



# Local Emergency Management Arrangements

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SHIRE OF KATANNING  
SHIRE OF WOODANILLING SHIRE OF KENT

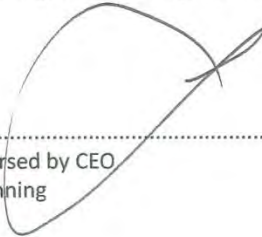
Control Version

**SHIRE OF KATANNING, SHIRE OF WOODANILLING, SHIRE OF KENT  
EMERGENCY MANAGEMENT ARRANGEMENTS**

These arrangements have been produced and issued under the authority of S. 41(1) of the EM Act 2005, endorsed by the Shire of Katanning, Shire of Woodanilling, Shire of Kent Local Emergency Management Committee (LEMC) and has been tabled with the Great Southern District Emergency Management Committee (DEMC).

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Katanning, Woodanilling, Kent LEMC

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Date

  
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Endorsed by CEO  
Katanning

27/6/2016  
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Date

  
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Endorsed by CEO  
Woodanilling

29.6.2016  
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Date

  
.....  
Endorsed by CEO  
Kent

27/06/2016  
.....  
Date



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**Distribution**

Organisation	No Copies
Shire of Katanning	1
Shire of Woodanilling	1
Shire of Kent	1
Katanning Police Station	1
Department of Parks & Wildlife (P&W)	1
Department for Child Protection Katanning and Family Services (CPFS)	1
Katanning Health Service	1
St Lukes Medical Centre	1
Katanning Volunteer Fire & Rescue Services	1
Department of Agriculture and Food WA – Katanning	1
Water Corporation – Katanning	1
St Johns Ambulance – Katanning	1
Western Power – Katanning	1
State Emergency Service (SES)	1
Department of Fire & Emergency Services (DFES)	1
Chief Bush Fire Control Officer (CBFCO) Woodanilling / Katanning	1 each
Red Cross	1
CWA	1
Katanning Primary School / Woodanilling Primary School / Katanning Senior High School	1 each

Brookfield Rail	1
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**Amendment Record**

No.	Date	Amendment Details	By
1	9 June 2010	Complete Re-write & re-issue	LEMC
2	14 <sup>th</sup> July 2011	Update and re- issued	LEMC
3	15 <sup>th</sup> Nov 2013	Update and re-issued	Cindy Pearce/Val Jolly
4	20 <sup>th</sup> Nov 2015	Updated Contact Numbers	CESM
5	8 <sup>TH</sup> Feb 2016	Updated Contacts Numbers / Legislative Changes.	CESM endorsed by LEMC
6	4 March 2016	Updated Contact Numbers /details with consultation from other Shires	CESM endorsed by LEMC 3 March 2016
7	7 July 2016	Presented and “Noted” at the DEMC Meeting	DEMC
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**GLOSSARY OF TERMS**

For additional information in regards to the Glossary of Terms, refer to the Emergency Management Western Australia Glossary 2009



**AUSTRALASIAN INTERSERVICE INCIDENT MANAGEMENT SYSTEM (AIIMS)** – A nationally adopted structure to formalize a coordinated approach to emergency incident management.

**AIIMS STRUCTURE** – The combination of facilities, equipment, personnel, procedures and communications operating within a common organizational structure with responsibility for the management of allocated resources to effectively accomplish stated objectives relating to an incident (AIIMS)

**COMBAT** - take steps to eliminate or reduce the effects of a hazard on the community.

**COMBAT AGENCY** – A combat agency prescribed under subsection (1) of the Emergency Management Act 2005 is to be a public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.

**COMMUNITY EMERGENCY RISK MANAGEMENT** – See **RISK MANAGEMENT**.

**COMPREHENSIVE APPROACH** – The development of emergency and disaster arrangements to embrace the aspects of prevention, preparedness, response, and recovery (PPRR). PRRR are aspects of emergency management, not sequential phases. *Syn.* 'disaster cycle', 'disaster phases' and 'PPRR'

**COMMAND** – The direction of members and resources of an organisation in the performance of the organisation's role and tasks. Authority to command is established in legislation or by agreement with an organisation. Command relates to organisations and operates vertically within an organisation. *See also* **COMMAND** and **COORDINATION**.

**CONTROL** – The overall direction of emergency management activities in an emergency situation. Authority for control is established in legislation or in an emergency plan, and carries with it the responsibility for tasking and coordinating other organisations in accordance with the needs of the situation. Control relates to situations and operates horizontally across organisations. *See also* **COMMAND** and **COORDINATION**.

**COORDINATION** – The bringing together of organisations and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, manpower and equipment) in accordance with the requirements imposed by the threat or impact of an emergency. Coordination relates primarily to resources, and operates, vertically, within an organisation, as a function of the authority to command, and horizontally,

across organisations, as a function of the authority to control. *See also* **CONTROL and COMMAND.**

**DISTRICT** – means the municipalities of the Shire of Katanning, Shire of Woodanilling, Shire of Kent.

**EMERGENCY** – An event, actual or imminent, which endangers or threatens to endanger life, property or the environment, and which requires a significant and coordinated response.

**EMERGENCY MANAGEMENT** – The management of the adverse effects of an emergency including:

- (a) Prevention – the mitigation or prevention of the probability of the occurrence of and the potential adverse effects of an emergency.
- (b) Preparedness – preparation for response to an emergency
- (c) Response – the combating of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage and help to speed recovery and
- (d) Recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

**EMERGENCY MANAGEMENT AGENCY** – A hazard management agency (HMA), Control Agency a Combat Agency or a Support Organisation.

**EMERGENCY RISK MANAGEMENT** – A systematic process that produces a range of measures which contribute to the well-being of communities and the environment.

**SES** –State Emergency Service.

**VFRS** –Volunteer Fire & Rescue Service.

**VMR** –Volunteer Marine Rescue.

**DFES** – Department for Fire & Emergency Services.

**BFB – Bush Fire Brigade** – established by a local government under the Bush Fires Act 1954.

## **HAZARD**

f(ii) destruction of, or damage to, property or any part of the environment, and is prescribed by the regulations

**HAZARD MANAGEMENT AGENCY (HMA)** – A public authority or other person, prescribed by regulations because of that agency's functions under any written law or because of its specialized knowledge, expertise and resources, to be responsible for the emergency management or an aspect of emergency management of a hazard for a part or the whole of the State.

**INCIDENT** – An event, accidentally or deliberately caused, which requires a response from one or more of the statutory emergency response agencies.

A sudden event which, but for mitigating circumstances, could have resulted in an accident.

An emergency event or series of events which requires a response from one or more of the statutory response agencies. *See also* **ACCIDENT, EMERGENCY and DISASTER**.

**INCIDENT AREA (IA)** – The area defined by the Incident Controller for which they have responsibility for the overall management and control of an incident.

**INCIDENT CONTROLLER** – The person appointed by the Hazard Management Agency for the overall management of an incident within a designated incident area

**INCIDENT MANAGER** – See **INCIDENT CONTROLLER**

**INCIDENT MANAGEMENT TEAM (IMT)** – A group of incident management personnel comprising the incident controller, and the personnel he or she appoints to be responsible for the functions of operations, planning and logistics. The team headed by the incident manager which is responsible for the overall control of the incident.

**INCIDENT SUPPORT GROUP (ISG)** – A group of agency/organisation liaison officers convened and chaired by the Incident Controller to provide agency specific expert advice and support in relation to operational response to the incident.

**LG** – Local Government meaning the Shire of Katanning, Shire of Woodanilling, Shire of Kent & Shire of Katanning, Shire of Woodanilling, Shire of Kent Councils.

**LIFELINES** – The public facilities and systems that provide basic life support services such as water, energy, sanitation, communications and transportation. Systems or networks that provide services on which the well-being of the community depends.

**LOCAL EMERGENCY COORDINATOR (LEC)** - That person designated by the Commissioner of Police to be the Local Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective Local Emergency Management Committee are performed, and assisting the Hazard Management Agency in the provision of a coordinated multi-agency response during *Incidents* and *Operations*.

**LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)** – Based on either local government boundaries or emergency management sub-districts. Chaired by the Shire President/Mayor (or a delegated person) with the Local Emergency Coordinator, whose jurisdiction covers the local government area concerned, as the Deputy Chair. Executive support should be provided by the Local Governments.

**MUNICIPALITY** – Means the district of the Shire of Katanning, Shire of Woodanilling, Shire of Kent.

**OPERATIONS** – The direction, supervision and implementation of tactics in accordance with the Incident Action Plan. *See also* **EMERGENCY OPERATION**.

**OPERATIONAL AREA (OA)** – The area defined by the Operational Area Manager for which they have overall responsibility for the strategic management of an emergency. This area may include one or more Incident Areas.

**PREVENTION** – Regulatory and physical measures to ensure that emergencies are prevented, or their effects mitigated. Measures to eliminate or reduce the incidence or severity of emergencies. *See also* **COMPREHENSIVE APPROACH**.

**PREPAREDNESS** – Arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed. Measures to ensure that, should an emergency occur, communities, resources and services are capable of coping with the effects. *See also* **COMPREHENSIVE APPROACH**.

**RESPONSE** – Actions taken in anticipation of, during, and immediately after an emergency to ensure that its effects are minimised and that people affected are given immediate relief and support. Measures taken in anticipation of, during and immediately after an emergency to ensure its effects are minimised. *See also* **COMPREHENSIVE APPROACH**.

**RECOVERY** – The coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic and physical well-being.

**RISK** – A concept used to describe the likelihood of harmful consequences arising from the interaction of hazards, communities and the environment.

- The chance of something happening that will have an impact upon objectives. It is measured in terms of consequences and likelihood.
- A measure of harm, taking into account the consequences of an event and its likelihood. For example, it may be expressed as the likelihood of death to an exposed individual over a given period.
- Expected losses (of lives, persons injured, property damaged, and economic activity disrupted) due to a particular hazard for a given area and reference period. Based on mathematical calculations, risk is the product of hazard and vulnerability

**RISK MANAGEMENT** – The systematic application of management policies, procedures and practices to the tasks of identifying, analysing, evaluating, treating and monitoring risk.

**RISK REGISTER** – A register of the risks within the local government, identified through the Community Emergency Risk Management process.

**RISK STATEMENT** – A statement identifying the hazard, element at risk and source of risk.

**SUPPORT ORGANISATION** – A public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources is responsible for providing support functions in relation to that agency.

**TELECOMMUNICATIONS** – The transmission of information by electrical or electromagnetic means including, but not restricted to, fixed telephones, mobile phones, satellite phones, e-mail and radio.

**TREATMENT OPTIONS** – A range of options identified through the emergency risk management process, to select appropriate strategies' which minimize the potential harm to the community.

**VULNERABILITY** – The degree of susceptibility and resilience of the community and environment to hazards. \*The degree of loss to a given element at risk or set of such elements resulting from the occurrence of a phenomenon of a given magnitude and expressed on a scale of 0 (no damage) to 1 (total loss).

**WELFARE CENTRE** – Location where temporary accommodation is actually available for emergency affected persons containing the usual amenities necessary for living and other welfare services as appropriate.

## **PART 1 – INTRODUCTION**

### **1.1 Authority**

These arrangements have been prepared in accordance with s. 41(1) of the Emergency Management Act 2005 and endorsed by the Katanning, Woodanilling, Kent Local Emergency Management Committee and approved by the Shire of Katanning, Shire of Woodanilling, Shire of Kent.

### **Community Consultation**

This document has been developed in consultation with the LEMC as a representative committee providing advice and information to each Council on behalf of the community.

### **1.2 Document Availability**

Copies of these Arrangements are available from each Councils Administration Office during normal office hours. The LEMA is also available on the Council Website.

### **1.3 Area Covered (Context)**

#### **Shire of Katanning**

The Shire of Katanning is centrally located in the 'heart' of the Great Southern. It offers the advantages of a rural lifestyle, with the convenience of easy access to the cities of Perth, Albany and Bunbury. While the area is essentially agricultural, the town is a regional centre with access to a range of recreation and leisure facilities, government, health and education services, as well as a diverse retail and business district.

The town site is situated on the Great Southern Hwy, with the main entrance framed by the picturesque and adventurous All Ages Playground.

#### **Shire of Woodanilling**

The Shire of Woodanilling is the northern-most shire in the Great Southern region, covering an area of 1,126sq kms. The population is 420 and growing. The town site of Woodanilling is situated on the Great Southern Highway, some 252kms from the Perth CBD. It can be reached by road from Perth via the Albany Highway and is a comfortable 3-hour drive from the city centre.

The main industry is agriculture but there is a growing tourism industry.

On the west side of the Shire in the Beaufort River area, there is a sheep abattoir, a poultry abattoir, a road house/ tavern and a new tree plantation.

The Woodanilling town site contains the shire council administration centre and depot, a general store, a primary school, a well-equipped recreation/ function centre, an historic 2-storey tavern, a caravan park with 32 bays and some onsite cabins, an archery park and a Co-

Operative Bulk Handling (CBH) grain receival site. The Great Southern railway line runs through the town site.

## **The Shire of Kent**

The Shire of Kent covers an area in excess of 6,500 square kilometres, and is predominantly an agricultural area. The average rainfall is approximately 375mm (15 inches) per annum which is ideal for the production of wheat, barley, and other grains and legumes.

The principal centres in the Shire are the towns of Nyabing (Pop approx 120) and Pingrup (Pop approx 80). Nyabing is approximately 320km south east of Perth and Pingrup a further 40km east of Nyabing. Both communities are renowned as being close knit, friendly, crime free and family oriented. The Shire of Kent was first established in 1923 as the Kent Road Board. In 1955 the name was changed to the Nyabing-Pingrup Road Board and retained this name in 1961 when it became a shire. The name was further altered in 1973 to the Shire of Kent.

### **1.4 Aim**

The aim of the Shire of Katanning, Shire of Woodanilling, and Shire of Kent Local Emergency Management Arrangements is to describe the overall emergency management coordination arrangements within the Shires.

### **1.5 Purpose**

The purpose of these emergency management arrangements is to set out:

- a) the local government's policies for emergency management;
- b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
- c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
- d) a description of emergencies that are likely to occur in the local government district;
- e) strategies and priorities for emergency management in the local government district;
- f) other matters about emergency management in the local government district prescribed by the regulations; and
- g) other matters about emergency management in the local government district the local government considers appropriate". (s. 41(2) of the Act).

### **1.6 Scope**

These arrangements are to ensure there are suitable plans in place to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMA's in dealing with an emergency. These should be detailed in the HMA's individual plan.



Furthermore:

- a) This document applies to the local government district of the Shire of Katanning, Shire of Woodanilling, Shire of Kent;
- b) This document covers areas where the Shire of Katanning, Shire of Woodanilling, Shire of Kent (Local Government) provides support to HMA's in the event of an incident;
- c) This document details the Shire of Katanning, Shire of Woodanilling, Shire of Kent's capacity to provide resources in support of an emergency, while still maintaining business continuity; and
- d) The Shire of Katanning, Shire of Woodanilling, Shire of Kent's responsibility in relation to recovery management.

These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

## 1.7 Related Documents & Arrangements

EM Act 2005 and Regulations

SEMP Policies

### 1.7.1 Local Emergency Management Policies

The Shires of Katanning, Woodanilling and Kent have established a combined local emergency management committee for the purpose of planning for major emergencies affecting their communities.

### 1.7.2 Existing Plans & Arrangements

The following tables identify relevant local hazard specific plans

#### Local Plans

**Table 1.1**

Document	Owner	Location
Risk Register	Shire of Katanning, Shire of Woodanilling, Shire of Kent	Shire of Katanning
Risk Treatment Schedule	Shire of Katanning, Shire of Woodanilling, Shire of Kent	Shire of Katanning

## Relevant State Emergency Management Plans (Westplans)

**Table 1.2**

Document (Westplan)	Owner	Location
Flood	DFES	SEMC WEBSITE
Fire	DFES	SEMC WEBSITE
Dam Break	Water Corporation	SEMC WEBSITE
Traffic Crash	WA Police	SEMC WEBSITE
Air Crash	WA Police	SEMC WEBSITE
Human Epidemic	Health Department	SEMC WEBSITE
Animal & Plant Biosecurity	Dept Agriculture & Food	SEMC WEBSITE
Severe Storm	DFES	SEMC WEBSITE
Space Debris Re-entry	WA Police	SEMC WEBSITE
Terrorism	WA Police	SEMC WEBSITE
Collapse	DFES	SEMC WEBSITE
HazMat	DFES	SEMC WEBSITE
Heatwave	Health Service	SEMC WEBSITE

### 1.8 Agreements, Understandings & Commitments

The following table identifies documented agreements for the provision of services during major emergencies.

**Table 1.3**

Parties to the Agreement	Summary of the Agreement	Special Considerations
Department for Child Protection and Family Support (CPFS) Shire of Katanning	Provision of Shire facilities as evacuation / welfare centres	nil

### 1.9 Additional Support

**Table 1.4**

Organisation	Description	Comments	Contacts
Red Cross	Provision of support in welfare centre		CPFS will activate as part of a welfare response

### 1.10 Special Considerations

During various time of the year, the following may have an effect on the availability of resources, volunteers or the number of people in a township.

## All Shires

1. Seasonal Agricultural Activities
  - a. Seeding – May – July
  - b. Harvest – November – January
2. Bushfire Season – November – April

## Shire of Katanning

### Special Events –

- a. Katanning Harmony Festival 3<sup>rd</sup> week of March
- b. Katanning Agricultural Show 4<sup>th</sup> weekend of October
3. CaLD & Indigenous Community – The Shire of Katanning has a high Indigenous and Muslim community. Emergency Managers should be aware of differences in culture and communications when offering information to these sections of the community. This may require the use of specialist resources such as translators or specifically targeted community information. Assistance may be available from Katanning Migrant Resource Centre &/or Albany Migrant Resource Centre

## Shire of Woodanilling

1. Australia Day Breakfast – 26<sup>th</sup> January
2. Hockey Grand finals – early September each year
3. Christmas Tree in Centenary Park – December each year

## Shire of Kent

1. Pingrup Race Day – March annually

### 1.11 Resources

Refer to resources tab

### 1.12 Financial Arrangements

#### Response

The Shire of Katanning, Shire of Woodanilling and the Shire of Kent recognized State Emergency Management Policy 4.2 “Funding for Emergencies” Please refer to this policy at

[http://www.DFES.wa.gov.au/internet/upload/2091368549/docs/SEMP\\_4.2 -  
\\_Funding\\_for\\_Emergencies\\_\(2010\).pdf](http://www.DFES.wa.gov.au/internet/upload/2091368549/docs/SEMP_4.2_-_Funding_for_Emergencies_(2010).pdf) for more detail.

### **1.13 Roles & Responsibilities**

#### **Local Emergency Coordinator**

The local emergency coordinator for a local government district has the following functions [s. 37(4) of the Act]:

- a. to provide advice and support to the LEMC for the district in the development and maintenance of emergency management arrangements for the district;
- b. to assist hazard management agencies in the provision of a coordinated response during an emergency in the district; and
- c. to carry out other emergency management activities in accordance with the directions of the State Emergency Coordinator.

#### **Chairperson Local Emergency Management Committee**

The Chairperson of the LEMC is the Deputy Shire President or Councils nominated delegate. Meetings are held alternately across the three Shires, with the Chair and Executive support provided by the Shire holding the meeting.

#### **Local Emergency Management Committee**

The functions of LEMC are [s. 39 of the Act]:

- a. To advise and assist the local government in establishing local emergency managements for the district;
- b. to liaise with public authorities and other persons in the development, review and testing of the local emergency management arrangements; and
- c. to carry out other emergency management activities as directed by SEMC or prescribed by regulations.

#### **Local Government**

It is a function of a local government —

- (a) subject to this Act, to ensure that effective local emergency management arrangements are prepared and maintained for its district;
- (b) to manage recovery following an emergency affecting the community in its district; and
- (c) to perform other functions given to the local government under this Act.

### **Hazard Management Agency**

A hazard management agency is *'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed.'* [EM Act 2005 s4]

The HMA's are prescribed in the Emergency Management Regulations 2006.

### **Combat Agencies**

A combat agency is *'the agency identified as being primarily responsible for responding to a particular emergency'* AEM Glossary

### **Support Organisation**

A support organisation *'provides essential services, personal or material support'* (AEM Glossary) during an emergency. An example may be the Red Cross or CWA providing meals to welfare centre.

## **PART 2 – PLANNING (LEMC ADMINISTRATION)**

### **2.1 LEMC Membership**

- Chair – Deputy Shire President or nominated Council Officer Shire of Katanning, Shire of Woodanilling, Shire of Kent.
- Deputy Chair – OIC Katanning Police
- Executive Officer – CESM - Shire of Katanning, CESM Shire Woodanilling, CESM Shire of Kent.
- Shire of Woodanilling CEO
- Shire of Kent CEO
- Department of Health
- Department for Parks and Wildlife – Katanning
- Manager Engineering Services – Shire of Katanning
- Site Manager, Katanning – Dept Agriculture & Food WA
- Department for Child Protection and Family Services
- Katanning Senior High School
- Woodanilling Primary School
- Katanning Primary School
- St Johns Ambulance
- State Emergency Service
- Katanning Volunteer Fire & Rescue Service
- Western Power
- Chief Bush Fire Control Officer – Shire of Katanning
- Chief Bushfire Control Officer – Shire of Woodanilling
- Brookfield Rail
- Red Cross
- CWA

A comprehensive list of LEMC Membership and contact details can be located in the Contact and Resources List.

### **2.2 Meeting Schedule**

The Local Emergency Management Committee meets 4 times a year in accordance with State Emergency Management Policy 2.5 'Emergency Management in Local Government Districts'. Meetings are held on a quarterly basis – the second Wednesday of that month at the Shire of Katanning. The months are – May, August, November and March.

### **2.3 LEMC Constitution & Procedures**

The constitution & procedures for LEMC meetings are outlined under State Emergency Management Policy 2.5 'Emergency Management in Local Government Districts'

## 2.4 Annual Reports and Annual Business Plan

The Executive Officer or nominated representative will complete and submit the Annual Report on behalf of the Committee and Local Governments in accordance with State Emergency Management Policy 2.6 “Annual Reporting”.

## 2.5 Emergency Risk Management

In 2002 the Shire of Katanning completed the emergency risk management process. The risk treatment schedule resulting from this is attached as an appendix. With Councils commitment to emergency management this will be updated soon with the Local Risk Project, under the new format once it’s been received.

## PART 3 – RESPONSE

### 3.1 Risks – Emergencies Likely to Occur

*The following is a table of emergencies that are likely to occur within the Local Government area;*

**Table 3.1**

Hazard	Hazard Management Agency	Organisation	Controlling Agency	Local Combat	Local Support	Westplan
Road Crash	Commissioner of Police	WA Police	WA Police			<a href="#">Road Crash</a>
Air Crash	Commissioner of Police	WA Police	WA Police			<a href="#">Air Crash</a>
Terrorist Act	Commissioner of Police	WA Police	WA Police			Restricted
Land Search and Rescue	Commissioner of Police	WA Police	WA Police			<a href="#">Land Search</a>
Marine Search and Rescue	Commissioner of Police	WA Police	WA Police			<a href="#">Marine Search and Rescue</a>
Radiation Escape (Nuclear Powered Warships)	Commissioner of Police	WA Police	WA Police			<a href="#">Nuclear Powered Warships</a>
Space Re-Entry Debris (SPRED)	Commissioner of Police	WA Police	WA Police			<a href="#">Space Re-entry Debris</a>

Shire of Katanning, Shire of Woodanilling, Shire of Kent Local Emergency Management Arrangements

Collapse (Structural)	Fire and Emergency Services (FES) Commissioner	Dept Fire and Emergency Services	DFES			<a href="#">Collapse</a>
Cyclone	FES Commissioner	DFES	DFES			<a href="#">Cyclone</a>
Earthquake	FES Commissioner	DFES	DFES			<a href="#">Earthquake</a>
Flood	FES Commissioner	DFES	DFES			<a href="#">Flood</a>
Storm	FES Commissioner	DFES	DFES			<a href="#">Storm</a>
Fire	FES Commissioner	DFES	DFES, P&W, LG			<a href="#">Fire</a>
Rail Crash (Brookfield Rail Network)	Brookfield Rail Pty Ltd	Brookfield Rail	WA Police			<a href="#">Brookfield Rail Crash</a>
HAZMAT - Chemical	FES Commissioner	DFES	DFES			<a href="#">HAZMAT</a>
HAZMAT - Radiological	FES Commissioner	DFES	DFES			<a href="#">HAZMAT</a>
HAZMAT - Biological	State Health Coordinator	WA Health	WA Health			
Human Epidemic	State Human Epidemic Controller	WA Health	WA Health			<a href="#">Human Epidemic</a>
Heatwave	State Health Coordinator	WA Health	WA Health			<a href="#">Heatwave</a>
Animal and Plant Biosecurity	Agriculture Director General	Dept Agriculture and Food WA	Dept Agriculture and Food WA			<a href="#">Animal &amp; Plant Biosecurity</a>
Marine Oil Pollution	Marine Safety, General Manager	Dept Transport - Marine	Dept Transport – Marine, Port Authority			<a href="#">Marine Oil Pollution</a>
Gas Supply Disruption	Coordinator of Energy	Public Utilities Office	Public Utilities Office			<a href="#">Gas Supply Disruption</a>
Liquid Fuel Supply Disruption	Coordinator of Energy	Public Utilities Office	Public Utilities Office			<a href="#">Liquid Fuel Supply Disruption</a>
Electricity Supply Disruption	Coordinator of Energy	Public Utilities Office	Public Utilities Office			<a href="#">Electricity Supply Disruption</a>



## Support Plans

Organisation	Westplan
DFES	<a href="#">State Isolated Communities Freight Subsidy Emergency Management Plan</a>
Dept. Health	<a href="#">Health</a>
WA Police	<a href="#">Emergency Public Information</a>
CPFS	<a href="#">Reception</a>
Dept. Premier & Cabinet	<a href="#">Recovery Coordination</a>
CPFS	<a href="#">Registration and Reunification</a>
DFES	<a href="#">Telecommunications</a>
Welfare Support	<a href="#">Welfare Support</a>

These arrangements are based on the premise that the HMA responsible for the above risks will develop, test and review appropriate emergency management plans for their hazard.

It is recognised that the HMA's and Combat agencies may require Shire of Katanning, Shire of Woodanilling, Shire of Kent resources and assistance in emergency management. The Shire of Katanning, Shire of Woodanilling and Shire of Kent are committed to providing assistance/support if the required resources are available through the Incident Support Group when and if formed.

### 3.2 Activation of Local Arrangements

#### Incident Support Group (ISG)

The ISG is convened by the HMA or the Local Emergency Coordinator in consultation with the HMA to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

#### Role

The role of the ISG is to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident.

**Triggers for the activation of an ISG**

The activation of an ISG should be considered when the following occur;

- a. For a level 2 incident;
- b. Requirement for possible or actual evacuation;
- c. A need to coordinate warning/information to community during a multi-agency event;
- d. Where there is a perceived need relative to an impending hazard impact. (Flood, fire, storm surge);
- e. Multi agency response where there is a need for collaborative decision making and the coordination of resources/information; and
- f. Where there is a need for regional support beyond that of a single agency.

**Membership of an ISG**

The Incident Support Group is made up of agencies /representatives that provide support to the Hazard Management Agency. As a general rule, the recovery coordinator should be a member of the ISG from the onset, to ensure consistency of information flow and transition into recovery. The representation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

**Frequency of Meetings**

Frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

**Emergency Coordination Centre Information**

The Emergency Coordination Centre is where the Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable ECCs within the District.

The following table provides the contact details for opening each site:

**Shire of Katanning  
16-24 Austral Terrace, Katanning**

	Name	Phone	Phone
1 <sup>st</sup> Contact	CEO Julian Murphy	(08) 9821999	██████████
2 <sup>nd</sup> Contact	DCEO	(08) 9821999	██████████

**Shire of Woodanilling**  
**31 Robinson Road, Woodanilling**

	Name	Phone	Phone
1 <sup>st</sup> Contact	CEO – Belinda Knight	98231 506	██████████
2 <sup>nd</sup> Contact	CESM – Andriena Ciric		0438 971 267

**Shire of Kent - Nyabing**  
**Richmond Street, Nyabing**

	Name	Phone	Phone
1 <sup>st</sup> Contact	CEO – Peter Bentley	9829 1051	██████████
2 <sup>nd</sup> Contact	CESM – Paul Roadley		0427 388168

**Shire of Kent – Pingrup Fire Shed**

	Name	Phone	Phone
1 <sup>st</sup> Contact	Tim Borgward	9820 1049	0429 082 915
2 <sup>nd</sup> Contact	Darren Hawley	9820 1049	0427 201 123

**Media Management and Public Information.**

*Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the HMA.*

It is likely that individual agencies will want to issue media releases for their areas of responsibility (eg Water Corporation on water issues, Western Power on power issues, etc) however the release times, issues identified and content shall be coordinated through the ISG to avoid conflicting messages being given to the public.

**3.3 Public Warning Systems**

During times of an emergency one of the most critical components of managing an incident is getting information out to the public in a timely and efficient manner. This section highlights local communication strategies.

### Local Systems

The Shires of Katanning Woodanilling and Kent operate a SMS system to cover its bush fire network. While not reaching all of the community, this may be of use during an emergency. Access is via the Shires of Katanning Woodanilling and Kent.

The Shire of Katanning also has a Shire Facebook Page as well as availability to Katanning Notice Board Facebook site.

### DFES Public Info Line

DFES Operate a public information line and website for natural hazards. Access to this is via the DFES Duty Officer – [REDACTED]

### Radio

ABC Radio will broadcast community alerts as a priority. ABC transmits on 558AM & 630AM.

ABC Statewide Perth –	Ph [REDACTED]	Fax [REDACTED]
ABC South Coast Albany –	Ph [REDACTED]	Fax [REDACTED]
Bunbury:	Ph [REDACTED]	

### Other Radio

Radio West/Hot FM broadcasts on 918AM and 100.5FM respectively.

Radio West Albany -	Ph [REDACTED]	Fax [REDACTED]
Radio West Narrogin –	Ph [REDACTED]	Fax [REDACTED]
Radio West Bunbury –	Ph [REDACTED]	Fax [REDACTED]

Great Southern Radio – Wagin 98612500 or mobile 0439 956175

### Television

GWN (Bunbury)	[REDACTED] (phone)	[REDACTED] (fax)
WIN (Albany)	[REDACTED] (phone)	[REDACTED] (fax)
WIN (Perth)	[REDACTED] (phone)	[REDACTED] (fax)

### **3.4.1 Evacuation**

Evacuation is a risk management strategy which may need to be implemented, particularly in regards to cyclones, flooding and bush fires. The decisions to evacuate will be based on an assessment of the nature and extent of the hazard, the anticipated speed of onset, the number and category of people to be evacuated, evacuation priorities and the availability of resources. These considerations should focus on providing all the needs of those being evacuated to ensure their safety and on-going welfare.

**The HMA will make decisions on evacuation and ensure that community members have appropriate information to make an informed decision as to whether to stay or go during an emergency.**

#### **3.4.1 Evacuation Planning Principles**

The decision to evacuate will only be made by a Hazard Management Agency or an authorised officer when the members of the community at risk do not have the capability to make an informed decision or when it is evident that loss of life or injury is imminent.

**State Emergency Management Policy 4.7 'Community Evacuation' should be consulted when planning evacuation.**

#### **Management**

The responsibility for managing evacuation rests with the HMA. The HMA is responsible for planning, communicating and effecting the evacuation and ensuring the welfare of the evacuees is maintained. The HMA is also responsible for ensuring the safe return of evacuees. These aspects also incorporate the financial costs associated with the evacuation unless prior arrangements have been made.

In most cases the WA Police may be the 'combat agency' for carrying out the evacuation and they may use the assistance of other agencies such as the SES.

**Whenever evacuation is being considered the Department for Child Protection must be consulted during the planning stages.** This is because CPFS have responsibility under State Arrangements to maintain the welfare of evacuees under Westplan Welfare.

### Special Needs Groups

This section provides a list of sections of the community that may require special assistance or special consideration during an emergency, particularly if evacuation is being considered.

#### Shire of Katanning

Name	Description	Address	Contact	No People
Bethshan	Assisted living accommodation (seniors)	7 Piesse St Katanning	98211018	Up to 26
Lions Aberdeen Village	Seniors retirement housing	Aberdeen St (behind Shire Office) Katanning	Great Southern Housing Association (08) 98428697	Up to 30
Amherst Village	Seniors Retirement housing	Amherst St Katanning	Shire of Katanning (08) 98219999	Up to 30
Katanning Regional Hospital	Hospital	Corner of Clive & Adam St Katanning	Katanning Hospital 98216222	100 +

#### Shire of Woodanilling

Name	Description	Address	Contact	No People
Woodanilling Primary School	Primary School	Carlton Street, Woodanilling	9823 1528	13 students plus 5 teachers
Avalon Caravan Park	Accommodation & Cafe	Great Southern Hwy, Woodanilling Town Site	98231681	Up to 20 people
Various Elderly residents in town			Shire of Woodanilling	████████

#### Shire of Kent

Name	Description	Address	Contact	No People
Nyabing Primary School	Primary School	Hobley St, Nyabing	9829 1023	31 students 12 staff
Pingrup Primary School	Primary School	Carrie St, Pingrup	9820 1042	12 staff 20 students

### 3.4.2 Demographics

Refer to Census Information.

### Evacuation / Welfare Centres

For a detail list of evacuation / welfare centres see tab 'Evacuation Centres'.

#### 3.4.3 Matrix

The purpose of the following matrix is to outline the length of time and number of people the welfare centre can facilitate. Full details on each centre are under tab 'Evacuation Centres'

**Table 3.3**

No. of People	Duration				
	0-8 Hrs	8 Hrs - 1 Day	1-3 Days	3-7 Days	1 Week +
1-10					
10-100	<i>Nyabing &amp; Pingrup Town Hall</i>	Katanning Town Hall & Woodanilling Town Hall	<i>Katanning Town Hall &amp; Woodanilling Town Hall</i>		
100-500		Katanning Leisure Centre Woodanilling Recreation Centre	Katanning Leisure Centre Woodanilling Recreation Centre	Woodanilling Recreation Centre	
500+					

### Routes & Maps

Refer to tab 'Maps' This section provides a map of the locality and identifies any issues and local land marks.

### Animals

There are no commercial animal facilities available in any Shire. The Council Dog Pounds are not suitable to hold dogs in an emergency. The Equestrian area and Shearing Sheds at the Leisure Centre in Katanning may be suitable to hold some animals; however owners would need to be responsible for managing their animals.

### 3.5 Welfare

The Department for Child Protection and Family Services (CPFS) has the role of managing welfare. Whenever evacuation is being considered, the Department should be consulted as part of that decision making process.

#### Local Welfare Coordinator

The Local Welfare Coordinator is the Team Leader, CPFS Katanning. The contact number is listed in the contacts register.

#### Local Welfare Liaison Officer

The role of the Local Welfare Liaison Officer is to provide a point of contact to local government resources for a welfare centre. This person may provide items such as access to buildings or building maintenance. The following people have been nominated as Local Welfare Liaison Officers;

Local Government	Contact Person	Phone Number
Shire of Katanning	Director of Engineering Services	9821 9999 [REDACTED]
Shire of Kent	CEO	9829 1051 [REDACTED]
Shire of Woodanilling	CEO	9823 1506 [REDACTED]

#### District Emergency Services Officer

The Department for Child Protection shall appoint a District Emergency Services Officer (DESO) to prepare local welfare plans. The DESO for the Shire of Katanning, Shire of Woodanilling, Shire of Kent is contained in Contacts Register.

### 3.6 State & National Registration & Enquiry

When a large scale emergency occurs and people are evacuated or become displaced, one of the areas the Department for Child Protection and Family Services (CPFS) has responsibility for is recording who has been displaced and placing the information onto a State or National Register. This primarily allows friends or relatives to locate each other but also has many further applications. Because of the nature of the work involved CPFS have reciprocal arrangements with the Red Cross to assist with the registration process.

There is a Red Cross unit based in Katanning. They are activated by CPFS for the purposes of welfare support and registration.

#### Welfare Centres

See Evacuation Centres



## **PART 4 – RECOVERY**

Please refer to the Shire of Katanning, Shire of Woodanilling, Shire of Kent Recovery Management Plan.

## **PART 5 – EMERGENCY CONTACTS DIRECTORY**

See 'Contacts and Resources List '

## **PART 6 – EXERCISING & REVIEWING**

### **Exercising**

#### **Aim**

The aim of any exercise conducted by the LEMC should be to assess the Local Emergency Management Arrangements, not a HMA's response to an incident. This is a HMA responsibility.

#### **Frequency**

The LEMC will hold an exercise on an annual basis

#### **Types**

Exercises may be either

- a) Discussion
- b) Field

#### **Reporting of Exercises**

Exercises should be reported to the DEMC as per State Emergency Management Policy 2.5.

### **Review**

The Executive Officer should ensure this document is reviewed as follows;

<b>Item</b>	<b>Review</b>
Contact Details	Each quarterly meeting
Local Arrangements – contents	Annually
Local Arrangements – via exercise	Annually
Emergency Risk Management	5 years or if there is a significant change

## Appendices

### Contacts

Please refer to the contact list. This is kept as a stand-alone document for confidentiality purposes. This list is kept separate. The list is maintained by the Executive Officer.

**KATANNING RISK ANALYSIS – 13 FEBRUARY 2002**

**RISK TREATMENT SCHEDULE & PLAN**

<b>Risks In Priority Order</b>	<b>Risk Level</b>	<b>Risk Treatments</b>	<b>Responsible Organisation</b>	<b>Timetable</b>
There is a risk that a road transport accident may cause loss of life.	Extreme	<ul style="list-style-type: none"> <li>• LEMC support Road Wise campaign.</li> <li>• LEMC support Bike Ed and driver training courses.</li> <li>• Ensure that emergency services are trained to appropriate standards.</li> </ul>	<ul style="list-style-type: none"> <li>• Road Wise.</li> <li>• Road Wise, Police Service &amp; relevant schools.</li> <li>• District Office – Emergency Services.</li> </ul>	
There is a risk that an urban fire may cause loss of life.	Extreme	<ul style="list-style-type: none"> <li>• LEMC support Fire Prevention Plan.</li> <li>• HMA plans in place &amp; up to date.</li> <li>• LEMC support public education &amp; public awareness program.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• Local Government Authority.</li> <li>• DFES – Fire &amp; Rescue Service.</li> <li>• DFES District Office – Fire &amp; Rescue Service &amp; volunteers.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a storm / cyclone may cause damage to the lifelines of the area affected.	Extreme	<ul style="list-style-type: none"> <li>• Ensure HMA Plan in place &amp; up to date.</li> <li>• Provision of EOC by Shire.</li> <li>• Support Storm Safe Campaigns.</li> <li>• Provision of physical resources.</li> </ul>	<ul style="list-style-type: none"> <li>• State Emergency Service.</li> <li>• Local Government Authority.</li> <li>• DFES District Office – SES.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a storm / cyclone may cause damage to the facilities of the communities within the Shire.	Extreme	<ul style="list-style-type: none"> <li>• Ensure HMA Plan in place &amp; up to date.</li> <li>• Provision of EOC by Shire.</li> <li>• Support Storm Safe Campaigns.</li> <li>• Provision of physical resources.</li> </ul>	<ul style="list-style-type: none"> <li>• State Emergency Service.</li> <li>• Local Government Authority.</li> <li>• DFES District Office – SES.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a storm / cyclone may result in damage to the primary industry of the Shire.	Extreme	<ul style="list-style-type: none"> <li>• Ensure HMA Plan in place &amp; up to date.</li> <li>• Provision of EOC by Shire.</li> <li>• Support Storm Safe Campaigns.</li> <li>• Provision of physical resources.</li> </ul>	<ul style="list-style-type: none"> <li>• State Emergency Service.</li> <li>• Local Government Authority.</li> <li>• DFES District Office – SES.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a storm / cyclone may result in damage to the secondary industry of the Shire.	Extreme	<ul style="list-style-type: none"> <li>• Ensure HMA Plan in place &amp; up to date.</li> <li>• Provision of EOC by Shire.</li> <li>• Support Storm Safe Campaigns.</li> <li>• Provision of physical resources.</li> </ul>	<ul style="list-style-type: none"> <li>• State Emergency Service.</li> <li>• Local Government Authority.</li> <li>• DFES District Office – SES.</li> <li>• Local Government Authority.</li> <li>•</li> </ul>	

Shire of Katanning, Shire of Woodanilling, Shire of Kent Local Emergency Management Arrangements

Risks In Priority Order	Risk Level	Risk Treatments	Responsible Organisation	Timetable
There is a risk that the results of a storm / cyclone may affect the service sector of the Shire.	Extreme	<ul style="list-style-type: none"> <li>• Ensure HMA Plan in place &amp; up to date.</li> <li>• Provision of EOC by Shire.</li> <li>• Support Storm Safe Campaigns.</li> <li>• Provision of physical resources.</li> </ul>	<ul style="list-style-type: none"> <li>• State Emergency Service.</li> <li>• Local Government Authority.</li> <li>• DFES District Office – SES.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a storm / cyclone may result in damage or destruction of assets belonging to Shire residents.	High	<ul style="list-style-type: none"> <li>• Ensure HMA Plan in place &amp; up to date.</li> <li>• Provision of EOC by Shire.</li> <li>• Support Storm Safe Campaigns.</li> <li>• Provision of physical resources.</li> </ul>	<ul style="list-style-type: none"> <li>• State Emergency Service.</li> <li>• Local Government Authority.</li> <li>• DFES District Office – SES.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that an animal plague may result in damage to the natural environment.	High	<ul style="list-style-type: none"> <li>• LEMC Support HMA.</li> <li>• HMA Plan in place &amp; up to date.</li> <li>• Provision of resource support.</li> </ul>	<ul style="list-style-type: none"> <li>• LEMC.</li> <li>• Department of Agriculture.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a rural fire may cause damage to the lifelines within the Shire of Katanning.	High	<ul style="list-style-type: none"> <li>• LEMC support Fire Prevention Plan.</li> <li>• HMA plans in place &amp; up to date.</li> <li>• LEMC support public education &amp; public awareness program.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• Local Government Authority.</li> <li>• DFES – Bush Fire Service.</li> <li>• DFES District Office – Bush Fire Service &amp; volunteers.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a rural fire may cause damage to the primary industry of the Shire of Katanning.	High	<ul style="list-style-type: none"> <li>• LEMC support Fire Prevention Plan.</li> <li>• HMA plans in place &amp; up to date.</li> <li>• LEMC support public education &amp; public awareness program.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• Local Government Authority.</li> <li>• DFES – Bush Fire Service.</li> <li>• DFES District Office – Bush Fire Service &amp; volunteers.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that the results of an exotic animal disease may affect the primary industry of the Shire.	High	<ul style="list-style-type: none"> <li>• LEMC Support HMA.</li> <li>• HMA Plan in place &amp; up to date.</li> <li>• Provision of resource support.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• LEMC.</li> <li>• Department of Agriculture.</li> <li>• Local Government Authority.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that the results of an exotic animal disease may affect the income of residents.	High	<ul style="list-style-type: none"> <li>• LEMC Support HMA.</li> <li>• HMA Plan in place &amp; up to date.</li> <li>• Provision of resource support.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• LEMC.</li> <li>• Department of Agriculture.</li> <li>• Local Government Authority.</li> <li>• Local Government Authority.</li> </ul>	

Risks In Priority Order	Risk Level	Risk Treatments	Responsible Organisation	Timetable
There is a risk that the results of an animal plague may affect the primary industry of the Shire.	High	<ul style="list-style-type: none"> <li>• LEMC Support HMA.</li> <li>• HMA Plan in place &amp; up to date.</li> <li>• Provision of resource support.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• LEMC.</li> <li>• Department of Agriculture.</li> <li>• Local Government Authority.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that the results of an animal plague may cause loss of income for residents.	High	<ul style="list-style-type: none"> <li>• LEMC Support HMA.</li> <li>• HMA Plan in place &amp; up to date.</li> <li>• Provision of resource support.</li> </ul>	<ul style="list-style-type: none"> <li>• LEMC.</li> <li>• Department of Agriculture</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that an earthquake may cause damage to the lifelines of the area.	High	<ul style="list-style-type: none"> <li>• Ensure HMA Plan in place &amp; up to date.</li> <li>• Provision of EOC by Shire.</li> <li>• Support public education campaigns.</li> <li>• Provision of physical resources.</li> <li>• Ensure Evacuation Plan in place &amp; up to date.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• State Emergency Service.</li> <li>• Local Government Authority.</li> <li>• DFES District Office – SES.</li> <li>• Local Government Authority.</li> <li>• LEMC.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a failure of the infrastructure may result in damage to some or all of the lifelines.	High	<ul style="list-style-type: none"> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• Local Government Authority.</li> </ul>	
There is a risk that an exotic animal disease may result in the damage or destruction of assets belonging to residents.	High	<ul style="list-style-type: none"> <li>• LEMC Support HMA.</li> <li>• HMA Plan in place &amp; up to date.</li> <li>• Provision of resource support.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• LEMC.</li> <li>• Department of Agriculture.</li> <li>• Local Government Authority.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a storm / cyclone may cause loss of life.	High	<ul style="list-style-type: none"> <li>• Ensure HMA Plan in place &amp; up to date.</li> <li>• Provision of EOC by Shire.</li> <li>• Support Storm Safe Campaigns.</li> <li>• Provision of physical resources.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• State Emergency Service.</li> <li>• Local Government Authority.</li> <li>• DFES District Office – SES.</li> <li>• Local Government Authority.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a hazmat incident may cause loss of life.	High	<ul style="list-style-type: none"> <li>• HMA Plan in place &amp; up to date.</li> <li>• Support relevant responding agencies.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• Fire &amp; Rescue Service.</li> <li>• LEMC.</li> <li>• Local Government Authority.</li> </ul>	

Risks In Priority Order	Risk Level	Risk Treatments	Responsible Organisation	Timetable
There is a risk that an air transport accident may cause loss of life.	High	Accept Risk.		
There is a risk that a flood may cause loss of life.	High	<ul style="list-style-type: none"> <li>• Ensure HMA Plan in place &amp; up to date.</li> <li>• Provision of EOC by Shire.</li> <li>• Support public education campaigns.</li> <li>• Provision of physical resources.</li> <li>• Ensure Evacuation Plan in place &amp; up to date.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• State Emergency Service.</li> <li>• Local Government Authority.</li> <li>• DFES District Office – SES.</li> <li>• Local Government Authority.</li> <li>• LEMC.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a human epidemic may cause loss of life.	High	<ul style="list-style-type: none"> <li>• HMA Plan in place &amp; up to date.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• Health Department.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a building collapse may cause loss of life.	High	<ul style="list-style-type: none"> <li>• HMA Plan in place &amp; up to date.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> <li>• Ensure Australian Standard building codes are adhered to.</li> </ul>	<ul style="list-style-type: none"> <li>• Fire &amp; Rescue Service.</li> <li>• Local Government Authority.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that an earthquake may cause loss of life.	High	<ul style="list-style-type: none"> <li>• Ensure HMA Plan in place &amp; up to date.</li> <li>• Provision of EOC by Shire.</li> <li>• Support public education campaigns.</li> <li>• Provision of physical resources.</li> <li>• Ensure Evacuation Plan in place &amp; up to date.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• State Emergency Service.</li> <li>• Local Government Authority.</li> <li>• DFES District Office – SES.</li> <li>• Local Government Authority.</li> <li>• LEMC.</li> <li>• Local Government Authority.</li> </ul>	
There is a risk that a rural fire may cause loss of life.	High	<ul style="list-style-type: none"> <li>• LEMC support Fire Prevention Plan.</li> <li>• HMA plans in place &amp; up to date.</li> <li>• LEMC support public education &amp; public awareness program.</li> <li>• Ensure Recovery Plan in place &amp; up to date.</li> </ul>	<ul style="list-style-type: none"> <li>• Local Government Authority.</li> <li>• DFES – Bush Fire Service.</li> <li>• DFES District Office – Bush Fire Service &amp; volunteers.</li> <li>• Local Government Authority.</li> </ul>	



**Resources - Please refer to Resources and Contact List for further details**

Shire of Katanning

Location:		
Contact/s		Mob:
CEO	Julian Murphy	
Director of Engineering Services	Uwe Striepe	
CESM	Cindy Pearce	0417 071 567

Item description	Number of items
Graders	2
Trucks	3
Water Tank 10.000 litres	1
FEL and Tree rake	1
Backhoe	1
Mobile Stand Pipe	1
Water Pump and Hoses 3inch	1
Fire Truck 2.4	1

**Resources**

Shire of Woodanilling

Location:		
Contact/		Mob:
CESM	Andriena Ciric	0438 971 267
CEO	Belinda Knight	

Item description	Number of items
Grader	2
Truck	3
9000L water cart (slip on for truck)	1
Front End Loader with tree rake	1
Backhoe	1
3" water pump & hoses	1

**Resources**

Shire of Kent

Location:		
Contact/s		Mob:
CEO		
DCEO		
Works Manager		
CESM		0427 388 168

Item description	Number of items
Grader	3
Front End Loader	1
Bobcat	1
Backhoe	1
Truck with trailers or low loader	3
Water cart – slip on for truck	1

**Evacuation / Welfare Centre Information**

	<b>Details</b>
Establishment/Facility:	<b>Katanning Leisure Centre</b>
Physical Address	Pemble St, Katanning
Telephone No	(08) 98214399
Fax No	(08) 98214657
Email Address	<a href="mailto:klcmanager@katanning.wa.gov.au">klcmanager@katanning.wa.gov.au</a> <a href="mailto:klcstaff@katanning.wa.gov.au">klcstaff@katanning.wa.gov.au</a>

**Contacts**

<b>Name</b>	<b>Position</b>	<b>Work contact</b>	<b>A/hrs contact</b>
Julian Murphy	CEO	(08) 98219999	██████████
Jenny Cristinelli	Manager	(08) 98214399	██████████

**Access Details**

	<b>Details</b>
Keys	Available from all of above staff
Alarm	Yes – Alarm codes available from above staff
Security	Yes – South Coast Security for lock up and overnight patrols
Universal Access	yes

**Accommodation Numbers** – as per Health Regulations

	Details
Sitting / Standing	2500
Sleeping	1000
Duration	Up to 5 days

**Amenities**

Item	Yes/No	Notes
<b><u>Toilet/Washing Facilities:</u></b>		
Toilets/Showers – Male	6	
Toilets/Showers – Female	6	
Toilets/Showers – Universal Access	1	
Toilets/Showers –Unisex	na	
Laundry Facilities	yes	1 x washing machine, 1 x clothes dryer, 1 x hanger
Baby Changing Facilities	nil	
<b><u>Kitchen Facilities:</u></b>		
Stoves (types)	yes	Full Commercial Kitchen plus Kiosk under main roof. Commercial kitchen in football club rooms, kiosk kitchen in adjacent external building
Refrigeration	Yes	3 x cool rooms (Function room Bar, Football Club bar & Kiosk), fridges in all locations including large drink fridges in Kiosk & bar.
Microwave	Yes	In Kiosks, bars etc
Urn / Boiling Water Unit	Yes	In Kiosks, bars & meeting rooms
<b><u>Dining Facilities:</u></b>		
Tables	Yes	Seat up to 400
Chairs	Yes	Seat up to 400
Cutlery and Crockery	Yes	300 sets
<b><u>General Facilities:</u></b>		
Rooms	Yes	Multiple rooms

RCD Protected	Yes	
Power Points	Yes	Throughout building 3 phase power available externally
Generator Port	No	
Fire Equipment	Yes	As per public building requirements
Air Conditioning (type)	Yes	Only in function, meeting rooms and bars (not in main stadium)
Heating	Yes	Only in function, meeting rooms and bars (not in main stadium)
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	In all offices and football club bar
Internet Access	Yes	In all offices and football club bar
Hot Water System (type)	Yes	Gas & electric
Bins	Yes	Stored at sight
Deep Sewer/Septic	Yes	
<b><u>Amenities Areas:</u></b>		
Enclosed Covered Areas	Yes	Main stadium, Ram Pavilion
Outside Children's Play Area	Yes	2 (front and next to football oval)
Recreation Rooms	Yes	Recreation Centre – has youth room with TV, Pool Table, Play stations etc
BBQs	Yes	External next to football oval
Conference Rooms	Yes	Seats up to 300
Meeting Rooms	Yes	Several of differing sizes
Swimming Pool	No	
Oval	Yes	1 x football oval, 3 x hockey ovals, plus equestrian oval
<b><u>External Facilities:</u></b>		
Power Outlets	Yes	3 phase power
Water	Yes	Taps on most external walls of building
Parking	Yes	100 parking bays at front of centre 200 sealed bays adjacent to hockey ovals 200 bays surrounding football oval Over flow parking on ovals if required
Area for Tents	Yes	Permitted on ovals if required
Toilets	Yes	External toilets net to football oval, external access to toilets in centre.
Caravan/Articulated Vehicles	Yes	Permitted on ovals if required

**Other:**

Identify possible hazards:

- a. Surrounded by bush; - **No surrounded by green ovals etc**
- b. Built on flood plain; - **No in higher area of town**
- c. Positioned on coast; and - **No**
- d. Access – **Good access, multiple gates to ovals etc**

Include any other relevant information, such as:

- a. Mobile phone coverage; - **Yes**
- b. Storage; - **in centre and external storage sheds**
- c. Pet friendly; - **yes equestrian area includes stables, mobile stock pens on site, shearing sheds etc available for use.**
- d. Main power board location; - **In main centre**
- e. Water stop cock location; and – **Adjacent to Pemble St and next to car park**
- f. What time frame before septic tank will require pumping? - **NA**

	<b>Details</b>
Establishment/Facility:	<b>Katanning Town Hall</b>
Physical Address	16 Austral Terrace, Katanning
Telephone No	(08) 98219999 (Adjacent Shire Office)
Fax No	(08) 98211243
Email Address	mcs@katanning.wa.gov.au

**Contacts**

<b>Name</b>	<b>Position</b>	<b>Work contact</b>	<b>A/hrs contact</b>
Julian Murphy	CEO	(08) 98219953	0427 816 443
Andrew Holden	DCEO	(08) 98219930	0417 172 445

**Access Details**

	<b>Details</b>
Keys	Available from all of above staff
Alarm	Nil
Security	Nil
Universal Access	yes

**Accommodation Numbers** – as per Health Regulations

	<b>Details</b>
Sitting / Standing	400
Sleeping	200
Duration	Up to 2 days



**Amenities**

Item	Yes/No	Notes
<b><u>Toilet/Washing Facilities:</u></b>		
Toilets/Showers – Male	Yes	2 toilets under main roof adjacent to external public toilets
Toilets/Showers – Female	Yes	2 toilets under main roof adjacent to external public toilets
Toilets/Showers – Universal Access	Yes	But external to building
Toilets/Showers –Unisex	na	
Laundry Facilities	no	
Baby Changing Facilities	nil	
<b><u>Kitchen Facilities:</u></b>		
Stoves (types)	yes	Full Commercial Kitchen
Refrigeration	Yes	Single fridge in kitchen
Microwave	no	
Urn / Boiling Water Unit	Yes	In kitchen
<b><u>Dining Facilities:</u></b>		
Tables	Yes	Seat up to 100
Chairs	Yes	Seat up to 200
Cutlery and Crockery	Yes	100 sets
<b><u>General Facilities:</u></b>		
Rooms	Yes	Upstairs no disabled access
RCD Protected	Yes	
Power Points	Yes	Throughout building
Generator Port	No	
Fire Equipment	Yes	As per public building requirements
Air Conditioning (type)	no	
Heating	Yes	Gas heaters limited
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	no
Internet Access	Yes	no
Hot Water System (type)	Yes	Gas & electric
Bins	Yes	Stored at sight
Deep Sewer/Septic	Yes	

<b><u>Amenities Areas:</u></b>		
Enclosed Covered Areas	no	
Outside Children’s Play Area	no	
Recreation Rooms	no	
BBQs	no	
Conference Rooms	no	
Meeting Rooms	no	
Swimming Pool	No	
Oval	no	
<b><u>External Facilities:</u></b>		
Power Outlets	no	
Water	Yes	Taps on most external walls of building
Parking	Yes	50 parking bays at front of centre
Area for Tents	Yes	In park opposite – limited number
Toilets	Yes	External public toilets
Caravan/Articulated Vehicles	no	

**Other:**

Identify possible hazards:

- e. Surrounded by bush; - **No surrounded by town site**
- f. Built on flood plain; - **No in higher area of town**
- g. Positioned on coast; and - **No**
- h. Access – **Good access,**

Include any other relevant information, such as:

- g. Mobile phone coverage; - **Yes**
- h. Storage; - **limited**
- i. Pet friendly; - **no**
- j. Main power board location; - **In main foyer**
- k. Water stop cock location; and – **at side of building**

What time frame before septic tank will require pumping? - **NA**

	Details
Establishment/Facility:	<b>Woodanilling Recreation Centre</b>
Physical Address	Yairabin Street, Woodanilling
Telephone No	Nil – contact via Shire 9823 1506
Fax No	
Email Address	

**Contacts**

Name	Position	Work contact	A/hrs contact
Belinda Knight	CEO	9823 1506	0427 097 364
Andriena Ciric	CESM		0438 971 267

**Access Details**

	Details
Keys	Available from all of above staff
Alarm	No
Security	No
Universal Access	yes

**Accommodation Numbers** – as per Health Regulations

	Details
Sitting / Standing	300
Sleeping	100
Duration	3-5 days

**Amenities**

Item	Yes/No	Notes
<b><u>Toilet/Washing Facilities:</u></b>		
Toilets/Showers – Male	Yes	
Toilets/Showers – Female	Yes	
Toilets/Showers – Universal Access	Yes	
Toilets/Showers –Unisex	Yes	
Laundry Facilities	No	
Baby Changing Facilities	Yes	
<b><u>Kitchen Facilities:</u></b>		
Stoves (types)	Yes	Gas cooktops
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<b><u>Dining Facilities:</u></b>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<b><u>General Facilities:</u></b>		
Rooms	Yes	Pavilion, kitchen, store, basketball court
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	Yes	Pavilion area only
Heating	Yes	Pavilion area only
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	No	
Internet Access	No	
Hot Water System (type)	Yes	Electric
Bins	Yes	
Deep Sewer/Septic	Yes	septic

<b><u>Amenities Areas:</u></b>		
Enclosed Covered Areas	Yes	
Outside Children’s Play Area	Yes	
Recreation Rooms	Yes	Pavilion area
BBQs	Yes	
Conference Rooms	Yes	Pavilion area
Meeting Rooms	Yes	
Swimming Pool	No	
Oval	Yes	
<b><u>External Facilities:</u></b>		
Power Outlets	Yes	
Water	Yes	
Parking	Yes	
Area for Tents	Yes	
Toilets	Yes	
Caravan/Articulated Vehicles	Yes	

**Other:**

Identify possible hazards:

- i. Surrounded by bush; - **area of bush to the east**
- j. Built on flood plain; - **No in higher area of town**
- k. Positioned on coast; and - **No**
- l. Access – **Good access, multiple gates to ovals etc**

Include any other relevant information, such as:

- l. Mobile phone coverage; - **Yes but may be patchy in some areas**
- m. Storage; - **no**
- n. Pet friendly; - **yes – owners need to restrain animals**
- o. Main power board location; - **front of building**
- p. Water stop cock location; and – **intersection of driveway and road**

What time frame before septic tank will require pumping? – **unknown**

	Details
Establishment/Facility:	<b>Woodanilling Town Hall</b>
Physical Address	Robinson Road, Woodanilling
Telephone No	Contact Shire - 98231506
Fax No	Access to office 98231526
Email Address	nil

**Contacts**

Name	Position	Work contact	A/hrs contact
Belinda Knight	CEO	9823 1506	██████████
Andriena Ciric	CESM		0438 971 267

**Access Details**

	Details
Keys	Available from all of above staff
Alarm	No
Security	No
Universal Access	yes

**Accommodation Numbers** – as per Health Regulations

	Details
Sitting / Standing	200
Sleeping	75
Duration	1-3 days

**Amenities**

Item	Yes/No	Notes
<b><u>Toilet/Washing Facilities:</u></b>		
Toilets/Showers – Male	Yes	No showers
Toilets/Showers – Female	Yes	No showers
Toilets/Showers – Universal Access	No	No showers
Toilets/Showers –Unisex	No	
Laundry Facilities	No	
Baby Changing Facilities	No	
<b><u>Kitchen Facilities:</u></b>		
Stoves (types)	Yes	Gas stoves
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<b><u>Dining Facilities:</u></b>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<b><u>General Facilities:</u></b>		
Rooms	Yes	Main Hall only
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	No	
Heating	Yes	Gas wall heaters
Ceiling Fans	Yes	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	Via adjoining Shire office
Internet Access	Yes	Via adjoining Shire office
Hot Water System (type)	Yes	electric
Bins	Yes	
Deep Sewer/Septic	Yes	Septic
<b><u>Amenities Areas:</u></b>		
Enclosed Covered Areas	No	

Outside Children’s Play Area	Yes	
Recreation Rooms	No	
BBQs	No	
Conference Rooms	No	
Meeting Rooms	No	
Swimming Pool	No	
Oval	No	
<b><u>External Facilities:</u></b>		
Power Outlets	No	
Water	Yes	
Parking	Yes	
Area for Tents	Yes	
Toilets	Yes	
Caravan/Articulated Vehicles	Yes	

**Other:**

Identify possible hazards:

- m. Surrounded by bush; - **No**
- n. Built on flood plain; - **No**
- o. Positioned on coast; and - **No**
- p. Access – **Good access**

Include any other relevant information, such as:

- q. Mobile phone coverage; - **Limited**
- r. Storage; - **nil**
- s. Pet friendly; - **Yes – owners must restrain pets**
- t. Main power board location; - **Near front door**
- u. Water stop cock location; and – **on verge at front of building**

What time frame before septic tank will require pumping? – **Not known**



	Details
Establishment/Facility:	<b>Nyabing Town Hall</b>
Physical Address	Richmond Street, Nyabing
Telephone No	nil
Fax No	nil
Email Address	nil

**Contacts**

Name	Position	Work contact	A/hrs contact
Peter Bentley	CEO	9829 1051	
Paul Roadley	CESM		0427 388 168

**Access Details**

	Details
Keys	Available from all of above staff
Alarm	No
Security	No
Universal Access	yes

**Accommodation Numbers** – as per Health Regulations

	Details
Sitting / Standing	200
Sleeping	75
Duration	1 day

**Amenities**

Item	Yes/No	Notes
<b><u>Toilet/Washing Facilities:</u></b>		
Toilets/Showers – Male	Yes	No showers
Toilets/Showers – Female	Yes	No showers
Toilets/Showers – Universal Access	Yes	No showers
Toilets/Showers –Unisex	No	
Laundry Facilities	No	
Baby Changing Facilities	No	
<b><u>Kitchen Facilities:</u></b>		
Stoves (types)	Yes	
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<b><u>Dining Facilities:</u></b>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<b><u>General Facilities:</u></b>		
Rooms	Yes	Main Hall only
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	No	
Heating	Yes	
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	No	
Internet Access	No	
Hot Water System (type)	Yes	
Bins	Yes	
Deep Sewer/Septic	Yes	Sewer

<b><u>Amenities Areas:</u></b>		
Enclosed Covered Areas	No	
Outside Children's Play Area	No	
Recreation Rooms	No	
BBQs	No	
Conference Rooms	No	
Meeting Rooms	No	
Swimming Pool	No	
Oval	No	
<b><u>External Facilities:</u></b>		
Power Outlets	No	
Water	Yes	
Parking	Yes	
Area for Tents	No	
Toilets	Yes	
Caravan/Articulated Vehicles	Yes	Limited access / turnaround

**Other:**

Identify possible hazards:

- q. Surrounded by bush; - **No**
- r. Built on flood plain; - **No**
- s. Positioned on coast; and - **No**
- t. Access – **Good access**

Include any other relevant information, such as:

- v. Mobile phone coverage; - **Yes**
- w. Storage; - **nil**
- x. Pet friendly; - **no**
- y. Main power board location; - **Near front door**
- z. Water stop cock location; and – **on verge at front of building**

What time frame before septic tank will require pumping? – **NA**

	<b>Details</b>
Establishment/Facility:	<b>Nyabing Recreation Centre</b>
Physical Address	Martin Road, Nyabing
Telephone No	nil
Fax No	nil
Email Address	nil

**Contacts**

<b>Name</b>	<b>Position</b>	<b>Work contact</b>	<b>A/hrs contact</b>
Peter Bentley	CEO	9829 1051	
Paul Roadley	CESM		0427 388 168

**Access Details**

	<b>Details</b>
Keys	Available from all of above staff
Alarm	No
Security	No
Universal Access	yes

**Accommodation Numbers** – as per Health Regulations

	<b>Details</b>
Sitting / Standing	130
Sleeping	60
Duration	Overnight only

**Amenities**

Item	Yes/No	Notes
<b><u>Toilet/Washing Facilities:</u></b>		
Toilets/Showers – Male	Yes	
Toilets/Showers – Female	Yes	
Toilets/Showers – Universal Access	Yes	
Toilets/Showers –Unisex	Yes	
Laundry Facilities	No	
Baby Changing Facilities	No	
<b><u>Kitchen Facilities:</u></b>		
Stoves (types)	Yes	
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<b><u>Dining Facilities:</u></b>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<b><u>General Facilities:</u></b>		
Rooms	Yes	Single area only
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	Yes	
Heating	No	
Ceiling Fans	Yes	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	
Internet Access	No	
Hot Water System (type)	Yes	
Bins	Yes	
Deep Sewer/Septic	Yes	sewer
<b><u>Amenities Areas:</u></b>		
Enclosed Covered Areas	No	
Outside Children’s Play Area	Yes	

Recreation Rooms	No	
BBQs	Yes	
Conference Rooms	Yes	1 room only
Meeting Rooms	Yes	
Swimming Pool	No	
Oval	Yes	
<b>External Facilities:</b>		
Power Outlets	Yes	
Water	Yes	
Parking	Yes	
Area for Tents	Yes	
Toilets	Yes	
Caravan/Articulated Vehicles	Yes	

**Other:**

Identify possible hazards:

- u. Surrounded by bush; - **Bush on south side approx 200 meters, not near buildings**
- v. Built on flood plain; - **No**
- w. Positioned on coast; and - **No**
- x. Access – **Good access, multiple gates to ovals etc**

Include any other relevant information, such as:

- aa. Mobile phone coverage; - **Yes**
- bb. Storage; - **no**
- cc. Pet friendly; - **yes**
- dd. Main power board location; - **At front of building**
- ee. Water stop cock location; and – **at front of building**

What time frame before septic tank will require pumping? - **NA**

	Details
Establishment/Facility:	<b>Pingrup Town Hall</b>
Physical Address	Pingrup Lake Grace Road, Pingrup
Telephone No	9820 1101 – Telecentre in adjoining building
Fax No	9820 1102 - Telecentre in adjoining building
Email Address	<a href="mailto:pingruptele@wn.com.au">pingruptele@wn.com.au</a>

**Contacts**

Name	Position	Work contact	A/hrs contact
Peter Bentley	CEO	9829 1051	
Paul Roadley	CESM		0427 388 168
Jenny Rice	Key Holder	9820 1057	

**Access Details**

	Details
Keys	Available from all of above staff
Alarm	No
Security	No
Universal Access	yes

**Accommodation Numbers** – as per Health Regulations

	Details
Sitting / Standing	200
Sleeping	100
Duration	Overnight only

**Amenities**

Item	Yes/No	Notes
<b><u>Toilet/Washing Facilities:</u></b>		
Toilets/Showers – Male	Yes	
Toilets/Showers – Female	Yes	
Toilets/Showers – Universal Access	Yes	
Toilets/Showers –Unisex	Yes	
Laundry Facilities	No	
Baby Changing Facilities	No	
<b><u>Kitchen Facilities:</u></b>		
Stoves (types)	Yes	
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<b><u>Dining Facilities:</u></b>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<b><u>General Facilities:</u></b>		
Rooms	Yes	Single area only
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	Yes	
Heating	No	
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	Yes	In Telecentre
Internet Access	Yes	In Telecentre
Hot Water System (type)	Yes	
Bins	Yes	
Deep Sewer/Septic	Yes	sewer
<b><u>Amenities Areas:</u></b>		
Enclosed Covered Areas	No	
Outside Children’s Play Area	Yes	Over the road



Recreation Rooms	No	
BBQs	No	
Conference Rooms	Yes	1 room only - telecentre
Meeting Rooms	Yes	As above
Swimming Pool	No	
Oval	No	
<b>External Facilities:</b>		
Power Outlets	No	
Water	Yes	
Parking	Yes	
Area for Tents	Yes	
Toilets	Yes	
Caravan/Articulated Vehicles	Yes	

**Other:**

Identify possible hazards:

- y. Surrounded by bush; - **No**
- z. Built on flood plain; - **No**
- aa. Positioned on coast; and - **No**
- bb. Access – **Good access**

Include any other relevant information, such as:

- ff. Mobile phone coverage; - **Yes**
- gg. Storage; - **no**
- hh. Pet friendly; - **no**
- ii. Main power board location; - **At front of building**
- jj. Water stop cock location; and – **at front of building**

What time frame before septic tank will require pumping? - **NA**

	<b>Details</b>
Establishment/Facility:	<b>Pingrup Recreation Centre</b>
Physical Address	Gaby Street, Pingrup
Telephone No	Nil
Fax No	Nil
Email Address	nil

**Contacts**

<b>Name</b>	<b>Position</b>	<b>Work contact</b>	<b>A/hrs contact</b>
Peter Bentley	CEO	9829 1051	
Paul Roadley	CESM		0427 388 168
Lorain Jolly	Key Holder	9820 1038	

**Access Details**

	<b>Details</b>
Keys	Available from all of above staff
Alarm	No
Security	No
Universal Access	yes

**Accommodation Numbers** – as per Health Regulations

	<b>Details</b>
Sitting / Standing	80
Sleeping	30
Duration	Overnight only

**Amenities**

Item	Yes/No	Notes
<b><u>Toilet/Washing Facilities:</u></b>		
Toilets/Showers – Male	Yes	
Toilets/Showers – Female	Yes	
Toilets/Showers – Universal Access	No	
Toilets/Showers –Unisex	No	
Laundry Facilities	No	
Baby Changing Facilities	No	
<b><u>Kitchen Facilities:</u></b>		
Stoves (types)	Yes	
Refrigeration	Yes	
Microwave	Yes	
Urn / Boiling Water Unit	Yes	
<b><u>Dining Facilities:</u></b>		
Tables	Yes	
Chairs	Yes	
Cutlery and Crockery	Yes	
<b><u>General Facilities:</u></b>		
Rooms	Yes	Single area only
RCD Protected	Yes	
Power Points	Yes	
Generator Port	No	
Fire Equipment	Yes	
Air Conditioning (type)	No	
Heating	Yes	
Ceiling Fans	No	
Lighting (internal)	Yes	
Lighting (external)	Yes	
Telephone Lines	No	
Internet Access	No	
Hot Water System (type)	Yes	
Bins	Yes	
Deep Sewer/Septic	Yes	sewer
<b><u>Amenities Areas:</u></b>		
Enclosed Covered Areas	Yes	

Outside Children’s Play Area	Yes	
Recreation Rooms	No	
BBQs	No	
Conference Rooms	No	
Meeting Rooms	No	
Swimming Pool	No	
Oval	Yes	
<b><u>External Facilities:</u></b>		
Power Outlets	Yes	
Water	Yes	
Parking	Yes	
Area for Tents	Yes	
Toilets	Yes	
Caravan/Articulated Vehicles	Yes	

**Other:**

Identify possible hazards:

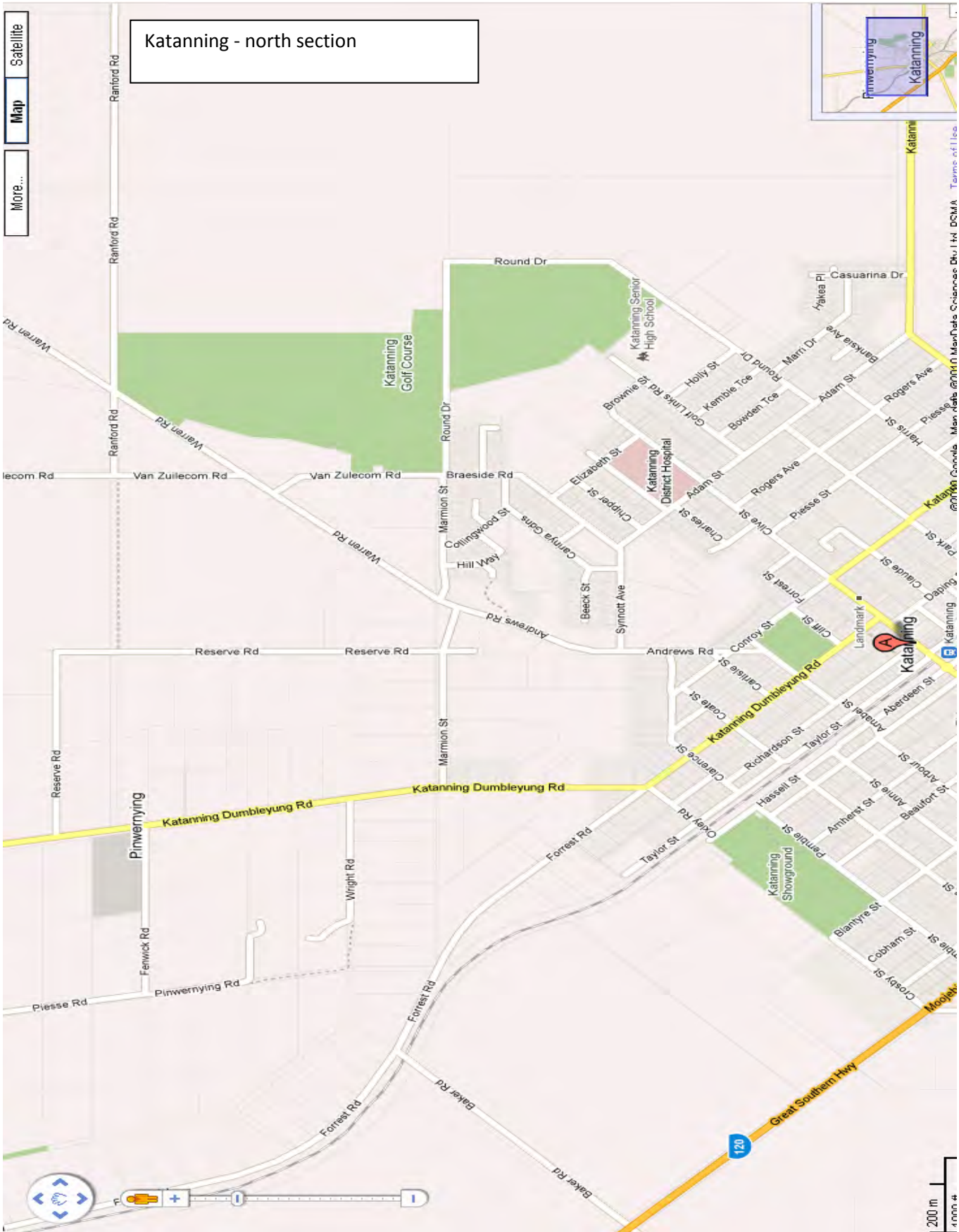
- cc. Surrounded by bush; - **No**
- dd. Built on flood plain; - **No**
- ee. Positioned on coast; and - **No**
- ff. Access – **Good access**

Include any other relevant information, such as:

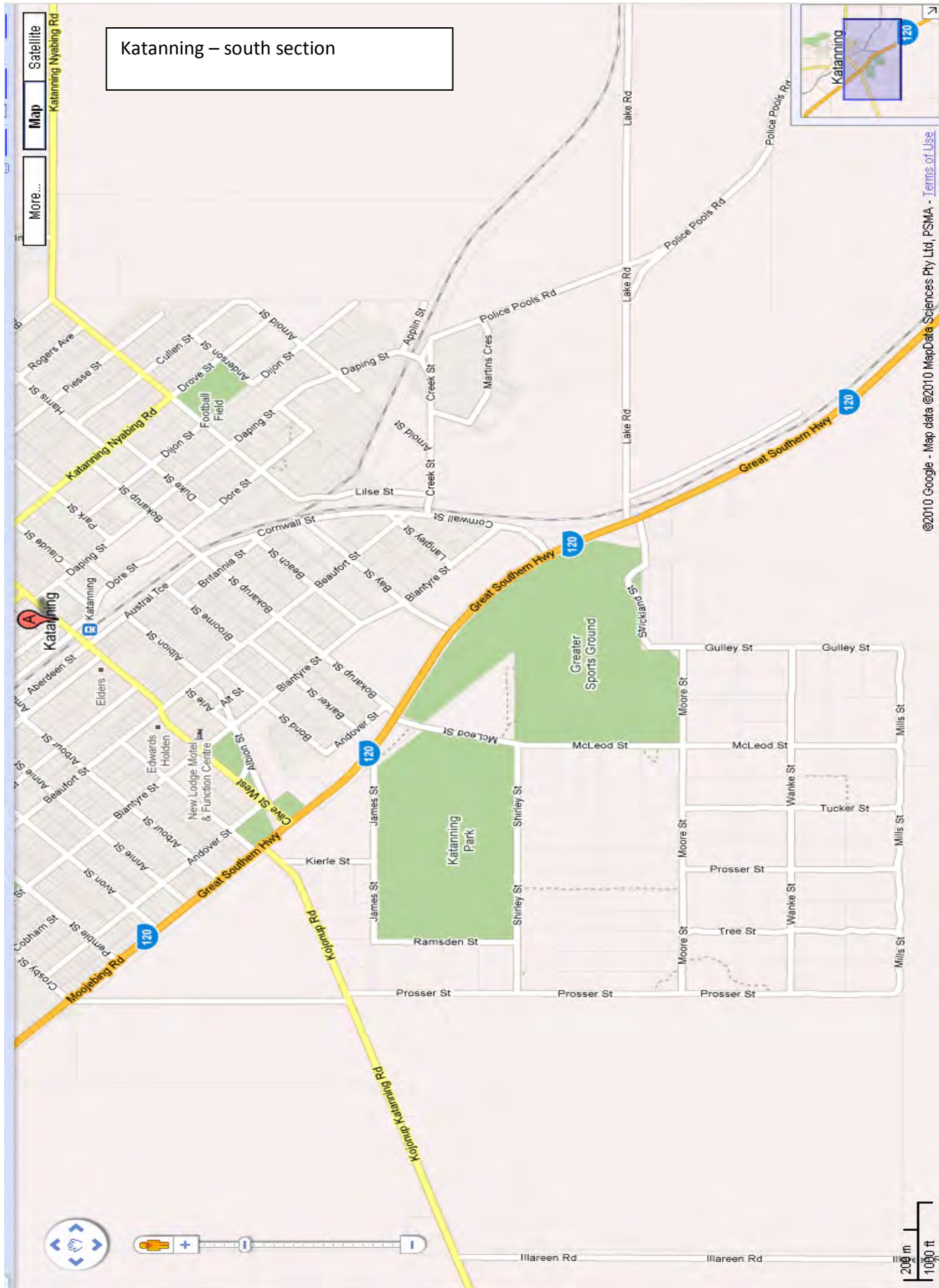
- kk. Mobile phone coverage; - **Yes**
- ll. Storage; - **no**
- mm. Pet friendly; - **no**
- nn. Main power board location; - **At front of building**
- oo. Water stop cock location; and – **at front of building**

What time frame before septic tank will require pumping? - **NA**

Map of the District

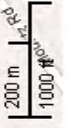
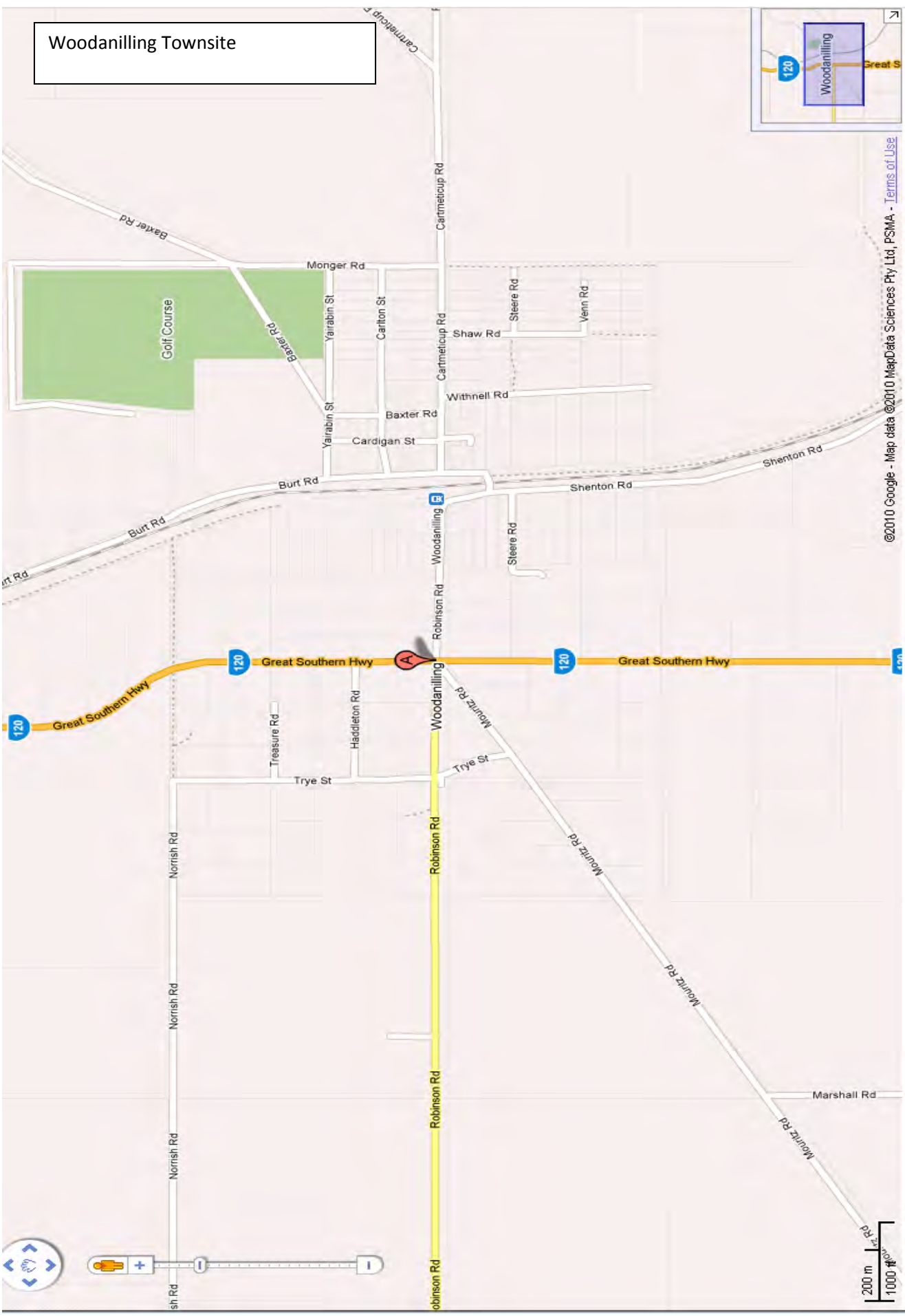


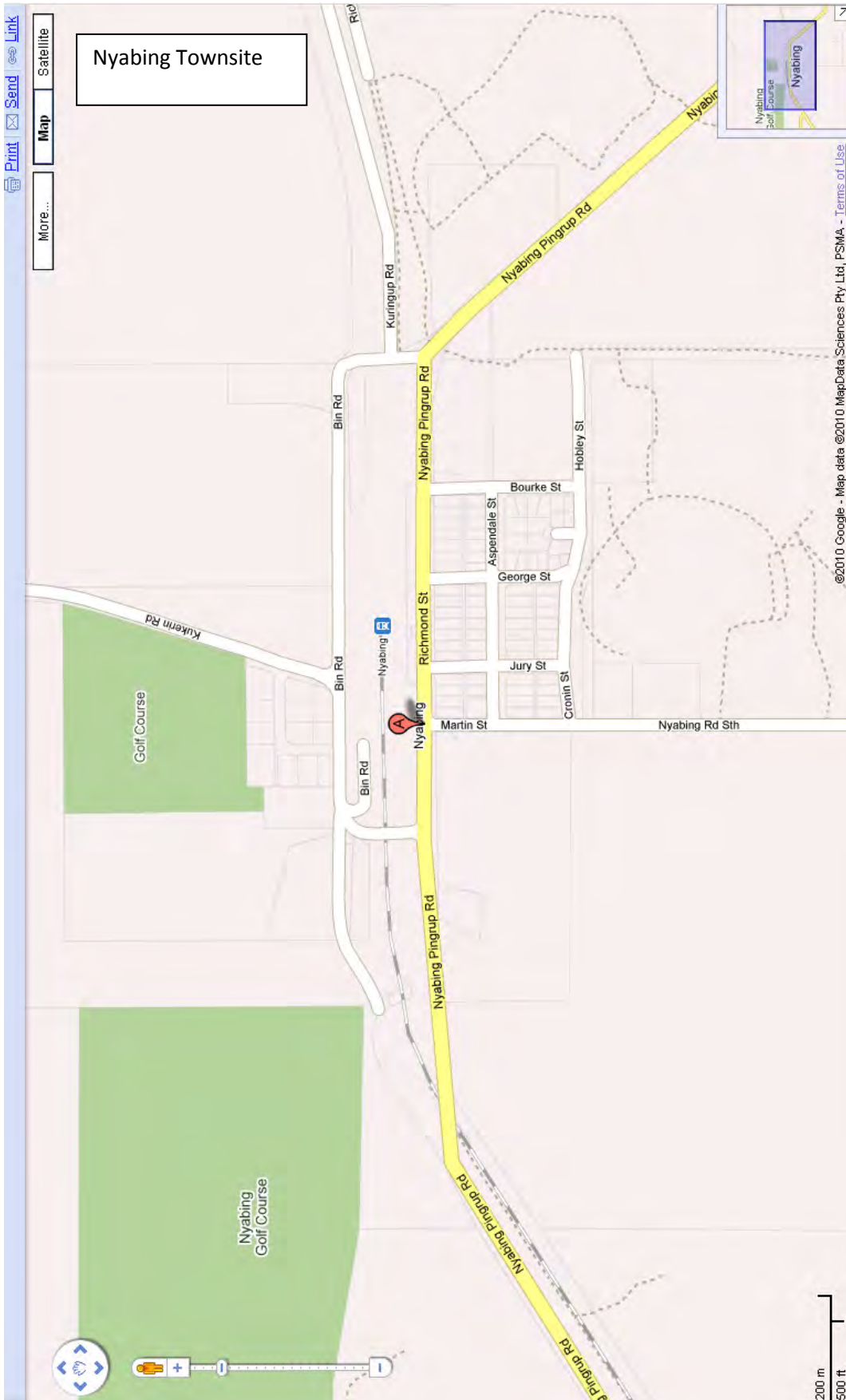
Katanning – south section



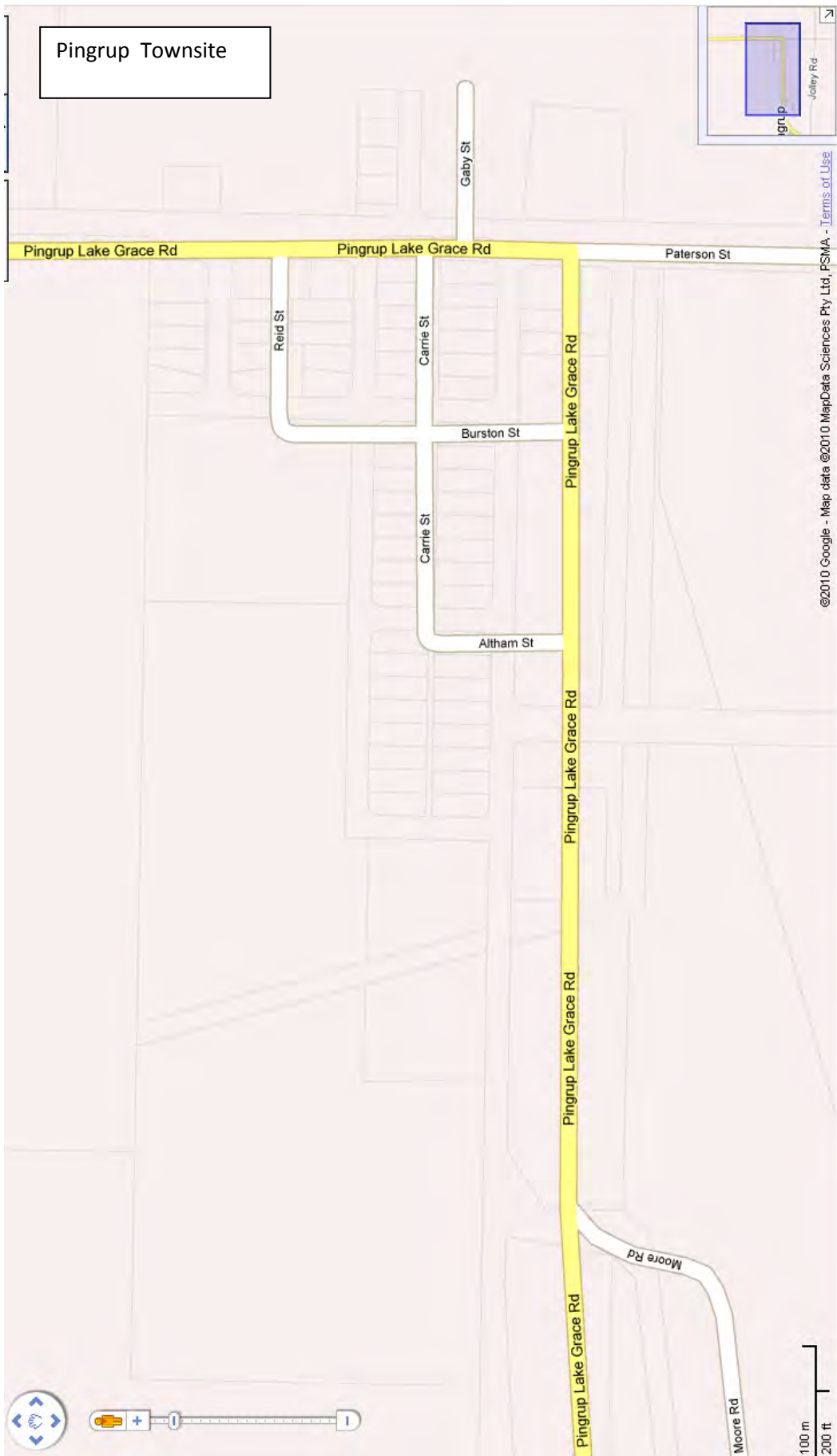
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# Woodanilling Townsite









Demographics (refer to Census figures online) or paper copy available Shire Office and Committee LEMC Files.

**Katanning, Woodanilling & Kent LEMC  
Community Demographics Profile**