835	\$0	\$0	\$0	\$0	\$2,000
042115	Governance - Valuation Expenses Other than Rates	\$0	\$0	\$0	\$0	\$0	\$0
042120	Governance - Administration Staff Training	\$0	\$0	\$0	\$0	\$0	\$5,000
042121	Governance - Audit Fees	\$4,600	\$2,950	\$0	\$2,950	\$0	\$42,700
042130	Governance - Printing & Stationery	\$630	\$0	\$0	\$0	\$0	\$1,500
042140	Governance - FBT	\$7,375	\$4,292	\$0	\$4,292	\$0	\$25,000
042160	Governance - Staff Uniforms	\$15	\$150	\$0	\$150	\$0	\$1,500
042165	Governance - Admin Subscriptions	\$17,717	\$16,575	\$0	\$16,575	\$0	\$17,717
042170	Governance - Grants & Workshop Expenses	\$0	\$0	\$0	\$0	\$0	\$0
042180	Governance - Admin Costs Recovered	(\$428,096)	(\$288,301)	\$0	(\$288,301)	\$0	(\$864,546)
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$0	\$91,380	\$0	\$91,380	\$0	\$0
OPERATING INCOME							
042200	Governance - Reimbursements Administration	\$0	\$0	\$0	\$0	\$0	\$0
042220	Governance - Photocopies & Misc Cash Sales	\$0	(\$9)	(\$9)	\$0	\$0	\$0
042703	Governance - Unders & Overs	\$0	\$0	\$0	\$0	(\$5)	\$0
Sub Total - GOVERNANCE - GENERAL OP/INC		\$0	(\$9)	(\$9)	\$0	(\$5)	\$0
Total - GOVERNANCE - GENERAL		\$0	\$91,371	(\$9)	\$91,380	(\$5)	\$0
Total - GOVERNANCE		\$110,590	\$155,559	(\$8,009)	\$163,568	(\$9,605)	\$283,101

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY							
FIRE PREVENTION							
OPERATING EXPENDITURE							
051000	Fire Prevention - Expenses Relating to Fire Prevention	\$15,891	\$22,136	\$0	\$22,136	\$0	\$48,838
051030	Fire Prevention - Expenses in relation to MAF	\$21,785	\$8,323	\$0	\$8,323	\$0	\$21,900
051040	Fire Prevention - Other Fire Fighting Expenses	\$125	\$0	\$0	\$0	\$0	\$500
051050	Fire Prevention - Expenses Related to ESL	\$23,769	\$20,596	\$0	\$20,596	\$0	\$36,184
Sub Total - FIRE PREVENTION OP/EXP		\$61,570	\$51,055	\$0	\$51,055	\$0	\$107,422
OPERATING INCOME							
051200	Fire Prevention - Income Relating to MAF Projects	(\$25)	\$0	\$0	\$0	\$0	\$0
051210	Fire Prevention - LGGS - Bushfire Grant Income	(\$8,143)	(\$16,285)	(\$16,285)	\$0	(\$32,570)	\$0
051211	Fire Prevention - DFES ESL Administration Fee Income	(\$4,000)	(\$4,000)	(\$4,000)	\$0	(\$4,000)	\$0
051240	Fire Prevention - Reimbursements	\$0	(\$2,062)	(\$2,062)	\$0	\$0	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$12,168)	(\$22,347)	(\$22,347)	\$0	(\$36,595)	\$0
Total - FIRE PREVENTION		\$49,402	\$28,708	(\$22,347)	\$51,055	(\$36,595)	\$107,422
ANIMAL CONTROL							
OPERATING EXPENDITURE							
052000	Animal Control - Expenses Relating to Animal Control	\$5,670	\$5,856	\$0	\$5,856	\$0	\$13,547
Sub Total - ANIMAL CONTROL OP/EXP		\$5,670	\$5,856	\$0	\$5,856	\$0	\$13,547
OPERATING INCOME							
052200	Animal Control - Fines & Penalties	(\$210)	\$0	\$0	\$0	(\$500)	\$0
052210	Animal Control - Dog Registrations	(\$1,500)	(\$298)	(\$298)	\$0	(\$1,500)	\$0
052220	Animal Control - Cat Registrations & Infringement Income	(\$33)	(\$280)	(\$280)	\$0	(\$50)	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$1,743)	(\$578)	(\$578)	\$0	(\$2,050)	\$0
Total - ANIMAL CONTROL		\$3,927	\$5,278	(\$578)	\$5,856	(\$2,050)	\$13,547

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
		OTHER LAW ORDER & PUBLIC SAFETY					
		OPERATING EXPENDITURE					
053000	Other Law - Expenses Relating to Other Law, Order & Public Safety	\$14,270	\$10,735	\$0	\$10,735	\$0	\$44,254
	Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP	\$14,270	\$10,735	\$0	\$10,735	\$0	\$44,254
		OPERATING INCOME					
	Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC	\$0	\$0	\$0	\$0	\$0	\$0
	Total - OTHER LAW ORDER PUBLIC SAFETY	\$14,270	\$10,735	\$0	\$10,735	\$0	\$44,254
	Total - LAW ORDER & PUBLIC SAFETY	\$67,599	\$44,720	(\$22,925)	\$67,645	(\$38,645)	\$165,223

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT**

		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
HEALTH ADMINISTRATION & INSPECTION							
OPERATING EXPENDITURE							
074000	PREV SRVCS - Expenses Relating to Preventative Services	\$6,915	\$6,617	\$0	\$6,617	\$0	\$16,608
074020	PREV SRVCS - Analytical Expenses	\$445	\$377	\$0	\$377	\$0	\$445
Sub Total - HEALTH ADMIN & INSPECTION OP/EXP		\$7,360	\$6,994	\$0	\$6,994	\$0	\$17,053
OPERATING INCOME							
074210	Health - Septic Tank Fees	(\$47)	\$0	\$0	\$0	(\$118)	\$0
Sub Total - HEALTH ADMIN & INSPECTION OP/INC		(\$47)	\$0	\$0	\$0	(\$118)	\$0
Total - HEALTH ADMIN & INSPECTION		\$7,313	\$6,994	\$0	\$6,994	(\$118)	\$17,053
PREVENTIVE SERVICES- PEST CONTROL							
OPERATING EXPENDITURE							
077000	Pest - Expenses Relating to Other Health	\$13,650	\$10,927	\$0	\$10,927	\$0	\$32,777
077010	Pest - Mosquito Control	\$5,480	\$0	\$0	\$0	\$0	\$5,480
Sub Total - PEST CONTROL OP/EXP		\$19,130	\$10,927	\$0	\$10,927	\$0	\$38,257
OPERATING INCOME							
077200	Pest - Income Relating to Other Health	\$0	\$0	\$0	\$0	(\$200)	\$0
Sub Total - PEST CONTROL OP/INC		\$0	\$0	\$0	\$0	(\$200)	\$0
Total - PEST CONTROL		\$19,130	\$10,927	\$0	\$10,927	(\$200)	\$38,257

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT**

G/L JOB		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER HEALTH							
OPERATING EXPENDITURE							
076000	Other Health - Expenses Relating to Other Health	\$870	\$692	\$0	\$692	\$0	\$2,093
Sub Total - OTHER HEALTH OP/EXP		\$870	\$692	\$0	\$692	\$0	\$2,093
OPERATING INCOME							
		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER HEALTH OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER HEALTH		\$870	\$692	\$0	\$692	\$0	\$2,093
Total - HEALTH		\$27,313	\$18,612	\$0	\$18,612	(\$318)	\$57,403

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
AGED & DISABLED - OTHER							
OPERATING EXPENDITURE							
082000	Aged & Disabled - Allocation of Admin Overheads	\$305	\$259	\$0	\$259	\$0	\$736
084000	Aged & Disabled - Expenses Relating to the Aged	\$18,960	\$19,084	\$0	\$19,084	\$0	\$45,505
084010	Aged & Disabled - Expenses relating to Well Aged Housing	\$29,700	\$18,638	\$0	\$18,638		
084010	SGC Salmon Gums - Common Areas					\$0	\$11,742
084010	SG1 UNIT 1 Salmon Gums					\$0	\$5,661
084010	SG2 UNIT 2 Salmon Gums					\$0	\$5,138
084010	SG3 UNIT 3 Salmon Gums					\$0	\$4,934
084010	SG4 UNIT 4 Salmon Gums					\$0	\$5,846
084010	WVC WATTLEVILLE COMMON LAND					\$0	\$6,213
084010	WV1 UNIT 1 WATTLEVILLE					\$0	\$4,804
084010	WV2 UNIT 2 WATTLEVIEW					\$0	\$3,582
084010	WV3 UNIT 3 WATTLEVILLE					\$0	\$4,098
	Sub Total - OTHER WELFARE OP/EXP	\$48,965	\$37,982	\$0	\$37,982	\$0	\$98,259
OPERATING INCOME							
084200	Aged & Disabled - Income Relating to Well Aged Housing	(\$25,815)	(\$23,524)	(\$23,524)	\$0	(\$61,980)	\$0
	Sub Total - OTHER WELFARE OP/INC	(\$25,815)	(\$23,524)	(\$23,524)	\$0	(\$61,980)	\$0
	Total - OTHER WELFARE	\$23,150	\$14,458	(\$23,524)	\$37,982	(\$61,980)	\$98,259
	Total - EDUCATION & WELFARE	\$23,150	\$14,458	(\$23,524)	\$37,982	(\$61,980)	\$98,259

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT**

G/L JOB		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
STAFF HOUSING							
OPERATING EXPENDITURE							
091000	Staff Housing - Maintenance 3340 Robinson Road (EMI)	\$10,197	\$6,330	\$0	\$6,330	\$0	\$22,063
091005	Staff Housing - Administration Allocations	\$6,925	\$5,535	\$0	\$5,535	\$0	\$16,625
091110	Staff Housing - Maintenance 3347 Robinson Road (SFO)	\$6,648	\$3,181	\$0	\$3,181	\$0	\$13,778
091220	Staff Housing - Maintenance 3327 Robinson Road (CEO)	\$8,596	\$11,376	\$0	\$11,376	\$0	\$19,940
091330	Staff Housing - Maintenance 13 Cardigan Street (Other not Staff))	\$5,807	\$3,702	\$0	\$3,702	\$0	\$8,329
091225	Private Housing Rental Expense	\$4,332	\$0	\$0	\$0	\$0	\$19,500
Sub Total - STAFF HOUSING OP/EXP		\$42,505	\$30,126	\$0	\$30,126	\$0	\$100,235
OPERATING INCOME							
091200	Staff Housing - Income 3340 Robinson Road	\$0	\$0	\$0	\$0	\$0	\$0
091210	Staff Housing - Income 3347 Robinson Road	(\$3,250)	(\$3,300)	(\$3,300)	\$0	(\$7,800)	\$0
091230	Staff Housing - Income 13 Cardigan Street	(\$3,680)	(\$3,740)	(\$3,740)	\$0	(\$8,840)	\$0
091500	Staff Housing - Staff Housing Reimbursements - Utilities	(\$415)	(\$128)	(\$128)	\$0	(\$1,000)	\$0
Sub Total - STAFF HOUSING OP/INC		(\$7,345)	(\$7,168)	(\$7,168)	\$0	(\$17,640)	\$0
Total - STAFF HOUSING		\$35,160	\$22,958	(\$7,168)	\$30,126	(\$17,640)	\$100,235
Total - HOUSING		\$35,160	\$22,958	(\$7,168)	\$30,126	(\$17,640)	\$100,235

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
SANITATION - HOUSEHOLD REFUSE							
OPERATING EXPENDITURE							
100000	Sanitation Household - Expenses Relating to Refuse Collection	\$21,875	\$17,290	\$0	\$17,290	\$0	\$52,276
100010	Sanitation Household - Expenses Relating to Recycling	\$9,245	\$6,328	\$0	\$6,328	\$0	\$22,200
100020	Sanitation Household - Tip Maintenance Costs	\$49,140	\$37,475	\$0	\$37,475	\$0	\$100,972
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$80,260	\$61,093	\$0	\$61,093	\$0	\$175,448
OPERATING INCOME							
100200	Sanitation Household - Income Relating to Tip - Refuse & Recycling	(\$60,725)	(\$59,852)	(\$59,852)	\$0	(\$60,725)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$60,725)	(\$59,852)	(\$59,852)	\$0	(\$60,725)	\$0
Total - SANITATION HOUSEHOLD REFUSE		\$19,535	\$1,241	(\$59,852)	\$61,093	(\$60,725)	\$175,448
SANITATION OTHER							
OPERATING EXPENDITURE							
101000	Sanitation Other - Expenses Relating to Commercial Refuse Collection	\$1,730	\$1,586	\$0	\$1,586	\$0	\$4,159
Sub Total - SANITATION OTHER OP/EXP		\$1,730	\$1,586	\$0	\$1,586	\$0	\$4,159
OPERATING INCOME							
Sub Total - SANITATION OTHER OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - SANITATION OTHER		\$1,730	\$1,586	\$0	\$1,586	\$0	\$4,159

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
PROTECTION OF THE ENVIRONMENT							
OPERATING EXPENDITURE							
106000	Protect Env - Expenses Relating to Protection of the Environment	\$890	\$721	\$0	\$721	\$0	\$2,137
106010	Protect Env - Expenses Relating to WWLZ	\$1,621	\$759	\$0	\$759	\$0	\$4,085
106011	Protection of Environment - Depreciation	\$1,360	\$1,505	\$0	\$1,505	\$0	\$3,263
106020	Protect Env - Council Contribution to WWLZ	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP		\$3,871	\$2,985	\$0	\$2,985	\$0	\$9,485
OPERATING INCOME							
106220	Protect Env - Reimbursements WWLZ	(\$1,700)	(\$860)	(\$860)	\$0	(\$4,085)	\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC		(\$1,700)	(\$860)	(\$860)	\$0	(\$4,085)	\$0
Total - PROTECTION OF THE ENVIRONMENT		\$2,171	\$2,125	(\$860)	\$2,985	(\$4,085)	\$9,485
TOWN PLANNING & REGIONAL DEVELOPMENT							
OPERATING EXPENDITURE							
104000	Town Planning - Allocation of Admin Overheads	\$14,995	\$8,457	\$0	\$8,457	\$0	\$36,490
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$14,995	\$8,457	\$0	\$8,457	\$0	\$36,490
OPERATING INCOME							
104200	Town Planning - Town Planning Application Fee	(\$338)	(\$960)	(\$960)	\$0	(\$1,350)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$338)	(\$960)	(\$960)	\$0	(\$1,350)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$14,657	\$7,497	(\$960)	\$8,457	(\$1,350)	\$36,490

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
		30 NOVEMBER 2025		30 NOVEMBER 2025		2025-2026	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER COMMUNITY AMENITIES							
OPERATING EXPENDITURE							
105000	Other Community Amenities - Expenses Relating to Other Community Arr	\$21,536	\$18,572	\$0	\$18,572	\$0	\$51,712
105020	Other Community Amenities - Maintenance - Cemetery	\$3,522	\$2,679	\$0	\$2,679	\$0	\$9,306
105030	Other Community Amenities - Maintenance - Grave Digging	\$1,690	\$0	\$0	\$0	\$0	\$4,060
105060	Other Community Amenities - Depreciation Other infrastructure	\$437	\$483	\$0	\$483	\$0	\$1,050
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP		\$27,185	\$21,734	\$0	\$21,734	\$0	\$66,128
OPERATING INCOME							
105200	Other Community Amenities - Income Relating to Cemetery	(\$375)	(\$363)	(\$363)	\$0	(\$1,500)	\$0
105201	Non-Operating Grants & subsidies	\$0	(\$11,299)	(\$11,299)	\$0	(\$120,435)	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC		(\$375)	(\$11,662)	(\$11,662)	\$0	(\$121,935)	\$0
Total - OTHER COMMUNITY AMENITIES		\$26,810	\$10,072	(\$11,662)	\$21,734	(\$121,935)	\$66,128
STORMWATER DRAINAGE							
OPERATING EXPENDITURE							
102000	Stormwater Drainage - Expenses Relating to Urban Stormwater Drainage	\$270	\$231	\$0	\$231	\$0	\$853
Sub Total - URBAN STORMWATER DRAINAGE OP/EXP		\$270	\$231	\$0	\$231	\$0	\$853
OPERATING INCOME							
102200	Stormwater Drainage - Income Relating to Urban Stormwater Drainage	\$0	\$0	\$0	\$0	(\$39,991)	\$0
Sub Total - URBAN STORMWATER DRAINAGE OP/INC		\$0	\$0	\$0	\$0	(\$39,991)	\$0
Total - URBAN STORMWATER DRAINAGE		\$270	\$231	\$0	\$231	(\$39,991)	\$853
Total - COMMUNITY AMENITIES		\$65,173	\$22,752	(\$73,334)	\$96,086	(\$228,086)	\$292,563

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
		30 NOVEMBER 2025		30 NOVEMBER 2025		2025-2026	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES							
OPERATING EXPENDITURE							
110000	Expenses Relating to Town Halls & Civic Centres	\$29,426	\$26,341	\$0	\$26,341	\$0	\$57,620
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$29,426	\$26,341	\$0	\$26,341	\$0	\$57,620
OPERATING INCOME							
110200	Public Halls - Income Relating to Town Hall & Other Civic Centres	(\$232)	(\$222)	(\$222)	\$0	(\$340)	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		(\$232)	(\$222)	(\$222)	\$0	(\$340)	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$29,194	\$26,119	(\$222)	\$26,341	(\$340)	\$57,620
OTHER RECREATION & SPORT							
OPERATING EXPENDITURE							
113000	Other Recreation - Expenses Relating to Other Recreation & Sport	\$42,693	\$40,390	\$0	\$40,390	\$0	\$95,795
113010	Other Recreation - Maintenance - Parks & Reserves	\$9,865	\$26,910	\$0	\$26,910	\$0	\$25,563
113020	Other Recreation-Maintenance-Oval & Building	\$37,616	\$48,817	\$0	\$48,817	\$0	\$107,308
113030	Other Recreation - Maintenance - Golf Club	\$3,596	\$8,483	\$0	\$8,483	\$0	\$8,782
113040	Other Recreation - Depreciation - Buildings	\$1,165	\$1,172	\$0	\$1,172	\$0	\$2,795
113050	Other Recreation - Depreciation - Parks	\$6,568	\$6,611	\$0	\$6,611	\$0	\$15,765
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$101,503	\$132,384	\$0	\$132,384	\$0	\$256,008
OPERATING INCOME							
113200	Other Recreation - Income Relating to Other Recreation & Sport	(\$1,235)	(\$7,698)	(\$7,698)	\$0	(\$1,300)	\$0
113201	Income - Golf Club Rental	\$0	(\$950)	(\$950)	\$0	\$0	\$0
113202	Income - Other Recreation & Sport Reimbursements	\$0	(\$3,185)	(\$3,185)	\$0	\$0	\$0
113210	Other Sport & Recreation Fees & Charges Income	(\$2,395)	\$0	\$0	\$0	(\$2,520)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$3,630)	(\$11,833)	(\$11,833)	\$0	(\$3,820)	\$0
Total - OTHER RECREATION & SPORT		\$97,873	\$120,550	(\$11,833)	\$132,384	(\$3,820)	\$256,008

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
SWIMMING AREAS & BEACHES							
OPERATING EXPENDITURE							
111000	Swim Areas - Expenses Relating to Queerearrup Lake	\$2,835	\$6,375	\$0	\$6,375	\$0	\$4,910
111010	Swim Areas - Depreciation	\$1,200	\$1,207		\$1,207	\$0	\$2,880
Sub Total - SWIMMING AREAS OP/EXP		\$4,035	\$7,582	\$0	\$7,582	\$0	\$7,790
OPERATING INCOME							
Sub Total - SWIMMING AREAS OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - SWIMMING AREAS & BEACHES		\$4,035	\$7,582	\$0	\$7,582	\$0	\$7,790
LIBRARIES							
OPERATING EXPENDITURE							
114000	Library - Administration Allocations	\$2,110	\$929	\$0	\$929	\$0	\$3,666
Sub Total - LIBRARIES OP/EXP		\$2,110	\$929	\$0	\$929	\$0	\$3,666
OPERATING INCOME							
Sub Total - LIBRARIES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - LIBRARIES		\$2,110	\$929	\$0	\$929	\$0	\$3,666

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER CULTURE							
OPERATING EXPENDITURE							
115000	Other Culture - Expenses Relating to Other Culture	\$2,018	\$1,602	\$0	\$1,602	\$0	\$5,293
115100	Other Culture - Expenses Relating to War Memorial	\$590	\$517	\$0	\$517	\$0	\$1,420
115101	Other Culture - Depreciation	\$665	\$668	\$0	\$668	\$0	\$1,595
115102	Other Culture - Depreciation - Buildings	\$52	\$53	\$0	\$53	\$0	\$125
Sub Total - OTHER CULTURE OP/EXP		\$3,325	\$2,840	\$0	\$2,840	\$0	\$8,433
OPERATING INCOME							
115220	Other Culture - Sale of History Books & DVD's	(\$30)	\$0	\$0	\$0	(\$30)	\$0
Sub Total - OTHER CULTURE OP/INC		(\$30)	\$0	\$0	\$0	(\$30)	\$0
Total - OTHER CULTURE		\$3,295	\$2,840	\$0	\$2,840	(\$30)	\$8,433
Total - RECREATION AND CULTURE		\$136,507	\$158,020	(\$12,055)	\$170,075	(\$4,190)	\$333,517

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Income	Expenditure	Income	Expenditure
		Budget	Actual				
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION							
OPERATING INCOME							
122240	Transport - Regional Road Group Grants	(\$240,000)	\$0	\$0	\$0	(\$600,000)	\$0
122229	Transport - Commodity Route Grants	\$0	\$0	\$0	\$0	\$0	\$0
122270	Transport - Roads to Recovery Grant	(\$158,248)	\$0	\$0	\$0	(\$320,000)	\$0
122220	Transport - Grant - LCRI	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC		(\$398,248)	\$0	\$0	\$0	(\$920,000)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST		(\$398,248)	\$0	\$0	\$0	(\$920,000)	\$0
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE							
OPERATING EXPENDITURE							
122000	Transport - Expenses Relating to Streets, Roads, Bridges & Depot Maintenance	\$821,837	\$813,585	\$0	\$813,585	\$0	\$1,970,824
122010	Transport - Street Lighting	\$3,425	\$3,156	\$0	\$3,156	\$0	\$8,220
122020	Transport - Maintenance - Direct Grants	\$5,835	\$0	\$0	\$0	\$0	\$14,000
122030	Transport - Maintenance - Muni Fund Roads	\$394,358	\$509,269	\$0	\$509,269	\$0	\$956,116
122040	Transport - Expenses relating to the Shire Depot	\$22,627	\$12,826	\$0	\$12,826	\$0	\$55,963
122050	Transport - Maintenance - Footpaths	\$1,050	\$0	\$0	\$0	\$0	\$4,200
122060	Transport - Maintenance - Traffic Signs	\$1,125	\$101	\$0	\$101	\$0	\$3,700
122061	Transport - Rural Street Address Expenses	\$15	\$0	\$0	\$0	\$0	\$60
122070	Transport - Maintenance - Bridges	\$1,250	\$0	\$0	\$0	\$0	\$5,000
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP		\$1,251,522	\$1,338,937	\$0	\$1,338,937	\$0	\$3,018,083
OPERATING INCOME							
122230	Transport - Grant - RRG Direct	(\$118,300)	(\$116,067)	(\$116,067)	\$0	(\$118,300)	\$0
122261	Transport - Rural Street Address Income	(\$110)	\$0	\$0	\$0	(\$110)	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC		(\$118,410)	(\$116,067)	(\$116,067)	\$0	(\$118,410)	\$0
Total - MTCE STREETS ROADS DEPOTS		\$1,133,112	\$1,222,870	(\$116,067)	\$1,338,937	(\$118,410)	\$3,018,083

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

G/L		JOB		CURRENT YEAR COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET		
				30 NOVEMBER 2025		30 NOVEMBER 2025		2025-2026		
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme				Budget	Actual	Income	Expenditure	Income	Expenditure	
TRANSPORT LICENSING										
OPERATING EXPENDITURE										
125000				Transport - Expenses Relating to Transport Licensing	\$2,620	\$2,105	\$0	\$2,105	\$0	\$6,296
125010				Transport - Licensing Payments	\$47,550	\$675	\$0	\$675	\$0	\$114,165
Sub Total - TRANSPORT LICENSING OP/EXP					\$50,170	\$2,780	\$0	\$2,780	\$0	\$120,461
OPERATING INCOME										
125200				Transport - Income Relating to Transport Licensing	(\$2,085)	(\$2,274)	(\$2,274)	\$0	(\$5,000)	\$0
125210				Transport - Licensing Receipts	(\$47,550)	\$0	\$0	\$0	(\$114,165)	\$0
Sub Total - TRANSPORT LICENSING OP/INC					(\$49,635)	(\$2,274)	(\$2,274)	\$0	(\$119,165)	\$0
Total - TRANSPORT LICENSING					\$535	\$506	(\$2,274)	\$2,780	(\$119,165)	\$120,461
ROAD PLANT PURCHASES										
OPERATING EXPENDITURE										
123410				Loss on Disposal of Road Plant	\$0	\$0	\$0	\$0	\$0	\$0
123411				Road Plant Purchases Minor Expenses	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ROAD PLANT OP/EXP					\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME										
123401				Profit on Disposal of Road Plant	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ROAD PLANT OP/INC					\$0	\$0	\$0	\$0	\$0	\$0
Total - ROAD PLANT					\$0	\$0	\$0	\$0	\$0	\$0
Total - TRANSPORT					\$735,399	\$1,223,376	(\$118,341)	\$1,341,717	(\$1,157,575)	\$3,138,544

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
RURAL SERVICES							
OPERATING EXPENDITURE							
131000	Rural Svcs - Administration Allocations	\$1,135	\$923	\$0	\$923	\$0	\$2,728
Sub Total - RURAL SERVICES OP/EXP		\$1,135	\$923	\$0	\$923	\$0	\$2,728
OPERATING INCOME							
Sub Total - RURAL SERVICES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - RURAL SERVICES		\$1,135	\$923	\$0	\$923	\$0	\$2,728
TOURISM AND AREA PROMOTION							
OPERATING EXPENDITURE							
132000	Tourism - Expenses Relating to Tourism & Area Promotion	\$10,265	\$9,583	\$0	\$9,583	\$0	\$14,691
132020	Tourism - Expenses relating to Woody Wongi	\$1,703	\$760	\$0	\$760	\$0	\$1,850
Sub Total - TOURISM & AREA PROMOTION OP/EXP		\$11,968	\$10,343	\$0	\$10,343	\$0	\$16,541
OPERATING INCOME							
132220	Tourism - Income relating to Woody Wongi	(\$30)	\$0	\$0	\$0	(\$30)	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC		(\$30)	\$0	\$0	\$0	(\$30)	\$0
Total - TOURISM & AREA PROMOTION		\$11,938	\$10,343	\$0	\$10,343	(\$30)	\$16,541

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES		CURRENT YEAR		ADOPTED BUDGET	
		30 NOVEMBER 2025		30 NOVEMBER 2025		2025-2026	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
BUILDING CONTROL							
OPERATING EXPENDITURE							
133000	Building - Expenses Relating to Building Control	\$10,960	\$8,455	\$0	\$8,455	\$0	\$26,310
Sub Total - BUILDING CONTROL OP/EXP		\$10,960	\$8,455	\$0	\$8,455	\$0	\$26,310
BUILDING CONTROL OP/INC							
133210	Building - Building Permit Application Fee	(\$610)	(\$2,738)	(\$2,738)	\$0	(\$1,000)	\$0
133220	Building - Building Services Levy	\$0	\$0	\$0	\$0	\$0	\$0
133221	Building - Building Services Levy Commission	\$0	\$0	\$0	\$0	\$0	\$0
133230	Building - Building Construction Industry Training Fund (BCITF)	\$0	\$0	\$0	\$0	\$0	\$0
133231	Building - BCITF Commission	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$610)	(\$2,738)	(\$2,738)	\$0	(\$1,000)	\$0
Total - BUILDING CONTROL		\$10,350	\$5,718	(\$2,738)	\$8,455	(\$1,000)	\$26,310
OTHER ECONOMIC SERVICES							
OPERATING EXPENDITURE							
135000	Other Economic - Expenses Relating to Economic Services	\$2,810	\$2,249	\$0	\$2,249	\$0	\$6,742
135010	Other Economic - Expenses Relating to Standpipes	\$29,030	\$1,168	\$0	\$1,168	\$0	\$65,980
135020	Other Economic - Depreciation	\$0	\$490		\$490	\$0	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$31,840	\$3,907	\$0	\$3,907	\$0	\$72,722
OPERATING INCOME							
135015	Other Economic - Income Relating to Pool Inspections	(\$530)	(\$526)	(\$526)	\$0	(\$530)	\$0
135210	Other Economic - Income Relating to Standpipes	(\$5,600)	(\$2,376)	(\$2,376)	\$0	(\$70,000)	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$6,130)	(\$2,902)	(\$2,902)	\$0	(\$70,530)	\$0
Total - OTHER ECONOMIC SERVICES		\$25,710	\$1,005	(\$2,902)	\$3,907	(\$70,530)	\$72,722
Total - ECONOMIC SERVICES		\$49,133	\$17,988	(\$5,640)	\$23,627	(\$71,560)	\$118,301

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

G/L		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
				Budget	Actual	Income	Expenditure	Income	Expenditure
		PRIVATE WORKS							
		OPERATING EXPENDITURE							
141000		Private Works - Expenses	\$1,230	\$271	\$0	\$271	\$0	\$2,031	
		Sub Total - PRIVATE WORKS OP/EXP	\$1,230	\$271	\$0	\$271	\$0	\$2,031	
		OPERATING INCOME							
141010		Private Works - Fees & Charges	(\$1,073)	(\$396)	(\$396)	\$0	(\$1,084)	\$0	
		Sub Total - PRIVATE WORKS OP/INC	(\$1,073)	(\$396)	(\$396)	\$0	(\$1,084)	\$0	
		Total - PRIVATE WORKS	\$157	(\$125)	(\$396)	\$271	(\$1,084)	\$2,031	
		PUBLIC WORKS OVERHEADS							
		OPERATING EXPENDITURE							
143000		Public Works - Expenses Relating to Public Works Overheads	\$13,810	\$11,448	\$0	\$11,448	\$0	\$33,151	
143005		Public Works - Supervision Salaries	\$53,670	\$0	\$0	\$0	\$0	\$128,857	
143011		Public Works - Superannuation	\$36,525	\$48,137	\$0	\$48,137	\$0	\$87,700	
143012		Public Works - Unallocated Wages	\$0	\$5,837	\$0	\$5,837	\$0	\$0	
143020		Public Works - Public Holidays, Annual & Long Service Leave	\$11,924	\$30,979	\$0	\$30,979	\$0	\$108,396	
143030		Public Works - Protective Clothing	\$4,665	\$2,856	\$0	\$2,856	\$0	\$8,900	
143070		Public Works - Works Crew Staff Training	\$9,576	\$0	\$0	\$0	\$0	\$23,940	
143080		Public Works - Workers Compensation Insurance	\$34,020	\$34,020	\$0	\$34,020	\$0	\$34,020	
143090		Public Works - Expenses Relating to Occ Safety & Health	\$3,979	\$5,019	\$0	\$5,019	\$0	\$9,945	
143050		Less: Allocation of Public Works Overheads	(\$181,140)	(\$266,643)	\$0	(\$266,643)	\$0	(\$434,909)	
		Sub Total - PUBLIC WORKS O/HEADS OP/EXP	(\$12,971)	(\$128,346)	\$0	(\$128,346)	\$0	\$0	
		OPERATING INCOME							
143200		FBT Reimbursements - Public Works Overheads	(\$650)	(\$660)	(\$660)	\$0	(\$1,560)	\$0	
143210		Public Works - Workers Compensation Reimbursements	\$0	(\$56,490)	(\$56,490)	\$0	\$0	\$0	
		Sub Total - PUBLIC WORKS O/HEADS OP/INC	(\$650)	(\$57,150)	(\$57,150)	\$0	(\$1,560)	\$0	
		Total - PUBLIC WORKS OVERHEADS	(\$13,621)	(\$185,496)	(\$57,150)	(\$128,346)	(\$1,560)	\$0	

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT**

G/L JOB		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT OPERATIONS COSTS							
OPERATING EXPENDITURE							
144000	Plant Operation - Insurances	\$11,785	\$11,752	\$0	\$11,752	\$0	\$11,785
144010	Plant Operation - Fuels & Oils	\$60,000	\$35,563	\$0	\$35,563	\$0	\$120,000
144020	Plant Operation - Tyres & Tubes	\$8,335	\$2,114	\$0	\$2,114	\$0	\$20,000
144030	Plant Operation - Parts & Repairs	\$50,000	\$29,166	\$0	\$29,166	\$0	\$100,000
144040	Plant Operation - Blades & Tynes	\$8,000	\$0	\$0	\$0	\$0	\$8,000
144050	Minor Equipment Purchases	\$1,875	\$869	\$0	\$869	\$0	\$7,500
144060	Plant Operation - Repairs - Wages	\$2,500	\$3,205	\$0	\$3,205	\$0	\$6,000
144070	Plant Operation - Licences	\$8,500	\$6,421	\$0	\$6,421	\$0	\$8,500
144080	Plant Operation - Depreciation	\$38,123	\$27,655	\$0	\$27,655	\$0	\$91,500
144100	Plant Operation - Less Depreciation Allocated	(\$38,110)	(\$31,511)	\$0	(\$31,511)	\$0	(\$91,500)
144090	Plant Operation - Less Allocated to Works/SRVCS	(\$117,365)	(\$55,764)	\$0	(\$55,764)	\$0	(\$281,785)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$33,643	\$29,470	\$0	\$29,470	\$0	\$0
OPERATING INCOME							
144004	Plant Operating Reimbursement Income	\$0	(\$977)	(\$977)	\$0	\$0	\$0
144005	Plant Operation - Diesel Fuel Rebate	(\$6,540)	(\$6,085)	(\$6,085)	\$0	(\$15,700)	\$0
144006	Insurance Refunds on Motor Vehicle Claims	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$6,540)	(\$7,062)	(\$7,062)	\$0	(\$15,700)	\$0
Total - PLANT OPERATIONS COSTS		\$27,103	\$22,408	(\$7,062)	\$29,470	(\$15,700)	\$0

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
SALARIES AND WAGES							
OPERATING EXPENDITURE							
147000	Gross Salaries & Wages	\$546,040	\$556,887	\$0	\$556,887	\$0	\$1,311,026
147010	Less Salaries & Wages Allocated	(\$546,040)	(\$550,840)	\$0	(\$550,840)	\$0	(\$1,311,026)
Sub Total - SALARIES AND WAGES OP/EXP		\$0	\$6,047	\$0	\$6,047	\$0	\$0
OPERATING INCOME							
Sub Total - SALARIES AND WAGES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - SALARIES AND WAGES		\$0	\$6,047	\$0	\$6,047	\$0	\$0
Total - OTHER PROPERTY AND SERVICES		\$13,639	(\$157,166)	(\$64,609)	(\$92,557)	(\$18,344)	\$2,031

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT**

G/L JOB		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
TRANSFERS TO/FROM RESERVES							
EXPENDITURE							
	Transfer to Affordable Housing Reserve	\$0	\$3	\$0	\$3	\$0	\$0
007152	Transfer to Plant Replacement Reserve	\$3,460	\$2,851	\$0	\$2,851	\$0	\$8,300
007162	Transfer to Building Reserve	\$960	\$839	\$0	\$839	\$0	\$2,300
	Transfer to Town Development Reserve	\$0	\$0	\$0	\$0	\$0	\$0
007182	Transfer to Office Equipment Reserve	\$70	\$153	\$0	\$153	\$0	\$170
	Transfer to Road Construction Reserve	\$105	\$84	\$0	\$84	\$0	\$255
	Transfer to Staff Leave Reserve	\$345	\$268	\$0	\$268	\$0	\$825
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS		\$4,940	\$4,196	\$0	\$4,196	\$0	\$11,850
INCOME							
007166	Transfer from Affordable Housing Reserve	\$0	\$0	\$0	\$0	\$0	\$0
007151	Transfer from Plant Replacement Reserve	(\$180,000)	\$0	\$0	\$0	(\$180,000)	\$0
007161	Transfer from Building Reserve	\$0	\$0	\$0	\$0	(\$50,767)	\$0
Sub Total - TRANSFER FROM RESERVE FUNDS		(\$180,000)	\$0	\$0	\$0	(\$230,767)	\$0
Total - FUND TRANSFER		(\$175,060)	\$4,196	\$0	\$4,196	(\$230,767)	\$11,850
	000000 (Surplus) / Deficit - Carried Forward	(\$880,000)	(\$847,189)	(\$847,189)	\$0	(\$880,000)	\$0
	000000 adjust to rates levied					\$0	
Sub Total - SURPLUS C/FWD		(\$880,000)	(\$847,189)	(\$847,189)	\$0	(\$880,000)	\$0
Total - SURPLUS		(\$880,000)	(\$847,189)	(\$847,189)	\$0	(\$880,000)	\$0

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
		Budget	Actual	Income	Expenditure	Income	Expenditure
OPERATING ACTIVITIES EXCLUDED FROM BUDGET							
	000000 Depreciation Written Back	(\$760,955)	(\$777,574)	\$0	(\$777,574)	\$0	(\$1,826,361)
	000000 Book Value of Assets Sold Written Back	(\$75,000)	\$0	\$0	\$0	\$0	(\$75,000)
	00000 Profit on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0
	00000 Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0
	000000 LG House Unit Trust	\$0	\$0	\$0	\$0	\$0	\$0
	000000 Movement in LSL Reserve (Added Back)	\$0	\$0	\$0	\$0	\$0	\$0
	000000 Movement in Non-Current Leave Provisions	\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - ITEMS EXCLUDED	(\$835,955)	(\$777,574)	\$0	(\$777,574)	\$0	(\$1,901,361)
	Total - OPERATING ACTIVITIES EXCLUDED	(\$835,955)	(\$777,574)	\$0	(\$777,574)	\$0	(\$1,901,361)

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
BUILDINGS								
HOUSING - CAPITAL EXPENDITURE								
091310		Purchase Land & Buildings - Capital						
091310	BC005	3347 Robinson Road Capital	\$0	\$0	\$0	\$0	\$0	\$0
091310	BC006	3327 Robinson Road Capital	\$0	\$0	\$0	\$0	\$0	\$15,000
Sub Total - CAPITAL WORKS			\$0	\$0	\$0	\$0	\$0	\$15,000
Total - HOUSING			\$0	\$0	\$0	\$0	\$0	\$15,000
Total - BUILDINGS			\$0	\$0	\$0	\$0	\$0	\$15,000

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT**

		CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
		PLANT AND EQUIPMENT					
		TRANSPORT - CAPITAL EXPENDITURE					
123300		Purchase Plant & Equipment - CAPITAL	\$255,000	\$0	\$0	\$0	\$0 \$255,000
		Sub Total - CAPITAL WORKS	\$255,000	\$0	\$0	\$0	\$255,000
		Total - TRANSPORT	\$255,000	\$0	\$0	\$0	\$255,000
		Total - PLANT AND EQUIPMENT	\$255,000	\$0	\$0	\$0	\$255,000

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
			Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB							
ROAD INFRASTRUCTURE								
ROAD CONSTRUCTION - CAPITAL EXPENDITURE								
121310		Road Construction - Regional Road Group						
121310	RRG66	Robinson West Reconstruct 500m	\$0	\$6,015	\$0	\$6,015	\$0	\$500,000
121310	RRB66	Robinson West Reconstruct 380m	\$0	\$0	\$0	\$0	\$0	\$200,000
121310	RRG67	RRG - Oxley Road	\$200,000	\$0	\$0	\$0	\$0	\$200,000
121320	x	Road Construction - Roads to Recovery						
121320	R2R012	R2R - Darby Road	\$90,404	\$0	\$0	\$0	\$0	\$90,404
121320	R2R019	R2R - Onslow Road	\$0	\$0	\$0	\$0	\$0	\$70,000
121320	R2R021	R2R - Church Road	\$0	\$0	\$0	\$0	\$0	\$60,000
121320	R2R68	RTR - Douglas Road	\$70,000	\$0	\$0	\$0	\$0	\$70,000
121320	R2R129	R2R - Robinson West Rd Edge Repairs	\$40,000	\$0	\$0	\$0	\$0	\$40,000
121350		Bridges Construction	\$314,000	\$0	\$0	\$0	\$0	\$314,000
Sub Total - CAPITAL WORKS			\$714,404	\$6,015	\$0	\$6,015	\$0	\$1,544,404
Total - ROADS			\$714,404	\$6,015	\$0	\$6,015	\$0	\$1,544,404
Total - INFRASTRUCTURE ASSETS ROAD RESERVES			\$714,404	\$6,015	\$0	\$6,015	\$0	\$1,544,404

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT**

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			CURRENT YEAR COMPARATIVES 30 NOVEMBER 2025		CURRENT YEAR 30 NOVEMBER 2025		ADOPTED BUDGET 2025-2026	
			Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB							
DRAINAGE								
102300		Purchase Drainage Infrastructure - Capital						
102300	DWER1	Dwer Dam Project	\$29,250	\$3,200	\$0	\$3,200	\$0	\$39,000
Sub Total - CAPITAL WORKS			\$29,250	\$3,200	\$0	\$3,200	\$0	\$39,000
Total - TRANSPORT - DRAINAGE			\$29,250	\$3,200	\$0	\$3,200	\$0	\$39,000
Total - DRAINAGE ASSETS			\$29,250	\$3,200	\$0	\$3,200	\$0	\$39,000
INFRASTRUCTURE - PARKS & OVALS								
COMMUNITY AMENITIES								
105040	LRC450	LRCI 4A - Woodanilling Townsite Enhancement	\$0	\$11,299	\$0	\$11,299	\$0	\$142,374
Sub Total - CAPITAL WORKS			\$0	\$11,299	\$0	\$11,299	\$0	\$142,374
Total - COMMUNITY AMENITIES			\$0	\$11,299	\$0	\$11,299	\$0	\$142,374
Total - INFRASTRUCTURE ASSETS - OTHER			\$0	\$11,299	\$0	\$11,299	\$0	\$142,374
GRAND TOTALS			(\$1,368,607)	(\$1,560,297)	(\$2,676,554)	\$1,116,256	(\$4,811,449)	\$4,811,449



2024/25

ANNUAL
REPORT

SHIRE OF
WOODANILLING



About Woodanilling Statistics and Facts 2024/25



The Shire of Woodanilling is located in the Great Southern region of Western Australia, approximately 254 km south-east of Perth and 30 km north-west of Katanning. A small, close-knit population of around 450 residents. The region's economy is primarily based on agriculture, including sheep and grain production.

Woodanilling has a strong sense of pride and place with many active groups and volunteers contributing to our community and way of life.



448*

resident population

47*

median age

49.3% / 50.7%*

male / female

120+

Bush Fire Volunteers

Community Sites

- Lake Queerearrup
- Centenary Park
- Martup Pool
- Kenmare Hall
- King Rock
- Recreation Centre
- Town Hall
- Round Pool



85km

Length of sealed roads

454km

Length of Gravel Roads

>\$1.8M

Annual Roads Program 24/25FY

3

Historic Timber Bridges



397

Total number of Rateable Properties

\$1,098,775

Rates Levied

\$599

Minimum Rate

292

Number of Garbage Services Provided



1,126 km²

square kms - Which is twice the size of Singapore

0.40

population density

Top 3 Industries by Output

1. Agriculture
2. Manufacturing
3. Construction



\$2,373,779

Operating Revenue

\$69,328,764

Net Assets

\$973,963

Grants revenue

\$1,513,417

Capital Grants

*2021 Census Data



2024/25 Annual Report Overview

A local government annual report in Western Australia (WA) provides a clear summary of the council's activities, achievements, and financial results for the year, ensuring transparency and accountability to the community. It is a legal requirement under the Local Government Act 1995.

This report pack includes:

- The Shire President and CEO's Reports: Key achievements, challenges, and priorities.
- Operational Highlights: Updates on projects, services, and community initiatives.
- Statutory Reporting: Compliance with legal obligations, including disclosures and performance against plans.
- Financial Statements: Audited reports on income, expenses, and overall financial health.

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Message from the Shire President

It is my pleasure to present the Shire of Woodanilling's 2024/25 Annual Report.

This year has been one of transition and progress for our Shire. We farewelled CEO Paul Hanlon and his family as they returned to Queensland, and in May we welcomed Anika Serer as our new Chief Executive Officer.

Council has focused on delivering key projects that maximise the benefits of federal and state funding for our community and road network. This included securing a record \$1.5 million in grant funding, enabling significant improvements to both sealed and gravel roads, as well as upgrades to Centenary Park and revitalisation works in the town centre.

Our annual Australia Day celebration remained a highlight of the community calendar, featuring live music, morning tea, lunch, an ice cream van, and activities for children alongside the traditional breakfast. Other significant events included:

- Remembrance Day
- Christmas Tree in the Park
- ANZAC Day
- Bloom Art Exhibition
- Friday Sundowners

Many of these events are driven by our dedicated volunteers, and I extend my heartfelt thanks to them for their time and commitment in enriching the lives of Woodanilling residents.

This year also saw the renewal of our Strategic Community Plan and Corporate Business Plan. Thank you to everyone who contributed their ideas and feedback, helping shape our priorities and direction for the next decade.

On behalf of Council, I sincerely thank our Chief Executive Officer and all Shire employees for their tireless efforts throughout the year, which are reflected in this report.

I look forward to building on this year's successes and continuing to work with the Shire, Council and community to deliver Woodanilling's vision.

Thank you.

Cr Russel Thomson, OAM JP
Shire President



Message from the Chief Executive Officer

It was a privilege to join the Shire as Chief Executive Officer in May 2025, and I thank the community for your warm welcome.

I would also like to extend my thanks to former CEO Paul Hanlon and Acting CEO Mark Hook, for their dedicated service and contribution to both the organisation and the wider community over their tenure.

Of particular note, Paul undertook comprehensive engagement with the community to renew the Strategic Community Plan and Corporate Business Plan in early 2025. These plans have laid the foundation for shaping the future direction of the Shire over the next 10 years, ensuring that community voices are at the heart of our strategic objectives.

I arrived at a particularly busy time for the Shire, with the delivery of over \$1.8 million in capital road upgrades and other projects well underway to meet funding deadlines of 30 June. These included:

- Reconstruction and widening of section of Robinson Road West
- Pavement repairs and resealing to section of Oxley Road
- Reforming and resheeting of Leggoe Road, Gorn Road and Burt Road
- Continued maintenance grading, floodway repairs and drain/verge maintenance
- Stage 1 of Centenary Park Upgrades including new playground equipment, ablution upgrades and picnic tables

Thank you to our staff for their dedication and efforts ensuring the projects were delivered on time, on budget and in accordance with community expectations.

I extend my acknowledgement to Council for their support and leadership as I have settled in to the role, and thank them for their commitment to public service. I also extend my heartfelt thanks to the volunteers in the community, who play a vital role dedicating their time and skills for the betterment of all and are truly the foundation of Woodanilling.

I look forward to building on this year's successes and continuing to work together to deliver the shared vision for the Shire of Woodanilling, with the next financial year including a range of events, the delivery of Stage 2 of Centenary Park and ongoing improvements and management of our road network and facilities.

Anika Serer
Chief Executive Officer



The Shire of Woodanilling Vision for 2035

In 2035 the Shire of Woodanilling will be a Shire that is energetic and progressive with a strong connection to its community and environment. It will be a Shire that embraces its independence and encourages the sustainable development of the natural environment through ways that value the cultural heritage and sense of place provided by living in Woodanilling.



History of the Shire

The Shire of Woodanilling is situated on the south-western edge of the Wheatbelt region in the Central Great Southern region of Western Australia. It covers an area of approximately 111,769 hectares and is located almost half way between Perth and Albany. It is linked by the Great Southern Railway line which was an important transport route for the early colony. At first the area was an outpost for York settlers wishing to expand their influence and later by other pastoralists, sandalwood harvesters, and farmers. Now the land is utilised for crop production, as well as sheep and cattle production.

The Shire is within the boundaries of the Blackwood River Catchment. Within the Shire the catchment gives rise to a number of lakes and many seasonal water courses. Prior to the 1940s these lakes were relatively fresh and supported a diverse variety of vegetation and animal life but with extensive clearing of native vegetation to allow for agricultural development, these lakes are now saline. With the removal of naturally occurring vegetation, the hydrology of the region has changed dramatically. Ground water is rising through the subsoil to the surface, transporting salts contained within the soil profile with it. Increasing salinity within soils and water bodies is now a major problem throughout the Wheatbelt.

Following settlement in 1827 exploration of the "interior" was soon initiated. The Woodanilling District was first explored by Europeans in 1830/31, when Captain Thomas Bannister led the first overland expedition from Perth to King George III Sound. Governor James Stirling, accompanied by Surveyor General John Septimus Roe visited the areas Bannister had explored in 1835. Governor Stirling revisited the area with Alfred Hillman in 1837.

Further exploration of the area was undertaken in 1843 by Henry Landor and Henry Maxwell Lefroy while searching for a large inland sea said to exist south-east of York. The lake they found, with the help of Aboriginal guides, is approximately 40 kilometres north-east of Woodanilling and was called Dambeling by the Aborigines. This was later changed to Dumbleyung by early European settlers.

The pastoral industry spread rapidly in the early years and the frontier reached Woodanilling between 1840 and 1880. The construction of the Perth/Albany Road in the early 1850s brought the fine grazing lands in this region to the attention of many pastoralists, who took up leases while retaining their permanent properties at places like York. One of the first to graze sheep in the area was Elijah Quartermaine around 1850/51. Another pioneer to take up the early leases was Edward Hammersley who took up 10,000 acres in 1852. The Woodanilling area was also a rich source of sandalwood and for many early settlers it was a valuable source of income while they were establishing their homesteads. Wheat farming commenced in the Woodanilling area in the 1890s.

In 1884 a contract was signed to construct a railway line from Beverley to Albany. The line was completed in 1889 and Woodanilling was selected as a station on the rail route. In 1892 Woodanilling was gazetted as a town site and developed into a service centre for the surrounding farms. The population of the Shire of Woodanilling remained reasonably stable between 1981 (420), 1991 (434), 1995 (395), 1996 (354), 2001 (382), 2006 (418), 2010 (464), 2021 (448).

Elected Members of the Shire of Woodanilling

Elected Members July 2024 - June 2025



Shire President
Dale Douglas
Elected 2017 - 2025



Deputy Shire President
Russel Thomson
Elected 1982 - 2025



Councillor
Ian Garstone
Elected 2023 - 2027



Councillor
Kahlia Stephens
Elected 2023 - 2027



Councillor
Rodney Marshall
Elected 2023 - 2027



Councillor
Bev Smith
Elected 2021 - 2025

The Council of the Shire of Woodanilling is made up of 6 elected representatives, with the Shire President and Deputy Shire President elected by the council following each ordinary Local Government Election.

The Council operates on a monthly Council Briefing Session/Ordinary Council Meeting structure to conduct its meetings.

The Briefing Session is for Elected Members to workshop and be informed on matters that are presented through to the Ordinary Council Meeting where these matters are to be formally considered. Decisions matters can only be made at the Ordinary Council Meeting. The below table outlines the number of Council and Committee Meetings attended by each council member, during the 2024/25 financial year.

Date	Type	Cr Douglas	Cr Thomson	Cr Smith	Cr Garstone	Cr Marshall	Cr Stephens
16/07/24	OCM	✓	✓	A	A	✓	✓
27/8/24	ACM	✓	✓	✓	✓	✓	✓
27/8/24	OCM	✓	✓	✓	✓	✓	✓
17/9/24	OCM	✓	✓	✓	✓	✓	✓
15/10/24	OCM	✓	✓	LoA	✓	✓	✓
19/11/24	OCM	✓	✓	✓	✓	✓	✓
17/12/24	ACM	✓	✓	✓	✓	LoA	✓
17/12/24	OCM	✓	✓	✓	✓	LoA	✓
19/12/24	SCM	✓	✓	✓	✓	✓	EPG
3/2/25	SCM	✓	✓	✓	✓	✓	✓
11/2/25	OCM	✓	✓	✓	✓	✓	✓
11/2/25	AEM	✓	✓	✓	✓	✓	✓
18/3/25	ACM	✓	✓	✓	✓	✓	✓
18/3/25	OCM	✓	✓	✓	✓	✓	✓
15/4/25	OCM	✓	✓	A	✓	✓	✓
20/5/25	OCM	✓	✓	✓	✓	✓	✓
17/6/25	OCM	✓	✓	✓	A	✓	✓

Legend Meeting Type	
OCM	Ordinary Council Meeting
ACM	Audit Committee Meeting
AEM	Annual Electors Meeting
SCM	Special Council Meeting

Legend for Type of Attendance	
✓	Attended
A	Apology
LoA	Leave of Absence
NA	Non attendance
EPNG	Electronic Participation Not Granted
EPG	Electronic Participation Granted

Integrated Planning Framework Report

Strategic Community Plan 2025-2035 Corporate Business Plan 2024/25-2027/28

The Integrated Planning Framework is designed to ensure that the Shire of Woodanilling's strategic goals are achieved through coordinated planning and resource management. The framework guides how the Shire operates and delivers services, making sure that we meet the needs of our community now and in the future. It is built around two main documents: the Strategic Community Plan (SCP) and the Corporate Business Plan (CBP).

The Strategic Community Plan sets the long-term direction for the Shire, outlining the goals and priorities for the next 10 years. This plan is based on feedback from community engagement activities, ensuring that it reflects local aspirations and is responsive to changing needs. For example, community members were invited to provide input through surveys, workshops, and public forums, which have helped shape the vision for a vibrant, sustainable Woodanilling.

The Corporate Business Plan turns these high-level goals into detailed actions and projects for the next four years. It includes the resources, timelines, and responsibilities for each initiative, ensuring that the Shire has a practical roadmap for delivering its services.

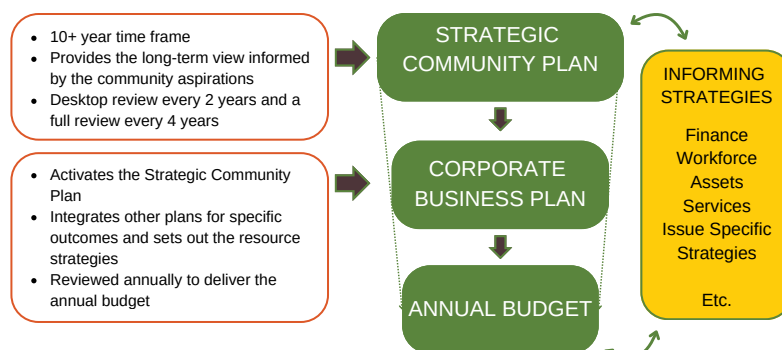
This plan is supported by other key strategies, such as the Long-Term Financial Plan, Workforce Plan and Asset Management Plan, which ensure we have the resources and infrastructure to support our vision.

By linking strategic planning with day-to-day operations, the Integrated Planning Framework helps the Shire make informed decisions, allocate resources wisely, and measure our progress over time. This approach supports transparent and accountable governance, ensuring that we stay on track to achieve our community's goals.

The Shire of Woodanilling has recently conducted a full review of the Strategic Community Plan and Corporate Business Plan with a new plan titled *The Woodanilling Way* adopted by Council in February 2025. We are excited with the clear direction and focus this new plan provides, and thank the community for their input to the process.

We are pleased to present the following report on achievements made throughout the year.

Integrated Planning Framework Mapped



Strategic Community Plan

Pillar 1: Social



The Social Pillar aims to foster a connected, inclusive community with access to quality services, facilities, and social opportunities. Key focus areas include:

- Community Wellbeing
- Cultural and Community Engagement
- Youth and Family Development
- Aged and Disability Support
- Community Safety and Emergency Services
- Social Inclusion and Equity

Key Achievements in 2024/25

1. Ongoing fire awareness and training with our Bush Fire Brigade and members
2. Support our rural awareness with support through the CESM Emergency Services Manager and funds from DFES.
3. Implemented the ryegrass over-seeding program at the Oval to provide a high level of amenity for winter sport and recreation.
4. Commencement of Stage 1 of Centenary Park upgrades including new picnic tables, upgrades to ablutions, new playground equipment. Lotterywest grant application successful to undertake Stage 2.
5. New CCTV to public areas including the Sports & Recreation Pavilion and Shire buildings.
6. Additional funding secured for Australia Day celebrations enabling an expanded event and activities encouraging community inclusiveness.
7. Continued renewal and maintenance of council facilities and assets
8. Continued funding the Great Southern Treasures marketing body in partnership with other local governments in the region to promote tourism and attract visitors to the Shire and the wider Great Southern area.
9. Held the Bloom Art Exhibition, showcasing local artists and drawing visitors to the town, further supporting the arts and tourism sectors.
10. Collaborate with Woody Action (Town Team) on town centre improvements.

Strategic Community Plan

Pillar 1: Social



In 2025/26 we will:

- Continue fire awareness and training with our Bush Fire Brigades and members
- Support our rural emergency awareness and preparedness with support through the CESM Emergency Services Manager and funds from DFES.
- Support the planning and delivery of the 2026 Bloom Art Exhibition, which will include Woodanilling hosting the official opening event for the Bloom Festival in September 2026.
- Complete Stage 2 of Centenary Park upgrades including installation of a new playground with sofffall undercover, funded by Lotterywest.
- Grant funding secured for Australia Day celebrations will enable an expanded event in 2026 with a range of activities encouraging community inclusiveness.
- Continue the annual ryegrass over-seeding program at the Oval to provide a high level of amenity for winter sport and recreation.
- Continue to support our volunteers and community groups.
- Undertake fire mitigation activities to reduce the hazard of bush fires.

Strategic Community Plan

Pillar 2: Environment



The Environment Pillar focuses on protecting natural and built environments, promoting sustainable land use, and encouraging responsible environmental management. Key priorities include:

- Land and Natural Resource Management
- Waste Management
- Water Conservation
- Environmental Conservation
- Climate Adaptation

Key Achievements in 2024/25

1. Community Water Supply Program (CWSP) funded by Department of Water and Environmental Regulation & The Shire of Woodanilling. Works completed this year under this initiative included the installation of solar pumps to the town dam sump.
2. Maintained the natural environment and landscape through roadside and reserve weed control initiatives.
3. Supported Wagin Woodanilling Landcare Zone to apply for funding to deliver programs supporting environmental conservation and education.
4. Conducted ongoing maintenance of culverts and drainage systems within the townsite and across the Shire.
5. Issued Cat and Dog registrations to ensure effective animal management and compliance.
6. Ranger Services continued in the Shire with a focus on community engagement and education.

Strategic Community Plan

Pillar 2: Environment



In 2025/26 we will:

- Complete the Community Water Supply Program (CWSP) funded by Department of Water and Environmental Regulation & the Shire of Woodanilling. This includes installation of a solar pump and panels to the town sump for pumping to the dam over winter.
- Develop a non-potable 'Water for Future Strategy' as an outcome of the Inland Great Southern Drought Resilience Plan, to enable planning and seek funding for initiatives to support future non-potable water needs.
- Support Wagin Woodanilling Landcare Zone in the planning and delivery of significant conservation and education projects in the district.
- Continue to educate and encourage the community to register their cats and dogs and prevent straying.



Strategic Community Plan Pillar 3: Civic Leadership



The Civic Leadership Pillar of the Shire of Woodanilling emphasises strong governance, transparency, and community trust. Key areas of focus include:

- Good Governance
- Community Engagement
- Leadership Development
- Strategic Planning and Accountability

Key Achievements in 2024/25

- The endorsement of 'The Woodanilling Way' Strategic Community Plan 2025-2035 and Corporate Business Plan 2024/25-2027/28 underpinned by extensive community consultation and input.
- Completed reviews and reports as required by Regulation 5 of the local Government (Financial Management) Regulations 1996 and Regulation 17 of the Local Government (Audit) Regulations 1996.
- Provided staff and Councillor training.
- Collaborated with neighbouring Shires through partnerships in 4WDL VROC and the Great Southern VROC.
- Attended Local Emergency Management meetings to ensure readiness for emergencies and provided ongoing customer service to meet community needs.



Strategic Community Plan Pillar 3: Civic Leadership



In 2025/26 we will:

- Provide induction and Councillor Training to newly elected members and ongoing training for all Councillors.
- Review and prepare relevant Local Laws.
- Review Council Policies and Delegations.
- Develop a Long Term Financial Plan.
- Foster training and development opportunities for staff.
- Continue active partnerships with neighbouring Shires through 4WDL VROC and Great Southern VROC, and seek opportunities to collaborate on mutual outcomes.
- Develop a Local Health Plan.



Strategic Community Plan Pillar 4: Economic



The Economic Pillar of the Shire of Woodanilling focuses on building a diverse, sustainable economy that benefits residents and businesses. Key priorities include:

- Business Support and Development
- Tourism Growth
- Infrastructure Improvement
- Agricultural Innovation

Key Achievements in 2024/25

- Significant capital roads construction program delivered to improve transport networks to attract investment and improve efficiency.
- Maintained gravel road network including the school bus routes to support safe and reliable transport for students across the Shire.
- Engaged with Regional Road Groups, Roads to Recovery, and other Federal Funding initiatives to secure grants and enhance road infrastructure throughout the Shire.
- Collaborated with 4WDL, Great Southern VROC and Great Southern Treasures to leverage regional tourism and investment opportunities.
- Engaged with Great Southern VROC members to jointly identify opportunities and risks for the agricultural industry and impacted communities following the announcement of the cessation of live sheep export.



Strategic Community Plan Pillar 4: Economic



In 2025/26 we will:

- Collaborate with neighbouring Shires to promote tourism in the Great Southern.
- Host the opening event for the 2026 Bloom Festival, showcasing local artist talent and highlighting Woodanilling as a visitor destination.
- Commence review of Planning Policies and the Town Planning Scheme.
- Secure grant funding and continue to deliver planned upgrades to sealed roads, with a focus on Robinson Road West and Oxley Road.
- Maintain and improve the gravel road network as identified in the Strategic Road Plan.
- Continue active partnerships with neighbouring Shires through 4WDL VROC and Great Southern VROC, seeking opportunities to collaborate on mutual economic outcomes.

Disclosure Information

Freedom of Information

The Shire of Woodanilling welcomes any enquiries for information held by Council. The Shire is subject to the provisions of the *Freedom of Information Act 1992*, which gives individuals and organisations a general right of access to information held by the Shire. It should be noted that some documents are for viewing only and documents cannot be copied which would breach the *Copyright Act 1968*.

The Act also provides the right of appeal in relation to decisions made by the Shire to refuse access to information applied for under the Act. The Shire received no requests for information in 2024/25. Council's Information Statement is reviewed annually, and a copy made available at the administration office and on the Council's website, as required under the *Freedom of Information Act 1992*.

National Competition Policy

This policy has been introduced by the Commonwealth Government to promote competition for the benefit of business, consumers, and the economy by removing unnecessary protection of monopolies of markets where competition can be enhanced. It effects local governments as factors such as exemption from company and income tax or possible local regulations and laws may give local government a potential advantage over private contractors.

In respect to competitive neutrality, the Shire of Woodanilling's reports:

- The Shire of Woodanilling during 2024/2025 did not engage in any significant business activities which generated in excess of \$200,000 annual income. Therefore, the introduction of competitive neutrality under Clause 7 of the policy was not required.
- There is no indication that the Council will become involved in any significant business activities during the next financial reporting period.
- There have been no allegations received by the Council of non-compliance with the neutrality principles.

Public Interest Disclosure

In accordance with the requirements of the *Public Interest Disclosure Act 2003*, the Shire of Woodanilling has established procedures to facilitate the making of disclosures under the Act. These procedures set out the processes in place in respect to protected disclosures generally, to protect people from reprisal for making protected disclosures, and to provide guidance on investigations. During the 2024/2025 financial year, no disclosures relating to improper conduct were made to the Shire and therefore no disclosures were referred to the ombudsman. Register of Complaints Made Against Elected Members In accordance with section 5.53 of the *Local Government Act 1995* and the associated *Local Government (Rules of Conduct) Regulations 2007* the complaints made direct to the Shire of Woodanilling against Elected Members during the 2024/2025 financial year were nil.

Employee Remuneration

In accordance with section 5.53(2) (g) of the *Local Government Act 1995* and section 19B of the *Local Government (Administration) Regulations 1996*, the following information is provided with respect to employees annual salary entitlement. Set out below, in bands of \$10,000 is the number of employees of the Shire of Woodanilling with an annual salary of \$130,000 or more.

Salary Range \$	No of Employees
\$130,000 - \$140,000	
\$140,000 - \$150,000	1
\$150,000 - \$160,000	1

CEO Remuneration

The Shire of Woodanilling had two permanent CEOs and two Acting CEOs through the 2024/25 FY. The remuneration paid to the permanent CEO's inclusive of benefits was:

Paul Hanlon: \$127,432
Anika Serer: \$34,517

Disclosure Information Continued

Elected Member Fees, Expenses and Allowances

This register includes any fees, expenses or allowances paid to each Elected Member during the financial period of 1 July 2024 to 30 June 2025

COUNCIL MEMBER	PRESIDENT	DEPUTY	SITTING FEES	ICT	TRAVEL	TOTAL
	ALLOWANCE	ALLOWANCE		ALLOWANCE		
Cr Dale Stuart Douglas	\$ 6,640		\$ 4,000	\$ 1,050	\$ -	\$ 11,690
Cr Hugh Russell Thomson		\$ 1,660	\$ 4,000	\$ 1,050	\$ -	\$ 6,710
Cr Beverley Jayne smith			\$ 4,000	\$ 1,050	\$ -	\$ 5,050
Cr Rodney David Marshall			\$ 4,000	\$ 1,050	\$ -	\$ 5,050
Cr Ian Peter Garstone			\$ 4,000	\$ 1,050	\$ -	\$ 5,050
Cr Kahlia Elizabeth Stephens			\$ 4,000	\$ 1,050	\$ -	\$ 5,050
	\$ 6,640	\$ 1,660	\$ 24,000	\$ 6,300	\$ -	\$ 38,600

Capital Grants, Subsidies and Contributions

The Shire is required to provide the amount of all capital grants, subsidies and contributions, for replacing and renewing assets, that were received by the local government during -

- the financial year; and
- the 2 financial years before the financial year

Year	Capital Grants for Replacing and Renewing Assets
2024/25	\$1,483,424
2023/24	\$381,157
2022/23	\$372,110

Disclosure Information Continued

Record Keeping Plan

In accordance with legislative requirements, a Record Keeping Plan for the Shire of Woodanilling is completed and lodged upon request from the State Records Office. However, an updated Record Keeping Plan is currently required and in production.

This is a requirement under the *State Records Act 2000*, an Act to provide for the keeping of State records and for related purposes. The Record Keeping Plan is prepared to ensure compliance with Section 19 of the *State Records Act 2000*. Best practice record keeping is conducted in accordance with *State Records Commission Standards and Records Management Standard AS15489*.

The draft updated Shire of Woodanilling Record Keeping Plan in production sets out the minimum requirements as to which records are to be created and how those records are kept. The Shire of Woodanilling has developed processes to facilitate the complete and accurate record of all business transactions and decisions. Measures have been taken to ensure all recorded information can be retrieved quickly, accurately, and cheaply when required and government records are protected and preserved. These take the form of hard copies or electronic records.

Staff have attended training in records management covering Records Keeping Basics, Keyword Classification and Records Disposal. A general briefing for all staff on the compliance requirements of the *State Records Act 2000* and induction training for all new staff on their obligations was completed in accordance with the *State Records Act 2000* and the operation of records management within the Shire of Woodanilling.

Register of Financial Interests in accordance with the requirements of the *Local Government Act 1995*, this register is held in the Administration office and is available for viewing by the public.

Disability Access & Inclusion Plan

The Disability Access Inclusion Plan is a strategic document for the Shire of Woodanilling required by the Government of Western Australia and registered with the Department of Communities. This document is reported on annually to improve quality of life outcomes for people who live with a disability

The Shire has achieved the following objectives:

- Incorporate the objectives of the DAIP into Council's Corporate Business Plan
- Ensure Shire staff, agents and contractors are aware of the DAIP and the requirements for providing access and inclusion to services and events
- Ensure that information from the Shire website is accessible
- Improve Executive Management's awareness of the importance of the DAIP as an instrument for improving access and inclusion within the Shire

The Shire of Woodanilling has taken significant strides forward to make our community more accessible, however much more must be done to provide equal access and opportunity for all.

The Shire's DAIP is also planned for a major review with this process currently ongoing with help from the Department of Communities.

SHIRE OF WOODANILLING
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

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The Shire of Woodanilling conducts the operations of a local government with the following community vision:

The Shire will endeavour to provide community services and facilities to meet the needs of members of the community and enable them to enjoy a pleasant and healthy way of life.

Principal place of business:
3316 Robinson Road
WOODANILLING WA 6315



**SHIRE OF WOODANILLING
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

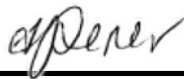
*Local Government Act 1995
Local Government (Financial Management) Regulations 1996*

Statement by CEO

The accompanying financial report of the Shire of Woodanilling has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2025 and the financial position as at 30 June 2025.

At the date of signing this statement the particulars included in the financial report are not misleading or inaccurate.

Signed on the 3rd day of December 2025



CEO

ANIKA SERER

Name of CEO



SHIRE OF WOODANILLING
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2025

	2025	2025	2024	
Note	Actual	Budget	Actual	
	\$	\$	\$	
Revenue				
Rates	2(a),21	1,098,775	1,103,601	1,006,728
Grants, subsidies and contributions	2(a)	973,963	338,747	1,317,023
Fees and charges	2(a)	248,481	253,499	280,671
Interest revenue	2(a)	48,556	25,800	21,867
Other revenue	2(a)	4,004	3,450	17,001
		2,373,779	1,725,097	2,643,290
Expenses				
Employee costs	2(b)	(1,278,722)	(1,264,215)	(1,193,192)
Materials and contracts		(655,991)	(833,539)	(646,406)
Utility charges		(169,061)	(100,700)	(134,250)
Depreciation		(1,828,608)	(1,819,595)	(1,835,196)
Insurance		(115,986)	(123,786)	(113,746)
Other expenditure	2(b)	(122,219)	(220,219)	(234,187)
		(4,170,587)	(4,362,054)	(4,156,977)
		(1,796,808)	(2,636,957)	(1,513,687)
Capital grants, subsidies and contributions	2(a)	1,513,417	1,720,362	565,955
Profit on asset disposals		56,356	-	20,547
Loss on asset disposals		(1,021)	-	-
Fair value adjustments to financial assets at fair value through profit or loss	4(a)	(1,775)	-	840
		1,566,977	1,720,362	587,342
Net result for the period		(229,831)	(916,595)	(926,345)
Total other comprehensive income for the period		-	-	-
Total comprehensive income for the period		(229,831)	(916,595)	(926,345)

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF WOODANILLING
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2025

	Note	2025	2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	2,352,753	3,183,821
Trade and other receivables	5	133,625	159,284
Inventories	6	8,197	7,831
Other assets	7	179,068	188,942
TOTAL CURRENT ASSETS		2,673,643	3,539,878
NON-CURRENT ASSETS			
Trade and other receivables	5	20,817	17,110
Other financial assets	4(a)	39,810	41,585
Property, plant and equipment	8	7,624,765	7,799,481
Infrastructure	9	59,724,291	59,364,447
TOTAL NON-CURRENT ASSETS		67,409,683	67,222,623
TOTAL ASSETS		70,083,326	70,762,501
CURRENT LIABILITIES			
Trade and other payables	11	178,686	438,216
Capital grant/contributions liabilities	12	434,435	688,180
Employee related provisions	13	124,137	71,628
TOTAL CURRENT LIABILITIES		737,258	1,198,024
NON-CURRENT LIABILITIES			
Employee related provisions	13	17,304	5,882
TOTAL NON-CURRENT LIABILITIES		17,304	5,882
TOTAL LIABILITIES		754,562	1,203,906
NET ASSETS		69,328,764	69,558,595
EQUITY			
Retained surplus		11,732,033	12,063,448
Reserve accounts	23	1,126,346	1,024,762
Revaluation surplus	14	56,470,385	56,470,385
TOTAL EQUITY		69,328,764	69,558,595

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF WOODANILLING
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2025

	Note	Retained surplus \$	Reserve accounts \$	Revaluation surplus \$	Total equity \$
Balance as at 1 July 2023		12,937,507	1,077,048	56,470,385	70,484,940
Comprehensive income for the period					
Net result for the period		(926,345)	-	-	(926,345)
Total comprehensive income for the period		(926,345)	-	-	(926,345)
Transfers from reserve accounts	23	172,100	(172,100)	-	-
Transfers to reserve accounts	23	(119,814)	119,814	-	-
Balance as at 30 June 2024		12,063,448	1,024,762	56,470,385	69,558,595
Comprehensive income for the period					
Net result for the period		(229,831)	-	-	(229,831)
Total comprehensive income for the period		(229,831)	-	-	(229,831)
Transfers from reserve accounts	23	142,832	(142,832)	-	-
Transfers to reserve accounts	23	(244,416)	244,416	-	-
Balance as at 30 June 2025		11,732,033	1,126,346	56,470,385	69,328,764

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF WOODANILLING
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2025**

Note	2025 Actual \$	2024 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts		
Rates	1,101,337	970,300
Grants, subsidies and contributions	998,052	1,286,143
Fees and charges	248,481	280,671
Interest revenue	48,556	21,867
Goods and services tax received	278,335	132,251
Other revenue	4,004	17,001
	2,678,765	2,708,233
Payments		
Employee costs	(1,218,144)	(1,261,313)
Materials and contracts	(912,931)	(460,640)
Utility charges	(169,061)	(134,250)
Finance costs	-	(113,746)
Insurance paid	(115,986)	(163,856)
Goods and services tax paid	(272,763)	(234,187)
Other expenditure	(122,219)	
	(2,811,104)	(2,367,992)
Net cash provided by (used in) operating activities	(132,339)	340,241
CASH FLOWS FROM INVESTING ACTIVITIES		
Payments for purchase of property, plant & equipment	8(a) (91,835)	(327,220)
Payments for construction of infrastructure	9(a) (1,940,132)	(606,833)
Proceeds from capital grants, subsidies and contributions	1,259,672	986,311
Proceeds from sale of property, plant & equipment	73,566	104,245
Net cash provided by (used in) investing activities	(698,729)	156,503
Net increase (decrease) in cash held	(831,068)	496,744
Cash at beginning of year	3,183,821	2,687,077
Cash and cash equivalents at the end of the year	2,352,753	3,183,821

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF WOODANILLING
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2025

	Note	2025 Actual \$	2025 Budget \$	2024 Actual \$
OPERATING ACTIVITIES				
Revenue from operating activities				
General rates	21	1,098,775	1,103,601	1,006,728
Grants, subsidies and contributions		973,963	338,747	1,317,023
Fees and charges		248,481	253,499	280,671
Interest revenue		48,556	25,800	21,867
Other revenue		4,004	3,450	17,001
Profit on asset disposals		56,356	-	20,547
Fair value adjustments to financial assets at fair value through profit or loss	4(a)	(1,775)	-	840
		2,428,360	1,725,097	2,664,677
Expenditure from operating activities				
Employee costs		(1,278,722)	(1,264,215)	(1,193,192)
Materials and contracts		(655,991)	(833,539)	(646,406)
Utility charges		(169,061)	(100,700)	(134,250)
Depreciation		(1,828,608)	(1,819,595)	(1,835,196)
Insurance		(115,986)	(123,786)	(113,746)
Other expenditure		(122,219)	(220,219)	(234,187)
Loss on asset disposals		(1,021)	-	-
		(4,171,608)	(4,362,054)	(4,156,977)
Non-cash amounts excluded from operating activities	22(a)	1,782,763	1,819,595	1,754,592
Amount attributable to operating activities		39,515	(817,362)	262,292
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions		1,513,417	1,720,362	565,955
Proceeds from disposal of assets		73,566	8,900	104,245
		1,586,983	1,729,262	670,200
Outflows from investing activities				
Acquisition of property, plant and equipment	8(a)	(91,835)	(50,700)	(327,220)
Acquisition of infrastructure	9(a)	(1,940,132)	(1,957,022)	(606,833)
		(2,031,967)	(2,007,722)	(934,053)
Amount attributable to investing activities		(444,984)	(278,460)	(263,853)
FINANCING ACTIVITIES				
Inflows from financing activities				
Transfers from reserve accounts	23	142,832	105,481	172,100
		142,832	105,481	172,100
Outflows from financing activities				
Transfers to reserve accounts	23	(244,416)	(239,563)	(119,814)
		(244,416)	(239,563)	(119,814)
Amount attributable to financing activities		(101,584)	(134,082)	52,286
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year	22(b)	1,354,241	1,229,904	1,303,516
Amount attributable to operating activities		39,515	(817,362)	262,292
Amount attributable to investing activities		(444,984)	(278,460)	(263,853)
Amount attributable to financing activities		(101,584)	(134,082)	52,286
Surplus or deficit after imposition of general rates	22(b)	847,188	-	1,354,241

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF WOODANILLING
FOR THE YEAR ENDED 30 JUNE 2025
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**SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

1. BASIS OF PREPARATION

The financial report of the Shire of Woodanilling which is a Class 4 local government comprises general purpose financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied except for disclosure requirements of:

- AASB 7 Financial Instruments Disclosures
- AASB 16 Leases paragraph 58
- AASB 101 Presentation of Financial Statements paragraph 61
- AASB 107 Statement of Cash Flows paragraphs 43 and 45
- AASB 116 Property, Plant and Equipment paragraph 79
- AASB 137 Provisions, Contingent Liabilities and Contingent Assets paragraph 85
- AASB 140 Investment Property paragraph 75(f)
- AASB 1052 Disaggregated Disclosures paragraph 11
- AASB 1054 Australian Additional Disclosures paragraph 16

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 *Leases* which would have required the Shire to measure any vested improvements at zero cost.

The *Local Government (Financial Management) Regulations 1996* provide that:

- land and buildings classified as property, plant and equipment; or
 - infrastructure; or
 - vested improvements that the local government controls;
- and measured at reportable value, are only required to be revalued every five years. Revaluing these non-financial assets every five years is a departure from AASB 116 *Property, Plant and Equipment*, which would have required the Shire to assess at each reporting date whether the carrying amount of the above mentioned non-financial assets materially differs from their fair value and, if so, revalue the class of non-financial assets.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying amounts of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment - note 8
 - Infrastructure - note 9
- Measurement of employee benefits - note 13

Fair value hierarchy information can be found in note 20

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

Initial application of accounting standards

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2020-1 *Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current*
- AASB 2022-5 *Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback*
- AASB 2022-6 *Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants*
- AASB 2023-3 *Amendments to Australian Accounting Standards - Disclosure of Non-current Liabilities with Covenants: Tier 2*
- AASB 2024-1 *Amendments to Australian Accounting Standards - Supplier Finance Arrangements: Tier 2 Disclosures*
- AASB 2023-1 *Amendments to Australian Accounting Standards - Supplier Finance Arrangements*

These amendments are not expected to have any material impact on the financial report on initial application.

- AASB 2022-10 *Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities*

This amendment may result in changes to the fair value of certain non-financial assets on revaluation. The impact has not been quantified as it is not considered practicable to determine the amount of the difference in fair value attributable to the change in the standard.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 *Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture*
- AASB 2024-4b *Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]*
- AASB 2022-9 *Amendments to Australian Accounting Standards - Insurance Contracts in the Public Sector*
- AASB 2023-5 *Amendments to Australian Accounting Standards - Lack of Exchangeability*
- AASB 18 (FP) *Presentation and Disclosure in Financial Statements - (Appendix D) [for for-profit entities]*
- AASB 18 (NFP/super) *Presentation and Disclosure in Financial Statements - (Appendix D) [for not-for-profit and superannuation entities]*
- AASB 2024-2 *Amendments to Australian Accounting Standards - Classification and Measurement of Financial Instruments*
- AASB 2024-3 *Amendments to Australian Accounting Standards - Annual Improvements Volume 11*

These amendments are not expected to have any material impact on the financial report on initial application.



SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

2. REVENUE AND EXPENSES

(a) Revenue

Contracts with customers

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/refunds/warranties	Timing of revenue recognition
Grants, subsidies and contributions with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations
Grants, Subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	When assets are controlled
Fees and charges - licences, registrations, approvals	Building, planning, development and animal management.	Single point in time	Full payment prior to issue	None	On payment of the licence, registration or approval
Other inspections	Regulatory for, health and safety	Single point in time	Full payment prior to inspection	None	Revenue recognised after inspection event occurs
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works
Fees and charges - sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	At point of sale
Commissions	Commissions on licensing and ticket	Over time	Payment in full on sale	None	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	When claim is agreed



SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

2. REVENUE AND EXPENSES (Continued)

(a) Revenue (Continued)

Revenue recognition

Rate revenue was recognised from the rate record as soon as practicable after the Shire resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

Revenue recognised during the year under each basis of recognition by nature of goods or services is provided in the table below:

For the year ended 30 June 2025

Nature	Contracts with	Capital	Statutory	Other	Total
	customers	grant/contributions	requirements		
	\$	\$	\$	\$	\$
Rates	-	-	1,098,775	-	1,098,775
Grants, subsidies and contributions	39,571	-	-	934,392	973,963
Fees and charges	80,340	-	2,481	165,660	248,481
Interest revenue	-	-	7,873	40,683	48,556
Other revenue	-	-	-	4,004	4,004
Capital grants, subsidies and contributions	-	1,513,417	-	-	1,513,417
Total	119,911	1,513,417	1,109,129	1,144,739	3,887,196

For the year ended 30 June 2024

Nature	Contracts with	Capital	Statutory	Other	Total
	customers	grant/contributions	requirements		
	\$	\$	\$	\$	\$
Rates	-	-	1,006,728	-	1,006,728
Grants, subsidies and contributions	214,464	-	-	1,102,559	1,317,023
Fees and charges	74,307	-	47,167	159,197	280,671
Interest revenue	-	-	7,113	14,754	21,867
Other revenue	-	-	450	16,551	17,001
Capital grants, subsidies and contributions	-	431,143	-	134,812	565,955
Total	288,771	431,143	1,061,458	1,427,873	3,209,245

Note	2025 Actual \$	2024 Actual \$
Interest revenue		
Interest on reserve account	14,853	14,754
Trade and other receivables overdue interest	7,057	7,113
Other interest revenue	26,646	-
	48,556	21,867
The 2025 original budget estimate in relation to: Trade and other receivables overdue interest was \$5,000.		
Fees and charges relating to rates receivable Charges on instalment plan	380	450
The 2025 original budget estimate in relation to: Charges on instalment plan was \$400.		
(b) Expenses		
Auditors remuneration		
- Audit of the Annual Financial Report	38,644	36,200
- Other services – grant acquittals	4,400	3,250
	43,044	39,450
Employee Costs		
Employee benefit costs	1,265,404	1,091,849
Other employee costs	13,318	101,343
	1,278,722	1,193,192
Other expenditure		
Sundry expenses	122,219	234,187
	122,219	234,187



SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

3. CASH AND CASH EQUIVALENTS

Note	2025	2024
	\$	\$
Cash at bank and on hand	2,352,753	3,183,821
Total cash and cash equivalents	2,352,753	3,183,821
Held as		
- Unrestricted cash and cash equivalents	781,390	1,457,057
- Restricted cash and cash equivalents	15 1,571,363	1,726,764
	2,352,753	3,183,821

MATERIAL ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Restricted financial assets

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserve accounts, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement.

4. OTHER FINANCIAL ASSETS

(a) Non-current assets

Financial assets at fair value through profit or loss

Financial assets at fair value through profit or loss

Units in Local Government House Trust - opening balance
 Movement attributable to fair value increment
 Units in Local Government House Trust - closing balance

Note	2025	2024
	\$	\$
	39,810	41,585
	39,810	41,585
	41,585	40,745
	(1,775)	840
	39,810	41,585

MATERIAL ACCOUNTING POLICIES

Financial assets at fair value through profit or loss

The Shire classifies the following financial assets at fair value through profit or loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has elected to recognise as fair value gains and losses through profit or loss.

SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

5. TRADE AND OTHER RECEIVABLES

Note	2025	2024
	\$	\$
Current		
Rates and statutory receivables	92,531	88,529
Trade receivables	15,061	39,150
GST receivable	26,033	31,605
	133,625	159,284
Non-current		
Rates and statutory receivables	20,817	17,110
	20,817	17,110

Disclosure of opening and closing balances related to contracts with customers

Information about receivables from contracts with customers along with financial assets and associated liabilities arising from transfers to enable the acquisition or construction of recognisable non-financial assets is:

Note	30 June 2025 Actual	30 June 2024 Actual	1 July 2023 Actual
	\$	\$	\$
Contract assets	147,277	188,102	23,350
Total trade and other receivables from contracts with customers	147,277	188,102	23,350

MATERIAL ACCOUNTING POLICIES

Rates and statutory receivables

Rates and statutory receivables are non-contractual receivables arising from statutory requirements and include amounts due from ratepayers for unpaid rates and service charges and other statutory charges or fines.

Rates and statutory receivables are recognised when the taxable event has occurred and can be measured reliably.

Trade receivables

Trade receivables are amounts receivable from contractual arrangements with customers for goods sold, services performed or grants or contributions with sufficiently specific performance obligations or for the construction of recognisable non financial assets as part of the ordinary course of business.

Measurement

Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.



**SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

6. INVENTORIES

Note	2025	2024
Current	\$	\$
Fuel and materials	8,197	7,831
	8,197	7,831
The following movements in inventories occurred during the year:		
Balance at beginning of year	7,831	5,920
Inventories expensed during the year	(151,751)	(143,794)
Additions to inventory	152,117	145,705
Balance at end of year	8,197	7,831

MATERIAL ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



**SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

7. OTHER ASSETS

	2025	2024
	\$	\$
Other assets - current		
Prepayments	30,951	-
Accrued income	840	840
Contract assets	147,277	188,102
	179,068	188,942

MATERIAL ACCOUNTING POLICIES

Other current assets

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

Contract assets

Contract assets primarily relate to the Shire's right to consideration for work completed but not billed at the end of the period.

**SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

8. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Assets not subject to operating lease			Plant and equipment		Total property, plant and equipment	
	Note	Land	Buildings	Total property	Furniture and equipment		Plant and equipment
		\$	\$	\$	\$	\$	
Balance at 1 July 2023		522,000	6,801,875	7,323,875	93,974	409,225	7,827,074
Additions		-	10,105	10,105	-	317,115	327,220
Disposals		-	-	-	-	(83,698)	(83,698)
Depreciation		-	(135,839)	(135,839)	(15,215)	(120,061)	(271,115)
Balance at 30 June 2024		522,000	6,676,141	7,198,141	78,759	522,581	7,799,481
Comprises:							
Gross balance amount at 30 June 2024		522,000	6,817,790	7,339,790	289,529	3,386,679	11,015,998
Accumulated depreciation at 30 June 2024		-	(141,649)	(141,649)	(210,770)	(2,864,098)	(3,216,517)
Balance at 30 June 2024	8(b)	522,000	6,676,141	7,198,141	78,759	522,581	7,799,481
Additions		-	5,733	5,733	30,335	55,767	91,835
Disposals		-	-	-	-	(18,231)	(18,231)
Depreciation		-	(136,025)	(136,025)	(15,216)	(97,079)	(248,320)
Balance at 30 June 2025		522,000	6,545,849	7,067,849	93,878	463,038	7,624,765
Comprises:							
Gross balance amount at 30 June 2025		522,000	6,823,523	7,345,523	319,864	3,244,160	10,909,547
Accumulated depreciation at 30 June 2025		-	(277,674)	(277,674)	(225,986)	(2,781,122)	(3,284,782)
Balance at 30 June 2025	8(b)	522,000	6,545,849	7,067,849	93,878	463,038	7,624,765

SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Carrying amount measurements

Asset class	Note	Carrying amount 2025 \$	Carrying amount 2024 \$	Fair value hierarchy	Valuation technique	Basis of valuation	Date of last valuation	Inputs used
(i) Fair value - as determined at the last valuation date								
Land and buildings								
Land - freehold land		522,000	522,000	2	Market approach using recent observable market data for similar properties/income approach using discounted cashflow methodology	Independent registered valuers	June 2023	Price per hectare/ market borrowing rate
Total land	8(a)	522,000	522,000					
Buildings - non specialised		6,545,849	6,676,141	2	Market approach using recent observable market data for similar properties/income approach using discounted cashflow methodology	Independent registered valuers	June 2023	Price per hectare/ market borrowing rate
Buildings - specialised		0	0	3				
Total buildings	8(a)	6,545,849	6,676,141		Cost approach using depreciated replacement cost	Independent registered valuers	June 2023	Construction costs and current condition, residual values and remaining useful life assessments

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs. The valuation techniques applied to property subject to lease was the same as that applied to property not subject to lease.

(ii) Furniture and equipment	3	cost	Purchase cost
Plant and equipment	3	cost	Purchase cost

SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

9. INFRASTRUCTURE

(a) Movements in balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - roads	Infrastructure - footpaths	Infrastructure - drainage	Infrastructure - parks and ovals	Infrastructure - other	Total infrastructure
	\$	\$	\$	\$	\$	\$
Balance at 1 July 2023	52,760,765	127,530	6,432,700	811,600	189,100	60,321,695
Additions	486,770	71,392	43,382	-	5,289	606,833
Depreciation	(1,376,321)	(19,753)	(140,071)	(23,431)	(4,505)	(1,564,081)
Balance at 30 June 2024	51,871,214	179,169	6,336,011	788,169	189,884	59,364,447
Comprises:						
Gross balance at 30 June 2024	87,713,524	460,572	11,245,545	811,601	194,389	100,425,631
Accumulated depreciation at 30 June 2024	(35,842,310)	(281,403)	(4,909,534)	(23,432)	(4,505)	(41,061,184)
Balance at 30 June 2024	51,871,214	179,169	6,336,011	788,169	189,884	59,364,447
Additions	1,806,588	-	27,377	106,167	-	1,940,132
Depreciation	(1,388,654)	(23,028)	(140,570)	(23,432)	(4,604)	(1,580,288)
Balance at 30 June 2025	52,289,148	156,141	6,222,818	870,904	185,280	59,724,291
Comprises:						
Gross balance at 30 June 2025	89,520,112	460,572	11,272,922	917,768	194,389	102,365,763
Accumulated depreciation at 30 June 2025	(37,230,964)	(304,431)	(5,050,104)	(46,864)	(9,109)	(42,641,472)
Balance at 30 June 2025	52,289,148	156,141	6,222,818	870,904	185,280	59,724,291

**SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

9. INFRASTRUCTURE (Continued)

(b) Carrying amount measurements

Asset class	Fair value hierarchy	Valuation technique	Basis of valuation	Date of last valuation	Inputs used
(i) Fair value - as determined at the last valuation date					
Infrastructure - roads	3	Cost approach using depreciated replacement cost	Independent valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments
Infrastructure - footpaths	3	Cost approach using depreciated replacement cost	Independent valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments
Infrastructure - drainage	3	Cost approach using depreciated replacement cost	Independent valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments
Infrastructure - parks and ovals	3	Cost approach using depreciated replacement cost	Independent valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments
Infrastructure - other	3	Cost approach using depreciated replacement cost	Independent valuation	June 2023	Construction costs and current condition, residual values and remaining useful life assessments

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

**SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

10. FIXED ASSETS

(a) Depreciation

Depreciation rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset class	Useful life
Buildings	30 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Sealed roads and streets formation	not depreciated
pavement seal	50 years
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads formation	not depreciated
pavement	50 years
Footpaths	20 years
Sewerage piping	100 years
Infrastructure - Drainage and Bridges	75 years
Parks and Ovals	10 to 50 years

**SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

10. FIXED ASSETS (Continued)

MATERIAL ACCOUNTING POLICIES

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

Revaluation

Land and buildings classified as property, plant and equipment, infrastructure or vested improvements that the local government controls and measured at reportable value, are only required to be revalued every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on land vested in the Shire.

Whilst the regulatory framework only requires a revaluation to occur every five years, it also provides for the Shire to revalue earlier if it chooses to do so.

For land, buildings and infrastructure, increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation surplus in equity.

Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

Depreciation

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Depreciation on revaluation

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset; or
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Impairment

In accordance with *Local Government (Financial Management) Regulations 17A(4C)*, the Shire is not required to comply with *AASB 136 Impairment of Assets* to determine the recoverable amount of its non-financial assets that are land or buildings classified as property, plant and equipment, infrastructure or vested improvements that the local government controls in circumstances where there has been an impairment indication of a general decrease in asset values.

In other circumstances where it has been assessed that one or more of these non-financial assets are impaired, the asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains or losses on disposal

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.



SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

11. TRADE AND OTHER PAYABLES

Current

	2025	2024
	\$	\$
Sundry creditors	89,476	349,983
Prepaid rates	10,271	-
Accrued payroll liabilities	6,116	7,289
ATO liabilities	18,124	20,304
Bonds and deposits held	10,582	13,822
Accrued expenses	43,964	46,818
FESA ESL Liability	153	-
	178,686	438,216

MATERIAL ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are initially recognised at fair value when the Shire becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and any consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Statutory liabilities

Statutory liabilities, are amounts owed to regulatory authorities due to statutory obligations such as FBT and PAYG. GST payable is offset against GST receivable and any net GST payable is included as a statutory liability.

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises income for the prepaid rates that have not been refunded.



SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

12. OTHER LIABILITIES

	2025	2024
	\$	\$
Current		
Capital grant/contributions liabilities	434,435	688,180
	434,435	688,180
Reconciliation of changes in capital grant/contribution liabilities		
Opening balance	688,180	267,824
Additions	434,435	688,180
Revenue from capital grant/contributions held as a liability at the start of the period	(688,180)	(267,824)
	434,435	688,180
Expected satisfaction of capital grant/contribution liabilities		
Less than 1 year	434,435	688,180

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

MATERIAL ACCOUNTING POLICIES

Capital grant/contribution liabilities

Capital grant/contribution liabilities represent the Shire's obligations to construct recognisable non-financial assets to identified specifications to be controlled by the Shire which are yet to be satisfied. Capital grant/contribution liabilities are recognised as income when the obligations in the contract are satisfied.



SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

13. EMPLOYEE RELATED PROVISIONS

Employee related provisions

Current provisions

Employee benefit provisions

Annual leave

Long service leave

Employee related other provisions

Employment on-costs

Total current employee related provisions

Non-current provisions

Employee benefit provisions

Long service leave

Employee related other provisions

Employment on-costs

Total non-current employee related provisions

Total employee related provisions

	2025	2024
	\$	\$
	62,697	30,378
	44,997	32,502
	107,694	62,880
	16,443	8,748
	16,443	8,748
	124,137	71,628
	15,054	5,189
	15,054	5,189
	2,250	693
	2,250	693
	17,304	5,882
	141,441	77,510

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period.

MATERIAL ACCOUNTING POLICIES

Employee benefits

The Shire's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.



SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

14. REVALUATION SURPLUS

	2025 Opening balance	2025 Closing balance	2024 Opening balance	2024 Closing balance
	\$	\$	\$	\$
Revaluation surplus - Land - freehold land	64,000	64,000	64,000	64,000
Revaluation surplus - Buildings	4,413,678	4,413,678	4,413,678	4,413,678
Revaluation surplus - Plant and equipment	439,679	439,679	439,679	439,679
Revaluation surplus - Infrastructure - roads	43,835,469	43,835,469	43,835,469	43,835,469
Revaluation surplus - Infrastructure - footpaths	138,969	138,969	138,969	138,969
Revaluation surplus - Infrastructure - drainage	7,026,606	7,026,606	7,026,606	7,026,606
Revaluation surplus - Infrastructure - parks and ovals	393,980	393,980	393,980	393,980
Revaluation surplus - Infrastructure - other	158,004	158,004	158,004	158,004
	56,470,385	56,470,385	56,470,385	56,470,385



**SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

15. RESTRICTIONS OVER FINANCIAL ASSETS

	Note	2025 Actual \$	2024 Actual \$
The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Cash and cash equivalents	3	1,571,363	1,726,764
		1,571,363	1,726,764
The restricted financial assets are a result of the following specific purposes to which the assets may be used:			
Restricted reserve accounts	23	1,126,346	1,024,762
Capital grant liabilities	12	434,435	688,180
Bonds and deposits	11	10,582	13,822
Total restricted financial assets		1,571,363	1,726,764
16. UNDRAWN BORROWING FACILITIES AND CREDIT STANDBY ARRANGEMENTS			
Credit standby arrangements			
Credit card limit		10,000	10,000
Credit card balance at balance date		(1,500)	(3,482)
Total amount of credit unused		8,500	6,518

**SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

17. CONTINGENT LIABILITIES

The Shire had no reportable contingent liabilities as at 30 June 2024, and is not aware of any reportable contingent liabilities as at 30 June 2025.



SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

18. RELATED PARTY TRANSACTIONS

(a) Council member remuneration

Fees, expenses and allowances to be paid or reimbursed to council members.

Note	2025 Actual \$	2025 Budget \$	2024 Actual \$
President's annual allowance	6,640	6,640	6,148
President's meeting attendance fees	4,000	4,000	3,042
President's annual allowance for ICT expenses	1,050	1,050	1,050
President's travel and accommodation expenses	-	334	-
	11,690	12,024	10,240
Deputy President's annual allowance	1,660	1,660	1,565
Deputy President's meeting attendance fees	4,000	4,000	3,735
Deputy President's annual allowance for ICT expenses	1,050	1,050	1,050
Deputy President's travel and accommodation expenses	-	334	-
	6,710	7,044	6,350
All other council member's meeting attendance fees	16,000	16,000	15,621
All other council member's annual allowance for ICT expenses	4,200	4,200	4,174
All other council member's travel and accommodation expenses	-	1,332	-
	20,200	21,532	19,795
	38,600	40,600	36,385

(b) Key management personnel (KMP) compensation

The total of compensation paid to KMP of the Shire during the year are as follows:

Short-term employee benefits	330,149	402,468
Post-employment benefits	46,453	44,559
Employee - other long-term benefits	3,660	6,256
Council member costs	38,600	36,385
	418,862	489,668

Short-term employee benefits

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

Post-employment benefits

These amounts are the current-year's cost of the Shire's superannuation contributions made during the year.

Other long-term benefits

These amounts represent annual leave and long service leave entitlements accruing during the year.

Council member costs

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

18. RELATED PARTY TRANSACTIONS (Continued)

(c) Transactions with related parties

Transactions between related parties and the Shire are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guarantees exist in relation to related parties at year end.

In addition to KMP compensation above the following transactions occurred with related parties:

	2025 Actual \$	2024 Actual \$
Sale of goods and services	1,498	374
Purchase of goods and services	-	224

(d) Related parties

The Shire's main related parties are as follows:

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the Shire, directly or indirectly, including any council member, are considered key management personnel.

ii. Other Related Parties

Outside of normal citizen type transactions with the Shire, there were no other related party transactions involving key management personnel and/or their close family members and/or their controlled (or jointly controlled) entities.

iii. Entities subject to significant influence by the Shire

There were no such entities requiring disclosure during the current or previous year.



**SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

19. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

The Shire did not have any events occurring after the reporting date that have a significant effect on the financial statements.



**SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

20. OTHER MATERIAL ACCOUNTING POLICIES

a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial report is presented.

e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

g) Fair value of assets and liabilities

Fair value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Interest revenue

Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

i) Fair value hierarchy

AASB 13 *Fair Value Measurement* requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

j) Impairment of assets

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount except for non-financial assets that are:

- land and buildings classified as property, plant and equipment;
- infrastructure; or
- vested improvements that the local government controls, in circumstances where there has been an impairment indication of a general decrease in asset values.

These non-financial assets are assessed in accordance with the regulatory framework detailed in Note 10.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116 *Property, Plant and Equipment*) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.



SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

21. RATING INFORMATION

(a) General rates

RATE TYPE		2024/25	2024/25	2024/25	2024/25	2024/25	2024/25	2024/25	2024/25	2023/24	
Rate description	Basis of valuation	Rate in \$	Number of properties	Actual rateable value*	Actual rate revenue	Actual interim rates	Actual total revenue	Budget rate revenue	Budget interim rate	Budget total revenue	Actual total revenue
		\$		\$	\$	\$	\$	\$	\$	\$	\$
GRV	Gross rental valuation	0.1532530	99	916,196	140,410	446	140,856	140,409	8,000	148,409	132,048
UV	Unimproved valuation	0.0036530	188	252,108,000	920,950	71	921,021	920,950	-	920,950	838,231
Total general rates			287	253,024,196	1,061,360	517	1,061,877	1,061,359	8,000	1,069,359	970,279
Minimum payment		\$									
GRV	Gross rental valuation	599	72	104,685	43,128		43,128	43,128	-	43,128	38,150
UV	Unimproved valuation	599	38	2,830,813	22,762	(2,598)	20,164	22,762	-	22,762	19,075
Total minimum payments			110	2,935,498	65,890	(2,598)	63,292	65,890	-	65,890	57,225
Total general rates and minimum payments			397	255,959,694	1,127,250	(2,081)	1,125,169	1,127,249	8,000	1,135,249	1,027,504
Specified area rates		Rate in \$									
Waste Collection Rate	Gross Rental Value	0.009388	169	990,061	9,295	82	9,377	9,295	-	9,295	8,492
Waste Collection Rate	Unimproved Value	0.000059	214	198,965,500	11,770	220	11,990	11,770	-	11,770	10,750
Ex-gratia rates											
CBH Group			1	2,295	2,295		2,295	2,087	-	2,087	2,088
Total amount raised from rates (excluding general rates)			383	199,957,856	23,360	302	23,662	23,152	-	23,152	21,330
Discounts							(50,056)	(50,000)		(50,000)	(37,503)
Concessions								(4,800)		(4,800)	(4,603)
Total rates							1,098,775	1,095,601	8,000	1,103,601	1,006,728
(b) Rates related information											
Rates instalment interest							333			400	436
Rate overdue interest							7,057			5,000	6,196

*Rateable Value at time of raising of rate.

SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

22. DETERMINATION OF SURPLUS OR DEFICIT

	2024/25 (30 June 2025 carried forward)	2024/25 Budget (30 June 2025 carried forward)	2023/24 (30 June 2024 carried forward)
Note	\$	\$	\$
(a) Non-cash amounts excluded from operating activities			
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .			
Adjustments to operating activities			
	(56,356)	-	(20,547)
	1,775	-	(840)
4(a)	1,021	-	-
	1,828,608	1,819,595	1,835,196
Non-cash movements in non-current assets and liabilities:			
	(3,707)	-	(3,795)
	11,422	-	(31,980)
	-	-	(23,442)
Non-cash amounts excluded from operating activities	1,782,763	1,819,595	1,754,592
(b) Surplus or deficit after imposition of general rates			
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.			
Adjustments to net current assets			
	(1,126,346)	(1,224,087)	(1,024,762)
23	37,149	37,150	37,149
Total adjustments to net current assets	(1,089,197)	(1,186,937)	(987,613)
Net current assets used in the Statement of financial activity			
	2,673,643	1,685,592	3,539,878
	(737,258)	(498,655)	(1,198,024)
	(1,089,197)	(1,186,937)	(987,613)
Surplus or deficit after imposition of general rates	847,188	-	1,354,241

SHIRE OF WOODANILLING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

23. RESERVE ACCOUNTS

	2025 Actual opening balance	2025 Actual transfer to	2025 Actual transfer (from)	2025 Actual closing balance	2025 Budget opening balance	2025 Budget transfer to	2025 Budget transfer (from)	2025 Budget closing balance	2024 Actual opening balance	2024 Actual transfer to	2024 Actual transfer (from)	2024 Actual closing balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council												
(a) Leave reserve	70,800	1,026	-	71,826	45,725	400	-	46,125	45,183	25,617	-	70,800
(b) Plant Replacement Reserve	719,417	83,098	(37,351)	765,164	835,080	80,571	-	915,651	825,154	66,363	(172,100)	719,417
(c) Building Reserve	93,402	131,835	-	225,237	68,289	130,851	-	199,140	67,478	25,924	-	93,402
(d) Office Equipment Reserve	14,355	26,619	-	40,974	14,331	26,551	-	40,882	14,159	196	-	14,355
(e) Road Construction Reserve	22,125	321	-	22,446	22,089	200	-	22,289	21,826	299	-	22,125
(f) Affordable Housing Reserve	104,663	1,517	(105,481)	699	104,491	990	(105,481)	-	103,248	1,415	-	104,663
	1,024,762	244,416	(142,832)	1,126,346	1,090,005	239,563	(105,481)	1,224,087	1,077,048	119,814	(172,100)	1,024,762

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserve accounts.

In accordance with council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of reserve account	Purpose of the reserve account
Restricted by council	
(a) Leave reserve	To fund any relief or interim positions and recruitment/locum agency costs that might arise.
(b) Plant Replacement Reserve	To be used to fund the net cost of plant and equipment purchases as determined in the 10 Year Plant Replacement Program.
(c) Building Reserve	To be used to meet the requirements of providing new buildings for Council purposes, other than affordable housing or recreational facilities, or for major maintenance.
(d) Office Equipment Reserve	To be used for the purchase of office equipment and future computer upgrades.
(e) Road Construction Reserve	To be used to fund road construction project cost escalation, if required.
(f) Affordable Housing Reserve	To be used to meet the requirement for affordable housing, either new or major upgrades into the future.



Auditor General

INDEPENDENT AUDITOR'S REPORT

2025

Shire of Woodanilling

To the Council of the Shire of Woodanilling

Opinion

I have audited the financial report of the Shire of Woodanilling (Shire) which comprises:

- the statement of financial position as at 30 June 2025, the statement of comprehensive income, statement of changes in equity, statement of cash flows and statement of financial activity for the year then ended
- notes comprising a summary of material accounting policies and other explanatory information.

In my opinion, the financial report :

- is based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2025 and its financial position at the end of that period
- is in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2025, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer (CEO) of the Shire is responsible for:

- keeping proper accounts and records
- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Shire's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Shire.

The Council is responsible for overseeing the Shire's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

My independence and quality management relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 *Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements*, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Shire of Woodanilling for the year ended 30 June 2025 included in the annual report on the Shire's website. The Shire's management is responsible for the integrity of the Shire's website. This audit does not provide assurance on the integrity of the Shire's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Shire to confirm the information contained in the website version.

Carly Meagher
Senior Director Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
4 December 2025



(08) 9823 1506

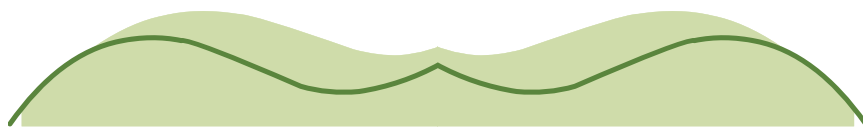
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PO Box 99, Woodanilling WA 6316

The Shire of Woodanilling acknowledges the Traditional Owners, Custodians, and Elders past and present.

We acknowledge the stories, traditions and living cultures of Aboriginal peoples on this land and commit to protect and maintain this important heritage.



SHIRE OF WOODANILLING

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2025

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

Index of findings	Potential impact on audit opinion	Rating			Prior year finding
		Significant	Moderate	Minor	
1. Risk Register Not Maintained	No		✓		✓
2. Employee Provision Calculations	No			✓	✓

Key to ratings

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

Significant - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However even if the issue is not likely to impact the audit opinion, it should be addressed promptly.

Moderate - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.

Minor - Those findings that are not of primary concern but still warrant action being taken.

SHIRE OF WOODANILLING**PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2025****FINDINGS IDENTIFIED DURING THE FINAL AUDIT****1. Risk Register Not Maintained (2024 Finding)****Finding:**

A risk register was not available for our inspection to reflect identified risks, and if they have been adequately treated. We are informed that the Shire operates within a risk management framework that is not formalised to review and monitor the risks.

We note that this was raised to the Shire's attention in the recently completed Regulation 17 review and is in the process of being reviewed and formalised.

Rating: Moderate (2024 Moderate)**Implication**

Without a comprehensive documented and updated risk register, the Shire has potential exposure to risks that if unmanaged, may have an adverse impact on the achievement of organisational objectives.

Recommendation

Risks should be appropriately recorded in a risk register including details of remedial actions and timeframe of the implementation. The Shire should communicate the identified risks within a council meeting, to enable elected members to be fully informed of the identified risks when making decisions.

Management comment

I acknowledge that the updated Policy, Framework and Risk Register has not been implemented due to a review finding significant revision required to the process commenced by the previous CEO. I have prioritised this and recently employed an Executive Manager Corporate Services who will focus on the development and implementation of appropriate measures.

Responsible person: Anika Serer, CEO**Completion date:** March 2026

SHIRE OF WOODANILLING**PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2025****FINDINGS IDENTIFIED DURING THE FINAL AUDIT****2. Employee Provision Calculations****Finding:**

While testing calculations of employee annual and long service leave entitlements the following errors were discovered:

Long Service Leave

- Pay rates used to calculate the provision were July 2025 rates, which included a pay rise effective 1 July 2025. This resulted in the provision being overstated by \$5,625.17. This is not material and has been recorded as an unadjusted misstatement.
- Three instances where a terminated employee remained in the worksheet with a leave entitlement balance. The amount was \$13,585.49 which is not considered material to the financial statements as a whole and has been recorded as an unadjusted misstatement.
- Amounts due from other local governments is made up of entitlements for two employees who are no longer employed by the Shire.

Annual Leave

- Pay rates used to calculate the provision were July 2025 rates, which included a pay rise effective 1 July 2025. This resulted in the provision being overstated by \$10,393.38. This is not material and has been recorded as an unadjusted misstatement.
- One instance where a terminated employee remained in the worksheet with a leave entitlement balance. The amount was \$3,302.31 which is not considered material to the financial statements as a whole and has been recorded as an unadjusted misstatement.

It also appears that amounts due to and from other local governments has not been reviewed and updated,

Rating: Minor (2024: Minor)

Implication

Lack of regular review of worksheets to ensure that calculations are being performed correctly, and information contained is current, has the potential for material errors in disclosures to arise.

Recommendation

Regular review of all worksheets used in the preparation of any financial disclosures be carried out by the person using the worksheet, along with additional review by a person independent of the process.

Management comment

The Shire had received notification from Wageline on 25 June 2025 that new pay rates would apply to employees on 1 July 2025, the new rates were utilised to calculate annual leave and long service leave provisions. It was our opinion this would provide a more accurate value of the actual leave entitlement provision due, and that would be payable to employees. Management acknowledges the errors in relation to terminated employees and will undertake a detailed review of the leave provisions calculations in 2025-2026 to remove and correct these errors.

Responsible person: Anika Serer, CEO

Completion date: January 2025

15 Payments from the Municipal or Trust Funds

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government (Financial Management) Regulations 1996:</i> r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to make payments from the municipal or trust funds [r.12(1)(a)].
Council Conditions on this Delegation:	<p>a. Procedures are to be systematically documented and retained, and must include references that enable recognition of statutory requirements and assign responsibility for actions to position titles.</p> <p>b. Procedures are to be reviewed for continuing compliance and confirmed as 'fit for purpose' and subsequently considered by the Audit Committee in accordance with Regulation 17 of the <i>Local Government (Audit) Regulations 1996</i>.</p> <p>c. The authority to make payments is unlimited, subject to annual budget limitations.</p>
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Deputy Chief Executive Officer Accountant Executive Manager Infrastructure
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Shire of Woodanilling

<p>CEO Conditions on this Sub- Delegation: <i>Conditions on the original delegation</i></p>	<p>1. Delegates must comply with the Procedures approved by the CEO in accordance with Regulation 5 of the <i>Local Government (Financial Management) Regulations 1996</i>.</p>
<p><i>also apply to the sub-delegations.</i></p>	<p>2. Payments by Cheque and EFT transactions must be approved jointly by two Delegates, one of whom must be the CEO.</p> <p>3. Delegates that approve the payment must not verify the liability. The verification of incurring the liability via the purchase order, invoice and evidence of goods / service received, must be undertaken independent of the payment approval.</p> <p>4. The authority to make payments is unlimited, subject to annual budget limitations.</p>
<p>Compliance Links:</p>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p>Local Government Act 1995</p> <p>Local Government (Financial Management) Regulations 1996 - refer specifically r.13 Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p>Local Government (Audit) Regulations 1996</p> <p>Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards</p> <p>Department of Local Government, Sport and Cultural Industries: Accounting Manual</p> <p>Council Policy 54 – Purchasing</p> <p>Council Policy 56 – Records Keeping Policy</p> <p>Work Instruction - Bank Transfer</p> <p>Work Instruction – Authorisation Limits</p>
<p>Record Keeping:</p>	<p>Each instance of this delegation being exercised is to be recorded in the Schedule of Payments: creditors list of accounts and the purchasing card report.</p>
<p>Reporting Requirements:</p>	<p>In accordance with Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i>, the Schedule of Payments is to be reported to Council.</p>



Shire of Woodanilling



Version Control:

1	OCM – 19 April 2022
2	
3	





Shire of Woodanilling

15 Payments from the Municipal or Trust Funds

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> S. 5.42 Delegation of some powers or duties to the CEO S. 5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government (Financial Management) Regulations 1996:</i> r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to make payments from the municipal or trust funds [r.12(1)(a)].
Council Conditions on this Delegation:	<p>a. Procedures are to be systematically documented and retained, and must include references that enable recognition of statutory requirements and assign responsibility for actions to position titles.</p> <p>b. Procedures are to be reviewed for continuing compliance and confirmed as 'fit for purpose' and subsequently considered by the Audit Committee in accordance with Regulation 17 of the <i>Local Government (Audit) Regulations 1996</i>.</p> <p>c. The authority to make payments is unlimited, subject to annual budget limitations.</p>
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Executive Manager Corporate Services Executive Manager Infrastructure Executive Assistant (or equivalent)



Shire of Woodanilling

<p>CEO Conditions on this Sub-Delegation: Conditions on the original delegation also apply to the sub-delegations.</p>	<ol style="list-style-type: none"> 1. Delegates must comply with the Procedures approved by the CEO in accordance with Regulation 5 of the <i>Local Government (Financial Management) Regulations 1996</i>. 2. Payments by Cheque and EFT transactions must be approved jointly by two Delegates, one of whom must be the CEO if the transaction is more than \$25,000. 3. Delegates that approve the payment must not verify the liability. The verification of incurring the liability via the purchase order, invoice and evidence of goods / service received, must be undertaken independent of the payment approval. 4. The authority to make payments is unlimited, subject to annual budget limitations.
<p>Compliance Links:</p>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p>Local Government Act 1995</p> <p>Local Government (Financial Management) Regulations 1996 - refer specifically r.13 Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p>Local Government (Audit) Regulations 1996</p> <p>Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards</p> <p>Department of Local Government, Sport and Cultural Industries: Accounting Manual</p> <p>Council Policy 54 – Purchasing</p> <p>Council Policy 56 – Records Keeping Policy</p> <p>Council Policy 99 – Corporate Credit Card Use</p> <p>Work Instruction - Bank Transfer</p> <p>Work Instruction – Authorisation Limits</p>
<p>Record Keeping:</p>	<p>Each instance of this delegation being exercised is to be recorded in the Schedule of Payments: creditors list of accounts and the purchasing card report.</p>
<p>Reporting Requirements:</p>	<p>In accordance with Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i>, the Schedule of Payments is to be reported to Council.</p>

Version Control:

1	OCM – 19 April 2022
2	OCM – 16 December 2025

