



# SHIRE OF WOODANILLING



## ORDINARY MEETING OF COUNCIL Agenda 16 June 2020

Dear Elected Member

The next Ordinary Meeting of Council of the Shire of Woodanilling will be held on 16 June 2020 in the Recreation Pavilion on Yairabin Street, Woodanilling commencing at 4.00pm

STEPHEN GASH  
CHIEF EXECUTIVE OFFICER

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# ORDINARY MEETING OF COUNCIL AGENDA

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

### 1.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

#### DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long standing personal friendship with the proponent). As a consequence there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

*All Councillors have disclosed an interest in Item 10.1 in that they may in the future derive a financial benefit by sale of sheep, feed, agricultural support contracting, transport, or accommodation to workers, and therefore an application has been made to the Minister for Local Government for permission for elected members to participate under Section 5.69 of the Local Government Act 1995.*

*A copy of the Ministers response will be tabled at the meeting.*

## 2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

#### Present:

Cr HR Thomson	Shire President	Cr T Brown	
Cr D Douglas	Deputy Shire President	Cr M Trimming	
Cr P Morrell		Stephen Gash	Chief Executive Officer
Cr S Jefferies		Sue Dowson	Deputy CEO
		Geoffrey Lush	Planning Consultant

#### Apologies:

Nil

## 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

## 4. PUBLIC QUESTION TIME

Questions are to be received by email to [ceo@woodanilling.wa.gov.au](mailto:ceo@woodanilling.wa.gov.au) by 4pm 15 June 2020 to enable an answer to be provided at the meeting. The Presiding Member may still take Public Questions on the day but these may be required to be taken on notice if further technical advice or research is required.

## 5. PETITIONS / DEPUTATIONS / PRESENTATIONS

Any person wishing to make a presentations, statement or deputation to Council at the meeting, either in person or by electronic means is to make this request by email to [ceo@woodanilling.wa.gov.au](mailto:ceo@woodanilling.wa.gov.au) before 4pm on 15 June 2020.

Those wishing to present by videoconference will then be contacted with a link and brought online at the appropriate time.

Due to limited bandwidth the Shire is unable to broadcast the meeting proceedings live, other than to an adjacent area of the premises if there are more attendees than can be catered for under Covid 19 distancing guidelines.

## **6. APPLICATIONS FOR LEAVE OF ABSENCE**

## **7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION**

## **8. CONFIRMATION OF COUNCIL MEETING MINUTES:**

### **8.1. ORDINARY MEETING OF COUNCIL HELD – 19 MAY 2020**

#### **COUNCIL DECISION**

That the Minutes of the Ordinary Meeting of Council held 19/05/2020 be confirmed as a true and correct record of proceedings without amendment.

## **9. CONSIDERATION OF COMMITTEE MEETINGS:**

### **9.1. TOWN ENHANCEMENT GROUP AND COMMUNITY DEVELOPMENT MEETINGS 10/06/2020**

#### **COUNCIL DECISION 9.1 RECEIPT OF TEG AND CD MEETINGS HELD 10/06/2020**

That Council receive the TEG and CD meeting minutes of 10/06/2020.

### **9.2. COMMITTEE RECOMMENDATIONS TO COUNCIL**

#### **ITEM 3.1 CD MEETING RECOMMENDATION TO COUNCIL DEMOLITION OF OLD CRICKET BAR STRUCTURE**

That Council approve that the old cricket bar be demolished as it is termite damaged and in a state of disrepair.

#### **ITEM 4.1 CD MEETING RECOMMENDATION TO COUNCIL FACILITIES CONDITION OF HIRE – STORAGE OF ALCOHOL**

That Council amend the current Policy 81 to allow sporting clubs to store Alcohol in the refrigerators the day before and the day after sporting events allowing Clubs to have cold drinks on the day.

## 10. OFFICER'S REPORTS

### 10.1.DEVELOPMENT APPLICATION - SHEEP FEEDLOT LOTS 1 & 4 YOUNGS ROAD BEAUFORT RIVER

<b>Proponent</b>	Edge Planning and Property
<b>Owner</b>	Benale Pty Ltd
<b>Location/Address</b>	Lots 1 and 4 Youngs Road Beaufort River
<b>Responsible Officer</b>	S Gash
<b>Date of Meeting</b>	16 June 2020
<b>Previous Reports</b>	
<b>Disclosure of any Interest</b>	None
<b>File Reference</b>	BA510
<b>Attachments</b>	1 Concept development plan 2 Existing conditions - locality 3 Existing conditions - subject land 4 Submissions summary 5 Applicant responses 6 Applicant responses to the draft conditions published for the proposed Special Council Meeting that was due to be held on the 2 <sup>nd</sup> June. Copies of Geotechnical and Submitted reports are on <a href="http://www.woodanilling.wa.gov.au">www.woodanilling.wa.gov.au</a>

#### BRIEF SUMMARY

To consider a development application for a sheep feedlot for a maximum of 90,000 sheep, employee quarters and supporting facilities, at Lots 1 and 4 Youngs Road, Beaufort River. The application has been lodged by Edge Planning and Property on behalf of Fletcher International Export Pty Ltd.

#### BACKGROUND

##### Application Summary

The proposed feedlot is for a maximum of 90,000 sheep which will be held between 35 and 70 days before being transported to the FIE abattoir at Narrikup. The design and operation of the feedlot is based upon the provisions of the Meat and Livestock Australia (MLA) National Procedures and Guidelines for Intensive Sheep and Lamb Feeding Systems 2011.

The application includes a concept plan which is contained as Attachment 1.

The proposed development will consist of:

- i. Approximately 21 hectares being used for sheep pens (50m long by 25m wide). The maximum number of animals accommodated will depend upon the capacity of the pens;
- ii. A hardstand area of approximately 9 hectares for feed storage and operation facilities including the truck turning area; grain and silage bunkers and feedlot machinery and equipment;
- iii. Gravel extraction over an area of approximately 43 hectares;
- iv. A bunded controlled drainage area around the sheep pens which will divert surface water and waste to the effluent disposal area;
- v. A biosolid stockpile area for sheep manure;
- vi. A separate biosolid stockpile area for carcass management;
- vii. Sedimentation pond (6,500m<sup>3</sup>) and an evaporation pond (42,548m<sup>3</sup>) for capture and holding of effluent runoff;
- viii. A Feed Storage Shed of an unspecified size with an 8,000m<sup>2</sup> development foot print / building envelope;

- ix. A sheep processing area including; weighbridge, office hut, covered sheep weighing yards and unloading ramps;
- x. A water production bore; and
- xi. Accommodation for employees, which will include the existing dwellings and five transportable accommodation buildings for up to 16 people.

The 90,000 head capacity limit refers to the capacity of the sheep pens within the controlled drainage area as shown on the concept plan. Further information from the applicant states that proposed number of pens is 120 however the concept plan states that there will be 130 pens. Whether the 90,000 capacity is reached within this area is a function of the proposed stocking density. It is expected that the number of animals will fluctuate during the year and that the average number will be less than 90,000 head. However, the application has been lodged to allow for this capacity at any time and any approval cannot realistically condition having reduced numbers over unspecified periods.

The sheep pens and hardstand area will occupy approximately 40 hectares. There is a 12m height difference across this area although the gradient is still low approximately 2 degrees. This area will be subject to earth working with a maximum cut depth of 1.6m and fill of 1.0m.

The gravel extraction is in four separate areas being setback 30m from the road boundaries and bushland. The application shows this as also including the pine plantation but this is not proceeding in this area. The excavation around the hardstand area will be several metres in depth to access gravel but will then be back filled and compacted.

The feedlot will operate 24/7 but with no activities occurring at night time. It is intended that the livestock delivery and departure will occur during daylight hours to facilitate supervision of loading and unloading. It is estimated that there will be approximately 12 staff employed along with several contractors.

The access to the feedlot development site will be from Youngs Road on the western boundary while access to the employee accommodation will be from the existing driveway. An internal connection will be provided from the existing house and employee accommodation to the feedlot development site, sheep processing area and office.

The concept development plan is scaled but not dimensioned and reference to areas and distances in this agenda report are approximate as they have been scaled from the plan. The application and reports do not use consistent terminology when referring to the subject land or the feedlot area. For the purposes of this agenda report the following terminology has been used:

- Subject land means the total area of Lots 1 and 4 over which the application has been made; and
- Feedlot development site means the feedlot area shown on the concept plan (Attachment 1) in the south western corner of the subject land.

#### Existing Conditions

A plan of the locality is contained in Attachment 2 and a plan showing the existing conditions for the subject land is contained as Attachment 3.

The subject land is comprised of Lots 1 and 4 DP21594. It is situated approximately 6.5kms west of Albany Highway with frontages to Youngs Road on its southern and western boundaries. Lot 4 is situated on the southern side of the property and Lot 1 is on the northern side. The overall property has an area of 424 hectares, being more than 1,600m wide (east - west) and 2,300m deep (north - south).

The subject land is predominantly cleared broad acre grazing and cropping land except for:

- 34 hectares of remnant vegetation contained in a Conservation Covenant under the Soil and Land Conservation Act; and
- A pine plantation of approximately 20 hectares managed by the Forest Products Commission.

The subject land has the following Title encumbrances:

- H548183 - Profit A' Prendre to CALM for plantation as approved by Council June 2009 and included Lots 2 & 3.
- G403295 - Memorial to Soil Commissioner, conservation covenant. Protected vegetation within Lot 1.

Lot 4 contains two dwellings, various sheds, a sheep yard and dams. There are also multiple water bores within Lot 1.

The subject land has an elevation of approximately 245m AHD on its northern boundary rising to 280m AHD in the centre of the property on the boundary between the two lots. There is a minor drainage line that runs from east to west in the south western portion of the subject land that has a low point of 261m AHD.

The feedlot development site has an area of approximately 105 hectares with frontages to Youngs Road of 840m on the southern boundary and 1,400m on the western boundary.

The surrounding land has generally been developed for broad acre rural uses with the Sattler Plantation to the north and a large block of remnant vegetation being approximately 270 hectares immediately to the west of the subject land and the feedlot development site.

Youngs Road is a formed gravel road with a 20m wide reserve and a 12m wide carriageway.

The Beaufort Paleochannel is partially located on the northern portion of the subject land. The paleochannel covers an area of approximately 6,300 hectares extending through the Shires of Woodanilling, Kojonup and West Arthur.

#### Works Application

The proposal is also subject to an application for a works approval under Division 3 Part V of the Environmental Protection Act 1986 being for:

- Category 55 – sheep feedlot
- Category 70 – Screening etc. of Material extracted from the ground.

In considering this the Department of Water and Environmental Regulation has requested that Council advise it that the proposal is consistent with the local Town Planning Scheme and provide it with any conditions of approval.

The works application deals with the design and construction of the facility and its potential impact upon the environment as prescribed under the Environmental Protection Act 1986. A number of these issue overlap with both Council's responsibilities and consideration of the development application. An Annual Environmental Report (AER) is proposed to be prepared and submitted to the Department of Water and Environmental Regulation (DWER) in accordance with the reporting conditions of the feedlot licence.

#### **STATUTORY/LEGAL IMPLICATIONS**

##### Agency Roles

The three main agencies with responsibilities relating to the application are listed below.

The Department of Water and Environmental Regulation (DWER) is responsible for all environment and water regulation including:

- Industrial emissions and discharges to the environment through a works approval and licensing process;
- Water licensing under the Rights in Water and Irrigation Act 1914; and
- Vegetation clearing and noise emissions.

The Department of Primary Industries and Regional Development (DPIRD) is responsible for a multitude of Acts focussing on Agriculture and Food, Fisheries, and Regional Development. In relation to the application the relevant focus includes regional development, biosecurity and agriculture management, animal welfare, soil and land conservation.

The Shire of Woodanilling is responsible for town planning, building approvals, environmental and health services, community development, bushfire management, infrastructure and property services.

#### Environmental/Town Planning Overlap

There is a statutory requirement for Council to have regard to environmental matters when considering an application and these are documented later in this report. However, as a general principle, where specific aspects of the use or development of land are controlled by an EPA licence or works approval, planning permit conditions should not attempt to control the same thing.

Planning permit conditions are fixed in time whereas EPA licence conditions can be reviewed and upgraded to reflect improvements to environmental best practice and changes in government policy. Licence conditions can provide a more flexible mechanism for controlling the detailed technical aspects of a use or development than planning permit conditions.

A further difficulty associated with planning permit conditions attempting to address technical aspects of a use or development is the risk of inconsistencies arising between the way in which language is used or understood in a planning or plain English context and the way in which it is used or understood in a technical context or within the environmental regime operating under the Environment Protection Act 1986. This can lead to confusion and lack of clarity when it comes to the administration and enforcement of conditions.

#### Planning Framework

The statutory planning framework is comprised of:

- State Planning Policies made under section 26 of the Act;
- Region planning schemes (not applicable to Woodanilling);
- Schedule 2: Deemed provisions for local planning schemes in the Planning and Development (Local Planning Schemes) Regulations 2015 ('Deemed Provisions');
- Local planning schemes and local planning policies; and
- Policies and guidance notices of the WAPC.

Specific reference is made to the following provisions while other components are referenced in the discussion of the issues.

#### State Planning Framework

State Planning Policy 1 State Planning Framework Policy (SPP 1) is the overarching State Planning Policy and brings together existing State and regional policies, strategies, plans and guidelines within a central State Planning Framework to provide context for decision-making on land use and development in Western Australia. The general principles in SPP 1 include:



- Community - Enable diverse, affordable, accessible and safe communities.
- Economy - Facilitate trade, investment, innovation, employment and community betterment.
- Environment - Conserve the State's natural assets through sustainable development.
- Infrastructure – Ensure infrastructure supports development.
- Regional development – Build the competitive and collaborate advantages of the regions.
- Governance – To build community confidence in development processes and practices.

Planning should take account of and give effect to these principles and related policies to ensure integrated decision-making across government.

The Premier has recently directed that local government give the economic objective and in particular the creation of jobs, priority in the current coronavirus emergency.

#### Town Planning Scheme No 1

The subject land is zoned Regional Rural zone in Town Planning Scheme No 1.

The application is classified as “animal husbandry - intensive” which is a discretionary (D) use. Animal husbandry - intensive means a premises used for keeping, rearing or fattening of pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production) and other livestock in feedlots.

The classification of the proposed worker's accommodation is dependent upon whether this is for permanent or transient workers. Transient Workforce Accommodation is a discretionary (D) use and means a dwelling for the temporary accommodation of transient workers and may be designed to allow transition to another use or may be designed as a permanent facility for transient workers and includes a contractor's camp and dongas.

Alternatively, where used for permanent workers it can be classified as dwellings. The development of more than one single dwelling house within the Regional Rural zone requires the approval of Council pursuant to clause 5.11.5. Group Dwellings are also a discretionary (D) use.

The worker's accommodation is more accurately described as “workforce accommodation” which is not listed in the Zoning Table. It is defined in the Local Planning Scheme Regulations (Model Scheme Text) as meaning a premise, which may include modular or relocatable buildings, used

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and
- (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

Council can consider use that is not specifically mentioned in the Zoning Table in accordance with clause 4.4.2 of the Scheme where:

- It determines that the use is or may be consistent with the zone objectives; and
- Advertises the application for planning approval.

The Regional Rural Zone is intended primarily for the preservation of agriculturally productive land. Land classified as Regional Rural Zone within the Scheme Area is capable of high levels of agricultural production and is therefore a valuable resource worthy of protection. The objective for this zone is to provide for a range of rural pursuits such as broadacre and diversified farming which are compatible with the capability of the land and retain the rural character and amenity of the locality. Specific objectives include:

- To ensure the continuation of broad-acre farming as the principle land use in the District and encourage where appropriate the retention and expansion of agricultural activities;

- To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural areas;
- To consider other non-rural uses where they can be shown to be of benefit to the District and not detrimental to the natural resources or the environment;
- To provide for a range of rural pursuits such as broad-acre and diversified farming which are compatible with the capability of the land and retain the rural amenity and character of the locality;
- To provide for a range of commercial and light industrial land uses that are appropriately located and will not cause land conflicts or adverse impacts on the amenity and character of the zone;
- To prevent the fragmentation of broad-acre farming properties through the process of subdivision;
- To protect broad-acre agricultural land from land degradation and any further loss of biodiversity by:
  - (i) Minimising the clearing of remnant vegetation on public and private lands;
  - (ii) Encouraging the retention and protection of existing remnant vegetation;
  - (iii) Encouraging the development and protection of corridors of native vegetation;
  - (iv) Encouraging the development of environmentally acceptable surface and sub-surface drainage;
  - (v) Encouraging the rehabilitation of salt affected land;
  - (vi) Controlling the introduction and spread of alien species of flora and fauna;
  - (vii) Encouraging soil conservation through the application of cultural vegetational land management measures.

The minimum development setback from all lot boundaries for any building (clause 5.11.6) is 20 metres except for buildings used for commercial or industrial purposes which may be setback a further distance in accordance with the specific requirements of the local government as determined on a case-by-case basis.

#### Local Planning Policy - Beaufort Paleochannel

Council prepared a draft Local Planning Policy for the Beaufort Paleochannel in 2011. While this was advertised for public comment, it was never formally adopted by Council. This was due to the formation of a working group between the Shires of Kojonup, Woodanilling and West Arthur to seek assistance in researching and investigating the paleochannel.

The policy was not adopted by Council as there was not the data or regulatory controls to administer at a regional level, noting independent planning approaches and varying levels of monitoring from other Shires.

#### **POLICY IMPLICATIONS**

The following State Planning Policies are potentially applicable to the application:

- SPP 1.0 State Planning Framework;
- SPP 2.0 Environment and Natural Resources;
- SPP 2.5 Rural Planning;
- SPP 2.9 Water Resource;
- SPP 3.4 Natural Hazards and Disasters;
- SPP 3.7 Planning in Bushfire Prone Areas; and
- SPP 4.1 Industrial Interface.

The following Local Planning Policies are potentially applicable to the application:

- LPP No 1 Permitted Uses;

- LPP No 5 Beaufort Paleochannel; and
- LPP No 6 Bushfire.

Local Planning Policy No 2 Sheds is not applicable to the proposal as it only applies to non-commercial or non-industrial uses.

### **FINANCIAL IMPLICATIONS**

None

### **STRATEGIC IMPLICATIONS**

The promotion of rural industries and the Shire's agricultural base.

### **CONSULTATION/COMMUNICATION**

The application was advertised to surrounding property owners and referred to a number of government agencies. A summary of the submissions which were received is contained in Attachment 4.

- Forest Products Commission;
- Main Roads WA;
- Department of Water and Environmental Regulation including the Land Use Planning Branch (previous Department of Water)
- Department of Primary Industries and Regional Development including the Soil Commissioner

Councillors have been provided with copies of all of the submissions. There has been ongoing liaison with officers from DWER and DPIRD regarding the application.

As a result of the consultation and examination of the application the proponent provided the responses to various issues as tabulated in Attachment 5. The Agenda report for the Special Council Meeting, which was proposed to be held on the 2<sup>nd</sup> June, included draft conditions which considered the applicant's responses. As result of this being published, further comments have been received in relation to the draft conditions as documented in Attachment 6. Where considered appropriate, the draft conditions have been modified as reflected in the Officer's recommendation.

### **COMMENT**

The following issues are highlighted for consideration.

#### Matters to be Considered (cl 67 of the deemed provisions)

In considering an application for development approval the local government is to have "due regard" to the matters contained in Clause 67 of the Deemed Provisions to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application. These address amenity issues, the orderly and proper planning of the locality, gazetted State Planning Policies, local planning policies and any other relevant planning considerations.

The phrase 'due regard' means 'proper, genuine and realistic consideration' all of the facts.

The following issues are referenced with the relevant sub paragraphs of clause 67.

#### Orderly and proper planning (cl 67(a) - (g) of the deemed provisions)

The term 'orderly and proper planning' is a common planning term and relates to the planning framework including the applicable State Planning Policies and Scheme Objectives and Provisions.

The proposed use of animal husbandry - intensive and worker's accommodation are consistent with the objectives of the Regional Rural zone. It is then a question of whether the scale and intensity of the development is suitable for this site.

Amenity and compatibility (cl 67(c), (d), (m) and (n) of the deemed provisions)

The impact of the Proposed Development on the amenity of the locality is a central issue in the consideration of the application. Amenity is a fundamental but sometimes elusive concept in planning law. Amenity is defined in cl 1 of the deemed provisions to mean all those factors which combine to form the character of an area and include the present and future amenity.

The amenity of an area is comprised of many attributes. It may not only be concerned with physical surroundings but also the social and economic effects of proposed use or development. Likewise, 'amenity' may relate to the future as well as the present. The amenity (character) of any area will undergo change. This change can be slow and evolutionary or sudden which can create unwelcome impacts.

While some impact upon amenity is to be expected, it is determining when the nature and degree of that impact is not acceptable which can be difficult to quantify. As amenity values are affected, they transgress to being perceived as a nuisance through to a more quantifiable impact which might then be considered as pollution.

The amenity (character) of the immediate area and much of the municipality is of a rural nature, predominantly comprising of passive broad acre farming. However, the area within and adjacent to the Beaufort Paleochannel has developed with more intensive activities due to the availability of water including, two piggeries, an export abattoir, chicken processor, roadhouse/tavern and multiple plantations.

Clause 67(n) refers amenity of the locality including the following:

- (i) environmental impacts of the development;
- (ii) the character of the locality; and
- (iii) social impacts of the development.

These factors are inherently addressed in the consideration of the following issues.

Buffers (cl 67(c), (d), (f), (m), (n) and (o) of the deemed provisions)

A key measure to protect the amenity of an area is to ensure that potentially conflicting land uses have an appropriate separation distance. The consideration of buffers to the operation primarily relates to odour and noise while also potentially reducing any other associated impacts from other factors such as dust or landscape impacts.

SPP 4.1 Industrial Interface provides the foundation for land use planning to prevent land use conflict associated with industry and infrastructure facilities in Western Australia. It provides guidance on managing land use conflict and preventing adverse impacts, including the provision of statutory buffers in the Planning Scheme. It states that industrial land uses and infrastructure facilities in Rural zones should contain off-site impacts within the Rural zone, or within surrounding compatible land use zones and/or reserves.

Section 5.2.2(g) states that

- I. where the new or existing industrial land use/ infrastructure facility is a Prescribed Premises, the planning decision-maker should rely on technical environmental advice from the DWER in relation to the extent of potential off-site impacts;
- II. where the new or existing industrial land use/infrastructure facility is not a Prescribed Premises, or technical environmental advice from DWER is not available in relation to the extent of

potential off-site impacts, the planning decision-maker should apply the separation distance recommended by the EPA in Environmental Protection Guidance Statement No.3 Separation Distances Between Industrial and Sensitive Land Uses. Where the separation distance is not achieved, the onus is on the proponent to demonstrate to the satisfaction of the planning decision-maker that the development will not generate off-site impacts on sensitive land uses and/or zones.

DWER have been unable to confirm that the proposed buffers are acceptable. It has advised that:

In general terms, DWER uses a risk-based framework when undertaking assessment of works approval and licence applications made under Part V Division 3 of the Environmental Protection Act 1986 (EP Act). Risk-based regulation ensures that DWER will regulate so that there is not an unacceptable risk of harm to public health or the environment, and so that licensing and approval decisions, including any conditions imposed on any approval, will be proportionate to the level of risk that the activity poses.

In line with the risk-based assessment framework, the Department takes separation distances into consideration on a case-by-case basis. While consideration may be given to EPA's guidance on separation distances, it is not a limiting factor in the Department's decision making process.

EPA Guidance Statement 3 Separation Distances Between Industrial and Sensitive Land Uses recommends a buffer between 1,000 - 2,000m for a non beef animal feedlot. The Guidance Statement does not quantify the size of the feedlot as regarding what buffer distance applies.

The buffer is typically measured from the source point to the nearest dwelling. This includes pens, handling facilities, sedimentation systems, holding ponds and manure stockpile and composting areas. This is estimated to be 1.2kms and the affected landowner has submitted that the buffer should be 2kms.

The National Guidelines provide for two types of buffers based upon fixed separation distances, or variable separation distances. Variable separation distances are based on the dispersion of odours from their source. It provides a complex formula for determining the buffer distance based upon multiple factors including stocking density, terrain, vegetation and surface roughness with the separation distances surrounding waste disposal areas for a Rural farm residence not owned by feedlot operator being 100 and 500m. It is unclear as to whether the consideration of the other factors in the formula would increase this distance.

The applicant has not provided any detailed odour study to justify the proposed buffer distances but is relying upon the generic buffers. The applicant has submitted that the reduction from 2,000m to 1,200m is reasonable given the nature of the operation, local weather conditions and the provision in the National Guidelines for a smaller distance.

It is also noted that there are multiple properties around the subject land that do not have any dwelling. Under the Town Planning Scheme, a single dwelling is a permitted (P) use. In accordance with Local Planning Policy No 1 Permitted Uses, no development application is required for a single dwelling in the Regional Rural zone where it complies with the Scheme setback of 20m. Local Planning Policy No 1 was adopted pursuant to Clauses 61(1)(i) and 61(2)(e) of the Deemed Provisions, which state that a Local Planning Policy may exempt development from requiring approval.

This means that a future dwelling could be located approximately 220m from the manure stockpile or 280m from the effluent ponds.

In accordance with the Environmental Protection Act 1986, the operators of an emitting industry must take all reasonable and practicable measures to prevent or minimise emissions from their premises. In simple terms it is up to the operator to ensure that the minimum required health and environmental standards are maintained even where a new dwelling is constructed closer to the facility.

The risk is on the operator as the general provisions of relevant Acts or the general conditions of any development approval apply to the nearest dwelling irrespective of the current conditions. The remedial measure for Council would be to modify its planning controls to make a dwelling a discretionary use within a defined buffer area, and so hence be able to direct that dwellings be located further away.

A further issue has been identified in that the manure and carcass stockpiles are located approximately 30m from Youngs Road. The National Guidelines recommend that for an unsealed road with less than 50 vehicles per day excluding feedlot traffic that there should be a minimum setback of 50m. Where the road has more than 50 vehicles per day, the setback should be increased to between 50 and 200m. It is considered that there is no substantial reason why the stockpiles cannot be moved further back within the property while noting that they must be below the bunded drainage area.

#### Water Supply (cl 67 (a), (c), (f), (n), and (o) of the deemed provisions)

Water will be required for the proposed operations including:

- Potable water for the worker's accommodation units;
- Sheep drinking water;
- Washdown and waste management;
- Dust suppression; and
- Bushfire management.

Water for the feedlot facility will be provided from a groundwater production bore located in the north east corner of Romney Park. Groundwater will be pumped to a holding tank of an unspecified size. The water supply to the dwellings and accommodation will be via rainfall capture (stand-alone tanks connected to roof gutters) and bore supply when required. The workers accommodation (dongas) won't have sufficient roof area for domestic catchment and will also need to rely on groundwater.

Water for the stock is proposed to be provided on the basis 4 litres / head / day.

DPIRD has advised that the application does not include enough information to verify that the proponent has access to sufficient water to meet the requirements of a 90,000 head sheep feedlot. The applicant has indicated that:

- a) Ground water investigations are continuing and that further information on groundwater can be provided;
- b) If insufficient water supply is located then less sheep will be held on site as per animal welfare requirements. It is the responsibility of Fletchers to provide sufficient water to address the mandatory components of the Guidelines, the Code along with statutory requirements.

The National Guidelines recommend that a minimum of 4 litres of water per head per day and up to 6.5 litres be provided during sustained hot and/or humid weather should be available on demand. At least 3 days water supply should be available in case of breakdown or emergency. This is consistent with DPIRD's recommendations for confined paddock feeding and feed lotting of sheep of between 4–6 litres per sheep per day.

Based upon a maximum capacity of 90,000 head this equates to:

- 131 ML per annum @ 4 litres per day; and
- 197 ML per annum @ 6 litres per day.

The applicant has indicated that while the maximum capacity might be 90,000 head that this number will not occur often or for all of the year and hence the actual water requirement will be much lower than stated above. In response to this, the application was made specifically for 90,000 head with no qualification as to when that number would apply and so any approval would allow for that to happen at any time of the year.

Local landowners are concerned with the potential impact of the water usage on their properties. Concern with water usage has been a documented issue in the area including that it is getting worse with a drying climate.

Information regarding the paleochannel originates from DPIRD investigations and the monitoring program established for the adjacent Sattler plantation in 2008. While DPIRD have advised that there is insufficient information on which to make any assessment of the impact of groundwater abstraction on the property on any of the neighbouring properties, it has also advised that

- a) The bores in the surficial aquifer are not artesian;
- b) To satisfy the estimated water requirements of a 90,000 head sheep feedlot multiple bores are likely to be required; and
- c) Using a simple analytical model and the hydraulic properties of the aquifer determined from DPIRD's modelling of the Sattler mixed forestry plantation if a single bore were pumped continually at 50kl/d, the 0.25m drawdown contour would extend about 640m from the bore and the 0.5m drawdown contour would extend 250m from the bore. If multiple bores are pumped at similar rates, drawdowns will increase.

DWER (Natural Resource Management) has confirmed that the Paleochannel is not proclaimed under the Rights in Water and Irrigation Act 1914 and as such the no licence is required for or able to be issued for non artesian ground water extraction.

Clearly from the above there is a statutory void in relation to water rights. The potential for Council to be responsible for the administration of development conditions in relation to this requires careful consideration and the options include:

- 1) Acknowledge that this is not a Council responsibility and it is a civil matter between landowners;
- 2) Seek to have the areas proclaimed under the Rights in Water and Irrigation Act 1914 which would then require approvals from DWER even for non artesian bores;
- 3) Regulate the extraction of groundwater as a condition of any development approval;
- 4) Require the implementation of a monitoring and possible remediation plan.

Council has previously accepted that the potential impacts upon groundwater was a relevant planning consideration for the Sattler Plantation. This only related to monitoring and remediation rather than controls over extraction. To implement any potential remediation measures that guarantee existing supplies it is necessary: -

- To have clearly defined "trigger" mechanisms.
- To have defined "trigger" mechanisms it is necessary to have a detailed monitoring program.
- To be able to monitor and assess any potential changes the monitoring program must have agreed base line data.

In practice the formulation of these measures for the Sattler Plantation become extremely complex and problematic while the monitoring program declined due to lack of funding.

The proposed production bores for the operation are located in the northern eastern portion of the property. There is a significant separation to properties to the west and south and this is much grater than the 640m shadow distance referred to by DPIRD. Given the size of the property and in particular being more than 1,600 wide it should be feasible to locate any production bores within the property so as to accommodate all or most of any draw down shadow.



This would preclude the use of the existing bores located near the eastern boundary other than for domestic purposes.

Bushfire Management (cl 67(c), (q), and (r) of the deemed provisions)

Portions of the subject land and the feedlot development site are designated as being bushfire prone.

Clause 6.5 of SPP3.7 Planning in Bushfire Prone Areas requires that any development application must be accompanied by a bushfire management plan which includes:

- a) a Bushfire Attack Level (BAL) Assessment or a BAL Contour Map to show the expected BAL ratings for the developed site. The BAL Contour Map shows the proposed BAL ratings based upon any clearing or landscaping;
- b) the identification of any bushfire hazard issues arising from the BAL Contour Map or the BAL assessment; and
- c) an assessment against the bushfire protection criteria requirements contained within the Guidelines demonstrating compliance within the boundary of the development site.

A draft Bushfire Management Plan has been submitted and this confirms that:

- the sheep holding pens will predominantly have a BAL-Low rating with some portions being BAL-12.5; and
- the worker's accommodation site will have a moderate bushfire hazard level with potentially a BAL-Low or BAL-12.5 rating.

External to the feedlot development site, the remnant vegetation to the west of Youngs Road and in the adjacent conservation covenant area presents an extreme risk from the north-west and west of the proposed sheep feedlot pens.

SPP3.7 Guidelines classifies worker's accommodation as a 'vulnerable land use' and this is a use where:

- persons may be less able to respond in a bushfire emergency; or
- persons may be unaware of their surroundings and who may require assistance or direction in the event of a bushfire.

In particular this applies to transient workers and SPP3.7 requires any such proposal to be accompanied by an emergency evacuation plan.

The applicant has submitted that the workers accommodation is not considered a "vulnerable land use" as the proposed units are for permanent employees (not seasonal) and their associated accommodation/residence. The resident employees will be able to respond to a bushfire emergency and therefore are not subject to evacuation needs. People who are employed by Fletchers will be physically able to respond to an emergency, are not aged persons or not physically or mentally disabled, and the siting of the buildings does not present evacuation challenges from the site.

Proposed bushfire management measures include:

- a) Upgrading of internal access tracks to provide 6m horizontal and vertical clearance to vegetation with passing lanes every 200m.
- b) Provision of two standalone tanks for firefighting (10,000L min capacity) is to be located near the sheep processing area and the existing sheds in the east of the farm.
- c) Construction of the worker's accommodation units to a BAL-12.5 rating.
- d) Provision of a fast attack trailer/ute mounted unit with a minimum of 800L capacity is to be located on site during the summer months (15th November to 15th April inclusive) in the feedlot paddock
- e) Implementation of Construction Fire management Procedures; and



f) Compliance with Council's Firebreak Notice.

Access and traffic issues (cl 67(s) and (t) of the deemed provisions)

The applicant has submitted that there will be the following volume of daily feed, stock movement and composting truck movements:

- 2.5 Sheep road trains per day (B double);
- 2.3 Feed trucks per day; and
- 0.3 Manure trucks per day.

In total, this amounts to 5.1 trucks visiting the premises per day or 10.2 total movements. These figures are based on a 90,000 stock head count at the feedlot and are the highest possible figures.

Main Roads WA has advised that the Youngs Rd / Albany Hwy intersection is marginally acceptable for low volume truck movements, and any significant increase in truck volumes poses some concerns. It has requested that a detailed traffic impact study be carried out, with allowances made for feed truck movements and confirmation of stock truck movement numbers.

It has confirmed that the intersection has the required minimum Safe Intersection Sight Distance of 300 metres and that no turning treatments (auxiliary lanes) are required.

As Youngs Road has less than 50 vehicles per day an additional 10 vehicle trips appears to be a significant increase. However, in design terms this is a very low number which cannot justify the imposition of additional requirements. A condition to undertake a feasibility study, fails a number of established planning principles as it is not reasonable or final and can't in itself require any road upgrading.

Feed Storage Shed (cl 67 (a), (m), and (n) of the deemed provisions)

The revised feedlot development site concept plan (Attachment 1) includes a proposed feed storage shed of an unspecified size with an 8,000m<sup>2</sup> development foot print / building envelope. As shown, this will be located across the existing lot boundaries and therefore does not meet the minimum 20m boundary setback required in the Scheme.

Local Planning Policy No 2 Sheds states in Clause 1(b) that it only applies to non-commercial or non-industrial uses provided that the buildings are setback more than 20m from any lot boundaries. The proposed feedlot operation is considered to be a commercial/industrial use and so LPP No 2 is not applicable.

As the feed shed is an integral part of the operation, it is appropriate, for it to be included in the approval as shown on the submitted application.

It will also be located on the high point of the property and consideration of this should include potential impact on surrounding landscape values including the proposed size, height, bulk etc of any building. This is likely to include requiring the use of non-reflective building materials.

Vegetation (cl 67(c), (e), and (p) of the deemed provisions)

The construction of the feedlot development site will require the removal of approximately 1 hectare of White Gum woodland within the proposed hardstand area and isolated paddock trees in the cut and fill area. The drainage line on the western side of the evaporation pond will be revegetated from the farm dam to Youngs Road being approximately 300m.

The Soil Commissioner (DPIRD) has raised concerns with the proximity of the development to the conservation covenant bushland are requested that bushland needs to be protected including being

fenced and ensuring that there is appropriate management of surface water run-off from the feedlot facilities/operations area.

The proposed gravel extraction area will be setback 30m from the conservation covenant bushland but the hardstand area will be setback 150m. The intervening area will then be rehabilitated as grassland.

It is expected that there will be a 1:1 off set planting for any proposed tree removal. In addition, the existing screening vegetation along the road boundaries should be maintained and intensified where required. Additional planting within the feedlot development area can assist in reducing the visual impact of the operation.

#### Animal Welfare

A number of submissions raise issues relating to animal welfare. This is not considered to be a relevant town planning issue as it is dealt with under the Animal Welfare Act 2002 (Act) and DPIRD's Code of practice for sheep in Western Australia.

#### Noise

Noise emissions can originate from a variety of sources including plant, equipment compressors, and truck movements.

The Environmental Protection (Noise) Regulations 1997 are the principal statutory means of controlling noise emissions. Under these regulations the assigned outdoor noise levels for the noise received at any noise sensitive premises (ie a house) during various times of day is determined by the calculation of an influencing factor, which is then added to base levels.

The operation of the site would have to recognise the assigned noise levels at any given time. Given the separation distances to existing dwellings and the above controls, noise is not expected to be a problem.

#### Balance Area

The majority of the subject land will not be part of the core operation and will continue to be used for broad acre cropping and grazing. This may provide a supplementary feed supply or non-intensive stocking areas for the feedlot, or it may be leased for separate farm operations. More importantly the balance of the site will provide a buffer of more than one kilometre to the properties to the east of the feedlot development site.

#### Economic Implications (cl 67(n) and (x) of the deemed provisions)

While the proposal creates a modest number of new jobs, it represents a substantial investment in the district of more than \$3.5 million dollars for its establishment. There is no assessment of what multiplier effects that this may locally.

It also represents a further recognition of the potential value of the Beaufort Paleochannel to the region for the promotion of agricultural activities.

#### Management Plans

The application includes the following management plans:

- Operational Environmental Management Plan;
- Water Management Plan;
- Bushfire Management Plan; and
- Construction Management Plan which includes gravel extraction.

DWER has advised that works approval or licence won't automatically require the implementation or compliance with management plans, and the Department won't approve, enforce or monitor the management plans in their entirety. Rather a works approval or licence may include specific conditions sourced from the management plan(s).

In effect Council will be responsible for the approval, administration and enforcement of the management plans where specific measures are not included in the works approval. The management plans will need to be updated to reflect the revised application details and any conditions of Council's approval while being consistent with any DWER works approval or licence.

An important issue for the ongoing operation is an effective communication local landowners and Council. This this tends to focus on potential complaints and the State Ombudsman promotes the following principles for complaint handling:

- Customer focus – the organisation is committed to effective complaints handling and values feedback through complaints.
- Visibility – information about how and where to complain is well publicised to customers, staff and other interested parties.
- Accessibility – the process for making a complaint and investigating it is easy for complainants to access and understand.
- Responsiveness – complaints are acknowledged promptly, addressed according to urgency, and the complainant is kept informed throughout the process.
- Objectivity and fairness – complaints are dealt with in an equitable, objective and unbiased manner. This will help ensure that the complaint handling process is fair and reasonable. Unreasonable complainants are not allowed to become a burden.
- Confidentiality – personal information related to complaints is kept confidential.
- Remedy – if a complaint is upheld, the organisation provides a remedy.
- Review – there are opportunities for internal and external review and/or appeal about the organisation's response to the complaint, and complainants are informed about these avenues.
- Accountability – accountabilities for complaint handling are clearly established, and complaints and responses to them are monitored and reported to management and other stakeholders.
- Continuous Improvement – complaints are a source of improvement for organisations.

The references to "customers" can mean both local landowners and the relevant responsible authorities including Council, DWER and DPIRD. The main requirement is to have a 24/7 contact point for any issues to be acknowledged and actioned.

### **SUMMARY/CONCLUSION**

The application complies with the objectives in the Town Planning Scheme as:

- It is preserving agriculturally productive land and promoting primary production;
- It should not have any detrimental impact on the landscape and character of the area;
- With appropriate management it should not have any significant impact upon the amenity of the area;
- There is minimal vegetation clearing;
- The bushfire risk is able to be managed in an appropriate manner;
- The potential impact of ground water extraction is expected to be localised and predominantly contained within the subject land;
- No liquid waste water will be discharged off site; and
- It is creating economic benefits to the district.

The subject land is both physically capable of accommodating the development and suitable for this purpose.

The major issue reflected in the consideration of the application under the Deemed Provisions and the planning framework is the potential impact upon the environment and the amenity of the area. The operation will be subject to multiple regulations and code of practices. Any potential impacts are expected to be managed through:

- The DWER works approval and monitoring;
- Council's development approval; and
- DPIRD's control of animal welfare.

The issue then becomes whether the operation will have any negative impact on local residents. In accordance with the Environmental Protection Act 1986, the operators of an emitting industry must take all reasonable and practicable measures to prevent or minimise emissions from their premises. Environmental and health provisions are biased or orientated towards the residents and the obligation is on the operator to ensure that the facility is managed accordingly. Where there is inappropriate management, it will affect the long term viability of the operation.

The exercise of planning discretion is based upon the principle that the applicant will abide by their commitments documented within the application and any conditions of approval. The conditions of development approval may include general measures as much of the final detail and provisions for the operation will be included in the relevant management plans. These are subject to final approval of Council.

Assessment of the application in the context of the specific standards and requirements of Town Planning Scheme No 1 and the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 has confirmed it will be generally compliant subject to appropriate conditions.

### **VOTING REQUIREMENTS**

Simple Majority unless otherwise stated

### **OFFICERS RECOMMENDATION**

- A That Council determine pursuant to Clause 4.4 of the Scheme that the proposed development of worker's accommodation, including a number of associated improvements, on Lot 1 and 4 Youngs Road is consistent with the objectives of the land's current 'Regional Rural' zoning classification in Town Planning Scheme No 1 and may therefore be permitted in the zone.
- B That Council approve the use and development of Lots 1 and 4 DP21594 Youngs Road Beaufort River for the purpose a sheep feedlot (animal husbandry - intensive), worker's accommodation, feed storage shed, office, weighbridge, sampling stand and associated infrastructure subject to the following conditions:
1. The maximum number of sheep to be kept at any one time within the feedlot development site (as shown on the endorsed plan) is 90,000 head.
  2. Prior to the commencement of the use hereby approved, the Feedlot Concept Plan and Site Plan submitted with the application shall be modified by means of:
    - a) A scaled and dimensioned plan of the feedlot development site showing the setback and location of all proposed buildings and works including the sheep pens, sheep processing, evaporation pond, sedimentation pond, carcass stockpile, manure stockpile, feed storage and operation facilities, access roads.
    - b) Details of the proposed feed storage shed including its dimensions and materials.
    - c) Gravel extraction areas, setbacks, proposed depths and finished surface levels.
    - d) Showing a fire service access route connecting the between the western and eastern access driveways.
    - e) Relocation of the carcass and manure stockpiles so as to have a greater setback from Youngs

Road.

- f) A plan of the worker's accommodation site showing the proposed bushfire spatial measures for a 100m radius from the site including the proposed BAL ratings, building positions, and location of water supply.
- g) The location of the proposed groundwater production bores.
- h) Vegetation clearing and offset planting.
- i) Existing and proposed landscape buffers.

The above modifications shall be to the requirements and satisfaction of the local government. An endorsed copy of this plan shall form part of the approval.

- 3. Any use, additions to and further intensification of any part of the building or land (not the subject of this consent) shall be subject to a further development application and consent for that use.
- 4. Prior to the commencement of the development hereby approved, the management plans submitted with the application shall be modified to the by means of:
  - a) Updating the provisions to reflect revisions to the application;
  - b) Conditions of approval including the works application;
  - c) An agreed communications strategy and complaints procedure;
  - d) Periodic monitoring.

The above modifications shall be to the requirements and satisfaction of the local government. An endorsed copy of each management plan shall form part of the approval.

- 5. The prior approval of the local government is required for any proposed groundwater production bore (other than for domestic purposes) that is to be used to supply water to the feedlot development site. In considering any application for this the local government will have regard to the proposed setback of the bore from the boundary of the subject land, it's proposed capacity and possible drawdown effect.
- 6. All proposed buildings shall be setback a minimum of 20m from the lot boundary.
- 7. The proposed worker's accommodation units shall be sited so as to have either a BAL-Low or BAL-12.5 rating. Where they have a BAL-12.5 rating then the units shall be constructed in accordance with Australian Standard AS3959 Construction of Buildings in Bushfire Prone Areas.
- 8. No polluted drainage shall be discharged beyond the boundaries of the feedlot development site or into the conservation covenant bushland, watercourse or easement drain, but shall be so treated and/or absorbed on the feedlot development site to the satisfaction of the local government.
- 9. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
- 10. The site shall be so ordered and maintained as not to prejudicially affect the amenity of the locality by reason of appearance.
- 11. Any vegetation cleared for the development shall be replanted to the requirements and satisfaction of the local government at 1:1 ratio.
- 12. A landscape buffer shall be provided along the boundary of Youngs Road adjacent to the feedlot development site to the requirements and satisfaction of the local government.
- 13. Prior to the commencement of the use hereby permitted, the landscaping works as shown on the endorsed plan shall be provided and completed to the satisfaction of the local government and such works shall continue thereafter to be maintained to the satisfaction of the local government.
- 14. Notwithstanding conditions 2, 4 and 13 the bulk earthworks may proceed in advance of finalising the Feedlot Concept Plan, the management plans or the landscape buffer. This is provided that:
  - a) No gravel is to leave Lots 1 and 4 Youngs Road.
  - b) There is no construction of sheep pens, sheep processing, evaporation pond, sedimentation pond, carcass stockpile, manure stockpile, feed storage or buildings within the feedlot development site; and
  - c) A works application approval is issued from the Department of Water and Environmental

Regulation (DWER).

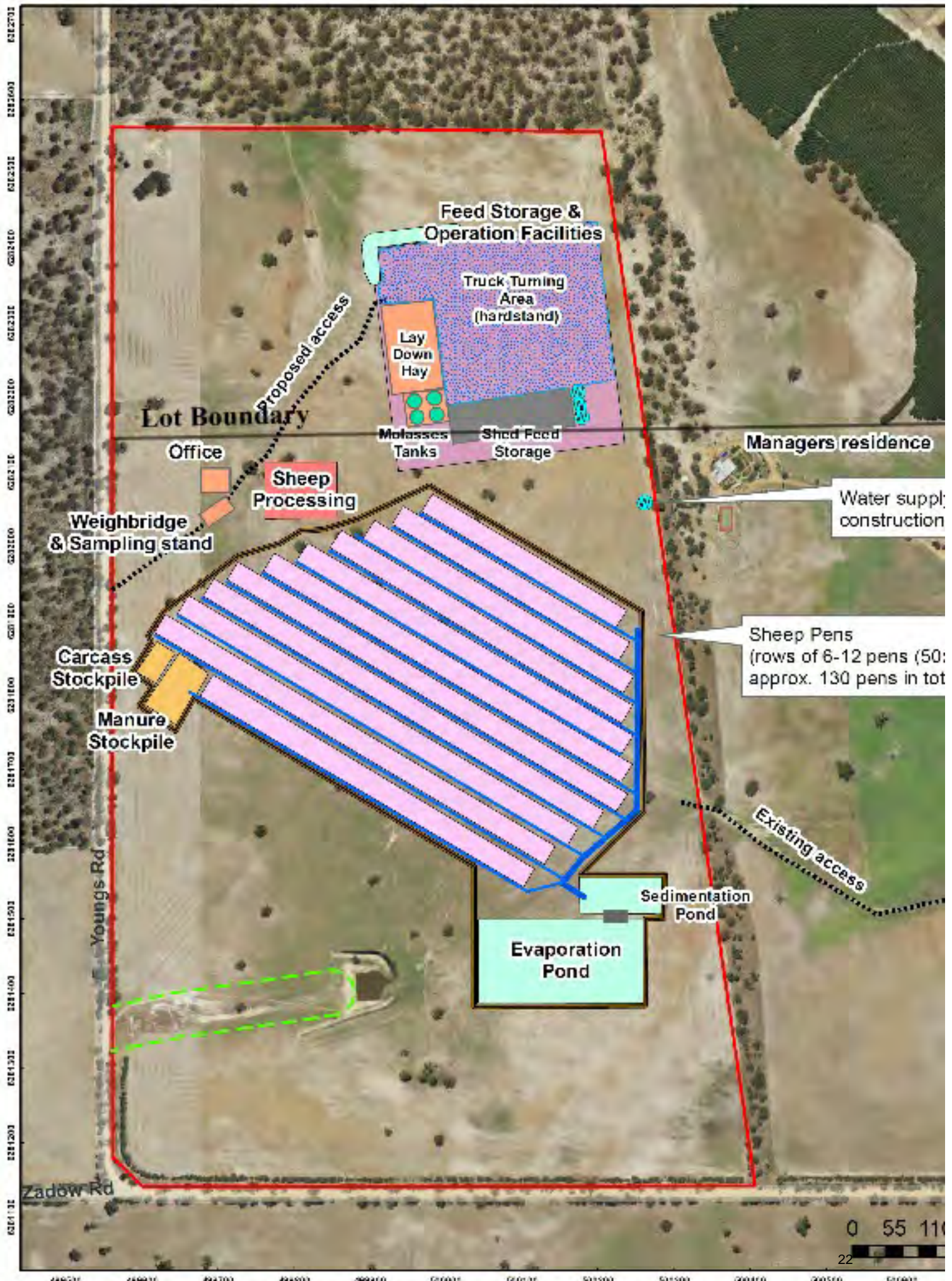
15. This approval shall expire if the development hereby permitted is not substantially completed within three years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the local government, is granted by it in writing.

C **By Absolute Majority** The Shire's Chief Executive Officer be granted delegated authority to approve plans required under the following:

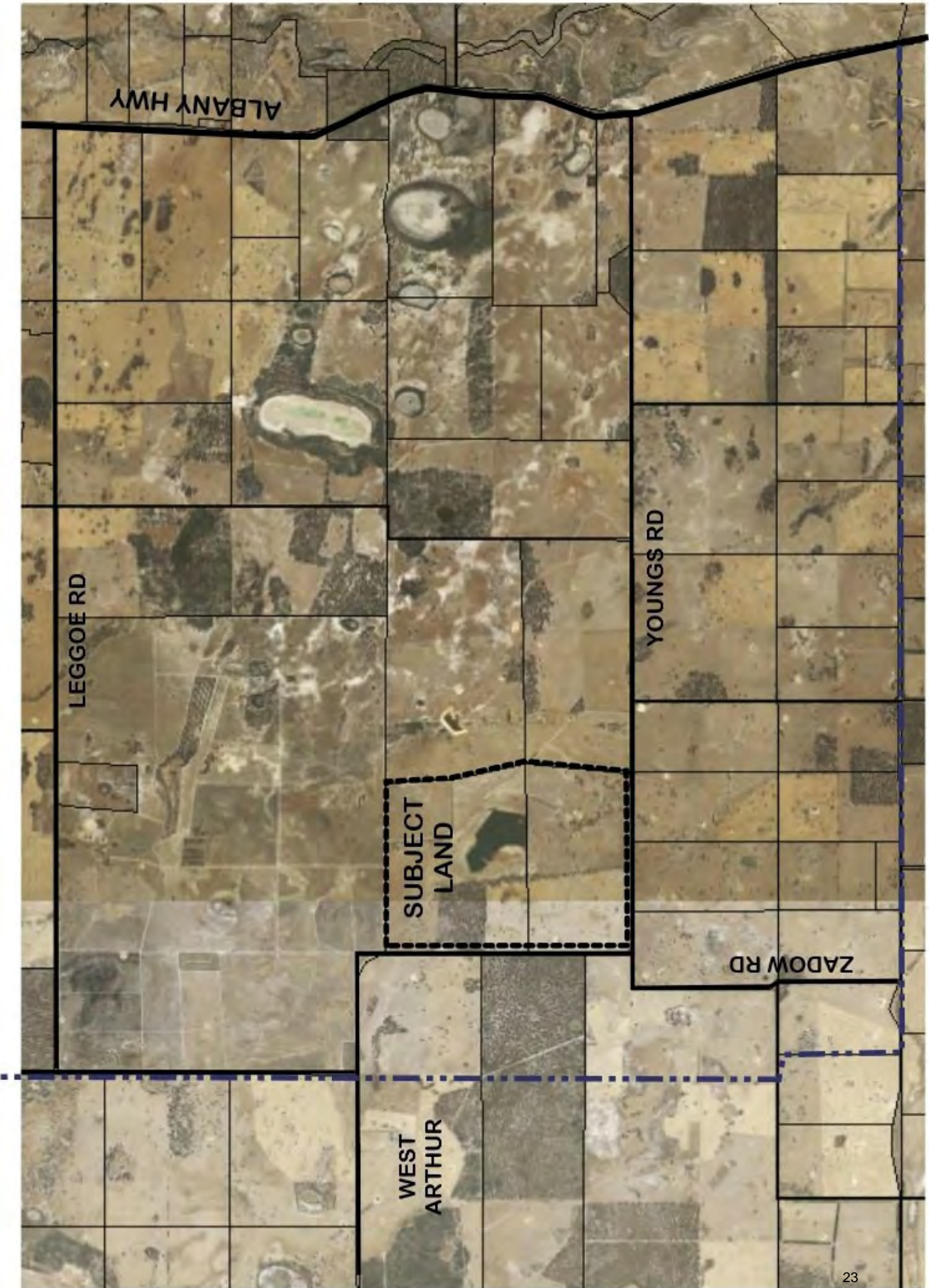
- Condition 2 the revised Feedlot Concept Plan and Site Plan;
- Condition 4 the revised management plans;
- Condition 5 the groundwater production bores, subject to consultation with DWER and DPIRD; and
- Condition 13 the landscaping plan.

D That all landowners and agencies who made submissions be advised of the above.













## Attachment 4 - Summary of Submissions

No	Submitter	Summary
1	Landowner	<ul style="list-style-type: none"> <li>Concerned with water usage as this has been an ongoing problem that is getting worse with a drying climate. Effect on replenishment of the paleochannel. The usage rate of 4lpd is too little.</li> <li>Measurement of the distance to their dwelling / buffer is no correct.</li> <li>Will the rates for the feedlot be different?</li> <li>There are frequent dust storms in the area and stating that there will be no or minimal dust is a fallacy.</li> <li>Vehicle access to Albany Highway is already difficult.</li> <li>Proposed 48 hours to address offensive odours is not acceptable. Not clear who determines when it is offensive.</li> <li>Proposed benefits are not clear.</li> <li>Proposed holding capacity of the pens appears to be 78,000 sheep not 90,000.</li> </ul>
2	Landowner	<ul style="list-style-type: none"> <li>Proximity of sedimentation ponds, the manure stockpile area and the dead carcass pit to their house which is 1211m away.</li> <li>There should be a 2,000m as per the EPA Guidelines.</li> <li>Concerned with water impacts given that lack of understanding of the quantity and quality of water in the paleo channel.</li> <li>The mitigation of animals escaping and spreading disease to adjoining landholders has not been addressed and a standard ringlock type fence does not provide security.</li> </ul>
3	Landowner	<ul style="list-style-type: none"> <li>Concerned with water impacts, sustainability of supply and the risk of contamination of the Beaufort Palaeochannel.</li> <li>Much is unknown about the Beaufort Palaeochannel, including how much use it can sustain without affecting the current supply.</li> <li>Reports should be subject to a peer review by a hydrologist/environmental consultant before any development commences.</li> <li>Odour is likely to affect nearby properties.</li> <li>If the water supply was compromised either by excessive use or pollution it would have a major impact on their operations.</li> </ul>
4	Landowner	<ul style="list-style-type: none"> <li>Bio-security-boundary fencing and the control of this number of livestock.</li> <li>Control of odours from the site.</li> <li>Amount of water to be used.</li> <li>Control of animal manure/dust.</li> <li>Carcass disposal (dead livestock)</li> </ul>
5	Transport Operator	Supports the application and the expansion of Western Australia's quality livestock population. As a transport operator he is one of many who will benefit from the application.
6	Shire of West Arthur	The Shire of West Arthur would like high consideration for the sustainability of the Beaufort paleochannel to be given in assessment of the application.
7	DWER	<p>The Paleochannel is not proclaimed under the Rights in Water and Irrigation Act 1914 and as such the Department does not manage the entire Palaeochannel resource. DWER only licences the use of water when a bore is artesian. Risks to the groundwater resource from over use include:</p> <ul style="list-style-type: none"> <li>salt recycling / water quality impacts from pumping and the irrigation,</li> <li>groundwater drawdown</li> <li>reduced yield over time.</li> </ul>

## Attachment 4 - Summary of Submissions

No	Submitter	Summary
		<p>It is not known if the proposed water extraction is sustainable and if it will affect the viability and long term sustainability of the Beaufort Paleochannel.</p> <p>Any works approval or licence won't blanket require implementation or compliance with management plans, and the department won't approve, enforce or monitor the management plans in their entirety.</p>
8	DPIRD	<ul style="list-style-type: none"> <li>References the use of the National Procedures and Guidelines for Intensive Sheep and Lamb Feeding Systems.</li> <li>Specific measures are required to protect the bushland subject to the conservation covenant.</li> <li>There is insufficient information on which to make any assessment of the impact of groundwater abstraction on the property on any of the neighbouring properties.</li> <li>The development application includes a concept plan for the sheep feedlot but lacks specific information about the design and operation of the feedlot and further information is required.</li> <li>More detail is needed about the design, staged development and operation of the sheep feedlot, in particular to ensure there is an adequate water supply for the proposed sheep numbers, including in hotter summer months, and for other uses including allowance for wastage, trough cleaning, dust suppression and bushfire fighting.</li> <li>The water use is based upon 4l/d consumption but in hot weather sheep may drink up to 6l/d.</li> <li>Most bores in the surficial aquifer at Beaufort River are known to produce between 15 and 50kl/d (5 to 18ML/y), although one bore is estimated to yield as much as 200kl/d (73ML/y) (Table 1, Raper and George 2010). To satisfy the estimated water requirements of a 90,000 head sheep feedlot multiple bores are likely to be required.</li> <li>The bores in the surficial aquifer are not artesian and the property is not within a proclaimed groundwater area.</li> <li>Animal welfare issues including the need for shade and wind shelter in the feedlot, and the options that may be suitable.</li> </ul>
	Main Roads WA	<p>The Youngs Rd / Albany Hwy intersection is marginally acceptable for low volume truck movements, a significant increase in truck volumes poses some concerns.</p> <p>While the intersection does not require significant turn treatments (auxiliary lanes) Main Roads requests that the intersection sweeps be widened to avoid the necessity of trucks stopping on Albany Hwy waiting for the intersection to clear and to be able to turn lane correct while not encroaching on the gravel shoulder of the intersection.</p> <p>Sight distance from Youngs Road to the North is 310 metres, to the south is 360 metres. These exceed the required minimum Safe Intersection Sight Distances (300 metres). Sight distances may increase with vegetation clearing, Main Roads will action this at the appropriate time.</p> <p>Main Roads requests that a detailed traffic impact study be carried out, with allowances made for feed truck movements and confirmation of stock truck movement numbers.</p>

## Attachment 5 - Applicant's responses to comments raised by Shire of Woodanilling

No	Issue	Applicants response
1	The concept plans submitted with the application are difficult to read due to their reduction to include in the reports. Please provide two (2) copies of these as a separate plan sheets drawn to scale and dimensioned at a minimum A3 size.	Bio Diverse Solutions can provide 2 copies of the updated Concept Plans as requested at A3 size, please refer to Attachment A in the interim which shows the updated concept plan for the site. The updated concept plan shows increased detail in response to feedback from DWER. While noting this the feedlot footprint, including the sheep pens and evaporation pond, has not changed from the submitted and publicly advertised DA.
2	Confirmation of what area you are applying for a works approval / licence for and the measures you are proposing to restrict the use within this area, or alternatively if you are seeking approval for the use and associated activities to occur anywhere within this area.	In response, the boundary of the 'Subject area' applies to the 'Prescribed works' within a premises (as applying for in DWER Works Approval). No other activities outside of the prescribed premises is being sought from DWER. Please refer to Attachment A which details an updated concept plan for the site. The updated concept plan shows a shed feed storage, office and weighbridge/sampling shed. It would be preferable if the use/location can be approved through this DA. It is recognised there is a separate requirement to provide the Shire elevations, floor plans and supporting information, provide structural engineering and obtain a Building Permit. It is suggested this is addressed as a condition of the development approval.
3	As the subject land contains two (2) lots provide reasons why these should not be amalgamated.	Development can occur across multiple boundaries. Fletchers International Export Pty Ltd (Fletchers) will review the lot boundaries should all relevant approvals be obtained. This may result in the lot boundaries being realigned to contain all of the area subject to the Prescribed Works being on one title, with the balance area being on the other lot. This issue not deemed relevant to the DA.
4	Provide justification for the worker's accommodation not being considered as a vulnerable land use under SPP3.7 Planning in Bushfire Prone Areas and whether an evacuation plan is proposed to be prepared.	In considering the context of this BMP, the proposed development of the works accommodation is not considered a "Vulnerable land use" as defined under SPP as the proposed units are for permanent employees (not seasonal) and their associated accommodation/residence. Typical of most large farming operations. The resident employees will be able to respond to a bushfire emergency and therefore are not subject to evacuation needs. People who are employed by Fletchers will be physically able to respond to an emergency, are not aged persons or not physically or mentally disabled, and the siting of the buildings does not present evacuation challenges form the site. It is noted that the decision maker (SoW) has the ability to request a BEEP and this is entirely at their discretion.
5	An explanation of why the proposed holding capacity of the pens appears to be 78,000 sheep when the maximum proposed number is 90,000.	In response, at the concept stage 90 000 head is given as the maximum proposed number for the site, and it is expected that the actual number will be generally lower due to rotation of stock for maintenance and sales purposes. Fletchers seek development approval for 90,000 head to provide certainty for future operations. The proposed number of pens is currently 120, however this may eventuate to 150 pens, and the client would at all times be operating within the licenced stocking numbers.



## Attachment 5 - Applicant's responses to comments raised by Shire of Woodanilling

No	Issue	Applicants response
6	Provide a response to the issues raised in the advice from DWER and DPIRD dated the 22 January as previously provided to you as the application lacks specific information about the design and operation of the feedlot to assess the application against the National Procedures and Guidelines for Intensive Sheep and Lamb Feeding Systems and the Code of Practice for Sheep in Western Australia.	The client notes this comment, and has responded that all aspects of feedlot operations will align to National/ State procedures for sheep feedlot operations and commensurate with " <i>National procedures and guidelines for intensive sheep and lamb feeding systems</i> " (2011), and their requirements for animal welfare, as per their existing feedlot operations in NSW. A copy of the response to DWER is attached in Attachment E.
7	The WMP does not include enough information to verify that the proponent has access to sufficient water to meet the requirements of a 90,000 head sheep feedlot. The Code of Practice for Sheep states that sheep in feedlots may drink up to 6 L/day in hot weather.	Noted. Ground water investigations are current and subject to further site information. Understand requirements of licensing through DWER if required may be undertaken. Fletchers understand if insufficient water supply is located then less sheep will be held on site as per animal welfare requirements. It is the responsibility of Fletchers to provide sufficient water to address the mandatory components of the Guidelines, the Code along with statutory requirements. If required, Fletchers can provide necessary assurances that the Shire is indemnified for its decision relating to water availability.
8	Plans to manage dust and odour during operation including contingency plans and justification of proposed buffer distances.	<u>As per the response tabled to DWER on this issue (See Attachment E):</u> The Operational Environmental Management Plan (OEMP) has dedicated sections to Solid Waste Management, Effluent Management, Dust and Odour during operations (Sections 5.2, 5.3, 5.4 and 5.5 respectively). It is noted that dust emissions from sheep is limited in daily operations, with sheep movements via lane ways or in the pens. Truck movements will only be via constructed roads, speed limits apply. Contingency plans are also covered in the OEMP Section 5.8 Environmental Incident Management. Dust is a serious issue to the animals and as such will not be tolerated on the property. The system does not generate dust, as known from Fletcher's existing feedlot operation in Condobolin, NSW. Refer to Siting and Location Mapping Attachment B, the closest sensitive receptor is noted to be 1.2km away to the south west, while an empty residence is located to the east of the site approximately 1.6km to the pens. Analysis of Wagin (29km away) climate data available online is provided in Attachment B. The prevailing winds to the residence to the south west (i.e. north east prevailing winds) is <10 percentile (i.e. deemed calm) throughout the seasons. The prevailing westerly flow to the vacant house to the east is deemed a notable issue, however this residence is located 1.6km away and not deemed to be an issue with dust, and odour is to be managed through offsite export of carcass and solid wastes. EPA Guidance Statement 3 Separation Distances Between Industrial and Sensitive Land Uses (Attachment B) recommends a 1000 - 2000m buffer separation for an animal feedlot. The Guidance Statement does not quantify the size of the feedlot as regarding what buffer distance applies. This

## Attachment 5 - Applicant's responses to comments raised by Shire of Woodanilling

No	Issue	Applicants response
		project is within these separation distances. Based on the climate data and proposed design and management measures, the buffer is considered appropriate. See Attachment B. The National guidelines for intensive feed systems feedlot guide also has buffer distances to sensitive receptors with the closest being 100m to a rural farm and the highest 500m to a rural farm residence, this is exceeded by the proposal at Ronneby Park. (Refer to Attachment B)
9	An explanation of why noise during the operation will not affect surrounding properties.	The property is situated in a rural location, and as such fits within the fixed separation distances outlined in Table 6.1 (p27) of the <i>"National procedures and guidelines for intensive sheep and lamb feeding systems" (2011)</i> . The feedlot is situated within low population density agricultural area which is approximately 8km from the Albany Highway. Noise will be commensurate with typical farming operations (i.e. seeding and harvest) .
10	Details of the construction of the feed storage area and the nature of the feed to be stored.	<u>As per the response tabled to DWER on this issue:</u> An updated concept plan is provided in Attachment A outlining the facilities to be provided in the feed storage and operational area. Risks to this area are fuel / oil from truck tractor spills. This would be handled as per the OEMP Section 5.8.3. Products to be stored in feed shed are predominantly Cereal Grains (similar to usual farm operations). Other storage items in this area include molasses, water and hay/silage as shown. All of this area would be captured in the stormwater detention as shown on the Concept plan (NE corner), treated as per the Water Management Plan (WMP) and slowly released. All of this area will be of a gravel finish and dust would be low. All effluent created by the feedlot is on the other side of the hill and handled by the bunded effluent drainage system. Feed storage - there are 2 potential odour sources: a) Silage (if used) is covered with only the face exposed, silage smell is deemed a very low risk and is comparable to usual farm operations. b) Cereal grain can get wet and smell. Any of this material will be treated as per OEMP 5.5. Wet cereal grain is a cost to the client and will be avoided. Localised dust occurs with tipping a bucket of grain into a mixer, in this instance water is added to minimise dust and assist with mixing. Dust is a serious issue to the animals and as such will not be tolerated on the property. All of these materials listed above are noted to be are non-hazardous. Water capture from roof top will assist in supply and stormwater from this area will be managed via the treated stormwater system.
11	An assessment of the impact of groundwater abstraction on any of the neighbouring properties.	The issue is acknowledged. Based on previous groundwater assessments, it appears there will be limited impact on neighbouring properties with draw down localised. Refer to Attachment C – Hydrological Mapping. The supply of water will be through the superficial aquifer, resources for water are presently being investigated in the CZ and CZA hydrogeological areas. Updated information on water supply will be forwarded to SoW when at hand.

## Attachment 5 - Applicant's responses to comments raised by Shire of Woodanilling

No	Issue	Applicants response
12	Details of the construction of the pen floors including materials, compaction and final permeability.	<u>As per the response tabled to DWER on this issue:</u> Pen floor construction: The pens will be compacted gravel 100mm to 200mm with clay incorporated from material on onsite. Watered and rolled. Manure with microbial activity will "cap" the hardstand of the pen. Permeability in the pens is achieved from the manure layer. Because of the formation of low permeability soil/manure interface, clay lining is not required on pens (refer to National guidelines for beef cattle feedlots in Australia, 2012, Appendix C). Excerpt provided as Attachment D. Pen slope 2.5 to 4% slope from the top of the pen to the bottom. The pens will run with the natural slope hence the variation in slope % across the holding pens. Catch drains will convey the water from the pen away to the main drain. Constructed with 200mm gravel and incorporated clay. OEMP Table 3 (page 12) outlines the drain sizing and has dimensions and calculations. The drains will have a 1% to 2% slope which will take the water away to the bunded effluent system.
13	The design and construction of the sedimentation and evaporation ponds and bunding to direct effluent run-off.	It is suggested this is addressed as a condition of the development approval, with the design undertaken by a dam engineer/civil engineer. It is anticipated DWER will also require this information as a condition of the Works Approval.
14	The management of the manure biosolids and animal carcass stockpiles, including additional information if composting is used to dispose of animal carcasses.	Please see response to Issue 15 regarding management of manure biosolids and animal carcass stockpiles, and biosolid material will be removed offsite as per the WMP.
15	Details of the construction and operation of the manure bio-solids area including an estimate of the likely number and frequency of truck movement required to remove material from the manure bio-solids area.	Trucks are estimated to be required to move material from the manure bio-solids area and carcass stockpiles twice per week, and will be moved off site as per the WMP. Manure and carcassing composting hardstands will be made with clay and gravel creating an impervious layer to a permeability of $1 \times 10^{-9}$ . Testing of this can be undertaken during construction to confirm the permeability ratio is met. Both pads will be raised and bunded in the effluent system so no water from upstream can enter. The raising of the pads will also avoid any surface water interception and below ground water interception. All watershed in this area will be directed to the controlled drainage system. Clay liner material used for the manure and carcass area will meet the National guidelines for beef cattle feedlots in Australia (2012, Appendix C). See Attachment D for excerpt.
16	Details of expected volumes or how to determine if the designated areas for waste treatment shown on the concept plan will be sufficient.	The WMP has calculated volumes of waste water and the dams are sized and scaled to the anticipated volumes of waste water. In terms of sizing of biosolids and carcass waste areas, one – two trucks per week is considered to remove solid wastes (refer to Issue 15) however will be refined depending on sheep numbers and demand. Based on experience with current operations, it is expected that on average 5 stock will die per day on average, similar numbers are expected for this operation and sizing of carcass waste areas will be ascertained during construction periods and if needed during operations. The key element is the location of these within the bunded treatment system as per the WMP outlines.

## Attachment 5 - Applicant's responses to comments raised by Shire of Woodanilling

No	Issue	Applicants response
17	Defining who determines when odour will be consider offensive and why this may take 48 hours to address.	OEMP defines operations requirement. The Site Manager and staff will monitor daily and adjust operations if needed. In terms of Contingency Plans, refer to DWER response. Manure management - off site to disposal areas may need to be increased. The Site Manager and staff are responsible to address matters within 48 hours to coordinate trucks and movement of material as required. It is suggested this is addressed as a condition of the development approval. It is also expected to be addressed in the DWER Works Approval.
18	Proposed management of surface water run-off from the feedlot facilities/operations area to prevent any adverse impacts on the conservation covenant area.	As shown on the concept plan and discussed in the WMP the feed Storage and Operation Facilities will be contained and surface water directed to a small catchment (sized according to final dimensions of the area) and treated prior to entering any adjacent areas.
19	Justification as to why the proposed 30 metres separation between the gravel extraction area and the conservation covenant area is large enough to protect the vegetation from potentially contaminated water and dust.	In the absence of policy of this matter in the Shire of Woodanilling and based on other D/A's Bio Diverse Solutions has prepared on extractive industry, a 30m buffer is used to public roads and adjacent properties. The conservation covenant paddock is not a designated ESA and therefore does not require any other specific buffer. Refer to extract Attachment B. Buffer setbacks for extraction are considered sufficient by the proponent.
20	Justification as why no additional water supplies are required for dust suppression for the operation of the facility.	Please see response to Issue 8 regarding management of dust at the site, and refer to the updated concept plan provided as Attachment A. Water is to be used for dust suppression during construction (see Construction Management Plan) and will be used during operations. See OEMP Section 5.4. Water sources can be added into this section if required.
21	Clarify the provision of adequate shade and shelter from extreme weather events in the sheep feedlot.	The WA Code of Practice for Sheep in WA (2003) outlines the need for protection from extremes of weather which may be life threatening, and the need for site selection relatively protected from adverse weather. The current recommendation of shade provision of 0.4m <sup>2</sup> per animal (Section 4.4, " <i>National procedures and guidelines for intensive sheep and lamb feeding systems</i> " (2011) is noted, although not a legal requirement as this stage. Provision of shelter will be achieved via the construction of pens by rubber belting, and the terrain is shielded from wind events in the west, north, east and south. Further buffer planting is proposed post construction to aid in shelter (single rows of trees as windbreaks). This approach is consistent with what occurs at Fletcher's existing feedlot operation in Condobolin, NSW. This issue is not deemed relevant to the DA.
22	Proposed measures to prevent animals escaping and spreading disease to adjoining properties.	Fletchers International Pty Ltd operates with a high level of Biosecurity. The site will be fully fenced and security gated. Neighbours animal entering property would be of more concern from biosecurity



## Attachment 5 - Applicant's responses to comments raised by Shire of Woodanilling

No	Issue	Applicants response
		protocols, site security etc. site security for escape and entering the property is not deemed a concern. This issue is not deemed relevant to the DA.
23	Confirm where the measurements for the buffers have been taken from and why these do not apply to the whole of the licence area.	Refer to Attachment B – buffers and section, answer to question 8 and to question 19. Buffers are taken from the areas which will be licensed or have smell or odour from.
24	EPA Guidance Statement No 3 recommends a buffer generic buffer distance of 1,000 - 2,000m. Provide justification as to why a distance of 2,000m should not be applied.	Refer to Attachment B – buffers and section, answer to question 8 and to question 19. Buffers are taken from the areas which will be licensed or have smell or odour from. The <i>“National procedures and guidelines for intensive sheep and lamb feeding systems” (2011)</i> also has buffer distances to sensitive receptors with the closest being 100m to a rural farm and the highest 500m to a rural farm residence, this is exceeded by the proposal at Ronneby Park. It is noted there is sufficient space on all adjoining/nearby lots, including vacant lots, to locate a dwelling that has an appropriate buffer from areas which will be licensed or have smell or odour.
25	Provide an explanation of why applying for a ground water extraction licence (when there is no statutory requirement) will provide protection to existing water users.	As noted in question refer to groundwater earlier in question 11. When groundwater sources are verified and approvals are achieved further information on groundwater can be provided to the SoW. This may reveal there is no requirement to apply for a groundwater extraction license.
26	What contingency measures will be applied if the volume or quality of the groundwater is not appropriate or sustainable.	As noted in question refer to groundwater earlier in questions 7 and 11. In terms of contingency stock will be reduced/removed of site accordingly to animal welfare. Some stock may be grazed/watered on the wider farm as per current farming practises.
27	Details of the construction of the feed storage area and the nature of the feed to be stored.	See question 10. The proponent will get DA approval for building a shed and structural engineering will be required, DA condition can be applied, see DWER response.
28	Main Roads was have advised that the Youngs Rd / Albany Hwy intersection is marginally acceptable for low volume truck movements without any turning lanes. To substantiate this Main Roads have requested that a detailed traffic impact study be carried out, with allowances made for feed truck movements and confirmation of stock truck movement numbers.	Based on current operations, the client expects the following volume of daily feed, stock movement and composting truck movements: <ul style="list-style-type: none"> <li>• 2.5 Sheep road trains per day (B double);</li> <li>• 2.3 Feed trucks per day; and</li> <li>• 0.3 Manure trucks per day.</li> </ul> In total, this amounts to 5.1 trucks visiting the premises per day, these figures are based on a 90,000 stock head count at the feedlot and are the <u>highest possible figures</u> . There will be low volume truck movements associated with the operation, and is felt that there is no requirement for a detailed traffic impact study. Safety can be enhanced at the Youngs Road/Albany Highway intersection through clearing of roadside vegetation.

## Attachment 6 Proposed Sheep Feedlots Draft Conditions - Applicant's comments and Officer responses

### General Notes and Provisions

Clause 73 of the Deemed Provisions sets out the Scope of development approval which may be granted:

- (a) for the development for which the approval is sought; or
- (b) for the development for which the approval is sought, except for a part or aspect of that development specified in the approval; or
- (c) for a part or aspect of the development for which approval is sought that is specified in the approval.

Clause 74 of the Deemed Provisions provides that an Approval may be subject to later approval of details:

- (1) The local government may grant development approval subject to a condition that further details of any works or use specified in the condition must be submitted to, and approved by, the local government before the developer commences the development.
- (2) The local government may only impose a condition referred to in subclause (1) if the local government is satisfied that the further matters that are to be approved would not substantially change the development approved.

In order to be valid, a condition must:

- 1. be imposed for a planning purpose;
- 2. fairly and reasonably relate to the development for which permission is given; and
- 3. be reasonable, that is, be a condition which a reasonable planning authority, properly advised, might impose

#### Item 1 - Purpose

- The first is whether the condition bears a relationship to planning theory and policy
- The second aspect is to determine whether the condition, in the particular circumstances of the case, fulfils the proper planning purpose.
- In considering whether a particular condition is necessary, the question should be asked as to whether approval would have to be refused if that condition were not to be imposed.
- A condition which duplicates controls under separate legislation would not normally be necessary and may not fulfil a planning purpose.

#### Item 2 - Relevance

- The second test of validity is that the condition fairly and reasonably relates to the application. Unless a condition fairly and reasonably relates to the development to be approved it will be ultra vires.
- It is not sufficient that a condition is related to planning objectives. It must also be justified by the nature of the development and the effect on its surroundings.
- There must be some nexus between the condition and the effect of the development.

#### Item 3 - Reasonableness

- The third test of the validity of a condition is that it should be reasonable or not be found to be unreasonable.
- A condition may be unreasonable because it is unduly restrictive.
- It is unreasonable to impose a condition worded in a positive form which developers are unable to comply with themselves, or which they can only comply with following the consent or authorisation of a third party.
- It may, however, be possible to achieve a similar result by a condition worded in a negative form, by prohibiting development until a specified action has been taken.
- A condition may be found to be void or invalid if it is overly vague or uncertain. permit holder is entitled to know what obligations arise from the permit.

#### Other

- The framing of conditions requires care to ensure that the condition is enforceable.
- To be enforceable, conditions should be capable of being monitored and there should be clear evidence of any breaches.
- In order to be enforceable conditions must be precise. The condition must be clear and free from any ambiguity leading to possible differences of interpretation.
- Ambulatory conditions (subject to change) are not appropriate including requiring an applicant to undertake action to the satisfaction of a third party.
- A condition of a development approval cannot contradict the purpose for which the approval has been given.

#### Advice notes

- Advice notes can be used to provide supplementary information to inform conditions, but have no legal status and should be used sparingly. As a general principle, it is not the role of subdivision conditions or advice notes to advise of requirements under other legislation, or requirements applying at the (later) development approval stage. While it is common practice to include advice notes to provide information to the applicant and other parties, this can also be done in a covering letter.

# Attachment 6 Proposed Sheep Feedlots Draft Conditions - Applicant's comments and Officer responses

No	Proposed Condition	Applicant's Proposed Condition	Comment / Response	Revised Recommendation
	That Council approve the use and development of Lots 1 and 4 DP21594 Youngs Road Beaufort River for the purpose a sheep feedlot (animal husbandry - intensive), worker's accommodation and associated infrastructure subject to the following conditions:	That Council approve the use and development of Lots 1 and 4 DP21594 Youngs Road Beaufort River for the purpose a sheep feedlot (animal husbandry - intensive), worker's accommodation, feed storage shed (if located at least 20m from property boundaries), office, weighbridge, sampling stand and associated infrastructure subject to the following conditions:	<p>The preamble to the development approval is descriptive statement which specifies what approval is for. It cannot contain conditions within itself.</p> <p>The Act defines "responsible authority" as the local government responsible for the enforcement of the observance of the scheme. Local government is then defined in the Deemed Provisions and is used in Scheme provisions rather than Council.</p>	That Council approve the use and development of Lots 1 and 4 DP21594 Youngs Road Beaufort River for the purpose a sheep feedlot (animal husbandry - intensive), worker's accommodation, feed storage shed, office, weighbridge, sampling stand and associated infrastructure subject to the following conditions:
1.	The maximum number of sheep to be kept at any one time within the feedlot development site (as shown on the endorsed plan) is 90,000 head.	The maximum number of sheep to be kept at any one time within the feedlot development site (as shown on the endorsed plan) is 90,000 head.	No objection.	The maximum number of sheep to be kept at any one time within the feedlot development site (as shown on the endorsed plan) is 90,000 head.
2.	<p>Prior to the commencement of the use hereby approved, the plan submitted with the application shall be modified by means of:</p> <p>a) A scaled and dimensioned plan of the feedlot development site showing the setback and location of all proposed buildings and works including access roads.</p> <p>b) Details of the proposed feed storage shed including its dimensions and materials.</p> <p>c) Gravel extraction areas, setbacks, proposed depths and finished surface levels.</p> <p>d) Showing a fire service access route connecting the between the western and eastern access driveways.</p> <p>e) Relocation of the carcass and manure stockpiles so as to have a greater setback from Youngs Road.</p> <p>f) A plan of the worker's accommodation site showing the proposed bushfire spatial measures for a 100m radius from the site including the proposed BAL ratings, building positions, and location of water supply.</p> <p>g) The location of the proposed groundwater production bores.</p> <p>h) Vegetation clearing and offset planting.</p> <p>i) Existing and proposed landscape buffers.</p> <p>The above modifications shall be to the requirements and satisfaction of the Council. An endorsed copy of this plan shall form part of the approval.</p>	<p>Prior to the commencement of the use hereby approved, the Feedlot Concept Plan submitted with the application shall be modified by means of:</p> <p>A scaled and dimensioned plan of the feedlot development site showing the setback and location of the sheep pens, sheep processing, evaporation pond, sedimentation pond, carcass stockpile, manure stockpile, feed storage and operation facilities, along with outlining proposed buildings and works including access roads.</p> <p>Gravel extraction areas, setbacks, proposed depths and finished surface levels.</p> <p>Showing a fire service access route connecting the western and eastern access driveways.</p> <p>Relocation of the carcass and manure stockpiles so as to have a greater setback from Youngs Road.</p> <p>The location of the proposed groundwater production bores.</p> <p>Vegetation clearing and offset planting.</p> <p>Existing and proposed landscape buffers.</p>	<p>The development approval relates to the whole of Lots 1 and 4. As the main operations and conditions relate to the feedlot development site it is necessary for this to be clearly defined and shown. The worker's accommodation and proposed production bores are located on the balance of the property.</p> <p>The plans of the proposal can include notes and the proposed requirements are itemised in sub paragraphs to provide clarity.</p> <p>See advice note (v). Details of material is subject to the feed shed needing approval. In any event the location of the shed must be shown.</p> <p>See advice note (iii) and condition 7.</p> <p>The final development plan should be formally endorsed so as to provide a clear record of is approval as is not possible for the conditions to document its reference number, version, date etc. This is relevant for future reference as it can be confusing for future staff to identify the correct plan.</p>	<p>Prior to the commencement of the use hereby approved, the Feedlot Concept Plan and Site Plan submitted with the application shall be modified by means of:</p> <p>A scaled and dimensioned plan of the feedlot development site showing the setback and location of all proposed buildings and works including the sheep pens, sheep processing, evaporation pond, sedimentation pond, carcass stockpile, manure stockpile, feed storage and operation facilities, access roads.</p> <p>Details of the proposed feed storage shed including its dimensions and materials.</p> <p>Gravel extraction areas, setbacks, proposed depths and finished surface levels.</p> <p>Showing a fire service access route connecting the western and eastern access driveways.</p> <p>Relocation of the carcass and manure stockpiles so as to have a greater setback from Youngs Road.</p> <p>A plan of the worker's accommodation site showing the proposed bushfire spatial measures for a 100m radius from the site including the proposed BAL ratings, building positions, and location of water supply.</p> <p>The location of the proposed groundwater production bores.</p> <p>Vegetation clearing and offset planting.</p> <p>Existing and proposed landscape buffers.</p> <p>The above modifications shall be to the requirements and satisfaction of the Council. An endorsed copy of this plan shall form part of the approval.</p>

# Attachment 6 Proposed Sheep Feedlots Draft Conditions - Applicant's comments and Officer responses

No	Proposed Condition	Applicant's Proposed Condition	Comment / Response	Revised Recommendation
3.	Any use, additions to and further intensification of any part of the building or land (not the subject of this consent) shall be subject to a further development application and consent for that use.	Any use, additions to and further intensification of any part of the building or land (not the subject of this consent) shall be subject to a further development application and consent for that use.	No objection	Any use, additions to and further intensification of any part of the building or land (not the subject of this consent) shall be subject to a further development application and consent for that use.
4.	<p>Prior to the commencement of the development hereby approved, the management plans submitted with the application shall be modified to the by means of:</p> <p>a) Updating the provisions to reflect revisions to the application;</p> <p>b) Conditions of approval including the works application;</p> <p>c) An agreed communications strategy and complaints procedure;</p> <p>d) Annual monitoring and review requirements.</p> <p>The above modifications shall be to the requirements and satisfaction of the Council. An endorsed copy of each management plan shall form part of the approval.</p>	<p>Prior to the commencement of the development hereby approved, the management plans submitted with the application shall be modified by means of:</p> <p>Updating the provisions to reflect revisions to the application;</p> <p>Conditions of approval including the works application;</p> <p>An agreed communications strategy and complaints procedure;</p>	<p>It is a standard practice for management plans to contain an annual monitoring requirement and this occurs with DWER Licences.</p> <p>The final management plans should be formally endorsed so as to provide a clear record of is approval as is not possible for the conditions to document its reference number, version, date etc. This is relevant for future reference as it can be confusing for future staff to identify the correct plan.</p>	<p>Prior to the commencement of the development hereby approved, the management plans submitted with the application shall be modified by means of:</p> <p>Updating the provisions to reflect revisions to the application;</p> <p>Conditions of approval including the works application;</p> <p>An agreed communications strategy and complaints procedure;</p> <p>Periodic monitoring.</p> <p>The above modifications shall be to the requirements and satisfaction of the Council. An endorsed copy of each management plan shall form part of the approval.</p>
5.	The prior approval of Council is required for any proposed groundwater production bore (other than for domestic purposes) that is to be used to supply water to the feedlot development site. In considering any application for this Council will have regard to the proposed setback of the bore from the boundary of the subject land, it proposed capacity and possible drawdown effect.	The prior approval of the local government is required for any proposed groundwater production bore (other than for domestic purposes) that is to be used to supply water to the feedlot development site. In considering any proposed groundwater production bore, the local government will have regard to the proposed setback of the bore from the boundary of the subject land and it proposed capacity.	The proposed revision has excluded reference to the "possible drawdown effect". This is likely to be a key issue in the consideration of any application.	The prior approval of Council is required for any proposed groundwater production bore (other than for domestic purposes) that is to be used to supply water to the feedlot development site. In considering any application for this Council will have regard to the proposed setback of the bore from the boundary of the subject land, it proposed capacity and possible drawdown effect.
6.	The existing property boundary within the feedlot development area shall be realigned so that the feedlot development area is wholly contained within one lot. In the event that the Western Australian Planning Commission does not approve this boundary realignment all proposed buildings shall be setback a minimum of 20m from the boundary.		Currently both Lots 1 and 4 are under the same ownership. While the operations may be managed by a single entity, the subject land may be owned by separate entities. DWER have advised that this is not a concern for the Works Approval.	Delete
NEW CONDITION			Clause 5.11.6 requires building to be setback a minimum distance of 20m from the boundary. It also provides that buildings used for commercial or industrial purposes which may be required to be setback a greater distance as determined by the local government.	All proposed buildings shall be setback a minimum of 20m from the lot boundary.
7.	The proposed worker's accommodation units shall be sited so as to have either a BAL-Low or BAL-12.5 rating. Where they have a BAL-12.5 rating then the units shall be constructed in accordance with Australian Standard AS3959 Construction of Buildings in Bushfire Prone Areas.	The proposed worker's accommodation units shall be constructed in accordance with the approved Bushfire Management Plan. A Site Plan be provided to local government prior to building approval outlining the proposed siting of the buildings and setbacks to any bushfire risks and if applicable construction standards as per Australian Standard AS3959 Construction of Buildings in Bushfire Prone Areas.	As the worker's accommodation units are not located on bushfire prone land there is no applicable construction standard applied under AS3959 through the National Construction Code. Hence any applicable standard must be a planning condition as proposed. The requirements for the site plan for the units is addressed in Condition 2 (f).	The proposed worker's accommodation units shall be sited so as to have either a BAL-Low or BAL-12.5 rating. Where they have a BAL-12.5 rating then the units shall be constructed in accordance with Australian Standard AS3959 Construction of Buildings in Bushfire Prone Areas.

# Attachment 6 Proposed Sheep Feedlots Draft Conditions - Applicant's comments and Officer responses

No	Proposed Condition	Applicant's Proposed Condition	Comment / Response	Revised Recommendation
8.	No polluted drainage shall be discharged beyond the boundaries of the subject land or into the conservation covenant bushland, watercourse or easement drain, but shall be so treated and/or absorbed on that lot to the satisfaction of Council.	No polluted drainage shall be discharged beyond the boundaries of the feedlot development site or into the conservation covenant bushland, watercourse or easement drain, but shall be so treated and/or absorbed on the feedlot development site to the satisfaction of the local government.	No objection	No polluted drainage shall be discharged beyond the boundaries of the feedlot development site or into the conservation covenant bushland, watercourse or easement drain, but shall be so treated and/or absorbed on the feedlot development site to the satisfaction of the local government.
9.	The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.	The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.	No objection	The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
10.	The site shall be so ordered and maintained as not to prejudicially affect the amenity of the locality by reason of appearance.	The feedlot development site shall be so ordered and maintained as not to prejudicially affect the amenity of the locality by reason of appearance.	No objection	The feedlot development site shall be so ordered and maintained as not to prejudicially affect the amenity of the locality by reason of appearance.
11.	Any vegetation cleared for the development shall be replanted to the requirements and satisfaction of Council at 1:1 ratio.	Any vegetation cleared for the development shall be replanted to the requirements and satisfaction of the local government at 1:1 ratio.	No objection	Any vegetation cleared for the development shall be replanted to the requirements and satisfaction of the local government at 1:1 ratio.
12.	A landscape buffer shall be provided along the boundary of Youngs Road adjacent to the feedlot development area to the requirements and satisfaction of Council.	A landscape buffer shall be provided along the boundary of Youngs Road adjacent to the feedlot development site to the requirements and satisfaction of the local government.	No objection	A landscape buffer shall be provided along the boundary of Youngs Road adjacent to the feedlot development site to the requirements and satisfaction of the local government.
13.	Prior to the commencement of the use hereby permitted, the landscaping works as shown on the endorsed plan shall be provided and completed to the satisfaction of the Council and such works shall continue thereafter to be maintained to the satisfaction of the Council.	Prior to the commencement of the use hereby permitted, the landscaping works as shown on the endorsed plan shall be provided and completed to the satisfaction of the local government and such works shall continue thereafter to be maintained to the satisfaction of the local government.	No objection	Prior to the commencement of the use hereby permitted, the landscaping works as shown on the endorsed plan shall be provided and completed to the satisfaction of the local government and such works shall continue thereafter to be maintained to the satisfaction of the local government.
NEW CONDITION				Notwithstanding conditions 2, 4 and 12 the bulk earthworks may proceed in advance of finalising the Feedlot Concept Plan, the management plans or the landscape buffer. This is provided that: <ul style="list-style-type: none"> <li>a) No gravel is to leave Lots 1 and 4 Youngs Road.</li> <li>b) No construction of sheep pens, sheep processing, evaporation pond, sedimentation pond, carcass stockpile, manure stockpile, feed storage or buildings within the feedlot development site is however permitted until suitably addressing Conditions 2, 4 and 12; and</li> <li>c) A works application approval is issued from the Department of Water and Environmental Regulation (DWER).</li> </ul>
14.	This approval shall expire if the development hereby permitted is not completed within two years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Council, is granted by it in writing.	This approval shall expire if the development hereby permitted is not substantially completed within three years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the local government, is granted by it in writing.	There is no objection to the proposed 3 year time period for completing the development. Where any part of the operation commences before this, then it must comply with the applicable conditions of the development approval.	This approval shall expire if the development hereby permitted is not substantially completed within three years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the local government, is granted by it in writing.

# Attachment 6 Proposed Sheep Feedlots Draft Conditions - Applicant's comments and Officer responses

No	Proposed Condition	Applicant's Proposed Condition	Comment / Response	Revised Recommendation
<b>Advice Notes</b>				
i)		In relation to Conditions 2, 4 and 12 where it states 'Prior to the commencement of the use' or 'Prior to the commencement of the use hereby permitted', the Council approves the proponent progressing with bulk earthworks in advance of finalising the Feedlot Concept Plan, the management plans or the landscape buffer. This is provided that no gravel is to leave Lots 1 and 4 Youngs Road. No construction of sheep pens, sheep processing, evaporation pond, sedimentation pond, carcass stockpile, manure stockpile, feed storage or buildings within the feedlot development site is however permitted until suitably addressing Conditions 2, 4 and 12 and gaining a works application approval from the Department of Water and Environmental Regulation (DWER).	While there may be an argument for commencing the gravel extraction as soon as possible, development of the 'cut and fill' earthworks area may change depending upon the final design.  Any gravel extraction should: <ul style="list-style-type: none"> <li>• Be restricted to the gravel extraction area shown in Figure 5 of the Construction Management Plan; and</li> <li>• Not commence until the works approval has been issued.</li> </ul> The advice note should be included as a condition of approval.	Insert as a new condition  Notwithstanding conditions 2, 4 and 12 the bulk earthworks may proceed in advance of finalising the Feedlot Concept Plan, the management plans or the landscape buffer. This is provided that: a) a) No gravel is to leave Lots 1 and 4 Youngs Road. b) b) No construction of sheep pens, sheep processing, evaporation pond, sedimentation pond, carcass stockpile, manure stockpile, feed storage or buildings within the feedlot development site is however permitted until suitably addressing Conditions 2, 4 and 12; and c) c) A works application approval is issued from the Department of Water and Environmental Regulation (DWER).
ii)		In relation to Condition 2, the updated Feedlot Concept Plan is to show the agreed minimum setbacks (in metres) for works that have the potential to create off-site impacts (if not appropriately managed). Following detailed design and obtaining necessary approvals from DWER, the identified works can be located further from the Youngs Road property boundaries but no closer to the Youngs Road property boundaries. Provided buildings and other works (that create no off-site impacts) are generally sited as outlined on the Feedlot Concept Plan and are at least 20m from the property boundary between Lots 1 and 4, there is scope for flexibility in siting. The local government requires the siting of buildings and works to be confirmed at the Building Permit stage and through the provision of 'as constructed' drawings in a suitable format.	The updated Feedlot Concept Plan relates to both off site impacts and internal issues such as the bushland in the conservation covenant. Potentially moving the works further away from Youngs Road will also result in greater cut and fill being required, which may create other impacts.  It is not legally acceptable to provide 'as constructed' drawings of buildings at the at the Building Permit stage.	Dismissed
iii)		In relation to Conditions 4 and 6, the workers accommodation units can be constructed in advance of approval of the management plans with the exception of gaining approval to the Bushfire Management Plan. Works can commence following gaining approval to the Bushfire Management Plan and gaining building approval.	No objection provided that conditions 2(f) and 7 remain unaltered. The revised advice note should be included as a condition.	Insert as a new condition.  In relation to Condition 4, the workers accommodation units can be constructed in advance of approval of the Bushfire Management Plan subject to the provision of the site plan required by Condition 2(f) and compliance with Condition 7.
iv)		In relation to landscape buffers in Conditions 2, 11 and 12, the minimum planting is a single row of native trees that can grow to at least 5 metres in height, with ideally other native trees to grow to more than 10 metres. The landscape buffers are to be provided for the full extent of the feedlot development site adjoining the Youngs Road property boundaries. The proponent is encouraged to provide supplementary planting in other parts of the feedlot development site.	The purpose of the landscape buffers along Youngs Road is to screen the development from view. A single row of native trees may not provide this depending upon the type of trees and density. As land scape buffer it is more important to have a screening effect below 5 metres in height.	

# Attachment 6 Proposed Sheep Feedlots Draft Conditions - Applicant's comments and Officer responses

No	Proposed Condition	Applicant's Proposed Condition	Comment / Response	Revised Recommendation
v)		<p>Provided the feed storage shed is located at least 20m from property boundaries, there is no requirement to gain development approval for the feed storage shed based on with Local Planning Policy No. 2 Sheds/Outbuildings. Details relating to dimensions and materials are to be suitably addressed through a Building Permit. The local government encourages the proponent to utilise Colourbond on external walls and the roof. Should the feed storage shed be located within 20m of a property boundary, a separate development application is required.</p>	<p>Local Planning Policy No 2 Sheds was amended in 2017 to remove the size limitation in the Regional Rural zone. However, Clause 1(b) of the Policy states that it only applies to non-commercial or non-industrial uses provided that the buildings are setback more than 20m from any lot boundaries.</p> <p>The proposed feedlot operation is considered to be a commercial/industrial use and so LPP No 2 is not applicable.</p> <p>As the feed shed is an integral part of the operation, it is appropriate, for it to be included in the approval as shown on the submitted application.</p> <p>Clause 63 of the Deemed Provisions requires that the application is to include plans, elevations and sections of any proposed buildings and CI 67 requires the local government to have regard to its potential impact upon the amenity of the location.</p>	
vi)		<p>It is recommended the existing property boundary within the feedlot development site be realigned so that the feedlot development site is wholly contained within one lot. Alternatively, all proposed buildings should be setback a minimum of 20m from the property boundary.</p>	<p>Refer to Condition 6.</p> <p>It can be argued that a condition requiring a boundary amalgamation or realignment might be invalid as it is subject to the approval of the WAPC. However, it does relate to a planning purpose and the Planning and Development Act.</p> <p>As indicated DWER have advised that they do not require the boundary to be altered in order to issue the Works Approval.</p>	<p>Revise Condition 6 as follows:</p> <p>All proposed buildings shall be setback a minimum of 20m from the lot boundary.</p>

## 10.2.ITEM GREAT SOUTHERN REGIONAL TRAILS MASTER PLAN

<b>Proponent</b>	Shire of Woodanilling
<b>Owner</b>	Shire of Woodanilling
<b>Location/Address</b>	3316 Robinson Road Woodanilling
<b>Author of Report</b>	Deputy Chief Executive Officer
<b>Date of Meeting</b>	16 <sup>th</sup> June 2020
<b>Previous Reports</b>	Nil
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	
<b>Attachments</b>	Great Southern Regional Trails Masterplan 2020-2029 Under separate cover

### BRIEF SUMMARY

The Regional Trails Masterplan is identified as a priority project in both the Great Southern Outdoor Recreation Strategy 2019-2021 and the Great Southern Regional Sport and Recreation Plan 2018. The department of Local Government, Sport and Cultural Industries (DLGSC) encourages all regions to develop regional trail masterplans that will support the state-level Western Australia Strategic Trails Blueprint. In the Great Southern, the Great Southern Centre for Outdoor Recreation Excellence (GSCORE) undertook to produce the Great Southern Regionals Trails Masterplan 2020-2029 (RTMP)

The Eleven local governments that constitute the Great Southern region have been requested to receive and endorse the RTMP and to seek Councils receipt of the Great Southern Regional Trails Master Plan 2020-2029

### BACKGROUND/COMMENT

GSCORE works collaboratively with local governments across the region with the aim of supporting the growth and development of the outdoor recreation sector.

The purpose of the Great Southern RTMP is to provide a clear outline program of trail infrastructure development across the Great Southern region over a ten year period to position the Great Southern as a World Class Trails Destination. The plan has been developed to guide decisions about the management of, and investment in, trails and provides a vision of the trail network for the great Southern.

The four agreed strategic objectives of the Strategy:

Integrated Planning and Management – Adopt a strategic and coordinated approach to trail planning, management and maintenance through key stakeholder collaboration and priorities and targeted investment.

Sustainable and Accessible Trail Network – develop, upgrade and maintain a network of high-quality trails and facilities that deliver outstanding experiences to a wide range of trails users and activity types.

Promote the Visitor Experience – Encourage strong local community and visitor participation in recreational trail activities through effective promotion and marketing of the regional trails.

Community and Economic Development Opportunities – Capitalise on the opportunities presented by a well-designed trails network for health, environmental, cultural, economic and liveability benefits.

Support of the objectives and the development of the priority trails contained within the plan is central to the successful implementation of the Great Southern Regional Trails Master Plan.

### DISCUSSION

Consultation with all participating local governments have revealed a strong sense of collaboration and a commitment to align across the region to maximise the opportunity of future trails development.

GSCORE is liaising with each individual local government to secure service agreements to implement the RTMP post 30 June 2020. The plan notes the future roles and functions for GSCORE as project governance, grant writing, project management, marketing coordination, trail monitoring, training and capacity building. Endorsing the plan does not commit or hold the Shire of



Woodanilling responsible for the financial operations of the GSCORE. Any financial commitments to the GSCORE will be assessed separately on its merits as a stand-alone matter.

The plan provides vision for diversity of trail type including hiking, mountain biking, cycle touring, rail trail, paddling, snorkelling, trail bike riding and equestrian trails. The approach includes creating new trail experiences, developing trail linkages and enhancing existing trails.

### **INPOLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

No Additional budget is requested for this project.

### **STRATEGIC IMPLICATIONS**

#### **Theme 1 - Community Facilities**

##### **VISION**

- To provide facilities and amenities that meet the communities needs and expectations within Council's ability to fund from rates and external sources
- To ensure access to high quality facilities and services that the community is proud to use and promote

##### **OBJECTIVES**

- Enhance the lifestyle of residents through their participation and achievement in sport and recreation (See also Woodanilling Local Recreation Plan – Aug 2003)
- To make our Community a place where people want to come, stay and grow

##### **STRATEGIES**

- Future development of facilities is to be continually monitored, progressed and supported where appropriate by various funding sources and by submitting planned and comprehensive capital works programs bids are required
- To ensure our facilities are maintained to a suitable functional standard

##### **GOALS**

##### **Ongoing**

1. **CF.3** Ongoing support for regional facilities that meet the needs of the local community
2. **CF.13** Continue the development of the Woodanilling Recreation precinct to ensure all recreation needs are met

#### **Theme 1 - Community Well-Being**

##### **VISION**

- To deliver a quality of life to our residents that is based upon sound environmentally sustainable principles and is socially productive & growing

##### **OBJECTIVES**

- To support the delivery of programs and initiatives that foster community spirit and harmony
- To ensure that our community is accessible for people with disabilities, their families and carers (Woodanilling Disability Access Inclusion Plan 2010)

By supporting community projects that have direct benefit to the well-being of our community – example Woody on Display

Disability Access and Inclusion Plan (DAIP) – Advocate to local businesses and tourist venues the requirements for, and benefits flowing from, the provision of accessible venues

##### **GOALS**

##### **Medium Term**

- CW.1** Develop Community Initiative Programs to ensure active community participation and volunteering

**CONSULTATION/COMMUNICATION**

Consultation was undertaken by GSCORE as evidenced in the documentation provided (summary of community consultation 2020).

A five week community and stakeholder review and comment period was conducted December 16, 2019 to January 19, 2020.

Dr Lenore Lyons presented and provided a briefing to council on 18<sup>th</sup> December 2018.

Karl Hanson facilitated a Community Consultation with members of the Woodanilling Community on the 8<sup>th</sup> May 2019.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION – ITEM 10.1 GREAT SOUTHERN REGIONAL TRAILS MASTER PLAN**

That Council:

- Receive the Great Southern Regional Trails Master Plan 2020-2029
- Endorse the strategic intent of the Great Southern Regional Trails Master Plan 2020-2029
- Note that by doing so, the plan does not hold Council or the Shire of Woodanilling to a financial commitment to the GSCORE operational functions.

**11. COUNCILLOR'S REPORTS ON MEETINGS ATTENDED**

Nil

**12. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****13. MOTIONS WITHOUT NOTICE BY PERMISSION OF THE COUNCIL****14. ITEMS FOR DISCUSSION****15. INFORMATION ITEMS****15.1.ADOPTION OF INFORMATION REPORTS****RECOMMENDATION – INFORMATION REPORT 16/06/2020**

That Council endorses the information contained in the following information reports.

**15.2.MONTHLY FINANCIAL REPORTS – FOR THE PERIOD 1/05/2020 – 31/05/2020**

**SHIRE OF WOODANILLING**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 May 2020**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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## MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 MAY 2020

## SUMMARY INFORMATION

### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 09 June 2020

### BASIS OF PREPARATION

#### REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

#### BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement.

### SIGNIFICANT ACCOUNTING POLICES

#### GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### ROUNDING OFF FIGURES

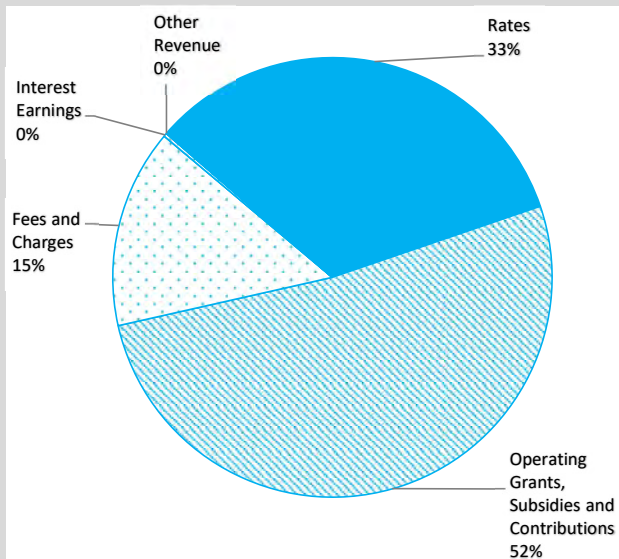
All figures shown in this statement are rounded to the nearest dollar.



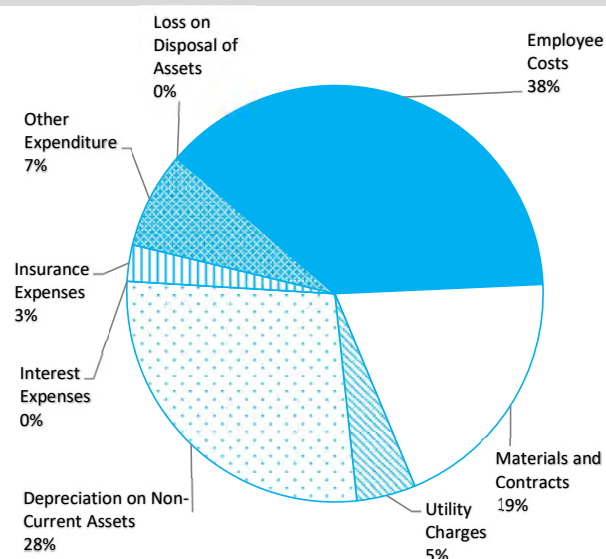
**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDED 31 MAY 2020**

**SUMMARY INFORMATION - GRAPHS**

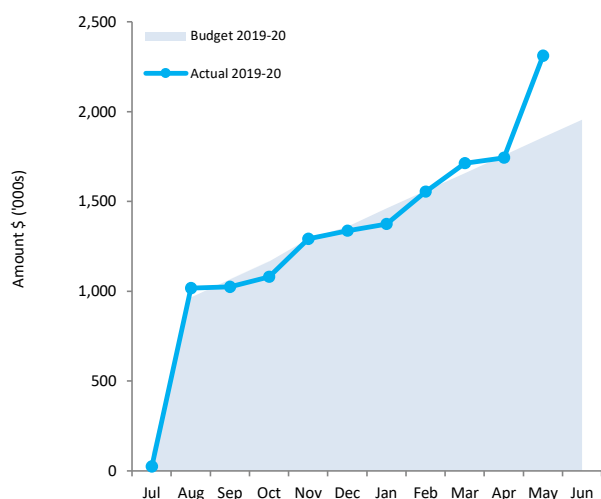
**OPERATING REVENUE**



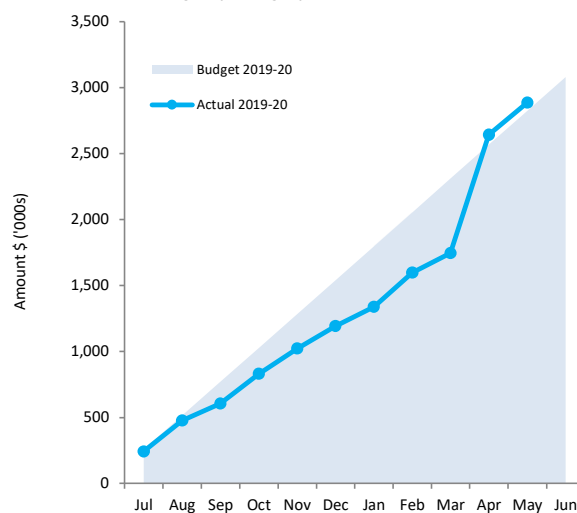
**OPERATING EXPENSES**



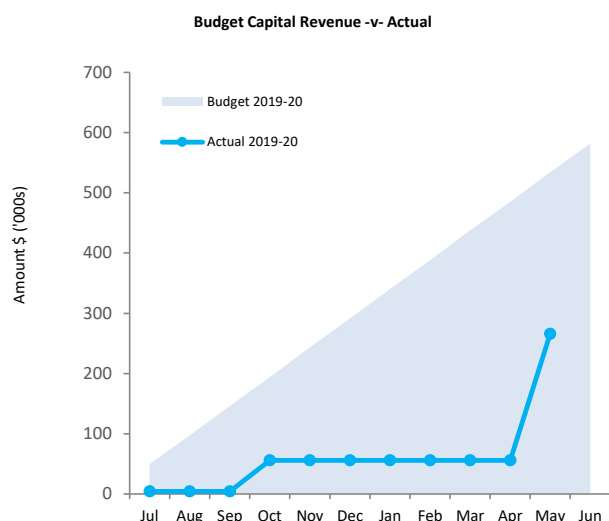
**Budget Operating Revenues -v- Actual**



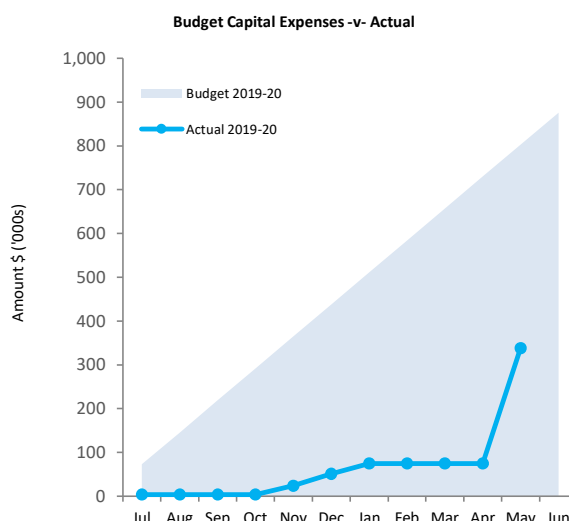
**Budget Operating Expenses -v- YTD Actual**



**CAPITAL REVENUE**



**CAPITAL EXPENSES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS**  
**FOR THE PERIOD ENDED 31 MAY 2020**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM	ACTIVITIES
<b>GOVERNANCE</b>	
Members of Council	Members of Council, civic reception, functions, public relations, electoral requirements and administration.
Administration	
<b>GENERAL PURPOSE FUNDING</b>	
Rates	Rates, general purpose government grants, interest on investments.
General Purpose Revenue	
<b>LAW, ORDER, PUBLIC SAFETY</b>	
Fire Prevention	Supervision of various by-laws, fire prevention and animal control.
Animal Control	
Other	
<b>HEALTH</b>	
Preventative Services	Food control, meat inspection, water testing and health inspection services.
Community Health	
Other	
<b>EDUCATION AND WELFARE</b>	
Disability Access & Inclusion	Well aged housing and services for youth and aged.
Care of Senior Citizens	
<b>HOUSING</b>	
Staff Housing	Provision and maintenance of staff housing.
<b>COMMUNITY AMENITIES</b>	
Sanitation	Refuse site, cemetery and public conveniences.
Stormwater Drainage	
Town Planning	
Protection of Environment	
Other	
<b>RECREATION AND CULTURE</b>	
Public Halls	Maintenance of halls, parks, gardens and ovals. Library and heritage.
Swimming areas	
Libraries	
Other	
<b>TRANSPORT</b>	
Road Construction	Road construction and maintenance, footpaths and traffic signs.
Road Maintenance	
Road Plant Purchases	
Transport Licensing Agency	
<b>ECONOMIC SERVICES</b>	
Rural Services	Area promotion, pest control, building control.
Tourism	
Building Control	
Other	
<b>OTHER PROPERTY AND SERVICES</b>	
Private Works	Private works, public works overheads and plant operation.
Public Works Overheads	
Plant Operation Costs	
Stock control	
Salaries and Wages	

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2020**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	215,572	215,572	<b>215,572</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		8,200	2,002	<b>794</b>	(1,208)	(60.34%)	
General purpose funding - general rates	6	768,499	711,260	<b>771,494</b>	60,234	8.47%	
General purpose funding - other		447,467	409,211	<b>839,721</b>	430,510	105.20%	▲
Law, order and public safety		93,129	85,327	<b>76,247</b>	(9,080)	(10.64%)	
Health		750	671	<b>758</b>	87	12.97%	
Education and welfare		113,500	47,201	<b>90,778</b>	43,577	92.32%	▲
Housing		16,800	14,025	<b>14,128</b>	103	0.73%	
Community amenities		36,850	33,770	<b>37,620</b>	3,850	11.40%	
Recreation and culture		2,250	2,046	<b>1,458</b>	(588)	(28.74%)	
Transport		373,853	327,106	<b>356,944</b>	29,838	9.12%	
Economic services		79,150	72,534	<b>42,786</b>	(29,748)	(41.01%)	▼
Other property and services		105,675	13,772	<b>78,430</b>	64,658	469.49%	▲
		<b>2,046,123</b>	<b>1,718,925</b>	<b>2,311,158</b>	592,233		▲
<b>Expenditure from operating activities</b>							
Governance		(229,142)	(209,143)	<b>(204,921)</b>	4,222	2.02%	
General purpose funding		(16,086)	(14,729)	<b>(16,085)</b>	(1,356)	(9.21%)	
Law, order and public safety		(172,861)	(155,419)	<b>(149,182)</b>	6,237	4.01%	
Health		(38,737)	(31,713)	<b>(33,517)</b>	(1,804)	(5.69%)	
Education and welfare		(44,434)	(40,700)	<b>(40,941)</b>	(241)	(0.59%)	
Housing		(62,010)	(56,683)	<b>(77,686)</b>	(21,003)	(37.05%)	▼
Community amenities		(134,226)	(122,903)	<b>(121,694)</b>	1,209	0.98%	
Recreation and culture		(147,746)	(135,234)	<b>(214,316)</b>	(79,082)	(58.48%)	▼
Transport		(2,023,267)	(1,893,304)	<b>(1,657,822)</b>	235,482	12.44%	▲
Economic services		(110,232)	(101,024)	<b>(119,698)</b>	(18,674)	(18.48%)	▼
Other property and services		1,629	41,063	<b>(250,451)</b>	(291,514)	709.92%	
		<b>(2,977,112)</b>	<b>(2,719,789)</b>	<b>(2,886,313)</b>	(166,524)		
Non-cash amounts excluded from operating activities	1(a)	979,212	897,584	<b>800,747</b>	(96,837)	(10.79%)	▼
<b>Amount attributable to operating activities</b>		<b>48,223</b>	<b>(103,280)</b>	<b>225,592</b>	328,872		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	608,884	558,129	<b>252,874</b>	(305,255)	(54.69%)	▼
Proceeds from disposal of assets	7	16,000	16,000	<b>13,182</b>	(2,818)	(17.61%)	
Purchase of property, plant and equipment	8	(876,214)	(803,197)	<b>(338,143)</b>	465,054	57.90%	▲
<b>Amount attributable to investing activities</b>		<b>(251,330)</b>	<b>(229,068)</b>	<b>(72,087)</b>	156,981		▲
<b>Financing Activities</b>							
Transfer to reserves	9	(18)	(18)	<b>(71)</b>	(53)	(294.44%)	
<b>Amount attributable to financing activities</b>		<b>(18)</b>	<b>(18)</b>	<b>(71)</b>	(53)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>12,447</b>	<b>(116,794)</b>	<b>369,006</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 MAY 2020****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**GRANT REVENUE**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significant less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**EXPENSES****INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2020**

**BY NATURE OR TYPE**

	Ref Note	Amended	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	215,572	215,572	<b>215,572</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	6	768,499	711,260	<b>771,494</b>	60,234	8.47%	
Operating grants, subsidies and contributions	11	664,730	609,300	<b>1,194,857</b>	585,557	96.10%	▲
Fees and charges		426,473	390,808	<b>338,358</b>	(52,450)	(13.42%)	▼
Interest earnings		7,664	6,996	<b>5,809</b>	(1,187)	(16.97%)	
Other revenue		178,757	561	<b>640</b>	79	14.08%	
		<b>2,046,123</b>	<b>1,718,925</b>	<b>2,311,158</b>	592,233		▲
<b>Expenditure from operating activities</b>							
Employee costs		(1,063,766)	(968,209)	<b>(1,093,704)</b>	(125,495)	(12.96%)	▼
Materials and contracts		(522,218)	(477,400)	<b>(561,285)</b>	(83,885)	(17.57%)	▼
Utility charges		(102,373)	(93,731)	<b>(132,230)</b>	(38,499)	(41.07%)	▼
Depreciation on non-current assets		(978,337)	(896,709)	<b>(798,128)</b>	98,581	10.99%	▲
Insurance expenses		(96,747)	(88,627)	<b>(81,178)</b>	7,449	8.40%	
Other expenditure		(212,796)	(194,238)	<b>(217,169)</b>	(22,931)	(11.81%)	▼
Loss on disposal of assets	7	(875)	(875)	<b>(2,619)</b>	(1,744)	(199.31%)	
		<b>(2,977,112)</b>	<b>(2,719,789)</b>	<b>(2,886,313)</b>	(166,524)		
Non-cash amounts excluded from operating activities	1(a)	979,212	897,584	<b>800,747</b>	(96,837)	(10.79%)	▼
<b>Amount attributable to operating activities</b>		<b>48,223</b>	<b>(103,280)</b>	<b>225,592</b>	328,872		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	608,884	558,129	<b>252,874</b>	(305,255)	(54.69%)	▼
Proceeds from disposal of assets	7	16,000	16,000	<b>13,182</b>	(2,818)	(17.61%)	
Payments for property, plant and equipment	8	(876,214)	(803,197)	<b>(338,143)</b>	465,054	(57.90%)	▲
<b>Amount attributable to investing activities</b>		<b>(251,330)</b>	<b>(229,068)</b>	<b>(72,087)</b>	156,981		▲
<b>Financing Activities</b>							
Transfer to reserves	9	(18)	(18)	<b>(71)</b>	(53)	(294.44%)	
<b>Amount attributable to financing activities</b>		<b>(18)</b>	<b>(18)</b>	<b>(71)</b>	(53)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>12,447</b>	<b>(116,794)</b>	<b>369,006</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2020**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>		\$	\$	\$
<b>Adjustments to operating activities</b>				
Add: Loss on asset disposals	7	875	875	2,619
Add: Depreciation on assets		978,337	896,709	798,128
<b>Total non-cash items excluded from operating activities</b>		<b>979,212</b>	<b>897,584</b>	<b>800,747</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2019	This Year Opening 1 July 2019	This Time Last Year 31 May 2019	Year to Date 31 May 2020
<b>Adjustments to net current assets</b>					
Less: Reserves - restricted cash	9	(628,198)	(628,198)	(520,880)	(628,269)
<b>Total adjustments to net current assets</b>		<b>(628,198)</b>	<b>(628,198)</b>	<b>(520,880)</b>	<b>(628,269)</b>

**(c) Net current assets used in the Statement of Financial Activity**

<b>Current assets</b>					
Cash and cash equivalents	2	1,151,176	1,151,176	760,704	1,418,453
Rates receivables	3	52,210	52,210	56,029	62,618
Receivables	3	61,396	61,396	60,855	82,414
Other current assets	4	18,904	18,904	16,210	18,904
<b>Less: Current liabilities</b>					
Payables	5	(218,467)	(218,467)	(80,588)	(334,748)
Contract liabilities	10	0	(79,400)	0	(110,693)
Provisions	10	(142,049)	(142,049)	(141,627)	(139,673)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(628,198)</b>	<b>(628,198)</b>	<b>(520,880)</b>	<b>(628,269)</b>
<b>Closing funding surplus / (deficit)</b>		<b>294,972</b>	<b>215,572</b>	<b>150,703</b>	<b>369,006</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2020**

**OPERATING ACTIVITIES**  
**NOTE 2**  
**CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Municipal - Cash at bank	Cash and cash equivalents	746,023	628,269	1,374,292	0	NAB	Variable	Nil
Cash on hand - floats and petty cash	Cash and cash equivalents	450	0	450	0	Cash on Hand	Nil	Nil
Reserve - cash at bank	Cash and cash equivalents	1,405	0	1,405	0	NAB	Variable	Nil
Trust - cash at bank	Cash and cash equivalents	0	42,306	42,306	0	NAB	Nil	Nil
<b>Total</b>		<b>747,878</b>	<b>670,575</b>	<b>1,418,453</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		747,878	670,575	1,418,453	0			
		<b>747,878</b>	<b>670,575</b>	<b>1,418,453</b>	<b>0</b>			

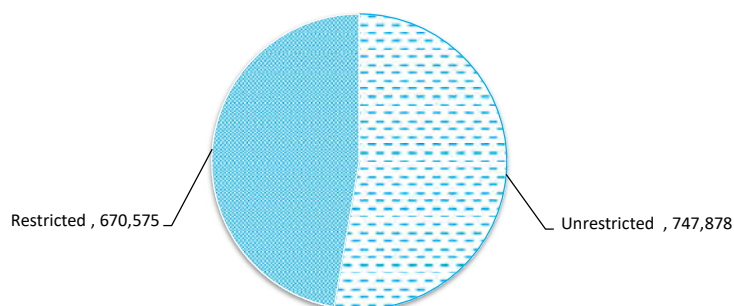
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
<b>\$1.42 M</b>	<b>\$0.75 M</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2020**

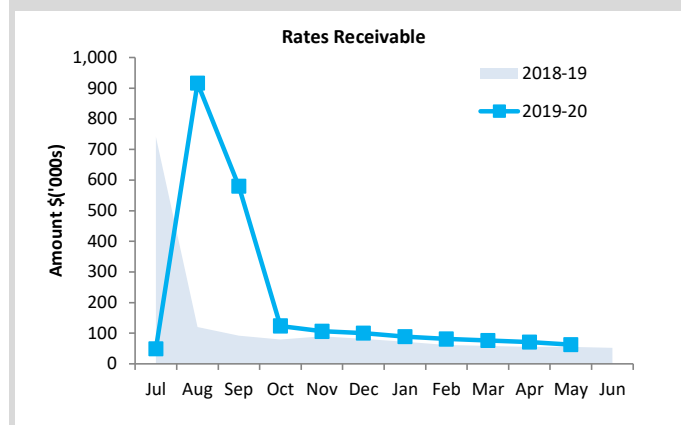
**OPERATING ACTIVITIES**  
**NOTE 3**  
**RECEIVABLES**

Rates receivable	30 June 2019	31 May 2020
	\$	\$
Opening arrears previous years	40,855	52,210
Levied this year	736,579	771,494
Less - collections to date	(725,224)	(761,086)
Equals current outstanding	<b>52,210</b>	<b>62,618</b>
<b>Net rates collectable</b>	<b>52,210</b>	<b>62,618</b>
% Collected	93.3%	92.4%

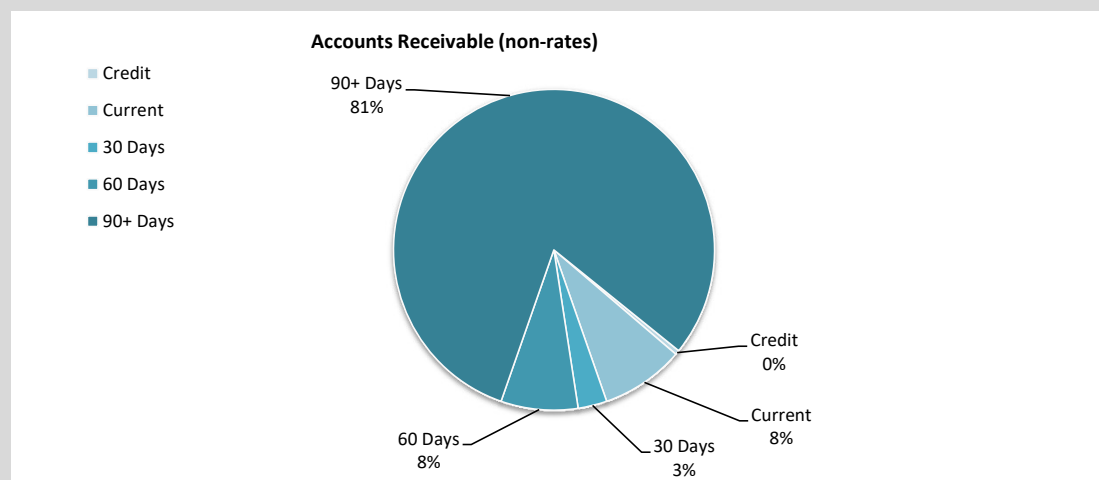
Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(373)	6,888	2,383	6,376	66,090	81,364
Percentage	(0.5%)	8.5%	2.9%	7.8%	81.2%	
<b>Balance per trial balance</b>						
Sundry receivable						81,364
Accrued income/payments in advance						1,050
<b>Total receivables general outstanding</b>						<b>82,414</b>
Amounts shown above include GST (where applicable)						

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
<b>92.4%</b>	<b>\$62,618</b>



<b>Debtors Due</b>
<b>\$82,414</b>
<b>Over 30 Days</b>
<b>92%</b>
<b>Over 90 Days</b>
<b>81.2%</b>

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2020

## OPERATING ACTIVITIES

## NOTE 4

## OTHER CURRENT ASSETS

	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 31 May 2020
<b>Other current assets</b>	\$	\$	\$	\$
<b>Inventory</b>				
Fuel, oil and materials on hand	18,904	0	0	18,904
<b>Total other current assets</b>	<b>18,904</b>			<b>18,904</b>
<b>Amounts shown above include GST (where applicable)</b>				

## KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2020**

**OPERATING ACTIVITIES**

**NOTE 5**

**Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	275,123	0	0	0	275,123
Percentage	0%	100%	0%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						275,123
Accrued salaries and wages						5,785
Accrued Expenses						11,704
Bonds and deposits - Trust						42,136
<b>Total payables general outstanding</b>						<b>334,748</b>
<b>Amounts shown above include GST (where applicable)</b>						

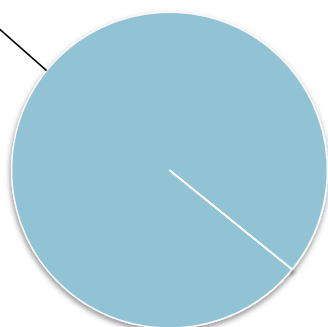
**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

- Credit
- Current
- 30 Days
- 60 Days
- 90+ Days

Aged Payables

Current  
100%



**Creditors Due**

**\$334,748**

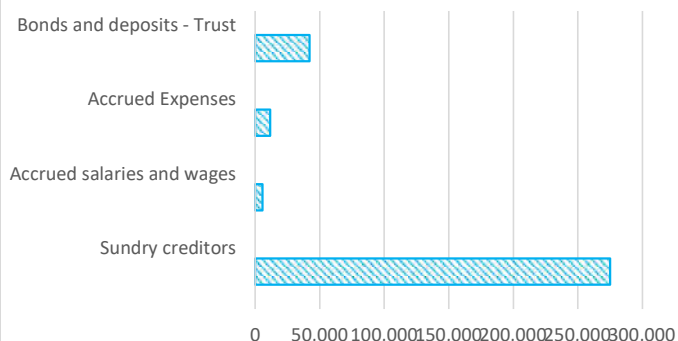
**Over 30 Days**

**0%**

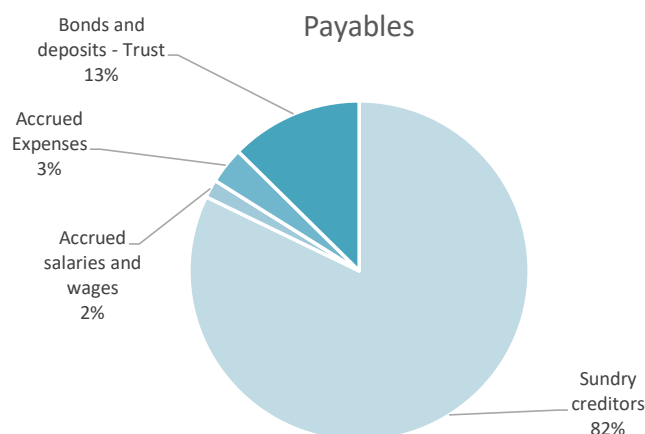
**Over 90 Days**

**0%**

Payables



Payables



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2020**

**OPERATING ACTIVITIES**  
**NOTE 6**  
**RATE REVENUE**

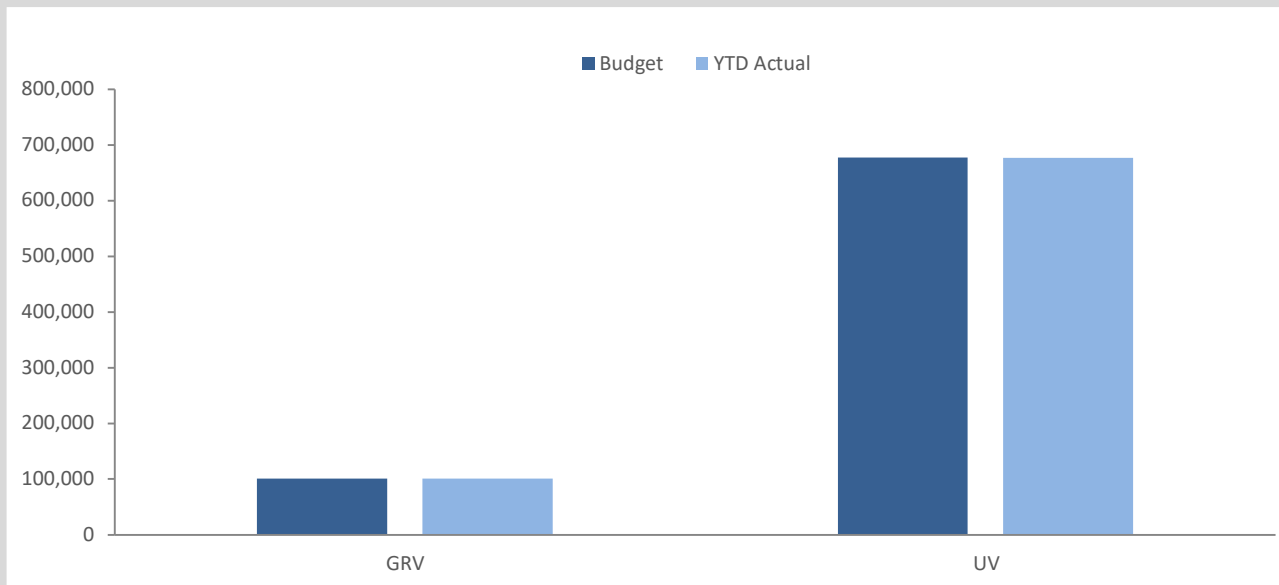
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV	0.114403	99	879,552	100,623	0	0	100,623	100,766	0	0	100,766
<b>Unimproved value</b>											
UV	0.005787	196	117,131,000	677,837	0	0	677,837	677,716	(626)	0	677,090
<b>Sub-Total</b>		295	118,010,552	778,460	0	0	778,460	778,482	(626)	0	777,856
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV	390	66	99,595	25,740	0	0	25,740	25,740	0	0	25,740
<b>Unimproved value</b>											
UV	390	18	699,770	7,020	0	0	7,020	7,410	0	0	7,410
<b>Sub-total</b>		<b>84</b>	<b>799,365</b>	<b>32,760</b>	<b>0</b>	<b>0</b>	<b>32,760</b>	<b>33,150</b>	<b>0</b>	<b>0</b>	<b>33,150</b>
Discount							(36,742)				(39,512)
Concession							(7,425)				0
<b>Amount from general rates</b>							<b>767,053</b>				<b>771,494</b>
Ex-gratia rates							1,446				0
<b>Total general rates</b>							<b>768,499</b>				<b>771,494</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2020**

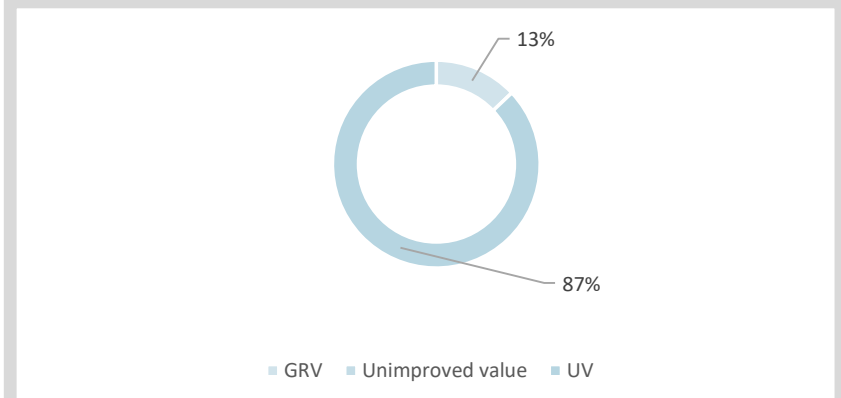
**OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE**

**KEY INFORMATION**

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



General Rates		
Budget	YTD Actual	%
\$767,053	\$771,494	100.58%





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2020**

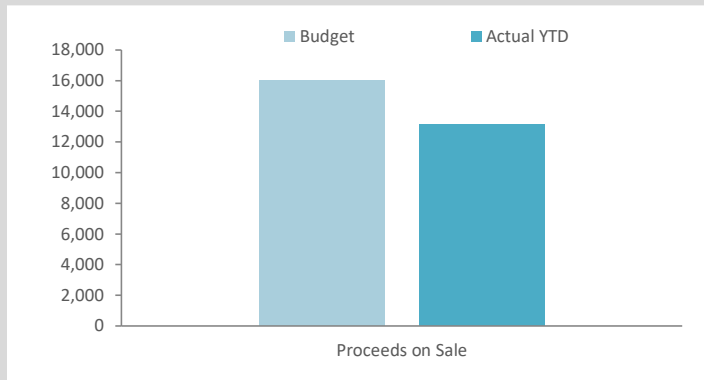
**OPERATING ACTIVITIES**

**NOTE 7**

**DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	DCEO Vehicle - WO011	16,875	16,000	0	(875)	15,801	13,182	0	(2,619)
		<b>16,875</b>	<b>16,000</b>	<b>0</b>	<b>(875)</b>	<b>15,801</b>	<b>13,182</b>	<b>0</b>	<b>(2,619)</b>

**KEY INFORMATION**



Proceeds on sale		
Annual Budget	YTD Actual	%
<b>\$16,000</b>	<b>\$13,182</b>	<b>82%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2020**

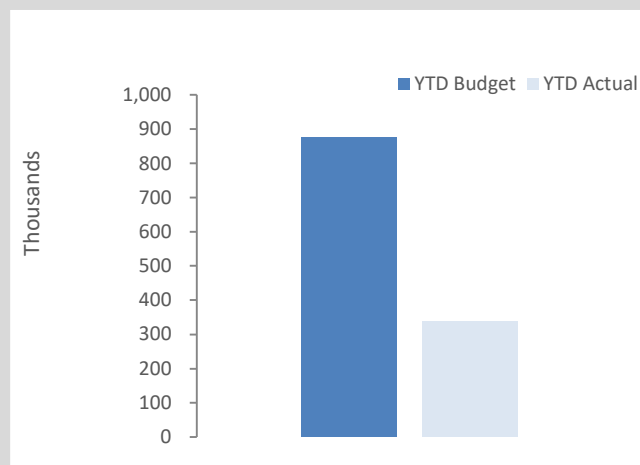
**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	10,000	9,167	0	(9,167)
Furniture & Equipment	14,966	13,719	0	(13,719)
Plant & Equipment	56,500	51,792	84,507	32,715
Roads	768,873	704,800	253,636	(451,164)
Footpaths	20,814	19,080	0	(19,080)
Drainage	5,061	4,639	0	(4,639)
<b>Capital Expenditure Totals</b>	<b>876,214</b>	<b>803,197</b>	<b>338,143</b>	<b>(465,054)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	608,884	558,129	252,874	(305,255)
Other (disposals & C/Fwd)	16,000	16,000	13,182	(2,818)
Contribution - operations	251,330	229,068	72,087	(156,981)
<b>Capital funding total</b>	<b>876,214</b>	<b>803,197</b>	<b>338,143</b>	<b>(465,054)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**



Acquisitions	Annual Budget	YTD Actual	% Spent
	<b>\$.88 M</b>	<b>\$.34 M</b>	<b>39%</b>
Capital Grant	Annual Budget	YTD Actual	% Received
	<b>\$.61 M</b>	<b>\$.25 M</b>	<b>42%</b>

## OPERATING ACTIVITIES

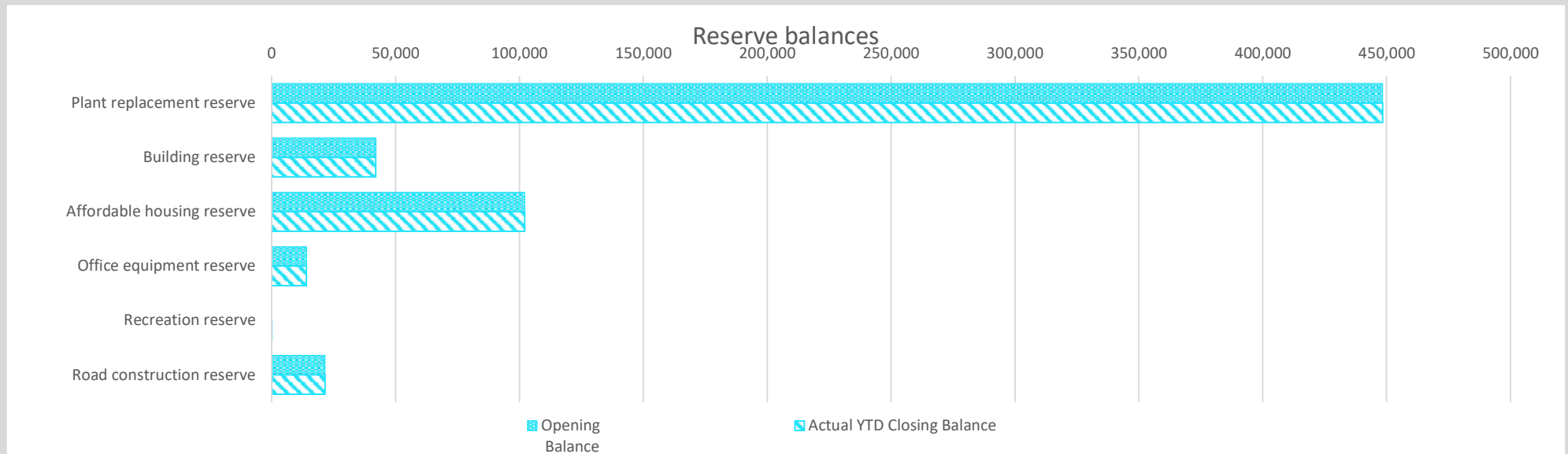
## NOTE 9

## CASH RESERVES

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2020**

**Cash backed reserve**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant replacement reserve	448,377	0	50	18	0	0	0	448,395	448,427
Building reserve	42,036	0	5	0	0	0	0	42,036	42,041
Affordable housing reserve	102,174	0	12	0	0	0	0	102,174	102,186
Office equipment reserve	14,012	0	2	0	0	0	0	14,012	14,014
Recreation reserve	0	0	2	0	0	0	0	0	2
Road construction reserve	21,599	0	0	0	0	0	0	21,599	21,599
	<b>628,198</b>	<b>0</b>	<b>71</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>628,216</b>	<b>628,269</b>

**KEY INFORMATION**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2020**

**OPERATING ACTIVITIES**  
**NOTE 10**  
**OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2019	Liability Increase	Liability Reduction	Closing Balance 31 May 2020
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	11	33,000	0	(27,200)	5,800
- non-operating	12	46,400	258,816	(200,323)	104,893
<b>Total unspent grants, contributions and reimbursements</b>		<b>79,400</b>	<b>258,816</b>	<b>(227,523)</b>	<b>110,693</b>
<b>Provisions</b>					
Annual leave		82,574	0	0	82,574
Long service leave		59,475	0	(2,376)	57,099
<b>Total Provisions</b>		<b>142,049</b>	<b>0</b>	<b>(2,376)</b>	<b>139,673</b>
<b>Total other current assets</b>		<b>221,449</b>			<b>250,366</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2020**

**NOTE 11****OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 31 May 2020	Current Liability 31 May 2020	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
Grants Commission Grant - General	0	0	0	0	0	264,199	242,176	507,808
Grants Commission Grant - Roads	0	0	0	0	0	172,087	157,740	324,965
<b>Law, order, public safety</b>								
ESL Grant	0	0	0	0	0	31,279	28,666	31,280
Income Relating to Fire Prevention	0	0	0	0	0	3,777	3,454	0
<b>Transport</b>								
WANDRRA Storm Damage Feb 2017-AGRN743	0	0	0	0	0	74,003	67,836	134,004
Grant - RRG Direct	0	0	0	0	0	74,850	68,607	74,850
<b>Other property and services</b>								
Regional Traineeship Grant 2019 - Funding Rour	33,000	0	(27,200)	5,800	5,800	33,000	30,250	27,200
	<b>33,000</b>	<b>0</b>	<b>(27,200)</b>	<b>5,800</b>	<b>5,800</b>	<b>653,195</b>	<b>598,729</b>	<b>1,100,107</b>
<b>Operating contributions</b>								
<b>Governance</b>								
Reimbursements - Administration	0	0	0	0	0	0	0	515
Reimbursements	0	0	0	0	0	0	0	5
<b>Education and welfare</b>								
Income Relating to Well Aged Housing	0	0	0	0	0	0	0	42,740
<b>Housing</b>								
Staff Housing Reimbursements - Utilities	0	0	0	0	0	0	0	261
<b>Other property and services</b>								
Diesel Fuel Rebate	0	0	0	0	0	0	0	16,361
FBT Reimbursements - Public Works Overheads	0	0	0	0	0	0	0	1,440
Workers Compensation Reimbursements	0	0	0	0	0	4,911	4,499	4,912
Income relating to Occ Safety & Health	0	0	0	0	0	6,624	6,072	6,623
Insurance Refunds on Motor Vehicle Claims	0	0	0	0	0	0	0	21,893
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,535</b>	<b>10,571</b>	<b>94,750</b>
<b>TOTALS</b>	<b>33,000</b>	<b>0</b>	<b>(27,200)</b>	<b>5,800</b>	<b>5,800</b>	<b>664,730</b>	<b>609,300</b>	<b>1,194,857</b>

## NOTE 12

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2020**

**NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability				
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 31 May 2020	Current Liability 31 May 2020
	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>					
<b>Recreation and culture</b>					
Income Relating to Queerearrup Lake	0	0	0	0	0
<b>Transport</b>					
Grant - RRG Project	46,400	62,129	(3,636)	104,893	104,893
Grant - Roads to Recovery	0	196,687	(196,687)	0	0
	<b>46,400</b>	<b>258,816</b>	<b>(200,323)</b>	<b>104,893</b>	<b>104,893</b>

Non operating grants, subsidies and contributions revenue		
Amended Budget Revenue	YTD Budget	YTD Revenue Actual (b)
\$	\$	\$
52,551	48,169	52,551
360,333	330,297	3,636
196,000	179,663	196,687
<b>608,884</b>	<b>558,129</b>	<b>252,874</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2020**

**NOTE 13  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>		Opening surplus	0	0	(864,595)	0
	Difference between adopted surplus estimate and actual based on 18/19 reserve transfers		Opening Surplus	0	627,318	0	(237,277)
122230	Road direct grant		Operating revenue	0	32,748	0	(204,529)
122290	WANDRRA claim		Operating revenue	0	74,003	0	(130,526)
51200	Income relating to fire management		Operating revenue	0	53,000	0	(77,526)
135210	Income relating to standpipes		Operating revenue	0	15,000	0	(62,526)
125210	Transport licensing clearing account		Operating revenue	0	0	(100,000)	(162,526)
91230	Income 13 Cardigan Street		Operating revenue	0	0	(2,500)	(165,026)
143220	Income relating to OSH		Operating revenue	0	6,624	0	(158,402)
104200	Town planning fees		Operating revenue	0	4,000	0	(154,402)
111200	Lake Queerearruo grant		Capital Revenue	0	52,551	0	(101,851)
51210	ESL grant		Operating revenue	0	5,219	0	(96,632)
143210	Workers compensation reimbursement		Operating revenue	0	4,911	0	(91,721)
31220	Interest on muni fund		Operating revenue	0	0	(1,000)	(92,721)
122030	WANDRRA consultant exp		Operating expenses	0	48,000	0	(44,721)
143020	Public holidays, LSL, Annual Leave		Operating expenses	0	0	(39,000)	(83,721)
51040	Expenses relating to fire fighting		Operating expenses	0	0	(13,332)	(97,053)
144010	Fuels and oils		Operating expenses	0	44,000	0	(53,053)
144020	Tyres		Operating expenses	0	12,000	0	(41,053)
125210	Transport licensing clearing account expenses		Operating expenses	0	107,500	0	66,447
136010	Expenses relating to standpipes		Operating expenses	0	0	(60,000)	6,447
122040	Expenses relating to shire depot		Operating expenses	0	0	(14,000)	(7,553)
122030	Engineering consultants		Operating expenses	0	20,000	0	12,447
				<b>0</b>	<b>1,106,874</b>	<b>(1,094,427)</b>	<b>12,447</b>

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2020

## NOTE 14 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
General purpose funding - other	430,510	105.20%	▲	
Education and welfare	43,577	92.32%	▲	
Economic services	(29,748)	(41.01%)	▼	
Other property and services	64,658	469.49%	▲	
<b>Expenditure from operating activities</b>				
Housing	(21,003)	(37.05%)	▼	
Recreation and culture	(79,082)	(58.48%)	▼	
Transport	235,482	12.44%	▲	
Economic services	(18,674)	(18.48%)	▼	
<b>Investing activities</b>				
Non-operating grants, subsidies and contributions	(305,255)	(54.69%)	▼	
Capital acquisitions	465,054	57.90%	▲	

**15.3.MONTHLY RATES REPORTS – FOR THE PERIOD ENDING – 31/05/2020**

<b>OUTSTANDING RATES</b>	<b>31/05/2020</b>
Description	Balance
Rates	\$ 40,145.15
Legal charges	\$ 871.60
Penalty charges	\$ 9,474.54
Other Charges	\$ -
Instalment admin Fee	\$ 29.42
Instalment interest	\$ 47.50
Fire breaks	\$ 1,619.00
ESL Penalty	\$ 592.94
<b>Sub total</b>	<b>\$ 52,780.15</b>
Rubbish removal	\$ 3,651.69
<b>Sub total</b>	<b>\$ 3,651.69</b>
ESL	\$ 4,206.25
<b>Sub total</b>	<b>\$ 4,206.25</b>
Rates paid in advance	-\$ 11,783.92
<b>Sub total</b>	<b>-\$ 11,783.92</b>
<b>Grand total</b>	<b>\$ 48,854.17</b>

**LEGAL ACTION AGAINST RATEPAYERS IN PROGRESS**

*Legal Action deemed exempt from Covid 19 considerations due to the nature of the dealings associated with the debts.*

<b>A69 – 19313 ALBANY HIGHWAY, BEAUFORT RIVER - \$4841.52</b>		
<b>DATE</b>	<b>FILE</b>	<b>ACTION</b>
09/04/2020	LA45	Advice from McLeods Lawyers to continue Legal Action
20/04/2020	LA46	Letter of Demand
30/04/2020	LA44	General Procedure claim
07/05/2020	LA43	Completed affidavit
08/05/2020	LA42	Returned Letter of demand
18/05/2020	RA495	File default judgement
22/05/2020	RA499	Apply to court for certificate of judgement
03/06/2020	RA508	Nil response received from ratepayer – Options to proceed
10/06/2020	RA509	Instruction to proceed with PSSO

<b>A281 - 12 VENN ROAD, WOODANILLING - \$9120.82</b>		
<b>DATE</b>	<b>FILE</b>	<b>ACTION</b>
30/10/2019	RA465	Letter received from ratepayer to surrender property
20/11/2019	RA469	Notes on Legal action to date sent to McLeod's Lawyers – Request to take on case to recover rates
25/11/2019	LA35	Skip Trace on Land Owners
25/11/2019	LA34	Certificate of title displaying Land Owners
03/12/2019	LA37	Skip trace could not locate one owner
09/04/2020	RA486	Estimated value of Land request

**SUNDRY DEBTORS OUTSTANDING 90 DAYS OR GREATER**

<b>CLIENT #</b>	<b>DETAILS</b>	<b>AMOUNT</b>
504	Funding	\$5400.00
90614	Standpipe Water	\$10.50
20384	Block Slashing fees	\$786.39
79	WANDRA Funding	\$22570.11
133	Standpipe Water	\$34.30
118	Power usage	\$339.49
114	WANDRAA standpipe Water (currently been recouped through final claim submitted to main roads)	\$12757.85
9	Block Slashing as per firebreak notice	\$172.90
57	Planning Fee	\$939.68
21118	Standpipe Water	\$255.50
76	Standpipe Water	\$1.05
135	Block Slashing	\$350.00
36	Standpipe Water	\$2.80
90545		\$3106.40
	Under and overs	\$0.00
	<b>Total</b>	<b>\$46726.97</b>

**TOTAL SUNDRY DEBTORS OUTSTANDING**

<b>30 DAYS AND LESS</b>	<b>60 DAYS</b>	<b>90 DAYS OR GREATER</b>	<b>TOTAL</b>
\$2382.56	\$6376.35	\$46726.97	\$55485.88

**15.4.SCHEDULE OF ACCOUNTS PAID FOR THE PERIOD 4/05/2020 – 13/05/2020**

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4832	04/05/2020	Moore Stephens	Finanical Audit	1		6,396.50
INV 316037	01/04/2020	Moore Stephens	Finanical Audit	1	2,530.00	
INV 316455	29/04/2020	Moore Stephens	Audit	1	1,336.50	
INV 316456	29/04/2020	Moore Stephens	Finanical Audit	1	2,530.00	
EFT4833	04/05/2020	Hudson Sewage Services	Biomax Service	1		276.22
INV INV-467601/04/2020		Hudson Sewage Services	Biomax Service	1	276.22	
EFT4834	04/05/2020	Alexander Galt & Co	Ladder	1		469.00
INV 82-00616402/04/2020		Alexander Galt & Co	Ladder	1	469.00	
EFT4835	04/05/2020	Covs Parts	Parts	1		220.12
INV 1670140001/04/2020		Covs Parts	Parts	1	220.12	
EFT4836	04/05/2020	WA Contract Ranger Services	Ranger Services	1		561.00
INV 02636	17/04/2020	WA Contract Ranger Services	Ranger Services	1	561.00	
EFT4837	04/05/2020	Toll Transport	Freight	1		60.34
INV 0276-S38:19/04/2020		Toll Transport	Freight	1	10.73	
INV 0277-S3826/04/2020		Toll Transport	Freight	1	49.61	
EFT4838	04/05/2020	Katanning Districts Carpet Care	Cleaning Contract	1		577.50
INV 25	15/04/2020	Katanning Districts Carpet Care	Cleaning Contract	1	420.00	
INV 26	19/04/2020	Katanning Districts Carpet Care	Cleaning Contract	1	157.50	
EFT4839	04/05/2020	LE & PM Garstone Plumbing	Maintenance repairs	1		315.00
INV 000421	17/04/2020	LE & PM Garstone Plumbing	Maintenance repairs	1	315.00	
EFT4840	04/05/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1		3,134.04

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INV 516 370	720/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	147.22	
INV 563 137	620/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	128.22	
INV 706 955	820/04/2020	Synergy	13 Feb 2020 to 16 Apr 2020	1	434.96	
INV 737 482	720/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	478.03	
INV 148 082	320/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	705.85	
INV 508 988	920/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	152.48	
INV 511 767	120/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	329.98	
INV 520 641	020/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	116.97	
INV 534 873	720/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	61.51	
INV 448 685	923/04/2020	Synergy	15 Feb 2020 to 22 Apr 2020	1	121.24	
INV 503 282	523/04/2020	Synergy	15 Feb 2020 to 22 Apr 2020	1	457.58	
EFT4841	04/05/2020	Staff Lotto	Payroll deductions	1		90.00
INV DEDUCT22	04/2020	Staff Lotto	Payroll deductions		45.00	
INV DEDUCT29	04/2020	Staff Lotto	Payroll deductions		45.00	
EFT4842	04/05/2020	Great Southern Fuel Supplies	Bulk Diesel	1		6,536.61
INV D202277802	04/2020	Great Southern Fuel Supplies	Bulk Diesel	1	3,651.92	
INV D202411617	04/2020	Great Southern Fuel Supplies	Bulk Diesel	1	1,786.33	
INV 1700120829	04/2020	Great Southern Fuel Supplies	Oil	1	415.05	
INV CARD AB30	04/2020	Great Southern Fuel Supplies	Fuel Card Purchases		683.31	
EFT4843	04/05/2020	Edwards Motors	Parts	1		193.20
INV 64509K	07/04/2020	Edwards Motors	Parts	1	193.20	
EFT4844	04/05/2020	Lotex Filter Cleaning Service	Air Filters	1		146.26
INV 0000566301	04/2020	Lotex Filter Cleaning Service	Air Filters	1	146.26	



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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4845	04/05/2020	Winc	Stationery	1		18.17
INV 1025371201/04/2020		Winc	Stationery	1	18.17	
EFT4846	04/05/2020	PCS	Software Support	1		680.00
INV 25548	30/04/2020	PCS	Software Support	1	680.00	
EFT4847	04/05/2020	Katanning McIntosh & Son	Service repairs	1		344.54
INV 1536694	01/04/2020	Katanning McIntosh & Son	Service repairs	1	352.00	
EFT4848	04/05/2020	Katanning Hardware	Equipment	1		214.35
INV 1010100606/04/2020		Katanning Hardware	Equipment	1	122.95	
INV 1010104515/04/2020		Katanning Hardware	Part	1	4.50	
INV 1010104515/04/2020		Katanning Hardware	Hardware	1	86.90	
EFT4849	04/05/2020	Landgate Valuation & Property Analytics	Valuations	1		4,038.30
INV 355529-1/14/04/2020		Landgate Valuation & Property Analytics	Valuations	1	4,038.30	
EFT4850	04/05/2020	Westrac	Filters	1		47.14
INV PI 44434303/04/2020		Westrac	Filters	1	47.14	
EFT4851	04/05/2020	Albany Best Office Systems	Copier Count	1		214.86
INV 571154	23/04/2020	Albany Best Office Systems	Copier Count	1	214.86	
EFT4852	04/05/2020	Staff Christmas Club	Payroll deductions	1		534.00
INV DEDUCT22/04/2020		Staff Christmas Club	Payroll deductions		267.00	
INV DEDUCT29/04/2020		Staff Christmas Club	Payroll deductions		267.00	
EFT4853	04/05/2020	E Fire & Safety	Fire Extinguisher	1		183.70
INV 519292	01/04/2020	E Fire & Safety	Fire Extinguisher	1	183.70	
EFT4854	04/05/2020	Arrow Bronze	Plaque	1		241.17

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 692743	01/04/2020	Arrow Bronze	Plaque	1	241.17	
EFT4855	04/05/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1		118.16
INV 373 941	820/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	118.16	
EFT4856	15/05/2020	Gerrard Hydraulics	Diverter Valve	1		501.19
INV 202967	01/05/2020	Gerrard Hydraulics	Diverter Valve	1	501.19	
EFT4857	15/05/2020	Major Motors	Switch	1		83.68
INV 898199	04/05/2020	Major Motors	Filter	1	40.19	
INV 901159	12/05/2020	Major Motors	Switch	1	43.49	
EFT4858	15/05/2020	City of Albany	Funding Contribution	1		2,200.00
INV WOO30	01/05/2020	City of Albany	Funding Contribution	1	2,200.00	
EFT4859	15/05/2020	Alexander Galt & Co	Concrete	1		87.00
INV 01-11324	08/05/2020	Alexander Galt & Co	Concrete	1	87.00	
EFT4860	15/05/2020	Lush Fire & Planning	Planning Services	1		2,288.00
INV LFP515	01/05/2020	Lush Fire & Planning	Planning Services	1	2,288.00	
EFT4861	15/05/2020	Automotive Electrical & 4WD Accessories	Beacon LED	1		429.02
INV 888502	05/05/2020	Automotive Electrical & 4WD Accessories	Beacon LED	1	429.02	
EFT4862	15/05/2020	Asphalt in a Bag	Asphalt	1		1,168.75
INV 0000114601	05/2020	Asphalt in a Bag	Asphalt	1	1,168.75	
EFT4863	15/05/2020	McLeods	Rate Recovery	1		602.05
INV 113600	01/05/2020	McLeods	Rate Recovery	1	602.05	
EFT4864	15/05/2020	Filters Plus WA	Filter	1		56.32

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000115501	05/2020	Filters Plus WA	Filter	1	56.32	
EFT4865	15/05/2020	McGuffie Transport	Freight	1		11.00
INV 0000555201	05/2020	McGuffie Transport	Freight	1	11.00	
EFT4866	15/05/2020	AFGRI Equipment	Filters	1		1,089.43
INV 1928039	12/05/2020	AFGRI Equipment	Filters	1	1,089.43	
EFT4867	15/05/2020	WA Contract Ranger Services	Ranger Services	1		561.00
INV 02683	14/05/2020	WA Contract Ranger Services	Ranger Services	1	561.00	
EFT4868	15/05/2020	Tutt Bryant Hire Pty Ltd	Equipment Hire	1		3,052.50
INV 5070712	01/05/2020	Tutt Bryant Hire Pty Ltd	Equipment Hire	1	3,052.50	
EFT4869	15/05/2020	Katanning Districts Carpet Care	Cleaning Contract	1		524.70
INV 27	01/05/2020	Katanning Districts Carpet Care	Cleaning Contract	1	367.50	
INV 28	03/05/2020	Katanning Districts Carpet Care	Cleaning Contract	1	157.20	
EFT4870	15/05/2020	ATO	BAS April 2020	1		15,601.00
INV 3004202030	04/2020	ATO	BAS April 2020	1	15,601.00	
EFT4871	15/05/2020	Katanning Stock & Trading	Hardware	1		57.20
INV 32113	01/05/2020	Katanning Stock & Trading	Hardware	1	57.20	
EFT4872	15/05/2020	Synergy	Street Lighting	1		583.58
INV 968 892	404/05/2020	Synergy	Street Lighting	1	583.58	
EFT4873	15/05/2020	Blights Auto Electrics	parts	1		561.50
INV 12833	01/05/2020	Blights Auto Electrics	Parts	1	18.00	
INV 12877	06/05/2020	Blights Auto Electrics	Hardware	1	225.00	
INV 12948	15/05/2020	Blights Auto Electrics	parts	1	318.50	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4874	15/05/2020	Staff Lotto	Payroll deductions	1		90.00
INV DEDUCT06/05/2020		Staff Lotto	Payroll deductions		45.00	
INV DEDUCT13/05/2020		Staff Lotto	Payroll deductions		45.00	
EFT4875	15/05/2020	Edwards Motors	Equipment	1		1,016.30
INV 64762K	06/05/2020	Edwards Motors	Parts	1	153.00	
INV 64808K	12/05/2020	Edwards Motors	Equipment	1	899.00	
EFT4876	15/05/2020	Beaurepaires Wagin	Tyres	1		695.97
INV 6411381907/05/2020		Beaurepaires Wagin	Tyres	1	527.95	
INV 6411389813/05/2020		Beaurepaires Wagin	Tyres	1	168.02	
EFT4877	15/05/2020	Burando Hill	Gloves	1		54.45
INV KAT153013/05/2020		Burando Hill	Gloves	1	54.45	
EFT4878	15/05/2020	Terry Brown and Co	Steel Plate	1		110.00
INV 2797	11/05/2020	Terry Brown and Co	Steel Plate	1	110.00	
EFT4879	15/05/2020	Jason SignMakers	Equipment	1		429.09
INV 208112	04/05/2020	Jason SignMakers	Equipment	1	429.09	
EFT4880	15/05/2020	EW & RJ Pugh	Maintenance	1		881.00
INV INV-045414/04/2020		EW & RJ Pugh	Maintenance	1	881.00	
EFT4881	15/05/2020	Great Southern Waste Disposal	Rubbish Collection	1		2,815.20
INV IV00000001/05/2020		Great Southern Waste Disposal	Rubbish Collection	1	2,815.20	
EFT4882	15/05/2020	Staff Christmas Club	Payroll deductions	1		534.00
INV DEDUCT06/05/2020		Staff Christmas Club	Payroll deductions		267.00	
INV DEDUCT13/05/2020		Staff Christmas Club	Payroll deductions		267.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT4883	15/05/2020	Albany Radio Communications	Maintenance	1		148.80
INV 0121817001/05/2020		Albany Radio Communications	Maintenance	1	148.80	
EFT4884	15/05/2020	Officeworks	Stationery	1		173.15
INV 4844252107/05/2020		Officeworks	Stationery	1	173.15	
DD2985.2	07/05/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	1		2,802.79
INV 90 20899 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	44.06	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	69.64	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	2,631.95	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	41.55	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	10.39	
INV 90 19559 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	5.20	
DD2985.3	04/05/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	1		1,672.77
INV 90 20899 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	44.06	
INV 90 20899 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	44.06	
INV 90 20899 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	44.06	
INV 90 20899 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	535.48	
INV 90 21731 16/04/2020		Water Corporation	1 Apr 2020 to 30 Apr 2020	1	145.07	
INV 90 21731 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	83.34	
INV 90 21734 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	120.73	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	126.28	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	493.85	
INV 90 07767 16/04/2020		Water Corporation	1 Mar 2020 to 30 Apr 2020	1	35.84	
DD2985.4	06/05/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	1		943.40

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INV 90 07809	22/04/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	1	943.40	
DD2985.5	13/05/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	1		21,822.27
INV 90 07810	22/04/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	1	21,822.27	
DD2996.1	14/05/2020	Telstra	25 Apr 2020 to 24 May 2020	1		807.58
INV 248 9015	25/04/2020	Telstra	25 Apr 2020 to 24 May 2020	1	807.58	
DD2996.2	11/05/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1		118.16
INV 373 941	820/04/2020	Synergy	14 Feb 2020 to 16 Apr 2020	1	118.16	
DD3007.1	11/05/2020	Synergy	reversal of direct debit	1		-118.16
INV 373 941	820/04/2020	Synergy	reversal of direct debit	1	-118.16	
DD3012.1	06/05/2020	WA Super	Superannuation contributions	1		518.35
INV SUPER	06/05/2020	WA Super	Superannuation contributions	1	518.35	
DD3012.2	06/05/2020	Hesta	Superannuation contributions	1		430.10
INV DEDUCT	06/05/2020	Hesta	Payroll deductions	1	76.00	
INV SUPER	06/05/2020	Hesta	Superannuation contributions	1	354.10	
DD3012.3	06/05/2020	Australian Superannuation	Payroll deductions	1		753.97
INV DEDUCT	06/05/2020	Australian Superannuation	Payroll deductions	1	10.00	
INV DEDUCT	06/05/2020	Australian Superannuation	Payroll deductions	1	55.66	
INV SUPER	06/05/2020	Australian Superannuation	Superannuation contributions	1	614.07	
INV DEDUCT	06/05/2020	Australian Superannuation	Payroll deductions	1	74.24	
DD3012.4	06/05/2020	MLC Navigator Retirement Plan	Superannuation contributions	1		207.36
INV DEDUCT	06/05/2020	MLC Navigator Retirement Plan	Payroll deductions	1	84.48	
INV SUPER	06/05/2020	MLC Navigator Retirement Plan	Superannuation contributions	1	122.88	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD3012.5	06/05/2020	Colonial Select Personnel Super	Superannuation contributions	1		93.90
INV SUPER	06/05/2020	Colonial Select Personnel Super	Superannuation contributions	1	93.90	
DD3012.6	06/05/2020	REST	Superannuation contributions	1		125.04
INV SUPER	06/05/2020	REST	Superannuation contributions	1	125.04	
DD3013.1	04/05/2020	NAB - Credit Card	Card Fee	1		630.81
INV 0115047901/04/2020		NAB - Credit Card	Hand Sanitiser	1	40.00	
INV 7456472001/04/2020		NAB - Credit Card	Hand Sanitiser	1	486.75	
INV 7431319002/04/2020		NAB - Credit Card	Adobe Subscription	1	49.98	
INV 7431319007/04/2020		NAB - Credit Card	Adobe Subscription	1	21.99	
INV 2449398016/04/2020		NAB - Credit Card	Zoom Fee	1	23.09	
INV 7455704028/04/2020		NAB - Credit Card	Card Fee	1	9.00	
DD3019.1	13/05/2020	WA Super	Superannuation contributions	1		519.97
INV SUPER	13/05/2020	WA Super	Superannuation contributions	1	519.97	
DD3019.2	13/05/2020	Australian Superannuation	Superannuation contributions	1		753.97
INV DEDUCT13/05/2020		Australian Superannuation	Payroll deductions	1	74.24	
INV DEDUCT13/05/2020		Australian Superannuation	Payroll deductions	1	10.00	
INV DEDUCT13/05/2020		Australian Superannuation	Payroll deductions	1	55.66	
INV SUPER	13/05/2020	Australian Superannuation	Superannuation contributions	1	614.07	
DD3019.3	13/05/2020	Hesta	Superannuation contributions	1		430.10
INV DEDUCT13/05/2020		Hesta	Payroll deductions	1	76.00	
INV SUPER	13/05/2020	Hesta	Superannuation contributions	1	354.10	
DD3019.4	13/05/2020	MLC Navigator Retirement Plan	Superannuation contributions	1		174.19
INV DEDUCT13/05/2020		MLC Navigator Retirement Plan	Payroll deductions	1	70.97	



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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	13/05/2020	MLC Navigator Retirement Plan	Superannuation contributions	1	103.22	
DD3019.5	13/05/2020	Colonial Select Personnel Super	Superannuation contributions	1		93.90
INV SUPER	13/05/2020	Colonial Select Personnel Super	Superannuation contributions	1	93.90	
DD3019.6	13/05/2020	REST	Superannuation contributions	1		119.16
INV SUPER	13/05/2020	REST	Superannuation contributions	1	119.16	
DD3019.7	13/05/2020	CBUS Superannuation	Superannuation contributions	1		59.31
INV SUPER	13/05/2020	CBUS Superannuation	Superannuation contributions	1	59.31	

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
1	Municipal Bank	<b>94,975.00</b>
<b>TOTAL</b>		<b>94,975.00</b>

Chq/EFT	Date	Name	Description	Amount	Bank	Type
EFT4856	15/05/2020	Gerrard Hydraulics	Diverter Valve	-501.19	1	CSH
202967	01/05/2020	Gerrard Hydraulics	Diverter Valve	501.19	1	INV
EFT4857	15/05/2020	Major Motors	Switch	-83.68	1	CSH
898199	04/05/2020	Major Motors	Filter	40.19	1	INV
901159	12/05/2020	Major Motors	Switch	43.49	1	INV
EFT4858	15/05/2020	City of Albany	Funding Contribution	-2200.00	1	CSH
WOO30	01/05/2020	City of Albany	Funding Contribution	2200.00	1	INV
EFT4859	15/05/2020	Alexander Galt & Co	Concrete	-87.00	1	CSH
01-113241	08/05/2020	Alexander Galt & Co	Concrete	87.00	1	INV
EFT4860	15/05/2020	Lush Fire & Planning	Planning Services	-2288.00	1	CSH
LFP515	01/05/2020	Lush Fire & Planning	Planning Services	2288.00	1	INV
EFT4861	15/05/2020	Automotive Electrical & 4WD Accessories	Beacon LED	-429.02	1	CSH
888502	05/05/2020	Automotive Electrical & 4WD Accessories	Beacon LED	429.02	1	INV
EFT4862	15/05/2020	Asphalt in a Bag	Asphalt	-1168.75	1	CSH
00001146	01/05/2020	Asphalt in a Bag	Asphalt	1168.75	1	INV
EFT4863	15/05/2020	McLeods	Rate Recovery	-602.05	1	CSH
113600	01/05/2020	McLeods	Rate Recovery	602.05	1	INV
EFT4864	15/05/2020	Filters Plus WA	Filter	-56.32	1	CSH
0000115505-D01	01/05/2020	Filters Plus WA	Filter	56.32	1	INV
EFT4865	15/05/2020	McGuffie Transport	Freight	-11.00	1	CSH
00005552	01/05/2020	McGuffie Transport	Freight	11.00	1	INV
EFT4866	15/05/2020	AFGRI Equipment	Filters	-1089.43	1	CSH
1928039	12/05/2020	AFGRI Equipment	Filters	1089.43	1	INV
EFT4867	15/05/2020	WA Contract Ranger Services	Ranger Services	-561.00	1	CSH
02683	14/05/2020	WA Contract Ranger Services	Ranger Services	561.00	1	INV
EFT4868	15/05/2020	Tutt Bryant Hire Pty Ltd	Equipment Hire	-3052.50	1	CSH
5070712	01/05/2020	Tutt Bryant Hire Pty Ltd	Equipment Hire	3052.50	1	INV

EFT4869	15/05/2020	Katanning Districts Carpet Care	Cleaning Contract	-524.70	1	CSH
27	01/05/2020	Katanning Districts Carpet Care	Cleaning Contract	367.50	1	INV
28	03/05/2020	Katanning Districts Carpet Care	Cleaning Contract	157.20	1	INV
EFT4870	15/05/2020	ATO	BAS April 2020	-15601.00	1	CSH
30042020	30/04/2020	ATO	BAS April 2020	15601.00	1	INV
EFT4871	15/05/2020	Katanning Stock & Trading	Hardware	-57.20	1	CSH
32113	01/05/2020	Katanning Stock & Trading	Hardware	57.20	1	INV
EFT4872	15/05/2020	Synergy	Street Lighting	-583.58	1	CSH
968 892 4328	04/05/2020	Synergy	Street Lighting	583.58	1	INV
EFT4873	15/05/2020	Blights Auto Electrics	parts	-561.50	1	CSH
12833	01/05/2020	Blights Auto Electrics	Parts	18.00	1	INV
12877	06/05/2020	Blights Auto Electrics	Hardware	225.00	1	INV
12948	15/05/2020	Blights Auto Electrics	parts	318.50	1	INV
EFT4874	15/05/2020	Staff Lotto	Payroll deductions	-90.00	1	CSH
DEDUCTION	06/05/2020	Staff Lotto	Payroll deductions	45.00		INV
DEDUCTION	13/05/2020	Staff Lotto	Payroll deductions	45.00		INV
EFT4875	15/05/2020	Edwards Motors	Equipment	-1016.30	1	CSH
64762K	06/05/2020	Edwards Motors	Parts	153.00	1	INV
64808K	12/05/2020	Edwards Motors	Equipment	899.00	1	INV
EFT4876	15/05/2020	Beaurepaires Wagin	Tyres	-695.97	1	CSH
6411381909	07/05/2020	Beaurepaires Wagin	Tyres	527.95	1	INV
6411389896	13/05/2020	Beaurepaires Wagin	Tyres	168.02	1	INV
EFT4877	15/05/2020	Burando Hill	Gloves	-54.45	1	CSH
KAT15301	13/05/2020	Burando Hill	Gloves	54.45	1	INV
EFT4878	15/05/2020	Terry Brown and Co	Steel Plate	-110.00	1	CSH
2797	11/05/2020	Terry Brown and Co	Steel Plate	110.00	1	INV
EFT4879	15/05/2020	Jason SignMakers	Equipment	-429.09	1	CSH
208112	04/05/2020	Jason SignMakers	Equipment	429.09	1	INV
EFT4880	15/05/2020	EW & RJ Pugh	Maintenance	-881.00	1	CSH
INV-0454	14/04/2020	EW & RJ Pugh	Maintenance	881.00	1	INV
EFT4881	15/05/2020	Great Southern Waste Disposal	Rubbish Collection	-2815.20	1	CSH
IV00000001196	01/05/2020	Great Southern Waste Disposal	Rubbish Collection	2815.20	1	INV
EFT4882	15/05/2020	Staff Christmas Club	Payroll deductions	-534.00	1	CSH

DEDUCTION	06/05/2020	Staff Christmas Club	Payroll deductions	267.00		INV
DEDUCTION	13/05/2020	Staff Christmas Club	Payroll deductions	267.00		INV
EFT4883	15/05/2020	Albany Radio Communications	Maintenance	-148.80	1	CSH
01218170	01/05/2020	Albany Radio Communications	Maintenance	148.80	1	INV
EFT4884	15/05/2020	Officeworks	Stationery	-173.15	1	CSH
48442521	07/05/2020	Officeworks	Stationery	173.15	1	INV
EFT4885	29/05/2020	Major Motors	parts	-1749.02	1	CSH
905846	25/05/2020	Major Motors	parts	1371.49	1	INV
906420	26/05/2020	Major Motors	parts	377.53	1	INV
EFT4886	29/05/2020	Moore Stephens	Finanical Audit	-2530.00	1	CSH
WOO800	14/05/2020	Moore Stephens	Finanical Audit	2530.00	1	INV
EFT4887	29/05/2020	McInerney Ford	parts	-286.30	1	CSH
1400779	19/05/2020	McInerney Ford	parts	286.30	1	INV
EFT4888	29/05/2020	Covs Parts	Bearings	-25.85	1	CSH
1670145069	05/05/2020	Covs Parts	Bearings	25.85	1	INV
EFT4889	29/05/2020	The Woodanilling Tavern	Catering	-270.00	1	CSH
16052020	16/05/2020	The Woodanilling Tavern	Catering	126.00	1	INV
19052020	19/05/2020	The Woodanilling Tavern	Catering	144.00	1	INV
EFT4890	29/05/2020	IPWEA	Subscription	-3162.50	1	CSH
84139-NP0520	27/05/2020	IPWEA	Subscription	3162.50	1	INV
EFT4891	29/05/2020	Brenton Norrie	gutter cleaning	-1137.50	1	CSH
180	22/05/2020	Brenton Norrie	gutter cleaning	1137.50	1	INV
EFT4892	29/05/2020	Office of the Auditor General	Annual Finanical Audit	-31900.00	1	CSH
277/2020	01/05/2020	Office of the Auditor General	Annual Finanical Audit	31900.00	1	INV
EFT4893	29/05/2020	Katanning Districts Carpet Care	Cleaning Contract	-472.50	1	CSH
29	13/05/2020	Katanning Districts Carpet Care	Cleaning Contract	315.00	1	INV
30	17/05/2020	Katanning Districts Carpet Care	Cleaning Contract	157.50	1	INV
EFT4894	29/05/2020	Great Southern Towing Pty Ltd	Tow vehicle	-866.25	1	CSH
00006670	21/05/2020	Great Southern Towing Pty Ltd	Tow vehicle	866.25	1	INV
EFT4895	29/05/2020	GA Julius & Co Pty Ltd	Maintenance	-18238.00	1	CSH
2028	01/05/2020	GA Julius & Co Pty Ltd	Maintenance	12518.00	1	INV
2029	01/05/2020	GA Julius & Co Pty Ltd	Maintenance	5720.00	1	INV
EFT4896	29/05/2020	Shire of Woodanilling	Rubbish service	-3086.38	1	CSH

25052020	25/05/2020	Shire of Woodanilling	Rubbish service	3086.38	1	INV
EFT4897	29/05/2020	Katanning Stock & Trading	hardware	-27.75	1	CSH
32622	27/05/2020	Katanning Stock & Trading	hardware	27.75	1	INV
EFT4898	29/05/2020	Woodanilling Store	Stamps	-1350.70	1	CSH
43	18/05/2020	Woodanilling Store	Stamps	990.00	1	INV
10	28/05/2020	Woodanilling Store	Groceries	360.70	1	INV
EFT4899	29/05/2020	Shire of Wagin	4WDL Executive Officer	-66.00	1	CSH
8598	11/05/2020	Shire of Wagin	4WDL Executive Officer	66.00	1	INV
EFT4900	29/05/2020	Staff Lotto	Payroll deductions	-90.00	1	CSH
DEDUCTION	20/05/2020	Staff Lotto	Payroll deductions	45.00		INV
DEDUCTION	27/05/2020	Staff Lotto	Payroll deductions	45.00		INV
EFT4901	29/05/2020	Edwards Motors	battery protector	-20.60	1	CSH
64948K	27/05/2020	Edwards Motors	battery protector	20.60	1	INV
EFT4902	29/05/2020	Beaurepaires Wagin	tyre repair	-244.25	1	CSH
6411407882	27/05/2020	Beaurepaires Wagin	tyre repair	244.25	1	INV
EFT4903	29/05/2020	JR & A Hersey	Bin Liners	-60.50	1	CSH
00045943	15/05/2020	JR & A Hersey	Bin Liners	60.50	1	INV
EFT4904	29/05/2020	Kleenheat Gas	Yearly Facility Fee	-158.40	1	CSH
4288445	01/05/2020	Kleenheat Gas	Yearly Facility Fee	79.20	1	INV
4288444	01/05/2020	Kleenheat Gas	Yearly facility fee	79.20	1	INV
EFT4905	29/05/2020	DFES	ESL Quarter 4 Contribution	-3166.80	1	CSH
150685	21/05/2020	DFES	ESL Quarter 4 Contribution	3166.80	1	INV
EFT4906	29/05/2020	EW & RJ Pugh	Maintenance	-431.00	1	CSH
INV-0466	15/05/2020	EW & RJ Pugh	Maintenance	431.00	1	INV
EFT4907	29/05/2020	Katanning Hardware	Truckwash	-105.00	1	CSH
105000374	26/05/2020	Katanning Hardware	Truckwash	105.00	1	INV
EFT4908	29/05/2020	Landgate Valuation & Property Analytics	Rural UV valuations	-190.25	1	CSH
356311-10001009	18/05/2020	Landgate Valuation & Property Analytics	Rural UV valuations	190.25	1	INV
EFT4909	29/05/2020	Staff Christmas Club	Payroll deductions	-534.00	1	CSH
DEDUCTION	20/05/2020	Staff Christmas Club	Payroll deductions	267.00		INV
DEDUCTION	27/05/2020	Staff Christmas Club	Payroll deductions	267.00		INV

EFT4910	29/05/2020	E Fire & Safety	Fire Extinguisher Service	-932.80	1	CSH
522227	19/05/2020	E Fire & Safety	Fire Extinguisher Service	932.80	1	INV
EFT4911	29/05/2020	Southern's Water Technology	parts	-52.12	1	CSH
SINV636317	25/05/2020	Southern's Water Technology	parts	52.12	1	INV
EFT4912	05/06/2020	Bitutek	Road repairs	- 275000.00	1	CSH
00005405	30/05/2020	Bitutek	Road repairs	275000.00	1	INV
EFT4913	05/06/2020	Staff Lotto	Payroll deductions	-45.00	1	CSH
DEDUCTION	03/06/2020	Staff Lotto	Payroll deductions	45.00		INV
EFT4914	05/06/2020	Staff Christmas Club	Payroll deductions	-267.00	1	CSH
DEDUCTION	03/06/2020	Staff Christmas Club	Payroll deductions	267.00		INV
DD2985.1	17/05/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	-174.00	1	CSH
90 07767 35 2	16/04/2020	Water Corporation	1 Mar 2020 to 30 Apr 2020	174.00	1	INV
DD2996.1	14/05/2020	Telstra	25 Apr 2020 to 24 May 2020	-807.58	1	CSH
248 9015 061	25/04/2020	Telstra	25 Apr 2020 to 24 May 2020	807.58	1	INV
DD3028.1	20/05/2020	WA Super	Superannuation contributions	-519.71	1	CSH
SUPER	20/05/2020	WA Super	Superannuation contributions	519.71	1	INV
DD3028.2	20/05/2020	Australian Superannuation	Superannuation contributions	-753.97	1	CSH
DEDUCTION	20/05/2020	Australian Superannuation	Payroll deductions	74.24	1	INV
DEDUCTION	20/05/2020	Australian Superannuation	Payroll deductions	10.00	1	INV
DEDUCTION	20/05/2020	Australian Superannuation	Payroll deductions	55.66	1	INV
SUPER	20/05/2020	Australian Superannuation	Superannuation contributions	614.07	1	INV
DD3028.3	20/05/2020	Hesta	Superannuation contributions	-430.10	1	CSH
DEDUCTION	20/05/2020	Hesta	Payroll deductions	76.00	1	INV
SUPER	20/05/2020	Hesta	Superannuation contributions	354.10	1	INV

DD3028.4	20/05/2020	MLC Navigator Retirement Plan	Superannuation contributions	-182.48	1	CSH
DEDUCTION	20/05/2020	MLC Navigator Retirement Plan	Payroll deductions	74.34	1	INV
SUPER	20/05/2020	MLC Navigator Retirement Plan	Superannuation contributions	108.14	1	INV
DD3028.5	20/05/2020	Colonial Select Personnel Super	Superannuation contributions	-93.90	1	CSH
SUPER	20/05/2020	Colonial Select Personnel Super	Superannuation contributions	93.90	1	INV
DD3028.6	20/05/2020	REST	Superannuation contributions	-119.70	1	CSH
SUPER	20/05/2020	REST	Superannuation contributions	119.70	1	INV
DD3028.7	20/05/2020	CBUS Superannuation	Superannuation contributions	-29.65	1	CSH
SUPER	20/05/2020	CBUS Superannuation	Superannuation contributions	29.65	1	INV
DD3034.1	27/05/2020	WA Super	Superannuation contributions	-524.65	1	CSH
SUPER	27/05/2020	WA Super	Superannuation contributions	524.65	1	INV
DD3034.2	27/05/2020	Australian Superannuation	Superannuation contributions	-753.97	1	CSH
DEDUCTION	27/05/2020	Australian Superannuation	Payroll deductions	74.24	1	INV
DEDUCTION	27/05/2020	Australian Superannuation	Payroll deductions	10.00	1	INV
DEDUCTION	27/05/2020	Australian Superannuation	Payroll deductions	55.66	1	INV
SUPER	27/05/2020	Australian Superannuation	Superannuation contributions	614.07	1	INV
DD3034.3	27/05/2020	Hesta	Superannuation contributions	-430.10	1	CSH
DEDUCTION	27/05/2020	Hesta	Payroll deductions	76.00	1	INV
SUPER	27/05/2020	Hesta	Superannuation contributions	354.10	1	INV
DD3034.4	27/05/2020	MLC Navigator Retirement Plan	Superannuation contributions	-128.57	1	CSH
DEDUCTION	27/05/2020	MLC Navigator Retirement Plan	Payroll deductions	52.38	1	INV



SUPER	27/05/2020	MLC Navigator Retirement Plan	Superannuation contributions	76.19	1	INV
DD3034.5	27/05/2020	Colonial Select Personnel Super	Superannuation contributions	-93.90	1	CSH
SUPER	27/05/2020	Colonial Select Personnel Super	Superannuation contributions	93.90	1	INV
DD3034.6	27/05/2020	REST	Superannuation contributions	-120.23	1	CSH
SUPER	27/05/2020	REST	Superannuation contributions	120.23	1	INV
DD3034.7	27/05/2020	CBUS Superannuation	Superannuation contributions	-29.65	1	CSH
SUPER	27/05/2020	CBUS Superannuation	Superannuation contributions	29.65	1	INV
DD3039.1	29/05/2020	ClickSuper	Transaction Fee	-1.65	1	CSH
DD20040938	01/05/2020	ClickSuper	Transaction Fee	1.65	1	INV
DD3040.1	20/05/2020	SkyMesh	20/05/2020 to 19/06/2020	-125.00	1	CSH
4461099	20/05/2020	SkyMesh	20/05/2020 to 19/06/2020	125.00	1	INV
DD3040.3	02/06/2020	Telstra	11 May 2020 to 10 June 2020	-251.35	1	CSH
677 6951 100	15/05/2020	Telstra	11 May 2020 to 10 June 2020	251.35	1	INV
DD3040.4	01/06/2020	Westnet	1 June 2020 to 1 July 2020	-4.99	1	CSH
119672470	18/05/2020	Westnet	1 June 2020 to 1 July 2020	4.99	1	INV
DD3043.1	03/06/2020	WA Super	Superannuation contributions	-521.58	1	CSH
SUPER	03/06/2020	WA Super	Superannuation contributions	521.58	1	INV
DD3043.2	03/06/2020	Hesta	Superannuation contributions	-445.63	1	CSH
DEDUCTION	03/06/2020	Hesta	Payroll deductions	76.00	1	INV
SUPER	03/06/2020	Hesta	Superannuation contributions	369.63	1	INV
DD3043.3	03/06/2020	Australian Superannuation	Payroll deductions	-774.94	1	CSH
DEDUCTION	03/06/2020	Australian Superannuation	Payroll deductions	10.00	1	INV

DEDUCTION	03/06/2020	Australian Superannuation	Payroll deductions	57.91	1	INV
SUPER	03/06/2020	Australian Superannuation	Superannuation contributions	630.05	1	INV
DEDUCTION	03/06/2020	Australian Superannuation	Payroll deductions	76.98	1	INV
DD3043.4	03/06/2020	MLC Navigator Retirement Plan	Superannuation contributions	-228.10	1	CSH
DEDUCTION	03/06/2020	MLC Navigator Retirement Plan	Payroll deductions	92.93	1	INV
SUPER	03/06/2020	MLC Navigator Retirement Plan	Superannuation contributions	135.17	1	INV
DD3043.5	03/06/2020	Colonial Select Personnel Super	Superannuation contributions	-93.90	1	CSH
SUPER	03/06/2020	Colonial Select Personnel Super	Superannuation contributions	93.90	1	INV
DD3043.6	03/06/2020	REST	Superannuation contributions	-120.23	1	CSH
SUPER	03/06/2020	REST	Superannuation contributions	120.23	1	INV
DD3050.1	03/06/2020	NAB - Credit Card	Credit Card Fee	-210.94	1	CSH
74313190122	04/05/2020	NAB - Credit Card	Adobe subscription	49.98	1	INV
74313190127	07/05/2020	NAB - Credit Card	Adobe subscription	21.99	1	INV
01134518965	11/05/2020	NAB - Credit Card	table- covid distancing	70.90	1	INV
24493980136	15/05/2020	NAB - Credit Card	Zoom fee	23.09	1	INV
74773880148	28/05/2020	NAB - Credit Card	MessageMedia Fee	35.98	1	INV
74557040149	28/05/2020	NAB - Credit Card	Credit Card Fee	9.00	1	INV
DD3060.1	10/06/2020	WA Super	Superannuation contributions	-521.41	1	CSH
SUPER	10/06/2020	WA Super	Superannuation contributions	521.41	1	INV
DD3060.2	10/06/2020	Australian Superannuation	Superannuation contributions	-753.97	1	CSH
DEDUCTION	10/06/2020	Australian Superannuation	Payroll deductions	74.24	1	INV
DEDUCTION	10/06/2020	Australian Superannuation	Payroll deductions	10.00	1	INV
DEDUCTION	10/06/2020	Australian Superannuation	Payroll deductions	55.66	1	INV
SUPER	10/06/2020	Australian Superannuation	Superannuation contributions	614.07	1	INV

DD3060.3	10/06/2020	Hesta	Superannuation contributions	-437.87	1	CSH
DEDUCTION	10/06/2020	Hesta	Payroll deductions	76.00	1	INV
SUPER	10/06/2020	Hesta	Superannuation contributions	361.87	1	INV
DD3060.4	10/06/2020	MLC Navigator Retirement Plan	Superannuation contributions	-223.96	1	CSH
DEDUCTION	10/06/2020	MLC Navigator Retirement Plan	Payroll deductions	91.24	1	INV
SUPER	10/06/2020	MLC Navigator Retirement Plan	Superannuation contributions	132.72	1	INV
DD3060.5	10/06/2020	Colonial Select Personnel Super	Superannuation contributions	-93.90	1	CSH
SUPER	10/06/2020	Colonial Select Personnel Super	Superannuation contributions	93.90	1	INV
DD3060.6	10/06/2020	REST	Superannuation contributions	-120.23	1	CSH
SUPER	10/06/2020	REST	Superannuation contributions	120.23	1	INV
DD3060.7	10/06/2020	CBUS Superannuation	Superannuation contributions	-59.31	1	CSH
SUPER	10/06/2020	CBUS Superannuation	Superannuation contributions	59.31	1	INV

## **16. CLOSURE OF MEETING**