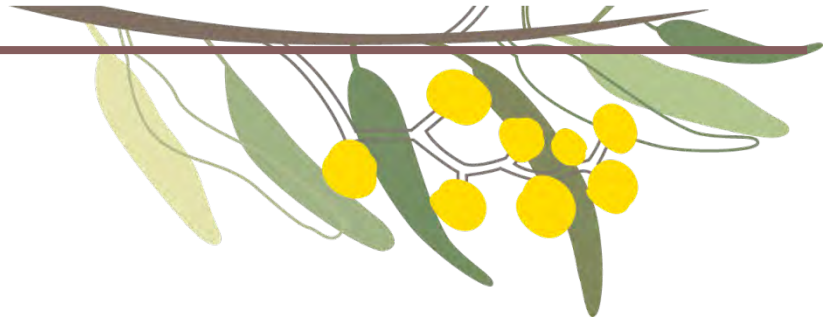


# SHIRE OF WOODANILLING

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## ORDINARY MEETING OF COUNCIL Minutes 17 November 2020

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# ORDINARY MEETING OF COUNCIL AGENDA

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Meeting opened at 4.36pm Shire President welcomed everyone along.

### 1.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

### DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long standing personal friendship with the proponent). As a consequence there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

## 2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Present:

Cr HR Thomson	Shire President	Cr M Trimming	
Cr D Douglas	Deputy Shire President	Cr S Jefferies	
Cr P Morrell		Stephen Gash	Chief Executive Officer
		Sue Dowson	Deputy CEO
		Jenifer Dowling	Planner
		Scott Hook	Works Coordinator

### Apologies:

Cr T Brown

## 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

## 4. PUBLIC QUESTION TIME

Nil

## 5. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

## 6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION

Nil

## 8. CONFIRMATION OF COUNCIL MEETING MINUTES

### 8.1. ORDINARY MEETING OF COUNCIL HELD 20/10/2020

**COUNCIL DECISION**

Moved Cr Douglas seconded Cr Jefferies

That the minutes of the Ordinary Meeting of Council held 20<sup>th</sup> October 2020 be confirmed as a true and correct record of proceedings.

**CARRIED 5/0**

**9. CONFIRMATION OF OTHER MEETING MINUTES:****9.1. BUSHFIRE ADVISORY COMMITTEE MEETING HELD ON 26/11/2020****COUNCIL DECISION BFAC MEETING HELD ON 26<sup>TH</sup> OCT 2020**

Moved Cr Morrell seconded Cr Douglas

That the minutes of the BFAC meeting held on 26<sup>th</sup> October 2020 be received as a true and correct record of proceedings.

**CARRIED 5/0**

**RECOMMENDATION & COUNCIL DECISION - ITEM 7.2 MAGNETIC SIGNS FOR UTE DOORS**

Moved Cr Morrell seconded Cr Jefferies

That the above magnetic signs be purchased for officer vehicles for related firefighting usage.

**CARRIED 5/0**

**RECOMMENDATION & COUNCIL DECISION - ITEM 7.13 BRADEN CROSBY FIRE WEATHER**

Moved Cr Douglas seconded Cr Morrell

That Braden Crosby be included as a member of the Harvest Ban group.

**CARRIED 5/0**



## 10. OFFICER'S REPORTS

### 10.1. - INITIATION OF REVIEW OF TOWN PLANNING SCHEME NO 1.

<b>Proponent</b>	Shire of Woodanilling
<b>Owner</b>	Shire of Woodanilling
<b>Location/Address</b>	All of Shire.
<b>Author of Report</b>	Town Planner – Jennifer Dowling
<b>Date of Meeting</b>	17 <sup>th</sup> November 2020
<b>Previous Reports</b>	Nil.
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	ADM099
<b>Attachments</b>	Nil.

#### BRIEF SUMMARY

To initiate the commencement of the Shire of Woodanilling Town Planning Scheme No. 1 review and the development of the Local Planning Strategy.

#### BACKGROUND/COMMENT

The Shire of Woodanilling Town Planning Scheme No. 1 was first gazetted in 2005 with a minor variation in 2012 and a further minor variation in 2014. Under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 all local planning schemes are to be reviewed within six months of the five year anniversary of the date the scheme is approved. As the Scheme was gazetted 15 years ago, a review is well overdue. Town Planning Schemes are now known as Local Planning Schemes to acknowledge the broader Local Government area and encompasses the whole of the Shire and not just a central town area.

State Legislation also requires that each Local Government is to have a 'Local Planning Strategy' to inform the Local Government of future land use and zoning requirements to be included in any Local Planning Scheme review. This is also to include the revised model scheme text provisions, zones and definitions.

Community Consultation is a fundamental feature for the content of any Strategy and subsequent Local Planning Scheme. This may involve Community Workshops, consultation with community groups and various focus groups. It is proposed that the CEO be authorised to commence the formation of these groups in conjunction with Senior Members of staff.

The process of writing and seeking approval of these documents from the Minister for Planning is a lengthy process and it is strongly recommended that these processes commence in this latter part of 2020 and early in 2021.

#### STATUTORY/LEGAL IMPLICATIONS

*Planning and Development Act 2005*

*Planning and Development Regulations 2009*

*Planning and Development (Local Planning Schemes) Regulations 2015*

#### **Part 3 — Local planning strategies**

##### **11.Requirement for local planning strategy for local planning scheme**

- (1) A local government must prepare a local planning strategy in accordance with this Part for each local planning scheme that is approved for land within the district of the local government.
- (2) A local planning strategy must —
  - (a) set out the long-term planning directions for the local government; and
  - (b) apply any State or regional planning policy that is relevant to the strategy; and
  - (c) provide the rationale for any zoning or classification of land under the local planning scheme.

- (3) A local planning strategy may be prepared concurrently with the local planning scheme to which it relates.

### **19. Resolution to prepare or adopt scheme**

- (1) A resolution of a local government to prepare or adopt a local planning scheme must be in a form approved by the Commission.

### **20. Notification of resolution**

- (1) A local government must, as soon as is reasonably practicable after passing a resolution to prepare or adopt a local planning scheme, advertise the resolution as follows —
- (a) publish a notice in a form approved by the Commission in a newspaper circulating in the district of the local government;
  - (b) provide a copy of the published notice to the following persons or bodies for recommendations —
    - (i) the local government of each district that adjoins the local government district;
    - (ii) each licensee under the *Water Services Act 2012* likely to be affected by the scheme;
    - (iii) the chief executive officer of the department of the Public Service principally assisting in the administration of the *Conservation and Land Management Act 1984*;
    - (iv) each other public authority likely to be affected by the scheme.

Local Government Act 1995

### **POLICY IMPLICATIONS**

*Policy 84 – Community Engagement.*

### **POLICY STATEMENT**

Community Engagement is about involving the community in decisions which affect them, and to be responsive to the needs of the community.

Community is defined in the broadest possible sense to include Shire of Woodanilling residents, ratepayers (owners and occupiers), business proprietors, community groups, and visitors. At times it may also include other tiers of government, neighbouring Councils and other stakeholders with an interest in the Shire of Woodanilling.

In effectively engaging the community, many diverse and different views and opinions may be conveyed to Council.

Council may not always be able to reconcile these differences, nor make decisions or take actions that align with everyone's viewpoint.

### **FINANCIAL IMPLICATIONS**

The progression of the compilation of the scheme and subsequent advertising of both Strategy and Scheme is to be progressed in house. There will be some financial implications associated with the advertising the resolution and the community consultation process however this will adequately be covered by the 20/21 budget.

### **STRATEGIC IMPLICATIONS**

The local Planning Strategy and subsequent Local Planning Scheme will direct the future strategic direction for the Shire of Woodanilling in as far as Land Use Planning, commercial and Industrial Growth is concerned. The strategy will direct the community for approximately 15 years and whilst a statutory requirement of the State Government, is also a key component of growing and enhancing a community for today and tomorrow.

**CONSULTATION/COMMUNICATION**

Extensive consultation will be undertaken with the local Community and relevant Government Departments as per the Department of Planning, Lands and Heritage requirements and practice.

**RISK MANAGEMENT**

Insignificant 1: Low (1)

**VOTING REQUIREMENTS**

Absolute Majority

**RECOMMENDATION & COUNCIL DECISION – ITEM 10.1 INITIATION OF REVIEW OF TOWN PLANNING****SCHEME NO.1**

Moved Cr Douglas seconded Cr Morrell

That;

- 1) Council resolve to initiate the review of the Town Planning Scheme No.1 and the development of the Local Planning Strategy, and
- 2) Authorise the Chief Executive Officer to facilitate the establishment of Community Focus Groups, public workshops and Government Agency consultation to steer the Community Vision that will form the basis of the Local Planning Strategy.

**CARRIED 5/0**

## 10.2. A272 – LOT 226 ROBINSON ROAD WOODANILLING – OVERSIZE OUTBUILDING

PROPERTY DETAILS			
Assessment No:	A272	Owner:	RW & KL Chandler
Corresp. No:	BA574	Date Received:	01 October 2020
Lot/Location No:	226		
Street Name:	Robinson Road	Suburb:	Woodanilling

PURPOSE:	
Description of Proposed Use:	Oversize Residential Outbuilding
Nature of any existing buildings and or/use:	Vacant Land
Zoning:	Residential
Zoning Use Code:	R5
Heritage Listed:	N/A
Setback variation required:	N/A
Policy Applicable:	Y

### BRIEF SUMMARY

An application has been received by Council for an oversized outbuilding to be constructed on a vacant Residential zoned lot prior to the approval for a single dwelling at the site. The site is generally cleared and is 4009m<sup>2</sup> in area. The proposal meets the setback requirements for this residential zone. The application does not meet all the Policy requirements for this zone however in assessing the application, it is the Officer's recommendation that this application be approved with conditions.

### BACKGROUND/COMMENT

The proposed outbuilding is to have a cumulative area of 115.52m<sup>2</sup>. There is to be a 'lean-to' erected to the side of the outbuilding which would fall under the category of a carport as it is not enclosed. It is not unusual in regional areas and indeed larger Peri Urban properties adjacent to metropolitan areas to establish lockup outbuildings with the provision for carports for the storage of maintenance equipment.

### STATUTORY/LEGAL IMPLICATIONS

#### Planning and Development Act 2005

**State Planning Policy 7.3 – Residential Design Codes (R Codes).** The RCodes stipulate that no outbuilding shall be greater in area than 72m<sup>2</sup> in area with a maximum wall height of 2.4m. As noted in comment above, the R Codes are predominantly focused on metropolitan areas or larger developing regional centres and whilst being appropriately focused on the protection of amenity and design standards in those areas, are not suitably equipped to address smaller rural challenges.

Town Planning Scheme No.1. - The Town Planning Scheme enable the Local Government to adopt specific Policies in relation to various matters within the Local Government Area. The following is an excerpt from the Scheme with specific note should be made to clause 2.3.2:

**2.3.2. A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.**

### POLICY IMPLICATIONS

#### Town Planning Policy 1 – Sheds/Outbuildings

This policy requires that an outbuilding is not to exceed 72m<sup>2</sup> in area and is to have a maximum height of 4.2m. The policy also stipulates that an outbuilding is not to be constructed on a vacant residential zoned lot without the prior approval for a dwelling. This policy was first adopted in 2005 with subsequent amendments in July 2008, October 2011, December 2011 and finally in September 2017. The policy is now well out of date and does not respond to the changing requirements of the Residential zone within the

Shire of Woodanilling. As a function of any review of the Town Planning Scheme, Policy updates will also be proposed to better address required regional variations.

#### **FINANCIAL IMPLICATIONS**

The appropriate Planning Application Fee has been paid.

#### **STRATEGIC IMPLICATIONS**

There are no current or relevant strategies relating to this application.

#### **CONSULTATION/COMMUNICATION**

Consultation with Planning Officer Jennifer Dowling.

#### **RISK MANAGEMENT**

Insignificant 1: Low (1)

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION & COUNCIL DECISION – ITEM 10.2 LOT 226 ROBINSON ROAD WOODANILLING – OVERSIZED OUTBUILDING**

Moved Cr Douglas seconded Cr Morrell

That Planning Consent be granted for an oversized outbuilding prior to a dwelling at Lot 226 Robinson Road Woodanilling subject to the following conditions:

- 1) That the development be consistent with the development application dated 1<sup>st</sup> October 2020.
- 2) The outbuilding being setback in accordance with the site plan dated 1<sup>st</sup> October 2020 with setbacks marked in red.
- 3) The outbuilding being constructed in non-reflective material that does not adversely affect the amenity of the area; and
- 4) The outbuilding not being used for Human Habitation at any time.

#### **Advice Notes:**

- A building licence is required prior to the commencement of the construction of this building; and
- A Statutory Declaration is to be submitted, endorsed by both registered owners of the property and witnessed by an appropriate witness stating that the outbuilding is not to be used for Human Habitation at any time.

**CARRIED 5/0**

Cr Jefferies left the meeting at 5.37pm

Cr Jefferies returned to the meeting at 5.39pm.

## **11. COUNCILLOR'S REPORTS ON MEETINGS ATTENDED**

### **11.1.COUNCILLOR'S MEETINGS ATTENDED FOR THE PERIOD – 21/10/2020 TO 16/11/2020**

Cr Douglas attended and reported on Final debrief of the Katanning Fire report held in Katanning

Cr Douglas attended and reported on the TEG Meeting held in the Council chambers at 8.30am on the 30th October.

## **12. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

## **13. MOTIONS WITHOUT NOTICE BY PERMISSION OF THE COUNCIL**

Shire President requested permission from Council to deal with the presented three late items moved Cr Douglas seconded Cr Jefferies Carried 5/0.

Works Coordinator left the meeting at 6pm.

Meeting adjourned at 6pm for a quick recess so that Councillors could read the late items.

Meeting resumed at 6.38pm.

### 13.1. LATE ITEM REDEVELOPMENT OF 18495 (LOT 5) ALBANY HIGHWAY BEAUFORT RIVER

<b>Proponent</b>	Aksara PTY LTD
<b>Owner</b>	Richard J Green Enterprise PTY LTD
<b>Location/Address</b>	18495 (Lot 5) Albany Highway Beaufort River WA 6394
<b>Author of Report</b>	Town Planner – Jennifer Dowling
<b>Date of Meeting</b>	17 <sup>th</sup> November 2020
<b>Previous Reports</b>	Nil.
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	A28
<b>Attachments</b>	Application for Planning Approval including Covering Letter and Plans.

#### BRIEF SUMMARY

An application Planning Approval has been received for the redevelopment of the property at 18495 Albany Highway (colloquially known as the Beaufort River Road House). The application details improvements of the existing building at the site and the reinvigoration of the previous use as a fuel station, convenience store/café and restaurant.

It is this Officer's recommendation to approve this application with conditions.

#### BACKGROUND/COMMENT

The site has been known and accepted as a roadhouse for a number years. A fire destroyed the original building in approximately the late 1970's and it is understood from previous shire records that an application to rebuild was received and approved in approximately 1984, with construction commencing sometime after that.

The property has had several previous owners and a number of shutdowns over the last 10 years. The site is in a unique location and offers a strategic and beneficial redevelopment opportunity for the sustainable development of a precinct that promises future growth in this area of the Shire.

The application that is now presented has been submitted by Aksara PTY LTD, who are in contract to purchase the property subject to conditions. One such condition of sale is that Planning Approval can be granted for the continued land use of 'Road House and Fuel station'. The applicant wishes to re-establish the original land use and eventually extend the business to value add to the site that will benefit both local and travelling community.

The proposal is to generally retain the existing façade of the building with some cosmetic changes and the erection of a new fuel canopy that can accommodate both domestic and larger haulage. This will include a new glass façade to the convenience/café area of the building, painting of the remaining exterior to a grey façade and the repainting of the interior to lighten, brighten and refresh the interior. The previous underground tanks were removed some years ago and will need to be reinstalled. Signage has been generally indicated however would further be confirmed once a service provider is formally established and therefore will be submitted to Council as a condition of this approval.

The access and egress to the site is to remain the same. There will be parking delineation and outside picnic/rest facilities provided and the ability for the Transperth bus to again resume stops at the site. Additional indoor toilets are to be provided and in the future it is proposed that there be a dedicated 'truckie lounge' for truck drivers to rest away from restaurant users.

#### STATUTORY/LEGAL IMPLICATIONS

*Planning and Development Act 2005 - Town Planning Scheme No.1.*

*Local Government Act 1995*

#### POLICY IMPLICATIONS

Nil.

#### FINANCIAL IMPLICATIONS

The Appropriate fee has been paid.

**STRATEGIC IMPLICATIONS**

There are no legal strategic policies at this stage as there is not a valid Local Planning Strategy however, a perceived strategic implication could be considered the growth and reinvigoration of the Beaufort River locality.

**CONSULTATION/COMMUNICATION**

There is no consultation required at this stage as the land use has been previously acknowledged.

**RISK MANAGEMENT**

Insignificant 1: Low (1)

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council resolve to grant planning approval for the redevelopment proposed at 18495 (Lot 5) Albany Highway Beaufort River subject to the following conditions:

- 5) The development being in accordance with the submitted and approved plans;
- 6) Any signage being approved by Council prior to erection at site;
- 7) Any variation or modifications to the existing accommodation at the site being approved by Council;
- 8) All car parking bays being delineated and marked to the satisfaction of Council;
- 9) Crossovers being made good after the installation of underground tanks and subsequent works and
- 10) The Chief Executive Officer being authorised to;
  - a) a)approve signage at the site and such variations to the accommodation facilities
  - b) b) that are not deemed to increase accommodation numbers at the site or
  - c) Any minor modifications that may arise.

**Advice notes:**

- This approval does not constitute a building licence and any major structural changes will require such;
- The building will be required to adhere to all electrical and plumbing requirements as per relevant legislation;
- Any verge signage will require prior approval of Main Roads WA prior to submission to Council.



# aksara.

Suite 308/838 Collins St  
Docklands VIC 3008  
Australia  
T: +61 (03) 9081 1650  
E: info@aksara.com.au  
ACN 161 232 877

12 November 2020

**Shire of Woodanilling.**  
PO Box 99  
WOODANILLING WA 6316

Dear Town Planner

**REF: PLANNING PERMIT APPLICATION.**  
**PROPOSAL: ALTERATIONS TO EXISTING BUILDING AND NEW FUEL CANOPY**

**ADDRESS OF LAND: 18495 Albany Hwy. BAEUFORT RIVER WA 6394**  
**PLAN OF SUBDIVISION: 60607**

## **PROPOSED WORKS DESCRIPTION**

The proposed work is to re- activate a former service station by upgrading existing facilities and upgrading signage to include: fuel canopy signage, building signage, ID site sign and price board. Upgrading of existing fuel system is also proposed.

All existing building will remain with all associated ancillary areas. Only minor internal works would take place to upgrade existing retail shop to new service station convenience store. Also, Existing canopy will be demolished to build new vehicle canopy

We trust that based on the proposed works this application should be considered by Council on its merits and approval be granted.

Please find enclosed the required documentation and Planning Permit Application on the subject site.

Yours Faithful



Turken Kumru,  
Aksara Pty Ltd

16 Nov 2020



# APPLICATION FOR PLANNING APPROVAL

Planning and Development (Local Planning Schemes) Regulations 2015

Application for Development Approval

<b>OWNER DETAILS</b>		
Name: Richard J Green Enterprise PTY LTD		
ABN (if applicable):		
Address: 246 River Road, Sussex inlet, new sothwales		
Work No:	Home:	Mobile:
Email:		
Contact person for correspondence:		
Signature:		Date:
Signature:		Date:
The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).		
<b>APPLICANT DETAILS (IF DIFFERENT FROM OWNER)</b>		
Name: Aksara Pty Ltd		
Address: Suite 308/838 Collis st. Docklands VIC 3008		
Work No: (03) 9081 1653	Home No:	Mobile: 0418777877
Email: turken@aksara.com.au		
Contact person for correspondence: juan@aksara.com.au		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Signature: <i>Turken Kumru</i>		Date:
<b>PROPERTY DETAILS</b>		
Lot No: 5	House/Street No: 18495	Location No:
Diagram or Plan No: 60607	Certificate of Title Vol. No: 1642	Folio: 166
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Albany Hwy		Suburb: Beaufort River WA 6394
Nearest street intersection:		

16 NOV 2020



# Shire of Woodanilling

<b>PROPOSED DEVELOPMENT</b>	
Nature of development:	<input type="checkbox"/> Works <input type="checkbox"/> Use <input checked="" type="checkbox"/> Works and Use
Is an exemption from development claimed for part of the development?	
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Works <input type="checkbox"/> Use	
Description of proposed works and/or land use:	Alterations to existing building and new fuel canopy
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use:	Restaurant, retail shop. Commercial use
Approximate cost of proposed development:	\$500,000
Estimated time of completion:	90 days

<b>OFFICE USE ONLY</b>	
Acceptance Officer's initials:	Date received:
Local government reference No:	

## GENERAL INFORMATION & CHECKLIST

The Shire of Woodanilling Town Planning Scheme No. 1 requires appropriate information to accompany every application for planning approval. This checklist sets out the minimum required information for an application to be considered complete.

All applications should include enough information to enable Shire staff to ensure compliance with TPS1 and Local Planning Policies. Variations to R-Codes will require performance criteria to be addressed.

If the proposal is required to be advertised or notified in accordance with TPS 1, the application will attract an additional fee. You will be advised of this requirement and invoiced in accordance with the Shire's Fees and Charges prior to any advertising taking place.

### ALL APPLICATIONS SHALL BE ACCOMPANIED BY:

- Application form fully completed and signed by all landowners where applicable.
- Cover letter providing details of proposed development (as described above).
- Planning Fee - due on lodgement – please contact 08 9823 1506 for advice regarding fees payable
- Copy of current Certificate of Title.



16 NOV 2020

**DETAILED SITE PLAN - (PREFERRED SCALE OF NOT LESS THAN 1:500) INCLUDING:**

- Lot boundaries, dimensions & street frontages
- Dimensions of building envelope (where applicable)
- Proposed development (include setback details) and existing structures and/or structures to be removed
- Contours, existing and proposed levels, finished floor levels
- Existing vegetation, proposed landscaping areas and proposed clearing
- Easements, rights of carriageway, sewer/drainage lines, power poles, manholes and footpaths on site or in verge
- On-site effluent disposal system (if applicable)
- Existing/proposed parking, access ways and crossovers
- Fencing / Screen walls (location, height, materials)
- Scale, lot/street number(s), address, owner's name, drawn by, date drawn, north arrow

**ELEVATIONS INCLUDING:**

- Proposed structures all elevations (additions to include existing structures) showing natural ground level and dimensions.
- External finishes (including schedule of colours and materials)

**FLOOR PLANS (2 COPIES) INCLUDING**

- Total Floor Area, Proposed Floor Area of Use(s)
- Sanitary facilities, Entry/Exits, Internal Walls

The Shire may within 21 days of receipt of the application request additional information or justification where it is considered necessary to enable an informed assessment of the proposal. Where further information is required you will have 21 days to provide the information requested, or alternatively you can withdraw your application, upon which the minimum fee or 25% of the total application fee, whichever is the greater, will be retained and the remainder refunded. Failure to withdraw the application or to provide additional information within the 21 day timeframe will result in the application being REFUSED.

Any queries regarding your application please contact the Shire of Woodanilling on (08) 9823 1506.

**PLEASE NOTE: THIS IS DEVELOPMENT CONSENT ONLY**

A separate application for Building Licence may be required. Please enquire at the Shire Office.

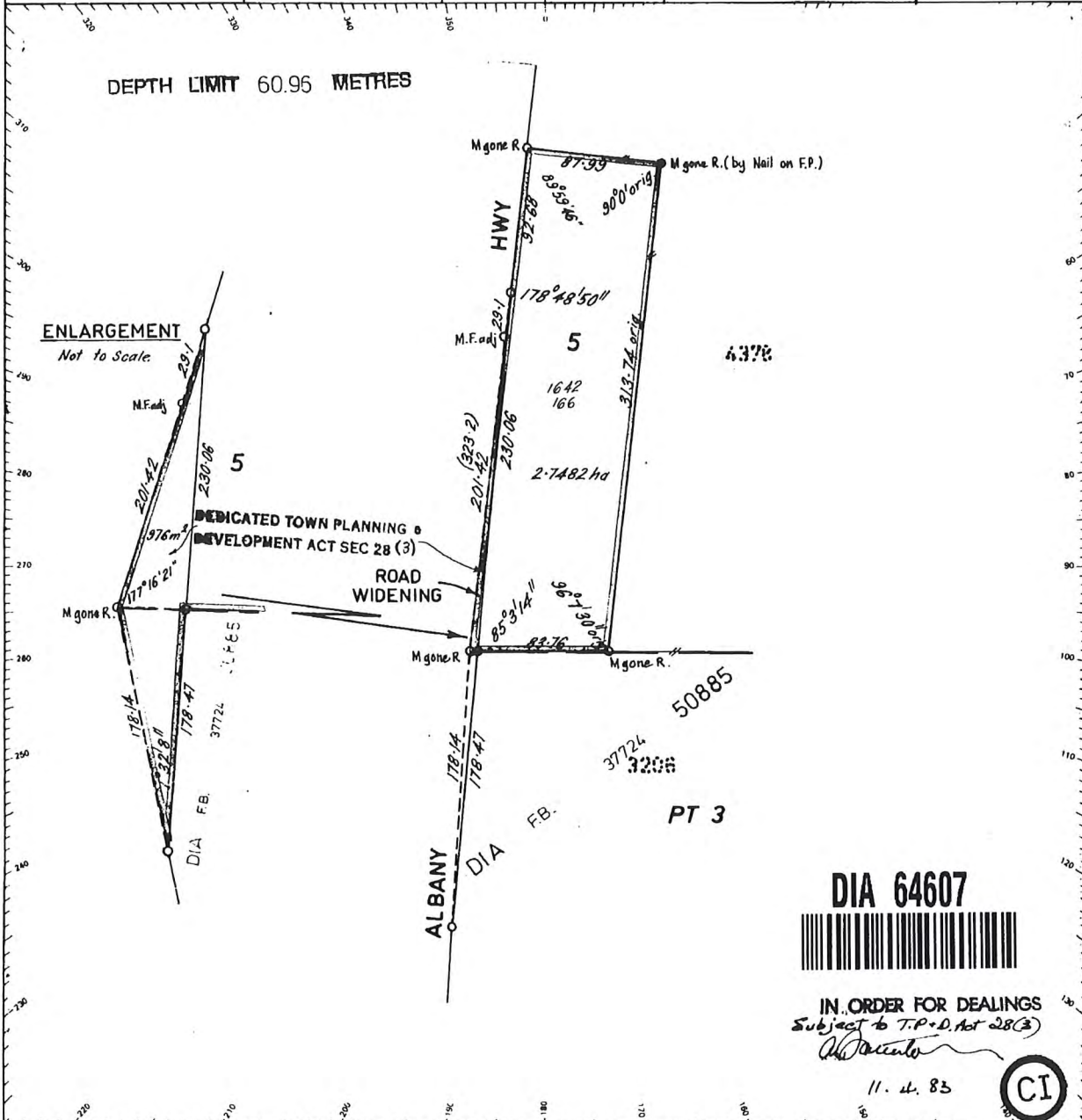
Any Application not meeting minimum information requirements will not be accepted.

16 NOV 2020





Town or District. Shire of Woodanilling	Number of Lot or Location.	Field Book	Scale. Minutes Ordinary Meeting	Certificate in which Land is Vested.	Area 17 November 2020
KOJONUP	PT LOT 3 OF LOCS 3206 & 4378	48236	1:3000	Vol. 1499 Fol. 073	2.8458 ha



<p>CERTIFICATE</p> <p>I hereby certify that this survey was performed by me personally (or under my own personal supervision, inspection and field check) in strict accordance with the Licensed Surveyors (Guidance of Surveyors) Regulations, 1961</p> <p>Date 3.2.1983 R. J. Rule Licensed Surveyor</p>		<p>Approved by Town Planning Board</p> <p>TOWN PLANNING DEPARTMENT</p> <p>-4 MAR 1983</p> <p>14. 62591 0816 8th March 1983</p> <p>Chairman</p>	
<p>Approved</p> <p>APPROVED</p> <p>Inspector of Plans and Surveys</p> <p>Examined M. B. ... Date 14-4-83 PLWtford 3138</p>	<p>On</p> <p>Plan Diagram Index Plan</p> <p>50885</p>	<p>Registered</p> <p>OFFICE OF TITLES</p> <p>FEE PAID</p>	<p>Diagram No</p> <p>64607</p>

16117/11/81 -2M-S/630 Dkt Dia. 15845

16 NOV 2020

# BEAUFORT RIVER SERVICE STATION

## 18495 Albany Hwy. WA 6394

DRAWING SCHEDULE		
CODE	CONTENT	REVISION
P-00	COVER SHEET AND DRAWINGS SCHEDULE	
P-01	EXISTING SITE PLAN	
P-02	PROPOSED SITE PLAN	
P-03	PROPOSED SITE SETOUT PLAN	
P-04	SALES BUILDING FLOOR PLAN	
P-05	PROPOSED BUILDING ELEVATIONS	
P-06	PROPOSED SIGNAGE PLAN	
P-07	PROPOSED SIGNAGE DETAILS	



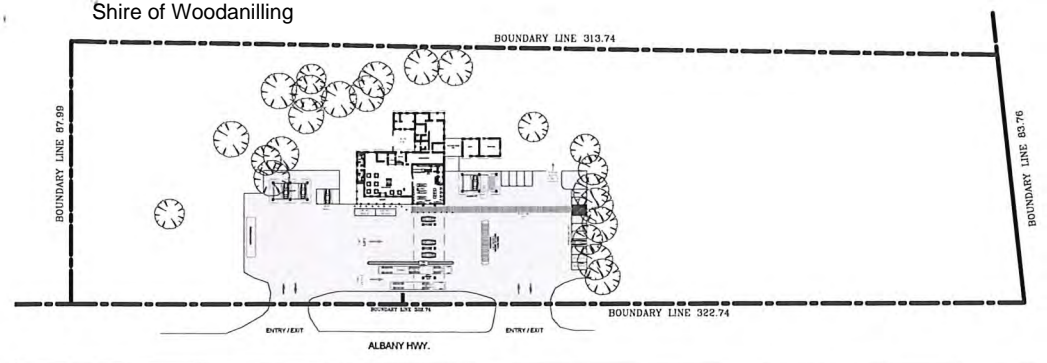
PHOTO MAP

16 NOV 2020

~~17 NOV 2020~~

PLANNING PERMIT APPROVAL ONLY  
NOT FOR CONSTRUCTION





KEY PLAN SCALE 1:2500

PROPOSED INTERNAL CHANGES AREA  
EXISTING FINISH FLOOR LEVELS  
TO REMAIN

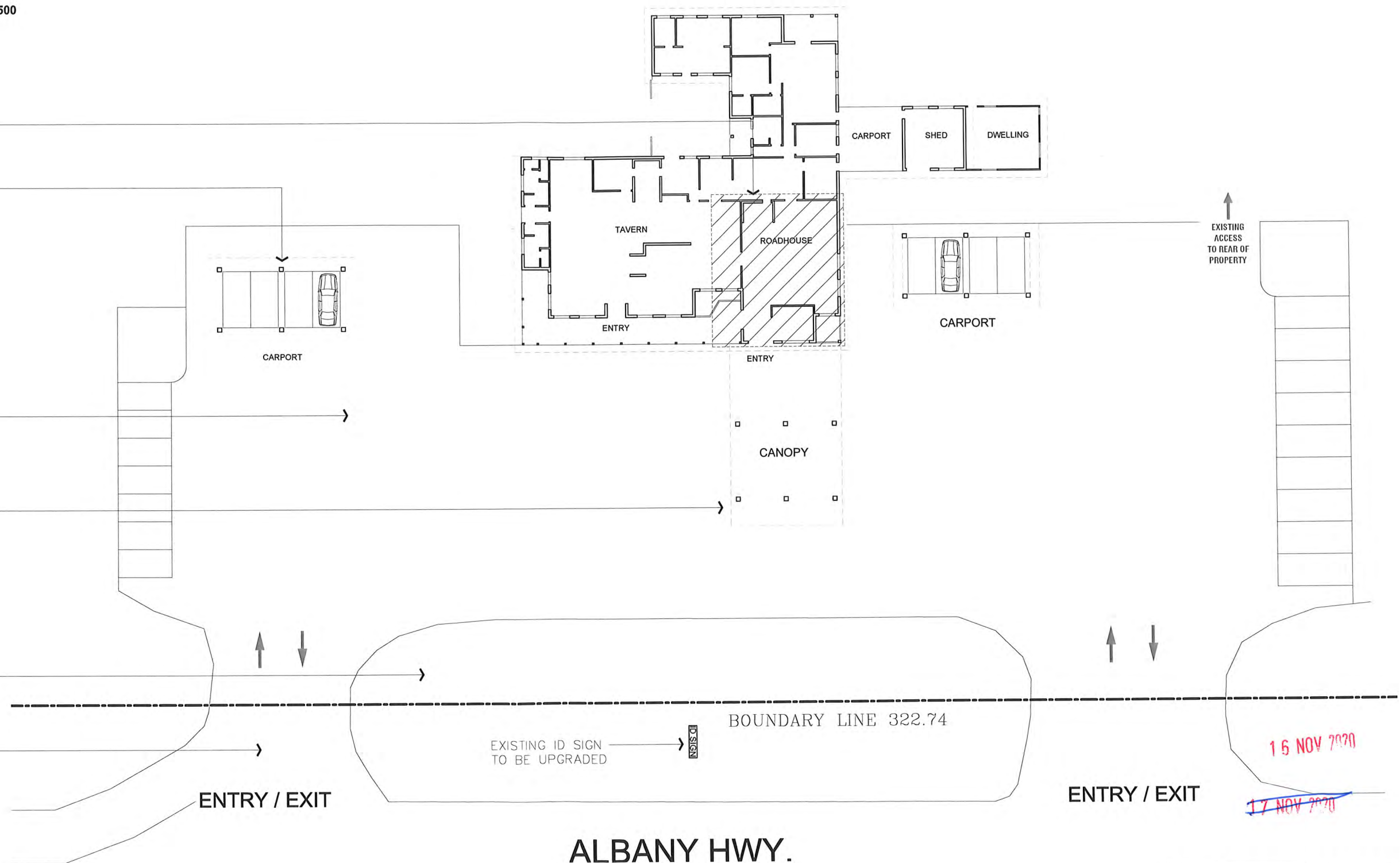
EXISTING CARPORTS TO REMAIN

EXISTING HARDSTAND  
AREAS AND FINISHED  
FLOOR LEVELS TO REMAIN

EXISTING CANOPY TO BE  
DEMOLISHED

EXISTING LANDSCAPE STRIP  
TO BE MODIFIED

EXISTING DRIVEWAYS TO REMAIN



## EXISTING SITE PLAN - LOT 5 ON DIAGRAM 64607

## EXISTIN SITE PLAN

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Suite 308/838 Collins St.  
Docklands VIC 3008  
Australia  
T: +61 (03) 9081 1650  
E: info@aksara.com.au  
ACN 141 232 877



PROJECT:

**BEAUFORT RIVER SERVICE STATION**  
18495 Albany Hwy, WA 6394

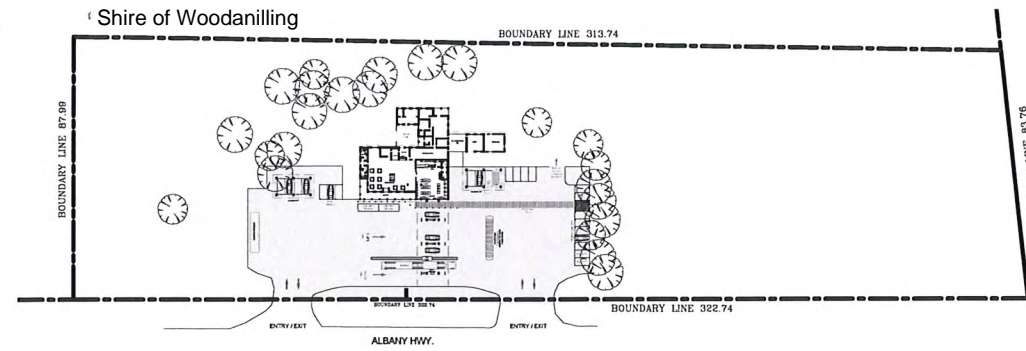
AMMENDMENT	
DATE	10/11/2020
DRAWING TITLE	EXISTING SITE PLAN
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SPECIAL COMMENTS

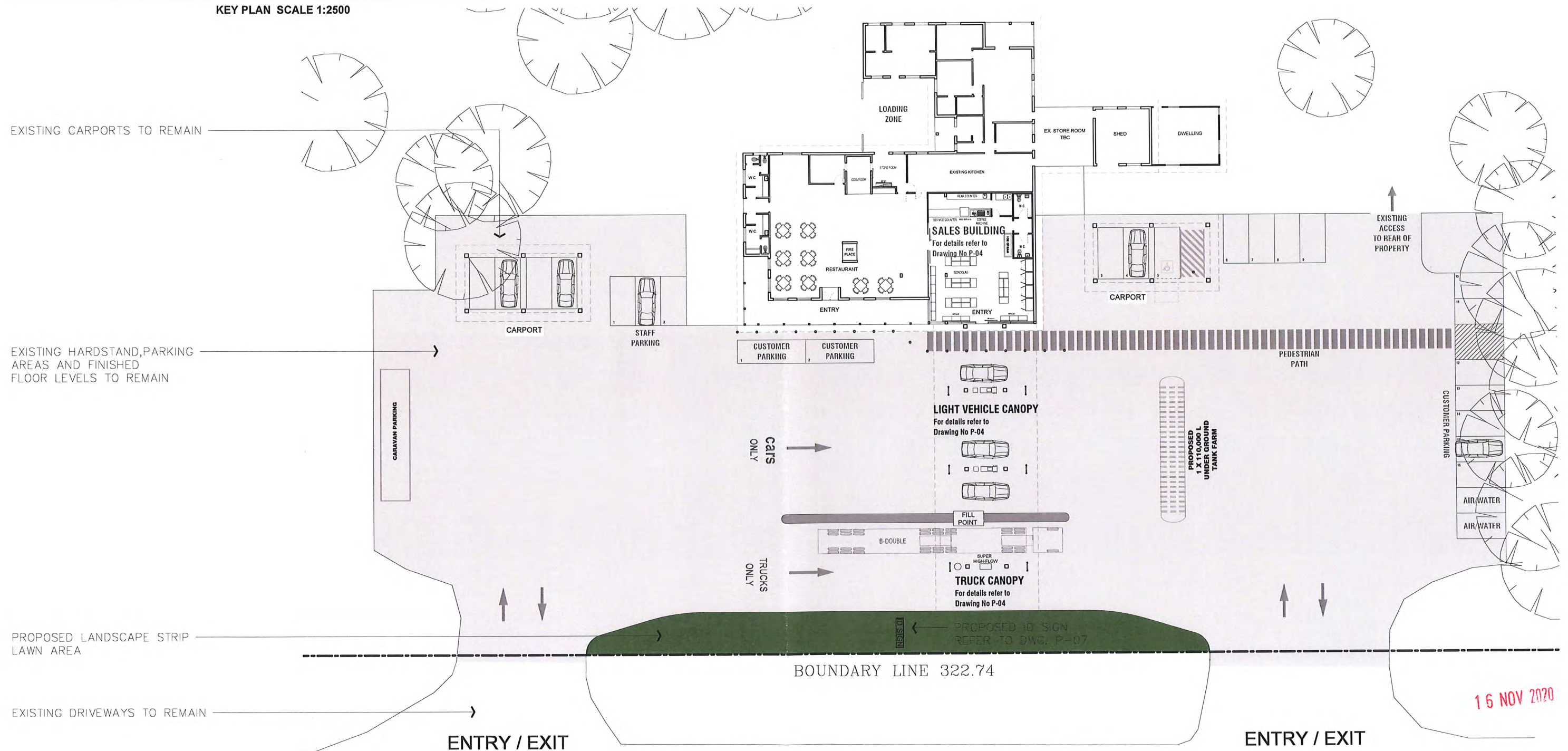
INT. DISCUSSION ONLY  
NOT FOR CONSTRUCTION

AMMENDMENT	DATE	BY	DRAWING No.
INTERNAL DISCUSSIONS	10/11/2020	JC	P-01
Page 18			





KEY PLAN SCALE 1:2500



## ALBANY HWY.

### PROPOSED SITE PLAN

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ACN 141 232 877



PROJECT: **BEAUFORT RIVER SERVICE STATION**  
18495 Albany Hwy, WA 6394

AMMENDMENT	
DATE	10/11/2020
DRAWING TITLE	PROPOSED SITE PLAN
SCALE	1 : 400 @ A3

SPECIAL COMMENTS

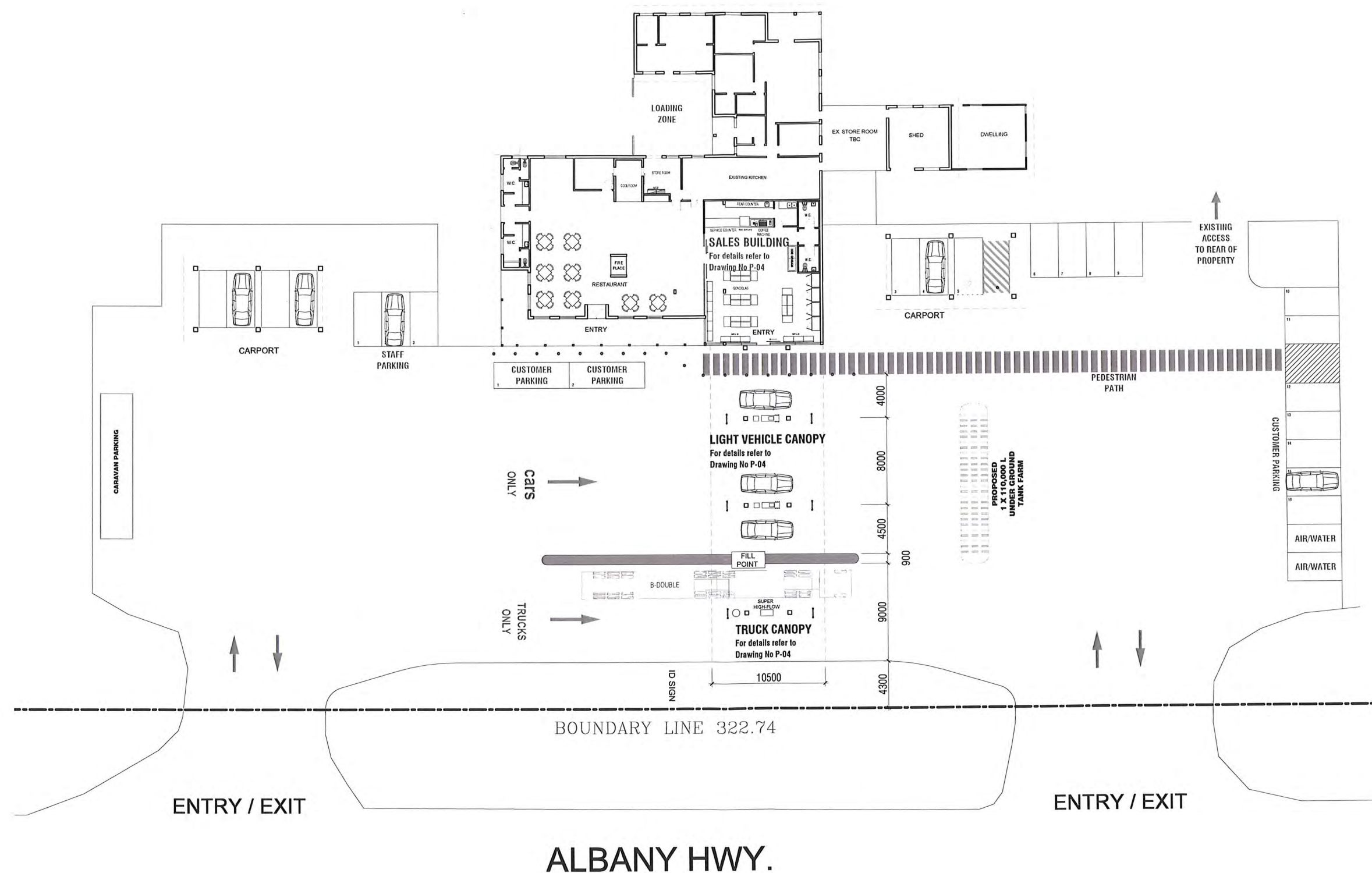
INT. DISCUSSION ONLY  
NOT FOR CONSTRUCTION

AMMENDMENT	DATE	BY	DRAWING No.
INTERNAL DISCUSSIONS	10/11/2020	JC	P-02

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DEVELOPMENT TABLE		
17 November 2020	AREA	TOTAL
SUBJECT SITE AREA		274.820 m <sup>2</sup>
EXISTING DEVELOPMENT AREA		753.50 m <sup>2</sup>
PROPOSED MODIFICATION AREA		147.80 m <sup>2</sup>
PROPOSED CANOPY AREA		317.10 m <sup>2</sup>



## SITE SETOUT PLAN

PLANNING PERMIT APPROVAL ONLY  
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Australia  
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E: info@aksara.com.au  
ACN 141 232 877



PROJECT:

**BEAUFORT RIVER SERVICE STATION**  
18495 Albany Hwy, WA 6394

AMMENDMENT

DATE

DRAWING TITLE

SCALE

10/11/2020

SITE SETOUT PLAN

1 : 400 @ A3

SPECIAL COMMENTS

INT. DISCUSSION ONLY  
NOT FOR CONSTRUCTION

AMMENDMENT

INTERNAL DISCUSSIONS

DATE

10/11/2020

BY

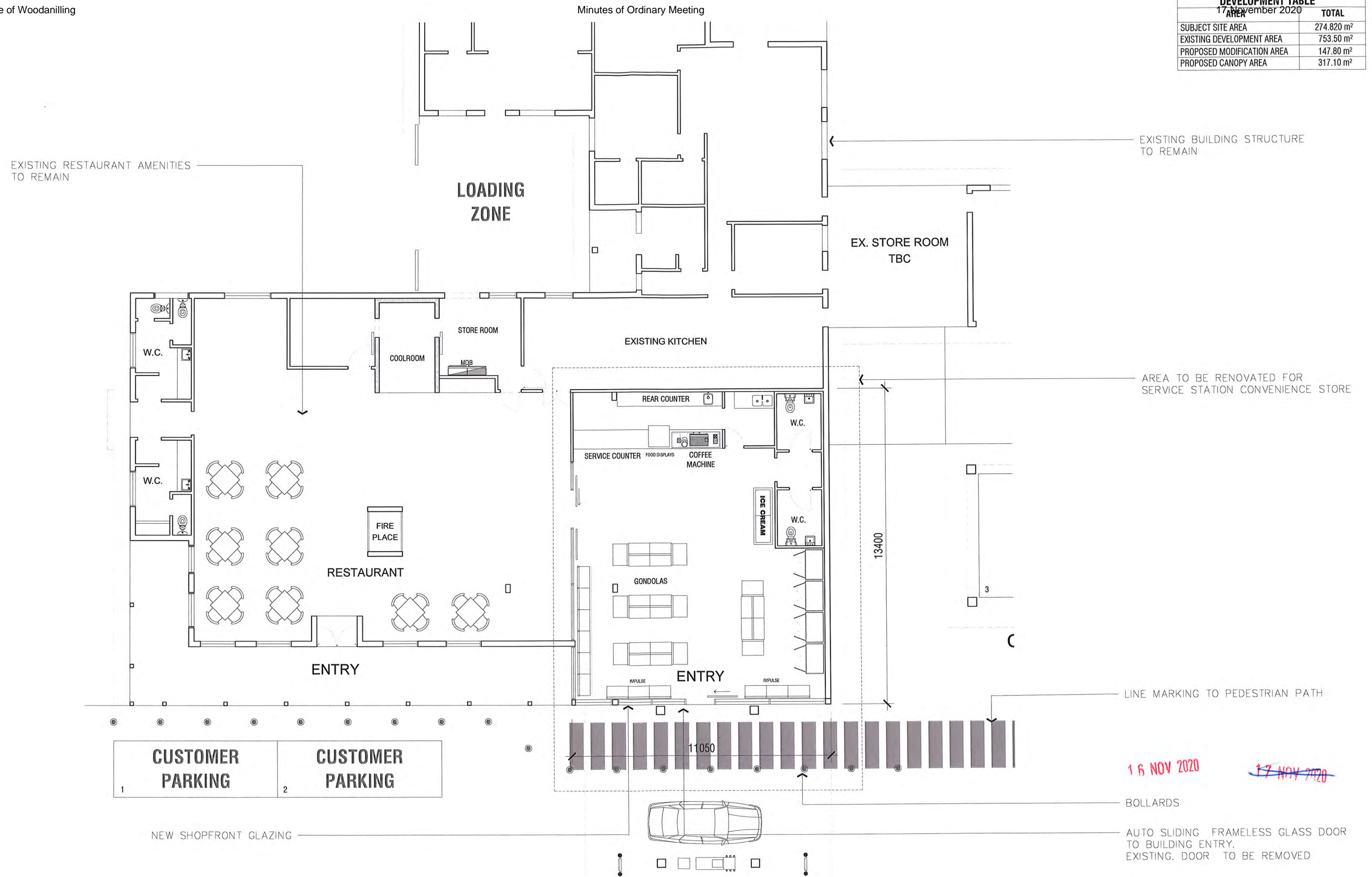
JC

DRAWING No.

Page 20

**P-03**

DEVELOPMENT TABLE	
17 November 2020	TOTAL
SUBJECT SITE AREA	274.820 m <sup>2</sup>
EXISTING DEVELOPMENT AREA	753.50 m <sup>2</sup>
PROPOSED MODIFICATION AREA	147.80 m <sup>2</sup>
PROPOSED CANOPY AREA	317.10 m <sup>2</sup>



## SALES BUILDING AND VEHICLE CANOPY FLOOR PLAN

PLANNING PERMIT APPROVAL ONLY  
NOT FOR CONSTRUCTION

Suite 308/838 Collins st.  
Docklands VIC 3008  
Australia  
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E: info@aksara.com.au  
ACN 141 232 877



PROJECT:

**BEAUFORT RIVER SERVICE STATION**  
18495 Albany Hwy, WA 6394

AMMENDMENT	
DATE	10/11/2020
DRAWING TITLE	SALES BUILDING FLOOR PLAN
SCALE	1 : 175 @ A3

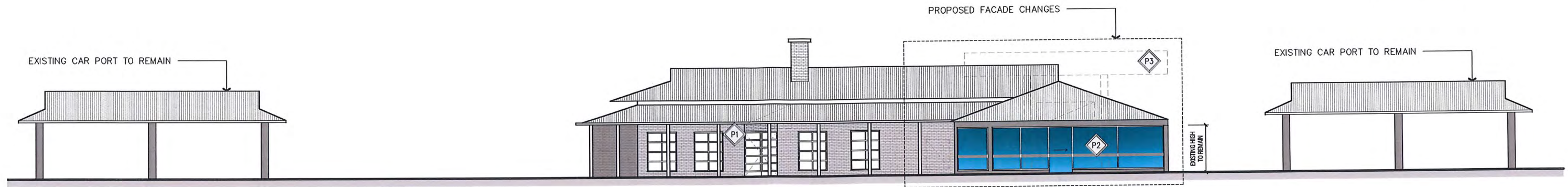
SPECIAL COMMENTS

INT. DISCUSSION ONLY  
NOT FOR CONSTRUCTION

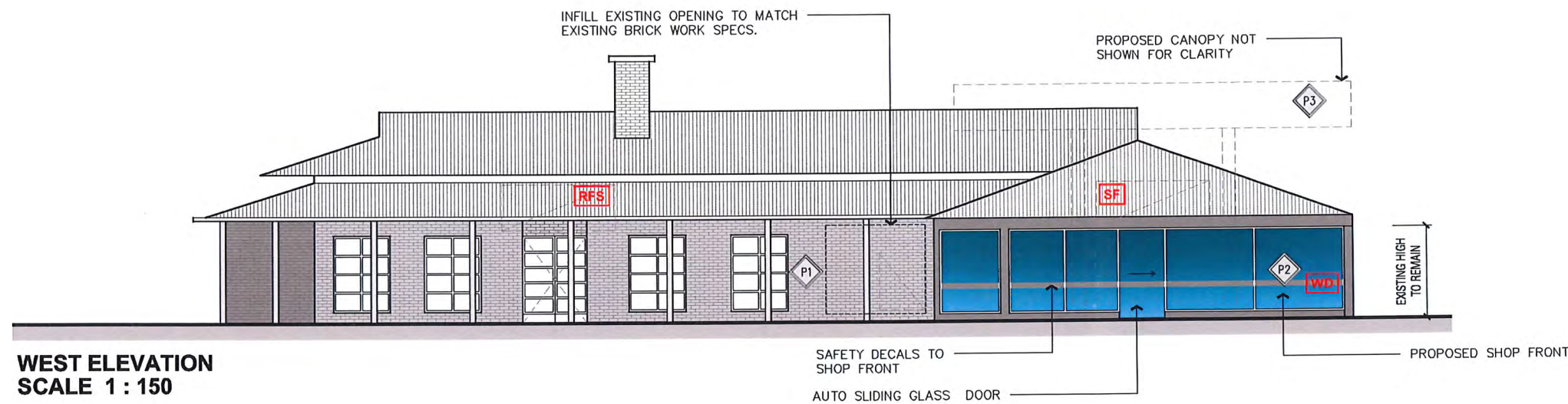
AMMENDMENT	DATE	BY	DRAWING No.
INTERNAL DISCUSSIONS	10/11/2020	JC	
Page 21			<b>P-04</b>



DEVELOPMENT TABLE	
1 November 2020	TOTAL
SUBJECT SITE AREA	274.820 m <sup>2</sup>
EXISTING DEVELOPMENT AREA	753.50 m <sup>2</sup>
PROPOSED MODIFICATION AREA	147.80 m <sup>2</sup>
PROPOSED CANOPY AREA	317.10 m <sup>2</sup>

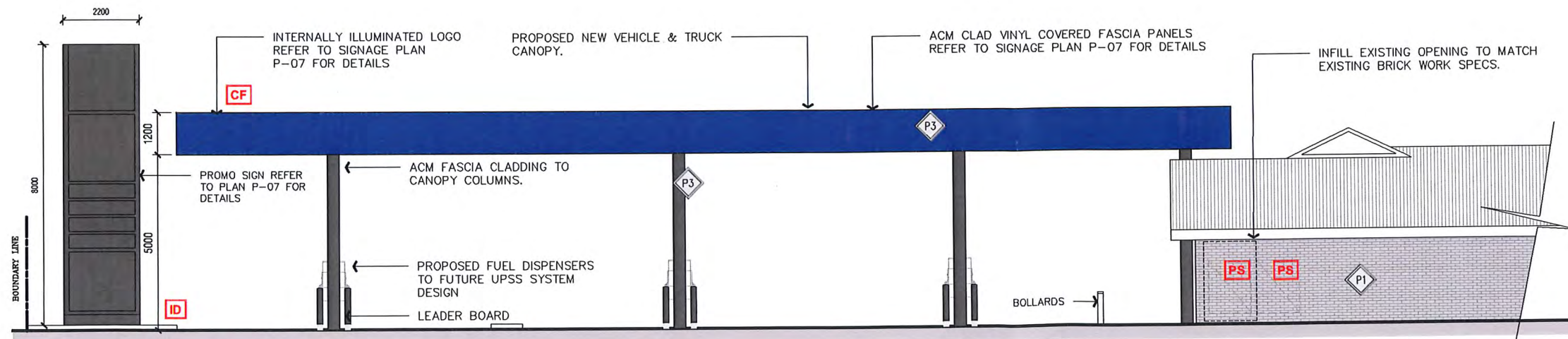


**PROPOSED ALBANY ROAD ELEVATION**  
**SCALE 1 : 1200**

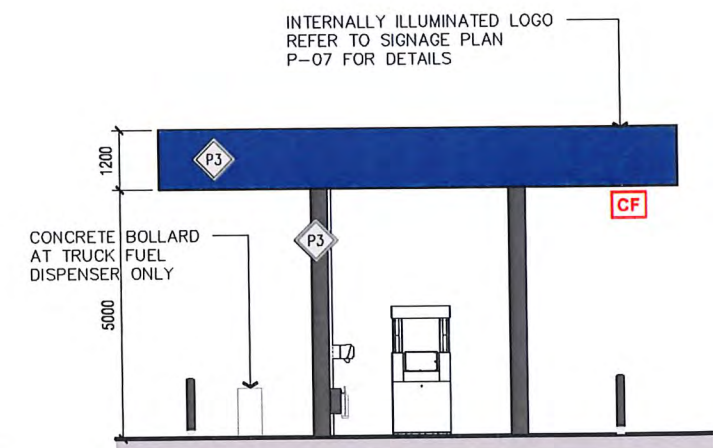


**WEST ELEVATION**  
**SCALE 1 : 150**

FINISHES SCHEDULE				
ID	FINISH / MATERIAL	SPECIFICATIONS	LOCATION	INTERNAL / EXTERNAL
P1	EXISTING BRICK WORK	EXISTING BRICK WORK. PAINTED IN LIGHT GRAY	BUILDING WALLS	EXTERNAL
P2	GLASS	GLASS WITH ALUMINUM FRAME	SHOP FRONT AND WINDOWS	EXTERNAL
P3	ALUMINUM COMPOSITE	SELECTED PAINT FINISH TO MATCH TENANT SPECS.	CANOPY FASCIA AND CANOPY COLUMNS,	EXTERNAL



**SOUTH ELEVATION**  
**SCALE 1 : 150**



**CANOPY WEST ELEVATION**  
**SCALE 1 : 150**

## PROPOSED CHANGES TO EXISTING BUILDING ELEVATIONS

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Australia  
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E: info@aksara.com.au  
ACN 141 232 877

PROJECT:

**BEAUFORT RIVER SERVICE STATION**  
18495 Albany Hwy, WA 6394

AMMENDMENT	
DATE	10/11/2020
DRAWING TITLE	SALES BUILDING ELEVATIONS
SCALE	1 : 150 @ A3

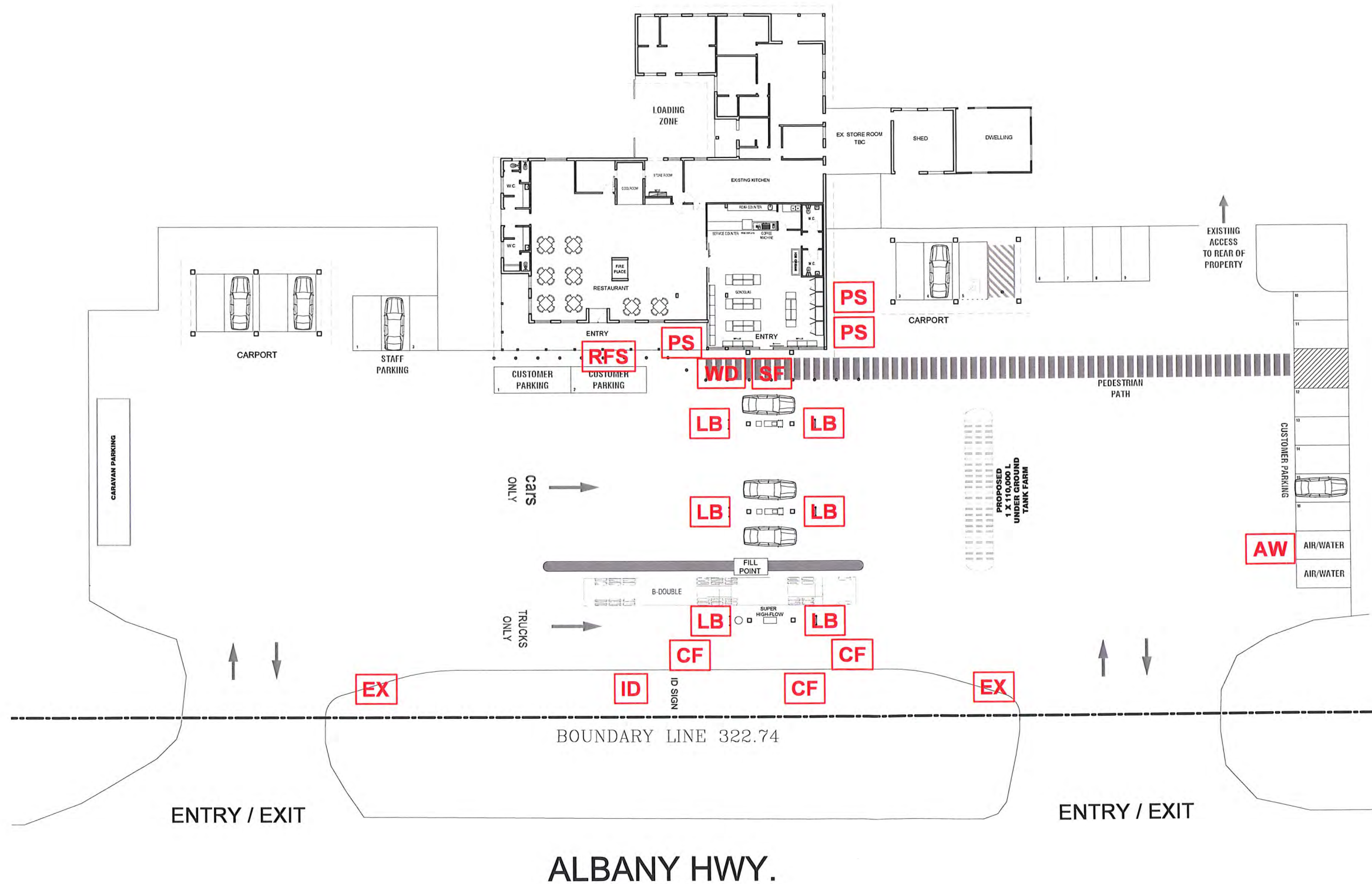
SPECIAL COMMENTS

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NOT FOR CONSTRUCTION

AMMENDMENT	DATE	BY	DRAWING No.
INTERNAL DISCUSSIONS	10/11/2020	JC	P-05



DEVELOPMENT TABLE	
17 November 2020 AREA	TOTAL
SUBJECT SITE AREA	274.820 m <sup>2</sup>
EXISTING DEVELOPMENT AREA	753.50 m <sup>2</sup>
PROPOSED MODIFICATION AREA	147.80 m <sup>2</sup>
PROPOSED CANOPY AREA	317.10 m <sup>2</sup>



SIGNAGE SCHEDULE		ILLUMINATION	QTY.
CODE	DESCRIPTION		
SF	SHOP FASCIA	<input type="checkbox"/>	1
WD	Safety Window Decals 0.15m HIGH x 10.5m WIDE	<input type="checkbox"/>	1
CF	CANOPY FASCIA SIGN, Illuminated Logo only	<input checked="" type="checkbox"/>	3
LB	LEADER BOARD	<input type="checkbox"/>	6
ID	PROMOTIONAL AND BUSINESS IDENTIFICATION 8.0 m High x 2.2 m Wide	<input checked="" type="checkbox"/>	1 DOUBLE SIDED
AW	AIR & WATER SIGN	<input type="checkbox"/>	1
PS	PROMO SIGN	<input type="checkbox"/>	3
EX	ENTRY - EXIT SIGN	<input type="checkbox"/>	2 DOUBLE SIDED
<b>NOTE: REFER TO DRAWING P-07 AND ELEVATIONS FOR SIGNAGE DETAILS</b>			

16 NOV 2020

~~17 NOV 2020~~

## SIGNAGE PLAN

**PLANNING PERMIT APPROVAL ONLY  
NOT FOR CONSTRUCTION**

Suite 308/838 Collins st.  
Docklands VIC 3008  
Australia  
T: +61 (03) 9081 1650  
E: [info@aksara.com.au](mailto:info@aksara.com.au)  
ACN 141 232 877



**PROJECT: BEAUFORT RIVER SERVICE STATION**  
**18495 Albany Hwy, WA 6394**

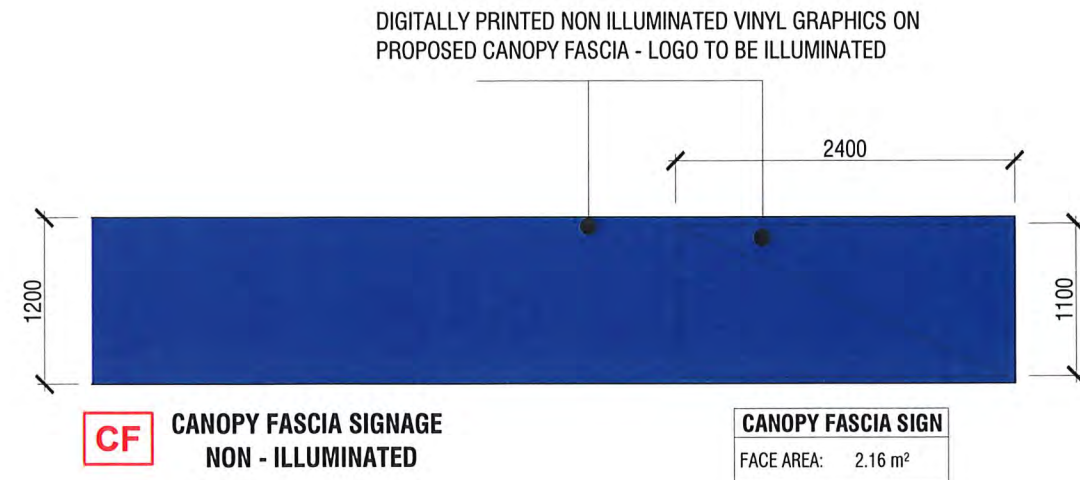
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DATE	10/11/2020
DRAWING TITLE	SIGNAGE PLAN
SCALE	1 : 200 @ A3

SPECIAL COMMENTS	
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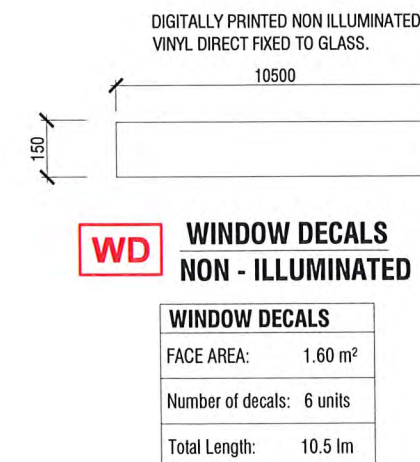
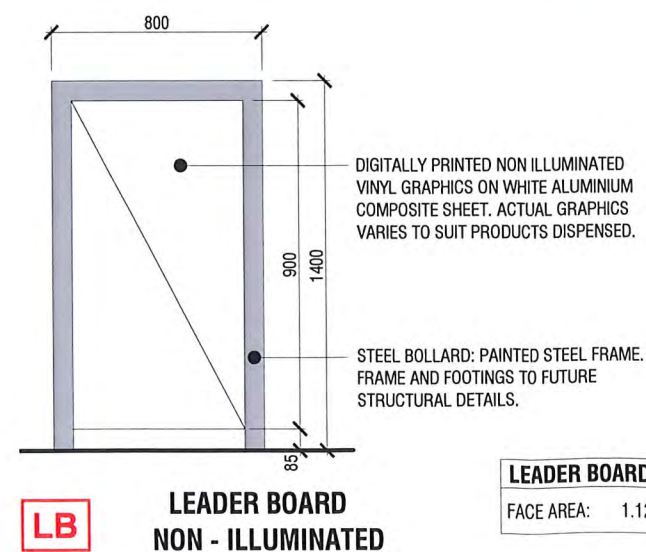
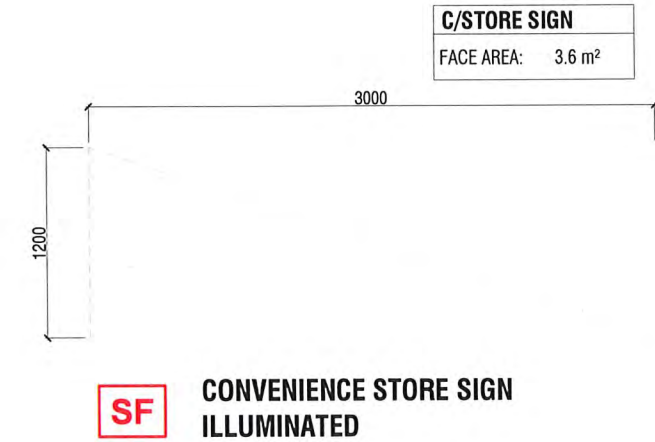
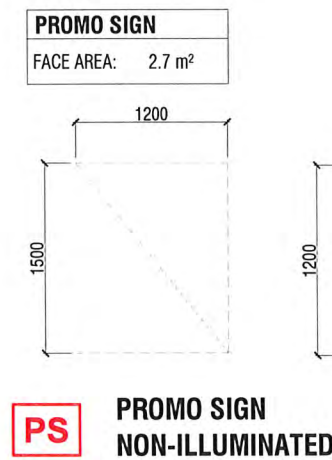
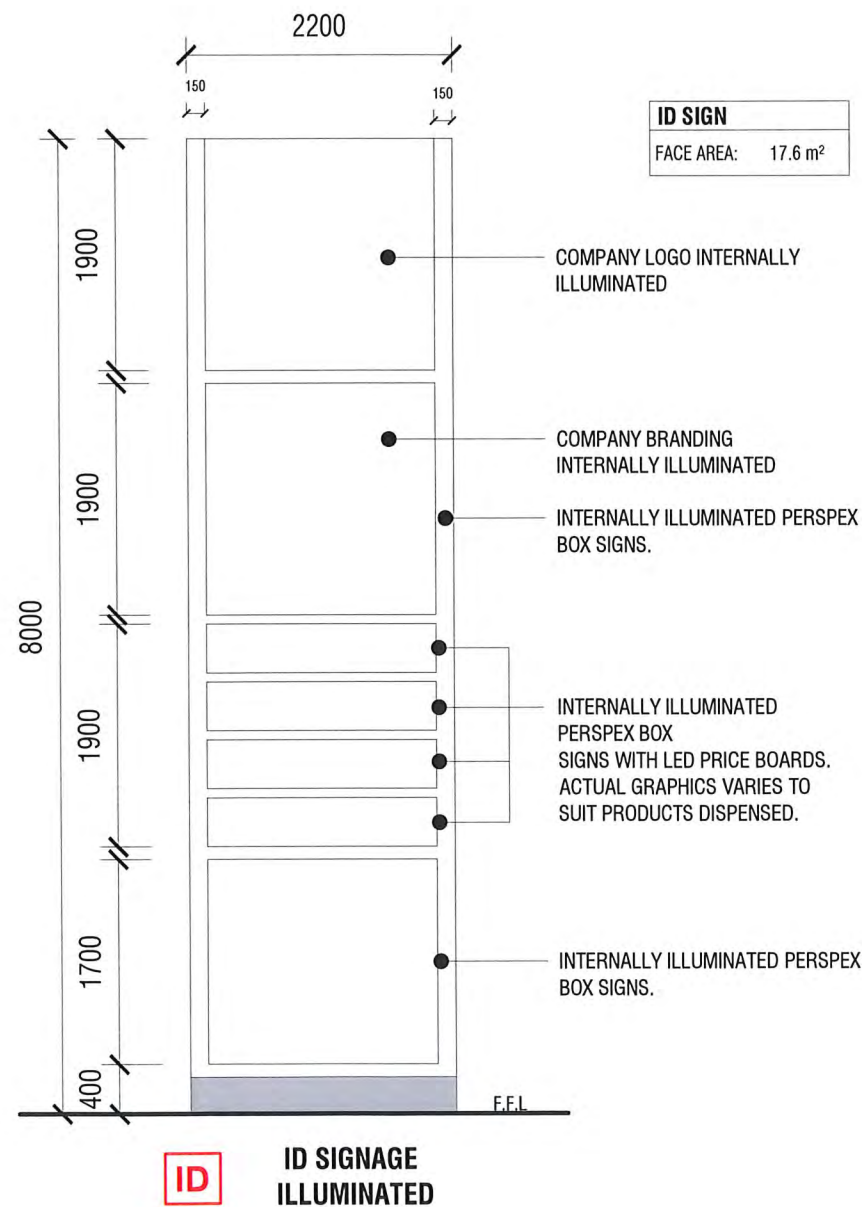
AMMENDMENT	DATE	BY	DRAWING No.
INTERNAL DISCUSSIONS	10/11/2020	JC	<div style="display: flex; justify-content: space-between; align-items: center;"> <div>Page 23</div> <div><b>P-06</b></div> </div>



DEVELOPMENT TABLE	
17 November 2020	
AREA	TOTAL
SUBJECT SITE AREA	274.820 m <sup>2</sup>
EXISTING DEVELOPMENT AREA	753.50 m <sup>2</sup>
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SIGNAGE SCHEDULE			
CODE	DESCRIPTION	ILLUMINATION	QTY.
SF	SHOP FASCIA	<input checked="" type="checkbox"/>	1
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PS	PROMO SIGN	<input checked="" type="checkbox"/>	3
EX	ENTRY - EXIT SIGN	<input checked="" type="checkbox"/>	2 DOUBLE SIDED
NOTE: REFER TO DRAWING P-07 AND ELEVATIONS FOR SIGNAGE DETAILS			



## SIGNAGE DETAILS

PLANNING PERMIT APPROVAL ONLY  
NOT FOR CONSTRUCTION

**13.2. LATE ITEM COUNCIL MEETING DATES 2021**

<b>Proponent</b>	Shire of Woodanilling
<b>Owner</b>	
<b>Location/Address</b>	
<b>Author of Report</b>	Chief Executive Officer Stephen Gash
<b>Date of Meeting</b>	17/11/2020
<b>Previous Reports</b>	19/11/2019
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	4.1.15
<b>Attachments</b>	Policy 21

**BRIEF SUMMARY**

Council is being asked to adopt Council Meeting dates for the second last Tuesday of each month for the year 2021.

**BACKGROUND/COMMENT**

In accordance with the Regulation 12 of the Local Government (Administration) Regulation 1996, Local Governments are required to give local public notice of the date, time and place with respect to ordinary council meetings and, committee meetings which are proposed to be open to members of the public and shall be held within the proceeding 12 month period. There are five Tuesdays in four months of 2021, by changing the date in Policy 21 to read :- *Councils meetings will be held on the second last Tuesday of each month and commence at 4:00pm, with the exception of January as there will be no meeting.*

This would then give the Finance department optimum time to ensure all reconciliations undertaken by the appropriate staff members and to ensure the preparation of a monthly activity statement and statutory monthly report. With the inclusion of the extra weeks prior to end of month this then gives the finance department the addition time at crucial periods of the year.

**STATUTORY/LEGAL IMPLICATIONS**

Local Government Act 1995 - Section 5.25(1)(g). Regulations about council and committee meetings and committees.

Local Government (Administration) Regulations 1996 - Section 12. Publication of meeting details (Act s. 5.25(1)(g))

**POLICY IMPLICATIONS**

**Policy No 21 states:** Council meetings will be held on every third Tuesday of each month and commence at 4:00pm, with the exception of January of each year when there will be no meeting.

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Theme 3

CS.3 Ensure quality decision making by Council is supported by good policies, procedures and legislation

**CONSULTATION/COMMUNICATION**

CEO Steve Gash, Accountant Cath Painter, DCEO Sue Dowson.

**RISK MANAGEMENT**

Insignificant 1: Low (1)

**COMMENT**

The proposed meeting schedule for 2021 is as follows:

16<sup>th</sup> February 2021

23<sup>rd</sup> March 2021

20<sup>th</sup> April 2021

18<sup>th</sup> May 2021

22<sup>nd</sup> June 2021

20<sup>th</sup> July 2021

24<sup>th</sup> August 2021

21<sup>st</sup> September 2021

19<sup>th</sup> October 2021

23<sup>rd</sup> November 2021

21<sup>st</sup> December 2021

**VOTING REQUIREMENTS**

Simple Majority

**RECOMMENDATION & COUNCIL DECISION –LATE ITEM 13.2 COUNCIL MEETING DATES 2021**

Moved Cr Morrell seconded Cr Jefferies

That:

11) Ordinary Council Meetings be scheduled for the second last Tuesday of each month for 2021 commencing at 4.00pm with the following exception.

- No scheduled meeting to be held in January.

12) The following dates be approved for the 2021 year for Council Meetings.

- 16<sup>th</sup> February 2021
- 23<sup>rd</sup> March 2021
- 20<sup>th</sup> April 2021
- 18<sup>th</sup> May 2021
- 22<sup>nd</sup> June 2021
- 20<sup>th</sup> July 2021
- 24<sup>th</sup> August 2021
- 21<sup>st</sup> September 2021
- 19<sup>th</sup> October 2021
- 23<sup>rd</sup> November 2021
- 21<sup>st</sup> December 2021

**CARRIED 5/0**

### 13.3. LATE ITEM - FULL AUTHORISATION AND SIGNATORY & VIEW UPLOAD & STATEMENT STAFF MEMBERS

<b>Proponent</b>	National Australia Bank
<b>Owner</b>	Shire of Woodanilling
<b>Location/Address</b>	
<b>Author of Report</b>	Sue Dowson, Deputy CEO
<b>Date of Meeting</b>	17/11/2020
<b>Previous Reports</b>	Nil
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	4.2.9
<b>Attachments</b>	Nil

#### BRIEF SUMMARY

To add Accountant Cath Painter as a signatory to all Shire Accounts, and to include Brooke Dellacqua Finance Office with the authorisation to view, upload accounts and statements.

#### BACKGROUND

Recent staff movements require changes to bank authorisations.

#### STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

#### POLICY IMPLICATIONS

Financial Policies

2019 Audit recommendations.

#### FINANCIAL IMPLICATIONS

Nil

#### STRATEGIC IMPLICATIONS

Nil

#### CONSULTATION/COMMUNICATION

CEO, Accountant

#### RISK MANAGEMENT

Risk rating as **Moderate**

**Implication** – Unauthorised payments or errors may be made in cash disbursements resulting in funds being transferred to fraudulent or incorrect receipts.

#### COMMENT

Nothing further

#### VOTING REQUIREMENTS

Simple majority

#### RECOMMENDATION & COUNCIL DECISION – LATE ITEM 13.3

##### – FULL AUTHORISATION & SIGNATORY & VIEW UPLOAD & STATEMENT STAFF MEMBERS

Moved Cr Morell seconded Cr Jefferies

That Council;

Authorises the Accountant Cath Painter as a signatory of all shire accounts and

Include Brooke Dellacqua Finance Officer with authorisation to view and upload accounts and statements.

**CARRIED 5/0**



## 14. ITEMS FOR DISCUSSION

### 14.1. OBSERVATIONS FROM FIREBREAK INSPECTION 16/11/2020

Verbal report from CBFCO on compliance with Firebreak order and any issues arising. This item was dealt with at the beginning of the meeting so that the Works Coordinator would be present for the report and be able to leave the meeting prior to it finishing.

### 14.2. COUNCIL MEETING DATES 2021

Discussion on preferred meeting schedule before report to Council in December 2020 Presented to council as a late item 13.2.

### 14.3. CHANGES TO WATER STANDPIPE TARIFF

Update on Water Corporation Standpipe Charges and implications / options for Boyerine Standpipe and Whispering Winds domestic use. CEO will put together a few proposals, costs as to what options are available.

## 15. INFORMATION ITEMS

### 15.1. ADOPTION OF INFORMATION REPORTS

#### **RECOMMENDATION & COUNCIL DECISION – ITEM 15.1 INFORMATION REPORT**

Moved Cr Morrell seconded Cr Douglas

That Council endorses the information contained in the following information reports.

**CARRIED 5/0**

### WWLZ INFORMATION REPORT – FOR THE PERIOD – OCT 2020 – NOV 2020

#### **GLOSSARY**

<i>NLP</i>	- <i>National Landcare Programme</i>
<i>SWCC</i>	- <i>South West Catchments Council</i>
<i>SCNRM</i>	- <i>South Coast Natural Resource Management</i>
<i>GWL</i>	- <i>Gondwana Link</i>
<i>GA</i>	- <i>Greening Australia</i>
<i>EOI</i>	- <i>Expression of Interest</i>

#### **MANAGEMENT COMMITTEE MEETING**

Last Meeting: 14<sup>th</sup> Oct

Next Meeting: To be confirmed

#### **LANDCARE COORDINATION FUNDING 2020 / 2021**

SWCC Pollinator Project - \$55,500

State NRM – Revitalising Reserves in Wagin - \$15,101

State NRM Community Grant – Wagin Lake Fauna Hotspot & Bird hide - \$19,271

Kent LCDC – 20MT - \$4,225

Kent LCDC – Fox Management - \$6766

State NRM – Increasing community capacity for feral pig management in the WWLZ - \$27,372

SWCC – Black Cockatoo Nesting Sites Round 2 - \$2642

**STRATEGIC PLANNING**

2020/2021 Budget completed.

**COMPLETED EVENTS**

- Wagin DHS social sciences class information session 11<sup>th</sup> August
- Wagin DHS Phoebe Phascogale incursion 26<sup>th</sup> August
- Woodanilling Primary School night stalk 17<sup>th</sup> September
- Woody Primary School Phoebe Phascogale education incursion 18<sup>th</sup> Sept
- Feral Pig Trapping Field Day 27<sup>th</sup> Oct
- Broomehill Primary School Phoebe Phascogale 9<sup>th</sup> Nov

**CURRENT/ONGOING PROJECTS:****STATE NRM – REVITALISING RESERVES IN WAGIN - \$15,101**

Reporting completed.

**SWCC – POLLINATOR PROJECT STAGE 2 \$218,000 (OVER 4 YEARS)**

Currently in discussion with farmers as to works preferred in 2021.

**SHIRE OF KENT – 20 MILLION TREES \$4225**

GA return for follow up monitoring in Oct. At this point will know whether in-fill to be done.

**SHIRE OF KENT – FOX CONTROL**

Ongoing baiting continues

**STATE NRM – WAGIN LAKE FAUNA HOTSPOT & BIRDHIDE**

- Signage has been completed and due to be erected on site shortly.

**STATE NRM – INCREASEING COMMUNITY CAPACITY FOR FERAL PIG MANAGEMENT IN WWLZ \$27,372**

Field day completed successfully

Trap currently on site and monitoring ongoing at Dohle's

Millers planning to create a trap themselves with information learned at event.

Due to contact attendee's after harvest and determine desire for monitoring for trapping.

**SWCC – BLACK COCAKTOO NESTING SITES REHABILITATION - \$2000**

Second round approved

Monitoring of site/s to be undertaken – continue to promote survey

**APPLICATION SUBMITTED**

State NRM Small Grant

Further works at Wagin Lake – boardwalk for bird hide when lake is full

State NRM Large Grant

Devolved grant for fencing and revegetation – focus on ecosystem function lack due to land clearing.

State NRM Large Grant

Applying for regenerative agriculture project using grazing management strategies to improve sustainability.

Smart Farms Small Grants

Regenerative agriculture application similar to one listed above in the event it is not successful.

**15.2.MONTHLY FINANCIAL REPORTS – FOR THE PERIOD 01/09/2020– 31/10/2020**

**SHIRE OF WOODANILLING**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 30 September 2020**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Note 4      Other Current Assets	10
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**KEY TERMS AND DESCRIPTIONS**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES**

**GOVERNANCE**

Members of Council  
Administration

**ACTIVITIES**

Members of Council, civic reception, functions, public relations, electoral requirements and administration.

**GENERAL PURPOSE FUNDING**

Rates  
General Purpose Revenue

Rates, General Purpose Government Grants, Interest on Investments.

**LAW, ORDER, PUBLIC SAFETY**

Fire Prevention  
Animal Control  
Other

Supervision of various by-laws, fire prevention and animal control.

**HEALTH**

Preventative Services  
Community Health  
Other

Food Control, meat inspection, water testing and health inspection services.

**EDUCATION AND WELFARE**

Disability Access & Inclusion  
Care of Senior Citizens

Well aged housing and services for youth and aged.

**HOUSING**

Staff Housing

Provision and maintenance of staff housing.

**COMMUNITY AMENITIES**

Sanitation  
Stormwater Drainage  
Town Planning  
Protection of Environment  
Other

Refuse site, cemetery and public conveniences.

**RECREATION AND CULTURE**

Public Halls  
Swimming areas  
Libraries  
Other

Maintenance of halls, parks, gardens and ovals. Library and heritage.

**TRANSPORT**

Road Construction  
Road Maintenance  
Road Plant Purchases  
Transport Licensing Agency

Road construction and maintenance, footpaths and traffic signs.

**ECONOMIC SERVICES**

Rural Services  
Tourism  
Building Control  
Other

Area promotion, pest control and building control.

**OTHER PROPERTY AND SERVICES**

Private Works  
Public Works Overheads  
Plant Operating Costs  
Stock Control  
Salaries and Wages

Private works, public works overheads and plant operation.

**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	361,121	361,121	<b>365,773</b>	4,652	1.29%	
<b>Revenue from operating activities</b>							
Governance		7,300	1,825	<b>1</b>	(1,824)	(99.95%)	
General purpose funding - general rates	6	772,376	193,094	<b>0</b>	(193,094)	(100.00%)	▼
General purpose funding - other		398,469	99,617	<b>104,526</b>	4,909	4.93%	
Law, order and public safety		58,309	14,577	<b>25,900</b>	11,323	77.68%	▲
Health		800	200	<b>0</b>	(200)	(100.00%)	
Education and welfare		92,500	23,125	<b>64,302</b>	41,177	178.06%	▲
Housing		17,200	4,300	<b>5,341</b>	1,041	24.21%	
Community amenities		36,800	9,200	<b>1,012</b>	(8,188)	(89.00%)	
Recreation and culture		1,800	450	<b>963</b>	513	114.00%	
Transport		322,962	80,741	<b>35,443</b>	(45,298)	(56.10%)	▼
Economic services		53,500	13,375	<b>2,233</b>	(11,142)	(83.30%)	▼
Other property and services		57,593	14,398	<b>4,441</b>	(9,957)	(69.16%)	
		<b>1,819,609</b>	<b>454,902</b>	<b>244,162</b>	(210,740)		
<b>Expenditure from operating activities</b>							
Governance		(136,313)	(34,078)	<b>(213,776)</b>	(179,698)	(527.31%)	▼
General purpose funding		(4,820)	(1,205)	<b>(171)</b>	1,034	85.81%	
Law, order and public safety		(92,000)	(23,000)	<b>(21,084)</b>	1,916	8.33%	
Health		(38,737)	(9,684)	<b>(421)</b>	9,263	95.65%	
Education and welfare		(44,100)	(11,025)	<b>(2,160)</b>	8,865	80.41%	
Housing		(68,000)	(17,000)	<b>(8,850)</b>	8,150	47.94%	
Community amenities		(93,526)	(23,382)	<b>(28,890)</b>	(5,508)	(23.56%)	
Recreation and culture		(155,000)	(38,750)	<b>(21,662)</b>	17,088	44.10%	▲
Transport		(1,762,711)	(440,678)	<b>(247,207)</b>	193,471	43.90%	▲
Economic services		(65,000)	(16,250)	<b>(7,710)</b>	8,540	52.55%	
Other property and services		(21,700)	(5,425)	<b>4,235</b>	9,660	178.06%	
		<b>(2,481,907)</b>	<b>(620,477)</b>	<b>(547,696)</b>	72,781		
Non-cash amounts excluded from operating activities	1(a)	817,345	204,336	<b>0</b>	(204,336)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>155,047</b>	<b>38,761</b>	<b>(303,534)</b>	(342,295)		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	576,353	144,088	<b>0</b>	(144,088)	(100.00%)	▼
Proceeds from disposal of assets	7	100,000	8,333	<b>0</b>	(8,333)	(100.00%)	
Payments for property, plant and equipment and infrastructure	8	(1,360,800)	(226,800)	<b>(32,891)</b>	193,909	85.50%	▲
<b>Amount attributable to investing activities</b>		<b>(684,447)</b>	<b>(74,379)</b>	<b>(32,891)</b>	41,488		
<b>Financing Activities</b>							
Transfer from reserves	9	389,000	32,417	<b>0</b>	(32,417)	(100.00%)	▼
Transfer to reserves	9	(220,000)	(18,333)	<b>(80)</b>	18,253	99.56%	▲
<b>Amount attributable to financing activities</b>		<b>169,000</b>	<b>14,083</b>	<b>(80)</b>	(14,163)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>721</b>	<b>339,585</b>	<b>29,267</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 30 SEPTEMBER 2020****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	361,121	361,121	<b>365,773</b>	4,652	1.29%	
<b>Revenue from operating activities</b>							
Rates	6	772,376	193,094	<b>0</b>	(193,094)	(100.00%)	▼
Operating grants, subsidies and contributions	11	590,443	147,611	<b>158,972</b>	11,361	7.70%	
Fees and charges		390,030	97,508	<b>94,319</b>	(3,189)	(3.27%)	
Interest earnings		5,200	1,300	<b>369</b>	(931)	(71.62%)	
Other revenue		600	150	<b>(9,499)</b>	(9,649)	(6432.67%)	
Profit on disposal of assets	7	60,960	15,240	<b>0</b>	(15,240)	(100.00%)	▼
		<b>1,819,609</b>	<b>454,903</b>	<b>244,161</b>	(210,742)		
<b>Expenditure from operating activities</b>							
Employee costs		(1,078,324)	(269,581)	<b>(285,379)</b>	(15,798)	(5.86%)	
Materials and contracts		(263,000)	(65,750)	<b>(172,882)</b>	(107,132)	(162.94%)	▼
Utility charges		(95,912)	(23,978)	<b>(11,067)</b>	12,911	53.85%	▲
Depreciation on non-current assets		(878,305)	(219,576)	<b>0</b>	219,576	100.00%	▲
Insurance expenses		(91,366)	(22,842)	<b>(57,397)</b>	(34,555)	(151.28%)	▼
Other expenditure		(75,000)	(18,750)	<b>(20,971)</b>	(2,221)	(11.85%)	
		<b>(2,481,907)</b>	<b>(620,477)</b>	<b>(547,696)</b>	72,781		
Non-cash amounts excluded from operating activities	1(a)	817,345	204,336	<b>0</b>	(204,336)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>155,047</b>	<b>38,762</b>	<b>(303,535)</b>	(342,297)		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	576,353	144,088	<b>0</b>	(144,088)	(100.00%)	▼
Proceeds from disposal of assets	7	100,000	8,333	<b>0</b>	(8,333)	(100.00%)	
Proceeds from financial assets at amortised cost - self supporting loans	9	0	0	<b>0</b>	0	0.00%	
Payments for financial assets at amortised cost - self supporting loans	9	0	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(1,360,800)	(226,800)	<b>(32,891)</b>	193,909	85.50%	▲
<b>Amount attributable to investing activities</b>		<b>(684,447)</b>	<b>(74,379)</b>	<b>(32,891)</b>	41,488		
<b>Financing Activities</b>							
Transfer from reserves	9	389,000	32,417	<b>0</b>	(32,417)	(100.00%)	▼
Transfer to reserves	9	(220,000)	(18,333)	<b>(80)</b>	18,253	99.56%	▲
<b>Amount attributable to financing activities</b>		<b>169,000</b>	<b>14,083</b>	<b>(80)</b>	(14,163)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>721</b>	<b>339,585</b>	<b>29,267</b>	(310,318)		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.



## MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2020

## BASIS OF PREPARATION

### BASIS OF PREPARATION

#### REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

#### BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 November 2020

### SIGNIFICANT ACCOUNTING POLICES

#### CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

#### GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(60,960)	(15,240)	0
Add: Depreciation on assets		878,305	219,576	0
<b>Total non-cash items excluded from operating activities</b>		<b>817,345</b>	<b>204,336</b>	<b>0</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 September 2019	Year to Date 30 September 2020
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(628,751)	(628,268)	(628,831)
Add: Provisions - employee	10	0	142,049	0
<b>Total adjustments to net current assets</b>		<b>(628,751)</b>	<b>(486,219)</b>	<b>(628,831)</b>

**(c) Net current assets used in the Statement of Financial Activity**

<b>Current assets</b>				
Cash and cash equivalents	2	1,248,273	928,413	933,944
Rates receivables	3	62,125	579,886	63,270
Receivables	3	116,023	47,390	30,073
Other current assets	4	9,571	18,904	9,571
<b>Less: Current liabilities</b>				
Payables	5	(224,651)	(36,994)	(165,180)
Contract liabilities	10	(69,286)	(131,525)	(66,050)
Provisions	10	(147,531)	(142,049)	(147,531)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(628,751)</b>	<b>(486,219)</b>	<b>(628,831)</b>
<b>Closing funding surplus / (deficit)</b>		<b>365,773</b>	<b>777,806</b>	<b>29,267</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**OPERATING ACTIVITIES**  
**NOTE 2**  
**CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Municipal - Cash at Bank	Cash and cash equivalents	304,664	0	304,664		NAB	0.10%	NA
Cash on hand - Floats and Petty Cash	Cash and cash equivalents	450	0	450		Cash	0.00%	NA
Reserve - Cash at Bank	Cash and cash equivalents	0	628,830	628,830		NAB	0.10%	NA
Trust - Cash at Bank	Cash and cash equivalents	0	0	0	0	NAB	0.00%	NA
<b>Total</b>		<b>305,114</b>	<b>628,830</b>	<b>933,944</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		305,114	628,830	933,944	0			
		<b>305,114</b>	<b>628,830</b>	<b>933,944</b>	<b>0</b>			

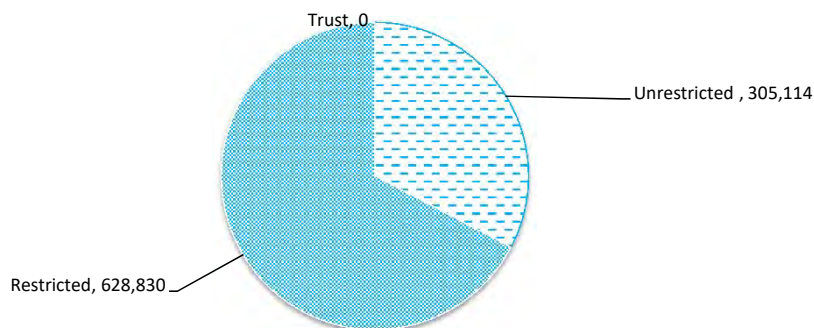
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

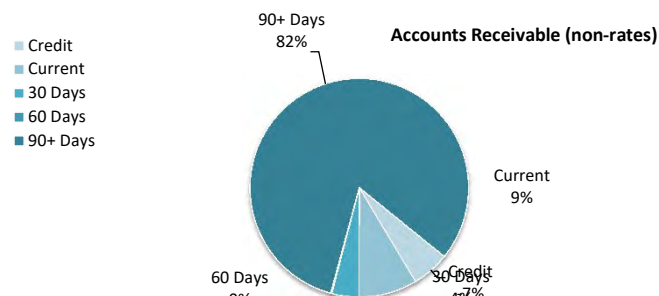
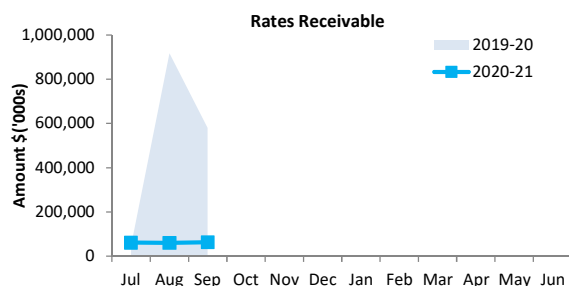
**OPERATING ACTIVITIES**  
**NOTE 3**  
**RECEIVABLES**

Rates receivable	30 Jun 2020	30 Sep 2020
	\$	\$
Opening arrears previous years	52,210	62,125
Levied this year	771,494	0
Less - collections to date	(761,579)	1,145
Equals current outstanding	<b>62,125</b>	<b>63,270</b>
<b>Net rates collectable</b>	<b>62,125</b>	<b>63,270</b>
% Collected	92.5%	-1.8%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,418)	2,200	1,020	40	20,764	22,605
Percentage	(6.3%)	9.7%	4.5%	0.2%	91.9%	
<b>Balance per trial balance</b>						
Sundry receivable						22,605
GST receivable						7,468
<b>Total receivables general outstanding</b>						<b>30,073</b>
Amounts shown above include GST (where applicable)						

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**OPERATING ACTIVITIES**  
**NOTE 4**  
**OTHER CURRENT ASSETS**

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 September 2020
<b>Other current assets</b>	\$	\$	\$	\$
<b>Inventory</b>				
Fuel and Materials	8,521	0	0	8,521
<b>Prepayments</b>				
Prepayments	1,050	0	0	1,050
<b>Total other current assets</b>	<b>9,571</b>	<b>0</b>	<b>0</b>	<b>9,571</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 SEPTEMBER 2020

## OPERATING ACTIVITIES

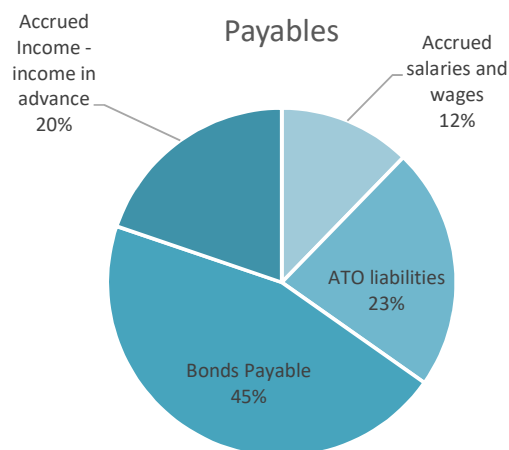
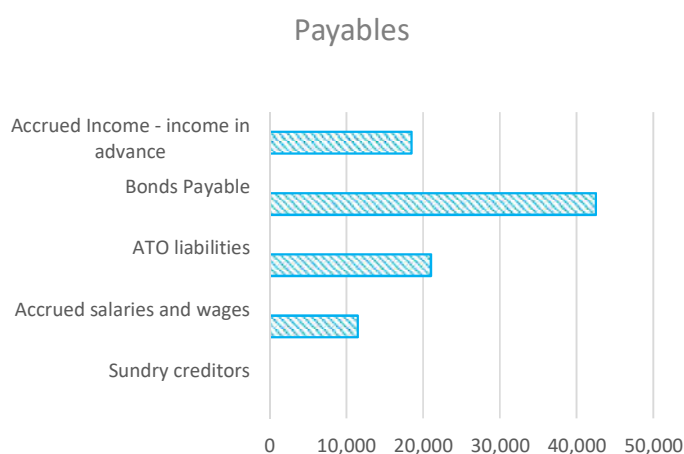
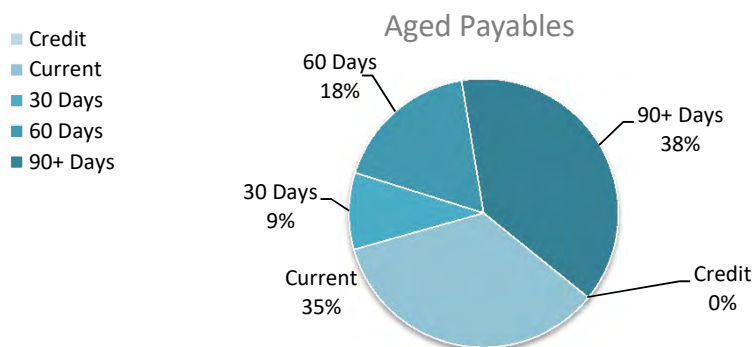
## NOTE 5

## Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	24,920	6,614	12,534	27,551	71,619
Percentage	0%	34.8%	9.2%	17.5%	38.5%	
<b>Balance per trial balance</b>						
Sundry creditors						11,488
Accrued salaries and wages						21,035
ATO liabilities						42,536
Bonds Payable						18,502
Accrued Income - income in advance						165,180
<b>Total payables general outstanding</b>						
<b>Amounts shown above include GST (where applicable)</b>						

## KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

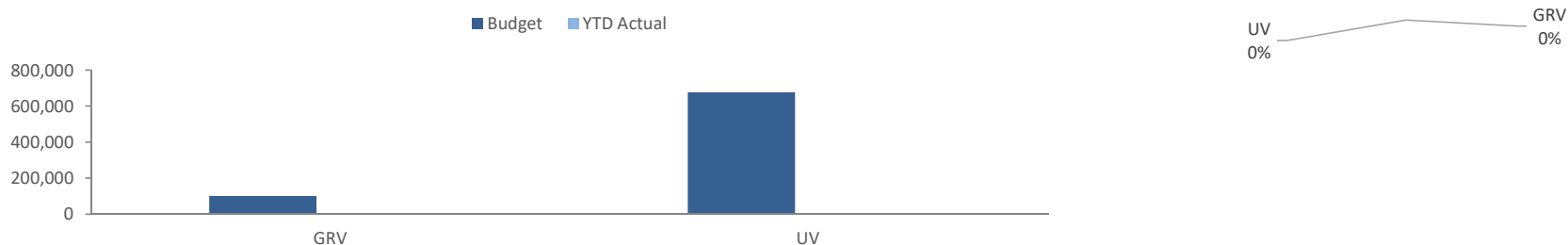
**OPERATING ACTIVITIES**  
**NOTE 6**  
**RATE REVENUE**

**General rate revenue**

RATE TYPE	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV	0.1140	99	880,800	100,438			100,438				0
<b>Unimproved value</b>											
UV	0.0054	194	125,612,000	677,300			677,300				0
<b>Sub-Total</b>		<b>293</b>	<b>126,492,800</b>	<b>777,738</b>	<b>0</b>	<b>0</b>	<b>777,738</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV	390	65		25,350			25,350				0
<b>Unimproved value</b>											
UV	390	20		7,800			7,800				0
<b>Sub-total</b>		<b>85</b>	<b>0</b>	<b>33,150</b>	<b>0</b>	<b>0</b>	<b>33,150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Discount							(31,087)				
Concession							(7,425)				
<b>Total general rates</b>							<b>772,376</b>				<b>0</b>

**KEY INFORMATION**

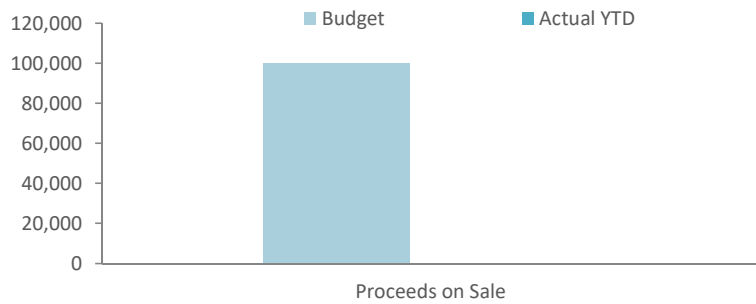
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	John Deere Grader 670D	39,040	100,000	60,960	0	0	0	0	0
		<b>39,040</b>	<b>100,000</b>	<b>60,960</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





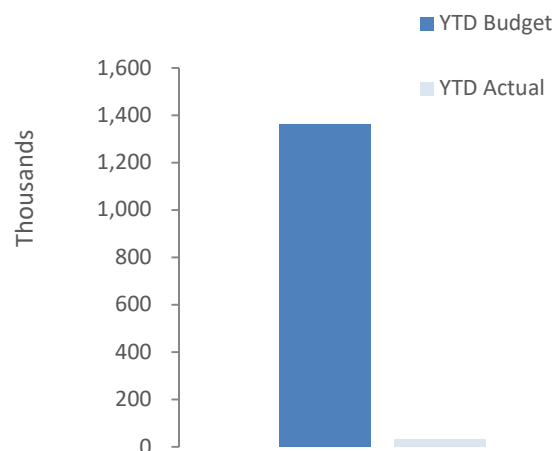
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital acquisitions	Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Furniture and equipment	80,000	13,333	0	(13,333)
Plant and equipment	489,000	81,500	0	(81,500)
Infrastructure - roads	710,800	118,467	32,891	(85,576)
Infrastructure - drainage	61,000	10,167	0	(10,167)
Infrastructure - footpaths	20,000	3,333	0	(3,333)
<b>Payments for Capital Acquisitions</b>	<b>1,360,800</b>	<b>226,800</b>	<b>32,891</b>	<b>(193,909)</b>
Right of use assets	0	0	0	0
<b>Total Capital Acquisitions</b>	<b>1,360,800</b>	<b>226,800</b>	<b>32,891</b>	<b>(193,909)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	576,353	144,088	0	(144,088)
Other (disposals & C/Fwd)	100,000	8,333	0	(8,333)
Cash backed reserves				
Plant replacement reserve	389,000	32,417	0	(32,417)
Contribution - operations	295,447	41,962	32,891	(9,071)
<b>Capital funding total</b>	<b>1,360,800</b>	<b>226,800</b>	<b>32,891</b>	<b>(193,909)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**OPERATING ACTIVITIES**

**NOTE 9**

**CASH RESERVES**

**Cash backed reserve**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant replacement reserve	448,772		57	220,000	0	(389,000)	0	279,772	448,829
Building reserve	42,073		5		0		0	42,073	42,078
Affordable housing reserve	102,264		13		0		0	102,264	102,277
Office equipment reserve	14,024		2		0		0	14,024	14,026
Road construction reserve	21,618		3		0		0	21,618	21,621
	<b>628,751</b>	<b>0</b>	<b>80</b>	<b>220,000</b>	<b>0</b>	<b>(389,000)</b>	<b>0</b>	<b>459,751</b>	<b>628,831</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**OPERATING ACTIVITIES  
NOTE 10  
OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 September 2020
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	11	3,236	0	(3,236)	0
- non-operating	12	66,050	0	0	66,050
<b>Total unspent grants, contributions and reimbursements</b>		69,286	0	(3,236)	66,050
<b>Provisions</b>					
Annual leave		85,120	0	0	85,120
Long service leave		62,411	0	0	62,411
<b>Total Provisions</b>		147,531	0	0	147,531
<b>Total other current assets</b>		<b>216,817</b>	<b>0</b>	<b>(3,236)</b>	<b>213,581</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 11**

**OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Sep 2020	Current Liability 30 Sep 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
Grants Commission Grants				0		397,869	99,467	99,217
<b>Law, order, public safety</b>								
ESL Grant				0		31,279	7,820	0
<b>Education and welfare</b>								
Well Aged Housing Grants				0		40,000	10,000	51,191
<b>Transport</b>								
RRG Direct Funding Grant				0		75,002	18,751	0
<b>Other property and services</b>								
Regional Traineeship Grant 2019	3,236	0	(3,236)	0		44,093	11,023	0
	<b>3,236</b>	<b>0</b>	<b>(3,236)</b>	<b>0</b>	<b>0</b>	<b>588,243</b>	<b>147,061</b>	<b>150,409</b>
<b>Operating contributions</b>								
<b>Governance</b>								
Legal Fees Recoverable				0		1,000	250	4,339
<b>Housing</b>								
Staff Housing Reimbursements				0		1,200	300	34
<b>Other property and services</b>								
FBT Reimbursements				0				420
Diesel Fuel Rebates				0				3,771
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,200</b>	<b>550</b>	<b>8,564</b>
<b>TOTALS</b>	<b>3,236</b>	<b>0</b>	<b>(3,236)</b>	<b>0</b>	<b>0</b>	<b>590,443</b>	<b>147,611</b>	<b>158,972</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 12**

**NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability				
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Sep 2020	Current Liability 30 Sep 2020
	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>					
<b>Transport</b>					
Grant - RRG Project	66,050			66,050	66,050
	0	0	0	0	0
<b>TOTALS</b>	<b>66,050</b>	<b>0</b>	<b>0</b>	<b>66,050</b>	<b>66,050</b>

Non operating grants, subsidies and contributions revenue		
Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
\$	\$	\$
576,353	144,088	0
0	0	0
<b>576,353</b>	<b>144,088</b>	<b>0</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 13  
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 30 Sep 2020
	\$	\$	\$	\$
NIL	0	0	0	
	0	0	0	0

**KEY INFORMATION**

Trust fund (Year to date)

1		
1		
1		
0		
0		
0		

1
2
3
4

# NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2020

## NOTE 14 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
General purpose funding - rates	(193,094)	(100.00%)	▼ Timing	
Law, order and public safety	11,323	77.68%	▲ Timing	
Education and welfare	41,177	178.06%	▲ Timing	
Transport	(45,298)	(56.10%)	▼ Timing	
Economic services	(11,142)	(83.30%)	▼ Timing	
<b>Expenditure from operating activities</b>				
Governance	(179,698)	(527.31%)	▼ Timing	
Recreation and culture	17,088	44.10%	▲ Timing	
Transport	193,471	43.90%	▲ Timing	
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(144,088)	(100.00%)	▼ Timing	
Payments for property, plant and equipment and infrastructure	193,909	85.50%	▲ Timing	
<b>Financing activities</b>				
Transfer from reserves	(32,417)	(100.00%)	▼ Timing	
Transfer to reserves	18,253	99.56%	▲ Timing	

**SHIRE OF WOODANILLING**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 October 2020**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**KEY TERMS AND DESCRIPTIONS**  
**FOR THE PERIOD ENDED 31 OCTOBER 2020**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<b>PROGRAM NAME AND OBJECTIVES</b>	<b>ACTIVITIES</b>
<b>GOVERNANCE</b>	
Members of Council	Members of Council, civic reception, functions, public relations, electoral requirements and administration.
Administration	
<b>GENERAL PURPOSE FUNDING</b>	
Rates	Rates, General Purpose Government Grants, Interest on Investments.
General Purpose Revenue	
<b>LAW, ORDER, PUBLIC SAFETY</b>	
Fire Prevention	Supervision of various by-laws, fire prevention and animal control.
Animal Control	
Other	
<b>HEALTH</b>	
Preventative Services	Food Control, meat inspection, water testing and health inspection services.
Community Health	
Other	
<b>EDUCATION AND WELFARE</b>	
Disability Access & Inclusion	Well aged housing and services for youth and aged.
Care of Senior Citizens	
<b>HOUSING</b>	
Staff Housing	Provision and maintenance of staff housing.
<b>COMMUNITY AMENITIES</b>	
Sanitation	Refuse site, cemetery and public conveniences.
Stormwater Drainage	
Town Planning	
Protection of Environment	
Other	
<b>RECREATION AND CULTURE</b>	
Public Halls	Maintenance of halls, parks, gardens and ovals. Library and heritage.
Swimming areas	
Libraries	
Other	
<b>TRANSPORT</b>	
Road Construction	Road construction and maintenance, footpaths and traffic signs.
Road Maintenance	
Road Plant Purchases	
Transport Licensing Agency	
<b>ECONOMIC SERVICES</b>	
Rural Services	Area promotion, pest control and building control.
Tourism	
Building Control	
Other	
<b>OTHER PROPERTY AND SERVICES</b>	
Private Works	Private works, public works overheads and plant operation.
Public Works Overheads	
Plant Operating Costs	
Stock Control	
Salaries and Wages	

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	361,121	361,121	<b>365,773</b>	4,652	1.29%	
<b>Revenue from operating activities</b>							
Governance		7,300	2,433	<b>1</b>	(2,432)	(99.96%)	
General purpose funding - general rates	6	772,376	257,459	<b>793,893</b>	536,434	208.36%	▲
General purpose funding - other		398,469	132,823	<b>105,354</b>	(27,469)	(20.68%)	▼
Law, order and public safety		58,309	19,436	<b>68,507</b>	49,071	252.47%	▲
Health		800	267	<b>0</b>	(267)	(100.00%)	
Education and welfare		92,500	30,833	<b>60,535</b>	29,702	96.33%	▲
Housing		17,200	5,733	<b>8,009</b>	2,276	39.70%	
Community amenities		36,800	12,267	<b>23,172</b>	10,905	88.90%	▲
Recreation and culture		1,800	600	<b>995</b>	395	65.83%	
Transport		322,962	107,654	<b>50,919</b>	(56,735)	(52.70%)	▼
Economic services		53,500	17,833	<b>2,233</b>	(15,600)	(87.48%)	▼
Other property and services		57,593	19,198	<b>4,561</b>	(14,637)	(76.24%)	▼
		<b>1,819,609</b>	<b>606,536</b>	<b>1,118,179</b>	511,643		
<b>Expenditure from operating activities</b>							
Governance		(136,313)	(45,438)	<b>(289,010)</b>	(243,572)	(536.05%)	▼
General purpose funding		(4,820)	(1,607)	<b>(171)</b>	1,436	89.36%	
Law, order and public safety		(92,000)	(30,667)	<b>(33,628)</b>	(2,961)	(9.66%)	
Health		(38,737)	(12,912)	<b>(635)</b>	12,277	95.08%	▲
Education and welfare		(44,100)	(14,700)	<b>(4,362)</b>	10,338	70.33%	▲
Housing		(68,000)	(22,667)	<b>(17,643)</b>	5,024	22.16%	
Community amenities		(93,526)	(31,175)	<b>(34,573)</b>	(3,398)	(10.90%)	
Recreation and culture		(155,000)	(51,667)	<b>(38,964)</b>	12,703	24.59%	▲
Transport		(1,762,711)	(587,570)	<b>(304,055)</b>	283,515	48.25%	▲
Economic services		(65,000)	(21,667)	<b>(24,768)</b>	(3,101)	(14.31%)	
Other property and services		(21,700)	(7,233)	<b>(6,511)</b>	722	9.98%	
		<b>(2,481,907)</b>	<b>(827,303)</b>	<b>(754,320)</b>	72,983		
Non-cash amounts excluded from operating activities	1(a)	817,345	272,448	<b>0</b>	(272,448)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>155,047</b>	<b>51,681</b>	<b>363,859</b>	312,178		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	576,353	192,118	<b>0</b>	(192,118)	(100.00%)	▼
Proceeds from disposal of assets	7	100,000	8,333	<b>0</b>	(8,333)	(100.00%)	
Payments for property, plant and equipment and infrastructure	8	(1,360,800)	(226,800)	<b>(32,891)</b>	193,909	85.50%	▲
<b>Amount attributable to investing activities</b>		<b>(684,447)</b>	<b>(26,349)</b>	<b>(32,891)</b>	(6,542)		
<b>Financing Activities</b>							
Transfer from reserves	9	389,000	32,417	<b>0</b>	(32,417)	(100.00%)	▼
Transfer to reserves	9	(220,000)	(18,333)	<b>(104)</b>	18,229	99.43%	▲
<b>Amount attributable to financing activities</b>		<b>169,000</b>	<b>14,083</b>	<b>(104)</b>	(14,187)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>721</b>	<b>400,535</b>	<b>696,636</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 OCTOBER 2020****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 OCTOBER 2020**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	361,121	361,121	<b>365,773</b>	4,652	1.29%	
<b>Revenue from operating activities</b>							
Rates	6	772,376	257,459	<b>793,893</b>	536,434	208.36%	▲
Operating grants, subsidies and contributions	11	590,443	196,814	<b>162,387</b>	(34,427)	(17.49%)	▼
Fees and charges		390,030	130,010	<b>139,824</b>	9,814	7.55%	
Interest earnings		5,200	1,733	<b>948</b>	(785)	(45.30%)	
Other revenue		600	200	<b>21,127</b>	20,927	10463.50%	▲
Profit on disposal of assets	7	60,960	20,320	<b>0</b>	(20,320)	(100.00%)	▼
		<b>1,819,609</b>	<b>606,536</b>	<b>1,118,179</b>	511,643		
<b>Expenditure from operating activities</b>							
Employee costs		(1,078,324)	(359,441)	<b>(367,876)</b>	(8,435)	(2.35%)	
Materials and contracts		(263,000)	(87,667)	<b>(235,226)</b>	(147,559)	(168.32%)	▼
Utility charges		(95,912)	(31,971)	<b>(20,514)</b>	11,457	35.84%	▲
Depreciation on non-current assets		(878,305)	(292,768)	<b>0</b>	292,768	100.00%	▲
Insurance expenses		(91,366)	(30,455)	<b>(81,174)</b>	(50,719)	(166.54%)	▼
Other expenditure		(75,000)	(25,000)	<b>(49,531)</b>	(24,531)	(98.12%)	▼
		<b>(2,481,907)</b>	<b>(827,302)</b>	<b>(754,321)</b>	72,981		
Non-cash amounts excluded from operating activities	1(a)	817,345	272,448	<b>0</b>	(272,448)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>155,047</b>	<b>51,682</b>	<b>363,858</b>	312,176		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	576,353	192,118	<b>0</b>	(192,118)	(100.00%)	▼
Proceeds from disposal of assets	7	100,000	8,333	<b>0</b>	(8,333)	(100.00%)	
Proceeds from financial assets at amortised cost - self supporting loans	9	0	0	<b>0</b>	0	0.00%	
Payments for financial assets at amortised cost - self supporting loans	9	0	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(1,360,800)	(226,800)	<b>(32,891)</b>	193,909	85.50%	▲
<b>Amount attributable to investing activities</b>		<b>(684,447)</b>	<b>(26,349)</b>	<b>(32,891)</b>	(6,542)		
<b>Financing Activities</b>							
Transfer from reserves	9	389,000	32,417	<b>0</b>	(32,417)	(100.00%)	▼
Transfer to reserves	9	(220,000)	(18,333)	<b>(104)</b>	18,229	99.43%	▲
<b>Amount attributable to financing activities</b>		<b>169,000</b>	<b>14,083</b>	<b>(104)</b>	(14,187)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>721</b>	<b>400,535</b>	<b>696,636</b>	296,101		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

## MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 OCTOBER 2020

## BASIS OF PREPARATION

### BASIS OF PREPARATION

#### REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

#### BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 November 2020

### SIGNIFICANT ACCOUNTING POLICES

#### CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

#### GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(60,960)	(20,320)	0
Add: Depreciation on assets		878,305	292,768	0
<b>Total non-cash items excluded from operating activities</b>		<b>817,345</b>	<b>272,448</b>	<b>0</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 31 October 2019	Year to Date 31 October 2020
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(628,751)	(628,268)	(628,856)
Add: Provisions - employee	10	0	142,049	0
<b>Total adjustments to net current assets</b>		<b>(628,751)</b>	<b>(486,219)</b>	<b>(628,856)</b>

**(c) Net current assets used in the Statement of Financial Activity**

<b>Current assets</b>				
Cash and cash equivalents	2	1,248,273	1,284,755	948,046
Rates receivables	3	62,125	123,897	668,330
Receivables	3	116,023	51,742	36,341
Other current assets	4	9,571	18,904	9,571
<b>Less: Current liabilities</b>				
Payables	5	(224,651)	(63,153)	(123,216)
Contract liabilities	10	(69,286)	(128,398)	(66,050)
Provisions	10	(147,531)	(142,049)	(147,531)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(628,751)</b>	<b>(486,219)</b>	<b>(628,856)</b>
<b>Closing funding surplus / (deficit)</b>		<b>365,773</b>	<b>659,479</b>	<b>696,636</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 OCTOBER 2020**

**OPERATING ACTIVITIES**  
**NOTE 2**  
**CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Municipal - Cash at Bank	Cash and cash equivalents	318,740	0	318,740		NAB	0.10%	NA
Cash on hand - Floats and Petty Cash	Cash and cash equivalents	450	0	450		Cash	0.00%	NA
Reserve - Cash at Bank	Cash and cash equivalents	0	628,856	628,856		NAB	0.10%	NA
Trust - Cash at Bank	Cash and cash equivalents	0	0	0	0	NAB	0.00%	NA
<b>Total</b>		<b>319,190</b>	<b>628,856</b>	<b>948,046</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		319,190	628,856	948,046	0			
		<b>319,190</b>	<b>628,856</b>	<b>948,046</b>	<b>0</b>			

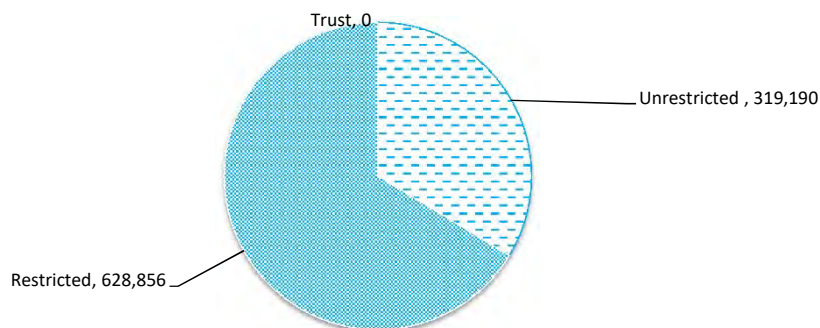
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2020**

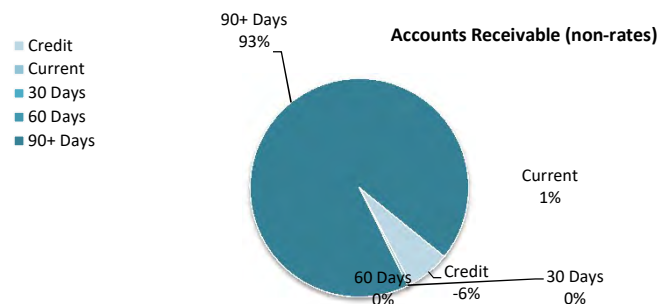
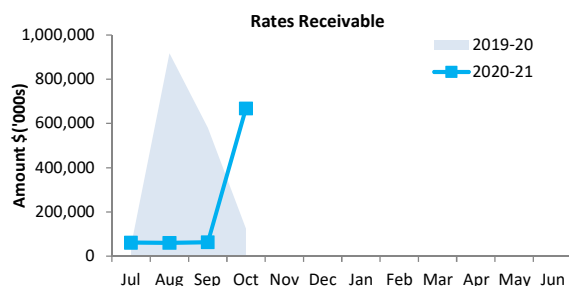
**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

Rates receivable	30 Jun 2020	31 Oct 2020
	\$	\$
Opening arrears previous years	52,210	62,125
Levied this year	771,494	793,893
Less - collections to date	(761,579)	(187,688)
Equals current outstanding	<b>62,125</b>	<b>668,330</b>
<b>Net rates collectable</b>	<b>62,125</b>	<b>668,330</b>
% Collected	92.5%	21.9%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,418)	110	0	0	20,724	19,416
Percentage	(7.3%)	0.6%	0%	0%	106.7%	
<b>Balance per trial balance</b>						
Sundry receivable						16,925
GST receivable						16,925
<b>Total receivables general outstanding</b>						<b>16,925</b>
Amounts shown above include GST (where applicable)						

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 31 October 2020
Other current assets	\$	\$	\$	\$
<b>Inventory</b>				
Fuel and Materials	8,521	0	0	8,521
<b>Prepayments</b>				
Prepayments	1,050	0	0	1,050
<b>Total other current assets</b>	<b>9,571</b>	<b>0</b>	<b>0</b>	<b>9,571</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 OCTOBER 2020

## OPERATING ACTIVITIES

## NOTE 5

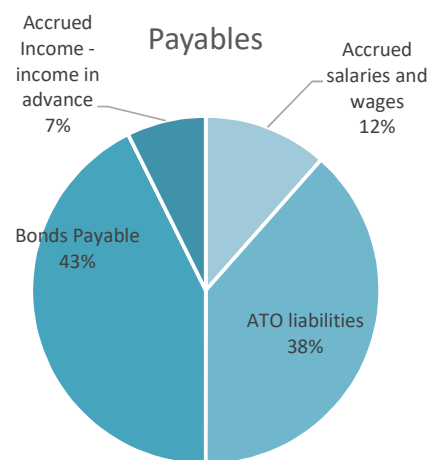
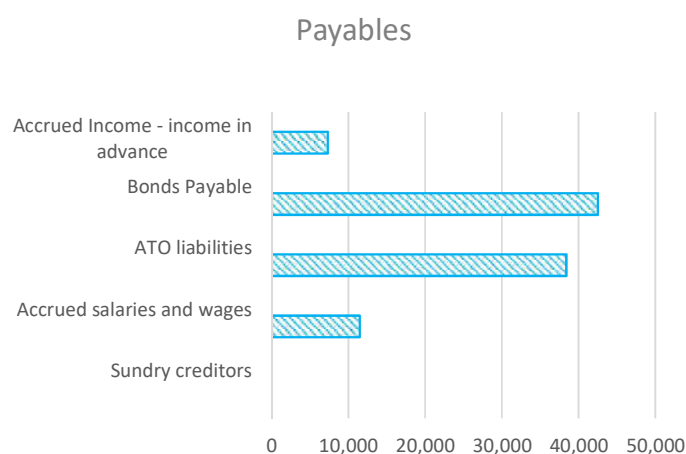
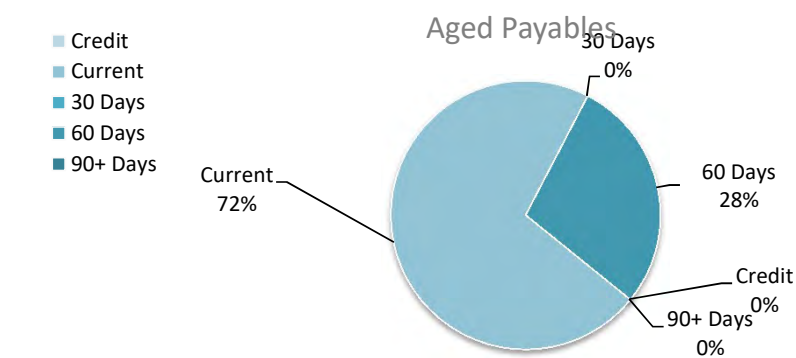
## Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	16,834	0	6,614	0	23,448
Percentage	0%	71.8%	0%	28.2%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						11,488
Accrued salaries and wages						38,410
ATO liabilities						42,536
Bonds Payable						7,334
Accrued Income - income in advance						
<b>Total payables general outstanding</b>						<b>123,216</b>

Amounts shown above include GST (where applicable)

## KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 OCTOBER 2020**

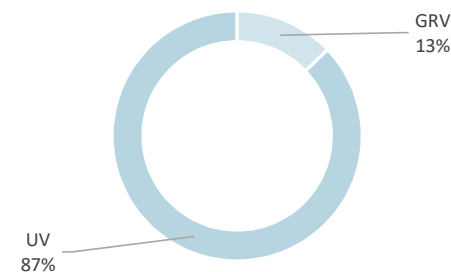
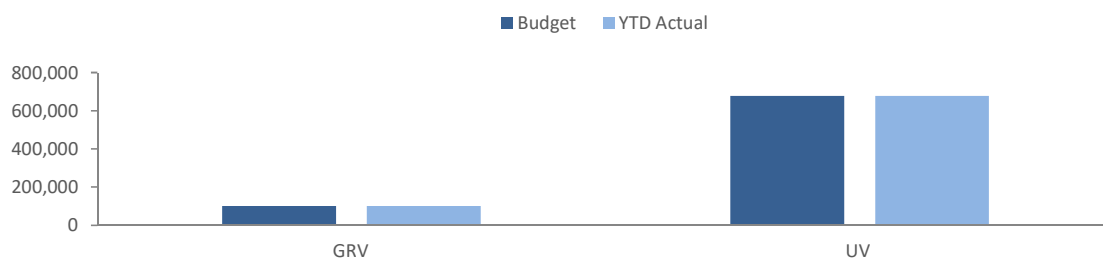
**OPERATING ACTIVITIES**  
**NOTE 6**  
**RATE REVENUE**

**General rate revenue**

RATE TYPE	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV	0.1140	99	880,800	100,438			100,438	100,438			100,438
<b>Unimproved value</b>											
UV	0.0054	194	125,612,000	677,300			677,300	677,300	328		677,628
<b>Sub-Total</b>		<b>293</b>	<b>126,492,800</b>	<b>777,738</b>	<b>0</b>	<b>0</b>	<b>777,738</b>	<b>777,738</b>	<b>328</b>	<b>0</b>	<b>778,066</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV	390	65		25,350			25,350	25,350			25,350
<b>Unimproved value</b>											
UV	390	20		7,800			7,800	7,800			7,800
<b>Sub-total</b>		<b>85</b>	<b>0</b>	<b>33,150</b>	<b>0</b>	<b>0</b>	<b>33,150</b>	<b>33,150</b>	<b>0</b>	<b>0</b>	<b>33,150</b>
Discount							(31,087)				(17,323)
Concession							(7,425)				0
<b>Total general rates</b>							<b>772,376</b>				<b>793,893</b>

**KEY INFORMATION**

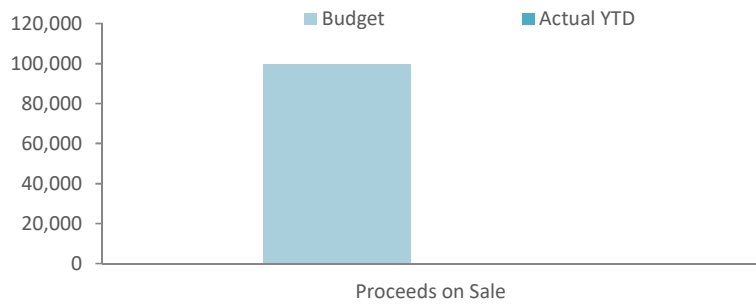
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	John Deere Grader 670D	39,040	100,000	60,960	0	0	0	0	0
		<b>39,040</b>	<b>100,000</b>	<b>60,960</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



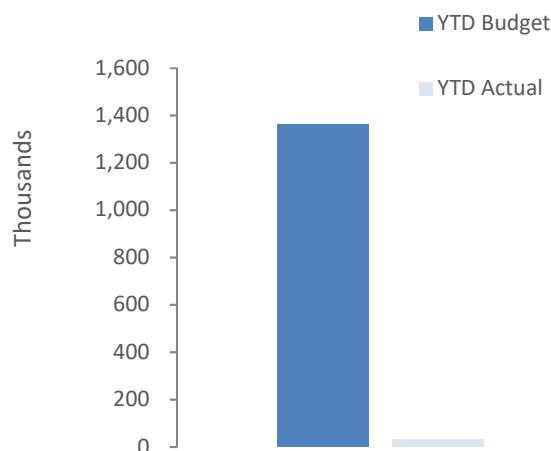
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital acquisitions	Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Furniture and equipment	80,000	13,333	0	(13,333)
Plant and equipment	489,000	81,500	0	(81,500)
Infrastructure - roads	710,800	118,467	32,891	(85,576)
Infrastructure - drainage	61,000	10,167	0	(10,167)
Infrastructure - footpaths	20,000	3,333	0	(3,333)
<b>Payments for Capital Acquisitions</b>	<b>1,360,800</b>	<b>226,800</b>	<b>32,891</b>	<b>(193,909)</b>
Right of use assets	0	0	0	0
<b>Total Capital Acquisitions</b>	<b>1,360,800</b>	<b>226,800</b>	<b>32,891</b>	<b>(193,909)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	576,353	192,118	0	(192,118)
Other (disposals & C/Fwd)	100,000	8,333	0	(8,333)
Cash backed reserves				
Plant replacement reserve	389,000	32,417	0	(32,417)
Contribution - operations	295,447	(6,068)	32,891	38,959
<b>Capital funding total</b>	<b>1,360,800</b>	<b>226,800</b>	<b>32,891</b>	<b>(193,909)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**OPERATING ACTIVITIES**

**NOTE 9**

**CASH RESERVES**

**Cash backed reserve**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant replacement reserve	448,772		75	220,000	0	(389,000)	0	279,772	448,847
Building reserve	42,073		6		0		0	42,073	42,079
Affordable housing reserve	102,264		17		0		0	102,264	102,281
Office equipment reserve	14,024		2		0		0	14,024	14,026
Road construction reserve	21,618		4		0		0	21,618	21,622
	<b>628,751</b>	<b>0</b>	<b>104</b>	<b>220,000</b>	<b>0</b>	<b>(389,000)</b>	<b>0</b>	<b>459,751</b>	<b>628,856</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**OPERATING ACTIVITIES  
NOTE 10  
OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 31 October 2020
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	11	3,236	0	(3,236)	0
- non-operating	12	66,050	0	0	66,050
<b>Total unspent grants, contributions and reimbursements</b>		69,286	0	(3,236)	66,050
<b>Provisions</b>					
Annual leave		85,120	0	0	85,120
Long service leave		62,411	0	0	62,411
<b>Total Provisions</b>		147,531	0	0	147,531
<b>Total other current assets</b>		<b>216,817</b>	<b>0</b>	<b>(3,236)</b>	<b>213,581</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**NOTE 11**

**OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Oct 2020	Current Liability 31 Oct 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
Grants Commission Grants				0		397,869	132,623	99,217
<b>Law, order, public safety</b>								
ESL Grant				0		31,279	10,426	11,941
<b>Education and welfare</b>								
Well Aged Housing Grants				0		40,000	13,333	42,481
<b>Transport</b>								
RRG Direct Funding Grant				0		75,002	25,001	0
<b>Other property and services</b>								
Regional Traineeship Grant 2019	3,236	0	(3,236)	0		44,093	14,698	0
	<b>3,236</b>	<b>0</b>	<b>(3,236)</b>	<b>0</b>	<b>0</b>	<b>588,243</b>	<b>196,081</b>	<b>153,639</b>
<b>Operating contributions</b>								
<b>Governance</b>								
Legal Fees Recoverable				0		1,000	333	4,339
<b>Housing</b>								
Staff Housing Reimbursements				0		1,200	400	98
<b>Other property and services</b>								
FBT Reimbursements				0				540
Diesel Fuel Rebates				0				3,771
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,200</b>	<b>733</b>	<b>8,748</b>
<b>TOTALS</b>	<b>3,236</b>	<b>0</b>	<b>(3,236)</b>	<b>0</b>	<b>0</b>	<b>590,443</b>	<b>196,814</b>	<b>162,387</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**NOTE 12**

**NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability				
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Oct 2020	Current Liability 31 Oct 2020
	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>					
<b>Transport</b>					
Grant - RRG Project	66,050			66,050	66,050
	0	0	0	0	0
<b>TOTALS</b>	<b>66,050</b>	<b>0</b>	<b>0</b>	<b>66,050</b>	<b>66,050</b>

Non operating grants, subsidies and contributions revenue		
Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
\$	\$	\$
576,353	192,118	0
0	0	0
<b>576,353</b>	<b>192,118</b>	<b>0</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**NOTE 13  
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 31 Oct 2020
	\$	\$	\$	\$
NIL	0	0	0	
	0	0	0	0

**KEY INFORMATION**

Trust fund (Year to date)

1				
1				
1				
0				
0				
0				

1                      2                      3                      4

# NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2020

## NOTE 14 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
General purpose funding - rates	536,434	208.36%	▲ Timing	
General purpose funding - other	(27,469)	(20.68%)	▼ Timing	
Law, order and public safety	49,071	252.47%	▲ Timing	
Education and welfare	29,702	96.33%	▲ Timing	
Community amenities	10,905	88.90%	▲ Timing	
Transport	(56,735)	(52.70%)	▼ Timing	
Economic services	(15,600)	(87.48%)	▼ Timing	
Other property and services	(14,637)	(76.24%)	▼ Timing	
<b>Expenditure from operating activities</b>				
Governance	(243,572)	(536.05%)	▼ Timing	
Health	12,277	95.08%	▲ Timing	
Education and welfare	10,338	70.33%	▲ Timing	
Recreation and culture	12,703	24.59%	▲ Timing	
Transport	283,515	48.25%	▲ Timing	
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(192,118)	(100.00%)	▼ Timing	
Payments for property, plant and equipment and infrastructure	193,909	85.50%	▲ Timing	
<b>Financing activities</b>				
Transfer from reserves	(32,417)	(100.00%)	▼ Timing	
Transfer to reserves	18,229	99.43%	▲ Timing	

**15.3.SCHEDULE OF ACCOUNTS PAID FOR THE PERIOD 01/09/2020 – 31/10/2020**

Transaction ID	Date	Name	Description	Amount
<b>Municipal Account</b>				
<b>EFT Payments</b>				
EFT5109	04/09/2020	Major Motors	parts	-64.36
EFT5110	04/09/2020	McLeods	rate recovery	-808.01
EFT5111	04/09/2020	QFH Multiparts	pest control	-726.88
EFT5112	04/09/2020	Toll Transport	freight	-258.23
EFT5113	04/09/2020	Katanning South Regional TAFE	training	-704.80
EFT5114	04/09/2020	Tutt Bryant Hire Pty Ltd	equipment hire 31/7/2020-31/8/2020	-4200.00
EFT5115	04/09/2020	Katanning Districts Carpet Care	cleaning contract	-288.75
EFT5116	04/09/2020	ACK Pty Ltd t/as Baileys Fertilisers	manure	-3379.86
EFT5117	04/09/2020	Synergy	25 July 2020- 24 Aug 2020	-598.33
EFT5118	04/09/2020	Staff Lotto	Payroll deductions	-45.00
EFT5119	04/09/2020	Beaurepaires Wagin	new tyres	-1710.24
EFT5120	04/09/2020	LGIS	Motor Fleet	-61058.19
EFT5121	04/09/2020	PCS	software support	-637.50
EFT5122	04/09/2020	BTW Rural Supplies	hardware	-208.00
EFT5123	04/09/2020	DFES	ESL Levy Quarter 1 2020/2021	-9500.40
EFT5124	04/09/2020	Albany Best Office Systems	photocopier contract	-402.95
EFT5125	04/09/2020	Great Southern Waste Disposal	rubbish removal	-2569.98
EFT5126	04/09/2020	Staff Christmas Club	Payroll deductions	-247.00
EFT5127	04/09/2020	Ambrose Electrical Contracting	electrical contract	-329.50
EFT5128	04/09/2020	T-Quip	parts	-389.70
EFT5129	04/09/2020	Officeworks	stationery	-143.49
EFT5130	11/09/2020	IT Vision Australia	SynergySoft renewal 20/21	-26426.40
EFT5131	11/09/2020	Moore Australia Audit (WA)	accounting services	-9146.50
EFT5132	11/09/2020	Perth Radiator Center	radiator	-1485.00
EFT5133	11/09/2020	Filters Plus WA	filters	-431.20
EFT5134	11/09/2020	AFGRI Equipment	equipment	-424.34
EFT5135	11/09/2020	Toll Transport	FREIGHT	-23.87
EFT5136	11/09/2020	Tutt Bryant Hire Pty Ltd	repair window	-390.99
EFT5137	11/09/2020	WALGA	WALGA Subscriptions	-14351.01
EFT5138	11/09/2020	Staff Lotto	Payroll deductions	-45.00
EFT5139	11/09/2020	Great Southern Fuel Supplies	Bulk diesel	-7126.46
EFT5140	11/09/2020	Winc	stationery	-270.54
EFT5141	11/09/2020	PCS	software support	-382.50
EFT5142	11/09/2020	Katanning Hardware	hardware	-26.45
EFT5143	11/09/2020	Staff Christmas Club	Payroll deductions	-247.00
EFT5144	11/09/2020	Wagin Mechanical Repairs	vehicle examination	-553.25
EFT5145	25/09/2020	BG Mechanical	radiator repair	-679.53
EFT5146	25/09/2020	Major Motors	parts	-230.27
EFT5147	25/09/2020	Moore Australia Audit (WA)	accounting services	-583.00
EFT5148	25/09/2020	Hall Electrical & Data Services	oven repair	-291.50
EFT5149	25/09/2020	The Woodanilling Tavern	catering	-275.93
EFT5150	25/09/2020	QFH Multiparts	fire hose	-1773.84
EFT5151	25/09/2020	Finishing WA	binding of minutes	-218.90
EFT5152	25/09/2020	AFGRI Equipment	parts	-654.65
EFT5153	25/09/2020	WA Contract Ranger Services	ranger services	-561.00
EFT5154	25/09/2020	Toll Transport	FREIGHT	-304.27
EFT5155	25/09/2020	Stamp Store	stationery	-71.50
EFT5156	25/09/2020	Keens Truck Driver Training	training	-5490.00
EFT5157	25/09/2020	Blights Auto Electrics	auto electrics	-381.75
EFT5158	25/09/2020	Staff Lotto	Payroll deductions	-90.00
EFT5159	25/09/2020	Beaurepaires Wagin	tyre repair	-307.00

## FOR THE PERIOD 30 SEPTEMBER 2020

EFT5160	25/09/2020	Kleenheat Gas	facility fee	-128.70
EFT5161	25/09/2020	LGIS	Crime Insurance	-2078.42
EFT5162	25/09/2020	PCS	software support	-212.50
EFT5163	25/09/2020	Digga-West Earthparts WA	parts	-154.00
EFT5164	25/09/2020	Katanning McIntosh & Son	regas air con	-1964.89
EFT5165	25/09/2020	Landgate Valuation & Property Analytics	rural UV valuations	-85.46
EFT5166	25/09/2020	Albany Best Office Systems	photocopier count	-592.55
EFT5167	25/09/2020	Staff Christmas Club	Payroll deductions	-514.00

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<b>EFT Total Payments</b>				- 167,245.34
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**Cheque Payments**

15330	25/09/2020	Petty Cash Recoup	Petty Cash Recoup	-223.70
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<b>Total Cheque Payments</b>				- 223.70
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**Direct Debit Payments**

DD3175.1	03/09/2020	Water Corporation	1 July 2020-31 August 2020	-86.33
DD3188.1	09/09/2020	Water Corporation	1 July 2020 -31 Aug 2020	-2531.35
DD3188.2	01/09/2020	Westnet	monthly hosting	-4.99
DD3188.5	13/09/2020	Telstra	25 Aug to 24 Sep	-336.94
DD3204.1	02/09/2020	WA Super	Superannuation contributions	-634.31
DD3204.2	02/09/2020	Australian Superannuation	Superannuation contributions	-667.75
DD3204.3	02/09/2020	Hesta	Superannuation contributions	-430.10
DD3204.4	02/09/2020	MLC Navigator Retirement Plan	Superannuation contributions	-206.43
DD3204.5	02/09/2020	Colonial Select Personnel Super	Superannuation contributions	-98.01
DD3204.6	02/09/2020	REST	Superannuation contributions	-120.23
DD3204.7	02/09/2020	OnePath Custodians	Superannuation contributions	-83.60
DD3208.2	04/09/2020	ClickSuper	transaction fee	-6.93
DD3217.1	03/09/2020	NAB - Credit Card	credit card fee	-146.96
DD3223.1	09/09/2020	WA Super	Superannuation contributions	-634.31
DD3223.2	09/09/2020	Australian Superannuation	Superannuation contributions	-702.45
DD3223.3	09/09/2020	Hesta	Superannuation contributions	-430.10
DD3223.4	09/09/2020	MLC Navigator Retirement Plan	Superannuation contributions	-190.47
DD3223.5	09/09/2020	Colonial Select Personnel Super	Superannuation contributions	-95.63
DD3223.6	09/09/2020	REST	Superannuation contributions	-120.23
DD3223.7	09/09/2020	OnePath Custodians	Superannuation contributions	-75.76
DD3229.1	16/09/2020	WA Super	Superannuation contributions	-702.47
DD3229.2	16/09/2020	Australian Superannuation	Superannuation contributions	-697.40
DD3229.3	16/09/2020	Hesta	Superannuation contributions	-430.10
DD3229.4	16/09/2020	MLC Navigator Retirement Plan	Superannuation contributions	-182.48
DD3229.5	16/09/2020	Colonial Select Personnel Super	Superannuation contributions	-93.90
DD3229.6	16/09/2020	REST	Superannuation contributions	-120.23
DD3229.7	16/09/2020	OnePath Custodians	Superannuation contributions	-79.42
DD3235.1	23/09/2020	WA Super	Superannuation contributions	-647.52
DD3235.2	23/09/2020	Australian Superannuation	Superannuation contributions	-734.28
DD3235.3	23/09/2020	Hesta	Superannuation contributions	-407.92
DD3235.4	23/09/2020	MLC Navigator Retirement Plan	Superannuation contributions	-190.78
DD3235.5	23/09/2020	Colonial Select Personnel Super	Superannuation contributions	-93.90
DD3235.6	23/09/2020	REST	Superannuation contributions	-159.77
DD3235.7	23/09/2020	OnePath Custodians	Superannuation contributions	-79.42
DD3237.1	23/09/2020	ClickSuper	transaction fee	-9.35
DD3238.1	20/09/2020	SkyMesh	internet contract	-125.00
DD3238.2	30/09/2020	Telstra	11 Sept to 10 Oct	-254.11
DD3246.1	30/09/2020	WA Super	Superannuation contributions	-653.29

## FOR THE PERIOD 30 SEPTEMBER 2020

DD3246.2	30/09/2020	Australian Superannuation	Superannuation contributions	-631.76
DD3246.3	30/09/2020	Hesta	Superannuation contributions	-430.10
DD3246.4	30/09/2020	MLC Navigator Retirement Plan	Superannuation contributions	-182.48
DD3246.5	30/09/2020	Colonial Select Personnel Super	Superannuation contributions	-93.90
DD3246.6	30/09/2020	REST	Superannuation contributions	-126.36
DD3246.7	30/09/2020	OnePath Custodians	Superannuation contributions	-96.66

<b>Total Direct Debit Payments</b>	-	14,825.48
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Municipal Account List of Payments Total	-	182,294.52
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Transaction ID	Date	Name	Description	Amount
<b>Municipal Account</b>				
<b>EFT Payments</b>				
EFT5168	02/10/2020	Moore Australia Audit (WA)	budget template	-748.00
EFT5169	02/10/2020	Frontline Fire & Rescue	fire equipment	-707.96
EFT5170	02/10/2020	QFH Multiparts	equipment	-1063.92
EFT5171	02/10/2020	Hi-Tec Oil Traders	bulk oil	-3654.22
EFT5172	02/10/2020	Toll Transport	freight	-42.80
EFT5173	02/10/2020	Katanning South Regional TAFE	training	-1226.00
EFT5174	02/10/2020	Katanning Districts Carpet Care	cleaning contract	-944.70
EFT5175	02/10/2020	ATO	BAS June 2020	-27551.00
EFT5176	02/10/2020	Woodanilling Store	groceries	-173.90
EFT5177	02/10/2020	Staff Lotto	Payroll deductions	-45.00
EFT5178	02/10/2020	Great Southern Fuel Supplies	bulk diesel	-4209.16
EFT5179	02/10/2020	PCS	software support	-552.50
EFT5180	02/10/2020	BTW Rural Supplies	hardware	-16.00
EFT5181	02/10/2020	Katanning Hardware	hardware	-49.95
EFT5182	02/10/2020	Staff Christmas Club	Payroll deductions	-247.00
EFT5183	16/10/2020	Hall Electrical & Data Services	maintenance	-198.00
EFT5184	16/10/2020	Alexander Galt & Co	hardware	-318.30
EFT5185	16/10/2020	McLeods	rate recovery	-292.94
EFT5186	16/10/2020	LGIS Insurance Broking	Motor Vehicle	-582.53
EFT5187	16/10/2020	Airtools Australia P/L	equipment	-4702.50
EFT5188	16/10/2020	WA Contract Ranger Services	ranger services	-841.50
EFT5189	16/10/2020	Toll Transport	freight	-62.87
EFT5190	16/10/2020	Tutt Bryant Hire Pty Ltd	equipment hire	-5260.00
EFT5191	16/10/2020	Katanning Districts Carpet Care	cleaning contract	-472.50
EFT5192	16/10/2020	Bob Waddell & Associates Pty Ltd	Rates support	-3102.00
EFT5193	16/10/2020	Synergy	street lighting	-598.33
EFT5194	16/10/2020	Blights Auto Electrics	equipment	-152.00
EFT5195	16/10/2020	Staff Lotto	Payroll deductions	-90.00
EFT5196	16/10/2020	Edwards Motors	filters	-232.65
EFT5197	16/10/2020	Beaurepaires Wagin	tyre repairs	-173.00
EFT5198	16/10/2020	Kleenheat Gas	yearly fee	-69.30
EFT5199	16/10/2020	Ray Ford Signs	sign repairs	-162.80
EFT5200	16/10/2020	LGIS	property insurance	-28230.12
EFT5201	16/10/2020	Great Southern Toyota	parts	-336.45
EFT5202	16/10/2020	DFES	ESL Levy	-756.00
EFT5203	16/10/2020	Great Southern Zone of WALGA	annual subscription 2020-2021	-935.00
EFT5204	16/10/2020	Katanning Hardware	hardware	-69.68
EFT5205	16/10/2020	Albany Best Office Systems	stationery	-48.00
EFT5206	16/10/2020	Great Southern Waste Disposal	rubbish collection	-2605.38
EFT5207	16/10/2020	Staff Christmas Club	Payroll deductions	-494.00
EFT5208	16/10/2020	Widespread Contracting	maintenance	-554.40
EFT5209	16/10/2020	Officeworks	stationery	-249.71
EFT5210	23/10/2020	Moore Australia Audit (WA)	accounting services	-19030.00
EFT5211	23/10/2020	Hudson Sewage Services	biomax service	-251.10
EFT5212	23/10/2020	Alexander Galt & Co	parts	-19.10
EFT5213	23/10/2020	RAMM Software	annual license	-6491.44
EFT5214	23/10/2020	QFH Multiparts	pest control	-2153.45
EFT5215	23/10/2020	Pumps Australia	equipment	-324.50
EFT5216	23/10/2020	AFGRI Equipment	equipment	-9149.32
EFT5217	23/10/2020	Toll Transport	freight	-21.18
EFT5218	23/10/2020	Tutt Bryant Hire Pty Ltd	equipment hire	-2535.50



## FOR THE PERIOD 31 OCTOBER 2020

EFT5219	23/10/2020	GR & VT Cattanach T/As V & G Canvas	maintenance	-154.00
		And Trimming		
EFT5220	23/10/2020	ATO	BAS July 2020	-12534.00
EFT5221	23/10/2020	Synergy	14 Aug 2020-14 Oct 2020	-3295.50
EFT5222	23/10/2020	Staff Lotto	Payroll deductions	-45.00
EFT5223	23/10/2020	Beaurepaires Wagin	tyre repair	-17.00
EFT5224	23/10/2020	Lotex Filter Cleaning Service	maintenance	-130.59
EFT5225	23/10/2020	Winc	stationery	-137.04
EFT5226	23/10/2020	PCS	software support	-297.50
EFT5227	23/10/2020	David Gray & Co	equipment	-84.70
EFT5228	23/10/2020	Katanning Hardware	hardware	-121.65
EFT5229	23/10/2020	Tyrepower Katanning	tyre repair	-95.00
EFT5230	23/10/2020	Staff Christmas Club	Payroll deductions	-247.00
EFT5231	23/10/2020	Shire of Broomehill Tambellup	annual contribution	-7700.00
EFT5232	23/10/2020	Ambrose Electrical Contracting	maintenance	-654.26
EFT5233	23/10/2020	Officeworks	stationery	-138.25

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**EFT Total Payments** - 158,449.15

**Cheque Payments**

15331	20/10/2020	Woodanilling Caravan Park	refund	-200.00
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**Total Cheque Payments** - 200.00

**Direct Debit Payments**

DD3238.3	01/10/2020	Westnet	monthly hosting	-34.99
DD3253.1	14/10/2020	Telstra	25 Sep to 24 Oct	-336.94
DD3255.1	05/10/2020	NAB - Credit Card	card fee	-503.36
DD3259.1	07/10/2020	WA Super	Superannuation contributions	-642.53
DD3259.2	07/10/2020	Australian Superannuation	Superannuation contributions	-672.66
DD3259.3	07/10/2020	Hesta	Superannuation contributions	-430.10
DD3259.4	07/10/2020	MLC Navigator Retirement Plan	Superannuation contributions	-174.19
DD3259.5	07/10/2020	Colonial Select Personnel Super	Superannuation contributions	-93.90
DD3259.6	07/10/2020	REST	Superannuation contributions	-132.78
DD3259.7	07/10/2020	OnePath Custodians	Superannuation contributions	-80.99
DD3266.1	14/10/2020	WA Super	Superannuation contributions	-634.31
DD3266.2	14/10/2020	Australian Superannuation	Superannuation contributions	-727.06
DD3266.3	14/10/2020	Hesta	Superannuation contributions	-430.10
DD3266.4	14/10/2020	MLC Navigator Retirement Plan	Superannuation contributions	-182.48
DD3266.5	14/10/2020	Colonial Select Personnel Super	Superannuation contributions	-93.90
DD3266.6	14/10/2020	REST	Superannuation contributions	-123.94
DD3266.7	14/10/2020	OnePath Custodians	Superannuation contributions	-65.84
DD3268.2	20/10/2020	ClickSuper	transaction fee	-7.59
DD3288.1	21/10/2020	WA Super	Superannuation contributions	-689.17
DD3288.2	21/10/2020	Australian Superannuation	Superannuation contributions	-685.10
DD3288.3	21/10/2020	Hesta	Superannuation contributions	-430.10
DD3288.4	21/10/2020	MLC Navigator Retirement Plan	Superannuation contributions	-185.39
DD3288.5	21/10/2020	Colonial Select Personnel Super	Superannuation contributions	-98.01
DD3288.6	21/10/2020	REST	Superannuation contributions	-120.23
DD3288.7	21/10/2020	OnePath Custodians	Superannuation contributions	-79.42
DD3290.1	20/10/2020	SkyMesh	internet contract	-125.00
DD3307.1	28/10/2020	WA Super	Superannuation contributions	-639.30
DD3307.2	28/10/2020	Australian Superannuation	Superannuation contributions	-697.40
DD3307.3	28/10/2020	Hesta	Superannuation contributions	-449.51
DD3307.4	28/10/2020	MLC Navigator Retirement Plan	Superannuation contributions	-161.75
DD3307.5	28/10/2020	Colonial Select Personnel Super	Superannuation contributions	-93.90

## FOR THE PERIOD 31 OCTOBER 2020

DD3307.6	28/10/2020	REST	Superannuation contributions	-125.04
DD3307.7	28/10/2020	OnePath Custodians	Superannuation contributions	-79.42
<b>Total Direct Debit Payments</b>				- 10,026.40
Municipal Account List of Payments Total				- 168,675.55

**16. CLOSURE OF MEETING**

Meeting closed at 7.39pm The Shire President thanked everyone for attending the meeting today.