



SHIRE OF WOODANILLING

ATTACHMENT BOOKLET

FOR

ORDINARY COUNCIL MEETING

21 May 2024, 4:00 PM

INDEX:

Attachment 9.1.1 - Minutes Great Southern Country Zone April 2024

Attachment 9.2.1 - BFAC Minutes 20240326 AGM

Attachment 9.3.1 - BFAC Minutes 20240326 Committee Meeting

Attachment 13.1.1 - Payments for Council April 24 BD

Attachment 13.2.1 - Woodanilling MFR 30 April 2024 08052024

Attachment 14.1.1 - 2023-2024 - Firebreak Notice SoW (Updated with 2024-25 Officers)

Attachment 14.1.2 - 2024-2025 - Firebreak Notice SoW

Attachment 15.1.1 - Strategic Community Plan Survey

Great Southern Country Zone Minutes

Friday 19 April 2024

Hosted by the Shire of Denmark
Held at Riverside Club,
3 Morgan Road, Denmark

Contact WALGA Zone Secretariat:

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1 OPENING, ATTENDANCE AND APOLOGIES

1.1 OPENING

The Chair, Cr Scott Crosby opened the meeting at 10.01am.

Cr Jacquie Ormsby, welcomed Zone members to the Shire of Denmark.

1.2 ATTENDANCE

MEMBERS

Two (2) Voting Delegates from each Member LG

City of Albany

Deputy Delegate/s

Deputy Mayor Cr Paul Terry

Cr Lynn MacLaren

Shire of Broomehill-Tambellup

Deputy President Cr Doug Barritt

Kay Squibb, Manager Finance & Administration

Shire of Cranbrook

Deputy Delegate/s

President Cr George Pollard

Cr Jennifer Quick

CEO Linda Gray (non-voting)

Shire of Denmark

Cr Dominic Youel

Cr Jackie Ormsby

CEO David King (non-voting)

Shire of Gnowangerup

Cr Peter Callaghan (Deputy)

CEO David Nicholson (non-voting)

Shire of Jerramungup

President Cr Joanne Iffla

Deputy President Cr Julie Leenhouders

CEO Martin Cuthbert (non-voting)

Shire of Katanning

President Cr Kristy D'Aprile

Cr John Goodheart

CEO Peter Klein (non-voting)

Shire of Kent

President Cr Kate Johnston

Cr Scott Crosby, **Zone Chair**

CEO Christie Smith (non-voting)

Shire of Kojonup

President Cr Roger Bilney

Deputy President Cr Cynthia Wieringa

Shire of Plantagenet

President, Cr Len Handasyde

Cr Ken Clements

CEO Julian Murphy (non-voting)

Shire of Woodanilling

President Cr Dale Douglas

GUESTS**Agencies**

Great Southern Development Commission	A/DCEO Eden Shepherd
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Members of Parliament

	Nil.
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WALGA

	Lyn Fogg, Zone Executive Officer Hannah Godsave, Acting Policy Manager, Community Vivienne Gardiner, Regional Road Safety Adviser
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Guest Speaker/s

	Nil
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1.3 APOLOGIES

City of Albany	Mayor Greg Stocks Zone Deputy Chair
Shire of Broomehill-Tambellup	CEO Andrew Sharpe (non-voting) President Cr Michael White CEO Karen Callaghan (non-voting)
Shire of Cranbrook	Deputy President Cr Daisy Egerton-Warburton
Shire of Gnowangerup	President Cr Kate O'Keeffe Deputy President Cr Rebecca O'Meehan
Shire of Kojonup	CEO Grant Thompson (non-voting)
Shire of Plantagenet	Deputy President, Cr Andrew Fraser Cr Rosie Brown
Shire of Woodanilling	Deputy President Cr Russel Thomson A/CEO Phil Burgess

GUESTS

Great Southern Development Commission	Jarrad Garner, Acting Chief Executive Officer
Regional Development Australia – Great Southern WA Inc	Simon Lyas, Director, Regional Development

Members of Parliament	Mr Peter Rundle, MLA, Member for Roe Ms Jane Kelsbie, MLA Member for Warren-Blackwood Mr Rick Wilson MP, Federal Member for O'Connor Hon Shelley Payne MLC, Member for Agricultural Region
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2 ACKNOWLEDGEMENT OF COUNTRY

We, the Great Southern Country Zone of WALGA acknowledge the continuing connection of Aboriginal people to Country, culture, and community. We embrace the vast cultural diversity throughout Western Australia, including the Noongar People as the Traditional Custodians of this land, and pay our respects to Elders past and present. WALGA is committed to supporting the efforts of WA Local Governments to foster respectful partnerships and strengthen relationships with local Aboriginal communities.

3 DECLARATIONS OF INTEREST

Nil.

4 DEPUTATIONS / GUEST SPEAKERS

4.1 MEMBERS OF PARLIAMENT

Members of Federal and State Government, representing the Zone Member Local Government Districts, are invited to provide a brief update on matters relevant to Zone Members.

Nil.

5 AGENCY REPORTS

5.1 GREAT SOUTHERN DEVELOPMENT COMMISSION (GSDC)

Eden Shepherd, Deputy CEO, Great Southern Development Commission provided an update to the Zone on the following:

- Great Southern Worker Accommodation Study – in consultation with Zone LGs.
- Drought Resilience Plan Workshop – next week.
- Regional Economic Development Grant Scheme – opening soon.
- Albany Waterfront Masterplan – connecting Frenchman Bay with the CBD.
- Albany Airport Masterplan – in development with City of Albany.
- State Budget Briefing – 10 May 2024

Noted.

5.2 REGIONAL DEVELOPMENT AUSTRALIA GREAT SOUTHERN WA INC (RDA-GS)

Nil.

5.3 SOUTH COAST NATURAL RESOURCE MANAGEMENT (SCNRM)

Nil.

5.4 GREAT SOUTHERN HUMAN SERVICES FORUM

Nil

5.5 GREAT SOUTHERN REGIONAL ROADS GROUP

President Cr Handasyde advised the GS Regional Roads Group is scheduled to meet next week.

Noted.

5.6 DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES (DLGSC)

Report by Mel Eastough, Regional Manager

Attachment No 1 [DLGSC Update](#) – April 2024

Noted.

5.7 WALGA ROADWISE

Report by Vivienne Gardner, RoadWise Road Safety Advisor

Attachment No. 2 [Regional Road Safety Advisor Report – April 2024](#)

Vivienne Garner spoke to the attached report, specifically highlighting:

- Local Government Road Safety Vanguards Workshop (free road safety workshop) at Bunbury Regional Entertainment Centre, 30 April – 2 May.
- Road Safety Audit Training – funding available to LGs.
- Road Safety Auditor or trainee auditor – required to assist in the Secondary Freight Route project.
- Blackspot submissions close 12 July 2024.

Noted.

6 CONFIRMATION OF MINUTES

RESOLUTION

Moved: **President Cr Kate Johnson**
Seconded: **President Cr Len Handasyde**

That the Minutes of the meeting of the Great Southern Country Zone held on 23 February 2024 be confirmed as a true and accurate record of the proceedings.

CARRIED

6.1 BUSINESS ARISING FROM THE MINUTES

6.1.1 Great Southern Country Zone: Appeal for Remedial Action on Education Policy and Procedures in Country Schools

By Lyn Fogg, Zone Executive Officer,

At its meeting held on 23 February 2024, the Zone resolved as follows:

That the Great Southern Country Zone requests the Zone Executive Officer prepare correspondence advocating for action to address inequality of educational opportunity in rural and regional areas consistent with the Zone's 24 November 2024 resolution, addressed to the following:

1. *Minister for Education, Minister for Early Childhood Education and Community Services and Minister for Training and Workforce Development; and*
2. *All WALGA regional Zones.*

Letters were sent on behalf of the Zone to the Ministers on 21 March 2024 ¹(Education) and 16 April 2024 (Early Childhood Education and Training).

On 21 March 2024, Zone executive officers for the below listed Zones were emailed a request to include an item in their Zone agenda, seeking their Zone's support for advocacy on this matter:

- Avon-Midland Country Zone
- Kimberly Country Zone
- Murchison Country Zone
- Goldfields-Esperance Country Zone
- Northern Country Zone

WALGA secretariat has included an item, seeking support for advocacy, in the following Zone's agenda:

- Central Country Zone
- Gascoyne Country Zone
- Peel Country Zone
- Great Eastern Country Zone
- Pilbara Country Zone
- South West Country Zone.

The Great Southern Country Zone Executive Officer will monitor Zone minutes and provide an update to the June Zone Meeting detailing the outcomes of other Country Zone's consideration.

Noted.

6.2 ZONE RESOLUTION AND ACTION ITEMS STATUS REPORT

6.2.1 **Zone Status Report**

By Lyn Fogg, Zone Executive Officer

Attachment No. 3 [Zone Status Report April 2024](#)

The Status Report provides an update on Zone resolutions referred to WALGA State Council. Status Items identified as 'Completed' will be removed following this meeting. Zone Members are asked to review responses.

6.2.2 **Zone Action Items Report**

By Lyn Fogg, Zone Executive Officer

Attachment No. 4 [Zone Action Items Report April 2024](#)

The Action Items Report provides an update on Zone resolution for action by Zone members or the Zone Executive Officer. Action Items identified as 'Completed' in this Report will be removed following this meeting. Zone members are asked to review responses.

¹ Inserted additional information at the meeting: "(Education) and 16 April 2024 (Early Childhood Education and Training)"

RESOLUTION

Moved: Deputy Mayor Cr Paul Terry
Seconded: President Cr Dale Douglas

That the Great Southern Country Zone NOTES:

1. the Status Report for April 2024, as detailed in Attachment No.3; and
2. the Action Items Report for April 2024, as detailed in Attachment No.4.

CARRIED

7 ZONE BUSINESS

7.1 ZONE REPORTS

7.1.1 Zone Financial Report

By Ms Nilpa Shah-Smith, WALGA Finance Officer

Zone Financial Report for March 2024

(All amounts are excluding GST unless otherwise specified)

Financial statements for the zone have been prepared on an accrual basis and show the financial performance and financial position for the period ended 31 March 2024.

Income includes all member subscriptions invoiced and collected.

Meeting costs of \$2,085 related to payment for catering expenses for zone meeting held in August in Albany, November in Tambellup and Cranbrook in February.

The overall result for the year to date consists of a surplus of \$4,425 compared to the budgeted surplus of \$1,450.

A payment of \$17,510 was processed to Ernst & Young for consulting advice on the DAMA project. This leaves a balance of \$11,290 in the unused project funds in the balance sheet.

Table 1: Statement of Income and Expenditure – period ended 31 March 2024

Great Southern Country Zone Statement of Income and Expenditure as at 31 March 2024			
	Note	Actual \$	Budget \$
Income			
Subscriptions	1	6,600	6,600
Other		-	
Total Income		6,600	6,600
Expenses			
Bank Fees		90	150
Meeting Costs (Catering)	2	2,085	5,000
Total Expenses		2,175	5,150
Surplus/(Deficit)		\$4,425	\$1,450
Notes			
1. Subscriptions excl GST 11@ \$600 each - Invoiced by WALGA on behalf of GSCZ - All fully paid.			
2. Catering expense for zone meeting held in Albany 31/8/23 at the Fat Scone, Tambellup on 24/11/23 & Cranbrook on 23/02/24			

Table 2: Balance Sheet presenting the Zone's financial position as at 31 March 2024

**Great Southern Country Zone
Balance Sheet as at 31 March 2024**

Assets	\$
Bank	16,452
Total Assets	16,452
Liabilities	
Creditors	-
GST Payable	-
Unused Project Funds	11,290
Total Liabilities	11,290
Net Assets	\$ 5,162
Equity	
Members Funds B/F	737
Current year earnings	4,425
Total Equity	\$ 5,162

RESOLUTION

Moved: President Cr Kate Johnson
Seconded: Deputy President Cr Doug Barritt

That the Great Southern Country Zone receives the Zone Financial Report for March 2024.
CARRIED

7.1.2 Zone Chairperson's Report

Cr Scott Crosby, Zone Chairperson

Cr Crosby provided an update and encouraged Zone Member Local Governments to bring forward items to the Zone.

Noted.

7.2 ZONE STRATEGIC PRIORITIES

7.2.1 Designated Area Migration Agreement (DAMA) – Working Group Update

It was noted that the Zone's Great Southern DAMA application is still within the Federal Minister for Home Affairs office awaiting approval.

Reminder:

- Mayor / Presidents to write to the Minister for Home Affairs in support of the GS DAMA being approved; and
- Actively encourage local business to write to the Regional Development Australia Great Southern (RDA-GS) expressing support for the GS DAMA. RDA-GS will forward these to the Minister for Home Affairs.

Noted.

7.2.2 Zone Strategic Priorities Workshop Outcomes

By Lyn Fogg, Zone Executive Officer

[Attachment No: 6 Zone Strategic Priorities Workshop Outcomes](#)

[Attachment No: 7 WALGA Advocacy relevant to Housing](#)

BACKGROUND

Zone Members participated in a workshop at the February 2024 Zone meeting (Cranbrook). The workshop outcomes were distributed to members with the February Zone Minutes and are attached again for information.

This report presents the top priority identified by Zone member voting in the February Workshop: **Housing (20 Votes)**.

The next 3 priorities will be presented at subsequent Zone meetings:

- June 2024: Skilled Worker Attraction and Retention (14 Votes).
- August 2024: Road Funding Network Safety (9 Votes).
- November 2024: Renewable Energy Land Use Planning (9 Votes).

For each priority WALGA Secretariat comment will be provided, as follows:

- [WALGA Advocacy Positions](#) already adopted by WALGA State Council.
- [Zone Direct Advocacy Opportunities](#) – suggestions that the Zone may wish to pursue it its own right e.g. writing on behalf of the Zone to the relevant Minister.
- [Potential WALGA Advocacy](#) – Zone may wish to consider requesting WALGA advocacy where the matter has statewide implications.

COMMENT

Priority Issue: Housing (20 Votes)	
Ideas for Zone / Regional Actions	WALGA Secretariat Comment
<ul style="list-style-type: none"> • LG Housing Stock • Banking houses just in case, what about current need • Win payment of rates for not-for-profit organisations • Lobby for reduced headworks / reduced time for approval • Tenancy laws not conducive to investment – BAL rating rules and cost • Short stay accommodation – taking housing stock away from long term rental market. • Lobby State Government to invest in housing / not give it to Local Government to do. Particularly GROH. 	<p>WALGA Advocacy Positions related to Housing:</p> <ul style="list-style-type: none"> • 2.1.2 Rating Exemptions – Charitable Purposes • 2.1.3 Rating Exemptions – Department of Housing: Leasing to Charitable Organisations • 2.4.6 Cost of Regional Development • 6.13 Short Stay Accommodation <p>Zone Direct Advocacy Opportunities:</p> <ul style="list-style-type: none"> • Reduced or subsidised headworks (grant program?) for greenfield residential subdivision in regional WA. • State Government responsibility to provide GROH housing for its regional employees, to mitigate impact on private rental stock availability. <p>Potential WALGA Advocacy:</p> <ul style="list-style-type: none"> • State Government responsibility to provide GROH housing for its regional employees, to mitigate impact on private rental stock availability.
Ideas for Member LG Action: (for each LGs consideration)	

- Make potential Developers aware planning and building process
- Needs analysis – working with communities, housing bodies
- Partnerships at State Government level
- Business Investments plans
- Cost of Soil/Septic testing – BAL ratings
- Not good use of ratepayer's funds to be in building game

RESOLUTION

Moved: President Cr Len Handasyde

Seconded: Deputy President Cr Julie Leenhouders

The Great Southern Country Zone requests the Zone Secretariat write to relevant Ministers seeking State Government prioritised investment and action to:

- 1. Reactivate State owned lazy residential assets as an opportunity to expedite the State's delivery of much need regional housing; and**
- 2. Support regional Local Government development of residential land by:**
 - a. State Government implementing options to reduce prohibitive upfront headworks costs; and**
 - b. Address unreasonable extended time delays for State owned utility providers to complete residential land development headworks which are exacerbating regional housing shortages.**

CARRIED

RESOLUTION

Moved: Deputy President Cr Julie Leenhouders

Seconded: President Kate Johnson

The Great Southern Country Zone requests:

- 1. WALGA advocacy to State Government for the Government Regional Officer Housing Program to:**
 - a. Increase State Government capital investment in the GROH program and review and address the impact of current policy settings on the wider regional housing shortage, including:**
 - i. GROH Leasing and purchasing from the established residential private market (Spot Purchase program).**
 - ii. Prioritise the State's development of land to service GROH demand and reduce pressure on already constrained availability of regional residential land supplies.**
 - b. Review the GROH program policy settings, so that proposals for GROH development in partnership with Local Government align to regional commercial viability and financial capacity of the Local Government, including:**
 - i. Enabling State Agency leasing agreement periods of 20 years or greater.**
 - ii. State Agency contribution to capital costs, with commensurate lower rental returns.**

- c. Release the GROH Program Review, undertaken by the Department of Communities in 2023, to facilitate further discussion of the viability and future of GROH program policy settings as it relates to the Local Government sector and regional housing availability.
2. The Zone Secretariat write to the responsible Minister/s advocating for the matters outlined in Part 1 above.

CARRIED

7.3 MATTERS FOR ZONE NOTING AND DECISION

7.3.1 Importance of WALGA Becoming a Registered Employer Organisation

By Tony Brown, Executive Director, Member Services,

BACKGROUND

Currently, WALGA is a registered industrial agent under the [Industrial Relations Act 1979 \(WA\) \(IR Act\)](#) which allows us to:

- appear as an agent for a WA Local Government or Regional Council (**Local Government**) in the Western Australian Industrial Relations Commission (**WAIRC**), Industrial Magistrate's Court or Industrial Appeal Court (**State Courts**); and
- provide advice or other services to Local Governments in relation to 'industrial matters' as defined in s.7 of the IR Act.

Since the mandate for Local Governments² to operate in the State industrial relations (**IR**) system from 1 January 2023, unions³ have commenced various Local Government State awards⁴ (**LG State Awards**) variation claims in the WAIRC to amend industry employment conditions including to:

- increase minimum wages for outside workers;
- introduce Fair Work standards in the State system (increase casual loading from 20 to 25%; insert casual conversion; and insert flexible working arrangements) and other conditions (insert employment equity for Aboriginal and Torres Strait Islander persons; insert cultural and ceremonial leave; and amend severance pay for regional redundancies); and
- increase industry allowance for compensation for disabilities on construction and maintenance work.

In addition, the WASU, LGRCEU and other unions (such as the **Construction, Forestry, and Maritime Employees Union (CFMEU)**) as 'employee organisations' can make industrial agreements with Local Government employers under the IR Act.

² with the exception of the Shires of Christmas Island and Cocos (Keeling) Islands

³ The Western Australian Municipal, Administrative, Clerical and Services Union of Employees (**WASU**) and the Local Government, Racing and Cemeteries Employees Union (WA) (**LGRCEU**)

⁴ The [Local Government Officers' \(Western Australia\) Award 2021](#) and the [Municipal Employees \(Western Australia\) Award 2021](#). These awards have not been updated significantly since prior to the introduction of the *Fair Work Act 2009* (Cth). They were old 1999 Federal awards which were registered without amendment as interim awards in 2011 in the State system. They then became State awards in 2021. No significant amendments have been made to these awards over 23 years.

A [recent decision of the WAIRC](#) has outlined although WALGA may intervene in award matters we are unable to represent named LG State Award employers and the broader Local Government sector in our own right.

Despite WALGA's advocacy since December 2022, the State Government has not agreed a pathway for WALGA to be provided withstanding as an employer organisation under the IR Act.

For WALGA to represent Local Governments' views and have the same standing as the unions under the IR Act it has become vital for WALGA to seek to amend its constitution to apply to become an employer organisation.

If WALGA was to become an employer organisation it would provide more opportunity for WALGA to modernise the LG State Awards and intervene in industrial matters concerning the Local Government sector. In addition, the WAIRC is more likely to notify WALGA of award applications or variations and industrial agreement changes reducing the risk of unions being able to change the terms and conditions of the sector, with limited to no input from Local Governments or WALGA.

COMMENT

WALGA will be looking to amend its constitution to enable WALGA to become a registered employer organisation at the 2024 AGM in October 2024.

An agenda item will be prepared for the June/July round of Zone/State Council meetings detailing the proposed amendments.

This item is for the Zones awareness of the need for WALGA to become an employer organisation and to note that constitutional amendments will be required.

For any questions about the constitutional amendment process, please contact Tony Brown, Executive Director Member Services, tbrown@walga.asn.au or (08) 9213 2051.

Noted.

7.3.2 Adoption of Policy and Advocacy Prioritisation Framework

By Kathy Robertson, Manager Association and Corporate Governance

BACKGROUND

State Council uses a Policy and Advocacy Prioritisation Framework to guide discussion and decision-making on policy and advocacy issues. The Framework was developed in 2020 on the request of State Council to assist State Councillors in determining the priority of a particular issue relative to existing (and competing) policy and advocacy priorities.

The Framework (included below) utilises 11 criteria to sharpen thinking (e.g. the impact on the Local Government sector, the number of Member Local Governments affected, the level of support amongst the public or other stakeholders, etc.), and encourage decision-makers to consider the wider context and impacts of the issue before settling on a pathway forward.

The Great Southern Country Zone also adopted the Prioritisation Framework not long after it was developed in 2020.

COMMENT

It is proposed that all Zones consider adopting the Policy and Advocacy Prioritisation Framework as included below.

If the Zone were to adopt the Prioritisation Framework, Zone Delegates could use it to guide their decision-making when determining whether or not to request action or advocacy from WALGA on a particular issue (that is, sector-wide issues). Issues that are not sufficiently prioritised (that is, regional issues) could instead be dealt with at the Zone level (e.g. through direct advocacy efforts on behalf of the Zone).

The Prioritisation Framework could also be used by Zone Delegates when drafting Agenda items and motions on policy or advocacy issues, using the criteria as prompts for what kind of information to include.

The Prioritisation Framework does not remove the need for judgements to be made and is intended to *guide*, not replace, decision-making.

How to use the Framework:

- If the majority of the factors are towards the left column, the issue is a high priority.
- If the majority of the factors are towards the middle, the issue requires action, but is not a high priority.
- If the majority of the factors are towards the right column, the issue is a low priority.

Following prioritisation, an appropriate and proportionate policy and advocacy approach can be determined.

Impact on Local Government Sector Impact on Local Government sector without intervention	High	Medium	Low
Reach Number of member Local Governments affected	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
Influence Capacity to influence decision makers	High	Medium	Low
Principles Alignment to core principles such as autonomy, funding, general competence	Strong	Partial	Peripheral
Clarity Policy change needed is clear and well-defined	Clear	Partial	Unclear
Decision-maker support Level of support among decision-makers (political and administrative)	High	Medium	Low
Public support Level of support among the public or other stakeholders	High	Medium	Low

Positive consequences for WALGA Prospect of positive consequences for WALGA. E.g. enhanced standing among members or leverage for other issues.	High	Medium	Low
Negative consequences for WALGA Prospect of negative consequences for WALGA for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.	High	Medium	Low
Partnerships Potential for partnerships with other stakeholders	Yes (3+)	Possibly (1-2)	No (0)

RESOLUTION

Moved: Cr Lynn McLaren
Seconded: President Cr Joanne Iffla

That the Great Southern Country Zone adopt the Policy and Advocacy Prioritisation Framework to determine the priority of a particular policy or advocacy issue, and guide future decision-making.

CARRIED

7.3.3 Modifications to the Caravan Ground and Camping Regulations to Facilitate Living in a Tiny House on Wheels

By the Shire of Denmark

BACKGROUND

There is substantial interest in Tiny Homes on Wheels (THOW) as an emerging form of housing. However, they do not fit neatly into existing regulations, meaning there are high levels of uncertainty in pursuing this accommodation for long-term occupation.

The Shire of Denmark's draft Local Planning Strategy promotes establishing approval pathways for this form of accommodation to add to the mix of housing options available within the Shire. Shire staff have been investigating this for several years, including participating in a working group established in 2023 with the Australian Tiny Homes Association and the Shire's of Augusta Margaret River, Esperance, and Bridgetown - Greenbushes.

Tiny Homes on Wheels are capable of approval under the planning framework in place across the state, the current barriers are compliance with either the National Construction Code or the Caravan Grounds and Camping Regulations, both of which are not Local Government controlled legislation.

Construction standards specific to this type of accommodation are yet to be developed and are likely to take a considerable time to prepare.

It is difficult for Tiny Homes on Wheels to meet the National Construction Code due to headroom clearance requirements, stair gradients and wind rating/tethering standards.

This will be complicated further by the increased requirements for circulation space with the implementation of the 2022 National Construction Code in 2025.

If a Tiny House on Wheels does not meet the National Construction Code, it is treated as a caravan which is regulated under the *Caravan Parks and Camping Grounds Act 1995* and Regulations 1997. Occupation of a caravan, or sleeping in a vehicle on private property, is restricted to 3 days in any consecutive period of 28 days. Local Government has the capacity to approve this for up to a 3-month period, and the Minister has the capacity to approve up to a 12-month period.

While these shorter (3 month) approval timeframes may suit some limited circumstances, they do not address the current unavailability of long-term rentals across the region.

The option of delegating the capacity to issue 12-month approvals to Local Government has been investigated but is not possible under the current legislation.

COMMENT

There is a current review being undertaken on the *Caravan Parks and Camping Grounds Act 1995* and Regulations 1997 lead by the State Government.

It is proposed that the standards contained in Part 2(b) of the Regulations should be changed to enable Local Government to approve occupation for a period of up to 12-months, with the capacity for this to be renewed for additional periods. This would only involve minor changes to the regulations.

A suggested modification to Part 2(b) the Regulations is provided below in red:

Written approval may be given for a person to camp on land referred to in subregulation (1)(a) for a period specified in the approval which is longer than 3 nights –

- (a) by the local government of the district where the land is situated, if such approval will not result in the land being camped on for longer than 3 months in any period of 12 months; or*
- (b) by the Minister if such approval will result in the land being camped on for longer than 3 months in any period of 12 months;*
- (c) by the local government of the district where the land is situated, if such approval will result in the land being camped on for longer than 3 months in any period of 12 months, if the local government has an adopted policy to determine the circumstances where land can be camped on for longer than 3 months.*

This would give Local Government the ability to approve terms of occupation longer than 3 months, as well as the capacity to establish policy settings to ensure that the location, placement and type of camping are appropriate for the amenity of the locality.

The primary purpose of the proposed change is to facilitate an improved approval pathway for Tiny Homes on Wheels and open this up as a legitimate option for small format housing. However, it would also allow Local Governments to use the provisions to allow longer stay camping on private land where appropriately governed by Council Policy.

Additionally, the requirement for a Local Government policy would allow a Local Government to 'opt in' via preparation of a policy if they sought to enable camping beyond three months but would not impact those Local Governments not interested in pursuing this type of approach.

Meeting Note:

The Shire of Denmark tabled an amended recommendation as shown below.

RESOLUTION

Moved: Cr Jacqui Ormsby

Seconded: Cr Dominic Youel

That the Great Southern County Zone:

1. Supports changes to Part 2(b) of the Caravan Parks and Camping Grounds Regulations 1997 that allow Local Governments to consider camping on private property for a period of ~~up to 12 months~~ greater than 3-months.
2. Allows Local Governments to establish policy to guide approvals beyond 3 months to ensure that camping is locally appropriate and provide for circumstances where tiny houses can be occupied on a more permanent basis.
3. Calls on WALGA to adopt a sector wide advocacy position in relation to 1 and 2, above.

CARRIED

8 WALGA STATE COUNCIL BUSINESS

8.1 ZONE STATE COUNCIL MEMBER REPORT

Cr Scott Crosby, Zone State Councillor

Cr Crosby provided an update.

Noted.

8.2 STATE COUNCIL MEETING AGENDA – MATTERS FOR DECISION

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council.

The full State Council Agenda can be found via link: [State Council Agenda - 1 May 2024](#)

The Zone can provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

8.2.1 Matters for Decision

State Council Item 7.1 Waste Levy Advocacy Position

By Rebecca Brown, Manager Waste and Environment

WALGA RECOMMENDATION

That State Council:

- 1. Replace the existing WALGA *Waste Levy Policy Statement and Advocacy Position 7.4 Waste Management Funding*:**

Local Government considers that:

- 1. Waste Avoidance and Resource Recovery Levy funds should be hypothecated to strategic waste management activities in line with the State Waste Strategy and strongly opposes the application of the Levy to non-waste management related activities, such as funding State Government core activities; and**
- 2. The Levy should not be applied to licensed landfills outside the metropolitan area.**

- 2. Endorse a new Waste Levy Advocacy Position as follows:**

The Waste Avoidance and Resource Recovery Levy (the Levy) was established in WA to fund programs relating to the management, reduction, reuse, recycling, monitoring or measurement of waste and administering the fund. The current Levy is applied to waste generated, or landfilled, in the Perth metropolitan area.

Currently, only 25% of the collected funds are retained for strategic waste management activities, 75% are allocated to the ongoing operations of the Department responsible for administration of the Levy.

Local Government considers that:

- 1. The Waste Avoidance and Resource Recovery Levy funds must be fully hypothecated to strategic waste management activities in line with the State Waste Strategy and not be used for non-waste management related activities, such as funding State Government core activities.**
- 2. Strategic waste management activities funded by the State Government should:**
 - a. Provide adequate funding and support for Regional Councils, non-metropolitan and metropolitan Local Governments;**
 - b. Reflect the targets and priorities within the Waste Strategy;**
 - c. Fully fund and acknowledge the life cycle costs of infrastructure and services; and**
 - d. Facilitate the development, implementation and ongoing operation of Product Stewardship Schemes.**
- 3. The Levy should not be applied to waste generated in the non-metropolitan area as it is not feasible, or appropriate, to implement the Levy in areas with a limited rate base, access to markets for recycled materials, economic growth and resources to manage such a change.**
- 4. The Levy should not be applied to waste received at premises undertaking licensed activities whose primary purpose is resource recovery.**
- 5. The Levy must be supported by a clear, evidence-based rationale to demonstrate the suitability of how charges are set, how and where funds are allocated, and the extent to which it is delivering on its objectives.**

EXECUTIVE SUMMARY

- The Waste Levy and Strategic Waste Funding Policy Statement was first endorsed in 2008 and was amended in 2018.
- The Statement outlines the Local Government position on levies charged on the weight or volume of waste received at licensed premises and the application of those funds to waste management activities.
- In 2023, the WA Government published the findings of a Review of the Waste Avoidance and Resource Recovery (WARR) Levy. The consultation summary report and supporting consultant report can be accessed on the Department of Water and Environmental Regulation (DWER) [website](#).
- Key outcomes of the Levy Review included a five-year schedule of increases and a commitment to investigate extending the levy boundary to regional areas.
- The new Waste Levy Advocacy Position uses contemporary language emphasises:
 - Full hypothecation of the Levy;
 - The key areas of expenditure for the Levy;
 - Opposition to the expansion of the Levy's geographic application;
 - Opposition to the application of the Levy to resource recovery activities; and
 - The need for a clear evidence-based rationale for setting and expending the Levy.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in February 2024.

State Council Item 8 POLICY TEAM AND COMMITTEE REPORTS

- 8.1 Environment Policy Team Report
- 8.2 Governance Policy Team Report
- 8.3 Infrastructure Policy Team Report
- 8.4 People and Place Policy Team Report
- 8.5 Municipal Waste Advisory Council (MWAC) Report

State Council Item 9 MATTERS FOR NOTING/INFORMATION

- 9.1 WALGA 2023 Emergency Management Survey
- 9.2 Tree Retention Model Local Planning Policy
- 9.3 Local Emergency Management Arrangements (LEMA) Improvement Plan Implementation
- 9.4 Planning and Building Performance Monitoring Project
- 9.5 2024 WALGA Aboriginal Engagement Forum

RESOLUTION

Moved: Deputy Mayor Paul Terry
Seconded: President Cr Joanne Iffla

That the Great Southern Country Zone Zone:

1. **Supports all Matters for Decision as listed above in the May 2024 State Council Agenda, and**
2. **Notes all other Policy Team Reports and Committee Reports and Organisational Reports as listed in the May 2024 State Council Agenda.**

CARRIED

8.2.2 WALGA State President's Report

Attachment No. 5 [WALGA State President's Report](#)

Noted.

9 EMERGING ISSUES/COLLABORATION

Shire of Katanning

- Successful in CRSSF grant funding for football oval.
- University Hub announced.
- Awaiting Growing Regions funding announcements – early childhood hub.

Shire of Plantagenet

- Swimming Pool redevelopment project continuing.
- Roadworks program progressing
 - Reminder for LGs to ensure timely funding acquittals.
- Participating in the GSDC Worker Accommodation Study.

Shire of Woodanilling

- Department of Primary Industries and Regional Development investigating artesian aquifer resources
 - Future requirement for management scheme to regulate access and use of water resources
- VROC 4WD undertaking worker housing and tourism research – now seeking funding.

Shire of Kojonup

- WAPC meeting in Katanning to review renewable energy developments (Kojonup / Broomehill-Tambellup)
 - Important for LGs to implement Local Planning Policies to manage windfarm / renewable energy development, as the LGs LPP guides WAPC decision making.

Shire of Jerramungup

- 140 residential lots in Bremmer Bay being held up by power supply access.
- Department of Biodiversity, Conservation and Attraction briefed Shire on Marine Park proposals, including provision of 4 houses for DBCA staff.
 - DBCA will not supply / purchase land, but if land is provided by the Shire DBCA will build the 4 houses.
- Power supply interruption is an issue throughout the Shire.
- South Coast Highway maintenance / upgrades a priority issue.

City of Albany

- Lack of rain / drying landscape resulting in increased complaints about gravel roads.
- Roundabout (North Road?) closed to allow Western Power works.
- Albany Airport Masterplan will be considered by Council next week.
- Awaiting Growing Regions funding announcements.
- City currently in the Industrial Relations Commission regarding the City's new Enterprise Bargaining Agreement – Unions claiming substantial wage increases.

- Albany Ports briefed the City advising that Berths 1 and 2 are nearing the end of their asset life. State has not yet allocated funding to refurbish or renew. berth 1 and 2 are primarily used for fertiliser delivery and if they are removed from service, there will be substantial impact on access remaining port space and cost increases.
- City of Albany selected to launch State's Reconciliation Week.
- City is working closely with Aboriginal groups to progress healing following the Referendum results.

Shire of Cranbrook

- CBH fast loading facility redevelopment progressing.
- Renewable energy Local Planning Policy in progress.
- Live export ban – Shire has written to Minister Saffioti

Shire of Broomehill-Tambellup

- CBH rapid rail project awarded.

Shire of Gnowangerup

- GP retiring after 13 years – Shire is negotiating with several providers.
 - 7% of gross rates expended on current GP contract and new contract expected to cost more.
- Vestas pursuing development of 75 -150 new wind turbines.

Shire of Kent

- Developing Renewable Energy Local Planning Policy.
- Shire building 2 new residential properties.
- Sports pavilion condition survey completed – requires decision on renewal or redevelopment.

Shire of Denmark

- Potential for drought declaration if no rain in the next few months.
 - Farmers already selling off stock – feed/water availability.
- Some local anti-tourism activism – potential for community divide as local businesses / economy relies on tourism.

10 OTHER BUSINESS

Nil.

11 EXECUTIVE REPORTS

Nil.

12 NEXT ZONE MEETING

The next meeting of the Great Southern Country Zone will be held Friday, 21 June 2024 at the Shire of Gnowangerup commencing at 10am.

13 CLOSURE

There being no further business the Chair declared the meeting closed at 11.50am.



ATTACHMENT 1

Attachment 1: Department of Local Government Sport and Cultural Industries Report - April 2024

[Back to Item 5.6](#)

Department of Local Government, Sport and Cultural Industries Report

April 2024

Local Government Act Reform

- In May 2023, the Local Government Amendment Bill 2023 was passed and the *Local Government Amendment Act 2023* was assented.
- The *Local Government Amendment Act 2023* introduced key reforms related to elections and other priority matters based on 6 key themes:
 - Earlier intervention, effective regulation and stronger penalties
 - Reducing red tape, increasing consistency and simplicity
 - Greater transparency and accountability
 - Stronger local democracy and community engagement
 - Clearer roles and responsibilities
 - Improved financial management and reporting.
- The local government reforms were divided into two tranches to ensure that the election related reforms were in place in time for the October 2023 elections.
- Regulations have been made relating to the broadcasting and recording of council meetings, owners and occupiers' enrolment eligibility, and payments for the training and professional development of elected members.
- Regulations to support the implementation of other tranche one reforms continue to be developed by the Regulatory Reform team.
- On 3 November 2023, the Salaries and Allowances Tribunal (SAT) made a variation to the *Local Government Chief Executive Officers and Elected Members Determination*, issued on 6 April 2023.
- As a result, the reform to enable the payment of fees to independent committee members commenced on 1 January 2024.
- The variation by the SAT sets the thresholds for the payment of meeting fees to independent committee members.
- The enrolment changes to the owner occupiers roll took effect on 1 January 2024 and a training workshop was conducted by the DLGSC to explain these changes on Friday, 15 December 2023.
- The DLGSC continues to provide ongoing updates to the sector on the reforms as part of LG Alerts and monthly reform webinars.
- The DLGSC conducted Reform Webinar 8 on 29 February 2024, topics covered included –
 - changes to long service leave regulations
 - payments to independent committee members

**ATTACHMENT 1**

- owners and occupiers' enrolment changes
- consultation for standardised meetings procedures
- tranche 2 reforms – superannuation for elected members
- A consultation paper and online survey for standardised meetings procedures are available on the DLGSC's website.
 - <https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/local-government-act-reform/standardised-meeting-procedures-consultation>
- Feedback received through the process for consultation will inform the drafting of regulations for standardised meetings procedures.
- The consultation period ends Wednesday 29 May 2024, feedback is encouraged.
- Other regulations reforms are continuing to be progressed in 2024, including integrated planning and reporting, online registers and local government CEO KPIs and reporting.
- Further information in relation to the reforms are on the DLGSC website:
 - <https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/local-government-act-reform>
- The DLGSC monthly webinars take a deep dive into specific topics regarding the reforms – look out for LG Alerts for more details. If you would like a link to recordings of previous webinars, this is available on the DLGSC website:
 - <https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/local-government-act-reform/local-government-reform-webinars>
- The DLGSC has also teamed up with LG Pro to deliver a series of monthly capacity-building webinars.

Model Financial Statements (MFS) and Financial

- Model Financial Statements (MFS) guidelines and templates for Class 1 and 2, plus a reduced version for smaller local governments (Class 3 and 4) were published on the DLGSC website on 16 May 2023 and applied to 2022-23 annual financial statements.
- A first tranche of regulatory amendments for the MFS commenced on 1 July 2022.
- A second tranche of regulatory amendments for the MFS commenced on 1 July 2023.
- The 1 September 2023 version of the Local Government (Financial Management) Regulations 1996 includes the new credit card regulation 13A.
- On 19 October 2023, an LG Alert was issued, which also provided guidance on reporting credit card and purchasing card transactions.
- An LG Alert was issued on 9 January 2024 seeking feedback on the MFS used for 2022-23 annual financial statements report.
- Feedback closed on 9 February 2024. Feedback is currently being reviewed and the guidelines and templates are being revised to take into account some of the considerations and also the amendments made to the Local Government (Financial Management) Regulations 1996 since publishing.
- The updated MFS for 2023-24 annual financial statements report will be published at the end of April 2024.
- Non-financial asset valuation guidelines are currently being prepared and a draft has been issued to sector bodies for feedback by 20 March 2024.
- A sector body workshop is being held on 22 March 2024, to identify relevant changes and confirm support for finalisation of the guidelines, which is to be published at the end of April 2024.

Contact LG Accounting for queries – Lg.accounting@dlgsc.wa.gov.au

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Local Government (Functions and General) Amendment Regulations 1996

- The *Local Government (Functions and General) Amendment Regulations 1996* were gazetted on Friday 19 May 2023. These amendments do the following:

Rural GP and Dentists tender exemption

- Recognising the importance of maintaining medical and dental services in our regions, a tender exemption for renewing or extending a contract with a medical or dental service is being provided to regional local governments.
- This exemption means those local governments will be able to maintain the services of an existing doctor or dentist without needing to call for public tenders.
- This exemption is only available to local governments outside the Perth Metropolitan Area and City of Mandurah.

Novation of Contracts

- An additional tender exemption is provided for where a local government novates a contract.
- As an example in the context of a dental service, this means where the dental practice is sold to another dentist, the local government can novate the existing contract with the old dentist to the new dentist.
- This improves local government contract management, allowing novation of contracts to occur, local governments should however make sure it is in their interest to novate the contract.
- This exemption is available to all local government.

Dental leasing exemption

- An exemption from the property disposal requirements has been provided for the leasing of land for dental services.
- This is to align with the new exemption provided for regional medical and dental services.
- This exemption is however available to all local governments, like the existing medical services exemption is.

Further queries can be directed – actreview@dlgsc.wa.gov.au

Local Government Grants Commission

- The WA Local Government Grants Commission (the Commission) has a full composition of members; however, as five member and deputy positions have terms that end on 31 August 2024, work has commenced for nominations. Only the deputy position of Deputy to the Deputy Chairperson remains vacant and will be filled in 2024.
- The total amount of 2023-24 Financial Assistance Grants (FA Grants) was \$393,675,581 (\$366,684,564 paid in advance). This was made up of two components:
 - \$241,099,199 for General Purpose Grants (\$230,921,687 paid in advance), and
 - \$152,576,382 for Local Roads Grants (\$135,762,877 paid in advance).
- An advance payment of the 2023-24 FFA Grants, based on a funding pool equivalent to approximately 100% of the total 2023-24 funding pool, was made to local governments on the 30 June 2023.

**ATTACHMENT 1**

- Local Governments were advised that the advance payment meant remaining payments during 2023-24 would be limited and that they needed to ensure they have sufficient funds for 2023-24 to complete their planned programs.
- Due to the 100% advance, all WA local governments were either over or under paid, with the difference to be recouped from their future 2024-25 funding. All local governments with a variance of \$50,000, or greater than 2% of rates revenue, have been advised of the implications to next year's allocations.
- The Commission completed a visiting program to the Pilbara in order to conduct public hearings in October 2023, and is finalising plans to visit the Upper Great Southern, the Eastern Goldfields-South and the Kimberley regions in April and May 2024.

Stop Puppy Farming

- The State Government is delivering on its commitment to stop and prevent puppy farming. These reforms have overwhelming community support.
- The Dog Amendment (Stop Puppy Farming) Act 2021 requires the design and development of a centralised registration system (CRS) for dogs.
- The CRS will also assist with the registration of cats under the *Cat Act 2011*, and the development of regulations, in consultation with stakeholders.
- A Request for Tender for the implementation of the CRS was released to the market on 24 January 2023 and closed on 8 March 2023. Responses to the Request for Tender have been evaluated and the evaluation report was endorsed by the State Tender Review Committee on 13 July 2023.
- The Discovery and Design phase for the CRS is currently underway and was completed on 18 March 2024.
- DLGSC is continuing to engage local governments and other key stakeholders across the State to prepare for CRS implementation.
- A consultation paper sought further feedback from stakeholders and interested members of the community to assist in developing workable regulations. A second consultation paper on new and existing fees and charges was released to targeted stakeholders on 1 February 2024 and closed 15 March 2024. Responses are currently being analysed.
- DLGSC is working to progress the implementation stage of the CRS and associated regulations in the second half of 2024.

Off Road Vehicles

- The ORV Committee is currently exploring opportunities to identify potential new ORV areas.
- On 13 December 2023, the Cook Government announced the end of harvesting Pine in the Gngangara State Forest due to roosting of the threatened Black Cockatoo.
- Therefore, DLGSC are in discussions with DBCA about potential investment opportunities, in Pinjar as an ORV area.
- A private proponent is currently investigating the potential of an ORV area in the south of Perth.

Local Government Election Commitments

- The Riverside Gardens Urban Forest development is expected to meet tree planting milestones by Winter 2024.
- The Contract Award for the Greenwood Scout and Guide Hall Refurbishment is expected in March 2024.

**ATTACHMENT 1**

- Construction of the Sutherlands Park Youth Plaza development, planned for April 2024.
- The Ellenbrook Community Hub Development is at Request for Tender stage.
- The commitment to the Yellowwood Park – Skate and Parkour Facilities is on track and will provide a family friendly recreational space for the local community.
- The City of Stirling is overseeing the project for the upgrades to the Mirrabooka Village Neighbourhood Centre.
- The Birdwood Square Public Toilets and Changing Facilities project is on track, a commitment towards new facilities at Birdwood Square.
- The WA Loves Nature (Group) is managing the commitment towards the improvement of the West Perth Local Hay Street Native Bee-Scene Trail project.

DLGSC Contacts

LG Support and Engagement	lghotline@dlgsc.wa.gov.au
LG Policy and Legislation	legislation@dlgsc.wa.gov.au
CRS – Stop Puppy Farming	puppyfarming@dlgsc.wa.gov.au
Grants Commission – Financial Assistance Grants	Grants.commission@dlgsc.wa.gov.au
LG accounting enquiries	LG.accounting@dlgsc.wa.gov.au
LG Act Reform	actreview@dlgsc.wa.gov.au
LG Advisory Board	advisoryboard@dlgsc.wa.gov.au

**ATTACHMENT 2****Attachment 2: WALGA Regional Road Safety Advisory Report - April 2024**[Back to Item 5.7](#)**RoadWise Councils Update**

The Great Southern Regional Road Group Region has 9 Local Governments registered as RoadWise Councils with one remaining place available to this region.

Also available to registered RoadWise Councils is 'RoadWise Recognised'. This initiative is designed to assist RoadWise Councils to recognise their influence on road safety, benchmark and monitor road safety action, and provide formal recognition for their efforts and outcomes through the allocation and accumulation of ribbons and points. The Ribbon rating indicates effort in the application of a holistic approach to road safety across governance, management and operations. Points signify the effort and expected effectiveness of the road safety actions and interventions delivered.

It is part of the Road Safety Advisor (Vivienne Gardiner, Great Southern) role to report quarterly on the achievements of the registered Councils. The third quarterly reporting period has just been completed.

Blackspot Programs – call for submissions

The Australian Blackspot Program and the State Blackspot Program both opened for submissions in April 2024 and will **close 12 July 2024**. [Road safety Programs | Main Roads Western Australia](#)

The Australian Black Spot Program is 100% funded. The State Black Spot program is complimentary to the existing Australian Government Black Spot Program. However, it is intended that the State Programs will enable application of funds to a wider range of projects. The program funds up to 50% of the project.

Blackspot applications have not been received from the Great Southern Region for the past two (2) funding rounds. In regional areas it is often difficult to meet the minimum Benefit Cost Ratio requirement. This is in part due to a lack of crashes at the 'spot' or site being considered. The alternative is to have a formal Road Safety Inspection which requires a qualified road safety audit team. Up until recently the availability of auditors and cost of a formal audit has been a disincentive to Local Governments. Main Roads WA recently created a position dedicated to supporting Local Government with Road Safety, this position has been filled by a qualified Senior Road Safety Auditor, Paul Starling. Paul has been conducting road safety audits and inspections throughout the Great Southern with the support of a very limited number of qualified Local Government staff.

Road Safety Audit Training

In order for Paul Starling (Senior Auditor) to conduct a formal Road Safety Inspection/audit he requires an audit team, in most cases in the Great Southern Local Governments can apply for a regional exemption which allows the minimum sized team. The region however has very few qualified auditors with which to support Paul to fill a team.

Road Safety Audit Training is available to Local Government staff through IPWEA [Training and Development \(road-safety-audit-wa.org\)](#). There are many benefits to Local Government to have staff trained in Road Safety Auditing: including helping road agencies such as local government demonstrate that they are fulfilling their duty of care to road

**ATTACHMENT 2**

users, promoting safe system thinking, which is one of three new principles in the new *State Road Funds to Local Government Agreement 23/23-27/28* and improves the capacity of Local Government staff to design and deliver projects that incorporate safety outcomes.

Streets Alive

Streets Alive Funding is a collaboration between WALGA, Town Teams, Main Roads WA and Road Safety Commission to support eligible community organisations and local government projects designed to calm traffic on local roads in townsites areas across WA. [Welcome to Streets Alive! - Streets Alive](#)

Stream 1 offers 'seed' grants of **\$5,000 inc GST** in all towns and neighbourhoods across WA for eligible community groups; expressions of interest will be received from 1 April and

Stream 2 offers grants of **\$50,000 inc GST** and **\$100,000 inc GST** in all towns and neighbourhoods across WA for eligible community groups and LGAs. Details for this stream will be available in May.

Town Team Movement have developed a 'Safer Speeds and Better Places' toolkit available for free download [here](#) which provides ideas through case studies.



ATTACHMENT 3

Attachment 3: Zone Status Report - April 2024

[Back to Item 6.3.1](#)

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Southern C	24 November 2023 Zone Agenda Item 8.3.2. Appeal for Remedial Action on Education Policy and Procedures in Country Schools	<p>That the Western Australian Local Government Association Great Southern Zone (WALGA) request that WALGA strongly advocates to the Department of Education (Department) on behalf of rural and remote districts that greater efforts be made to reduce the inequality of educational opportunity with particular reference to the following:</p> <p>1. That the Department makes available resources for intervention in the experience of students specifically disaffected by the current model of schooling who are disruptive, falling behind and at risk of failing to learn to read, write and work in basic arithmetic; including intensive attention combined with health and like issues and more active, empathic, and practical instruction.</p> <p>2. That the Department makes available the current resources of Distant Education and/or enables families to access similar private providers for secondary education in order that students can study for an ATAR (Australian Tertiary Admission Rank), or other subjects of their own choosing, using internet resources and mentors provided in the schools closest to them; and</p> <p>3. That the Department subsidises housing suitable for teachers or enables local governments to build and manage such housing.</p>	<ul style="list-style-type: none">This matter was referred to the People and Place Policy Team for consideration at its February 2024 meeting.The People and Place Policy Team resolved:<ol style="list-style-type: none">Note the request of the Great Southern Country Zone and the issues raised regarding education policy and procedures,Recommends that State Council consider the issue as a key policy priority in the 2024 Policy Priorities.Recommends that the Great Southern Country Zone continue to advocate directly to the relevant State agencies on this issue, including further representations to the Minister for Education and Department of Education and Department of Communities.Recommends that the Great Southern Zone inform other country zones of this advocacy position with a view to possible cooperation. <p>COMPLETED</p>	April 2024	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039
Grt Southern C	25 November 2022 Zone Agenda Item 6	That the Great Southern Zone requests WALGA to advocate for the upgrade of existing infrastructure [telecommunication] (towers).	The Association continues to advocate for Federal and State Governments to work with	July 2024	Ian Duncan Executive Manager Infrastructure



ATTACHMENT 3

	Confirmation of Previous Minutes		<p>telecommunications carriers to provide appropriate telecommunications services.</p> <p>The three yearly Regional Telecommunications Review has commenced WALGA is working to ensure that the Review Committee engage directly with Local Governments that are interested in regional telecommunications. Additionally, the State Parliament Legislative Council Standing Committee on Public Administration has resolved to undertake an Inquiry into regional telecommunications in Western Australia. WALGA intends to make a submission and has highlighted this opportunity to regional Local Governments as submissions close on 26 April.</p>		iduncan@walga.asn.au 9213 2031
Grt Southern C	25 November 2022 Zone Agenda Item 6.2 Zone Status Report	That the Great Southern Zone request WALGA to advocate for a review of the Disaster Recovery Funding Arrangements (DRFA, WA) to reduce the extensive delays in the reporting system.	<p>In response to requests from WALGA, DFES staff undertook a series of consultation meetings with Regional Road Groups and on-line webinars to hear issues being experienced by Local Governments dealing with the Disaster Recovery Funding Arrangements.</p> <p>WALGA has continued to highlight that there are more than 30 claims in process, some dating back to 2021 that need to be resolved and progressed. During February DFES officers met with officers from many of the impacted Local Governments to progress the claims. Finding acceptable evidence of previous condition, maintenance and impact of the event is challenging.</p> <p>There is a commitment from DFES to finalise the legacy claims by the end of the current financial year. Further discussions with DFES are scheduled for April to monitor progress against this commitment.</p>	July 2024	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031

**ATTACHMENT 3**

Grt Southern C	25 August 2023 Zone Agenda Item 7.3.1 Western Power Headworks – Lead time for quotes	That the Great Southern Country Zone request WALGA advocacy to State Government to reduce the time taken for Western Power to provide quotes to a maximum of three months.	<p>The Infrastructure Policy Team considered this matter in December and resolved that WALGA:</p> <ol style="list-style-type: none">1. seeks information from Local Governments on current timeframes for quotations from Western Power and the impacts of the extended times to obtain quotations; and2. writes to the Western Power Chief Executive Officer based on the information provided, highlighting the impacts and seeking a commitment to provide quotes for a range of standard services within three months. <p>Data has been sourced from Metropolitan Local Governments. Further information is still to be sought from rural and regional Local Governments serviced by Western Power.</p>	Ongoing	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
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Attachment 4: Zone Action Items - April 2024

[Back to Item 6.3.2](#)

Great Southern Country Zone – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
2022, 26 Aug Item 7.2.1 Designated Area Migration Agreement (DAMA)	<p>That a working group consisting of three Great Southern Local Government Authority CEOs from the Shires of Kojonup, Katanning and Plantagenet, and the Great Southern Country Zone President, be established to progress the DAMA on behalf of all committed Great Southern Local Governments.</p> <p><u>DAMA Working Group Charter:</u></p> <ol style="list-style-type: none"> 1. Recommending the committed Local Government's consult with their respective industries on skill shortages and gather supporting evidence by Friday, 23 Sept 2022. 2. (a) Review the other WA DAMA business cases and their learnings to determine our process and next steps; and (b) Prepare a draft budget and scope of works for the business case and prepare a shortlist of suitable contractors to quote on the business case by 17 Oct 2022. 3. Prepare the final report with recommendations for the next Great Southern Country Zone meeting on Friday, 28 October 2022. <p>The meeting AGREED that the DAMA Working Group meetings should include representation from the Great Southern Development Commission (GSDC) and Regional Development Australia Great Southern (RDA-GS)</p>	<p>Working Group Terms of Reference conclude as at 28 October 2022.</p> <p>GSCZ 28/10/2022 - refer item 7.2.4 -Resolution to extend Charter:</p> <ol style="list-style-type: none"> 10. Endorse the Great Southern Country Zone DAMA Working Group Charter being extended to include review and recommendation to the Zone of the Draft Business Case. <p>23 Jun 2023 – Phase 3 of the EY consultancy has been completed (business case submitted to Dpt of Home Affairs). Working Group will be wound up subject to any additional work required following feedback from the Dept / Minister – expected late June 2023.</p> <p>23 Feb 2024 – Refer item 7.2.1 – update on DAMA application with DoHA</p>	ONGOING	DAMA Working Group (Zone)
2022, 28 Oct Item 7.2.4 Designated Area Migration Agreement (DAMA) Project	<p>7. Endorse the Shire of Kojonup CEO and the Regional Development Authority Great Southern Inc CEO to act jointly as the Zone representatives for communication between the consultant and the Zone and member Local Governments to facilitate preparation of the Business Plan.</p>	<p>21 Apr 2023: Phase 1 and 2 of the EY consultancy have been completed – refer DAMA Working Group and RDAGS reports at the April 2023 meeting.</p> <p>23 Jun 2023 – Phase 3 of the EY consultancy has been completed (business case submitted to Dpt of Home Affairs). Item completion will be subject to any additional work required following feedback from the Dept / Minister – expected late June 2023.</p> <p>24 Nov 2023 – Updated Business Case submitted to DoHA.</p>	ONGOING	Kojonup CEO RDAGS CEO



Great Southern Country Zone – ACTION ITEMS				
ZONE MEETING DATE / ITEM	ZONE RESOLUTION	ZONE RESPONSE	STATUS	RESPONSIBLE PERSON
		23 Feb 2024 – Refer item 7.2.1 – update on DAMA application with DoHA.		
2024, 24 Feb Item 6.1.2 GSCZ Appeal for Remedial Action on Education Policy and Procedures in Country Schools	<p>That the Great Southern Country Zone requests the Zone Executive Officer prepare correspondence advocating for action to address inequality of educational opportunity in rural and regional areas consistent with the Zone’s 24 November 2024 resolution, addressed to the following:</p> <ol style="list-style-type: none"> 1. Minister for Education, Minister for Early Childhood Education and Community Services and Minister for Training and Workforce Development; and 2. All WALGA regional Zones. 	<p>19 Apr 2024 – Refer item 6.2: Letters were sent on behalf of the Zone to the Ministers on 21 March 2024. On 21 March 2024, Zone executive officers for the below listed Zones were emailed a request to include an item in their Zone agenda, seeking their Zone’s support for advocacy on this matter:</p> <ul style="list-style-type: none"> • Avon-Midland Country Zone • Kimberly Country Zone • Murchison Country Zone • Goldfields-Esperance Country Zone • Northern Country Zone <p>WALGA secretariat has included an item, seeking support for advocacy, in the following Zone’s agenda:</p> <ul style="list-style-type: none"> • Central Country Zone • Gascoyne Country Zone • Peel Country Zone • Great Eastern Country Zone • Pilbara Country Zone • South West Country Zone. <p>Zone Executive Officer to provide update report to June Zone meeting.</p>	ONGOING GSCZ-19 Apr 2024	Zone Chair and Zone Executive Officer



Attachment 5: WALGA President's Report - May 2024

[Back to Item 8.2.4](#)

President's Report

May 2024

Introduction

It has been another busy couple of months in Local Government since the last round of Zone and State Council meetings. There has been the Aboriginal Engagement Forum, the launch of the WA Tree Festival (Tree Fest) for 2024, lots of discussion on planning matters, the State Government has opened a WA Hub in Canberra and much more. I will outline some of this activity in this report.

WA Canberra Hub

On 26 March, I was invited by the State Government to attend the official opening of the WA Canberra Hub.

The hub aims to facilitate collaboration with Commonwealth and other State and Territory Governments. Providing a space for in-person meetings, the hub is available for Member Councils, peak bodies, WA industry, Not-for-profits and advocacy organisations.

The hub will support a new way of working with the Federal Government, help to champion WALGA and the State's priorities, enhance relationships and improve outcomes for Local Governments and all Western Australians.

The opening was attended by WA Premier Roger Cook, Hon Hannah Beazley BA MLA, Hon David Michael MLA and Hon Reece Whitby MLA, and was an opportunity to celebrate the launch and new home for WA. I also took the opportunity to discuss Local Government issues with the State's leaders.

Planning

There has been a great deal of activity on trees in recent weeks. In early March, WALGA's model Local Planning Policy (LPP) was released, which enables Local Governments to regulate the removal of significant trees on private land. While planting trees is important, we know it is not enough to stem the loss in canopy cover. The model LPP will enable greater protection for our most significant of our canopy trees without the need for State Government approval.

Round One of the Urban Greening Grants has also been announced, with 12 Local Governments sharing in almost \$600,000 to plant 9,400 trees and 29,000 understorey species this winter. And amongst all of this there continues to be a growing awareness and concern about the impact of the Polyphagous Shot Hole Borer on our tree canopy across the metropolitan area.

I was very pleased that that the Minister for Planning; Lands; Housing; Homelessness has listened to our request for a comprehensive review of Local Government planning fees and charges. These fees have not changed in over a decade, despite State planning charges



rising significantly over this time. The review is a significant first step to ensuring fees are set at cost recovery and appropriately indexed going forward.

National Inquiry into Local Government Sustainability

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport will inquire into and report on Local Government sustainability. Local Governments are encouraged to make a submission by the due date of Friday, 3 May 2024 and provide recommendations relating to any or all of the inquiry's terms of reference.

The Committee has prioritised a deeper understanding of Local Government financial sustainability and funding frameworks, alongside the changing infrastructure requirements and service delivery obligations for Local Governments. The Committee are seeking to understand the challenges faced by Local Governments in servicing infrastructure requirements across Australia's regional, rural, and remote locations.

They will also examine labour hire and retention trends, including the impacts of labour hire practices, to identify barriers and opportunities to support our local workforce and Local Government sustainability and service delivery obligations.

WALGA is seeking an extension for this deadline for Local Governments until Friday, 31 May 2024. Further communications will be provided if this deadline extension is approved.

I would encourage Local Governments to provide a submission where possible.

Standardise Meeting Procedures

Meeting Procedures (Standing Orders) Local Laws have been the foundation for facilitating efficient and effective Council and Committee meetings. The State Government's Local Government Reform includes the proposal for replacing local laws with Standard Meeting Procedures Regulation. The Department of Local Government, Sport and Cultural Industries is consulting on proposals, with feedback required to the Department by 29 May 2024.

WALGA has prepared a Discussion Paper that combines the Department's Consultation Paper with comment and is seeking feedback from Local Governments. This feedback will be utilised to develop a sector-wide advocacy position for submission to the Department. Responses to WALGA are requested by Monday, 29 April 2024.

Again, I would encourage all Councils to provide a submission to the Department and to WALGA.

2024 Aboriginal Engagement Forum

I was delighted to provide an opening address at the seventh WALGA Aboriginal Engagement Forum at the State Reception Centre in King's Park. It was important for me professionally and personally to acknowledge how difficult the last 12 months have been for First Nations people in my speech to the 160 plus delegates.

I'm proud that WALGA and Local Government continues to learn and progress in this space.

WA 2024 Tree Festival launch

On Wednesday 27 March, WALGA collaborated with the Kings Park and Botanic Garden to launch the WA Tree Festival (Tree Fest) for 2024. The launch featured celebrity



horticultural experts Trevor Cochrane and Sue McDougall in the beautiful Botanical Pavilion and Terraces in King's Park (Kaarta Gar-up).

In Western Australia, we are losing trees at a rate faster than we can replace them with the overall tree canopy in Perth at 16%; the lowest of any Australian City. Tree Fest aligns with [WALGA's State Budget Submission](#) ask for cooler cities and shadier suburbs through the creation of a State-Wide Urban Forest Strategy (\$1million) and the expansion of the Urban Greening Grant program (\$20m over 4 years).

Starting Saturday, 6 April and hosted during nature's natural planting window, the WA Tree Festival brings around 50 Local Governments and community groups together to help share the value of trees through events, activities and initiatives.

Media Activity

WALGA's Policy and Communications teams briefed me on a range of proactive and reactive media activity throughout February and March. As President, I held multiple interviews, including discussing planning reforms to R-codes, our request on more State budget money for Local Government libraries, the urban greening grants, the ARENA electric vehicle funding and emergency management funding.

Planning reforms around granny flats was the issue that sparked the most media interest.

President Cr Karen Chappel AM JP
WALGA President

President's Contacts

The President's contacts since 6 March 2024 and scheduled before 1 May 2024 are as follows:

State and Commonwealth Government Relations

- Department of Energy, Mines, Industry Regulation and Safety – PoweringWA
- Western Australia Canberra Hub Opening
- National Emergency Management Ministers Meeting

Zone Meetings

- Central Country Zone Meeting
- Murchison Country Zone Meeting

Local Government Relations

- State Council Meetings:
 - State Council Meeting – March 6, 2024
 - WALGA Election Priorities Workshop
 - Local Government House Trust – Special Meeting x 2
 - Information Forum
 - Finance & Services Committee Meeting
 - Zone Chair Induction
- LGIS
 - JLT Management Committee
 - Offsite Board Workshop



- ALGA
 - Board Meeting
- Lord Mayors Distress Relief Fund
 - Board meeting, 11 April
- State Road Funds to Local Government Advisory Committee
- State Road Funds to Local Government Advisory Committee – Delegates Briefing and Workshop
- WALGA Aboriginal Engagement Forum
- CEO Performance Review Committee Meeting
- Inner City Group Meeting of the Mayors and CEOs
- Pre-SAC Meeting

Conferences, Workshops, Public Relations

- Streets Alive Program Launch
- Regional Telecommunications Review Breakfast
- Pathway to Politics for Women Advisory Committee



Attachment 6: Zone Strategic Priorities

[Return to Item 7.2.2](#)

HOUSING Votes = 20	
Zone / Regional Actions	Local Government Actions
LG Housing Stock	Make potential Developers aware planning and building process
Banking houses just in case, what about current need	Needs analysis – working with communities, housing bodies
Win payment of rates for not-for-profit organisations	Partnerships at State Government level
Lobby for reduced headworks / reduced time for approval	Business Investments plans
Tenancy laws not conducive to investment – BAL rating rules and cost	Cost of Soil/Septic testing – BAL ratings
Short stay accommodation – taking housing stock away from long term rental market.	Not good use of ratepayer's funds to be in building game
Lobby State Government to invest in housing / not give it to Local Government to do. Particularly GROH.	
SKILLED WORKER ATTRACTION AND RETENTION Votes = 14	
Zone / Regional Actions	Local Government Actions
Regional Allowances	Visa's – Alignment of skills and qualifications
Nurses Rotations	Share IT Systems i.e. payroll and HR
Government Worker Rotations	Collaborate on skills review, role sharing, sharing capacity
Housing Initiatives – GSDC	
DAMA – Holds up process	
Housing	
More Housing	
Promote competitive advantage of Regions	
ROAD FUNDING NETWORK SAFETY Votes = 9	
Zone / Regional Actions	Local Government Actions
Flexible accountability	Coordination
Posts	Collaborate
Cats Eyes	Resource to Acquittal
Audible Edge Strips	
Advocacy for South West Hwy – rest areas, passing lanes, 10 year plan with continuity	
RENEWABLE ENERGY – LAND USE PLANNING Votes = 9	
Zone / Regional Actions	Local Government Actions
Unity/Work collaboratively	Local Planning Policies – have them ready
Learn from regions further into the journey	Royalties
Royalties – have a plan	Differential rating
JDAP – review to ensure more local voice	Removal plans/End of Projects
(Synergy) Dollars to homeowners for standalone solar energy on private properties	Benefit from Power generated



Advocating to Ministers for State Planning Policy (rules)	
Good neighbour policy	
Using Royalties for Regions funding for renewables	
COMMUNITY SERVICES / FUNDING – YOUTH, FAMILY, AGED, HEALTH CARE	
Votes = 4	
Zone / Regional Actions	Local Government Actions
GROH – Stop cost shifting to Local Government for State Government employees	GROH – Support housing for State Government staff
Transitional housing for elderly	Limited availability to support childcare services
Support for GP services	Fund planning for youth and aged services
Incentives for GP's to locate regionally	
Make GP Immigration easier	
Support for local provision - aged care and childcare services	
DIGITAL CONNECTIVITY - BLACKSPOTS, DISASTER RESILIENCE	
Votes = 2	
Zone / Regional Actions	Local Government Actions
Advocate for Multiple providers and redundancy in the system – Low orbit satellites	Stay aware of emerging tech
Maintenance of existing functionality during upgrade – Change to new systems	Advocate for blackspots
Continuous power to mobile towers	
EDUCATION – REGIONAL EQUITY, ALTERNATIVE PATHWAYS, QUALITY TEACHERS	
Votes = 2	
Zone / Regional Actions	Local Government Actions
Housing	Lobby to State Government
Assistance in attracting teaching staff	Build relationships with educators
Incentives do teachers to locate regionally	
Offering opportunity to complete education in Regional towns	
Keep families in town	
EMERGENCY MANAGEMENT & BUSHFIRE MITIGATION	
Votes = 0	
Zone / Regional Actions	Local Government Actions
Greater share in ESL Funding	Education
Cost shifting of PPE	Planning Conditions
More Trucks	Compliance – Fines
Independent Funding – LGGS	
Bushfire Mitigation – Funding Sustainability	
Education	
ALBANY 2026 BICENTENNIAL REGIONAL TOURISM	
Votes = 0	
Zone / Regional Actions	Local Government Actions
Participate in planning events where possible	Local Events
	Grants for Local Events



Attachment 7: WALGA Advocacy Positions relevant to Housing

[Back to Item 7.2.2](#)

2.1.2 Rating Exemptions – Charitable Purposes

Position Statement	<ol style="list-style-type: none">1. Amend the <i>Local Government Act 1995</i> to clarify that Independent Living Units should only be exempt from rates where they qualify under the <i>Commonwealth Aged Care Act 1997</i>;2. Either:<ol style="list-style-type: none">a) amend the charitable organisations section of the <i>Local Government Act 1995</i> to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; orb) establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.3. Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the <i>Local Government Act 1995</i>.
Background	Exemptions under this section of the Act have extended beyond the original intention and now provide rating exemptions for non-charitable purposes, which increase the rate burden to other ratepayers. There may be an argument for exemptions to be granted by State or Federal legislation. Examples include exemptions granted by the <i>Commonwealth Aged Care Act 1997</i> and group housing for the physically and intellectually disabled which is supported under a government scheme such as a Commonwealth-State Housing Agreement or Commonwealth-State Disability Agreement.
State Council Resolution	July 2022 – 363.5/2022 March 2019 – 06.3/2019 December 2017 – 122.6/2017 December 2015 – 118.7/2015 January 2012 – 5.1/2012
Supporting Documents	Metropolitan Local Government Reform Submission 2012

2.1.3 Rating Exemptions – Department of Housing: Leasing to Charitable Organisations

Position Statement	That WALGA advocate to the Minister for Housing to include in the lease agreements with charitable institutions that they must pay Local Government rates on behalf of the Department of Housing recognising the services Local Government provides to its tenants.
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Background

An example of the detrimental and perhaps unintended consequences of rate exemptions for charitable purposes is the Department of Housing has historically made, and continues to make, rate payments to Local Government for public housing administered by the Department. This practice recognises that public housing tenants consume and benefit from Local Government services and facilities.

Over recent years, the Department of Housing has undertaken an expanding program of devolving public housing to contracted management by charitable providers. In doing this, the Department has perhaps not contemplated the implications of the entitlement for charitable organisations to claim rate exemptions under section 6.26(2) of the *Local Government Act 1995*.

The communities in which there is higher public housing representation, are also often the communities that can least afford to underwrite the cost the consequential rate exemption claims; contributing to a systemic and increasing divide in the level of services and facilities provided to communities with most need.

WALGA advocates for intervention to ensure that the Department of Housing includes in future new, and renewal of, contracts for management or provision of public housing include a specified contractual obligation for payment of Local Government rates regardless of the provider's charitable status.

This intervention does not create an increased cost for the provision of public housing, it only ensures that the former status quo for public housing rate payments is reinstated and then maintained, ensuring that Local Governments do not unreasonably lose the capacity to provide services and facilities to support and enable our communities that are most in need to flourish.

State Council Resolution

March 2020 – 29.1/2020

2.4.6 Cost of Regional Development

Position Statement

The Local Government sector supports the State Government addressing the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many regional towns.

Background

This was a member motion supported by members at the 2021 AGM, and later endorsed for action by State Council in December 2021.



The Association has worked with senior officers from Development WA to understand the effectiveness of and changes required to the Regional Development Assistance Program that was designed to address the market failure in towns where the cost of land development exceeds the value of the land made available to market.

State Council Resolution December 2021 – 294.7/2021

Supporting Documents [WALGA AGM Minutes 2021](#)

6.13 Short-Stay Accommodation

Position Statement

1. That the WAPC not endorse the draft Position Statement: Planning for Tourism and the associated Guidelines prior to:
 - a. Additional engagement occurring with the Local Government sector, and specifically those Local Governments with significant tourism industries and knowledge and experience in the regulation of tourism land-uses,
 - b. The provision of further justification for the need to exempt un-hosted short-term accommodation from development approval, and specifically clarification on,
 - i. Zones in which the exemption would apply,
 - ii. Whether the exemption would apply in bushfire prone areas, flood prone areas, and other areas covered by special control areas,
 - c. Consideration of the recommendations outlined in Appendix 1 of this submission, and
 - d. Clarification being provided on the extent and ability of any state-wide registration scheme to address planning, amenity and management issues associated with both hosted and un-hosted short-term accommodation, that satisfies the WAPC that these issues can be suitably managed outside the planning system, particularly:
 - i. How the Scheme will allow for capturing and reporting of the number of days unhosted short-term accommodation is let in a calendar year, and
 - ii. How the Scheme's design will reduce the ability of hosts to 'game' the system to avoid the need for a development approval while letting their property for more than 60 days.
2. The interdepartmental working group be re-formed to guide the establishment of a state-wide registration scheme, and to include Local Government as a key stakeholder to ensure that the experience and knowledge of the sector informs the Scheme's formulation,



3. That the establishment and operation of the state-wide registration scheme should be managed by the Department of Mines, Industry Regulation and Safety,
4. That the State allocate necessary financial resources to the lead agency to support the establishment of a 'fit-for-purpose' state-wide registration scheme, and
5. That the state-wide registration scheme be developed for both short-term accommodation and peer-to-peer platforms with the inclusion of the following features:
 - a. All hosted and un-hosted short-term accommodation must be required to be registered with the scheme before being able to advertise the property, and platforms must publish the registration number as part of the marketing and booking services,
 - b. All peer-to-peer platforms that seek to let short-term accommodation must be regulated through the scheme as a host platform,
 - c. Obligations of registration for both hosts and platforms must be clear and appropriate infringements and compliance tools should be embedded in the regulatory framework,
 - d. Local Governments must be able to maintain the ability to require the provision of additional information and impose additional licencing or operational requirements, depending on their circumstances, including both town planning and Local Government Act (Local Law) regulation,
 - e. Local Government's must be able to set fees commensurate with the cost of providing the service for any role undertaken as part of the scheme, and
 - f. Local Governments must have access to all necessary data collected by the scheme to adequately manage the potential impacts of short-term accommodation providers and to ensure local requirements are being met by hosts.

State Council Resolution

March 2022 – 314.2/2022
May 2019 – 11.3/2019
December 2017 – 128.6/2017

Supporting Documents

Short-Term Accommodation Submission
Submission to the Economics and Industry Standing Committee:
Inquiry into Short-Stay Accommodation



BUSH FIRE ADVISORY COMMITTEE AGM MINUTES

Tuesday 26th March 2024

Shire of Woodanilling
Council Chambers

Commenced 6.45pm



1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chief Bush Fire Control Officer, Mr Evan Hall opened the meeting at 7.16pm and welcomed everyone to the meeting.

1.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the *Local Government Act 1995* requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the *Local Government Act 1995*.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long standing personal friendship with the proponent). As a consequence there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:

Shire Officers

Acting Chief Executive Officer	Belinda Knight
Customer Service Officer	Hannah Wilson
Executive Manager Infrastructure	Phil Burgess
Shire President	Dale Douglas
CESM	Cindy Pearce

DFES Officer

District Officer	Paul Blechynden
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Bushfire

CBFCO	Evan Hall	
DCBFCO	Mal Baxter	
Senior Fire Control Officer 1	Lachlan Patterson	
Senior Fire Control Officer 2	Jason Cronin	
FCO	Wayne Shackley	Cartmeticup
FCO	Greg Doak	Boyerine/Westwood
FCO	David Coleman	Central
FCO	Braden Crosby	Glencoe
FCO	Graydn Wilcox	Beaufort/Kenmare
FCO	Ian Garstone	Central
FCO	Benjamin Wilhelm	Boyerine/Westwood

Apologies:

Bindi Murray

3. CONFIRMATION OF MINUTES

CONFIRMATION OF 28TH MARCH 2023 AGM MINUTES

Moved David Coleman Seconded Greg Doak

that the Minutes of the Bushfire Advisory Committee AGM Meeting held 28th March 2023 be confirmed as a true and correct record of proceedings without amendment.

CARRIED

4. ELECTION OF OFFICE BEARERS

ELECTION OF OFFICE BEARERS

That the Committee recommends to Council the following appointments effective from 1 July 2024

BUSH FIRE EXECUTIVES

Chief Bushfire Control Officer:	Evan Hall
Deputy Chief Bush Fire Control Officer	Lachlan Patterson
Senior Fire Control Officer 1:	Bindi Murray
Senior Fire Control Officer 2:	Jason Cronin
Fire Weather Officer:	Jason Cronin
Deputy Fire Weather Officer:	Bindi Murray
Moved Greg Doak	Seconded Mal Baxter

CARRIED

BUSH FIRE CONTROL OFFICERS:

Beaufort Kenmare:	Bindi Murray & Graydn Wilcox
Boyerine Westwood:	Greg Doak & Benjamin Wilhelm
Central:	David Coleman & Ian Garstone
Cartmeticup:	Wayne Shackley & Lee Bessel-Browne
Glencoe:	Braden Crosby & Ben Patterson

Moved Jason Cronin **Seconded** Greg Doak

CARRIED

HARVEST BAN COMMITTEE:

CBFCO:	Evan Hall
DCBFCO	Lachlan Patterson
SFCO:	Bindi Murray
SFCO 2	Jason Cronin
Beaufort/Kenmare:	Mal Baxter & Graydn Wilcox
Boyerine/Westwood:	Greg Doak
Central:	Ian Garstone
Cartmeticup:	Wayne Shackley
Glencoe:	Braden Crosby
Moved Braden Crosby	Seconded Greg Doak

CARRIED

Clover Burning Officer	Evan Hall
Clover Burning Officer	Shire Chief Executive Officer
Moved David Coleman	Seconded Greg Doak

CARRIED

Delegates to the ROAC Secretary	CBFCO Evan Hall + 1 Shire
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Moved Greg Doak **Seconded** Mal Baxter

CARRIED

The Current Chief Bushfire Control officer Evan Hall declares all position open and hands the chair to the Acting Chief Executive Officer Belinda Knight to commence the election of Office Bearers.

5. CLOSURE OF MEETING

There was no further business and the Chairperson closed the Bush Fire Brigades Annual General Meeting at 7.06pm.



BUSH FIRE ADVISORY COMMITTEE MEETING

MINUTES

26 MARCH 2024



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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Chief Bush Fire Control Officer Evan Hall welcomed all, and the meeting was declared opened at 7.07pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Council Members		
Councillor		Cr Dale Douglas
DFES Officer		
District Officer		
BFAC Committee		Paul Blechynden
Chief Bush Fire Control Officer		Evan Hall
Deputy Chief Bush Fire Control Officer	Officer	Mal Baxter
Senior Fire Control Officer 1		Lachlan Patterson
Senior Fire Control Officer 2		Jason Cronin
Fire Control Officer		Wayne Shackley
Fire Control Officer		Greg Doak
Fire Control Officer		David Coleman
		Cartmeticup
		Boyerine/Westwood
		Woodanilling Central
Fire Control Officer		Ian Garstone
Fire Control Officer		Benjamin Wilhelm
Fire Control Officer		Braden Crosby
		Glencoe
Shire Staff		
Chief Executive Officer		Belinda Knight
Executive Manager Infrastructure		Phil Burgess
Customer Service Officer		Hannah Wilson
Community Emergency Services Officer		Cindy Pearce
Apologies		
Fire Control Officer		Bindi Murray

3. CONFIRMATION OF MINUTES

CONFIRMATION OF BFAC MINUTES HELD 18 OCTOBER 2023

Moved **David Coleman**

Seconded **Greg Doak**

That the Minutes of the Bushfire Advisory Committee Meeting held Wednesday 18th October 2023 be confirmed as a true and correct record of proceedings without amendment.

**CARRIED
FOR:
AGAINST**

4. BUSINESS ARISING FROM PREVIOUS MEETING

Item#	Date initiated	Item Details	Officers Status Update	Assigned to	Comment	% Completed
7.2	01/07/2021	That Council provide a letter of support to Telstra for a tower to be located in the eastern area of the Woodanilling Shire, northwest part of the Katanning Shire and the western part of the Kent Shire.		CEO/CESM	<p>Current CEO to discuss with previous CBFCO for this action item.</p> <p>Letter to be drafted in consultation with CEO, DCEO and CSM.</p> <p>Councils sent a letter of support to the Great Southern WALGA Zone requesting better mobile phone coverage in black spot areas. This request will be forwarded to the State WALGA Council for actioning. The CEO to send a letter to DLGRD requesting a mobile phone tower in the Eastern part of Woodanilling.</p> <p>This has been tabled through the WALGA Great Southern Zone and has been placed with Katanning and Kent areas. CEO Katanning has placed it close to the borders to capture the black stop areas. No further action required.</p> <p>26.03.2024 - As of December 2023, Federal Government has had a discussion on two new towers – South Glencoe and Datatine.</p>	90%
7.7	01/07/2021	That Boyerine/Westwood apply for a DFES Fire Appliance Truck and shed in the next round of LGGS funding.		CESM/CEO	<p>CESM to discuss with CEO on outcomes from BFAC with understanding of best area if supported. BFAC to agree on a location west and east of the Shire in preparation for the Feb/March application. This will be tabled at the October BFAC meeting.</p> <p>A discussion was held 12th September regarding a DFES Fire Appliance Truck being applied for the Kenmare Beaufort Brigade, the discussion was about housing such a unit at the Shire Depot. This subject requires further consultation with the BFAC members.</p> <p>Recommendation that an application needs to be submitted for 2 new appliances 4x4 Volvo Rural with no Ad Blue, business case to be drawn up.</p>	

					<p>That the application for Boyerine Westwood appliance be removed from this item.</p> <p>Council to write a letter to DFES that the Shire of Woodanilling are permitted to retain/purchase the current appliance once a new one has been supplied.</p> <p>Application for 2 appliances has been submitted – Heavy Duty and a Light Tanker through the LGGS. We need to make applications to keep us in the system. Business Case was circulated.</p> <p>DFES yet to advise of any outcomes however lodged on LGGS.</p> <p>26.03.2024 - Submitted application to LGGS on the 26/03/2024 for a Heavy Duty and a Light Tanker – this could take many of years.</p>	
8.1	07.04.2022	<p>CEO to contact Fletchers International with regards to Fire Compliance and suppression. CESM to make arrangements for Beaufort/Kenmare Brigade representatives for site visit.</p> <p>Possible review of other commercial sites in Beaufort River area.</p>		CESM/CEO	<p>Yet to be discussed with Fletchers.</p> <p>To be arranged before the next BFAC meeting in October, suggestion that all industries in the Beaufort River district to be approached.</p> <p>CESM, Bindi Murray, Mal Baxter, Jason Cronin, Scott Hook and DCEO attended Fletchers Monday 12th September. A discussion around Fletchers supplying a map of the property showing all assets, tracks/roads, water supply (tanks/dams) locations and types of connections. Storage areas of chemicals, stock feed (either under cover or uncovered) Critical infrastructure eg powerlines, residential housing etc.</p> <p>It was recommended to Fletchers that a fire unit that is not a trailer mounted unit would be of more benefit in a fire situation.</p> <p>CESM mentioned that a Rural Fire Awareness Course was being held 20th October if any Fletchers staff may be available to attend.</p> <p>CESM to follow up with Fletchers in a week if no response to her email has been received.</p> <p>CESM emailed Fletchers Sept 22 and again this week with no response.</p>	Completed

					<p>CESM will follow up regarding them providing the information requested. Letter completed 18.10.2023 – Further comments by Bindi & Evan on this as they attended the Darkan exercise and understood the importance of these conversations with Fletchers and the land owners in the area due to the industry there. The exercise included this region and it showed how quickly it went in a very short time. Firebreak inspections and the plantations is very important. 26.03.2024 - CBFCO Evan Hall conducted Fire Break Inspections – Fletcher and Beaufort River Meats comply. Beaufort River Tavern is a concern.</p>	
8.2	07.04.2022	Shire to follow up on Bush Fire Brigade Membership – recognition of service awards (DFES)		CESM	<p>DCEO to give update at meeting. DFES has been contacted, awaiting feedback from the BFB Volunteers Liaison Officer. List to be provided at meeting for discussion. A dinner and presentation evening will be planned in the next financial year by Council to present service medals and awards to Bush Fire Volunteers. 18.10.2023 – KB to follow up with Hannah and DFES. Captains important to review and get back to the Shire. Work on some dates for long servicing members. 26.03.2024 - Up for vote whether to continue majority vote no. Discussion had that there are other ways to thank volunteers.</p>	Completed
9.3	07.04.2022	Bushfire Guidelines – to be finalised and represented back to a Special BFAC Meeting.		CESM/CEO	<p>Working in progress and moving forward towards presentation at October BFAC meeting or earlier. Being presented today Bushfire SOPS need circulating. DFES don't have all members email addresses. What's the best way to circulate? 18.10.2023 – Cindy will send link in the What's App on the 19.10.2023</p>	Completed

9.9	07.04.2022	WHS new legislation – CEO to get out to all brigade members details of new legislation.		CEO/CESM	Letter drop of documentation and then a review at the pre-season meeting for all brigades. Can also go into the Wongi. Ongoing with present and new members as contained in ATTACHMENT 8.12.1. Ongoing Training 18.10.2023 – Details of the LGIS WHS details now in front of yellow folders. To be emailed out to all members on What's App.	Completed
	28.03.2023	CESM to organise a date for First Aid Course.		CESM	CESM to organise training during winter and circulate date to all brigade members. Due to the time it takes to coordinate First Aid training it will be through eAcademy in the future. Will be circulated as per current local training. 18.10.2023 – This was difficult to work with across the state. DFES has now suggested that when a ST Johns is active in our region, that it will be placed on What's App and you will be able to register. Cindy will distribute when these happen. 1 Day course. 26.03.2024 - Organised for the 24th March 2024 – Cancelled due to trainer having covid. Next scheduled training June/July	Completed
	28.03.2023	Shire to arrange for firebreaks at Boyerine		Shire/ Captains	Details to be supplied to Sue for activation. ACH Act needs to be considered and addressed before any activity can take place. 26.03.2024 - Awaiting details regarding MAFS.	90%
	28.03.2023	Total Fire bans and effect on business owners/hobby farms.		CESM	CESM to circular flyer. Information will be circulated late November. 18.10.2023 – to be distributed and reminders to be sent out. New welcome packs to be sent out.	Completed
	28.03.2023	CESM to arrange training for any new members		CESM	Boyerine/Westwood brigades Central brigade Glencoe Brigade 2 x Trainings scheduled, with 1 still to be conducted.	Completed
	28.03.2023	CESM to provide coupling and hose to fit Central Brigade truck to draw water from the 3 new fire water tanks.		CESM	CESM to purchase hose and coupling. Sizes need to be identified so CESM can place order. 18.10.2023 - Couplings – Dale and David to address with Alan	Completed

	28.03.2023	PPE		DCEO/CBFCO	To follow up on forms from Brigades for noting the current PPE & PPC with current brigade members. 18.10.2023 – please get your forms in to CESM to get ordered. PPE forms are available.	Ongoing
	28.03.2023	Signage for Prohibited burning & Restricted burning periods.		CESM/DCEO	CESM to discuss with DCEO on particular sites and signage requirements. 18.10.2023 – CESM was unable to finalise due to costs. Any chance that Rotary may give some support as the signs came to \$1200 for 3 signs at Martup Pool, Town and Whispering Winds. 26.03.2024 -Seek sponsorship for signs.	Pending

5. OFFICER'S REPORTS

5.1. CBFCO – EVAN HALL

A busy fire season for the shire of Woodanilling with a total of 19 fires attended. Along with the higher number of fires this season, the size was also a noticeable change from more regular years. 3 fires were larger than 60ha with another two over the boundary attended that were also over this size. The size of the smaller fires also seemed to be larger than what we are used to. We utilized aerial support (twice) for the first time in a number of years and this went relatively well but is something that I think we will get better at the more we use them.

Through attending several fires over our boundary this season, I believe that our shire is doing a great job of our fire business. Comparatively, I think we are well organized, cohesive, professional and willing to dig in and get the job done. I also think that our systems and structures are working really well, and presently, we have a great mix of experience and youth which puts us in great stead for the future. We have a good habit of attending fires with appropriate PPE which as chief, makes my job a lot easier. This is not something that happens in all shires. So, a big thanks to everyone involved and to those that have held exec positions over the years for setting up a solid framework which has led us to where we are today. I would also like to thank the shire for their assistance and support. Machinery, food, coordination and general help has been offered regularly throughout the season and has utilized on a number of occasions.

ISSUES

Before the season kicked off we encountered a few frustrations in our regular preparations that happen behind the scenes. We have used a new WAERN radio servicing provider this year who's standard of communication and organization left a lot to be desired. We had numerous radios still getting serviced in the second half of December. Had we not identified that these radios still had not been serviced, they would have been missed all together. I will continue to liaise with DFES to see if we can use a different provider next season. The other hiccup we had was with pump trailer servicing. Several of the pump trailers were rolled out to their locations several weeks later than they should have been. I put this down to the fact that there were several new staff within the shire that perhaps didn't understand the process and urgency for these to be put out on time. This is not a problem we have had in the past (to my knowledge) and is not something I foresee as an ongoing issue.

Other problems include the continuing decline in phone reception. I have raised this with Cindy and also at the ROAC and have asked that this be raised at the next LEMC meeting.

LOOKING FORWARD,

Should we have another dry winter with minimal runoff, we will start to run into issues with finding suitable dams for setting up fast fills at fires. This is not something we have encountered for a few years but can be managed to an extent with good strategy leading into the season. We will have a good idea of this by the time we reach our October BFAC.

The other idea that I had following the Crosby fire (which was our second large fire in a week that required some form of mechanical break for containment) was that a piece of tillage equipment for putting in breaks would be great. Ben Ball from Wagin was at two fires I attended that week using his 3-point linkage set of discs that were like a speed tiller. They were quick, nimble and very maneuverable and did an excellent job in a short period of time establishing containment lines. The other advantage of them is that there is nothing to deal with after unlike when using a grader for breaks. I have not done any homework as of yet to see if there is any way of funding this or looked into how we would manage having such a piece of equipment. Ben did say to me that he would continue to be at fires close to him with the discs but would consider using them for payment at further away fires if requested. Cindy, is this achievable and what does the group think of the idea of looking into purchasing something like this? I have asked around and there is nothing like this owned by any farmers in the shire.

ROAC

There were a couple of points out of the March ROAC worthy passing onto this meeting. Those are as follows

LGGS budget and therefore ESL budgets are not big enough and the struggle to make ends meet is getting more difficult with some shires stating that they are struggling to provide enough PPE through their ESL.

AFDRS is still receiving plenty of complaints in regards to thresholds for permits to burn. Discussion to follow as an agenda item in this meeting.

5.2. CESM – CINDY PEARCE

MEMBERSHIP UPDATE

I have handed out brigade membership lists at the beginning of the meeting, if they could be handed in after the meeting with members removed that have left the area. Over the winter period I will drill down to who on the list has not completed basic training and forward that information to the FCOs.

TRAINING

Have had good attendance from volunteers from Woodanilling on the Rural Fire Awareness Course held on the 27 Feb. There will be a number of courses run over the winter period heading into next summer. Once the training calendar for the region is available it will be circulated.

LOCAL GOVERNMENT GRANT SCHEME

The operational budget is currently in overspend due to work required on the Woodanilling Central Appliance with new Beacons and foam pump. I have a couple of PPE orders on the books which will be distributed next financial year. The truck will need to go to Southwest Fire at Collie for the foam pump replacement. During this time, I am hoping to be able to get a backup appliance, though this will depend on how long it's away for. The situation with the foam pump is that it has not been cleaned out appropriately between uses and its corroded internally.

Beacons – \$1451.76 Ex GST - Full set as the current beacons on the appliance aren't available anymore.

Foam Pump - \$5700.00 Ex GST

LGGs Application completed, asking for a Fast Fill Trailer from Kondinin \$10450.00 - registered, with flood lights etc. We won't know until later in the year if we have been successful or not.

We have also requested an additional Heavy-Duty Appliance and a Light Tanker in this round of allocations. We need to continue to submit requests annually to be kept on the system as requiring additional appliances, especially for the Albany Hwy location.

FIRE EQUIPMENT ISSUES

All Appliance and fast fill trailer issues are to be reported to me, as they are a priority, and I will address the issue either by engaging a mechanic or auto sparky to rectify the issue. Fast Fills will need to be brought in and we will have the Hunters took them over, so they are ready for the next fire season. I will let you know when they need to be brought in by as we will book the time with Hunters.

Two of the Fast Fill Trailers are required to go over the pits to be licenced. Over the winter period they will be dropped off to Ongerup Mechanical Service to have VIN numbers etc done and be licenced. They will require them for approx a week to get the paperwork work completed.

MITIGATION / BUSHFIRE RISK MANAGEMENT PLANS

The last round of MAF funding is in the process of being acquitted. Currently the MAF is on hold until the Shires decide how they are going to move forward. Now that Katanning and Broomehill – Tambellup have BRMP there is limited room in my Business Plan to submit, schedule contractors and update BRMS across 3 Local Governments. It's a conversation DFES and the Local Government needs to have in the very near future as they will be missing out on funding.

WALGA have engaged a Bushfire Risk Management Coordinator to update BRMPs to the new guidelines. Aiden Whitehurst will be updating the new guidelines into the current BRMP.

The BRMP is also up for a total review with the OBRM being aware of this as this will take a number of months to complete. They are looking at options to have this work completed as it falls under Local Government though understand a number of Local Governments don't have the capacity.

ADDITIONAL VERTEX RADIOS X 2

Have applied for 2 handheld Vertex radios through the region including a basic business case. Currently waiting on if we have been successful.

5.3. DFES – PAUL BLECHYNDEN

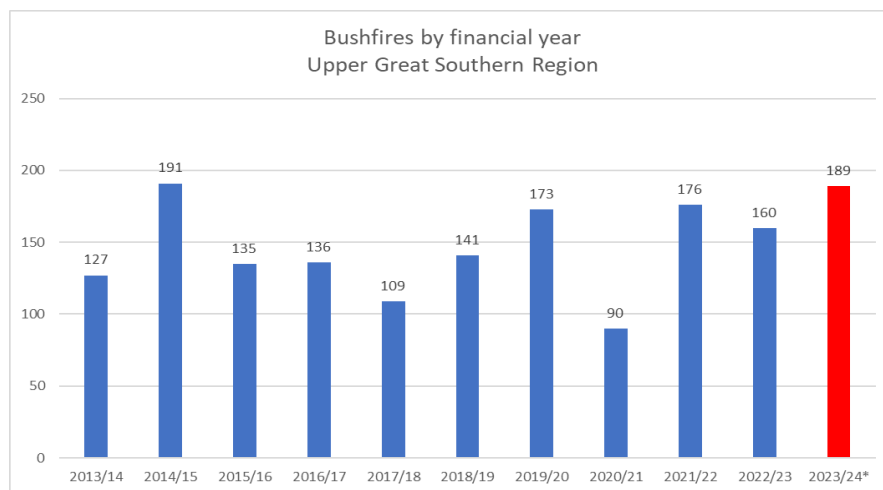
2023/24 BUSHFIRE SEASON

As everyone is aware, it has been a long and eventful bushfire season. The late finish to the northern in the Kimberley / Pilbara combined with the early start in the southwest meant that firefighting resources have been sent from one end of the state to the other for well over seven months.

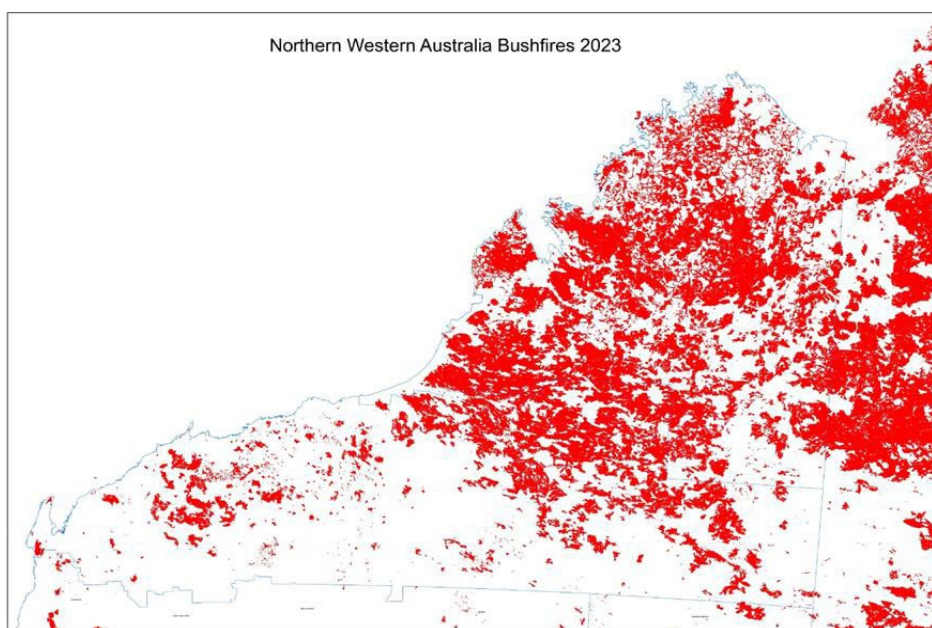
Our bushfire season started very early (mid-October) with a level 2 bushfire threatening Corrigin. Not long after we had DFES staff and volunteers at the level 3 Serpentine / Jarrahdale fire bushfire in the neighbouring region.

We have had 189 bushfires reported so far this season, the largest number (for this time of year) for at least the last 10 years.

The northern fire season (Pilbara and Kimberley regions) was particularly significant in terms of its



intensity (over 13 million hectares burnt) and extended duration.

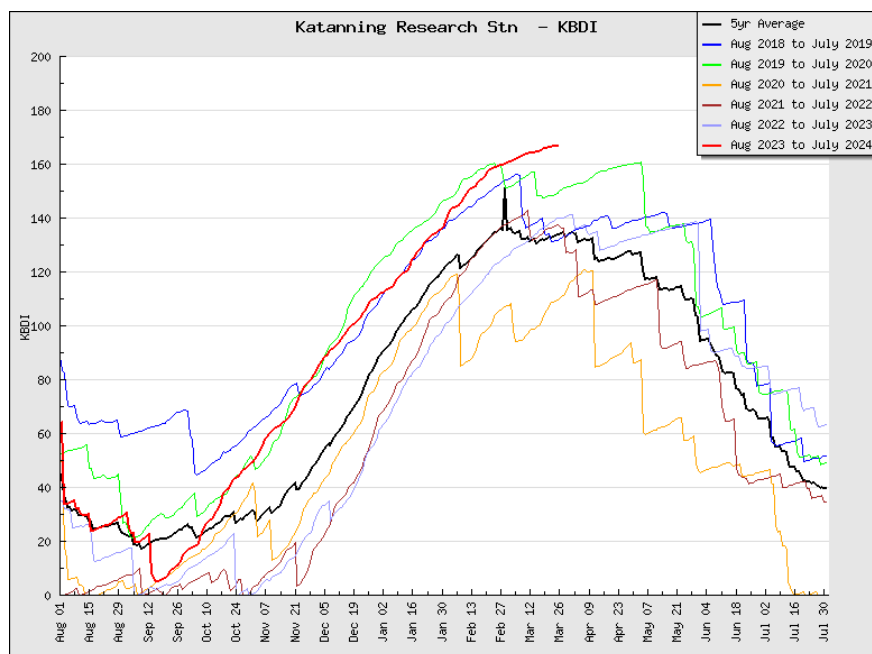
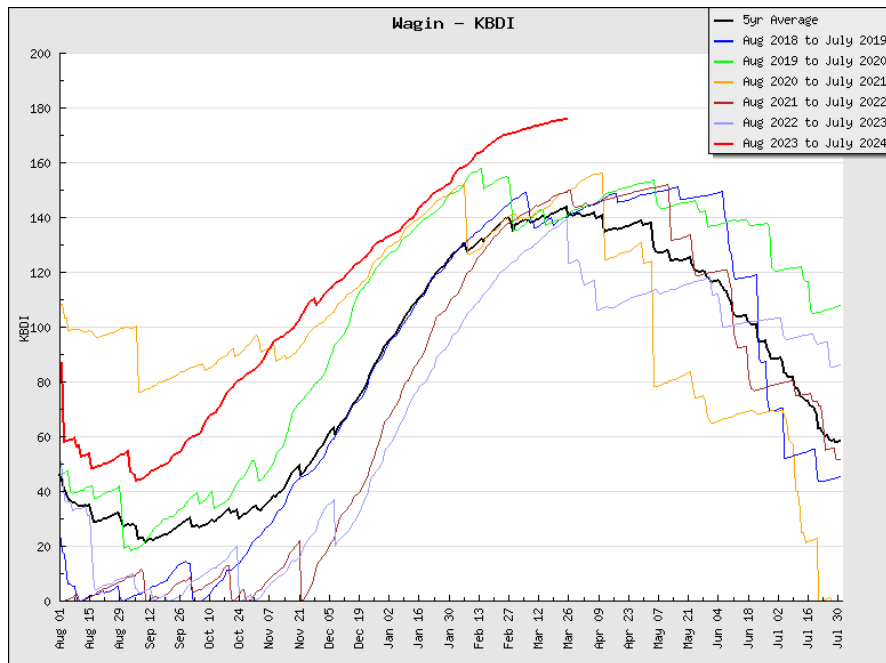


DFES personnel and volunteers from this region were deployed to fires within the region and outside including Wyndham, Halls Creek, Forrestania, Toodyay, Esperance and Balladonia.

Due to the season there were significantly more requests for volunteers and DFES staff to assist than previous years. We fully appreciate that there are times of the season that people are unavailable and genuinely appreciate everyone who has been able to help.

CURRENT CONDITIONS

Conditions remain very dry with soil dryness at very high levels in the western part of the region. As an example, Wagin and Katanning's soil dryness is the driest it has been in the last five years.



GRAIN HARVEST WATER BOMBER PROGRAM

The grain harvest water bomber program was again successful with bombers stationed in Geraldton, Cunderdin, Narrogin and Esperance during harvest. These and other water bombers have been deployed to over 30 bushfires across the Upper Great Southern Region.

As many people know, water bombers can't operate without trained ground controllers on site and firefighters understanding the importance of clearing the drop zone. We strongly encourage shires to have more trained ground controllers and let their firefighters know about clearing the drop zone

STATE OPERATIONAL SUPPORT FLEET (HIGH SEASON)

This season we have been successful in delivering 15 SOSF appliances out to shires and brigades. This is a significant improvement on earlier years and has been a big improvement in firefighting resources. This program has meant that shires have additional resources available for fires within their shire. These firefighting appliances are also available to be deployed elsewhere in the state.

These appliances are in high demand; it is important to ensure that they are well used and fire reports are completed. These appliances are sent to the areas with the greatest need; supply in the past is not a guarantee that they will be available in the future.

PRESEASON EXERCISE

DFES conducted multi-agency exercise in the shire of West Arthur in October 2023 that involved the Shire of Woodanilling, Main Roads WA, WA Police, Dept. Primary Industry and Regional Development and the Forest Products Commission.

This was a great event – thank you to Cindy and everyone who came over from Woodanilling.

PERMIT BURNING - FIRE WEATHER OFFICERS

Fire Weather Officers (FWO) who have been formally appointed and gazetted are able to authorise permits to burn to be used on days when the fire danger rating is high or above. Additional information is available on the BOM Registered Users page and elsewhere to support FWOs make these decisions.

LOCAL GOVERNMENT GRANTS SCHEME (LGGS)

DFES Staff and CESMs have been working closely with their shires to support them complete their budget requests for 2024/25 funding.

LESSONS LEARNED FROM THIS SEASON:

- Request DFES approval to meet contractor costs before engaging the contractor.
- Transfer of control of incidents can occur, however needs to be approved by an authorised shire representative. This is the Shire CEO unless otherwise advised.
- Importance of requesting water bombers early and having ground controllers available at the fire to direct water bombers.

TRAINING

The 2024 training program has started. We are encouraging everyone to get in early for these courses as there was strong demand for more training in October and November when our trainers were deployed to other fires and unable to deliver training.

6. BRIGADE REPORTS

6.1. BEAUFORT/KENMARE – BINDI MURRAY – APOLOGIES PRESENTED BY GRAYDN WILCOX

We had a good turn out at our meeting. A few things from our meeting are as follows:

- We believe our brigade would highly benefit from a fast attack vehicle.
- Yellow files used by FCO's and members doing Woody base duties are hard to keep up to date. We suggest that a digital information file is created so that people can access the information themselves and be kept up to date with any changes.
- Need improved communication (reminder) to those rostered on to do Woody base. In the past the file would be passed along and served as a reminder. Possibly those finishing their duty could tag with the incoming base operator at each changeover.
- Would like to see an improvement with morning call up so there is greater awareness of weather conditions. Once call-ups go to Monday only, the weather for the remainder of the week tends to be forgotten. Base duties are different for those during daily call up compared to those doing a weekly call up. This should be reflected in the record sheet completed by the different base operators. Weekly operators should be required to supply weather information with an increased emphasis on the weather outlook for the week.
- Would like to see base operators' induction, a new radio operators' induction and a radio procedure protocol refresher help prior to the next fire season.
- Fire water tank at Humphris' corner on Robinson Road is a concern. People are dumping their rubbish there; the water is being accessed by the public (particularly campers and caravaners) and the water supply cannot be relied on.
- Fuel load at Queerearrup Lake is a concern. The spraying of the grass by the Shire to create firebreaks needs to be more extensive. Signage also needs to be improved (at both the boating and swimming areas) clearly informing visitors of the fire restrictions, their obligations and the penalties.
- Martup Pool requires the same as above.
- Different sheets for call up high season/post-harvest

6.2. BOYERINE/WESTWOOD – GREG DOAK

Couple of fires, newer members turning up to a fire – Standard operations

Concern for burn overs – No direction on fire grounds.

6.3. CARTMETICUP – WAYNE SHACKLEY

No fires at Cartmeticup, Tank at church road hard to fill and difficult to get to. Cannot drive tanker around the tanks also at Robbie road.

6.4. GLENCOE – BRADEN CROSBY

Thank you to everyone for helping so far this season especially with our fire.

Transfer funds to the Shire Municipal.

6.5. WOODANILLING CENTRAL – DAVID COLEMAN

Good turnout to meeting, three new members on board two of which are trained and ready to go.

Fire hydrants around town hard to identify – Brigades to do marking, Water Corp to maintain.

7. GENERAL BUSINESS

7.1. REVIEW OF FIRE BREAK NOTICES

Any changes or updates required to be made before the next fire season?

Comments from meeting:

Cindy – Low Fuel Zone, At the end add unless otherwise stated.

Even – Positions to be amended, Magnet to be added onto the back.

7.2. PPC/PPE

Orders to be given to Cindy to arrange for purchasing if required.

7.3. GAZETTE FIRE WEATHER OFFICERS

Role with validating Permits under high.

Comments from meeting:

AFDRS – Under bush fire act Local Government can appoint Fire Weather Officers, this gives them legal status and powers to do a permit on a day that the Fire Danger Rating is high or above.

Paul Blechynden explained more about this.

After an extensive discussion, keep carrying on the way that it has been done.

7.4. HIGH SEASON LIGHT TANKER 2024-2025 FIRE SEASON

Comments from meeting:

Cindy covered this in her report.

Cindy to apply and liaise with Paul B.

7.5. FIRE WATER DIRECTIONAL SIGNS

Update on this.

Comments from meeting:

This is now completed.

7.6. WHS OBLIGATIONS

Comments from meeting:

Chief Bush Fire Control Officer Evan Hall advised everyone to keep encouraging people to wear appropriate PPE.

7.7. MITIGATION UPDATE

MAF works update including slashing, mulching and spraying.

Comments from meeting:

Covered in Cindy's report.

7.8. SIGNAGE – PERMITS REQUIRED / NO BURNING

Update on how this is progressing.

Comments from meeting:

This has been completed.

7.9. FAST FILL TRAILERS

Update on what is happening.

Comments from meeting:

Covered in Cindy's report.

7.10.FIRST AID TRAINING

PRE-SET COURSE DATES FOR KATANNING:

- 22 June
- 23 June
- 03 November

Applications close two weeks prior to training day. Applications required through eAcademy.

7.11.BUSHFIRE BRIGADE GUIDELINES AND OPERATING PROCEDURES

To be reviewed.

Comments from meeting:

To be gone over during the winter period and to be tabled at October meeting.

8. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil to report.

9. MEETING CLOSED.

Cr Dale Douglas thanked all volunteers from the Shire.

Chief Bushfire Control Officer Evan Hall closed the meeting at 9.50pm.

Next Meeting: October 2024

**SHIRE OF WOODANILLING
STATEMENT OF PAYMENTS
FOR THE PERIOD 30 APRIL 2024**

Attachment 13.1.1

Transaction ID	Date	Name	Description	Amount
Municipal Account				
EFT Payments				
EFT7207	12/04/2024	Katanning Handy Hire	1 day Hire of Excavator for grave digging- Woodanilling Cemetary	\$330.00
EFT7208	12/04/2024	Garden Retic Services	Supply and install new retic box for Unit 2 Wattleville	\$948.20
EFT7209	12/04/2024	Wren Oil	1 x 205L Exchange Filter Drum and collection of 205L Filter Drum	\$357.50
EFT7210	12/04/2024	ABA Security & Electrical	Monitoring of the security alarm system- 25/3/2024 to 24/6/2024	\$132.00
EFT7211	12/04/2024	Corsign WA Pty Ltd	12 x Multi Message Frames, 20 x Speed Limit Signs, 1 x 80km/h Speed Limit reflective C size sign, 8 x Bi-Directional Hazard Boards, 30 x Yellow RHS Posts & Caps- Shire Depot	\$4,317.50
EFT7212	12/04/2024	Team Global Express Pty Ltd	Freight- State Library Boxes	\$65.25
EFT7213	12/04/2024	Geoff John Williamson T/A Katanning Districts Carpet Care	Weekly Cleaning- Pavilion 13/3/2024, Shire Office- 17/3/2024	\$630.00
EFT7214	12/04/2024	Kojonup BMC Embroidery	14 x Hi Vis Polo Shirts (Depot), 4 x Permanent Press Navy Shirts (EMI), 3 x Poly Piping Polos (EMI & CEO), 2	\$825.00
EFT7215	12/04/2024	BGL Solutions	Overseed, double pass @ the total of 350per HA, 640kg of Stricker Gold Rye Grass Seed, Vicon double, Grandular fertilizer spreading broad hectare- RTK GPS Activated with auto steer at 1cm all times, 20 kg Black label starter 18-10-9, Rec Centre Oval	\$11,302.50
EFT7216	12/04/2024	South Regional TAFE	License to operate a forklift course- Kim Boyd	\$51.40
EFT7217	12/04/2024	Harcher Distributors SouthWest	Bin Liners, Hand Towels, Glen 20 Spray- Town Hall, Centenial Park, Lake Queerarrup	\$398.35
EFT7218	12/04/2024	Ausgold Exploration Pty Ltd	Rates refund for assessment A673 UNIT E70/05223 LOT E70/05223 MINING TENEMENT	\$333.55
EFT7219	12/04/2024	Hunter Mechanical Services Pty Ltd	Vehicle Service- WO 007, Replace batteries- WO 004, Remove and replace maxi brake valve- WO 1683, Replace trailer wire plug- WO 1633, Remove and replace yard release valve- WO 1682, Replace filters and bleed- Fuel Bowser, Repair tailgate locking mechanism- WO 016, Replace windscreen WO 002, WO 023, WO 028, 1HAR 368	\$12,477.37
EFT7220	12/04/2024	APPS Plumbing and Gas Wagin	Cleared blocked RV Dump Point, Install water filter at Shire Depot, Repaired septic system at 13 Cardigan St, Connect reticulation and garden tap to new water meter- Unit 1 Wattville	\$2,055.00
EFT7221	12/04/2024	Prompt Safety Solutions	12 month annual WHS Process Renewal including updating WHS Web Page- April 2024 to April 2025 & ongoing WHS Support	\$2,200.00
EFT7222	12/04/2024	IGA Katanning	Refreshments for OCM 19/3/2024	\$75.31
EFT7223	12/04/2024	Darren Long Consulting	Prepare January 2024 Monthly Finanical Report, Prepare Budget Review Workpapers, Review RTR expenditure information based on budget review estimates	\$4,056.25
EFT7224	12/04/2024	Connect Technology Australia	Final payment- Supply and Install NEC Univerge Blue cloud based phone system	\$4,304.30
EFT7225	12/04/2024	CSSTECH	2 x Samsung Galaxy S23 FE Case, Glass Screen Protector & USB TypeC AC Charger plus freight	\$271.70
EFT7226	12/04/2024	Katanning Stock & Trading	1 x 500ml Paint- 3347 Robinson Road	\$30.00
EFT7227	12/04/2024	WALGA	Serving on Council eLearning- Cr Kahlia Stephens	\$495.00
EFT7228	12/04/2024	Katanning Glazing & Security	Fit lock on front security door - Woodanilling Golf Club	\$129.00
EFT7229	12/04/2024	Great Southern Fuel Supplies	Statement- March 2024	\$10,715.17
EFT7230	12/04/2024	Edwards Motors & Katanning Mazda Station Motors (1974) Pty Ltd	1 x HT 105 30cm/12 Sthil Polesaw and Harness	\$2,329.20

**SHIRE OF WOODANILLING
STATEMENT OF PAYMENTS
FOR THE PERIOD 30 APRIL 2024**

Attachment 13.1.1

EFT7231	12/04/2024 Ray Ford Signs	Supply, cast vinyl cut and sign write 1 x 398mm x 110mm APRIL sign- Fire Signage	\$53.63
EFT7232	12/04/2024 Campbell Beck's Smart Shop	4 x 15lt Water Bottles- Shire Depot	\$80.00
EFT7233	12/04/2024 PCS	Restart all emails and services due to server update, gave CEO access to ceo mailbox, Reset all permissions on G drive, expand records drive by another 10gb, restart exchange service for windows update, forward email to FO from DCEO mailbox (Zoom cancellation), reset CSO synergy	\$680.00
EFT7234	12/04/2024 BTW Rural Supplies	5L Acqua Safe, 6 x Cartridge 10 Mic Jumbo, Housing Filter Jumbo- Depot	\$1,587.25
EFT7235	12/04/2024 St Lukes Medical Centre	Pre Employment Medical- New Employee	\$264.00
EFT7236	12/04/2024 Katanning Hardware	1 x 18v Makita Dual Port Band Battery Charger with 2 x 5.0AH Battery- Shire Depot	\$1,012.18
EFT7237	12/04/2024 Kojonup Agricultural Supplies	2 x Sithl Aotocut C26-2, 2 x Stihl air filter & 10 mtr of cord starter	\$136.00
EFT7238	12/04/2024 Albany Best Office Systems	Photocopier Count- 20/2/2024 to 20/3/2024 Black/White copies- 4342, Colour-1896	\$360.62
EFT7239	12/04/2024 Visimax	20 x Fire Gloves- Fire Walker WCU, Unlined, Level 1 (10 x XL, 10x XXL) plus freight	\$998.36
EFT7240	12/04/2024 Katanning Sub Centre St John Ambulance	Supply 2 x epi pens, 16 x workplace vehicle first aid kits, 20 x snake bite first aid kits, 1 x Portable Medium Risk Workplace First Aid Kit, supply of first aid equipment- Shire Office, Depot, Pavilion	\$2,193.06
EFT7241	24/04/2024 Hudson Sewage Services	Quarterly Biomax Service- Salmon Gums- March 2024	\$388.20
EFT7242	24/04/2024 Frontline Fire & Rescue	3 x Pacific BR9 Wide Brim Helmet, 3 x Bush Fire Brigade Helmet Sticker, 3 x Pelican LED Torch, 3 x Pelican Helmet Brackets, 10 x Bolle Backdraft Fire Goggles- Bushfire Brigade PPE	\$1,476.24
EFT7243	24/04/2024 Wurth Australia	Multifunction Tool Set & Screwdriver Set	\$219.89
EFT7244	24/04/2024 QFH Multiparts	1 litre of Syng Karate Zeon- Shire Depot	\$110.00
EFT7245	24/04/2024 Edge Planning & Property	Review development applications & proposals, provide planning advice- March 2024	\$493.35
EFT7246	24/04/2024 Team Global Express Pty Ltd	Freight- Corsign and South West Fire	\$449.50
EFT7247	24/04/2024 Geoff John Williamson T/A Katanning Districts Carpet Care	Cleaning- Pavilion & Shire Office	\$630.00
EFT7248	24/04/2024 South West Fire Unit Fabrications	2 x LED Roof Beacons & plug connectors- Bushfire Truck WO 018	\$1,596.94
EFT7249	24/04/2024 BGL Solutions	Test system for correct water coverage and sprinkler operation, replace 7 x I25 sprinklers, raise sprinkler height- Rec Centre Oval	\$1,790.71
EFT7250	24/04/2024 South Regional TAFE	Operate and maintain chainsaws course- Kane Beck & Jeff Riseborough	\$164.60
EFT7251	24/04/2024 Pippa Hepburn	Bond Refund- Hire of Pavilion 11/4/2024	\$400.00
EFT7252	24/04/2024 Hunter Mechanical Services Pty Ltd	Vehicle Service- WO 00, Vehicle Service & repair reverse camera wiring- WO 005, Fit muffler to air drain- Compressor, Vehicle Service, door repairs and replace mower deck blades- WO 021	\$2,738.66
EFT7253	24/04/2024 Bishops Transport	Freight- Frontline Fire & Rescue	\$47.77
EFT7254	24/04/2024 Broadacre Auto Electrics	Remove and replace twoway and antennas on 3 x Isuzu Trucks, inspected and all okay, cleaned and tested- WO 028, WO 023 & WO 002	\$3,444.50
EFT7255	24/04/2024 Connect Technology Australia	Install 2 x Starlink services- 3327 Robinson Road & 3340 Robinson Road, Supply 16 Port POW Switch at Depot, Labour and Travel to and from site included	\$4,450.88
EFT7256	24/04/2024 ATO	BAS- March 2024	\$25,117.00
EFT7257	24/04/2024 Shire of Katanning	CESM Cost Sharing- 1/1/2024 to 31/3/2024	\$3,967.32
EFT7258	24/04/2024 Katanning Furnishings	Replace water damaged carpet in bedroom, new underlay the whole bedroom- 3347 Robinson Road	\$1,140.00
EFT7259	24/04/2024 Goodyear Autocare Wagin	Supply and fit 2 x Milemax 295/80r22.5 18PR AT MMS- WO 002	\$3,672.00

**SHIRE OF WOODANILLING
STATEMENT OF PAYMENTS
FOR THE PERIOD 30 APRIL 2024**

Attachment 13.1.1

Transaction ID	Date	Name	Description	Amount
EFT7260	24/04/2024	BTW Rural Supplies	1 x Beacon LED Magnetic CRB86M Light- WO 024	\$105.00
EFT7261	24/04/2024	St Lukes Medical Centre	Pre Employment Medical- New Employee	\$132.00
EFT7262	24/04/2024	Katanning Hardware	Hose connectors & fittings, watering gun, click on coupler, garden hose multi purpose, 10pk of tent pegs- Rec Centre Oval	\$594.38
EFT7263	24/04/2024	Kojonup Agricultural Supplies	1 x Stihl Chain Links, 2 x Stihl Chain Gauge and 4 x Shitl Baxic Helmet- Shire Depot	\$911.51
EFT7264	24/04/2024	Great Southern Waste Disposal	Removal of household rubbish- 29/2/2024 to 28/3/2024, Removal of recycling rubbish- 7th & 21st March 2024	\$3,645.60
EFT Total Payments				\$123,880.70
Cheque Payments				
15386	24/04/2024	ATO	Fringe Benefits Tax return 1/4/2017 to 31/3/2018	\$16,318.47
Total Cheque Payments				\$16,318.47
Direct Debit Payments				
DD5483.2	03/04/2024	Synergy	Power Usage and Consumption- 20/12/2023 to 16/2/2024- Town Dam	\$250.14
DD5494.1	02/04/2024	Telstra Limited	Landline Distribution- Services & equipment rental 11/3/2024 to 10/4/2024, Call charges up to 10/3/2024	\$194.55
DD5507.1	03/04/2024	Aware Super	Superannuation contributions	\$571.39
DD5507.2	03/04/2024	AMP Limited	Superannuation contributions	\$161.02
DD5507.3	03/04/2024	Colonial Select Personnel Super	Superannuation contributions	\$143.00
DD5507.4	03/04/2024	REST	Superannuation contributions	\$130.27
DD5507.5	03/04/2024	QSuper - Payclear	Superannuation contributions	\$158.06
DD5507.6	03/04/2024	TWU Superannuation Fund	Superannuation contributions	\$106.35
DD5507.7	03/04/2024	The Trustee for the Millsy Superannuation Fund	Superannuation contributions	\$264.86
DD5507.8	03/04/2024	Australian Super	Superannuation contributions	\$383.65
DD5507.9	03/04/2024	Spirit Super	Superannuation contributions	\$63.81
DD5508.1	13/04/2024	Telstra Limited	Mobile Phone Distribution- Call Charges to 24/3/2024, Service Charges- 25/3/2024 to 24/4/2024	\$212.18
DD5513.1	03/04/2024	NAB - Credit Card	Statement- March 2024	\$2,422.96
DD5514.1	19/04/2024	Viva Energy Australia Pty Ltd	Fuel Purchase- WO 0- March 2024	\$115.66
DD5527.1	10/04/2024	Aware Super	Superannuation contributions	\$432.98
DD5527.2	10/04/2024	Colonial Select Personnel Super	Superannuation contributions	\$143.00
DD5527.3	10/04/2024	REST	Superannuation contributions	\$130.27
DD5527.4	10/04/2024	TWU Superannuation Fund	Superannuation contributions	\$106.35
DD5527.5	10/04/2024	The Trustee for the Millsy Superannuation Fund	Superannuation contributions	\$264.86
DD5527.6	10/04/2024	Australian Super	Superannuation contributions	\$413.26
DD5527.7	10/04/2024	AMP Limited	Payroll deductions	\$96.08
DD5527.8	10/04/2024	Spirit Super	Superannuation contributions	\$127.62
DD5528.1	26/04/2024	Synergy	Street Lighting- 25/2/2024 to 24/3/2024	\$629.19
DD5529.1	15/04/2024	ClickSuper	Transaction & Facility Fee- March 2024	\$17.82
DD5535.1	17/04/2024	Aware Super	Superannuation contributions	\$340.70
DD5535.2	17/04/2024	Colonial Select Personnel Super	Superannuation contributions	\$143.00
DD5535.3	17/04/2024	REST	Superannuation contributions	\$130.27
DD5535.4	17/04/2024	TWU Superannuation Fund	Superannuation contributions	\$106.35
DD5535.5	17/04/2024	The Trustee for the Millsy Superannuation Fund	Superannuation contributions	\$264.86
DD5535.6	17/04/2024	Australian Super	Superannuation contributions	\$569.38
DD5535.7	17/04/2024	AMP Limited	Payroll deductions	\$63.10
DD5535.8	17/04/2024	Spirit Super	Superannuation contributions	\$127.62
DD5541.2	29/04/2024	Water Corporation	Water Usage- 14/2/2024 to 10/4/2024, Service Charges- 1/3/2024 to 30/4/2024- 3327 Robinson Road	\$2,470.02

SHIRE OF WOODANILLING
STATEMENT OF PAYMENTS
FOR THE PERIOD 30 APRIL 2024

Attachment 13.1.1

Transaction ID	Date	Name	Description	Amount
DD5542.1	15/04/2024	3E Advantage Pty Limited	Ricoh IMC3500 MFP Photocopier Rental- April 2024	\$165.00
DD5542.2	30/04/2024	Telstra Limited	Landline Distribution- Usage charges to 10/4/2024, Service Charges 11/4/2024 to 10/5/2024	\$205.63
DD5548.1	29/04/2024	Water Corporation	Water Usage- 14/2/2024 to 10/4/2024, Service Charges- 1/3/2024 to 30/4/2024- Various shire properties	\$1,210.43
DD5552.1	24/04/2024	Aware Super	Superannuation contributions	\$357.18
DD5552.2	24/04/2024	Colonial Select Personnel Super	Superannuation contributions	\$143.00
DD5552.3	24/04/2024	REST	Superannuation contributions	\$133.98
DD5552.4	24/04/2024	TWU Superannuation Fund	Superannuation contributions	\$106.35
DD5552.5	24/04/2024	The Trustee for the Millsy Superannuation Fund	Superannuation contributions	\$264.86
DD5552.6	24/04/2024	Australian Super	Superannuation contributions	\$669.71
DD5552.7	24/04/2024	Spirit Super	Superannuation contributions	\$127.62
Total Direct Debit Payments				\$15,138.39

Municipal Account List of Payments Total **\$155,337.56**

Transaction ID	Date	Name	Description	Amount
Credit Card Details - DD5513.1				
		Name	Description	
	04/03/2024	Adobe	Abode Subscription- 29/2/2024 to 30/3/2024	\$ 244.94
	05/03/2024	Starlink	Monthly Subscription- 25/6/2023 to 24/7/2023-3340 Robinson Road	\$ 139.00
	05/03/2024	Starlink	Monthly Subscription- 25/6/2023 to 24/7/2023- 3327 Robinson Road	\$ 139.00
	08/03/2024	Estuary Dry Cleaners	Dry Cleaning- Tablecloths	\$ 352.00
	08/03/2024	Liberty Roadhouse	Fuel Purchase- WO 0	\$ 123.85
	11/03/2024	Coles Express	Fuel Purchase- WO 0	\$ 163.39
	13/03/2024	Vibe Pinjarra	Fuel Purchase- WO 0	\$ 82.55
	14/03/2024	Silver Sponge Car Wash	Premium Cash Wash- WO 0	\$ 109.00
	15/03/2024	Zoom	Zoom One Pro Monthly Fee- 14/3/2024 to 13/4/2024	\$ 22.39
	15/03/2024	MessageMedia	Monthly Access Fee- 1/3/2024 to 31/3/2024, SMS Outbound- 1/2/2024 to 29/2/2024	\$ 237.49
	18/03/2024	Del Park Roadhouse	Fuel Purchase- 1HAR 368	\$ 198.96
	21/03/2024	Australia Post	PO Box Renewal	\$ 125.00
	22/03/2024	Evolve	Grant Writing Course	\$ 315.00
	25/03/2024	Zoom	Zoom One Pro Monthly Fee- 22/3/2024 to 21/4/2024	\$ 22.39
	25/03/2024	Starlink	Monthly Subscription- 16/3/2024 to 15/4/2024- Shire Office, Depot and Council Chambers	\$ 139.00
	28/03/2024	Credit Card Fee	Credit Card Fee- March 2024, Credit Card fee	\$ 9.00
Credit Card TOTAL on DD5513.1				\$ 2,422.96

Viva Energy Shell Fuel Purchases- DD5514.1

	30/04/2024	Viva Energy Australia Pty Ltd	CEO Shell Fuel Card Purchases- WO-0 March 2024	\$ 115.66
Viva Energy TOTAL on DD5144.1				\$ 115.66

Great Southern Fuel Supplies- Fuel Card Purchases- EFT7229

	08/03/2024	Great Southern Fuel- Inv 17008079 (Raised on Purchase Order)	3 boxes x 12 450G Spheerol EPLX 200-2 Grease	\$ 414.57
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**SHIRE OF WOODANILLING
STATEMENT OF PAYMENTS
FOR THE PERIOD 30 APRIL 2024**

Attachment 13.1.1

25/03/2024	Great Southern Fuel- Inv 17008162 (Raised on Purchase Order)	1 X 205L Drum Dolly, 1 x 20L M/P Degreaser	\$	295.49
25/03/2024	Great Southern Fuel- Inv 1008203 (Raised on Purchase Order)	3 x 18V Cordless Grease Gun	\$	1,324.88
26/03/2024	Great Southern Fuel- Inv D2174260	Bulk Fuel Diesel- 4100 litres \$1.7168 (ex GST)	\$	7,742.90
30/04/2024	Fuel Card Purchase- March 2024	Fuel Card - CEO- WO 0	\$	313.51
		Fuel Card- WWLZ- WO 022	\$	518.38
		Fuel Card - EMI WO 00	\$	105.44
Great Southern Fuel Supplies TOTAL on EFT7229				\$ 10,715.17

CERTIFICATE OF Chief Executive Officer

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to the prices, computations, and costings and the amounts shown are due for payment.

Signed by



Paul Hanlon
Chief Executive Officer



MONTHLY FINANCIAL REPORT

30 APRIL 2024

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SHIRE OF WOODANILLING
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 30 APRIL 2024

	2023-24 ORIGINAL BUDGET	2023-24 YTD BUDGET	2023-24 YTD ACTUAL	VARIANCE
Expenses				
Employee Costs	(909,264)	(757,513)	(1,086,578)	43%
Materials and Contracts	(1,012,661)	(875,101)	(471,925)	-46%
Utility Charges	(100,685)	(84,120)	(98,433)	17%
Depreciation on Non-Current Assets	(865,691)	(721,140)	(1,223,566)	70%
Interest Expenses	0	0	0	0%
Insurance Expenses	(112,410)	(112,424)	(113,746)	1%
Other Expenditure	(252,590)	(200,751)	(155,367)	-23%
Operating Expenses	(3,253,301)	(2,751,049)	(3,149,615)	
Revenue				
Rates	988,172	987,872	1,007,208	2%
Operating Grants, Subsidies and Contributions	225,116	211,991	265,868	25%
Fees and Charges	276,594	231,130	221,140	-4%
Service Charges	0	0	0	0%
Interest Earnings	9,800	7,707	17,104	122%
Other Revenue	10,750	9,590	1,547	-84%
Operating Revenue	1,510,432	1,448,290	1,512,867	
Sub-total	(1,742,869)	(1,302,759)	(1,636,749)	
Non-Operating Grants, Subsidies & Contributions	1,383,572	482,705	267,630	-45%
Profit on Asset Disposals	0	0	20,548	0%
Loss on Asset Disposals	0	0	0	0%
Non-Operating Revenue	1,383,572	482,705	288,178	
Net Result	(359,297)	(820,054)	(1,348,570)	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	
Total Other Comprehensive Income	0	0	0	
TOTAL COMPREHENSIVE INCOME	(359,297)	(820,054)	(1,348,570)	

SHIRE OF WOODANILLING
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE PERIOD ENDING 30 APRIL 2024

Attachment 13.2.1

	2023-24 ANNUAL	2023-24 YTD	2023-24 YTD	
	BUDGET	BUDGET	ACTUAL	VARIANCE
EXPENDITURE (Excluding Finance Costs)	\$		\$	
General Purpose Funding	(51,654)	(36,629)	(29,243)	-20%
Governance	(313,281)	(262,975)	(291,653)	11%
Law, Order, Public Safety	(185,013)	(158,437)	(125,786)	-21%
Health	(80,136)	(67,588)	(32,620)	-52%
Education and Welfare	(72,541)	(61,836)	(62,694)	1%
Housing	(73,806)	(64,466)	(51,899)	-19%
Community Amenities	(289,506)	(247,852)	(161,153)	-35%
Recreation and Culture	(335,717)	(286,419)	(223,245)	-22%
Transport	(1,734,086)	(1,459,070)	(1,972,834)	35%
Economic Services	(110,396)	(94,104)	(70,095)	-26%
Other Property and Services	(7,165)	(11,674)	(128,393)	1000%
Operating Expenses	(3,253,301)	(2,751,049)	(3,149,615)	
REVENUE				
General Purpose Funding	979,817	977,340	1,040,798	6%
Governance	3,850	3,840	14,161	269%
Law, Order, Public Safety	96,874	88,229	52,903	-40%
Health	600	600	436	-27%
Education and Welfare	65,465	55,976	89,744	60%
Housing	14,180	11,810	11,309	-4%
Community Amenities	65,919	64,170	63,387	-1%
Recreation and Culture	3,000	2,925	3,426	17%
Transport	245,877	220,497	180,422	-18%
Economic Services	12,150	3,100	29,769	860%
Other Property & Services	22,700	19,803	26,513	34%
Operating Revenue	1,510,432	1,448,290	1,512,867	
Sub-Total	(1,742,869)	(1,302,759)	(1,636,749)	
NON-OPERATING REVENUE				
General Purpose Funding	479,124	0	82,607	
Community Amenities	90,000	0	49,986	0%
Recreation & Culture	0	0	0	0%
Transport	814,448	482,705	135,037	-72%
Total Non-Operating Revenue	1,383,572	482,705	267,630	
PROFIT/(LOSS) ON SALE OF ASSETS				
Governance Profit	0		0	
Transport Profit	0		20,548	
<i>Total Profit/(Loss)</i>	<i>0</i>		<i>20,548</i>	
NET RESULT	(359,297)	(820,054)	(1,348,570)	
Other Comprehensive Income				
Changes on revaluation of non-current assets	0		0	
<i>Total Abnormal Items</i>	<i>0</i>	<i>0</i>	<i>0</i>	
TOTAL COMPREHENSIVE INCOME	(359,297)	(820,054)	(1,348,570)	

"Traffic Lights" Colour Coding:

For the purposes of identifying "material variances" under Local Government (Financial Management) Regulation 34, the Council has defined a formula to calculate the variance (see also Variance Report in these Statements). To simplify this reporting, a traffic light system is used in the variance column of the Statement of Comprehensive Income and the Rate Setting Statement, as follows:

Revenue:

Green = Actual Revenue is greater than Year-to-Date budgeted revenue

Red = Variance between Actual Revenue and Year-to-Date budget is greater than 10% (lower)

Expenditure:

Green = Actual Expenditure is less than Year-to-Date budgeted expenditure

Red = Variance between Actual Expenditure and Year-to-Date budget is greater than 10% (higher)



SHIRE OF WOODANILLING
BUDGET REVIEW - STATEMENT OF FINANCIAL ACTIVITY BY NATURE/TYPE
FOR THE PERIOD ENDING 30 APRIL 2024

	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 YTD BUDGET (a)	2023-24 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$		\$	\$			
Rates other than General Rates	21,237	26,238	21,237	21,810	Within Threshold	Within Threshold	
Operating Grants, Subsidies and Contributions	225,116	658,234	211,991	265,868	53,877	25.41%	▲
Fees and Charges	276,594	243,905	231,130	221,140	(9,990)	Within Threshold	
Interest Earnings	9,800	18,417	7,707	17,104	9,397	121.93%	▲
Other Revenue	10,750	5,042	9,590	1,547	(8,043)	(83.87%)	▼
Profit on the disposal of assets	0		0	20,548	20,548	0%	▲
	543,497	951,836	481,655	548,017			
LESS OPERATING EXPENDITURE							
Employee Costs	(909,264)	(1,202,450)	(757,513)	(1,086,578)	(329,065)	(43.44%)	
Materials and Contracts	(1,012,663)	(909,034)	(875,101)	(471,926)	403,175	46.07%	
Utility Charges	(100,685)	(114,910)	(84,120)	(98,433)	(14,313)	17.01%	
Depreciation on Non-Current Assets	(865,691)	(865,691)	(721,140)	(1,223,566)	(502,426)	(69.67%)	
Interest Expenses	0	0	0	0	Within Threshold	0%	
Insurance Expenses	(112,410)	(114,705)	(112,424)	(113,746)	Within Threshold	Within Threshold	
Other Expenditure	(252,588)	(223,699)	(200,751)	(155,367)	45,384	22.61%	
Loss on the disposal of assets	0		0	0			
	(3,253,301)	(3,430,489)	(2,751,049)	(3,149,616)			
Amount Attributable to Operating Activities	(2,709,804)	(2,478,653)	(2,269,394)	(2,601,599)	0		
OPERATING ITEMS EXCLUDED							
Profit/ on the disposal of assets	0	0	0	(20,548)	(20,548)	0%	
(Loss) on the disposal of assets			0	0			
Depreciation Written Back	865,691	865,691	721,140	1,223,566	502,426	69.67%	▲
	865,691	865,691	721,140	1,203,017			
Sub Total	(1,844,113)	(1,612,962)	(1,548,254)	(1,398,581)			
INVESTING ACTIVITIES							
Purchase of Land	0		0	0	Within Threshold	0%	
Purchase Buildings	(90,000)	(90,000)	(90,000)	(6,840)	83,160	92.40%	
Purchase Plant and Equipment	(208,100)	(331,505)	(208,100)	(281,205)	(73,105)	(35.13%)	
Infrastructure Assets - Roads	(1,278,424)	(1,603,453)	(1,278,435)	(252,926)	1,025,509	80.22%	
Infrastructure Assets - Footpaths	(50,000)	(50,935)	(50,000)	(930)	49,070	98.14%	
Infrastructure Assets - Drainage	(109,727)	(158,174)	(72,420)	(20,235)	52,185	72.06%	
Infrastructure Assets - Other	(59,536)	(61,655)	(50,854)	(8,554)	42,300	83.18%	
Proceeds from Sale of Assets	24,000	149,245	24,000	104,245	80,245	334.36%	▲
Non-Operating Grants, Subsidies for the Development of Assets	1,383,572	1,425,782	482,705	267,630	(215,075)	(44.56%)	▼
Amount Attributable to Investing Activities	(388,215)	(720,695)	(1,243,104)	(198,814)			
FINANCING ACTIVITIES							
Transfer to Reserves	(110,860)	(119,060)	0	(11,446)	(11,446)	0%	
Transfer from Reserves	172,100	172,100	0	0	0	0%	
Amount Attributable to Financing Activities	61,240	53,040	0	(11,446)	(11,446)		
Sub Total	(2,171,088)	(2,280,617)	(2,791,358)	(1,608,841)	(11,446)		
FUNDING FROM							
Loans Raised	0	0	0	0	0	0%	
Estimated Opening Surplus at 1 July	1,204,153	1,303,516	1,204,153	1,303,516	99,363	Within Threshold	▲
Closing Surplus/(Deficit) at Reporting Date	0	0	(620,570)	680,072			
Total Deficiency to be funded from Rates	(966,935)	(977,101)	(966,635)	(985,397)			
AMOUNT RAISED FROM RATES	966,935	977,101	966,635	985,397			

SHIRE OF WOODANILLING
STATEMENT OF FINANCIAL ACTIVITY BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 30 APRIL 2024

	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 YTD BUDGET (a)	2023-24 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$		\$	\$			
General Purpose Funding	12,882	385,755	10,705	55,401	44,696	417.52%	▲
Governance	3,850	11,722	3,840	14,161	10,321	268.78%	▲
Law, Order Public Safety	96,874	98,219	88,229	52,903	(35,326)	(40.04%)	▼
Health	600	600	600	436	Within Threshold	27.33%	
Education and Welfare	65,465	98,584	55,976	89,743	33,767	60.32%	▲
Housing	14,180	12,850	11,810	11,309	Within Threshold	Within Threshold	
Community Amenities	65,919	81,731	64,170	63,386	Within Threshold	Within Threshold	
Recreation and Culture	3,000	3,000	2,925	3,426	Within Threshold	(17.13%)	
Transport	245,877	215,130	220,497	200,970	(19,527)	Within Threshold	
Economic Services	12,150	12,185	3,100	29,769	26,669	860.29%	▲
Other Property and Services	22,700	32,060	19,803	26,513	6,710	33.88%	▲
	543,497	951,836	481,655	548,017	67,310		
LESS OPERATING EXPENDITURE							
General Purpose Funding	(51,654)	(51,654)	(36,629)	(29,243)	7,386	20.16%	
Governance	(313,281)	(375,907)	(262,975)	(291,652)	(28,677)	(10.90%)	
Law, Order, Public Safety	(185,013)	(184,796)	(158,437)	(125,786)	32,651	20.61%	
Health	(80,136)	(79,136)	(67,588)	(32,621)	34,967	51.74%	
Education and Welfare	(72,541)	(78,733)	(61,836)	(62,694)	Within Threshold	Within Threshold	
Housing	(73,806)	(78,679)	(64,466)	(51,899)	12,567	19.49%	
Community Amenities	(289,506)	(275,768)	(247,852)	(161,153)	86,699	34.98%	
Recreation and Culture	(335,717)	(363,153)	(286,419)	(223,245)	63,174	22.06%	
Transport	(1,734,086)	(1,822,302)	(1,459,070)	(1,972,834)	(513,764)	(35.21%)	
Economic Services	(110,396)	(115,396)	(94,104)	(70,095)	24,009	25.51%	
Other Property & Services	(7,165)	(4,965)	(11,674)	(128,393)	(116,719)	(999.82%)	
	(3,253,301)	(3,430,489)	(2,751,049)	(3,149,615)	(397,708)		
Amount Attributable to Operating Activities	(2,709,804)	(2,478,653)	(2,269,394)	(2,601,598)	(330,398)		
OPERATING ITEMS EXCLUDED							
Loss on the disposal of assets	0		0	0			
Profit/(Loss) on the disposal of assets	0	0	0	(20,548)	(20,548)	0%	
Depreciation Written Back	865,691	865,691	721,140	1,223,566	502,426	(69.67%)	▲
	865,691	865,691	721,140	1,203,017	481,877		
Sub Total	(1,844,113)	(1,612,962)	(1,548,254)	(1,398,581)	151,480		
INVESTING ACTIVITIES							
Purchase of Land	0		0	0	Within Threshold	0.00%	
Purchase Buildings	(90,000)	(90,000)	(90,000)	(6,840)	83,160	92.40%	
Purchase Plant and Equipment	(208,100)	(331,505)	(208,100)	(281,205)	(73,105)	(35.13%)	
Purchase Furniture and Equipment	0	0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Roads	(1,278,424)	(1,603,453)	(1,278,435)	(252,926)	1,025,509	80.22%	
Infrastructure Assets - Footpaths	(50,000)	(50,935)	(50,000)	(930)	49,070	98.14%	
Infrastructure Assets - Drainage	(109,727)	(158,174)	(72,420)	(20,235)	52,185	72.06%	
Infrastructure Assets - Parks & Ovals	0	0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Solid Waste	0	0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Other	(59,536)	(61,655)	(50,854)	(8,554)	42,300	(83.18%)	
Proceeds from Sale of Assets	24,000	149,245	24,000	104,245	80,245	334.36%	▲
Non-Operating Grants, Subsidies for the							
Development of Assets	1,383,572	1,425,782	482,705	267,630	(215,075)	(44.56%)	▼
Amount Attributable to Investing Activities	(388,215)	(720,695)	(1,243,104)	(198,814)	1,044,290		
FINANCING ACTIVITIES							
Transfer to Reserves	(110,860)	(119,060)	0	(11,446)	(11,446)	0.00%	
Transfer from Reserves	172,100	172,100	0	0	0	0.00%	
Amount Attributable to Financing Activities	61,240	53,040	0	(11,446)	(11,446)		
Sub Total	(2,171,088)	(2,280,617)	(2,791,358)	(1,608,841)	1,184,324		
FUNDING FROM							
Loans Raised	0	0	0	0	0	0.00%	
Estimated Opening Surplus at 1 July	1,204,153	1,303,516	1,204,153	1,303,516	99,363	Within Threshold	▲
Closing Surplus/(Deficit) at Reporting Date	0	0	(620,570)	680,072			
Total Deficiency to be funded from Rates	(966,935)	(977,101)	(966,635)	(985,397)			
AMOUNT RAISED FROM RATES	966,935	977,101	966,635	985,397			

SHIRE OF WOODANILLING
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 30 APRIL 2024

	ACTUAL
<u>Current Assets</u>	
Cash at bank and on Hand	1,141,764
Restricted Cash - Bonds & Deposits	5,000
Restricted Cash Reserves	1,088,494
Trade Receivables	131,051
Contract Assets	23,350
Self Supporting Loan	0
Stock on Hand	5,728
Total Current Assets	2,395,387
<u>Current Liabilities</u>	
Trade Creditors	(\$56,240)
Rates paid in advance	\$0
Bonds and Deposits	(\$14,198)
Accrued Interest on Loans	\$0
Accrued Expense	\$0
ATO Liabilities	(\$17,813)
Contract Liability	(\$477,583)
Loan Liability	\$0
Provisions	(\$121,578)
Total Current Liabilities	(\$687,411)
 Sub-Total	 1,707,975
Adjustments	
LESS Cash Backed Reserves	(\$1,088,494)
LESS Self Supporting Loan	\$0
ADD: Current Loan Liability	\$0
ADD: LS Leave provision	\$60,591
Rounding	-1
Net Current Position	680,072

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 APRIL 2024**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

The Local Government (Financial Management) Regulation 34 (5) states that "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

For the Shire of Woodanilling, material variances are to be reported when exceeding 10%, and a minimum of \$5,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Operating Revenue						
Operating Grants & Contributions	211,991	265,868	53,877	25%	TIMING	Increase in general purpose grant \$19k, increase in local road grant \$15k, decrease in Bushfire Brigade grant of \$8k, decrease in MAF grant \$33k, Increase in Well Aged Housing contributions \$22k, Increase in PWO Income for LSL contribution \$8k.
Fees & Charges	231,130	221,140	(9,990)	Within Threshold	TIMING	Decrease in Transport licensing receipts \$29k, Increase in Standpipe Fee Income \$26k, Decrease in Private Works Fees \$5k.
Interest Earnings	7,707	17,104	9,397	122%	PERMANENT	Increase in interest earned on Investments \$7k.
Other Revenue	9,590	1,547	(8,043)	-84%	TIMING	Decrease in income from 4WDL VROC \$3k and transport licensing commission \$5k

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 APRIL 2024**

EXPLANATION OF MATERIAL VARIANCES

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REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
<u>Operating Expenses</u>						
Employee Costs	(757,513)	(1,086,578)	(329,065)	-43%	TIMING	Increase in wages relating to administration by \$16k, Decrease in Superannuation expenses \$18k, Increase in Minu Fund Roads Maintenance by \$197k, Decrease in Public Works Supervisor Salaries by \$15k, Increase in overheads allocated to works \$109k.
Materials & Contracts	(875,101)	(471,926)	403,175	46%	TIMING	Decrease in consulting & relief staff expenses \$67k, Decrease in MAF Expenses \$18k, Decrease in Health Prevention Expenses \$20k, Decrease in Well Aged Housing expenses \$19k, Decrease in 3327 Robinson Rd House maintenance \$10k, Decrease in Tip Maintenance expenses \$20k, Decrease in Town Planning expenses \$21k, Decrease in Town Hall expenses \$10k, Decrease in Oval & Building maintenance expenses \$29k, Decrease in Expenses relating to Roads \$14k, Decrease in Direct maintenance expenses \$20k, Decrease in Municipal Fund Road Maintenance expenses \$76k, Decrease in Footpath Maintenance \$15k, Decrease in Traffic Signs expenses \$14k, Decrease in Protective Clothing expenses \$12k, Decrease in staff training \$12k, Decrease in Fuels & Oils expenses \$12k.
Utility Charges	(84,120)	(98,433)	(14,313)	17%	TIMING	Increase in Admin Telephone expenses \$10k, Increase in Well Aged Housing water by \$5k, Increase in 3327 Robinson Road electricity by \$5k, Decrease in expenses related to standpipes by \$6k
Depreciation on Assets	(721,140)	(1,223,566)	(502,426)	-70%	TIMING	Increase in depreciation expense resulting from significant increase in fair value for Roads and Buildings
Other Expenses	(200,751)	(155,367)	45,384	23%	TIMING	Decrease in Donation expenses \$3k, Decrease in Members Travelling expenses \$2k, Decrease in Grants & Worksoop expenses \$3k, Increase in expenses relating to WWLZ by \$3k, Decrease in Transport licensing payments \$31k, decrease in Works Crew Staff Training expenses \$4k.

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 APRIL 2024**

EXPLANATION OF MATERIAL VARIANCES

The Local Government (Financial Management) Regulation 34 (2) (b) requires 'an explanation of each of the material variances' identified within the Rate Setting Statement (from the adopted Budget) for each months financial statements. The information contained within the 'Statement of Financial Activity' on page 3 of these financial statements contains all of the information provided within the 'Rate Setting Statement' and therefore any material variances on this page will be reported below.

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For the Shire of Woodanilling, material variances are to be reported when exceeding 10%, and a minimum of \$5,000.

REPORTING AREA	YTD BUDGET	YTD ACTUAL	VARIANCE \$	VARIANCE %	TIMING / PERMANENT	EXPLANATION
Investing Activities						
Purchase Buildings	(90,000)	(6,840)	83,160	92%	TIMING	Decrease in 3347 Robinson Road House capital expenses \$3k; Decrease in Woodanilling Railway Station project \$45k, Decrease in Men's Shed project \$19k.
Purchase Plant and Equipment	(208,100)	(281,205)	(73,105)	-35%	TIMING	Additional purchase of Excavator to replace loss of backhoe.
Infrastructure Assets - Roads	(1,278,435)	(252,926)	1,025,509	80%	TIMING	Decrease in Robinson Rd reseal project \$230k, Decrease in Robinson West Rd project \$293k, Decrease in Trimmer road project expenses \$128k; Decrease in River Road project expenses \$27k, Decrease in Ball Road project expenses \$51k, Increase in Flagstaff Road project expenses \$5k, Decrease in Stronach Road project expenses \$53k, decrease in Robinson West Road project \$53k, decrease in Onslow Road project \$12k.
Infrastructure Assets - Footpaths	(50,000)	(930)	49,070	98%	TIMING	Decrease in footpaths expenses by \$49k
Infrastructure Assets - Drainage	(72,420)	(20,235)	52,185	72%	TIMING	Decrease in DWER Dam Project expenses by \$52k
Infrastructure Assets - Other	(50,854)	(8,554)	42,300	83%	TIMING	Decrease in Playground equipment upgrade project \$25k, Decrease in Walk Trails project expense \$16k.
Proceeds from Sale of Assets	24,000	104,245	80,245	334%	TIMING	Insurance claim for backhoe \$104k.
Non-Operating Grants, Subsidies for the Development of Assets	482,705	267,630	(215,075)	-45%	TIMING	RRG 40% funding not yet spent. Increase in Stormwater drainage grant \$50k, Decrease in Roads to Recovery grant \$21k.
Financing Activities						
Transfer to Reserves	0	(11,446)	(11,446)	0%	PERMANENT	Increase in interest earned on Reserves.

SHIRE OF WOODANILLING
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 30 APRIL 2024

	Note	2022-23 ACTUAL \$	2023-24 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		1,605,032	1,141,764	-463,268
Restricted Cash & Cash Equivalents		1,082,048	1,093,494	11,446
Trade and other receivables		81,625	131,051	49,426
Contract Assets		23,350	23,350	0
Inventories		5,920	5,728	-192
Land held for Resale		0	0	0
Total current assets		2,797,974	2,395,387	-402,587
Non-current assets				
WALGA LG House Unit Trust		40,745	40,745	0
Deferred Rates		13,315	13,315	0
BKW COOP Shares		0	0	0
Land		522,000	522,000	0
Buildings		6,801,875	6,718,291	-83,584
Furniture & Equipment		93,974	83,845	-10,130
Plant & Equipment		409,224	524,092	114,868
Road Infrastructure		52,760,765	52,098,091	-662,674
Footpath Infrastructure		127,530	115,505	-12,025
Drainage Infrastructure		6,432,700	6,359,712	-72,988
Parks & Ovals Infrastructure		811,600	806,355	-5,245
Other infrastructure		189,100	184,306	-4,794
Total non-current assets		68,202,828	67,466,256	-736,572
Total assets		71,000,802	69,861,643	-1,139,159
Current liabilities				
Trade and other payables		76,063	56,240	19,823
ATO Liabilities		-3	17,813	-17,816
Bonds & Deposits		12,538	14,198	-1,660
Grant Liability		267,824	477,583	-209,758
Provisions		121,578	121,578	0
Total current liabilities		478,001	687,411	-209,411
Non-current liabilities				
Interest-bearing loans and borrowings		0	0	0
Provisions		37,863	37,863	0
Total non-current liabilities		37,863	37,863	0
Total liabilities		515,864	725,275	-209,411
Net assets		70,484,938	69,136,368	-1,348,570
Equity				
Retained surplus		12,937,506	12,926,060	-11,446
Net Result		0	-1,348,570	-1,348,570
Reserve - asset revaluation		56,470,384	56,470,384	0
Reserve - Cash backed		1,077,048	1,088,494	11,446
Total equity		70,484,938	69,136,368	-1,348,570

This statement is to be read in conjunction with the accompanying notes

SHIRE OF WOODANILLING
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 APRIL 2024

	Note	2022-23 ACTUAL \$	2023-24 BUDGET \$	2023-24 ACTUAL \$
Cash Flows from operating activities				
Payments				
Employee Costs		(1,134,295)	(909,264)	(1,069,879)
Materials & Contracts		(404,265)	(1,012,661)	(490,569)
Utilities (gas, electricity, water, etc)		(87,082)	(100,685)	(98,433)
Insurance		(109,490)	(112,410)	(113,746)
Interest Expense		-	0	0
Goods and Services Tax Paid		(95,230)	(150,000)	(7,426)
Other Expenses		(229,459)	(252,590)	(151,126)
		(2,059,821)	(2,537,610)	(1,931,179)
Receipts				
Rates		887,646	988,172	971,931
Operating Grants & Subsidies		1,499,038	225,116	470,079
Fees and Charges		322,255	276,594	221,082
Interest Earnings		17,122	9,800	17,104
Goods and Services Tax		82,182	150,000	0
Other		-	10,750	(2,023)
		2,808,243	1,660,432	1,678,173
Net Cash flows from Operating Activities		748,422	(877,178)	(253,006)
Cash flows from investing activities				
Payments				
Purchase of Land		0	0	0
Purchase of Buildings		(42,363)	(90,000)	(6,840)
Purchase of Plant and Equipment		0	(208,100)	(281,205)
Purchase of Furniture and Equipment		0	0	0
Purchase of Road Infrastructure Assets		(422,564)	(1,278,424)	(252,926)
Purchase of Footpath Assets		0	(50,000)	(929)
Purchase Drainage Assets		(33,273)	(109,727)	(20,234)
Purchase of Other Infrastructure Assets		(1,800)	(59,536)	(8,554)
Receipts				
Proceeds from Sale of Assets		0	24,000	104,245
Non-Operating grants used for Development of Assets		573,461	1,098,414	267,630
Net Cash Flows from Investing Activities		73,461	(673,373)	(198,814)
Cash flows from financing activities				
Repayment of Debentures		0	0	0
Revenue from Self Supporting Loans		0	0	0
Proceeds from New Debentures		0	0	0
Net cash flows from financing activities		0	0	0
Net increase/(decrease) in cash held		821,883	(1,550,551)	(451,820)
Cash at the Beginning of Reporting Period		1,865,194	2,687,105	2,687,077
Cash at the End of Reporting Period		2,687,077	1,136,554	2,235,258

SHIRE OF WOODANILLING
BUDGET STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 APRIL 2024

Notes

	2022-23 ACTUAL \$	2023-24 BUDGET \$	2023-24 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank - unrestricted	1,604,579	120,746	1,141,314
Cash at Bank - restricted	1,082,048	1,015,808	1,093,494
Cash on Hand	450	0	450
TOTAL CASH	2,687,077	1,136,554	2,235,258
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	374,410	(359,297)	(1,348,570)
Add back Depreciation	770,650	865,691	1,223,566
(Gain)/Loss on Disposal of Assets	(1,751)	-	(20,548)
Adjustments to fair value of financial assets at fair value through profit and loss	-	-	-
Contributions for the Development of Assets	(573,461)	(1,098,414)	(267,630)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	22,451	-	192
(Increase)/Decrease in Receivables	(24,912)	-	(49,426)
(Increase)/Decrease in Other financial assets	22,100	-	-
Increase/(Decrease) in Accounts Payable	(8,966)	-	209,411
Increase/(Decrease) in Prepayments	-	-	-
Increase/(Decrease) in Employee Provisions	(14,499)	-	-
Increase/(Decrease) in other liabilities	182,400	(285,158)	-
Rounding			
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	748,422	(877,178)	(253,006)

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 APRIL 2024

CAPITAL EXPENDITURE PROGRAM

COA	Description	Resp. Officer	Asset Class	Asset Invest. Type	2023/2024 Total Budget	2023/2024 YTD Budget	2023/2024 YTD Actuals	% of Annual Budget
Governance								
042300	CEO Vehicle Replacement	CEO	P&E	Renewal	58,500	58,500	59,795	102%
					58,500	58,500	59,795	
Law, Order & Public Safety								
LRC319	CCTV & Street Lighting	EMI	P&E	Upgrade	12,000	12,000	0	0%
					12,000	12,000	0	
Housing								
091310	3347 Robinson Road Capital	EMI	L&B	Renewal	10,000	10,000	6,840	68%
					10,000	10,000	6,840	
Community Amenities								
105300	Woodanilling Railway Station Precinct Phase 2	EMI	L&B	Upgrade	45,000	45,000	0	0%
DWER1	Dwer Dam Project	EMI	DRAIN	Upgrade	109,727	72,420	20,235	18%
LRC12	Woodanilling Heritage Trail	EMI	OTHER	Upgrade	9,000	9,000	8,554	95%
LRC323	Playground Equipment Upgrade	EMI	OTHER	Upgrade	25,000	25,000	0	0%
LRC320	Walking Trails Phase 3	EMI	OTHER	Upgrade	25,536	16,854	0	0%
					214,263	168,274	28,789	
Recreation & Culture								
BC002	Mens Shed - Roof restoration	EMI	L&B	Upgrade	19,000	19,000	0	0%
LRC321	Lake Q Toilet Block and Signage - LRCI Phase 3	EMI	L&B	Upgrade	16,000	16,000	0	0%
					35,000	35,000	0	
Transport								
123300	Heavy Plant Purchases	EMI	P&E	Renewal	137,600	137,600	221,410	161%
RRG66	Robinson Reseal - RRG	EMI	ROAD	Renewal	230,633	230,633	0	0%
RGA66	Robinson Rd West - Reconstruct, Widen, Seal	EMI	ROAD	Upgrade	295,708	295,708	2,637	1%
R2R33	Trimmer Road	EMI	ROAD	Renewal	171,040	171,041	42,614	25%
R2R69	River Road	EMI	ROAD	Renewal	75,050	75,050	48,456	65%
R2R32	Ball Road	EMI	ROAD	Renewal	51,535	51,536	0	0%
R2R70	Flagstaff Road	EMI	ROAD	Renewal	34,992	34,992	39,690	113%
R2R71	Stronach Road	EMI	ROAD	Renewal	56,827	56,830	3,465	6%
R2R72	Kojonolakan Road	EMI	ROAD	Renewal	33,732	33,732	33,458	99%
LRC312	Oxley Road	EMI	ROAD	Renewal	3,796	3,796	0	0%
LRC314	Robinson West	EMI	ROAD	Renewal	34,686	34,686	0	0%
LRC315	Onslow Road	EMI	ROAD	Renewal	20,380	20,380	3,730	18%
LRC316	Orchard Road	EMI	ROAD	Renewal	70,681	70,681	632	1%
LRC317	Robinson East Road	EMI	ROAD	Renewal	75,367	75,368	78,245	104%
LRC350	Leggoe Road	EMI	ROAD	Renewal	123,997	124,002	0	0%
LRC318	LRCI Footpaths	EMI	FOOT	Renewal	50,000	50,000	930	2%
					1,466,024	1,466,035	475,266	
Total Capital Expenditure					1,795,787	1,749,809	570,691	32%

SUMMARIES:				
Land & Buildings	90,000	90,000	6,840	7.6%
Plant & Equipment	208,100	208,100	281,205	135.1%
Furn & Equipment	0	0	0	0.0%
Infrastructure - Roads	1,278,424	1,278,435	252,926	19.8%
Infrastructure - Footpaths	50,000	50,000	930	1.9%
Infrastructure - Drainage	109,727	72,420	20,235	18.4%
Infrastructure - Parks & Ovals	0	0	0	0.0%
Infrastructure - Other	59,536	50,854	8,554	14.4%
	1,795,787	1,749,809	570,691	31.8%
At No Cost	0	0	0	0.0%
Asset Renewal	1,238,816	1,238,827	539,265	43.5%
New Asset	0	0	0	0.0%
Upgrading Asset	556,971	510,982	31,426	5.6%
	1,795,787	1,749,809	570,691	31.8%
Chief Executive Officer	58,500	58,500	59,795	102.2%
Executive Manager Infrastructure	1,737,287	1,691,309	510,896	29.4%
Deputy CEO	0	0	0	0.0%
	1,795,787	1,749,809	570,691	31.8%

**SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 30 APRIL 2024**

RESERVES - CASH BACKED

	2024 Actual Opening Balance	2024 Actual Transfer to	2024 Actual Transfer (from)	2024 Actual Closing Balance	2024 Budget Opening Balance	2024 Budget Transfer to	2024 Budget Transfer (from)	2024 Budget Closing Balance
Staff Leave Reserve	45,183	477	0	45,660	45,183	25,020	0	70,203
Plant Reserve	825,154	8,770	0	833,924	825,154	60,660	(172,100)	713,714
Building Reserve	67,478	717	0	68,195	67,477	25,042	0	92,519
Office Equipment Reserve	14,159	152	0	14,311	14,159	14	0	14,173
Road Construction Reserve	21,826	232	0	22,058	21,826	22	0	21,848
Affordable Housing Reserve	103,248	1,098	0	104,346	103,249	102	0	103,351
	1,077,048	11,446	0	1,088,494	1,077,048	110,860	(172,100)	1,015,808

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
Proceeds Sale of Assets							
005270	Proceeds On Asset Disposal P&E	(\$24,000)	(\$104,245) \$0	(\$104,245)	\$0	(\$24,000)	\$0
PROCEEDS FROM SALE OF ASSETS		(\$24,000)	(\$104,245)	(\$104,245)	\$0	(\$24,000)	\$0
Written Down Value						\$0	\$0
	Written Down Value - Works Plant	\$0	\$0	\$0	\$0	\$0	\$24,000
Sub Total - WDV ON DISPOSAL OF ASSET		\$0	\$0	\$0	\$0	\$0	\$24,000
Total - GAIN/LOSS ON DISPOSAL OF ASSET		(\$24,000)	(\$104,245)	(\$104,245)	\$0	(\$24,000)	\$24,000
ABNORMAL ITEMS							
		\$0	\$0			\$0	\$0
Sub Total - ABNORMAL ITEMS		\$0	\$0			\$0	\$0
Total - ABNORMAL ITEMS		\$0	\$0	\$0	\$0	\$0	\$0
Total - OPERATING STATEMENT		(\$24,000)	(\$104,245)	(\$104,245)	\$0	(\$24,000)	\$24,000

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme					
		Budget	Actual	Income	Expenditure	Income	Expenditure
RATES							
OPERATING EXPENDITURE							
031010	Expenses Relating to Valuations & Title Searches	\$259	\$599	\$0	\$599	\$0	\$8,350
031020	Rates Write Offs	\$480	\$128	\$0	\$128	\$0	\$500
031000	Expenses Relating to Rates	\$18,840	\$14,767	\$0	\$14,767	\$0	\$22,350
Sub Total - GENERAL RATES OP EXP		\$19,579	\$15,493	\$0	\$15,493	\$0	\$31,200
OPERATING INCOME							
031200	General Rates Levied	(\$1,018,935)	(\$1,018,936)	(\$1,018,936)	\$0	(\$1,018,935)	\$0
031210	Ex-Gratia Rates Received	(\$2,087)	(\$2,088)	(\$2,088)	\$0	(\$2,087)	\$0
031220	Non Payment Penalty	(\$3,115)	(\$5,222)	(\$5,222)	\$0	(\$3,500)	\$0
031230	Rates Discount Allowed	\$53,000	\$42,107	\$42,107	\$0	\$53,000	\$0
031240	Interim Rates Levied	(\$700)	(\$8,568)	(\$8,568)	\$0	(\$1,000)	\$0
031250	Instalment Interest Received	(\$300)	(\$436)	(\$436)	\$0	(\$300)	\$0
031260	Rates Administration Fee Received	(\$295)	(\$450)	(\$450)	\$0	(\$295)	\$0
031270	Pens Deferred Rates Interest Grant	\$0	(\$481)	(\$481)	\$0	(\$200)	\$0
031280	Other Income Relating to Rates	(\$616)	(\$1,600)	(\$1,600)	\$0	(\$700)	\$0
Sub Total - GENERAL RATES OP INC		(\$973,048)	(\$995,674)	(\$995,674)	\$0	(\$974,017)	\$0
Total - GENERAL RATES		(\$953,470)	(\$980,181)	(\$995,674)	\$15,493	(\$974,017)	\$31,200

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
OTHER GENERAL PURPOSE FUNDING							
OPERATING EXPENDITURE							
032000	General Purpose Funding - Admin Allocations	\$17,050	\$13,749	\$0	\$13,749	\$0	\$20,454
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP		\$17,050	\$13,749	\$0	\$13,749	\$0	\$20,454
OPERATING INCOME							
032010	Grants Commission General	\$0	(\$19,114)	(\$19,114)	\$0	\$0	\$0
032020	Grants Commission Grant - Roads	\$0	(\$14,564)	(\$14,564)	\$0	\$0	\$0
032030	Grants Commission Grant - Special Bridge Funding			\$0	\$0	\$0	\$0
032040	Interest on Investments	(\$4,292)	(\$11,446)	(\$11,446)	\$0	(\$5,800)	\$0
032060	LRCIP Grant funding	\$0	(\$82,607)	(\$82,607)	\$0	(\$479,124)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC		(\$4,292)	(\$127,731)	(\$127,731)	\$0	(\$484,924)	\$0
Total - OTHER GENERAL PURPOSE FUNDING		\$12,758	(\$113,982)	(\$127,731)	\$13,749	(\$484,924)	\$20,454
Total - GENERAL PURPOSE FUNDING		(\$940,712)	(\$1,094,163)	(\$1,123,405)	\$29,243	(\$1,458,941)	\$51,654

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
MEMBERS OF COUNCIL							
OPERATING EXPENDITURE							
041010	Members of Council - Conference Expenses	\$9,000	\$7,159	\$0	\$7,159	\$0	\$9,000
041020	Members of Council - Elections	\$16,914	\$10,855	\$0	\$10,855	\$0	\$13,000
041030	Members of Council - President & Deputy Allowances	\$3,914	\$3,800	\$0	\$3,800	\$0	\$7,827
041040	Members of Council - Insurance	\$4,470	\$1,362	\$0	\$1,362	\$0	\$4,470
041050	Members of Council - Subscriptions & Publications	\$9,120	\$8,638	\$0	\$8,638	\$0	\$9,120
041070	Members of Council - Councillor Allowances	\$11,205	\$14,317	\$0	\$14,317	\$0	\$28,710
041080	Members of Council - Refreshments & Receptions	\$8,100	\$4,450	\$0	\$4,450	\$0	\$9,000
041090	Members of Council - Councillor Training	\$10,000	\$3,315	\$0	\$3,315	\$0	\$10,000
041100	Members of Council - Chamber Maintenance	\$5,794	\$1,767	\$0	\$1,767	\$0	\$5,831
041110	Members of Council - Expenses Related to members	\$154,340	\$125,882	\$0	\$125,882	\$0	\$185,441
041130	Members of Council - Integrated Planning & Other	\$2,000	\$5,734	\$0	\$5,734	\$0	\$2,000
041140	Members of Council - Expenses Relating to 4WDL VROC	\$15,882	\$8,262	\$0	\$8,262	\$0	\$15,882
041150	Members of Council - Donations Expenses	\$11,000	\$8,394	\$0	\$8,394	\$0	\$11,000
041160	Members of Council - Australia Day Expenses	\$0	\$9,003	\$0	\$9,003	\$0	\$0
041400	Members of Council - Travelling	\$2,000	\$0	\$0	\$0	\$0	\$2,000
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$263,738	\$212,937	\$0	\$212,937	\$0	\$313,281
OPERATING INCOME							
041200	Members - Contributions & Donations	\$0	(\$1,000)	(\$1,000)	\$0	\$0	\$0
041220	Members - Australia Day Grant Income	\$0	(\$10,200)	(\$10,200)	\$0	\$0	\$0
041230	Members - Income Relating to 4WDL VROC	(\$3,800)	(\$1,092)	(\$1,092)	\$0	(\$3,800)	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		(\$3,800)	(\$12,292)	(\$12,292)	\$0	(\$3,800)	\$0
Total - MEMBERS OF COUNCIL		\$259,938	\$200,645	(\$12,292)	\$212,937	(\$3,800)	\$313,281

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
GOVERNANCE							
OPERATING EXPENDITURE							
042000	Expenses Relating to Administration	\$489,790	\$496,573	\$0	\$496,573	\$0	\$587,146
042010	Governance - Admin Office Maintenance	\$11,835	\$7,600	\$0	\$7,600	\$0	\$14,040
042016	Governance - Insurance	\$34,544	\$37,586	\$0	\$37,586	\$0	\$34,544
042020	Governance - Admin Office Garden Maintenance	\$1,370	\$2,001	\$0	\$2,001	\$0	\$1,630
042030	Governance - Office Equipment Maintenance	\$7,304	\$4,496	\$0	\$4,496	\$0	\$8,800
042040	Governance - Consulting & Relief Staff	\$99,518	\$31,542	\$0	\$31,542	\$0	\$106,342
042050	Governance - Advertising	\$1,395	\$0	\$0	\$0	\$0	\$1,500
042060	Governance - Postage & Freight	\$726	\$833	\$0	\$833	\$0	\$1,305
042070	Governance - Computer Equipment Maintenance	\$44,213	\$43,252	\$0	\$43,252	\$0	\$75,599
042080	Governance - Bank Charges	\$2,184	\$2,407	\$0	\$2,407	\$0	\$2,800
042090	Governance - Telephone Expenses	\$7,140	\$16,800	\$0	\$16,800	\$0	\$8,500
042110	Governance - Legal Expenses	\$1,670	\$0	\$0	\$0	\$0	\$2,000
042115	Governance - Valuation Expenses Other than Rates	\$0	\$0	\$0	\$0	\$0	\$42,000
042120	Governance - Administration Staff Training	\$4,882	\$5,337	\$0	\$5,337	\$0	\$8,275
042121	Governance - Audit Fees	\$45,000	\$36,090	\$0	\$36,090	\$0	\$45,000
042130	Governance - Printing & Stationery	\$3,600	\$1,610	\$0	\$1,610	\$0	\$5,000
042140	Governance - FBT	\$79,500	\$93,370	\$0	\$93,370	\$0	\$100,000
042160	Governance - Staff Uniforms	\$990	\$991	\$0	\$991	\$0	\$1,500
042165	Governance - Admin Subscriptions	\$14,331	\$14,334	\$0	\$14,334	\$0	\$14,331
042170	Governance - Grants & Workshop Expenses	\$3,300	\$0	\$0	\$0	\$0	\$3,300
042180	Governance - Admin Costs Recovered	(\$853,292)	(\$716,106)	\$0	(\$716,106)	\$0	(\$1,063,612)
Sub Total - GOVERNANCE - GENERAL OP/EXP		\$0	\$78,716	\$0	\$78,716	\$0	\$0
OPERATING INCOME							
042200	Governance - Reimbursements Administration	\$0	(\$1,764)	(\$1,764)	\$0	\$0	\$0
042220	Governance - Photocopies & Misc Cash Sales	(\$80)	(\$100)	(\$100)	\$0	(\$100)	\$0
042703	Governance - Unders & Overs	\$40	(\$5)	(\$5)	\$0	\$50	\$0
Sub Total - GOVERNANCE - GENERAL OP/INC		(\$40)	(\$1,869)	(\$1,869)	\$0	(\$50)	\$0
Total - GOVERNANCE - GENERAL		(\$40)	\$76,847	(\$1,869)	\$78,716	(\$50)	\$0
Total - GOVERNANCE		\$259,898	\$277,492	(\$14,161)	\$291,653	(\$3,850)	\$313,281

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY							
FIRE PREVENTION							
OPERATING EXPENDITURE							
051000	Fire Prevention - Expenses Relating to Fire Prevention	\$33,700	\$26,507	\$0	\$26,507	\$0	\$43,052
051030	Fire Prevention - Expenses in relation to MAF	\$55,096	\$33,749	\$0	\$33,749	\$0	\$61,144
051040	Fire Prevention - Other Fire Fighting Expenses	\$525	\$135	\$0	\$135	\$0	\$700
051050	Fire Prevention - Expenses Related to ESL	\$27,276	\$34,997	\$0	\$34,997	\$0	\$29,900
Sub Total - FIRE PREVENTION OP/EXP		\$116,597	\$95,388	\$0	\$95,388	\$0	\$134,796
OPERATING INCOME							
051200	Fire Prevention - Income Relating to MAF Projects	(\$61,143)	(\$28,294)	(\$28,294)	\$0	(\$61,144)	\$0
051210	Fire Prevention - LGGS - Bushfire Grant Income	(\$25,935)	(\$21,912)	(\$21,912)	\$0	(\$34,580)	\$0
051230	Fire Prevention - Fire Prevention Grants - CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0
051240	Fire Prevention - Reimbursements	\$0	(\$945)	(\$945)	\$0	\$0	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$87,078)	(\$51,151)	(\$51,151)	\$0	(\$95,724)	\$0
Total - FIRE PREVENTION		\$29,519	\$44,237	(\$51,151)	\$95,388	(\$95,724)	\$134,796
ANIMAL CONTROL							
OPERATING EXPENDITURE							
052000	Animal Control - Expenses Relating to Animal Control	\$7,920	\$2,986	\$0	\$2,986	\$0	\$9,499
Sub Total - ANIMAL CONTROL OP/EXP		\$7,920	\$2,986	\$0	\$2,986	\$0	\$9,499
OPERATING INCOME							
052200	Animal Control - Fines & Penalties	\$0	\$0	\$0	\$0	\$0	\$0
052210	Animal Control - Dog Registrations	(\$1,000)	(\$1,203)	(\$1,203)	\$0	(\$1,000)	\$0
052220	Animal Control - Cat Registrations & Infringement Income	(\$151)		(\$550)	\$0	(\$150)	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$1,151)	(\$1,753)	(\$1,753)	\$0	(\$1,150)	\$0
Total - ANIMAL CONTROL		\$6,769	\$1,233	(\$1,753)	\$2,986	(\$1,150)	\$9,499

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme					
		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY							
OPERATING EXPENDITURE							
053000	Other Law - Expenses Relating to Other Law, Order & Public Safety	\$33,920	\$27,413	\$0	\$27,413	\$0	\$40,718
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP		\$33,920	\$27,413	\$0	\$27,413	\$0	\$40,718
OPERATING INCOME							
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY		\$33,920	\$27,413	\$0	\$27,413	\$0	\$40,718
Total - LAW ORDER & PUBLIC SAFETY		\$70,208	\$72,883	(\$52,903)	\$125,786	(\$96,874)	\$185,013

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
HEALTH ADMINISTRATION & INSPECTION							
OPERATING EXPENDITURE							
074000	PREV SRVCS - Expenses Relating to Preventative Services	\$26,830	\$3,401	\$0	\$3,401	\$0	\$32,209
074020	PREV SRVCS - Analytical Expenses	\$378	\$360	\$0	\$360	\$0	\$378
Sub Total - HEALTH ADMIN & INSPECTION OP/EXP		\$27,208	\$3,761	\$0	\$3,761	\$0	\$32,587
OPERATING INCOME							
074210	Health - Septic Tank Fees	(\$400)	(\$236)	(\$236)	\$0	(\$400)	\$0
Sub Total - HEALTH ADMIN & INSPECTION OP/INC		(\$400)	(\$236)	(\$236)	\$0	(\$400)	\$0
Total - HEALTH ADMIN & INSPECTION		\$26,808	\$3,525	(\$236)	\$3,761	(\$400)	\$32,587
PREVENTIVE SERVICES- PEST CONTROL							
OPERATING EXPENDITURE							
077000	Pest - Expenses Relating to Other Health	\$33,590	\$27,140	\$0	\$27,140	\$0	\$40,324
077010	Pest - Mosquito Control	\$4,650	\$0	\$0	\$0	\$0	\$4,650
Sub Total - PEST CONTROL OP/EXP		\$38,240	\$27,140	\$0	\$27,140	\$0	\$44,974
OPERATING INCOME							
077200	Pest - Income Relating to Other Health	(\$200)	(\$200)	(\$200)	\$0	(\$200)	\$0
Sub Total - PEST CONTROL OP/INC		(\$200)	(\$200)	(\$200)	\$0	(\$200)	\$0
Total - PEST CONTROL		\$38,040	\$26,940	(\$200)	\$27,140	(\$200)	\$44,974

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER HEALTH							
OPERATING EXPENDITURE							
076000	Other Health - Expenses Relating to Other Health	\$2,140	\$1,719	\$0	\$1,719	\$0	\$2,575
Sub Total - OTHER HEALTH OP/EXP		\$2,140	\$1,719	\$0	\$1,719	\$0	\$2,575
OPERATING INCOME							
		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER HEALTH OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER HEALTH		\$2,140	\$1,719	\$0	\$1,719	\$0	\$2,575
Total - HEALTH		\$66,988	\$32,184	(\$436)	\$32,620	(\$600)	\$80,136

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Budget	Actual	Income	Expenditure	Income	Expenditure
AGED & DISABLED - OTHER							
OPERATING EXPENDITURE							
082000	Aged & Disabled - Allocation of Admin Overheads	\$750	\$645	\$0	\$645	\$0	\$905
084000	Aged & Disabled - Expenses Relating to the Aged	\$20,210	\$30,311	\$0	\$30,311	\$0	\$24,265
084010	Aged & Disabled - Expenses relating to Well Aged Housing	\$40,876	\$31,739	\$0	\$31,739		
084010 SGC	Salmon Gums - Common Areas					\$0	\$6,095
084010 SG1	UNIT 1 Salmon Gums					\$0	\$5,235
084010 SG2	UNIT 2 Salmon Gums					\$0	\$4,970
084010 SG3	UNIT 3 Salmon Gums					\$0	\$5,030
084010 SG4	UNIT 4 Salmon Gums					\$0	\$4,870
084010 WVC	WATTLEVILLE COMMON LAND					\$0	\$4,825
084010 WV1	UNIT 1 WATTLEVILLE					\$0	\$4,830
084010 WV2	UNIT 2 WATTLEVIEW					\$0	\$5,330
084010 WV3	UNIT 3 WATTLEVILLE					\$0	\$6,186
Sub Total - OTHER WELFARE OP/EXP		\$61,836	\$62,694	\$0	\$62,694	\$0	\$72,541
OPERATING INCOME							
084200	Aged & Disabled - Income Relating to Well Aged Housing	(\$55,976)	(\$89,744)	(\$89,744)	\$0	(\$65,465)	\$0
084210	Aged & Disabled - Seniors Week Grants	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER WELFARE OP/INC		(\$55,976)	(\$89,744)	(\$89,744)	\$0	(\$65,465)	\$0
Total - OTHER WELFARE		\$5,860	(\$27,049)	(\$89,744)	\$62,694	(\$65,465)	\$72,541
Total - EDUCATION & WELFARE		\$5,860	(\$27,049)	(\$89,744)	\$62,694	(\$65,465)	\$72,541

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
STAFF HOUSING							
OPERATING EXPENDITURE							
091000	Staff Housing - Maintenance 3340 Robinson Road	\$13,237	\$10,848	\$0	\$10,848	\$0	\$15,406
091005	Staff Housing - Administration Allocations	\$17,040	\$13,749	\$0	\$13,749	\$0	\$20,454
091110	Staff Housing - Maintenance 3347 Robinson Road	\$7,862	\$7,546	\$0	\$7,546	\$0	\$8,986
091220	Staff Housing - Maintenance 3327 Robinson Road	\$17,647	\$13,417	\$0	\$13,417	\$0	\$19,661
091330	Staff Housing - Maintenance 13 Cardigan Street (Other not Staff))	\$8,680	\$6,338	\$0	\$6,338	\$0	\$9,299
						\$0	\$0
Sub Total - STAFF HOUSING OP/EXP		\$64,466	\$51,899	\$0	\$51,899	\$0	\$73,806
OPERATING INCOME							
091200	Staff Housing - Income 3340 Robinson Road	\$0	\$0	\$0	\$0	\$0	\$0
091210	Staff Housing - Income 3347 Robinson Road	(\$3,030)	(\$3,490)	(\$3,490)	\$0	(\$3,640)	\$0
091230	Staff Housing - Income 13 Cardigan Street	(\$8,030)	(\$7,440)	(\$7,440)	\$0	(\$9,640)	\$0
091500	Staff Housing - Staff Housing Reimbursements - Utilities	(\$750)	(\$379)	(\$379)	\$0	(\$900)	\$0
Sub Total - STAFF HOUSING OP/INC		(\$11,810)	(\$11,309)	(\$11,309)	\$0	(\$14,180)	\$0
Total - STAFF HOUSING		\$52,656	\$40,589	(\$11,309)	\$51,899	(\$14,180)	\$73,806
Total - HOUSING		\$52,656	\$40,589	(\$11,309)	\$51,899	(\$14,180)	\$73,806

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
SANITATION - HOUSEHOLD REFUSE							
OPERATING EXPENDITURE							
100000	Sanitation Household - Expenses Relating to Refuse Collection	\$34,570	\$26,389	\$0	\$26,389	\$0	\$41,486
100010	Sanitation Household - Expenses Relating to Recycling	\$20,090	\$16,725	\$0	\$16,725	\$0	\$24,115
100020	Sanitation Household - Tip Maintenance Costs	\$73,270	\$33,428	\$0	\$33,428	\$0	\$83,250
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP		\$127,930	\$76,543	\$0	\$76,543	\$0	\$148,851
OPERATING INCOME							
100200	Sanitation Household - Income Relating to Tip - Refuse & Recycling	(\$56,430)	(\$55,066)	(\$55,066)	\$0	(\$56,430)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC		(\$56,430)	(\$55,066)	(\$55,066)	\$0	(\$56,430)	\$0
Total - SANITATION HOUSEHOLD REFUSE		\$71,500	\$21,477	(\$55,066)	\$76,543	(\$56,430)	\$148,851
SANITATION OTHER							
OPERATING EXPENDITURE							
101000	Sanitation Other - Expenses Relating to Commercial Refuse Collection	\$4,260	\$3,758	\$0	\$3,758	\$0	\$5,116
Sub Total - SANITATION OTHER OP/EXP		\$4,260	\$3,758	\$0	\$3,758	\$0	\$5,116
OPERATING INCOME							
Sub Total - SANITATION OTHER OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - SANITATION OTHER		\$4,260	\$3,758	\$0	\$3,758	\$0	\$5,116

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Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PROTECTION OF THE ENVIRONMENT							
OPERATING EXPENDITURE							
106000	Protect Env - Expenses Relating to Protection of the Environment	\$2,190	\$1,790	\$0	\$1,790	\$0	\$2,629
106010	Protect Env - Expenses Relating to WWLZ	\$6,430	\$5,656	\$0	\$5,656	\$0	\$7,489
106020	Protect Env - Council Contribution to WWLZ	\$15,750	\$15,000	\$0	\$15,000	\$0	\$15,750
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP		\$24,370	\$22,446	\$0	\$22,446	\$0	\$25,868
OPERATING INCOME							
106220	Protect Env - Reimbursements WWLZ	(\$6,240)	(\$4,269)	(\$4,269)	\$0	(\$7,489)	\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC		(\$6,240)	(\$4,269)	(\$4,269)	\$0	(\$7,489)	\$0
Total - PROTECTION OF THE ENVIRONMENT		\$18,130	\$18,177	(\$4,269)	\$22,446	(\$7,489)	\$25,868
TOWN PLANNING & REGIONAL DEVELOPMENT							
OPERATING EXPENDITURE							
104000	Town Planning - Allocation of Admin Overheads	\$30,100	\$8,170	\$0	\$8,170	\$0	\$36,138
Sub Total - TOWN PLAN & REG DEV OP/EXP		\$30,100	\$8,170	\$0	\$8,170	\$0	\$36,138
OPERATING INCOME							
104200	Town Planning - Town Planning Application Fee	(\$750)	(\$1,785)	(\$1,785)	\$0	(\$1,000)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC		(\$750)	(\$1,785)	(\$1,785)	\$0	(\$1,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT		\$29,350	\$6,385	(\$1,785)	\$8,170	(\$1,000)	\$36,138

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G/L JOB		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme					
		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER COMMUNITY AMENITIES							
OPERATING EXPENDITURE							
105000	Other Community Amenities - Expenses Relating to Other	\$51,390	\$41,479	\$0	\$41,479	\$0	\$61,691
105020	Other Community Amenities - Maintenance - Cemetery	\$5,133	\$7,416	\$0	\$7,416	\$0	\$6,218
105030	Other Community Amenities - Maintenance - Grave Digging	\$3,810	\$0	\$0	\$0	\$0	\$4,570
105060	Other Community Amenities - Depreciation Other infrastructure	\$0	\$767	\$0	\$767		
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP		\$60,333	\$49,662	\$0	\$49,662	\$0	\$72,479
OPERATING INCOME							
105200	Other Community Amenities - Income Relating to Cemetery	(\$750)	(\$2,266)	(\$2,266)	\$0	(\$1,000)	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC		(\$750)	(\$2,266)	(\$2,266)	\$0	(\$1,000)	\$0
Total - OTHER COMMUNITY AMENITIES		\$59,583	\$47,396	(\$2,266)	\$49,662	(\$1,000)	\$72,479
STORMWATER DRAINAGE							
OPERATING EXPENDITURE							
102000	Stormwater Drainage - Expenses Relating to Urban Stormwater Drainage	\$859	\$573	\$0	\$573	\$0	\$1,054
Sub Total - URBAN STORMWATER DRAINAGE OP/EXP		\$859	\$573	\$0	\$573	\$0	\$1,054
OPERATING INCOME							
102200	Stormwater Drainage - Income Relating to Urban Stormwater Drainage	\$0	(\$49,986)	(\$49,986)	\$0	(\$90,000)	\$0
Sub Total - URBAN STORMWATER DRAINAGE OP/INC		\$0	(\$49,986)	(\$49,986)	\$0	(\$90,000)	\$0
Total - URBAN STORMWATER DRAINAGE		\$859	(\$49,413)	(\$49,986)	\$573	(\$90,000)	\$1,054
Total - COMMUNITY AMENITIES		\$183,682	\$47,780	(\$113,373)	\$161,153	(\$155,919)	\$289,506

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G/L JOB		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme					
		Budget	Actual	Income	Expenditure	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES							
OPERATING EXPENDITURE							
110000	Expenses Relating to Town Halls & Civic Centres	\$52,566	\$41,175	\$0	\$41,175	\$0	\$59,974
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP		\$52,566	\$41,175	\$0	\$41,175	\$0	\$59,974
OPERATING INCOME							
110200	Public Halls - Income Relating to Town Hall & Other Civic Centres	(\$1,400)	(\$241)	(\$241)	\$0	(\$1,400)	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC		(\$1,400)	(\$241)	(\$241)	\$0	(\$1,400)	\$0
Total - PUBLIC HALL & CIVIC CENTRES		\$51,166	\$40,935	(\$241)	\$41,175	(\$1,400)	\$59,974
OTHER RECREATION & SPORT							
OPERATING EXPENDITURE							
113000	Other Recreation - Expenses Relating to Other Recreation & Sport	\$103,658	\$73,511	\$0	\$73,511	\$0	\$123,496
113010	Other Recreation - Maintenance - Parks & Reserves	\$15,675	\$13,920	\$0	\$13,920	\$0	\$18,666
113020	Other Recreation - Maintenance - Oval & Buildings	\$94,000	\$63,871	\$0	\$63,871	\$0	\$106,170
113030	Other Recreation - Maintenance - Golf Club	\$5,330	\$4,979	\$0	\$4,979	\$0	\$6,300
113040	Other Recreation - Depreciation - Buildings	\$0	\$1,862	\$0	\$1,862		
113050	Other Recreation - Depreciation - Parks	\$0	\$10,499	\$0	\$10,499		
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$218,663	\$168,643	\$0	\$168,643	\$0	\$254,632
OPERATING INCOME							
113200	Other Recreation - Income Relating to Other Recreation & Sport	(\$1,425)	(\$2,460)	(\$2,460)	\$0	(\$1,500)	\$0
113210	Other Sport & Recreation Fees & Charges Income	\$0	(\$650)	(\$650)	\$0		
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$1,425)	(\$3,110)	(\$3,110)	\$0	(\$1,500)	\$0
Total - OTHER RECREATION & SPORT		\$217,238	\$165,533	(\$3,110)	\$168,643	(\$1,500)	\$254,632

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Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
SWIMMING AREAS & BEACHES							
OPERATING EXPENDITURE							
111000	Swim Areas - Expenses Relating to Queerearrup Lake	\$6,866	\$5,211	\$0	\$5,211	\$0	\$8,390
111010	Swim Areas - Depreciation	\$0	\$1,918	\$0	\$1,918		
Sub Total - SWIMMING AREAS OP/EXP		\$6,866	\$7,129	\$0	\$7,129	\$0	\$8,390
OPERATING INCOME							
Sub Total - SWIMMING AREAS OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - SWIMMING AREAS & BEACHES		\$6,866	\$7,129	\$0	\$7,129	\$0	\$8,390
LIBRARIES							
OPERATING EXPENDITURE							
114000	Library - Administration Allocations	\$3,730	\$2,453	\$0	\$2,453	\$0	\$4,280
Sub Total - LIBRARIES OP/EXP		\$3,730	\$2,453	\$0	\$2,453	\$0	\$4,280
OPERATING INCOME							
Sub Total - LIBRARIES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - LIBRARIES		\$3,730	\$2,453	\$0	\$2,453	\$0	\$4,280

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G/L JOB		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER CULTURE							
OPERATING EXPENDITURE							
115000	Other Culture - Expenses Relating to Other Culture	\$3,424	\$2,813	\$0	\$2,813	\$0	\$7,041
115100	Other Culture - Expenses Relating to War Memorial	\$1,170	\$0	\$0	\$0	\$0	\$1,400
115101	Other Culture - Depreciation						
115102	Other Culture - Depreciation - Buildings						
Sub Total - OTHER CULTURE OP/EXP		\$4,594	\$3,845	\$0	\$3,845	\$0	\$8,441
OPERATING INCOME							
115220	Other Culture - Sale of History Books & DVD's	(\$100)	(\$75)	(\$75)	\$0	(\$100)	\$0
Sub Total - OTHER CULTURE OP/INC		(\$100)	(\$75)	(\$75)	\$0	(\$100)	\$0
Total - OTHER CULTURE		\$4,494	\$3,769	(\$75)	\$3,845	(\$100)	\$8,441
Total - RECREATION AND CULTURE		\$283,494	\$219,819	(\$3,426)	\$223,245	(\$3,000)	\$335,717

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Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION							
OPERATING INCOME							
122240	Transport - Regional Road Group Grants	(\$326,592)	\$0	\$0	\$0	(\$326,596)	\$0
122270	Transport - Roads to Recovery Grant	(\$156,113)	(\$135,037)	(\$135,037)	\$0	(\$487,852)	\$0
122220	Transport - Grant - LCRI	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC		(\$482,705)	(\$135,037)	(\$135,037)	\$0	(\$814,448)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST		(\$482,705)	(\$135,037)	(\$135,037)	\$0	(\$814,448)	\$0
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE							
OPERATING EXPENDITURE							
122000	Transport - Expenses Relating to Streets, Roads, Bridges & Depot Main	\$902,555	\$1,381,025	\$0	\$1,381,025	\$0	\$1,083,892
122010	Transport - Street Lighting	\$6,910	\$5,806	\$0	\$5,806	\$0	\$8,300
122020	Transport - Maintenance - Direct Grants	\$62,300	\$22,912	\$0	\$22,912	\$0	\$74,798
122030	Transport - Maintenance - Muni Fund Roads	\$271,314	\$431,526	\$0	\$431,526	\$0	\$317,266
122040	Transport - Expenses relating to the Shire Depot	\$45,251	\$42,446	\$0	\$42,446	\$0	\$53,085
122050	Transport - Maintenance - Footpaths	\$18,000	\$0	\$0	\$0	\$0	\$18,000
122060	Transport - Maintenance - Traffic Signs	\$19,670	\$4,339	\$0	\$4,339	\$0	\$20,000
122070	Transport - Maintenance - Bridges	\$5,000	\$0	\$0	\$0	\$0	\$5,000
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP		\$1,331,000	\$1,888,054	\$0	\$1,888,054	\$0	\$1,580,341
OPERATING INCOME							
122200	Income Relating to Streets, Roads, Bridges & Depot Maintenance	\$0	(\$200)	(\$200)	\$0	\$0	\$0
122230	Transport - Grant - RRG Direct	(\$93,877)	(\$96,130)	(\$96,130)	\$0	(\$93,877)	\$0
122299	Transport - Profit on disposal of assets	\$0	(\$20,548)	(\$20,548)	\$0	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC		(\$93,877)	(\$116,878)	(\$116,878)	\$0	(\$93,877)	\$0
Total - MTCE STREETS ROADS DEPOTS		\$1,237,123	\$1,771,176	(\$116,878)	\$1,888,054	(\$93,877)	\$1,580,341

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G/L JOB		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Budget	Actual	Income	Expenditure	Income	Expenditure
TRANSPORT LICENSING							
OPERATING EXPENDITURE							
125000	Transport - Expenses Relating to Transport Licensing	\$7,280	\$5,228	\$0	\$5,228	\$0	\$8,745
125010	Transport - Licensing Payments	\$120,790	\$79,553	\$0	\$79,553	\$0	\$145,000
Sub Total - TRANSPORT LICENSING OP/EXP		\$128,070	\$84,780	\$0	\$84,780	\$0	\$153,745
OPERATING INCOME							
125200	Transport - Income Relating to Transport Licensing	(\$5,830)	(\$2,658)	(\$2,658)	\$0	(\$7,000)	\$0
125210	Transport - Licensing Receipts	(\$120,790)	(\$81,434)	(\$81,434)	\$0	(\$145,000)	\$0
Sub Total - TRANSPORT LICENSING OP/INC		(\$126,620)	(\$84,092)	(\$84,092)	\$0	(\$152,000)	\$0
Total - TRANSPORT LICENSING		\$1,450	\$689	(\$84,092)	\$84,780	(\$152,000)	\$153,745
Total - TRANSPORT		\$755,868	\$1,636,827	(\$336,007)	\$1,972,834	(\$1,060,325)	\$1,734,086

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Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
RURAL SERVICES							
OPERATING EXPENDITURE							
131000	Rural Svcs - Administration Allocations	\$2,800	\$2,292	\$0	\$2,292	\$0	\$3,357
Sub Total - RURAL SERVICES OP/EXP		\$2,800	\$2,292	\$0	\$2,292	\$0	\$3,357
OPERATING INCOME							
Sub Total - RURAL SERVICES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - RURAL SERVICES		\$2,800	\$2,292	\$0	\$2,292	\$0	\$3,357
TOURISM AND AREA PROMOTION							
OPERATING EXPENDITURE							
132000	Tourism - Expenses Relating to Tourism & Area Promotion	\$15,270	\$13,393	\$0	\$13,393	\$0	\$16,827
132020	Tourism - Expenses relating to Woody Wongi	\$474	\$639	\$0	\$639	\$0	\$500
Sub Total - TOURISM & AREA PROMOTION OP/EXP		\$15,744	\$14,032	\$0	\$14,032	\$0	\$17,327
OPERATING INCOME							
132220	Tourism - Income relating to Woody Wongi	(\$500)	(\$664)	(\$664)	\$0	(\$500)	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC		(\$500)	(\$664)	(\$664)	\$0	(\$500)	\$0
Total - TOURISM & AREA PROMOTION		\$15,244	\$13,368	(\$664)	\$14,032	(\$500)	\$17,327

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Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
BUILDING CONTROL							
OPERATING EXPENDITURE							
133000	Building - Expenses Relating to Building Control	\$30,170	\$18,316	\$0	\$18,316	\$0	\$36,217
Sub Total - BUILDING CONTROL OP/EXP		\$30,170	\$18,316	\$0	\$18,316	\$0	\$36,217
BUILDING CONTROL OP/INC							
133200	Building - Income Relating to Building Control	\$0	\$0	\$0	\$0	\$0	\$0
133210	Building - Building Permit Application Fee	(\$870)	(\$852)	(\$852)	\$0	(\$1,000)	\$0
133220	Building - Building Services Levy	\$0	\$0	\$0	\$0	\$0	\$0
133221	Building - Building Services Levy Commission	(\$40)	\$0	\$0	\$0	(\$50)	\$0
133231	Building - BCITF Commission	(\$40)	\$0	\$0	\$0	(\$50)	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$950)	(\$852)	(\$852)	\$0	(\$1,100)	\$0
Total - BUILDING CONTROL		\$29,220	\$17,464	(\$852)	\$18,316	(\$1,100)	\$36,217
OTHER ECONOMIC SERVICES							
OPERATING EXPENDITURE							
135000	Other Economic - Expenses Relating to Economic Services	\$6,910	\$5,585	\$0	\$5,585	\$0	\$8,295
135010	Other Economic - Expenses Relating to Standpipes	\$38,480	\$29,091	\$0	\$29,091	\$0	\$45,200
135020	Other Economic - Depreciation	\$0	\$779	\$0	\$779		
Sub Total - OTHER ECONOMIC SERVICES OP/EXP		\$45,390	\$35,456	\$0	\$35,456	\$0	\$53,495
OPERATING INCOME							
135015	Other Economic - Income Relating to Pool Inspections	(\$550)	(\$585)	(\$585)	\$0	(\$550)	\$0
135210	Other Economic - Income Relating to Standpipes	(\$1,100)	(\$27,668)	(\$27,668)	\$0	(\$10,000)	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC		(\$1,650)	(\$28,253)	(\$28,253)	\$0	(\$10,550)	\$0
Total - OTHER ECONOMIC SERVICES		\$43,740	\$7,203	(\$28,253)	\$35,456	(\$10,550)	\$53,495
Total - ECONOMIC SERVICES		\$91,004	\$40,327	(\$29,769)	\$70,095	(\$12,150)	\$110,396

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Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PRIVATE WORKS							
OPERATING EXPENDITURE							
141000	Private Works - Expenses	\$6,970	\$592	\$0	\$592	\$0	\$7,165
Sub Total - PRIVATE WORKS OP/EXP		\$6,970	\$592	\$0	\$592	\$0	\$7,165
OPERATING INCOME							
141010	Private Works - Fees & Charges	(\$5,643)	(\$834)	(\$834)	\$0	(\$5,700)	\$0
Sub Total - PRIVATE WORKS OP/INC		(\$5,643)	(\$834)	(\$834)	\$0	(\$5,700)	\$0
Total - PRIVATE WORKS		\$1,327	(\$242)	(\$834)	\$592	(\$5,700)	\$7,165
PUBLIC WORKS OVERHEADS							
OPERATING EXPENDITURE							
143000	Public Works - Expenses Relating to Public Works Overheads	\$31,250	\$31,262	\$0	\$31,262	\$0	\$37,517
143005	Public Works - Supervision Salaries	\$103,460	\$86,246	\$0	\$86,246	\$0	\$124,200
143011	Public Works - Superannuation	\$56,370	\$59,762	\$0	\$59,762	\$0	\$67,675
143020	Public Works - Public Holidays, Annual & Long Service Leave	\$90,720	\$76,238	\$0	\$76,238	\$0	\$108,000
143030	Public Works - Protective Clothing	\$9,750	\$2,984	\$0	\$2,984	\$0	\$15,000
143060	Public Works - Allowances	\$28,500	\$0	\$0	\$0	\$0	\$34,207
143070	Public Works - Works Crew Staff Training	\$29,020	\$2,532	\$0	\$2,532	\$0	\$29,020
143080	Public Works - Workers Compensation Insurance	\$23,415	\$24,472	\$0	\$24,472	\$0	\$23,415
143090	Public Works - Expenses Relating to Occ Safety & Health	\$10,000	\$8,820	\$0	\$8,820	\$0	\$10,000
143050	Less: Allocation of Public Works Overheads	(\$374,050)	(\$254,290)	\$0	(\$254,290)	\$0	(\$449,034)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$8,435	\$45,112	\$0	\$45,112	\$0	\$0
OPERATING INCOME							
143200	FBT Reimbursements - Public Works Overheads	\$0	(\$60)	(\$60)	\$0	\$0	\$0
143210	Public Works - Workers Compensation Reimbursements	\$0	(\$1,277)	(\$1,277)	\$0	\$0	\$0
143230	Public Works - Income	\$0	(\$7,768)	(\$7,768)	\$0	\$0	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	(\$9,105)	(\$9,105)	\$0	\$0	\$0

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G/L JOB		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Details By Function Under The Following Program Titles And Type Of Activities Within The Programme					
		Budget	Actual	Income	Expenditure	Income	Expenditure
Total - PUBLIC WORKS OVERHEADS		\$8,435	\$36,007	(\$9,105)	\$45,112	\$0	\$0
PLANT OPERATIONS COSTS							
OPERATING EXPENDITURE							
144000	Plant Operation - Insurances	\$12,499	\$13,167	\$0	\$13,167	\$0	\$12,499
144010	Plant Operation - Fuels & Oils	\$120,000	\$108,268	\$0	\$108,268	\$0	\$150,000
144020	Plant Operation - Tyres & Tubes	\$25,000	\$21,897	\$0	\$21,897	\$0	\$30,000
144030	Plant Operation - Parts & Repairs	\$80,000	\$74,725	\$0	\$74,725	\$0	\$100,000
144040	Plant Operation - Blades & Tynes	\$8,000	\$2,934	\$0	\$2,934	\$0	\$8,000
144050	Minor Equipment Purchases	\$6,000	\$6,407	\$0	\$6,407	\$0	\$7,500
144060	Plant Operation - Repairs - Wages	\$8,330	\$1,716	\$0	\$1,716	\$0	\$10,000
144070	Plant Operation - Licences	\$8,000	\$6,420	\$0	\$6,420	\$0	\$8,000
144080	Plant Operation - Depreciation	\$138,720	\$78,707	\$0	\$78,707	\$0	\$166,530
144100	Plant Operation - Less Depreciation Allocated	(\$138,720)	(\$86,036)	\$0	(\$86,036)	\$0	(\$166,530)
144090	Plant Operation - Less Allocated to Works/SRVCS	(\$271,560)	(\$152,033)	\$0	(\$152,033)	\$0	(\$325,999)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		(\$3,731)	\$76,172	\$0	\$76,172	\$0	\$0
OPERATING INCOME							
144005	Plant Operation - Diesel Fuel Rebate	(\$14,160)	(\$13,082)	(\$13,082)	\$0	(\$17,000)	\$0
144006	Insurance Refunds on Motor Vehicle Claims	\$0	(\$3,492)	(\$3,492)	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$14,160)	(\$16,574)	(\$16,574)	\$0	(\$17,000)	\$0
Total - PLANT OPERATIONS COSTS		(\$17,891)	\$59,599	(\$16,574)	\$76,172	(\$17,000)	\$0

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
	SALARIES AND WAGES						
	OPERATING EXPENDITURE						
147000	Gross Salaries & Wages	\$1,016,420	\$938,222	\$0	\$938,222	\$0	\$1,220,192
147010	Less Salaries & Wages Allocated	(\$1,016,420)	(\$931,705)	\$0	(\$931,705)	\$0	(\$1,220,192)
	Sub Total - SALARIES AND WAGES OP/EXP	\$0	\$6,517	\$0	\$6,517	\$0	\$0
	OPERATING INCOME						
		\$0	\$0	\$0	\$0	\$0	\$0
	Sub Total - SALARIES AND WAGES OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
	Total - SALARIES AND WAGES	\$0	\$6,517	\$0	\$6,517	\$0	\$0
	Total - OTHER PROPERTY AND SERVICES	(\$8,129)	\$101,880	(\$26,513)	\$128,393	(\$22,700)	\$7,165

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
TRANSFERS TO/FROM RESERVES							
EXPENDITURE							
Transfer to Affordable Housing Reserve		\$0	\$1,098	\$0	\$1,098	\$0	\$102
Transfer to Plant Replacement Reserve		\$0	\$8,770	\$0	\$8,770	\$0	\$60,660
Transfer to Building Reserve		\$0	\$717	\$0	\$717	\$0	\$25,042
Transfer to Town Development Reserve		\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Office Equipment Reserve		\$0	\$152	\$0	\$152	\$0	\$14
Transfer to Road Construction Reserve		\$0	\$232	\$0	\$232	\$0	\$22
Transfer to Staff Leave Reserve		\$0	\$477	\$0	\$477	\$0	\$25,020
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS		\$0	\$11,446	\$0	\$11,446	\$0	\$110,860
INCOME							
Transfer from Affordable Housing Reserve		\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Plant Replacement Reserve		\$0	\$0	\$0	\$0	(\$172,100)	\$0
Transfer from Building Reserve		\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Town Development Reserve		\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Office Equipment Reserve		\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Staff Leave Reserve		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - TRANSFER FROM RESERVE FUNDS		\$0	\$0	\$0	\$0	(\$172,100)	\$0
Total - FUND TRANSFER		\$0	\$11,446	\$0	\$11,446	(\$172,100)	\$110,860
000000 (Surplus) / Deficit - Carried Forward		(\$1,204,153)	(\$1,303,516)	(\$1,303,516)	\$0	(\$1,204,153)	\$0
000000 adjust to rates levied						\$0	
Sub Total - SURPLUS C/FWD		(\$1,204,153)	(\$1,303,516)	(\$1,303,516)	\$0	(\$1,204,153)	\$0
Total - SURPLUS		(\$1,204,153)	(\$1,303,516)	(\$1,303,516)	\$0	(\$1,204,153)	\$0

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Budget	Actual	Income	Expenditure	Income	Expenditure
G/L	JOB						
OPERATING ACTIVITIES EXCLUDED FROM BUDGET							
000000	Depreciation Written Back	(\$721,140)	(\$1,223,566)	\$0	(\$1,223,566)	\$0	(\$865,691)
000000	Book Value of Assets Sold Written Back	(\$24,000)	\$0	\$0	\$0	\$0	(\$24,000)
000000	Profit on Sale of Asset Written Back	\$0	\$20,548	\$20,548	\$0	\$0	\$0
000000	Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0
000000	LG House Unit Trust	\$0	\$0	\$0	\$0	\$0	\$0
000000	Movement in LSL Reserve (Added Back)	\$0	\$0	\$0	\$0	\$0	\$0
000000	Movement in Non-Current Leave Provisions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ITEMS EXCLUDED		(\$745,140)	(\$1,203,017)	\$20,548	(\$1,223,566)	\$0	(\$889,691)
Total - OPERATING ACTIVITIES EXCLUDED		(\$745,140)	(\$1,203,017)	\$20,548	(\$1,223,566)	\$0	(\$889,691)

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
		BUILDINGS						
		HOUSING - CAPITAL EXPENDITURE						
091310		Purchase Land & Buildings - Capital						
091310		3347 Robinson Road Capital	\$10,000	\$6,840	\$0	\$6,840	\$0	\$10,000
		Sub Total - CAPITAL WORKS	\$10,000	\$6,840	\$0	\$6,840	\$0	\$10,000
		Total - HOUSING	\$10,000	\$6,840	\$0	\$6,840	\$0	\$10,000
		BUILDINGS						
		COMMUNITY AMENITIES						
		CAPITAL EXPENDITURE						
105300	LRC11	Woodanilling Railway Station Precinct LRCI Phase 2	\$45,000	\$0	\$0	\$0	\$0	\$45,000
		Sub Total - CAPITAL WORKS	\$45,000	\$0	\$0	\$0	\$0	\$45,000
		Total - COMMUNITY AMENITIES	\$45,000	\$0	\$0	\$0	\$0	\$45,000
		BUILDINGS						
		RECREATION AND CULTURE - CAPITAL EXPENDITURE						
110300		Public Halls - Hall Building Capital Expenditure						
110300	BC002	Mens Shed - Capital	\$19,000	\$0	\$0	\$0	\$0	\$19,000
111300		Swimming Areas - Building Capital Expenditure						
111300	LRC321	Lake Q Toilet Block and Signage - LRCI Phase 3	\$16,000	\$0	\$0	\$0	\$0	\$16,000
		Sub Total - CAPITAL WORKS	\$35,000	\$0	\$0	\$0	\$0	\$35,000
		Total - RECREATION AND CULTURE	\$35,000	\$0	\$0	\$0	\$0	\$35,000
		Total - BUILDINGS	\$90,000	\$6,840	\$0	\$6,840	\$0	\$90,000

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT								
GOVERNANCE - CAPITAL EXPENDITRE								
042300		Purchase Plant & Equipment - CAPITAL	\$58,500	\$59,795	\$0	\$59,795	\$0	\$58,500
		Sub Total - CAPITAL WORKS	\$58,500	\$59,795	\$0	\$59,795	\$0	\$58,500
		Total - GOVERNANCE	\$58,500	\$59,795	\$0	\$59,795	\$0	\$58,500
PLANT AND EQUIPMENT								
LAW ORDER & PUBLIC SAFETY - CAPITAL EXPENDITURE								
053300	LRC319	Purchase Plant & Equipment - CAPITAL	\$12,000	\$0	\$0	\$0	\$0	\$12,000
		Sub Total - CAPITAL WORKS	\$12,000	\$0	\$0	\$0	\$0	\$12,000
		Total - LAW ORDER & PUBLIC SAFETY	\$12,000	\$0	\$0	\$0	\$0	\$12,000
PLANT AND EQUIPMENT								
TRANSPORT - CAPITAL EXPENDITURE								
123300		Purchase Plant & Equipment - CAPITAL	\$137,600	\$221,410	\$0	\$221,410	\$0	\$137,600
		Sub Total - CAPITAL WORKS	\$137,600	\$221,410	\$0	\$221,410	\$0	\$137,600
		Total - TRANSPORT	\$137,600	\$221,410	\$0	\$221,410	\$0	\$137,600
		Total - PLANT AND EQUIPMENT	\$208,100	\$281,205	\$0	\$281,205	\$0	\$208,100

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

G/L JOB		CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
		Budget	Actual	Income	Expenditure	Income	Expenditure
ROAD INFRASTRUCTURE							
ROAD CONSTRUCTION - CAPITAL EXPENDITURE							
121310	Road Construction - Regional Road Group						
121310	RRG66 Robinson West Reseal	\$230,633	\$0	\$0	\$0	\$0	\$230,633
121310	RGA66 Robinson Rd West - Reconstruct, Widen & Seal	\$295,708	\$2,637	\$0	\$2,637	\$0	\$295,708
121320	x Road Construction - Roads to Recovery						
121320	R2R33 RTR - Trimmer Road	\$171,041	\$42,614	\$0	\$42,614	\$0	\$171,040
121320	R2R69 RTR - River Road	\$75,050	\$48,456	\$0	\$48,456	\$0	\$75,050
121320	R2R32 RTR - Ball Road	\$51,536	\$0	\$0	\$0	\$0	\$51,535
121320	R2R70 RTR - Flagstaff Road	\$34,992	\$39,690	\$0	\$39,690	\$0	\$34,992
121320	R2R71 RTR - Stronach Road	\$56,830	\$3,465	\$0	\$3,465	\$0	\$56,827
121320	R2R72 RTR - Kojonolakan Road	\$33,732	\$33,458	\$0	\$33,458	\$0	\$33,732
121340	Road Construction - LRCI Roads						
121340	LRC312 Oxley Road	\$3,796	\$0	\$0	\$0	\$0	\$3,796
121340	LRC314 Robinson West	\$34,686	\$0	\$0	\$0	\$0	\$34,686
121340	LRC315 Onslow Road	\$20,380	\$3,730	\$0	\$3,730	\$0	\$20,380
121340	LRC316 Orchard Road	\$70,681	\$632	\$0	\$632	\$0	\$70,681
121340	LRC317 Robinson East Road	\$75,368	\$78,245	\$0	\$78,245	\$0	\$75,367
121340	LRC350 LRCI - Leggoe Road	\$124,002	\$0	\$0	\$0	\$0	\$123,997
121350	Bridges Construction	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS		\$1,278,435	\$252,926	\$0	\$252,926	\$0	\$1,278,424
Total - ROADS		\$1,278,435	\$252,926	\$0	\$252,926	\$0	\$1,278,424
Total - INFRASTRUCTURE ASSETS ROAD RESERVES		\$1,278,435	\$252,926	\$0	\$252,926	\$0	\$1,278,424

Shire of WOODANILLING
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles And Type Of Activities Within The Programme			CURRENT YEAR COMPARATIVES 30 APRIL 2024		CURRENT YEAR 30 APRIL 2024		ADOPTED BUDGET 2023-24	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
FOOTPATHS								
121370		Footpath Construction						
121370	LRC318	LRCI Footpaths	\$50,000	\$930	\$0	\$930	\$0	\$50,000
Sub Total - CAPITAL WORKS			\$50,000	\$930	\$0	\$930	\$0	\$50,000
Total - TRANSPORT - FOOTPATHS			\$50,000	\$930	\$0	\$930	\$0	\$50,000
Total - FOOTPATH ASSETS			\$50,000	\$930	\$0	\$930	\$0	\$50,000
DRAINAGE								
102300		Purchase Drainage Infrastructure - Capital						
102300	DWER1	Dwer Dam Project	\$72,420	\$20,235	\$0	\$20,235	\$0	\$109,727
Sub Total - CAPITAL WORKS			\$72,420	\$20,235	\$0	\$20,235	\$0	\$109,727
Total - TRANSPORT - DRAINAGE			\$72,420	\$20,235	\$0	\$20,235	\$0	\$109,727
Total - DRAINAGE ASSETS			\$72,420	\$20,235	\$0	\$20,235	\$0	\$109,727
INFRASTRUCTURE - PARKS & OVALS								
COMMUNITY AMENITIES								
105040	LRCI2	Woodanilling Heritage Trail	\$9,000	\$8,554	\$0	\$8,554	\$0	\$9,000
105040	LRC323	Playground Equipment Upgrade	\$25,000	\$0	\$0	\$0	\$0	\$25,000
105330		Town Enhancement - Capital						
105330	LRC320	Walking Trails Phase 3	\$16,854	\$0	\$0	\$0	\$0	\$25,536
Sub Total - CAPITAL WORKS			\$50,854	\$8,554	\$0	\$8,554	\$0	\$59,536
Total - COMMUNITY AMENITIES			\$50,854	\$8,554	\$0	\$8,554	\$0	\$59,536
Total - INFRASTRUCTURE ASSETS - OTHER			\$50,854	\$8,554	\$0	\$8,554	\$0	\$59,536
GRAND TOTALS			\$597,334	(\$680,072)	(\$3,188,258)	\$2,508,187	(\$4,294,257)	\$4,294,257



Shire of Woodanilling

Fire Break Notice & Bush Fire Information 2023/2024

Action is required by Landowners, Residents and Occupiers of ALL land in the Shire of Woodanilling

FIRST & FINAL NOTICE



PENALTIES MAY APPLY

If In Doubt, Contact The Shire Of Woodanilling
Or Your Local Brigade

FOR EMERGENCIES DIAL **000**

PLEASE READ COMPLETELY AND CAREFULLY

WHO TO CALL FOR A PERMIT

BUSHFIRE EXECUTIVES

CBFCO-Evan Hall	Woody 1	0428 123 374	UHF 20
DCBCFO-Lachlan Patterson	Woody 2	0428 611 987	UHF 16
SFCO1-Bindi Murray	Woody 3	0409 347 299	UHF 20
SCFO2-Jason Cronin	Woody 4	0467 160 779	UHF 8

BEAUFORT KENMARE BRIGADE FCO/CAPTAIN

Bindi Murray	Kenmare 1	0409 347 299	UHF 20
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BOYERINE WESTWOOD BRIGADE FCO/CAPTAIN

Greg Doak	Boyerine 1	0427 612 038	UHF 13
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CARTMETICUP BRIGADE FCO/CAPTAIN

Wayne Shackley	Cartmeticup 1	0427 228 070	UHF 27
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CENTRAL BRIGADE FCO/CAPTAIN

David Coleman	Central 1	0417 479 786	
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GLENCOE BRIGADE FCO/CAPTAIN

Braden Crosby	Glencoe 4	0437 817 047	UHF 8
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**CONTACT SHIRE 9823 1506 TO BE NOTIFIED BY SMS AND WHATSAPP OF ANY HARVEST AND VEHICLE MOVEMENT BANS AND WARNINGS.
THE HARVEST BAN PHONE SERVICE IS NO LONGER AVAILABLE.**

ANY FIRE LIT DURING THE RESTRICTED AND PROHIBITED BURNING PERIOD 19TH SEPTEMBER TO 15TH APRIL (INCLUSIVE) WILL REQUIRE A PERMIT FROM YOUR LOCAL FCO AND/OR THE CHIEF BUSH FIRE CONTROL OFFICER.

Bush Fire Act 1954 (Section 33)

Pursuant to the power contained in Section 33 of the Bush Fire Act, 1954 you are hereby required to observe all requirements of this Fire Break Notice. Please read carefully, these are your legal requirements.

During the period from 15 NOVEMBER TO 15 APRIL inclusive you are required to have:-

1.0 REGIONAL RURAL ZONE – OCCUPIED PROPERTIES

A MOBILE FIRE FIGHTING UNIT MUST BE EQUIPPED AND READILY AVAILABLE FOR FIRE FIGHTING PURPOSES

- 1.0.1 Immediately surrounding all homesteads, buildings, haystacks within 200 metres of a building, fuel storage tanks and drums, a 'Low Fuel Zone' of at least 10 metres wide.
- 1.0.2 A mobile fire fighting unit on standby and available for fire fighting purposes during the period from 15 November to 15 April.
- 1.0.3 A mobile fire fighting unit shall be in attendance or close proximity to harvesting operations, straw cutting, straw baling & stubble related (eg stubble crunching) operations. The mobile fire fighting unit must be equipped and readily available for fire fighting purposes and trailers must be connected to a vehicle.
- 1.0.4 A fire access way shall be provided to all homesteads and shall be maintained free of all flammable material to a minimum of 4 metres trafficable surface and 4 metres vertical clearance.

1.1 REGIONAL RURAL ZONE – ABSENTEE LANDHOLDERS

- 1.1.1 Immediately surrounding all buildings, haystacks within 200 metres of a building, fuel storage tanks and drums, a 'Low Fuel Zone' of at least 20 metres wide.
- 1.1.2 A mobile firefighting unit shall be in attendance or close proximity to harvesting operations, straw cutting, straw baling & stubble related (eg stubble crunching) operations. The mobile firefighting unit must be equipped and readily available for firefighting purposes and trailers must be connected to a vehicle.
- 1.1.3 A fire access way shall be provided to all homesteads and shall be maintained free of all flammable material to a minimum of 4 metres trafficable surface and 4 metres vertical clearance.

2.0 LOCAL RURAL ZONE

- 2.0.1 A 'Building Protection Zone' is required around all buildings to a minimum width of 20 metres.
- 2.0.2 All Land in the Local Rural Zone is to be maintained in a 'Hazard Reduced State'. If for any reason this **CAN NOT** be complied with, a **VARIATION MUST BE APPLIED FOR** as stated within this notice.
- 2.0.3 A mobile fire fighting unit shall be in attendance or close proximity to harvesting operations, straw cutting or straw baling & stubble related (eg stubble crunching) operations. The mobile fire fighting unit must be equipped and readily available for fire fighting purposes and trailers must be connected to a vehicle.
- 2.0.4 A fire access way shall be provided to all homesteads and shall be maintained free of all flammable material to a minimum of 4 metres trafficable surface and 4 metres vertical clearance.

2.0.5 LOCAL RURAL ZONE - URBAN FARMLAND - When the land is classified as Urban Farm Land by the Shire, the provisions of the Regional Rural Zone – Occupied Properties and Regional Rural Zone – Absentee Landholders will apply.

3.0 RESIDENTIAL, COMMERCIAL, INDUSTRIAL ZONES

- 3.1 All land within these zones are to be maintained in a “Hazard Reduced State”.
- 3.2 If a dwelling is located on a lot, then in addition to 3.1 above, within a 10 metre radius of the dwelling you must:
- 3.2.1 Maintain dead grass at or below 50mm;
 - 3.2.2 Removal of all dead branches from live standing trees or shrubs up to a height of 1.5 metres above the ground;
 - 3.2.3 Removal of all dead trees or shrubs;
 - 3.2.4 Removal of all branches from trees or shrubs that overhang the dwelling; and
 - 3.2.5 1 metre clearance is required around all fire wood stacks/heaps.

4.0 ALL OTHER ZONES / RESERVES

- 4.1 For all other Zones and Reserves in the Shire, the Local Government will determine individual fire control requirements by means of a Fire Management Plan./BAL (Bushfire Attack Level) Assessment This includes all reserves under its control via a Vesting or Management Order which may or may not be leased to other authorities, UCL (unallocated crown land), and reserves under the control of other authorities/bodies.

5.0 PLANTATIONS

- 5.1 A fire break being a minimum of 15 metres width shall be constructed along the boundaries of separate ownership, and all formed public roads, or on such alternative locations as may be agreed between the Local Government authority and the plantation owner.
- 5.2 Internal fire breaks between compartments of up to 30 hectares must be a minimum of 6 metres wide and for compartments over 30 hectares, a minimum of 10 metres wide.
- 5.3 All fire breaks shall have a 5 metre trafficable surface with a minimum vertical clearance of 4 metres to allow access by fire fighting appliances.

VARIATIONS

If it is considered impractical for any reason to comply with any provision of this Notice, you may make written application detailing your proposed alternative fire prevention measures to the Local Government, **no later than 1 October each year.**

If the Local Government does not grant permission, you must comply with the requirements of this notice.

A request for a variation to the Fire Break Notice for areas of **Non-Arable land** is considered acceptable, however the landholder must demonstrate that they have taken every possible action to clear the said land. Variations will remain in place until either the property changes ownership or the variation is cancelled by the Local Government.

PENALTIES

Persons who fail to comply with the requirements of this notice may be issued with an infringement notice or prosecuted. Where the owner fails to comply with the requisitions of the notice, Council or its duly authorised officers or contractors will carry out the required work at the cost to the owner or owner/occupier.

GUIDELINES FOR VEHICLE AND MACHINERY MOVEMENT BANS (INCLUDING BANS ON OPERATION OF INTERNAL COMBUSTION ENGINES)

The following definitions shall apply to the guidelines on the ban of vehicle and machinery movement and the operation of internal combustion engines under *Regulation 38A and 38B of the Bush Fires Regulations, 1954*.

To register for the Harvest and Vehicle Movement Ban SMS Service please contact the Shire 9823 1506.

LANEWAY/ROADWAY (NON GAZETTED)

A laneway/roadway is defined as having a trafficable surface, free of all flammable material, a minimum of 4 metres wide. Overhanging vegetation is to be pruned so as not to come into contact with any part of a vehicle.

REGISTERED ON AND OFF LOADING AREA

Registered On and Off Loading Area is defined as an area free of flammable material, save live standing trees to a radius of 50 metres from the centre of the area.

Areas are to be registered on an annual basis and must be received no later than 1 October each year.

DEFINITIONS

For the purposes of this notice, the following definitions apply:

Absentee Landholder – Any landholder who resides outside the Shire of Woodanilling unless the owner resides in an adjacent brigade district or an employee resides on the property.

Plantation - Any area of trees planted for commercial purposes, other than a windbreak - within gazetted town sites exceeding 3 hectares and elsewhere exceeding 10 hectares.

Building Protection Zone – is a Low Fuel Zone immediately surrounding a building and is designed to minimise the likelihood of flame contact with buildings. All trees and branches which overhang a building are to be removed;

Boundary – Means the external perimeter boundary of land contained within the same ownership, irrespective of whether it contains one or more allotments.

Firebreak – Means ground from which all flammable material has been removed, which is trafficable and on which no flammable material is permitted to accumulate during the prohibited and restricted burning periods.

Flammable Material – Means trash, dead grass, rubbish, leaf litter, sticks, dead branches, or other hazardous material, but does not include live standing trees, shrubs and cultivated plants located in gardens.

Hazard Reduced State – The removal of all hazardous material from the land excluding living plants and trees. Dead grass to be maintained at or below a height of 150mm. 'Non-arable Land' to be maintained in a 'Hazard Reduced State'

Hazardous Material – Means any bush, plant, tree, vegetable, substance, object, thing or materials that may or is likely to catch fire and burn.

Lot – “lot” means a defined portion of land -

- (a) depicted on a plan or diagram available from, or deposited with, the Authority and for which a separate Crown Grant or certificate of title has been or can be issued; or
- (b) depicted on a diagram or plan of survey of a subdivision approved by the Commission; or
- (c) which is the whole of the land the subject of -
 - (i) a Crown Grant issued under the Land Act 1933; (ii) a certificate of title registered under the Transfer of Land Act 1893; (iii) a survey into a location or lot under section 27(2) of the Land Administration Act 1997 or a certificate of Crown land title the subject of such a survey; (iv) a part-lot shown on a diagram or plan of survey of a subdivision deposited with the Authority; or (v) a conveyance registered under the Registration of Deeds Act 1856 - but does not include a lot in relation to a strata scheme, a lot in relation to a survey-strata scheme, or a lot shown as common property on a survey-strata plan, as those terms are defined in the Strata Titles Act 1985.

Low Fuel Zone – Means the removal of dead trees, leaf litter and trash, the removal of dead branches to a height of 1.5 metres from live standing trees or shrubs, and the maintenance of dead grass at or below a height of 100mm. Contained within the Low Fuel Zone a minimum of 2.5 metres of the zone must be maintained as a Firebreak or as maintained gardens and/or lawns.

Mobile Fire Fighting Unit – A mobile fire fighting unit is defined as having a minimum water carrying capacity of four hundred (400) litres, fitted with a fire fighting hose and pump capable of delivering water.

Non-arable Land – Land that is not capable of producing crops, unsuitable for farming, unsuitable to be ploughed or tilled. Includes rocky outcrops, densely treed areas or creek lines.

Harvest and Vehicle Movement Ban — A ban on the movement of all vehicles and machinery and the operation of internal combustion engines within the Shire or part of the Shire during a time as specified in a notice or broadcast (*Regulation 38A & 38B of the Bush Fire Regulations, 1954*) with the exception of the movement of vehicles and machinery on made gazetted roads and laneways.

Harvest Ban – A ban on the operation of all grain harvesting machines within a Shire or part of a Shire and during a time, as specified in a notice or broadcast (*Regulation 38A of the Bush Fire Regulations 1954*).

REGULATED ACTIVITIES DURING A VEHICLE AND MACHINERY MOVEMENT BAN

1. Loading and offloading of anything ancillary to the main use of the property is only permitted on sites which are approved and registered by the Local Government on an **annual basis** and which are clear of all flammable material save live standing trees to a radius of at least 50 metres. A mobile fire fighting unit shall be in attendance at all times the site is in use during the ban period.
2. All necessary travel to and from and within piggeries, sheep or cattle feed lots, provided this is undertaken in a mobile fire fighting unit.
3. All necessary carting of water for livestock provided that such a vehicle is accompanied by a mobile fire fighting unit.
4. Any variation to either the Harvest or Vehicle and Machinery Movement Ban conditions listed above must be approved by Local Government.
5. Approval must be sought on an individual basis, and may be subject to specific conditions. It should be noted that approval may not be granted.

**By Order of the Shire of Woodanilling,
Chief Executive Officer.**

IMPORTANT NOTICE

TO ALL LANDOWNERS AND/OR OCCUPIERS IN
THE SHIRE OF WOODANILLING

TO REPORT A FIRE

Call 000

Provide the following information:

1. Your name and contact number;
2. Fire location (information such as landmarks, road names, your location and the direction of the smoke and estimated distance is helpful in establishing fire location);
3. State road name and or closest cross road;
4. If it is a private property, supply the property owner's name if known; and
5. Provide details of fire site access if known.

FIRE ATTENDANCE

All brigade members attending a fire must check the following:

- That personal protective clothing and equipment is being worn;
- That the fire incident controller is aware of your presence at the fire;
- That any slip-on unit is bolted securely to the tray of the vehicle;
- That a plentiful supply of fresh drinking water is in the fire fighting unit; and
- Work Health and Safety Standards need to be maintained at all times.

FIREBREAKS

All firebreaks and fire hazard reduction measures are to be complete for all areas within the Shire of Woodanilling by 15 NOVEMBER and must be maintained at that standard until 15 APRIL.

RESTRICTED BURNING PERIODS

19 SEPTEMBER TO 31 OCTOBER & 28 FEBRUARY TO 15 APRIL (INCLUSIVE)

PERMITS MUST BE OBTAINED FOR BURNING DURING RESTRICTED BURNING TIMES.

Permits are required for all fires lit during the restricted burning times and must be obtained from your local fire control officer who will explain the conditions under which fires may be lit.

ANY FIRE LIT IS YOUR RESPONSIBILITY

Dates may be changed up to 14 days at a time by the CBFCO or Shire of Woodanilling CEO.

Harvesting on Christmas Day is prohibited throughout the Shire.

PROHIBITED BURNING PERIOD

1 NOVEMBER TO 27 FEBRUARY (INCLUSIVE)

Permits may be issued for protective burning only. Protective burning around buildings may be carried out right through the prohibited burning period, with a permit from your nearest Fire Control Officer and/or Chief Bush Fire Control Officer for burning between the following times:

Whole District – 6.00pm to 12 midnight

**NO CAMP FIRES ARE PERMITTED WITHIN THE
SHIRE OF WOODANILLING DURING THE RESTRICTED
AND PROHIBITED BURNING PERIODS**



Shire of Woodanilling

Fire Break Notice & Bush Fire Information 2024/2025

Action is required by Landowners, Residents and Occupiers of ALL land in the Shire of Woodanilling

FIRST & FINAL NOTICE



PENALTIES MAY APPLY

If In Doubt, Contact The Shire Of Woodanilling
Or Your Local Brigade

FOR EMERGENCIES DIAL **000**

PLEASE READ COMPLETELY AND CAREFULLY

WHO TO CALL FOR A PERMIT

BUSHFIRE EXECUTIVES

CBFCO-Evan Hall	Woody 1	0428 123 374	UHF 20
DCBCFO-Lachlan Patterson	Woody 2	0428 611 987	UHF 16
SFCO1-Bindi Murray	Woody 3	0409 347 299	UHF 20
SCFO2-Jason Cronin	Woody 4	0467 160 779	UHF 8

BEAUFORT KENMARE BRIGADE FCO/CAPTAIN

Bindi Murray	Kenmare 1	0409 347 299	UHF 20
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BOYERINE WESTWOOD BRIGADE FCO/CAPTAIN

Greg Doak	Boyerine 1	0427 612 038	UHF 13
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CARTMETICUP BRIGADE FCO/CAPTAIN

Wayne Shackley	Cartmeticup 1	0427 228 070	UHF 27
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CENTRAL BRIGADE FCO/CAPTAIN

David Coleman	Central 1	0417 479 786	
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GLENCOE BRIGADE FCO/CAPTAIN

Braden Crosby	Glencoe 4	0437 817 047	UHF 8
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CONTACT SHIRE 9823 1506 TO BE NOTIFIED BY SMS AND WHATSAPP OF ANY HARVEST AND VEHICLE MOVEMENT BANS AND WARNINGS. THE HARVEST BAN PHONE SERVICE IS NO LONGER AVAILABLE.

ANY FIRE LIT DURING THE RESTRICTED AND PROHIBITED BURNING PERIOD 19TH SEPTEMBER TO 15TH APRIL (INCLUSIVE) WILL REQUIRE A PERMIT FROM YOUR LOCAL FCO AND/OR THE CHIEF BUSH FIRE CONTROL OFFICER.

Bush Fire Act 1954 (Section 33)

Pursuant to the power contained in Section 33 of the Bush Fire Act, 1954 you are hereby required to observe all requirements of this Fire Break Notice. Please read carefully, these are your legal requirements.

During the period from 15 NOVEMBER TO 15 APRIL inclusive you are required to have:-

1.0 REGIONAL RURAL ZONE – OCCUPIED PROPERTIES

A MOBILE FIRE FIGHTING UNIT MUST BE EQUIPPED AND READILY AVAILABLE FOR FIRE FIGHTING PURPOSES

- 1.0.1 Immediately surrounding all homesteads, buildings, haystacks within 200 metres of a building, fuel storage tanks and drums, a 'Low Fuel Zone' of at least 10 metres wide.
- 1.0.2 A mobile fire fighting unit on standby and available for fire fighting purposes during the period from 15 November to 15 April.
- 1.0.3 A mobile fire fighting unit shall be in attendance or close proximity to harvesting operations, straw cutting, straw baling & stubble related (eg stubble crunching) operations. The mobile fire fighting unit must be equipped and readily available for fire fighting purposes and trailers must be connected to a vehicle.
- 1.0.4 A fire access way shall be provided to all homesteads and shall be maintained free of all flammable material to a minimum of 4 metres trafficable surface and 4 metres vertical clearance.

1.1 REGIONAL RURAL ZONE – ABSENTEE LANDHOLDERS

- 1.1.1 Immediately surrounding all buildings, haystacks within 200 metres of a building, fuel storage tanks and drums, a 'Low Fuel Zone' of at least 20 metres wide.
- 1.1.2 A mobile firefighting unit shall be in attendance or close proximity to harvesting operations, straw cutting, straw baling & stubble related (eg stubble crunching) operations. The mobile firefighting unit must be equipped and readily available for firefighting purposes and trailers must be connected to a vehicle.
- 1.1.3 A fire access way shall be provided to all homesteads and shall be maintained free of all flammable material to a minimum of 4 metres trafficable surface and 4 metres vertical clearance.

2.0 LOCAL RURAL ZONE

- 2.0.1 A 'Building Protection Zone' is required around all buildings to a minimum width of 20 metres.
- 2.0.2 All Land in the Local Rural Zone is to be maintained in a 'Hazard Reduced State'. If for any reason this **CAN NOT** be complied with, a **VARIATION MUST BE APPLIED FOR** as stated within this notice.
- 2.0.3 A mobile fire fighting unit shall be in attendance or close proximity to harvesting operations, straw cutting or straw baling & stubble related (eg stubble crunching) operations. The mobile fire fighting unit must be equipped and readily available for fire fighting purposes and trailers must be connected to a vehicle.
- 2.0.4 A fire access way shall be provided to all homesteads and shall be maintained free of all flammable material to a minimum of 4 metres trafficable surface and 4 metres vertical clearance.

2.0.5 LOCAL RURAL ZONE - URBAN FARMLAND - When the land is classified as Urban Farm Land by the Shire, the provisions of the Regional Rural Zone – Occupied Properties and Regional Rural Zone – Absentee Landholders will apply.

3.0 RESIDENTIAL, COMMERCIAL, INDUSTRIAL ZONES

- 3.1 All land within these zones are to be maintained in a “Hazard Reduced State”.
- 3.2 If a dwelling is located on a lot, then in addition to 3.1 above, within a 10 metre radius of the dwelling you must:
- 3.2.1 Maintain dead grass at or below 50mm;
 - 3.2.2 Removal of all dead branches from live standing trees or shrubs up to a height of 1.5 metres above the ground;
 - 3.2.3 Removal of all dead trees or shrubs;
 - 3.2.4 Removal of all branches from trees or shrubs that overhang the dwelling; and
 - 3.2.5 1 metre clearance is required around all fire wood stacks/heaps.

4.0 ALL OTHER ZONES / RESERVES

- 4.1 For all other Zones and Reserves in the Shire, the Local Government will determine individual fire control requirements by means of a Fire Management Plan./BAL (Bushfire Attack Level) Assessment This includes all reserves under its control via a Vesting or Management Order which may or may not be leased to other authorities, UCL (unallocated crown land), and reserves under the control of other authorities/bodies.

5.0 PLANTATIONS

- 5.1 A fire break being a minimum of 15 metres width shall be constructed along the boundaries of separate ownership, and all formed public roads, or on such alternative locations as may be agreed between the Local Government authority and the plantation owner.
- 5.2 Internal fire breaks between compartments of up to 30 hectares must be a minimum of 6 metres wide and for compartments over 30 hectares, a minimum of 10 metres wide.
- 5.3 All fire breaks shall have a 5 metre trafficable surface with a minimum vertical clearance of 4 metres to allow access by fire fighting appliances.

VARIATIONS

If it is considered impractical for any reason to comply with any provision of this Notice, you may make written application detailing your proposed alternative fire prevention measures to the Local Government, **no later than 1 October each year.**

If the Local Government does not grant permission, you must comply with the requirements of this notice.

A request for a variation to the Fire Break Notice for areas of **Non-Arable land** is considered acceptable, however the landholder must demonstrate that they have taken every possible action to clear the said land. Variations will remain in place until either the property changes ownership or the variation is cancelled by the Local Government.

PENALTIES

Persons who fail to comply with the requirements of this notice may be issued with an infringement notice or prosecuted. Where the owner fails to comply with the requisitions of the notice, Council or its duly authorised officers or contractors will carry out the required work at the cost to the owner or owner/occupier.

GUIDELINES FOR VEHICLE AND MACHINERY MOVEMENT BANS (INCLUDING BANS ON OPERATION OF INTERNAL COMBUSTION ENGINES)

The following definitions shall apply to the guidelines on the ban of vehicle and machinery movement and the operation of internal combustion engines under *Regulation 38A and 38B of the Bush Fires Regulations, 1954*.

To register for the Harvest and Vehicle Movement Ban SMS Service please contact the Shire 9823 1506.

LANEWAY/ROADWAY (NON GAZETTED)

A laneway/roadway is defined as having a trafficable surface, free of all flammable material, a minimum of 4 metres wide. Overhanging vegetation is to be pruned so as not to come into contact with any part of a vehicle.

REGISTERED ON AND OFF LOADING AREA

Registered On and Off Loading Area is defined as an area free of flammable material, save live standing trees to a radius of 50 metres from the centre of the area.

Areas are to be registered on an annual basis and must be received no later than 1 October each year.

DEFINITIONS

For the purposes of this notice, the following definitions apply:

Absentee Landholder – Any landholder who resides outside the Shire of Woodanilling unless the owner resides in an adjacent brigade district or an employee resides on the property.

Plantation - Any area of trees planted for commercial purposes, other than a windbreak - within gazetted town sites exceeding 3 hectares and elsewhere exceeding 10 hectares.

Building Protection Zone – is a Low Fuel Zone immediately surrounding a building and is designed to minimise the likelihood of flame contact with buildings. All trees and branches which overhang a building are to be removed;

Boundary – Means the external perimeter boundary of land contained within the same ownership, irrespective of whether it contains one or more allotments.

Firebreak – Means ground from which all flammable material has been removed, which is trafficable and on which no flammable material is permitted to accumulate during the prohibited and restricted burning periods.

Flammable Material – Means trash, dead grass, rubbish, leaf litter, sticks, dead branches, or other hazardous material, but does not include live standing trees, shrubs and cultivated plants located in gardens.

Hazard Reduced State – The removal of all hazardous material from the land excluding living plants and trees. Dead grass to be maintained at or below a height of 150mm. 'Non-arable Land' to be maintained in a 'Hazard Reduced State'

Hazardous Material – Means any bush, plant, tree, vegetable, substance, object, thing or materials that may or is likely to catch fire and burn.

Lot – “lot” means a defined portion of land -

- (a) depicted on a plan or diagram available from, or deposited with, the Authority and for which a separate Crown Grant or certificate of title has been or can be issued; or
- (b) depicted on a diagram or plan of survey of a subdivision approved by the Commission; or
- (c) which is the whole of the land the subject of -
 - (i) a Crown Grant issued under the Land Act 1933; (ii) a certificate of title registered under the Transfer of Land Act 1893; (iii) a survey into a location or lot under section 27(2) of the Land Administration Act 1997 or a certificate of Crown land title the subject of such a survey; (iv) a part-lot shown on a diagram or plan of survey of a subdivision deposited with the Authority; or (v) a conveyance registered under the Registration of Deeds Act 1856 - but does not include a lot in relation to a strata scheme, a lot in relation to a survey-strata scheme, or a lot shown as common property on a survey-strata plan, as those terms are defined in the Strata Titles Act 1985.

Low Fuel Zone – Means the removal of dead trees, leaf litter and trash, the removal of dead branches to a height of 1.5 metres from live standing trees or shrubs, and the maintenance of dead grass at or below a height of 100mm. Contained within the Low Fuel Zone a minimum of 2.5 metres of the zone must be maintained as a Firebreak or as maintained gardens and/or lawns.

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Whole District – 6.00pm to 12 midnight

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SHIRE OF WOODANILLING DURING THE RESTRICTED
AND PROHIBITED BURNING PERIODS**

Shire of Woodanilling Survey

We value your feedback which will help guide us in developing the Shire of Woodanilling Community Strategic Plan 2024 - 2034.

1. Name (optional)

2. Email (optional)

3. Phone number (optional)

4. Culture you identify with (optional)

5. Do you identify as a person living with a disability?

☐ Yes

☐ No

6. Gender

☐ Male

☐ Female

☐ Prefer not to say

7. Age Group

☐ 12 - 25

☐ 26-40

☐ 41-55

☐ 56-70

☐ over 70

8. Area you Identify with

☐ Town

☐ Local rural

☐ Rural / broadacre

9. What you value most about our Shire - Please summarize what you value most about living and/or working in the Shire of Woodanilling **and your local community**

10. Tick the priorities from the current Strategic Plan that you believe are still relevant now and into the next 10yrs

- | | |
|--|---|
| <input type="checkbox"/> Community preparedness to natural events e.g. bushfires | <input type="checkbox"/> Roads and footpaths |
| <input type="checkbox"/> Local access to healthcare services | <input type="checkbox"/> Transparent, accountable and consultative Shire leadership |
| <input type="checkbox"/> Local events and community activities | <input type="checkbox"/> Raising the profile of the community and businesses |
| <input type="checkbox"/> Support for new businesses | <input type="checkbox"/> Protecting and enhancing heritage sites in the Shire |
| <input type="checkbox"/> Maintenance and enhancement of parks, gardens and sports facilities | <input type="checkbox"/> Town centre enhancement / beautification |
| <input type="checkbox"/> Reliable telecommunications | <input type="checkbox"/> Queerarrup Lake development |
| <input type="checkbox"/> Improving waste infrastructure | <input type="checkbox"/> Housing and land options for current and new residents |
| <input type="checkbox"/> Protection of the natural environment | |

11. Shire Facilities - Please indicate your satisfaction with the Shire facilities you use

	Do not use	Poor	Good	Excellent
Community buildings and halls	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public toilets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation Centre	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sporting Playing Fields, Courts and Ovals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Library	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks and Gardens	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Landfill Site	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cemetery	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emergency Services (fire sheds etc)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

12. Please comment on specific Shire owned facilities that should be prioritised / improved.

13. Shire Services - Please indicate your satisfaction with the Shire services that you use

	Do not use	Poor	Good	Excellent
Building and Planning Approvals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Residential land development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Industrial land development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cat and Dog Control	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Council leadership within the community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enforcement of local laws	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Environmental Health Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Footpath Construction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Footpath Maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How the community is consulted	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ranger services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road construction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Streetscaping and lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Standpipes and water access	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Storm water drainage	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

14. What are your thoughts on efforts and resources going towards resident population growth?

- ☐ I would like the Shire to maintain our current resident population
- ☐ I would like the Shire to increase their efforts to grow the resident population slightly
- ☐ I would like the Shire to increase their efforts for consistent growth in our resident population

15. What is your preference for residential growth in our community?

- ☐ Expansion of the town site
- ☐ More infill in our town
- ☐ Expansion in outer rural areas

16. What are the top THREE priorities for economic development and jobs growth within the Shire of Woodanilling?

- ☐ Residential land development
- ☐ Industrial land development
- ☐ Secure water supply
- ☐ Reliable power
- ☐ Reliable telecommunications
- ☐ Worker accommodation
- ☐ Road network
- ☐ Community and recreation infrastructure
- ☐ Access to services - health, education etc
- ☐ Other (please specify)

17. If you are a business please answer the following questions.
During the next 5 years do you expect your business to.....

- ☐ Increase in turnover
- ☐ Stay the same
- ☐ Decrease in turnover

18. As a business owner, what local infrastructure improvements or developments would enhance your business operations or the local economy?

19. What are the main challenges your business faces in Woodanilling?

20. If you are looking to grow - what are the main factors or influences on your growth?

21. The most important investment the Shire can make for the future of the community is.....