



SHIRE OF WOODANILLING



ORDINARY MEETING OF COUNCIL Minutes 24 May 2022

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Agendas and Minutes are available on the Shire website www.woodanilling.wa.gov.au

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The purpose of this Council Meeting is to discuss and where possible make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussions occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (1) (e)). No person should rely on the decisions made by Council until formal advice of the Council resolution is received by that person.

The Shire of Woodanilling expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussions occurring, during the course of the Council meeting.

ORDINARY MEETING OF COUNCIL MINUTES

Minutes of the Ordinary Council Meeting of the Shire of Woodanilling held on Tuesday, 24 May 2022 in the Council Chambers, 3316 Robinson Road, Woodanilling.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President, Councillor Jefferies declared the meeting open at 4.20pm and welcomed Councillors and staff. Cr Jefferies advised that Cr Smith has advised via email correspondence that she will not be attending to the meeting today due to being in current 7 day isolation due to COVID19.

1.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the *Local Government Act 1995* requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long standing personal friendship with the proponent). As a consequence there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:

Cr S Jefferies	Shire President
Cr HR Thomson	Deputy Shire President
Cr P Morrell	
Cr D Douglas	
Cr T Brown	

Officers:

Kellie Bartley	Chief Executive Officer
Gillian French	Special Projects Officer

Apologies:

Sue Dowson	Deputy CEO
Cr B Smith	(COVID 19 Leave)

Observers:

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Jefferies requested permission for a leave of absence for the September 2022 Ordinary Meeting of Council.

COUNCIL RESOLUTION OCM 39/05/22**Moved Cr Morrell Seconded Cr Douglas**

That Cr Jefferies be granted a leave of absence for September 2022.

CARRIED 4/0**7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION**

Nil

8. CONFIRMATION OF COUNCIL MEETING MINUTES:**8.1. ORDINARY MEETING OF COUNCIL HELD – 19 APRIL 2022****COUNCIL RESOLUTION OCM 40/05/22****Moved Cr Morrell Seconded Cr Brown**

That the Minutes of the Ordinary Meeting of Council held 19 April 2022 be confirmed as a true and correct record of proceedings without amendment.

CARRIED 5/0**9. CONFIRMATION OF OTHER MEETING MINUTES:****9.1 WALGA ZONE MEETING MINUTES 22/04/2022 AND ACTIONS REGISTER****COUNCIL RESOLUTION OCM 41/05/22****Moved Cr Morrell Seconded Cr Thomson**

That the Minutes of the Great Southern Zone Meeting held at the Shire of Gnowangerup Recreation Centre, on 22 April 2022 be received by Council.

CARRIED 5/0



Great Southern Zone of WALGA

MINUTES

(Unconfirmed)

of an Ordinary meeting
(2 voting delegates per council)

held on

Friday 22 April 2022

Venue:
Sporting Complex
Yougenup Road
Gnowangerup

1. OPEN: 10.10am

Welcome and Acknowledgement of Traditional Owners by Cr Greg Stewart, Shire of Gnowangerup.

2. ATTENDANCE AND APOLOGIES

Cr Chris Pavlovich	Zone President and Chair of the meeting
Annabel Paulley	Zone Executive Officer
City of Albany	Mayor Dennis Wellington and Cr Sandie Smith
Broomehill / Tambellup	Cr Julian Wills and Acting CEO Rob Stewart
Cranbrook	CEO Linda Gray (from 12.09pm until 1.33pm)
Denmark	Nil
Gnowangerup	Cr Greg Stewart and CEO Bob Jarvis
Jerramungup	Nil
Katanning	Cr Liz Guidera (from 10am until 1.02pm)
Kent	Cr Scott Crosby and Cr Kate Johnston
Kojonup	Cr Kevin Gale and Cr Colin Egerton-Warburton
Plantagenet	Cr Jon Oldfield and CEO Cameron Woods
Woodanilling	Cr Stephen Jefferies, Cr Russel Thomson and CEO Kellie Bartley

Total of 13 out of a possible 22 voting delegates were in attendance at the start of the meeting.

Guests

Nick Sloan, CEO, WALGA

Kelly McManus, Principal, Policy and Advocacy, WALGA

Mel Estough, Acting Regional Manager, Department of Local Government, Sport and Cultural Industries

Stuart Nahajski, General Manager Regional, DevelopmentWA - via video link.

Cesar Rodriguez, Dept of Planning, Lands and Heritage – via video link.

Apologies

Natasha Monks, CEO, Great Southern Development Commission

Vivienne Gardiner, WALGA RoadWise Road Safety Adviser

Cr Fiona Gaze and Cr Kate O'Keeffe, Shire of Gnowangerup

Grant Thompson, CEO, Shire of Kojonup

Cr Julie Leenhouders, Cr Andrew Price and CEO Martin Cuthbert, Shire of Jerramungup

Cr John Goodheart and CEO Julian Murphy, Shire of Katanning

Cr Janine Phillips and Cr Donna Carman, Shire of Denmark

Cr Matt Benson-Lidholm, City of Albany

CEO Adam Majid, Shire of Kent

3. DECLARATIONS OF INTEREST

No declarations of interest were made.

REMINDER: All delegates present at a Zone meeting shall vote, as per Zone Standing Order 28.1

4. CONFIRMATION OF MINUTES – ZONE AND WALGA STATE COUNCIL**4.1 MINUTES OF THE ORDINARY ZONE MEETING – 18 FEBRUARY 2022**

MOVED Cr Chris Pavlovich

SECONDED Cr Kevin Gale

That the minutes motions be moved en bloc.

CARRIED 13-0

MOVED Cr Stephen Jefferies

SECONDED Cr Scott Crosby

That the minutes of an ordinary meeting of the Great Southern Zone of the WALGA held on Friday 18 February 2022 be confirmed as a true and correct record of the proceedings.

CARRIED 13-0

4.2 MINUTES OF THE SPECIAL WALGA STATE COUNCIL MEETING – 23 February 2022**MOVED** Cr Stephen Jefferies**SECONDED** Cr Scott Crosby

That the Minutes of special meeting of the State Council of WALGA held on 23 February 2022 be received.

CARRIED 13-0**4.3 MINUTES OF THE ORDINARY WALGA STATE COUNCIL MEETING – 2 March 2022****MOVED** Cr Stephen Jefferies**SECONDED** Cr Scott Crosby

That the Minutes of meeting of the State Council of WALGA held on 2 March 2022 be received.

CARRIED 13-0**5. WALGA UPDATES & REVIEW OF WALGA STATE COUNCIL AGENDA – 4 May 2022****5.1 Status Report from WALGA to the Zone – attached.**

Received with no further discussion.

5.2 WALGA State Council President's Report – Cr Karen Chappel – attached.

WALGA President's report dated May 2022 is attached.

- Local Government Legislative Reform is currently being considered by Cabinet. WALGA is represented on the working group. Final reform package is due to be announced soon.
- WALGA is lobbying both major political parties on WA issues in the run up to the Federal Election.

5.3 State Council Representative's Report - Cr Chris Pavlovich – verbal report.

- New WALGA President is very proactive and keen for reform where change is required.
- There are very experienced and passionate people on the Policy Forum teams so Cr Pavlovich urged the Zone to use these platforms for structured change within the Local Government sector.

ACTION: Zone to distribute WALGA process flow chart to Zone councils.

5.4 Matters for Decision – Zone consideration required

Consideration of the 4 May 2022 WALGA State Council Agenda - Matters for Decision:-

- 5.1 Submission to Statutory Review of the Food Act 2008.
- 5.2 Local Government Grant Scheme Funding.
- 5.3 Draft Active Travel to School Roadmap.

5.2 Local Government Grant Scheme Funding.

Discussion on the recommendation for this item resolved to amend point 5 by removing the words '**Local Government Grant Scheme (LGGS)**' and replace them with '**State Government**'.

MOVED Cr Russel Thomson**SECONDED** Cr Scott Crosby

That the recommendation on Matters for Decision Item 5.2 – Local Government Grant Scheme Funding be amended as follows:-

- 5. Support for an increase in **State Government** funding to support the unsuccessful capital grants funding applications by Local Governments to the 2020-21 LGGS Capital Grants Committee.

CARRIED 13-0**MOVED** Cr Liz Guidera**SECONDED** Cr Scott Crosby

That the Great Southern Zone of WALGA supports the recommendations for Matters for Decision items 5.1 to 5.3 in the WALGA State Council Agenda dated 4 May 2022 **including the amendment to point 5 of the recommendation for item 5.2 – Local Government Grant Scheme Funding.**

CARRIED 13-0

- 5.5 Matters for Noting** – for Zone information.
Received without further discussion.

- 5.6 State Council Status Report**
Received without further discussion.

6. ACTION REGISTER AND ZONE PRIORITY STRATEGIC ISSUES 2022

6.1 Action Register

- 6.1.1 Short-term Action Register – February 2022 actions were merged into Master Action Register.
6.1.2 Master Action Register – updated document attached.

6.2 Zone Priority Strategic Issues for 2022

1. Aboriginal Cultural Heritage Act 2021 and Regulations

Refer to attached presentation given by guest speaker Cesar Rodriguez from the Dept of Planning, Lands and Heritage. Stakeholder workshops scheduled in Albany on 26 April at 10am at the Aboriginal Corporation.

ACTION: Zone councils to report back to the Zone on areas of concern from this workshop.

2. Housing – also refer to item 7.1 below.

Issues raised include:

- Availability of land. Market failure. Most Zone Local Governments have residential property 'shovel-ready' for subdivision and development but the increasing cost of headworks is a barrier for developers.
- Advocate for lower deposits for bank loans on residential housing.
- Review of Planning Act to see if it is appropriate for regional areas and amend it to cut out any barriers to building, eg. building codes changed to allow more innovative and sustainable construction methods.
- Problem with builders not being able to hire enough staff to undertake building projects.
- Current difficulty sourcing building materials.
- State Government requires more GROH housing in the region.
- Job, House and Land packages.
- Carbon reduction – stand-alone sustainable housing developments for communities. Matter for WA Planning Commission.

ACTION: Each Zone council to discuss and prioritise key outcomes to be achieved to increase housing in regional areas. Quantify the housing needs of each community.

3. Review Accredited Mass Management Scheme (AMMS)

Refer to item 8.1 below.

CEO Linda Gray entered the meeting at 12.09pm.

4. Reliable digital connectivity / telecommunications

Delegates to discuss with their councils about issues to bring to the Zone on this matter.

Mayor Wellington suggested submitting joint Zone proposal to local members prior to elections.

Need shovel-ready projects for this proposal.

Councils can ask City of Albany CEO for the City's investment prospectus.

What is the one project we could go to the next State Government election with? Possibly housing and telecommunication connectivity.

ACTION: Each Zone council to discuss and prioritise key outcomes to be achieved to improve telecommunications in regional areas and report back to the Zone.

5. Jobs and Investment

How do we attract more people to move from cities to live in regional areas?

ACTION: WALGA to gather information and required key outcomes from Zone councils on points 2 and 4 above, and then create a Zone proposal to take to State and Federal Governments. Zone councils to liaise with Kelly McManus at WALGA.

7. GUEST SPEAKERS LINKED TO ZONE PRIORITIES IN 2022

ACTION: Councils to decide which Ministers, Politicians, Directors General and other speakers they wish to attend Zone meetings in 2022. Recommend Education Minister Sue Ellery or Departmental Head, and regional building capacity through a Great Southern representative on the Master Builders' Association.

Zone meeting dates 2022	Guest Speakers
Friday 24 June	Yet to be decided.
Friday 26 August	Yet to be decided.
Friday 4 November	Yet to be decided.

7.1 Stuart Nahajski, General Manager Regional, DevelopmentWA

Subject: Regional housing development issues.

Refer to attached powerpoint presentation.

7.2 Cesar Rodriguez, Dept of Planning, Lands and Heritage

Subject: Aboriginal Cultural Heritage Act 2021 and Regulations

Refer to attached powerpoint presentation.

Cr Liz Guidera left the meeting at 1.02pm leaving 12 voting delegates.

8. ZONE BUSINESS FOR ACTION

Note: Matters brought before the Zone should be ratified by the relevant Zone Council and rated according to the adopted **Policy and Advocacy Prioritisation Framework**.

8.1 Creation of a Heavy Haulage Working Group

MOVED Cr Kevin Gale

SECONDED Cr Stephen Jefferies

That:

- The Great Southern WALGA Zone create a Heavy Haulage Working Group to review the Main Roads WA control systems of Restricted Access Vehicles (RAV) & Accredited Mass Management Scheme (AMMS) on Local Government roads in the Great Southern.**
- Working Group charter to include:**
 - Reviewing the impact and compliance of AMMS concessional loading on the Local Government road network and,**
 - The compliance and implications of RAV access to the Local Government road network and effectiveness in the Local Government CA07 conditions.**
- Working Group to comprise of Cr Kevin Gale, Cr Scott Crosby, Cr Russel Thomson and Chair of the Great Southern Regional Road Group, with technical support from WALGA.**
- Working group make recommendations to the Great Southern Zone, and will disband in one year or the end of June 2023.**

CARRIED 12-0

8.2 Creation of the Great Southern Roads Sub-Committee - Cr Len Handasyde, Chair, Regional Road Group. Report attached.

MOVED Cr Jon Oldfield

SECONDED Cr Kevin Gale

That the Great Southern Zone of WALGA supports the formation of the Great Southern Roads Sub-Committee.

CARRIED 12-0

Sub-Committee Terms of Reference:

1. To investigate the current road infrastructure right across the networks (State, Regional Road Group roads and other local roads) as to their fit for purpose from a freight task and road safety and efficiency perspective both now and in the next 20 years.
2. Once the data is known, make recommendations to the Great Southern Zone of WALGA in order for them to advocate and seek funding to remedy the shortfalls.
3. Co-opt members as required to fulfil the above task as there will be outside technical expertise required from time to time.
4. Report progress of sub-committee to the Great Southern Zone of WALGA at each of its meetings.
5. Finalise a report for publishing prior to the end of 2023-24 financial year.
6. Group to cease operations on 30 June 2024.

Members: Cr Mark Paganoni, Cr Kevin Gale, Cr Dale Douglas, Cr George Pollard, Cr Scott Crosby, Simon Lys (RDA Great Southern) and Cr Len Handasyde.

Kojonup CEO Grant Thompson offered technical support to the sub-committee on an adhoc basis.

8.3 Vote of Thanks to Outgoing Executive Officer

On behalf of the Zone, Cr Chris Pavlovich thanked Annabel Paulley for her 22 years of service as Executive Officer to the Zone and presented her with gifts.

9. REPORTS

Note: Reports will be taken as read unless delegates would like to give prompt feedback on any items of interest.

No	Organisation / Delegates	Updates / Info
9.1	Local Government Agricultural Freight Group (LGAFG) Delegate: Cr Russel Thomson (Shire of Woodanilling)	Minutes of meeting held on 4 February 2022 are attached. Meeting held with Transport Minister on 29 March 2022. LGAFG meeting scheduled for Friday 8 April was deferred until follow up information is received from the Transport Minister's Office and Main Roads. Meeting held with Dept of Transport on 21 April 2022 to discuss:- <ul style="list-style-type: none"> • Agricultural Supply Chain Improvements Program. • Online Mapping System for Road and Rail Initiatives. • Tractor Speed Limits and Regulation of Over-Sized Agricultural Machinery. Cr Thomson said the Great Southern should lobby governments for road funding.
9.2	Great Southern Human Services Forum representative	Nominated candidates are: <ul style="list-style-type: none"> • Cr Donna Carman, Shire of Denmark • Cr Kevin Gale, Shire of Kojonup Both nominees to be given 2 minutes to promote their credentials after which a vote will be conducted. ACTION: Vote to be held at June 2022 meeting due to Cr Carman not being able to attend April meeting.

9.3	Great Southern District Emergency Management Committee (DEMC)	Remove this line item due to having no Zone representative on the DEMC.
9.4	South Coast Natural Resource Management (SCNRM) Land & Water Reference Group Delegate: Cr Jon Oldfield	Refer to attached South Coast NRM flyer.
9.5	Great Southern Development Commission	No report. CEO Natasha Monks was an apology.
9.6	Great Southern RoadWise – Vivienne Gardiner (based in Albany).	Refer to attached report dated April 2022.
9.7	Department of Local Government, Sport and Cultural Industries	<p>Acting Regional Manager, Mel Estough, gave a brief report on the following key points:</p> <ul style="list-style-type: none"> Regional Manager Chris Thompson has formally resigned (currently on extended leave) and finishes with the Department on 30 June 2022 after 21 years of service. Mel Eastough is Acting Regional Manager until 30 June 2022. Recruitment process will commence in near future for the Regional Manager role. Two strategic Sport and Recreation projects to commence in near future are the Great Southern Sport and Recreation Facilities Plan, and Great Southern Outdoor Recreation Strategy. Great Southern 2050 Cycle Strategy project (Dept of Transport).

10. FINANCIAL REPORT

10.1 Financial Report for the period 1 February to 31 March 2022.

Opening balance as at 1 February 2022	\$7,001.70
Total debits	(\$2,796.06)
Total credits	Nil
Closing balance as at 31 March 2022	\$4,205.64

MOVED Cr Scott Crosby

SECONDED Cr Russel Thomson

That the financial statement for the period 1 February to 31 March 2022 be accepted as true and accurate records of the Zone's finances.

CARRIED 12-0

10.2 Online access to Zone bank account for WALGA

MOVED Cr Scott Crosby

SECONDED Cr Russel Thomson

That the Great Southern Zone of the WA Local Government Association gives permission for WA Local Government Association staff at the Perth head office to have online viewing of the Great Southern Zone's Commonwealth Bank of Australia bank account number 1008 9139 held at the Katanning branch BSB 066-515.

CARRIED 12-0

11. EMERGING ISSUES FOR LOCAL GOVERNMENTS

Not discussed due to lack of time.

12. REMAINING ZONE MEETINGS FOR 2022

WALGA will take over meeting administration from June onwards.

Friday 24 June	Shire of Jerramungup (1-day mini conference)
Friday 26 August	Shire of Katanning
Friday 4 November	Shire of Woodanilling (AGM and ordinary meeting) (Joint meeting with Great Southern Regional Road Group)

Meeting closed at 1.33pm.

ACTION REGISTER
GREAT SOUTHERN ZONE OF WALGA
Updated April 2022

Item no	Issue Description	Action	Updates	Status / Outcome
6.1	Presentation by Tim Fraser, Executive Director Local Government, Dept of Local Government	Zone councils to provide feedback to the DLGSCI about the Department's website feature 'Plan on a Page'. Tim Fraser to provide clarification about if Elected Members need to be council employees to be paid superannuation.	<p>Response received on 7 December 2021:</p> <p><i>Thank you for your email seeking a response to the below about superannuation.</i></p> <p><i>The DLGSC will work through the implications of amending the Local Government Act to enable the payment of superannuation contributions to elected members. Superannuation for elected members has been introduced in other jurisdictions, specifically New South Wales (from 1 July 2022), and this legislative framework will be considered as part of implementation of the proposed reforms.</i></p> <p><i>The Zone is encouraged to provide a submission to the review outlining any potential implementation issues.</i></p> <p><i>Written submissions can be sent to actreview@dlgsc.wa.gov.au. Submissions close 25 February 2022.</i></p> <p><i>Regards</i> <i>Darrelle Merritt</i> <i>A/Director – Policy and Legislation</i> <i>Local Government</i></p>	<p>Completed.</p> <p>Remove from list.</p>
6.2	State Council Status Report: Item 4.1 Protocols for State Councillors contesting State and Federal Elections	Tony Brown to provide a response to Cr Guidera's request for further clarification about writs being issued and declared candidacy.	Tony Brown gave response direct to Cr Guidera.	<p>Completed.</p> <p>Remove from list.</p>

6.3	Zone planning forum in February 2022	To discuss the long term aspirations of the Great Southern Region and associated re-focus of the Zone.	Cr Guidera to circulate summary of the planning forum to Zone councils prior to 22 April 2022 meeting.	Delete as dealt with in April meeting
6.4	Question on notice to Murray Carter of DFES from Cr Kevin Gale, Shire of Kojonup	<p>Kojonup's bushfire brigades are concerned that insurance for bushfire brigade volunteers does not cover them for workers' compensation claims. For example, are farmers/bushfire brigade volunteers covered for workers compensation when they are fighting fires on other people's properties?</p> <p>ACTION: Murray Carter to investigate and respond to the Zone.</p>	<p>An email was sent from DFES on 30 November 2021 to Cr Gale and Cr Pavlovich with attached DFES presentation given to the Shire of Moora.</p> <p>Meeting in March with Shire of Kojonup with Mr Carter and DFES. Shire BHT asked to be advised of outcome.</p> <p>Response as follows: <i>Local government bush fire volunteers - LGIS Bushfire Injury (VFF Personal Injury).</i></p> <p><i>This cover applies when a volunteer firefighter is carrying out normal brigade activities which are further defined under the Bush Fires Act 1954. The LGIS Bushfire Injury insurance applies as if the volunteers were a 'worker' and suffered that injury under the Workers' Compensation and Injury Management Act 1981 (WCIM Act).</i></p> <p><i>When a fire has been transitioned to DFES, the volunteer is covered under the DFES scheme.</i></p> <p><i>The new definitions under the Work Health and Safety Act do not alter the definitions under the WCIM Act, the definition of 'worker' under the WCIM Act remains unchanged.</i></p> <p><i>Machinery contractors and farmers have their own WCIM insurance.</i></p>	<p>Completed.</p> <p>Remove from list.</p>
6.5	Feedback on Local Government Agricultural Freight Group (LGAFG)	Cr Russel Thomson to attend meeting on 26 November 2021 to provide feedback that the Zone would like the LGAFG to be progressive on agriculture freight funding based on the Revitalising Agricultural Region Freight Strategy.		Remove from list.

6.6	Tender Exemption Provisions – General Practitioner Services WALGA State Council agenda item 5.2 – September 2021.	Cr Fleay to ask WALGA's policy team how the Tender Exemption Provisions can be linked to leasing provisions, and to raise this issue at the September 2021 State Council meeting.	<p>WALGA has included this item in the draft submission on Local Government legislative reform proposals.</p> <p>WALGA's policy position is as per below;</p> <p>WALGA advocates for the inclusion of a tender exemption for General Practitioner (GP) services under Part 4, Division 2 of the Local Government (Functions and General) Regulations 1996, to support Local Governments retain necessary primary health care services for their communities; and</p> <p>1. Undertake additional research in support of the Advocacy Position with the following aims:</p> <p>a. Identify State and Federal Government policy settings and other factors contributing to gaps in primary health care services in regional communities; and</p> <p>b. Quantify the number of regional Local Governments that have current contracts, or are proposing to enter into contracts, for General Practitioner services and the associated costs to Local Government incurred.</p> <p>The Office of the Minister for Local Government has advised that they are interested in establishing a Roundtable on the issue of GP services for Rural Local Governments.</p> <p>The Minister for Local Government hosted a roundtable on this issue with effected Local Governments. The Ministers office and the Department are now researching possible solutions.</p>	Ongoing.
6.7	Actions from discussions with Minister for Housing and Local Government, John Carey	<ul style="list-style-type: none"> Minister Carey to meet with Keith Williams to discuss the issue he raised regarding a legislative hurdle. Minister Carey is happy to meet with LGAs about tourism funding. Minister to advocate regarding the 	<p><i>August 2021 update:</i> Still awaiting written responses from the Minister's office.</p> <p>November 2021 update: Still no response from Minister Carey's office.</p>	WALGA staff to follow up with Minister's office. Ongoing.

		<p>inflexibility of Roads to Recovery funding and liaise with WALGA.</p> <ul style="list-style-type: none"> Minister will provide written responses to Zone questions in 2 - 4 weeks' time. 	<p>April 2022 update: Cr Chris Pavlovich advises that the lack of response is maybe due to some questions not being in the Minister's portfolio. Suggest this item be closed out and request new Zone action if necessary.</p>	
6.8	<p>CA07 Condition on RAV approvals.</p> <hr/> <p>Lobby against legislation (CA07) that will prevent LGs from restricting access to LG roads</p>	<ul style="list-style-type: none"> Stephen Gash to contact Mark Bondietti about the WALGA model. Zone councils to discuss the CA07 condition within their councils in preparation for making a decision about this issue at the November 2021 Zone meeting. WALGA to check CA07 thread of discussion is consistent with LGAs' views. <hr/> <p>That the WA Local Government Association be advised that:</p> <ol style="list-style-type: none"> The Great Southern Zone of WALGA does not support the removal of the CA07 condition on RAV approval, and replacement with the CA88 condition in its current form. WALGA therefore be requested to endorse this position and to write to the Minister for Transport that an alternative condition is formulated following discussion with Asset Managers to provide greater control and management of their asset base. 	<p>Refer to Zone's November 2021 meeting minutes – item 8.2.</p> <p>November 2021 update: Stephen Gash advised that WALGA is still working on the model and it is not ready for circulation yet. ACTION: Cr Pavlovich to progress this issue with the State Advisory Committee.</p> <p>Refer to Status Report from WALGA to the Zone dated February 2022. Status quo remains until further notice.</p> <hr/> <p>August 2021 actions:</p> <ul style="list-style-type: none"> Stephen Gash to contact Mark Bondietti about the WALGA model. Zone councils to discuss the CA07 condition within their councils in preparation for making a decision about this issue at the November 2021 Zone meeting. WALGA to check CA07 thread of discussion is consistent with LGAs' views. <p>Refer to Status Report from WALGA to Zone dated November 2021 and November Zone minutes item 8.2.</p>	<p>Ongoing but remove from list as Zone Working Group will address the CA07 matter and report back through a regular agendas item.</p>
6.9	Affordable housing market failure due to the cost of headworks charges - Shire of Plantagenet	That the Great Southern Zone of WALGA invites the Housing Minister and the Great Southern Development Commission to the June meeting to advocate for a reduction in the essential headworks charges for small regional communities to enable the	<p>Raised with Minister John Carey at Zone mini conference on 25 June 2021.</p> <p>Minister Carey has set up a working group to look at this issue. It is on the WA Government's agenda to get more residential and industrial supply. Ministers for Lands, Housing and Planning meet weekly about these issues.</p>	Ongoing

		provision of affordable housing.	<p><i>August 2021 update:</i> Cr Pavlovich advised that the Shire of Plantagenet is having talks with government departments about assistance with headworks charges.</p> <p><i>April 2022 update:</i> WALGA is raising this issue with the Minister and the Department.</p> <p>ACTION: Zone councils to provide WALGA with details of housing subdivisions in their area, and land which could be developed.</p>	
6.10	Telecommunication Failure and Impact on Regional Communities Shire of Plantagenet	That the Great Southern Zone of WALGA advocates for the identification and immediate upgrade of those regional telecommunication facilities that are failing to meet the increased demand and minimum standards to ensure community safety.	<p>Penny Griffin's presentation document emailed to Zone councils and delegates on 29 June 2021. Issues raised with Telstra and nbnco at 20 August 2021 Zone meeting in Cranbrook.</p> <p>November 2021 update: Cr Michael White raised concerns about phasing out 3G because about 80% of the Shire of Broomehill-Tambellup relies on 3G at the moment.</p> <p>ACTION: Email Simon Lyas at RDA Great Southern to ask if it did anything with the telecommunications report they commissioned last year.</p>	<p>Ongoing.</p> <p>Feedback requested from Zone Councils at the 24 June 2022 Zone meeting.</p>

6.11	Dog attacks on stock	That the Great Southern Zone of WALGA requests that WALGA raise the issue of dog attacks on stock with the State Government to look at ways and means of reducing such attacks through such measures as substantially increasing the penalty to owners for dogs found roaming on farms, adding an additional penalty for owners of dogs which are proven to have attacked stock, and having some avenue for Police to be involved in the investigation.	<p>This item has been referred to the Governance & Organisational Services Policy Team. A response will be provided to the Zone following the Policy Team's consideration.</p> <p>25/6/2021 update: Gnowangerup has had a few more dog attacks, one in the townsite when residents chased dogs away from the sheep.</p> <p>Status Report from WALGA to Zone dated August 2021 stated:</p> <p><i>Despite the consequences of dog attacks on livestock, this category of dog attack incidents does not fall within the wild dog strategies managed by recognised biodiversity groups throughout the State and coordinated by the Department of Primary Industries and Regional Development. Wild dogs, including dingoes, feral dogs and hybrids, are declared pests under the Biosecurity and Agriculture Management Act 2007.</i></p> <p><i>Item 5.1 of the July 2021 State Council Minutes includes a resolution for a full review of the Dog Act 1976 and Cat Act 2011 and the opportunity for new matters to be considered in a future review sits neatly within the resolution. It is therefore recommended that the proposed amendments necessary to fulfil the request of the Great Southern Country Zone be included for consideration in a future Dog Act review consultation process.</i></p> <p><i>The Governance and Organisational Services Policy Team SUPPORTS the inclusion of the proposal from the Great Southern Country Zone that dog attacks on livestock be given special consideration in a future review of the Dog Act 1976.</i></p>	Ongoing.
6.12	Great Southern Roads Statement	Joint meeting of Great Southern Zone of WALGA and Great Southern Regional Road Group to be organised.	<p>Working Group created. First meeting held on Monday 28 June in Tambellup.</p> <p>Cr Len Handasyde provided update to the Zone at April 2022 meeting regarding roads sub-committee. Refer to Zone agenda item 8.2.</p>	Ongoing but remove from list as Zone Working

				Group will address this matter and report back through a regular Zone agendas item.
6.13	Road Asset Preservation Model (APM)	That WALGA defers the matter of the preferred advocacy approach to any review of the Road Asset Preservation Model (APM) until further information is provided and the issue becomes clearer, as this matter has significant implications.	WALGA to provide update to the Zone.	Ongoing
6.14	Local Government Grants Scheme - Capital Grants for Vehicles / Appliances - Shire of Kent	<p>That the WALGA writes to DFES to seek clarification on:</p> <ol style="list-style-type: none"> 1. When the outcomes of the sustainability assessments and the various specified reviews, that has stopped the approval of new appliances, will be completed and advice provided to councils; 2. If any other avenues of sourcing fit for purpose (new and not new) appliances are available during this review period; and 3. If DFES would consider a trial of refurbished appliances being used by councils which volunteer to be a trial site. 	<p>WALGA wrote to DFES and was due to raise this issue at the Local Government Grants Scheme Working Group meeting on 2 November</p> <p>Response provided by DFES representatives at November 2020 meeting.</p> <p>Jerramungup, Gnowangerup, Woodanilling and Nyabing have an interest.</p> <p>Cr Douglas - waiting for an answer from WALGA about having first refusal for secondhand fire trucks to provide better fire backup.</p> <p>Councils are chasing this issue through ROACs. Waiting for response from State Government.</p> <p><i>25 June 2021 update</i></p> <p>Stephen Gash - Narrogin ROAC meeting advised that the State is definitely looking at allowing LGAs to keep trucks. Watching brief.</p> <p>Joanne Burges - LGAs can bid on vehicle via Pickles auction site.</p> <p><i>April 2022 update:</i></p> <p>Department of Finance won't allow Local Governments first refusal on buying vehicles. All vehicles must go to auction.</p>	<p>Ongoing</p> <p>Delete as feedback has been clear on the asset disposal process and the LGGS has a recommendation for the scheme funding to be increased by the State Government.</p>

6.15	Extension of care requirements over road maintenance zone (extend to 20 years)	<p>That the WA Local Government Association be advised that:</p> <p>1) The Great Southern Zone of WALGA support a review of the Environmental Protection (Clearing of Native Vegetation) Regulations 2004, so that the clause regarding previously cleared vegetation be amended to 20 years without seeking further authority from the Department of Water and Environmental Regulation.</p> <p>2) WALGA therefore be requested to endorse this position and to write to the Minister for Environment highlighting the effectiveness and efficiency of the Special Purpose Permit system whilst requesting an amendment to the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 extending the time frame for clearing restrictions to 20 years.</p>	<p>Stephen Gash to investigate this option, liaise with Mark Batty and report back to future Zone meeting.</p> <p>June 2020 Update: <i>Mark Batty reported that Amendments to Environmental Protection Act had passed Lower House and was now in Upper House. DWER has committed to forming a dedicated Local Government clearing permit assessment team. Mark has a meeting with DWER next week to bed this down.</i> <i>Key amendment would see CEO of DWER having the ability under delegated authority to make a determination on minor applications, where this are no rare flora, about if a permit is actually required or not.</i> <i>The Minister has said that Local Government should not get caught up in bureaucracy which is meant for the resources sector.</i></p> <p>Need to find out from DWER what are the timelines, cost and conditions.</p> <p>June 2021 update: Stephen Gash - Is the pilot project for 5-year purpose permit in the Wheatbelt still continuing? ACTION: Joanne Burges to find out and advise Zone. Response from Joanne Burges: <i>'The pilot has been completed with the Shire of Cuballing being issued a strategic purpose permit, CPS 8496/1, in July 2020. The permit for roadworks along sections of eight roads, road re-alignment and two gravel pits to be implemented between August 2020 and August 2035, so covering next 15 years.</i></p> <p><i>Following months of trialling varied approaches, the Shire was able to lodge the clearing permit application in May 2019. The application included details of avoidance, strategies for minimisation and a proposal for an offset package which included a change of vesting purpose of an</i></p>	Ongoing
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			<p><i>old gravel reserve to conservation. Due to the proposed offset reserve becoming part of the settlement for the South West Native Title claim, the Shire was unable to make the necessary changes to the offset site's vesting purpose, resulting in delays with issuing the clearing permit. Alternative offset arrangements were agreed to between DWER and the Shire, which allowed the completion of the assessment. There were no appeals on the clearing permit or its conditions. The Shire is already implementing projects under the provisions of this permit.</i></p> <p><i>DWER advised that in the 2020/21 financial year, they issued smaller strategic clearing permits for multiple gravel pits and Typha control to several other Local Governments including the Shires of Esperance, West Arthur, Dardanup and the City of Greater Geraldton. DWER are inviting other Local Governments to discuss opportunities for strategic clearing permits.'</i></p> <p>Zone councils to consult their roadside conservation plans before submitting roadside clearing permits.</p> <p>November 2021 update:</p> <p>Stephen Gash advised that this issue was being dealt with by the Regional Road Group.</p> <p>February 2022 update:</p> <p>Information about DWER's new native vegetation clearing referrals was emailed to Zone councils on 22 November 2021.</p> <p>WALGA held an event on 'Navigating Native Vegetation Clearing Referrals and Permits' on 8 December 2021.</p>	
6.16	BAL – clearing requirements in town sites – align with metropolitan requirements	That WALGA writes to the Minister for Emergency Services, the Minister for Planning, Lands and Heritage and the Minister for Mines, Industry Regulation and Safety to request an amendment to the Action Plan for Bushfire Framework Review 2019, to increase in the minimum area of	<p>Status Report from WALGA to Zone dated August 2021 states:</p> <p>Dept of Planning, Lands and Heritage advised that the updated SPP3.7 and revised Bushfire Prone Area Map will be released for public comment in late 2021.</p>	Ongoing

		declared bushfire prone vegetation from one hectare to four hectare to be valid for regional and remote townsites and villages in addition to metropolitan areas.	Refer to Status Report from WALGA to the Zone dated April 2022.	
6.17	Distribution of Roads Funding	That the WA Local Government Association be requested to endorse the Great Southern Zone's position on the distribution of road funding, and to write to the Treasurer and Minister for Transport of Western Australia to seek increases in the return of revenue collected by the Commonwealth of Australia to a level that sustains and preserves the vital road assets under management of Local and State Authorities.	<p>Meeting of industry bodies with shared interest in road funding was scheduled for September 2020. <i>February 2021 action:</i> WALGA to provide more clarification about this item.</p> <p>Status Report from WALGA to the Zone dated November 2021 stated that: <i>A working group has been established and is progressing with the support of the Regional Development Commission. WALGA will provide continuing support as required.</i></p> <p>Refer to Status Report from WALGA to the Zone dated April 2022.</p>	Ongoing
6.18	First home owner scheme to apply to purchase of existing houses in regional areas	<ol style="list-style-type: none"> 1. That State Government policies / funding relating to the First Home Owners Grant scheme be extended to include established residences in regional areas for the purpose of encouraging population growth in regional areas, and 2. That WALGA investigates ways to introduce parity home lending requirements between regional areas and the metropolitan area. 	<p>February update from WALGA: The State and Commonwealth Governments have already announced a raft of COVID-19 economic recovery initiatives aimed at increasing activity in the construction industry, including for residential building construction. Given this, the timing of this request is not appropriate at this stage.</p> <p>November 2021 update: WALGA to provide an update on this matter.</p>	Ongoing

6.19	Outstanding actions from August 2019 Zone Review Workshop in Tambellup.	<p>Investigate the establishment of a digital hub for meeting papers, background material and other information; and</p> <p>Investigate the establishment of a Great Southern Zone regional subsidiary.</p>	<p>Information circulated at November 2019 meeting but no time to discuss. Executive Officer received advice from Adam Catterall at City of Albany.</p> <p>Information circulated at November 2019 meeting but no time to discuss.</p> <p><i>April 2022 update:</i> WALGA has been advocating to the Minister for Local Government to amend the regional subsidiary regulations to reduce the regulatory requirements and to promote governance via a charter. WALGA's Executive Manager Governance and Organisational Services, Tony Brown can facilitate assistance in this area.</p>	<p>Ongoing</p> <p>WALGA to action these two issues.</p>
6.20	Review of Emergency Services Legislation.		<p>June 2021 update: Advice from WALGA: If the Zone is seeking an update on progress with State implementation of the recommendations from the report on the 2017 review of the Emergency Services Levy, we suggest that the Zone invites Richard Burnell from DFES to provide a detailed update. If the Zone is seeking an update on the review of the Fire Brigades Act 1942, Bushfires Act 1954 and Fire and Emergency Services Act 1998 and the development of the proposed Consolidated Emergency Services Act – which was flagged in 2019 – this has not progressed as far as we are aware. The Zone can obtain information via the link below and subscribe to the mailing list to be kept informed of the review. https://dfes.wa.gov.au/legislationreview/Pages/default.aspx</p> <p>November 2021 update: Nicole Matthews advised that there had been a long period of no meetings about the new legislation but this week WALGA has attended the first meeting to discuss this matter.</p>	<p>Ongoing</p>

			<i>April 2022 update:</i> Nick Sloan advised that work is progressing and legislation is being prioritised. Drafting will begin sometime this year.	
6.21	Local Government Reform Proposals	<p>That the Great Southern Zone of WALGA:</p> <ol style="list-style-type: none"> 1. Supports the comments and recommendations made by WALGA in its Local Government Reform Proposal Submission, and 2. Opposes the following three Reform Proposals, namely: <ul style="list-style-type: none"> 3.5 Chief Executive Officer Key Performance Indicators. 4.3 Introduction of Preferential Voting. 6.6 Audit Committees. 		Completed Remove as submission made by WALGA
6.22	Short Term Accommodation Regulatory Scheme	<p>That WALGA makes a submission on the Draft Position Statement: Planning for Tourism, as follows:-</p> <ol style="list-style-type: none"> 1. Does not support the adoption of the draft position statement, and indicates that substantial engagement should occur with the local government sector as an integral part of developing a revised draft position statement, to be subject of further formal consultation prior to WAPC consideration of that revised draft position statement. 2. Notes that a significant proportion of the detailed policy direction in the draft position statement is inconsistent with the over-arching policy measure, which is that - "Local government are best placed to plan for tourism within their communities, with local knowledge of 	<p>Advice in Status Report from WALGA to the Zone dated April 2022 as follows:-</p> <p>Extensive changes were made to the draft Submission in response to the Recommendations of the Great Southern and South West Country Zones. The endorsed Submission was provided to the DPLH and DLGSC before the deadline</p>	Completed Remove as submission made by WALGA

		<p>tourism activity, opportunities, constraints, including potential impacts and what requirements, if any, should be placed on tourism proposals”.</p> <p>3. Expresses its disappointment and concern that the draft position statement was developed without any significant engagement with the local government sector, or with individual local governments that have significant tourism industries and knowledge and experience of tourism issues.</p> <p>4. Calls for the intergovernmental working group to be re-formed to guide the integrated development of a regulatory regime that allows local governments to make decisions about the regulation of short-term accommodation uses in residential areas, with the State supporting and enabling that local level regulation, importantly through the establishment of a state-wide registration scheme.</p> <p>5. Calls for the intergovernmental working group to include diverse local government representation to ensure that the experience and knowledge of the sector informs the development of the regulatory regime.</p> <p>6. Sets out that the state-wide registration scheme for short-term accommodation and peer-to-peer platforms should include the following features:</p>		
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		<ul style="list-style-type: none"> a. All hosted and un-hosted short-term accommodation must be required to be registered with the scheme before being able to advertise the property, and platforms must publish the registration number as part of the marketing and booking services; b. All peer-to-peer platforms that seek to let short-term accommodation must be regulated through the scheme as a host platform; c. Obligations of registration for both hosts and platforms must be clear and appropriate infringements and compliance tools should be embedded in the regulatory framework; d. Local Governments must be able to maintain the ability to require the provision of additional information and impose additional licencing or operational requirements, depending on their circumstances, including both town planning and Local Government Act (Local Law) regulation; e. Local Government's must be able to set fees commensurate with the cost of providing the service for any role undertaken as part of the scheme; f. Local Governments must have access to all necessary data collected by the scheme to adequately manage the potential impacts of short-term accommodation providers and to 		
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		<p>ensure local requirements are being met by hosts; and</p> <p>g. Unless Local Governments have 'opted-out', accommodation cannot be registered under the state-wide registration scheme without the prior obtaining and periodic renewal of a 'certificate of local government authority'. 7. Sets out that individual local governments should have the capacity to make their own decisions about whether there are any exemptions from the need to obtain development approval for 'unhosted accommodation'.</p>		
6.23	Aboriginal Cultural Heritage Act 2021 and Regulations	<p>Zone to have input into the Regulations for this new Act.</p> <p>Invite guest speaker to address April 2022 meeting.</p>	Cesar Rodriguez gave presentation to April 2022 Zone meeting. Stakeholder workshops were scheduled to be held in Albany on 26 April 2022.	Ongoing Waiting for LG feedback from Albany workshop
6.24	Accredited Mass Management Scheme (AMMS)	Create a working group.	Heavy Haulage Working Group created at April 2022 Zone meeting. Working Group will progress this issue.	Ongoing

10. REPORTS OF OFFICERS

11. REGULATORY SERVICES

Nil to report.

12. INFRASTRUCTURE SERVICES

Nil to report.

13. CORPORATE SERVICES

13.1. LIST OF ACCOUNTS FOR PAYMENT – 30 APRIL 2022

File Reference	ADM0066
Date of Report	11 May 2022
Responsible Officer	Kellie Bartley, Chief Executive Officer
Author of Report	Cath Painter, Accountant
Disclosure of any Interest	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .
Voting Requirement	Simple Majority
Attachments	Attachment No.13.1.1 – List of Accounts for Payment – 30 April 2022

BRIEF SUMMARY

The purpose of this report is to present to Council the list of accounts paid, for the month ending 30 April 2022, as required under the *Local Government (Financial Management) Regulations 1996*.

BACKGROUND/COMMENT

In accordance with *Local Government (Financial Management) Regulations 1996*, Clause 13 (1) schedules of all payments made through Council's bank accounts are presented to Council for inspection.

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the Shire's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be provided to Council, where such delegation is made.

The following table summarises the payments for the period by payment type, with full details of the accounts paid contained within **ATTACHMENT 13.1.1**.

Payments up to 30 April 2022

Payment Type	Account Type	Amount \$
Automatic Payment Deductions (Direct Debits)	Municipal	\$13,341.12
Cheque Payments (cheque number 15350)	Municipal	\$1,000.00
EFT Payments #6077 to #6128	Municipal	\$90,284.12
Sub Total	Municipal	\$104,625.24
Payments	Trust	\$0.00
Payments	Reserve	\$0.00
Totals		\$104,625.24

STATUTORY/LEGAL IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

13. **Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*

- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
- (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;*
 - and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

POLICY IMPLICATIONS

The Chief Executive Officer, under relevant delegation, is authorised to arrange purchase of specific items in the budget, which do not require calling tenders, providing that it is within the approved and adopted budget.

FINANCIAL IMPLICATIONS

There are no financial implications that have been identified as a result of this report or recommendation.

STRATEGIC IMPLICATIONS

THEME 3

Governance

OBJECTIVES

To promote continual improvement that is supported by efficient and effective governance structures and processes.

STRATEGIES

By ensuring legislation is used to effectively enable quality decision making.

CONSULTATION/COMMUNICATION

There are no community engagement implications that have been identified as a result of this report or recommendation.

RISK MANAGEMENT

The risk in relation to this matter is assessed as “Medium” on the basis that if Council does not accept the payments then the risk identified would be failure to fulfil statutory regulations or compliance requirements. Shire Officer's provide a full detailed listing of payments made in the timely manner.

Consequence	Insignificant	Minor	Moderate	Major	Extreme
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the list of accounts, totalling \$104,625.24 paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 30 April 2022, as contained within **ATTACHMENT 13.1.1**.

COUNCIL RESOLUTION OCM 42/05/2022**Moved Cr Morrell Seconded Cr Brown**

That Council accepts the list of accounts, totalling \$104,625.24 paid under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* for the period ended 30 April 2022, as contained within **ATTACHMENT 13.1.1**.

CARRIED 5/0

Transaction ID	Date	Name	Description	Amount
Municipal Account				
EFT Payments				
EFT6077	08/04/2022	Moore Australia (WA) Pty Ltd	2022 Annual Budget Workshop- Accountant	-1045.00
EFT6078	08/04/2022	Hall Electrical & Data Services	Replace oven element at Unit 1 Salmon Gums	-220.00
EFT6079	08/04/2022	The Woodanilling Tavern	EHO accomodation & meals plus council refreshments	-506.97
EFT6080	08/04/2022	Acumentis South West	Rent Valuation on Unit 1/3 Cardigan St	-495.00
EFT6081	08/04/2022	Geoff John Williamson T/A Katanning Districts Carpet Care	Cleaning contract- pavillion & shire office	-630.00
EFT6082	08/04/2022	The Wagin District Farmers Co-operative	council catering plus kitchen restock	-115.11
EFT6083	08/04/2022	South West Fire Units	Blue Beacon Cover for WO.018	-55.00
EFT6084	08/04/2022	BGL Solutions	Sweeping, Mowing & Fertilizer Application- March	-3135.00
EFT6085	08/04/2022	South Regional TAFE	TAFE enrolment fees for Finance Officer	-160.05
EFT6086	08/04/2022	CGS Tyres	2 new tyres plus fitting/balance for WO.002	-1139.00
EFT6087	08/04/2022	Moray & Agnew Perth	Legal opinion on Avalon Caravan Park	-1980.00
EFT6088	08/04/2022	Claw Environmental	DrumMuster- Annual Collection	-1645.11
EFT6089	08/04/2022	Woodanilling Store	Groceries, Fuel and Newspaper	-142.50
EFT6090	08/04/2022	Shire of Wagin	Rapid Antigen Tests for Staff	-803.00
EFT6091	08/04/2022	Great Southern Fuel Supplies	bulk fuel diesel	-17860.74
EFT6092	08/04/2022	Katanning Furnishings	solarscape blind fitted- 3327 Robinson Road	-340.00
EFT6093	08/04/2022	PCS	check trend for CEO, Fix audio for FO, setup cloudfare so can cancel Westnet, reset Cr Jefferies password	-382.50
EFT6094	08/04/2022	Albany Best Office Systems	photocopier count- 20/2/2022 to 20/3/2022	-832.90
EFT6095	08/04/2022	Staff Christmas Club	Payroll deductions	-694.00
EFT6096	08/04/2022	Wagin Mechanical Repairs	45k service on WO 022- Landcare	-742.45
EFT6097	29/04/2022	IT Vision Australia	Creditor & Debtor Training- Finance Officer 23/3/2022	-825.00
EFT6098	29/04/2022	Barefoot Clothing Manufacturers	Polo Shirt- CEO	-39.35
EFT6099	29/04/2022	ABA Security & Electrical	Monitoring of Security System 25/3/2022 to 24/6/2022	-117.00
EFT6100	29/04/2022	Corsign WA Pty Ltd	Traffic signs & sand bags	-501.60
EFT6101	29/04/2022	AFGRI Equipment	hydraulic pump replacement- WO 005	-12485.37
EFT6102	29/04/2022	IPEC PTY LTD	freight- town brigade WO 018	-14.23
EFT6103	29/04/2022	Geoff John Williamson T/A Katanning Districts Carpet Care	cleaning contract- shire office and pavillion 30/3/2022 & 3/4/2022	-682.50
EFT6104	29/04/2022	Eaton Trophies	honour board plaques- R Thomson & S Jefferies	-49.00
EFT6105	29/04/2022	Staff member	Fuel Reimbursement	-149.38
EFT6106	29/04/2022	South Regional TAFE	SkidSteer Skill Set Training Course- Depot Works Crew	-550.80
EFT6107	29/04/2022	Sally Vermeulen	Bond Refund- Town Hall Hire for funeral 1/3/2022	-220.00
EFT6108	29/04/2022	Staff Member	Reimbursement for Passport photos required for training- B Corker	-19.95
EFT6109	29/04/2022	Staff Member	Reimbursement for Passport photos required for training- A Arnold	-19.95
EFT6110	29/04/2022	Hunter Mechanical Services Pty Ltd	service, grease and check on WO 020 & WO 005	-5678.56
EFT6111	29/04/2022	APPS Plumbing and Gas Wagin	Septic Inspection- 13 Cardigan St	-275.00
EFT6112	29/04/2022	Wagin Community Resource Centre Inc	Forklift Course- Works Crew	-289.60
EFT6113	29/04/2022	Synergy	Street lighting 25/2/2022 to 24/3/2022	-574.37
EFT6114	29/04/2022	Katanning Glazing & Security	replace and reglaze bedroom window- CEO house	-534.60
EFT6115	29/04/2022	Beaurepaires Wagin	Tyre tube for Grader plus fitting	-242.79
EFT6116	29/04/2022	ACMA	Bushfire Radio Renewal- Annual License- Renewed to 27/4/2023	-114.00

EFT6117	29/04/2022	Kowalds News & Glasshouse	batteries for shire office alarm system	-107.70
EFT6118	29/04/2022	PCS	create and set up new staff member remote access	-170.00
EFT6119	29/04/2022	Great Southern Toyota	210,000km service- WO 0	-383.30
EFT6120	29/04/2022	DFES	2021/2022 ESL Quarter 3 Contribution	-10111.20
EFT6121	29/04/2022	Katanning Hardware	fluidmaster valve- plumbing part of 13 Cardigan St	-29.95
EFT6122	29/04/2022	Landgate Valuation & Property Analytics	Certificate of Title checks- Reserve 11067 & Lot 14 (Fire Water Source)	-54.40
EFT6123	29/04/2022	Great Southern Waste Disposal	Household & Recycling rubbish collection- March 2022	-3583.64
EFT6124	29/04/2022	Staff Christmas Club	Payroll deductions	-1001.00
EFT6125	29/04/2022	Wagin Woodanilling Landcare Zone Inc	Annual contribution to WWLZ 1/7/21- 30/6/22	-15000.00
EFT6126	29/04/2022	South West Isuzu	air conditioner condensor- WO 023	-1029.60
EFT6127	29/04/2022	Officeworks	Stationery- March 2022	-305.95
EFT6128	29/04/2022	Shire of Dumbleyung	Engage a consultant for Worker Housing Analysis.	-2200.00

EFT Total Payments -90,284.12

Cheque Payments

15350	14/04/2022	Staff Member	Leaving Gift for 15 years of service	-1000.00
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Total Cheque Payments -1,000.00

Direct Debit Payments

DD4064.1	04/04/2022	NAB - Credit Card	credit card fee- March 2022	-418.72
DD4065.1	04/04/2022	NAB - Credit Card	credit card fee- March 2022	-158.95
DD4068.1	06/04/2022	Aware Super	Payroll deductions	-1080.28
DD4068.2	06/04/2022	Australian Superannuation	Superannuation contributions	-391.65
DD4068.3	06/04/2022	QSuper - Payclear	Superannuation contributions	-189.21
DD4068.4	06/04/2022	Hesta	Payroll deductions	-459.91
DD4068.5	06/04/2022	Colonial Select Personnel Super	Superannuation contributions	-102.63
DD4068.6	06/04/2022	REST	Superannuation contributions	-188.09
DD4068.7	06/04/2022	OnePath Custodians	Superannuation contributions	-128.54
DD4072.1	13/04/2022	Aware Super	Payroll deductions	-1147.09
DD4072.2	13/04/2022	Australian Superannuation	Superannuation contributions	-528.93
DD4072.3	13/04/2022	QSuper - Payclear	Superannuation contributions	-189.21
DD4072.4	13/04/2022	Hesta	Payroll deductions	-459.91
DD4072.5	13/04/2022	Colonial Select Personnel Super	Superannuation contributions	-102.63
DD4072.6	13/04/2022	REST	Superannuation contributions	-188.09
DD4072.7	13/04/2022	OnePath Custodians	Superannuation contributions	-108.24
DD4078.1	20/04/2022	Aware Super	Payroll deductions	-1105.36
DD4078.2	20/04/2022	Australian Superannuation	Superannuation contributions	-497.08
DD4078.3	20/04/2022	QSuper - Payclear	Superannuation contributions	-189.21
DD4078.4	20/04/2022	Hesta	Payroll deductions	-463.75
DD4078.5	20/04/2022	Colonial Select Personnel Super	Superannuation contributions	-102.63
DD4078.6	20/04/2022	REST	Superannuation contributions	-188.09
DD4078.7	20/04/2022	OnePath Custodians	Superannuation contributions	-85.69
DD4079.1	14/04/2022	3E Advantage Pty Limited	photocopier rental- April 2022	-165.00
DD4080.1	20/04/2022	ClickSuper	Monthly transaction & facility fee- March 2022	-24.31
DD4088.1	20/04/2022	SkyMesh	Internet contract- 20/4/2022 to 19/5/2022	-125.00
DD4088.2	13/04/2022	Telstra	Telstra Mobile Distribution- 25/3/2022 to 24/4/2022	-321.94
DD4098.1	27/04/2022	Aware Super	Payroll deductions	-1112.00
DD4098.2	27/04/2022	Australian Superannuation	Superannuation contributions	-498.78
DD4098.3	27/04/2022	QSuper - Payclear	Superannuation contributions	-189.21
DD4098.4	27/04/2022	Hesta	Payroll deductions	-475.27

DD4098.5	27/04/2022	Colonial Select Personnel Super	Superannuation contributions	-111.61
DD4098.6	27/04/2022	REST	Superannuation contributions	-188.09
DD4098.7	27/04/2022	OnePath Custodians	Superannuation contributions	-90.76
DD4099.1	28/04/2022	Water Corporation	Unit 3/3 Cardigan St- Service Charge- 1/3/2022 to 30/4/2022	-1113.58
DD4099.2	29/04/2022	Water Corporation	13 Cardigan St- 10/2/2022 to 11/4/2022	-451.68
Total Direct Debit Payments				-13,341.12
Municipal Account List of Payments Total				-104,625.24

13.2. STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 APRIL 2022

File Reference	ADM0066
Date of Report	11 May 2022
Responsible Officer	Kellie Bartley, Chief Executive Officer
Author of Report	Cath Painter, Accountant
Disclosure of any Interest	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .
Voting Requirement	Simple Majority
Attachments	Attachment No. 13.2.1 – Monthly Financial Report 30 April 2022

BRIEF SUMMARY

The Statement of Financial Activity for period ending 30 April 2022 together with associated commentaries are presented for Council's consideration.

BACKGROUND/COMMENT

In accordance with regulation 34 of the *Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for approval by Council. The Monthly Financial Reports have been prepared in accordance with statutory requirements.

STATUTORY/LEGAL IMPLICATIONS

Section 6.4 of the *Local Government Act 1995* requires a Local Government to prepare an annual financial statement for the preceding year and other financial reports as they prescribed.

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the Local Government to prepare monthly financial statements and report on actual performance against what was set out in the annual budget.

POLICY IMPLICATIONS

There is no Council Policy relevant to this item.

FINANCIAL IMPLICATIONS

The Budget will be regularly monitored on at least a monthly basis, by the Chief Executive Officer and Accountant. Responsible Officers are also required to review their particular line items for anomalies each month, with a major review required by law, between 1 January and 30 April of each year pursuant to the *Local Government (Financial Management) Regulations 1996* (Regulation 33A).

Any material variances that have an impact on the outcome of the budgeted closing surplus/deficit position are detailed in the Monthly Financial Report contained within **ATTACHMENT 13.2.1**.

STRATEGIC IMPLICATIONS

THEME 3

Governance

OBJECTIVES

To promote continual improvement that is supported by efficient and effective governance structures and processes.

STRATEGIES

By ensuring legislation is used to effectively enable quality decision making.

CONSULTATION/COMMUNICATION

Reporting Officers receive monthly updates to track expenditure and income and to be aware of their work commitments versus budget allocations.

RISK MANAGEMENT

The risk in relation to this matter is assessed as “Low” on the basis that if Council does not receive the Monthly Financial Reports for the month reported would lead to the Shire not meeting legislative requirements on financial reporting. The risk identified would be failure to fulfil statutory regulations or compliance requirements.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the monthly statement of Financial Activity for the period of 30 April 2022, in accordance with section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1995* as presented in **ATTACHMENT 13.2.1**.

COUNCIL RESOLUTION OCM 43/05/2022

Moved Cr Thomson Seconded Cr Morrell

That Council receives the monthly statement of Financial Activity for the period of 30 April 2022, in accordance with section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1995* as presented in **ATTACHMENT 13.2.1**.

CARRIED 5/0

SHIRE OF WOODANILLING
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 April 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 APRIL 2022

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE	
Members of Council	Members of Council, civic reception, functions, public relations, electoral requirements and administration.
Administration	
GENERAL PURPOSE FUNDING	
Rates	Rates, General Purpose Government Grants, Interest on Investments.
General Purpose Revenue	
LAW, ORDER, PUBLIC SAFETY	
Fire Prevention	Supervision of various by-laws, fire prevention and animal control.
Animal Control	
Other	
HEALTH	
Preventative Services	Food Control, meat inspection, water testing and health inspection services.
Community Health	
Other	
EDUCATION AND WELFARE	
Disability Access & Inclusion	Well aged housing and services for youth and aged.
Care of Senior Citizens	
HOUSING	
Staff Housing	Provision and maintenance of staff housing.
COMMUNITY AMENITIES	
Sanitation	Refuse site, cemetery and public conveniences.
Stormwater Drainage	
Town Planning	
Protection of Environment	
Other	
RECREATION AND CULTURE	
Public Halls	Maintenance of halls, parks, gardens and ovals. Library and heritage.
Swimming areas	
Libraries	
Other	
TRANSPORT	
Road Construction	Road construction and maintenance, footpaths and traffic signs.
Road Maintenance	
Road Plant Purchases	
Transport Licensing Agency	
ECONOMIC SERVICES	
Rural Services	Area promotion, pest control and building control.
Tourism	
Building Control	
Other	
OTHER PROPERTY AND SERVICES	
Private Works	Private works, public works overheads and plant operation.
Public Works Overheads	
Plant Operating Costs	
Stock Control	
Salaries and Wages	

**STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
FOR THE PERIOD ENDED 30 APRIL 2022**

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	486,837	486,837	486,833	(4)	(0.00%)	
Revenue from operating activities							
Governance		0	0	33,479	33,479	0.00%	▲
General purpose funding - general rates	6	820,811	820,702	820,702	0	0.00%	
General purpose funding - other		409,726	341,438	970,145	628,707	184.13%	▲
Law, order and public safety		42,043	35,036	17,334	(17,702)	(50.52%)	▼
Health		0	0	461	461	0.00%	
Education and welfare		106,500	88,750	54,199	(34,551)	(38.93%)	▼
Housing		23,700	19,750	21,325	1,575	7.97%	
Community amenities		31,200	26,000	18,975	(7,025)	(27.02%)	
Recreation and culture		5,405	4,504	19,123	14,619	324.56%	▲
Transport		254,072	211,727	213,979	2,252	1.06%	
Economic services		26,280	21,900	23,658	1,758	8.03%	
Other property and services		24,750	20,625	67,987	47,362	229.63%	▲
		1,744,487	1,590,432	2,261,367	670,935		
Expenditure from operating activities							
Governance		(265,716)	(221,430)	(158,299)	63,131	28.51%	▲
General purpose funding		(19,022)	(15,852)	(13,171)	2,681	16.91%	
Law, order and public safety		(111,157)	(92,631)	(105,291)	(12,660)	(13.67%)	▼
Health		(35,224)	(29,353)	(36,748)	(7,395)	(25.19%)	
Education and welfare		(58,005)	(48,338)	(35,682)	12,656	26.18%	▲
Housing		(47,249)	(39,374)	(60,462)	(21,088)	(53.56%)	▼
Community amenities		(143,407)	(119,506)	(146,994)	(27,488)	(23.00%)	▼
Recreation and culture		(227,326)	(189,438)	(208,411)	(18,973)	(10.02%)	▼
Transport		(1,562,340)	(1,301,950)	(1,310,903)	(8,953)	(0.69%)	
Economic services		(75,183)	(62,653)	(50,698)	11,955	19.08%	▲
Other property and services		(190,687)	(158,906)	(66,566)	92,340	58.11%	▲
		(2,735,316)	(2,279,430)	(2,193,227)	86,203		
Non-cash amounts excluded from operating activities	1(a)	977,007	814,173	647,865	(166,308)	(20.43%)	▼
Amount attributable to operating activities		(13,822)	125,175	716,005	590,831		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	303,465	252,888	141,444	(111,444)	(44.07%)	▼
Proceeds from financial assets at fair value through profit and loss	9	0	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(736,477)	(613,731)	(258,585)	355,146	57.87%	▲
Amount attributable to investing activities		(433,012)	(360,843)	(117,141)	243,702		
Financing Activities							
Transfer from reserves	9	0		0	0	0.00%	
Transfer to reserves	9	(40,000)	(33,333)	(71)	33,262	99.79%	▲
Amount attributable to financing activities		(40,000)	(33,333)	(71)	33,262		
Closing funding surplus / (deficit)	1(c)	0	217,830	1,085,626			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS**FOR THE PERIOD ENDED 30 APRIL 2022****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY BY NATURE & TYPE
FOR THE PERIOD ENDED 30 APRIL 2022

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	486,837	486,837	486,833	(4)	(0.00%)	
Revenue from operating activities							
Rates	6	820,811	820,702	820,702	0	0.00%	
Operating grants, subsidies and contributions	11	592,016	493,347	1,167,155	673,808	136.58%	▲
Fees and charges		326,735	272,279	279,053	6,774	2.49%	
Interest earnings		3,725	3,104	3,190	86	2.77%	
Other revenue		1,200	1,000	(8,733)	(9,733)	(973.30%)	
		1,744,487	1,590,432	2,261,367	670,935		
Expenditure from operating activities							
Employee costs		(1,025,663)	(854,719)	(934,583)	(79,864)	(9.34%)	
Materials and contracts		(565,192)	(470,993)	(421,752)	49,241	10.45%	▲
Utility charges		(65,090)	(54,242)	(55,012)	(770)	(1.42%)	
Depreciation on non-current assets		(888,733)	(740,611)	(647,865)	92,746	12.52%	▲
Insurance expenses		(76,537)	(63,781)	(94,943)	(31,162)	(48.86%)	▼
Other expenditure		(112,279)	(93,566)	(39,070)	54,496	58.24%	▲
Loss on disposal of assets	7	(1,882)	(1,568)	0	1,568	100.00%	
		(2,735,316)	(2,279,435)	(2,193,226)	86,209		
Non-cash amounts excluded from operating activities	1(a)	977,007	814,173	647,865	(166,308)	(20.43%)	▼
Amount attributable to operating activities		(13,822)	125,170	716,005	590,836		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	303,465	252,888	141,444	(111,444)	(44.07%)	▼
Proceeds from financial assets at fair value through profit and loss	9	0	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(736,477)	(613,731)	(258,585)	355,146	57.87%	▲
Amount attributable to investing activities		(433,012)	(360,843)	(117,141)	243,702		
Financing Activities							
Transfer from reserves	9	0	0	0	0	0.00%	
Transfer to reserves	9	(40,000)	(33,333)	(71)	33,262	99.79%	▲
Amount attributable to financing activities		(40,000)	(33,333)	(71)	33,262		
Closing funding surplus / (deficit)	1(c)	0	217,830	1,085,626	867,796		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 APRIL 2022

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 May 2022

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Add: Loss on asset disposals	7	1,882	1,412	0
Add: Change in adopted budget		86,392	64,794	0
Add: Depreciation on assets		888,733	666,550	647,865
Total non-cash items excluded from operating activities		977,007	732,755	647,865

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 30 April 2021	Year to Date 30 April 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(848,912)	(628,902)	(848,984)
Total adjustments to net current assets		(848,912)	(628,902)	(848,984)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	1,663,683	1,140,600	2,007,978
Rates receivables	3	73,177	100,392	103,803
Receivables	3	33,105	70,304	15,209
Other current assets	4	23,148	9,571	23,148
Less: Current liabilities				
Payables	5	(219,528)	(102,016)	(87,753)
Contract liabilities	10	(106,340)	(124,717)	(17,564)
Provisions	10	(131,500)	(147,531)	(110,211)
Less: Total adjustments to net current assets	1(b)	(848,912)	(628,902)	(848,984)
Closing funding surplus / (deficit)		486,833	317,702	1,085,626

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal - Cash at Bank	Cash and cash equivalents	1,158,546	0	1,158,546		NAB	0.10%	NA
Cash on hand - Floats and Petty Cash	Cash and cash equivalents	450	0	450		Cash	0.00%	NA
Reserve - Cash at Bank	Cash and cash equivalents	0	848,982	848,982		NAB	0.10%	NA
Trust - Cash at Bank	Cash and cash equivalents	0	0	0	0	NAB	0.00%	NA
Total		1,158,996	848,982	2,007,978	0			
Comprising								
Cash and cash equivalents		1,158,996	848,982	2,007,978	0			
		1,158,996	848,982	2,007,978	0			

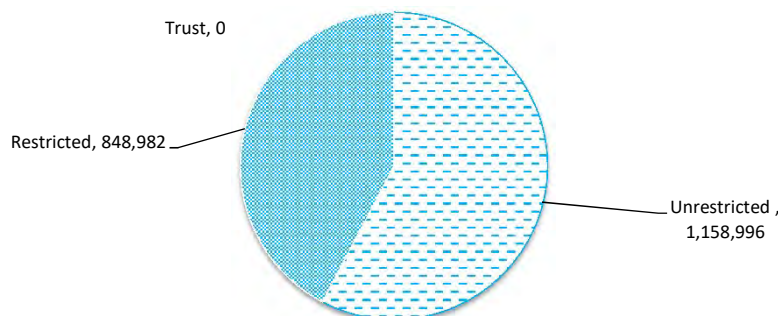
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

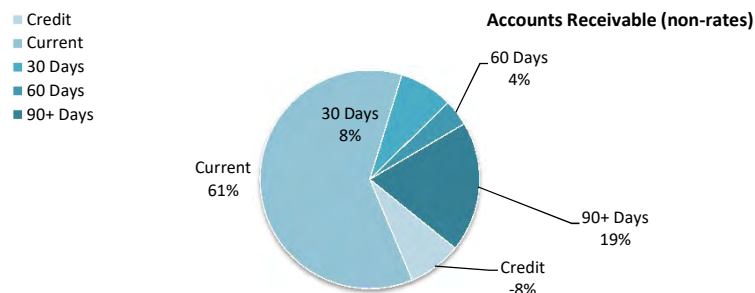
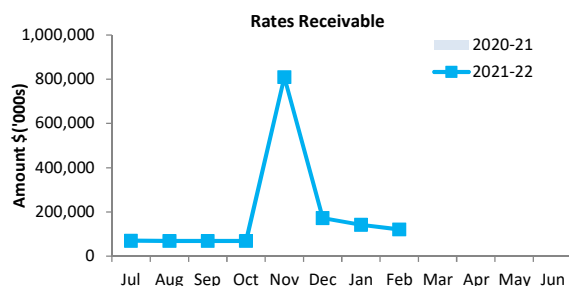
**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 June 2021	30 Apr 2022
	\$	\$
Opening arrears previous years	62,125	73,177
Levied this year	770,057	862,016
Less - collections to date	(759,005)	(831,390)
Equals current outstanding	73,177	103,803
Net rates collectable	73,177	103,803
% Collected	91.2%	88.9%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,205)	9,366	1,216	594	2,966	12,936
Percentage	(9.3%)	72.4%	9.4%	4.6%	22.9%	
Balance per trial balance						
GST receivable						2,273
Total receivables general outstanding						15,209
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 30 April 2022
Other current assets	\$	\$	\$	\$
Inventory				
Fuel and Materials	22,098	0	0	22,098
Prepayments				
Prepayments	1,050	0	0	1,050
Total other current assets	23,148	0	0	23,148
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventory and Prepayment balances are yet to be adjusted for EOFY 2020-2021

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES

NOTE 5

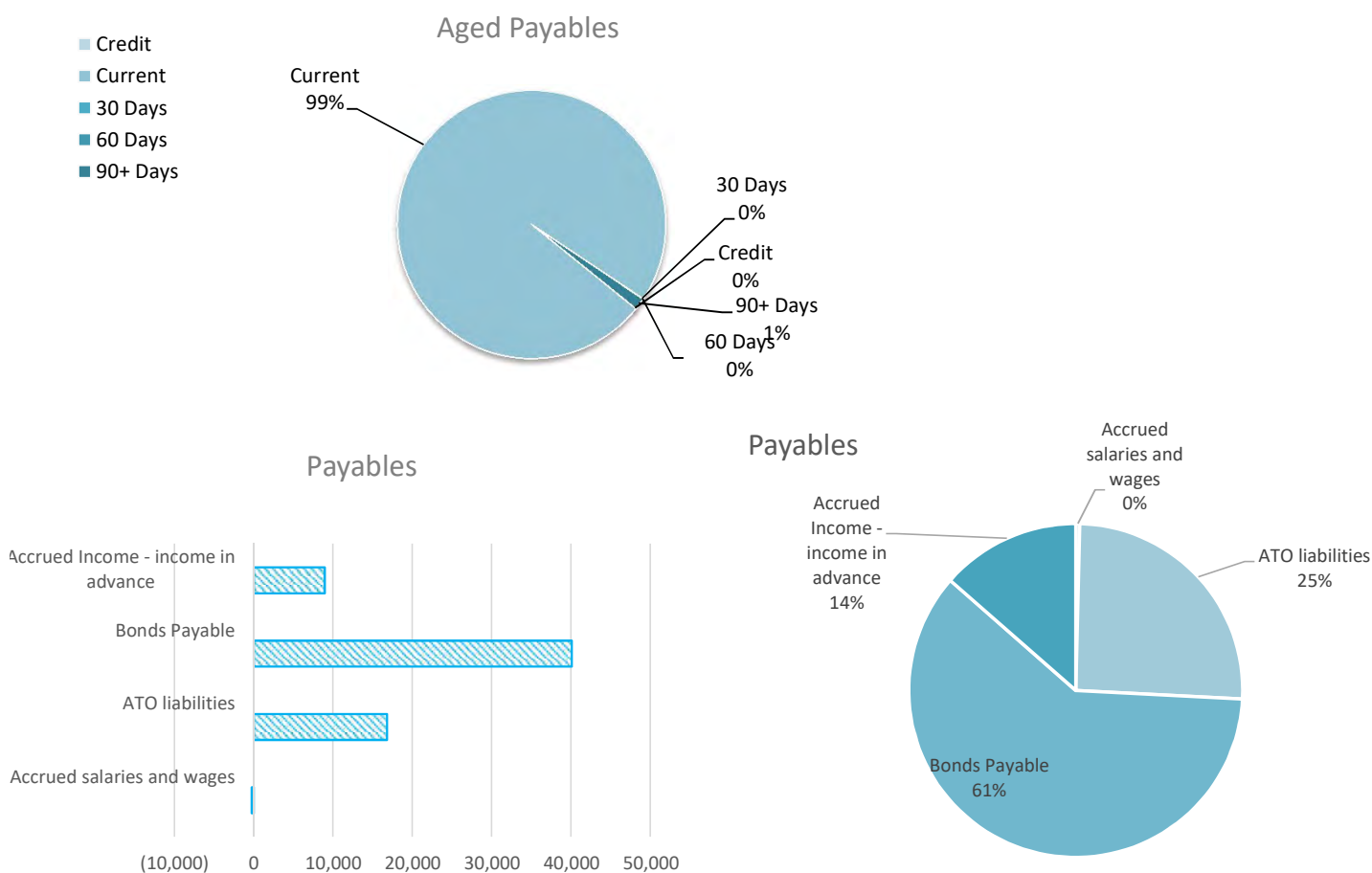
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	21,847	0	0	322	22,169
Percentage	0%	98.5%	0%	0%	1.5%	
Balance per trial balance						
Accrued salaries and wages						(263)
ATO liabilities						16,799
Bonds Payable						40,098
Accrued Income - income in advance						8,950
Total payables general outstanding						87,753

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

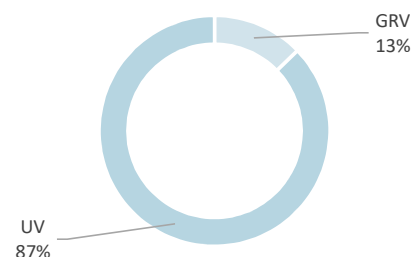
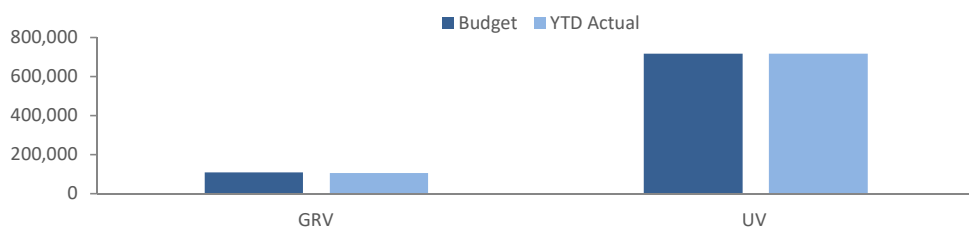
**OPERATING ACTIVITIES
NOTE 6
RATE REVENUE**

General rate revenue

RATE TYPE	Budget					YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
GRV	0.1195	98	877,300	108,873	108,873	104,872			104,872
Unimproved value									
UV	0.0051	192	139,423,500	716,358	716,358	716,724			716,724
Sub-Total		290	140,300,800	825,231	825,231	821,596	0	0	821,596
Minimum payment	Minimum \$								
Gross rental value									
GRV	430	67		28,810	28,810	28,810			28,810
Unimproved value									
UV	430	23		9,890	9,890	11,610	2,085		13,695
Sub-total		90	0	38,700	38,700	40,420	2,085	0	42,505
Discount					(37,720)				(43,400)
Concession					(5,400)				
Total general rates					820,811				820,702

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

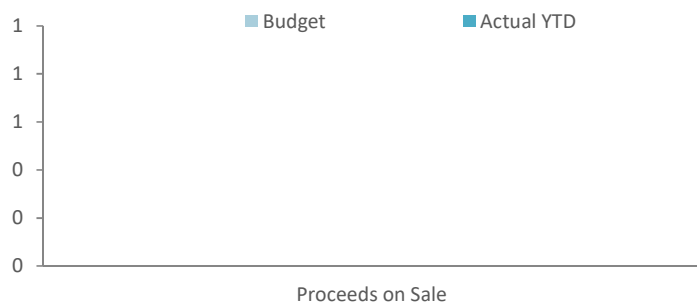


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

**OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	By Class:								
	Plant and equipment				(1,882)	0	0	0	0
	By Program:								
	Governance								
	CEO Vehicle	0	0	0	0	0	0	0	0
	Transport								
	Per Plant Replacement Schedule				(1,882)	0	0	0	0
		0	0	0	(1,882)	0	0	0	0

NOTE:
At the time of report preparation no budget details were available to list possible disposals of assets



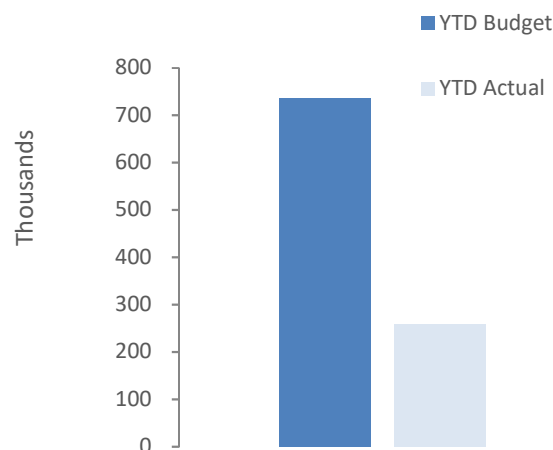
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2022

INVESTING ACTIVITIES NOTE 8 CAPITAL ACQUISITIONS

Capital acquisitions	Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Furniture and equipment	86,750	72,292	7,046	(65,246)
Plant and equipment	(1,940)	(1,617)	22,351	23,968
Infrastructure - roads	651,667	543,056	229,098	(313,958)
Infrastructure - parks, gardens, recreation facilities	0	0	90	90
Payments for Capital Acquisitions	736,477	613,731	258,585	(355,146)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	303,465	252,888	141,444	(111,444)
Contribution - operations	433,012	360,843	117,141	(243,702)
Capital funding total	736,477	613,731	258,585	(355,146)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

OPERATING ACTIVITIES

NOTE 9

CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant replacement reserve	668,887	0	56		0		0	668,887	668,943
Building reserve	42,083	0	3		0		0	42,082	42,087
Affordable housing reserve	102,290	0	9		0		0	102,290	102,299
Office equipment reserve	14,028	0	1		0		0	14,028	14,029
Road construction reserve	21,623	0	2		0		0	21,623	21,625
Staff leave Reserve	0	0	0	40,000	0	(20,000)	0	20,000	0
	848,912	0	71	40,000	0	(20,000)	0	868,910	848,984

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES
NOTE 10
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2021	Liability Increase	Liability Reduction	Closing Balance 30 April 2022
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	11	8,086	24,258	(19,591)	12,753
- non-operating	12	98,255	48,000	(141,444)	4,811
Total unspent grants, contributions and reimbursements		106,341	72,258	(161,035)	17,564
Provisions					
Annual leave		84,931	0	0	84,931
Long service leave		46,569	0	(21,289)	25,280
Total Provisions		131,500	0	(21,289)	110,211
Total other current liabilities		237,841	72,258	(182,324)	127,775
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

NOTE 11

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2022	Current Liability 30 Apr 2022	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding						399,301	332,751	
Grants Commission - General				0	0			543,299
Grants Commission - Roads				0	0			413,771
Law, order, public safety						32,343	26,953	
DFES - Bushfire Brigade	8,086	24,258	(19,591)	12,753	12,753			
ESL Grant				0	0			19,907
Education and welfare						54,000	45,000	
Well Aged Housing Grants				0				
Transport						81,372	67,810	
RRG Direct Funding Grant				0				81,372
Other property and services						20,000	16,667	
				0			0	
	8,086	24,258	(19,591)	12,753	12,753	587,016	489,180	1,058,349
Operating contributions								
Governance								
Traineeship Incentives								33,301
General purpose funding								
Legal Fees Recovered						5,000	4,167	
Education and welfare								
Income relating to Well Aged Housing								9,283
Housing								
Staff Housing Reimbursements								1,293
Recreation and culture								
Insurance Recoveries								16,695
Other property and services								
FBT Reimbursements								810
Diesel Fuel Rebates								13,236
Reimbursement of Ex CEO LSL				0				34,188
	0	0	0	0	0	5,000	4,167	108,806
TOTALS	8,086	24,258	(19,591)	12,753	12,753	592,016	493,347	1,167,155

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

NOTE 12

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2022	Current Liability 30 Apr 2022	Amended Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Law, order, public safety								
Grant - Water Tanks	0	0	0	0	0	23,985	19,988	0
Community amenities								
LRCIP (P1) Townscape Enhancement	(15,705)	0	(7,645)	(23,350)	(23,350)			7,645
LRCIP (P2)				0		54,000	45,000	
Transport								
Regional Road Group - Project Funding	58,667	48,000	(123,501)	(16,834)	(16,834)	225,480	187,900	123,501
LCRI Phase 2	45,979	0	(984)	44,995	44,995			984
R2R Grant	9,314	0	(9,314)	0	0	0	0	9,314
	98,255	48,000	(141,444)	4,811	4,811	303,465	252,888	141,444
	0	0	0	0	0	0	0	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2022

NOTE 13 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	33,479	0.00%	▲ Permanent	Traineeship Subsidies
General purpose funding - other	628,707	184.13%	▲ Permanent	FAGS 22/23 Received
Law, order and public safety	(17,702)	(50.52%)	▼ Timing	Tank Grant acquittal submitted yet to be paid
Education and welfare	(34,551)	(38.93%)	▼ Permanent	Well Aged Housing Income Overestimated
Recreation and culture	14,619	324.56%	▲ Permanent	Insurance Recoveries
Other property and services	47,362	229.63%	▲ Timing	Allocations
Expenditure from operating activities				
Governance	63,131	28.51%	▲ Timing	
Law, order and public safety	(12,660)	(13.67%)	▼ Timing	
Education and welfare	12,656	26.18%	▲ Timing	
Housing	(21,088)	(53.56%)	▼ Timing	
Community amenities	(27,488)	(23.00%)	▼ Timing	
Recreation and culture	(18,973)	(10.02%)	▼ Timing	
Economic services	11,955	19.08%	▲ Timing	
Other property and services	92,340	58.11%	▲ Timing	
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(111,444)	(44.07%)	▼ Permanent	Non Operating Grants Overstated in Budget
Payments for property, plant and equipment and infrastructure	355,146	57.87%	▲ Permanent	Capital Projects Overstated in Budget
Financing activities				
Transfer to reserves	33,262	99.79%	▲ Timing	Reserve Transfers occur at financial year end

13.3. RATES WRITE OFF – MINING TENEMENT – ASSESSMENT – A577

File Reference	A577
Date of Report	3 May 2022
Responsible Officer	Kellie Bartley, Chief Executive Officer
Author of Report	Kellie Bartley, Chief Executive Officer
Disclosure of any Interest	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .
Voting Requirement	Absolute Majority
Attachments	Attachment 13.3.1 – Rates Balance – Rates Assessment A577

BRIEF SUMMARY

The purpose of this report is seek support for Council to write off \$785.93 in outstanding rates charges and fees for Assessment A577.

BACKGROUND/COMMENT

As part of an ongoing internal Management Review, Rates Department Staff have commenced a review on rates accounts. Regular reporting and review of bad debts is intended to encourage sound governance over collection of monies. It has identified the following outcome for a specific mining tenement that is classified as “dead”.

The rate assessment is for a mining tenement that was initially granted on 18 November 2005. The Shire sent an interim valuation request form to Landgate – Valuer General’s Office (VGO), to initiate the request to deem the land no longer rateable due to the company no longer registered.

The advice was received that the company was delisted and therefore the mining tenement is deemed as “dead”. The Shire received confirmation advice from Landgate on 15 September 2017, to advise that the property was now a tenement death and would no longer be rateable effective from 30 January 2015.

It has been previously addressed to Shire Officers in October 2020, with the Chief Executive Officer at the time, requesting a report to Council to consider the write off. This has yet to be presented to Council for consideration.

The identified total has been from rates raised since August 2013, with annual rates and ESL charges being raised in the 2013/2014 & 2014/2015 financial years. Since then, the annual interest charges have been raised each year after this.

A577 - Financial Summary				
Levies	Receipts	Balance	C/A	Description
\$570.00	\$ -	\$570.00	A	Rates
\$91.93	\$ -	\$91.93	C	Interest
\$124.00	\$ -	\$124.00	A	Emergency Services Levy
\$785.93	\$ -	\$785.93		TOTALS

It is recommended that Council resolves to write off the rates and charges debt amounting to \$785.93 as detailed in this report.

STATUTORY/LEGAL IMPLICATIONS

In pursuant to the *Local Government Act 1995*, the following sections apply to this item.

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —

- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
- (b) waive or grant concessions in relation to any amount of money; or*
- (c) write off any amount of money,*

which is owed to the local government.

** Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

6.53. Land becoming or ceasing to be rateable land

Where during a financial year —

- (a) land that was not rateable becomes rateable land; or*
- (b) rateable land becomes land that is not liable to rates,*

the owner of that land —

- (c) is liable for rates proportionate to the portion of the year during which the land is rateable land; or*
- (d) is entitled to a refund of an amount proportionate to the portion of the year during which the land is not rateable land,*

as the case requires.

POLICY IMPLICATIONS

There is no Council Policy relevant to this item.

FINANCIAL IMPLICATIONS

The financial implication for Council is the amount of \$785.93 to be written off with a nil impact on the 2021/2022 budget. The account number - General Ledger 031020 is within the 2021/2022 Annual Budget for any rates write offs.

STRATEGIC IMPLICATIONS

THEME 3

Governance

OBJECTIVES

To promote continual improvement that is supported by efficient and effective governance structures and processes.

STRATEGIES

By ensuring legislation is used to effectively enable quality decision making.

CONSULTATION/COMMUNICATION

This item has been reviewed by the relevant officer and the Chief Executive Officer. No further consultation is required.

RISK MANAGEMENT

The risk in relation to this matter is assessed as “Low” on the basis that if Council does not receive the rates and charges for property that has been classified as a “dead tenement” with no current status under the Landgate guidelines for mining tenements.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER’S RECOMMENDATION**COUNCIL RESOLUTION OCM 43/05/2022****Moved Cr Thomson Seconded Cr Douglas**

That Council approves the write off on Assessment – A577, Unimproved Values (UV) mining tenements, totalling rates and charges debt of \$785.93.

CARRIED 5/0

<u>Due Date</u>	<u>Trans. Date</u>	<u>Allocation Code</u>	<u>Amt. Due</u>	<u>Offset</u>	<u>Balance</u>	<u>Interest</u>	<u>Int. Date</u>
23/08/2013							
	24/03/2014	Rates Arrears	270.00	0.00	270.00	72.42	23/08/2013
	24/03/2014	Arrears - ESL	60.00	0.00	60.00	16.10	23/08/2013
		Deferred			330.00		
22/08/2014							
	16/07/2014	Rates Arrears	300.00	0.00	300.00	66.80	22/08/2014
	16/07/2014	Arrears - ESL	64.00	0.00	64.00	14.29	22/08/2014
		Deferred			364.00		
22/07/2015							
	22/07/2015	Interest	3.09	0.00	3.09	0.54	30/06/2016
		Deferred			3.09		
31/08/2015							
	31/08/2015	Interest	8.17	0.00	8.17	0.91	30/06/2016
		Deferred			8.17		
30/09/2015							
	30/09/2015	Interest	6.10	0.00	6.10	0.62	30/06/2016
		Deferred			6.10		
31/10/2015							
	31/10/2015	Interest	6.31	0.00	6.31	0.58	30/06/2016
		Deferred			6.31		
30/11/2015							
	30/11/2015	Interest	6.10	0.00	6.10	0.51	30/06/2016
		Deferred			6.10		
31/12/2015							
	31/12/2015	Interest	6.31	0.00	6.31	0.47	30/06/2016
		Deferred			6.31		
31/01/2016							
	31/01/2016	Interest	6.31	0.00	6.31	0.41	30/06/2016
		Deferred			6.31		
29/02/2016							
	29/02/2016	Interest	5.91	0.00	5.91	0.34	30/06/2016
		Deferred			5.91		
31/03/2016							
	31/03/2016	Interest	6.31	0.00	6.31	0.29	30/06/2016
		Deferred			6.31		
30/04/2016							
	30/04/2016	Interest	6.10	0.00	6.10	0.23	30/06/2016
		Deferred			6.10		
31/05/2016							
	31/05/2016	Interest	6.31	0.00	6.31	0.18	30/06/2016
		Deferred			6.31		
30/06/2016							
	30/06/2016	Interest	10.53	0.00	10.53	0.20	30/06/2016
		Deferred			10.53		
31/07/2016							
	31/07/2016	Interest	7.19	0.00	7.19	0.00	30/06/2017
		Deferred			7.19		
31/08/2016							
	31/08/2016	Interest	7.19	0.00	7.19	0.00	30/06/2017
		Deferred			7.19		

<u>Due Date</u>	<u>Shire of Woodanilling</u>	<u>Allocation Code</u>	<u>Minutes of Ordinary Meeting</u>	<u>Offset</u>	<u>Balance</u>	<u>24 May 2022</u>	<u>Int. Date</u>
	<u>Trans. Date</u>		<u>Amt. Due</u>			<u>Interest</u>	
			Total Deferred	0.00	Total Due	785.93	

14. COMMUNITY SERVICES

Nil to report

15. OFFICE OF CEO

15.1. INFORMATION BULLETIN – MAY 2022

File Reference	ADM0105
Date of Report	11 May 2022
Responsible Officer	Kellie Bartley, Chief Executive Officer
Author of Report	Gen Harvey, Landcare WWLZ (for attached report) Kellie Bartley, Chief Executive Officer
Disclosure of any Interest	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .
Voting Requirement	Simple Majority
Attachments	Attachment No. 15.1.1 – WWLZ – Information Report for May 2022

BRIEF SUMMARY

The purpose of the information bulletin is to keep Elected Members informed on matters of interest and importance to Council.

BACKGROUND/COMMENT

The Information Bulletin Report/s deal with monthly standing items and other information of a strategic nature relevant to Council.

Copies of other relevant Councillor information are distributed via email as required or possible Elected Member nominated on the relevant working group have been in attendance.

This month's Information Bulletin attachment includes:

Reports:

- Wagin Woodanilling Landcare Zone – May 2022 (**Attachment 15.1.1**)

Circulars, Media Releases, Newsletters, Letters:

- WALGA – Submissions to the proposed local government reforms

STATUTORY/LEGAL IMPLICATIONS

There is no statutory or legal implications relating to this report.

POLICY IMPLICATIONS

There is no current policy implications with regards to this report.

FINANCIAL IMPLICATIONS

There are no financial implications that have been identified as a result of these reports or recommendation.

STRATEGIC IMPLICATIONS

THEME 2

Enhancing Natural and Built Environment

OBJECTIVES

To ensure our natural resource management (NRM) decisions and aims are in reference to the Wagin Woodanilling Landcare Action Plan.

STRATEGIES

By co-operative management and empowering community involvement, whilst allowing for ecologically sustainable activities.

CONSULTATION/COMMUNICATION

There are no community engagement implications that have been identified as a result of this report or recommendation.

RISK MANAGEMENT

The risk in relation to this matter is assessed as “Low” on the basis that the report is for information only.

Consequence	Insignificant	Minor	Moderate	Major	Extreme
Likelihood					
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION**COUNCIL RESOLUTION OCM 45/05/2022****Moved Cr Morrell Seconded Cr Brown**

That Council accepts the Information Bulletin Report for the month of May 2022.

CARRIED 5/0

WWLZ INFORMATION REPORT – for the period – April – May 2022**GLOSSARY**

<i>NLP</i>	- <i>National Landcare Programme</i>
<i>SWCC</i>	- <i>South West Catchments Council</i>
<i>SCNRM</i>	- <i>South Coast Natural Resource Management</i>
<i>GWL</i>	- <i>Gondwana Link</i>
<i>GA</i>	- <i>Greening Australia</i>
<i>EOI</i>	- <i>Expression of Interest</i>

MANAGEMENT COMMITTEE MEETING

Last Meeting: March 30 2022

Next Meeting: June/July 2022

LANDCARE COORDINATION FUNDING 2021 / 2022

- SWCC Pollinator Project - \$55,500
- State NRM – Increasing community capacity for feral pig management in the WWLZ - \$27,372
- State NRM – Boardwalk for bird hide – \$26,112
- Community Fauna Education Project - \$133,340
- DPIRD – FEED365 – Satellite trial site – \$60,000

STRATEGIC PLANNING

- Revision of constitution to make quorum requirements correct – currently some issues around wording

NON-PROJECT COMMUNITY ACTIVITIES

- Seedling advice
- Snake removal (was a lizard)
- Bookings for tree planter
- Hire of fox trap
- Advice on weed management for cape tulip
- Query on rabbit control options for urban zones.
- Indigenous support to community
- Vegetation clearing query

COMPLETED EVENTS

- CRC Birds in Nature Art for holidays event
- Field walk with Noongar elder on traditional ecological knowledge (TEK)
- Volunteer assisted fauna monitoring has commenced.

COMING EVENTS**CURRENT/ONGOING PROJECTS:****SWCC – POLLINATOR PROJECT STAGE 2 \$218,000 (OVER 4 YEARS)**

- Reporting completed. Delay in fencing for one participant. Canola to be sown this year for the comparison of pollinator species from start of project.

STATE NRM – WAGIN LAKE BOARDWALK - \$26,112

- Have touched base with contractor recently to get an update on start time for works. He has been trying to source timber closer to the original quote figure (original quote was pre-Covid and cost have increased up to 20%), the cost of this increase will not be covered by the project funding, so are likely to have to be met by the WWLZ reserve account – hence contractor trying to find cheapest quality timber he can. Have been in contact this week again to follow up and waiting on a response.

STATE NRM – HELPING OUR WAGIN-WOODY COMMUNITY TO UNDERSTAND AND PROTECT OUR SPECIES - \$133,340 (OVER 3 YEARS)

- Fauna surveys commenced with 3 completed. Red-tailed Phascogale trapped in unexpected habitat (Banksia rich river- bank).
- Fencing still ongoing on several sites.
- Revegetation orders have been confirmed.

DPIRD – FEED 365 PASTURE TRIALS SATELLITE SITE - \$40,000 (OVER 3 YEARS)

- Agreement signed.
- Animal Ethics paperwork signed and processed.
- TEAMS meeting scheduled 20 May to review proposed animal activity.
- Sowing relevant species has been underway on the plots.

APPLICATION SUBMITTED

- Large State NRM grant submitted for 3 years feral pig contractor controls. Approximately \$70,000 per year to fund 20 weeks work for contractor. Ground truthing, monitoring etc activities additional for WWLZ.

APPLICATIONS UNDERWAY

Nil

15.2. ENDORSEMENT OF NATIONAL DISASTER RISK REDUCTION (NDRR) GRANT FUNDING

File Reference	GP659
Date of Report	5 May 2022
Responsible Officer	Kellie Bartley, Chief Executive Officer
Author/s of Report	Gillian French, Special Projects Officer Kellie Bartley, Chief Executive Officer
Disclosure of any Interest	No Officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the <i>Local Government Act 1995</i> .
Voting Requirement	Simple Majority
Attachments	CONFIDENTIAL ATTACHMENT 15.2.1 – Funding Agreement – Department of Fire and Emergency Services / Shire of Woodanilling. Under Separate Cover.

BRIEF SUMMARY

The purpose of this report is to request Council endorse a funding agreement between the Shire and the Department of Fire and Emergency Services for the purpose of procuring a generator to be used in times of power outages and emergencies. The grant agreement is provided as part of the National Disaster Risk Reduction Program.

BACKGROUND/COMMENT

The Shire lodged an application for NDRR Funding in August 2021, following an Agency debrief concerning the Level 3 Woodanilling / Katanning fire which occurred in February 2020, which highlighted issues in relation to having no independent power supply in an emergency to the Administration Building as well as the Recreation Centre for the Shire of Woodanilling, which is the primary Welfare Centre for the town.

The Woodanilling Administration Building as well as the Recreation Centre do not currently have connections to support a generator or have a generator to power both sites.

The Shire's Local Emergency Management Arrangements (Risk Register) highlights the loss of power to the area as an extreme risk. Power outages have been experienced due to natural events such as bushfire and storm. Mechanical failure during days of extreme heat have also been identified as an extreme risk which impacts the community, especially amongst the elderly and young children.

A resource such as a generator could be utilised to reduce the impact on the community and significantly enhance the Welfare Centre efficiency during these incidents. The use of the generator to provide an alternative (and portable) power source to the Administration Building will provide for continuity of power supply to the Administration Building and Welfare Centre in any emergency situation.

As part of the grant application process, the Shire will be required to allocate 50% contribution to the project. As Shire Officers have been working on this application for a number of months, and has been held up with COVID19 impacts, this application is in its final stages of the project. The funding agreement is contained in **Confidential Attachment 15.2.1**.

It is recommended that Council resolves to allow for the budget variation required as detailed in the financial implications of this report.

STATUTORY/LEGAL IMPLICATIONS

This request aligns to Section 6.8 of the *Local Government Act 1995*, which states:

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute Majority required.*

Furthermore, the State Emergency Management Policy provides the following guidelines:

State Emergency Management Policy

2.5 Local Arrangements

(2.5.2) It is a function (under section 36 of the EM Act) of a local government to:

- *Ensure that effective LEMA are prepared and maintained for its district*
- *Manage recovery following an emergency affecting the community in its district (section 36(b) EM Act), which is further explained in section six*
- *Perform other functions given to the local government under the EM Act (section 36(c) EM Act), as outlined in Appendix A*
- *In addition under section 20(4) of the EM Act, carry out other emergency management activities as directed by the SEMD or prescribed EM Regulations.*

POLICY IMPLICATIONS

There is no Council policies applicable to this item.

FINANCIAL IMPLICATIONS

There is a direct impact on current budget requirements as the project requires a 50% cost contribution from Council (figures are as per the table below).

Expenditure Item Description	Agency	Total Cost
30kVA 3 Phase Generator and electrical costs	DFES (SEMC)	\$8,603.00
30kVA 3 Phase Generator and electrical costs	Shire	\$8,603.00
TOTAL COST		\$17,206.00

Pursuant to section 6.8 of the *Local Government Act 1995* a budget amendment is required.

Account Number	Type	Account Description	Debit \$	Credit \$
144030	Decrease Expenditure	Parts & Repairs General		\$8,603.00
051230	Increase Grant Income	Fire Prevention Grants - Capital		\$8,603.00
051310	Increase Expenditure	Purchase Plant & Equipment	\$17,206.00	
Net Effect to Budget				\$0.00
Reason: To provide for the Shire's co contribution of the project grant				

STRATEGIC IMPLICATIONS

THEME 3

Governance

OBJECTIVES

To promote continual improvement that is supported by efficient and effective governance structures and processes.

STRATEGIES

By ensuring legislation is used to effectively enable quality decision making.

CF.3 Ongoing support for regional facilities that meet the needs of the local community

LO.6 Local Emergency Management to ensure preparedness for local emergencies

CONSULTATION/COMMUNICATION

Shire Officers undertook extensive consultation within the Community with approximately 85% informing that in the event of an evacuation they would make use of the Recreation Centre.

RISK MANAGEMENT

The risk in relation to this matter has been assessed as “High” within the Risk Management Table below but is noted as “Extreme” within the Shire’s Local Emergency Management Arrangements Risk Register.

Consequence Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain	Medium	High	High	Severe	Severe
Likely	Low	Medium	High	High	Severe
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

Risk Rating	Action
LOW	Monitor for continuous improvement.
MEDIUM	Comply with risk reduction measures to keep risk as low as reasonably practical.
HIGH	Review risk reduction and take additional measures to ensure risk is as low as reasonably achievable.
SEVERE	Unacceptable. Risk reduction measures must be implemented before proceeding.

VOTING REQUIREMENTS

Absolute Majority

OFFICER’S RECOMMENDATION

That Council:

1. Endorses the Shire’s joint grant agreement with the Department of Fire and Emergency Services as contained within **Confidential Attachment 15.2.1** of this report;
2. Authorises a budget amendment that allows the Chief Executive Officer to expend the funds totalling **\$17,206.00** for the purpose of a generator and expected works (50% co-contribution) and;
3. Approves the budget variation detailed in the table below:

Account Number	Type	Account Description	Debit \$	Credit \$
144030	Decrease Expenditure	Parts & Repairs General		\$8,603.00
051230	Increase Grant Income	Fire Prevention Grants - Capital		\$8,603.00
051310	Increase Expenditure	Purchase Plant & Equipment	\$17,206.00	
Net Effect to Budget				\$0.00
Reason: To provide for the Shire’s co contribution of the project grant				

COUNCIL RESOLUTION OCM 46/05/2022

Moved: Cr Douglas, seconded Cr Morrell

That Council:

1. Endorses the Shire's joint grant agreement with the Department of Fire and Emergency Services as contained within **Confidential Attachment 15.2.1** of this report;
2. Authorises a budget amendment that allows the Chief Executive Officer to expend the funds totalling **\$17,206.00** for the purpose of a generator and expected works (50% co-contribution) and;
3. Approves the budget variation detailed in the table below:

Account Number	Type	Account Description	Debit \$	Credit \$
144030	Decrease Expenditure	Parts & Repairs General		\$8,603.00
051230	Increase Grant Income	Fire Prevention Grants - Capital		\$8,603.00
051310	Increase Expenditure	Purchase Plant & Equipment	\$17,206.00	
Net Effect to Budget				\$0.00
Reason: To provide for the Shire's co contribution of the project grant				
CARRIED 5/0				

16. CONFIDENTIAL REPORTS

Nil to report.

17. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil to report.

18. MOTIONS WITHOUT NOTICE BY PERMISSION OF THE COUNCIL**18.1. COUNCILLORS AND /OR OFFICERS**

Cr Thomson left the room at 5.29pm and did not return to the meeting.

COUNCIL RESOLUTION OCM 47/05/2022

Moved Cr Morrell Seconded Cr Douglas

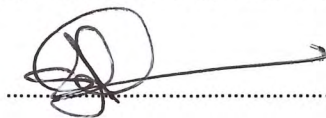
That Council request the Chief Executive Officer investigate the celebration for years of service for relevant Elected Members.

CARRIED 4/0

19. CLOSURE OF MEETING

Meeting closed at 5.34pm.

I certify that these minutes were confirmed at the Ordinary Council Meeting held on the 21 JUNE 2022



.....Presiding Member – Councillor Jefferies

24 JUNE 2022..... Date